

**MISSION STATEMENT**

The East Stroudsburg Area School District fosters within all students a commitment to excellence, service, and life-long learning, which prepares students to be creative, productive and responsible citizens with a global perspective.

**VISION STATEMENT**

The East Stroudsburg Area School District supports all students on their path to success and values their rich diversity. Our dynamic programs are delivered by high-quality educators who utilize all the tools at their disposal, and collaborate with home and community, in order to deepen everyone's passion for lifelong learning.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
January 22, 2024 - 7:00 P.M.  
Carl T. Sector Administration Building  
and Via Zoom**

**MINUTES**

- I. **President, Michael Catrillo** called the meeting to order at 7:01 p.m. and led those present in the Pledge of Allegiance. Board Secretary, Patricia Rosado called the roll.

**Board Members present at the Administration Center Board Room were:** George Andrews, Rebecca Bear, Ann Catrillo, Michael Catrillo, Jason Gullstrand, Keith Karkut, Debbie Kulick, Wayne Rohner, and Richard Schlameuss.

**Student School Board Representatives at the Administration Center Board Room were:** Yashvi Kopanati and Helen Schlameuss.

- II. **School personnel present in the Board Room:** Peter Bard, David Cooper, Richard Fehrle, Joe Formica, Eric Kerstetter, Barry Krammes, Phil Lazowski, Kristen Long, Patricia Rosado, Matt Sadowsky, Evan W. Stokes and William Vitulli. Christopher Brown, Solicitor.

**School personnel attended via Zoom:** Trisha Angell, Brian Baddick, Angela Byrne, Mary DeFazio, Eric Forsyth and Miriam Stevens.

- III. **Community members present in the Board Room:** Larry Dymond, John Gerhardt, Jill Greenwood and Laura Massaro.

**Community members attended via Zoom:** Christopher Ansley, Damary Bonilla-Rodriguez, Debra Donegan, Lydia Hess, Steven Lurry, Jacob Morris and Gloria Schulte.

**Other Individuals present in the Board Room:** Rachael Gouger, Zelenkofske Axelrod LLC  
Jeffrey S. Weis, Zelenkofske Axelrod LLC

- IV. **WELCOMING OF GUESTS.**

Mr. Catrillo said welcome to our guests who are here in person and those who are online. Please be sure, if you are here, that you have signed the guest list that is outside.

- V. **ANNOUNCEMENT OF EXECUTIVE SESSION(S)**

- a. An Executive Session was held on January 15, 2024 for the purpose of discussing personnel.
- b. An Executive Session was held on January 18, 2024 for the purpose of discussing personnel.
- c. An Executive Session was held this evening before this meeting at 5:30 p.m. for the purpose of discussing personnel, litigation, and negotiations.

## VI. ADOPTION OF AGENDA

### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt this agenda for January 22, 2024, as submitted, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

## VII. APPROVAL OF MINUTES

### **ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the minutes of the December 4, 2023 and December 18, 2023, Board meetings. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

## VIII. REPORTS

- a. Monroe Career & Technical Institute Update  
Mr. George Andrews said there was no MCTI JOC meeting last month. The next meeting will be during the first week in February.
- b. Colonial IU 20  
Mr. Michael Catrillo said I am going to have the same report. There were no meetings because of the holidays. Our next meeting is this Wednesday; therefore, I will have more information at our next Regular School Board meeting,
- c. Property & Facilities Committee Update  
Mr. Wayne Rohner said the Property & Facilities Committee met on January 10<sup>th</sup>. Items that required action were as follows:
  - We provided direction to D'Huy Engineering to put together bid specifications of stormwater pipe replacement at the North Campus. With our recent storm events of these past few months, evidence is showing that our sinkholes are growing in size and scope.
  - The second direction given to D'Huy Engineering was for them to go out to bid for the South Stage and South water heater replacement, Stadium boiler replacement and for them to bid out the wallpaper removal and painting for J. T. Lambert Intermediate, Resica Elementary and Bushkill Elementary Schools.
  - We tabled PlanCon documents pending clarification from Pennsylvania Department of Education.
  - A recommendation was made to do a feasibility study for creating a science playground at either Middle Smithfield Elementary, Resica Elementary or the north campus.
  - A recommendation was made to move Lyman & Ash back to the Property & Facilities Committee with the Chairperson as the Liaison.

Items of Discussion

  - We had a discussion on the North Bus Garage with respect to location and size of structure. D'Huy Engineering is currently working on those scenarios.
  - Directions was given to D'Huy Engineering to determine the scope of the roof leak at Lehman Intermediate regarding the recent natatorium roof replacement.
  - Finally, we have a bid opening date of February 5, 2024 at 1:00 p.m. for Middle Smithfield and East Stroudsburg Elementary schools to replace their flooring.
- d. Education Programs & Resources Committee Update- [esasd.net/epr](https://esasd.net/epr)  
Mrs. Ann Catrillo said the Education Programs & Resources Committee met on January 17<sup>th</sup>. Mrs. Trenee Lurry, our District's DEI Coach gave a BeAlliance update that highlighted all of the diverse holidays and observances in the upcoming month as well as explaining the coffee chats that she hosts for staff each month on a rotating time basis. Mr. Eric Forsyth, Director of Communications and Operations and his staff, Ms. Rebecca Lopez and Ms. Carissa Johnson gave us an update on the district's website, highlighting the areas that have been completed, what is next to be done and to take a look at the overall look and design. If anyone would like to see the presentations, they are under the EPR section on the website under the Board. So, take a look if you want to see any of them. There were curriculum highlights. I would specifically like to give a shout out to the following staff members: Dr. Bradley reported that Tina Falbo and Suzanne Ludwig are Elementary ELA Coaches who have been invited to present nationally through Ed Web. They will present

the Foundation Reading Skills in the K-12 Classroom. Dr. Piperato related that the North High School had an official visit during the Winter and that Mr. Stokes, Assistant Principal, was praised for his implementation of the processes he used to ensure a successful running of the Keystone Exams. Congratulations to the three highlighted staff. I believe I see two of three of them here tonight. The rest of the meeting centered around the High School Curriculum. The presenters were Dr. Vitulli, Dr. Piperato, Mr. Coffman and Ms. Kehr.

Some of the things that were included were:

- A curriculum instruction process
- A summary of pretty much the past fifteen years and whether it was accomplished or not accomplished
- The status of the high school curriculum books
- A summary of the General Programs and resources for grades 9 -12
- A general overview of the Academies Proposal
- A statement that the Programs of Studies will be given to us for further review at the February meeting.

Some takeaways from this meeting were:

- The High School Curriculum is behind schedule.
- The six-year cycle for all content area has not been adhered to since 2005 - 2006. Hence, we still have textbooks since 2005.
- There is a new six-year cycle for rewrites that has begun with science that is currently in the rewriting stage. We are glad to see that there is some progress here, but the high school curriculum needs to become a priority.
- Scope and sequence has not been part of the process and alignment. Progression of skills on the secondary level need to become a priority.
- A discussion on common assessments, leveling of curriculum, and the new living curriculum needs to take place with all department chairs present.
- There are no advisory recommendations for Board consideration. However, there is a reminder to everyone that all curriculum revisions and rewrites outlined in Policy 107 or new textbooks stated in Policy 108 and Pilot Programs explained in Policy 105, need to be approved by the School Board.

Our next EPR meeting, which will center around the Middle School Curriculum, will take place on Thursday, February 15<sup>th</sup> at 5:30 p.m. in the Board room and via Zoom.

e. Finance Committee Update

Mrs. Rebecca Bear said the Finance Committee met on January 16<sup>th</sup>. We heard from Zelenkofske Axelrod, and they gave our audit which will also be heard tonight. The Committee recommended for approval the purchase of weightroom equipment from Advantage Sports and Fitness for High School South. It will be paid through St. Luke's grant. We also had the PlanCon J documents for East Stroudsburg Elementary and Middle Smithfield Elementary, which we are tabling until we get more information on updating the form. We recommended for approval the purchase of a 2500 Ram Cargo Van for the Food Services Department and a five-year Copier contract with Frasier in the amount of \$84,686 for lease of copiers. That was obtained through a CoStar Bid. We also reviewed the Feasibility Study for a science playground, which we referred back to the Property & Facilities Committee. Our next meeting is on February 12<sup>th</sup> at 5:30 p.m. both in-person in the Administration Center – Board Room and via Zoom.

f. Policy Review Committee Update

Mr. Keith Karkut said the Policy Review Committee met earlier this evening. We discussed policies presented by the Administration. We discussed:

Policy 200 – Enrollment in District

Policy 202 – Attendance and Eligibility

Policy 214 – Class Rank

Policy 217 – Graduation Requirements

Policy 254 – Educational Opportunity for Military Children

Policy 810 – Transportation

All of these policies were reviewed. A motion was made to post the policies for public review this month and subsequent action next month. The gist of it is that most of the policies that we reviewed are just going through a structural change. We are trying to change the legal notations that appeared on the left side to a footnote type of thing. It will help in the future when searching a policy on the website. The big policy we discussed is a brand new policy, Educational Opportunity for Military Children. If you have a chance to look it over it is in the Policy Book that everyone received and also on the website under the Policy Review

Committee tab. We had to do this one so that we can support our military children. Other than that, we had a good meeting.

- g. Student School Board Representatives –  
Miss Yashvi Kopanati, High School North reported as follows:

Good evening School Board Members, parents, and students. It's so great to be here with you all today as a member of the North School Board team. This month has been a tremendous way to start the year and we are hoping to continue this trajectory until the end of the school year. With that being said, Let's dive into North's achievements starting off this new year.

Before we went on break, the school hosted a winter fest which all of the grades participated in in various ways including movie night for the seniors and game day for the juniors sophomores and freshmen in which the sophomores came out on top. It was a great way for us to spend time with our friends and relax before we went away on vacation. The freshman hosted a school wide pajama day to support their class, and we had widespread participation from most of the students at our school. Finally, students after completing their arduous tests and final projects, were able to finish off the first semester and start the new semester today. We hope that we see the same academic success as the first semester and surpass the progress we've made so far. High school guidance counselors have just announced that 14 students have currently been enrolled for the spring 2024 semester as dual credit or dual enrollment students and this is through Northampton Community College. For our seniors who are applying to college, ESU's instant decision day trip is scheduled for February, and this is an amazing opportunity for seniors from our school to be accepted into an accredited institution that shares our values as a school and prioritizes our students.

Now onto Athletics – The Boys' Basketball team won the Delaware Valley Holiday Tournament. The tournament hosted many different schools from our area and which our boys came out on top. This is a really proud moment for North, and it is really great to see what this team has kept on doing even after their amazing win against South at our double tournaments. I'm sorry, we won South. Wrestling had their first home match on January 3<sup>rd</sup> versus Bethlehem Catholic, and they are excelling. The work that they have been putting in all summer has been finally paying off and the results are amazing. The returning wrestlers broke even their own records and are winning even closer matches and getting much better. They are finally getting in that next step to make them great wrestlers. C. Smith, a swimmer on our swim team was nominated for the Pocono Record Athlete of the Week first performance in the 100 freestyle against South, yet again, with a time of 57.88 seconds. The team as a whole, without the ability to host home swim meets because of technical issues with the timer, have been making the best of it. However, the team has been helping the community with bagging groceries as a fundraiser to get money to fix this problem. Not only are they being great swimmers, they are becoming public servants. The ESN Track and Field Team competed at the ESU Indoor Invitational where M. Baptiste finished 5<sup>th</sup> in the Shotput. Both I. Sorge and C. Kennedy finished 7<sup>th</sup> in the 800 meter run and the Triple Jump, respectively. Overall, it was a great performance by the team.

For our music program – Students from the North High School Music program will participate in PMEA's annual "Crescendo Conference" designed for students to discuss career opportunities in the music field. This virtual conference will be viewed in the District's School Board Meeting Room with music students from High South. The conference will take place on January 30<sup>th</sup>. This program combines both sections of our Music Department and promotes the longevity of music careers. For our Instrumental Music, at the 2024 PMEA District 10 Band Festival, N. Yanuzzi re-auditioned and won a position in the PMEA Region V Band to be held at Eastern York High School. We cannot wait to hear about her amazing talent as part of such an important group. For Vocal Music, we would like to congratulate R. Fields and K. Ulanday who auditioned and were selected to the PMEA District 10 Choir Festival. The Festival is being held at Jim Thorpe High School on Thursday, January 25<sup>th</sup> and Friday, January 26<sup>th</sup> concluding with a concert on Friday night. They will have the opportunity to audition to be part of the Region V Choir while at the festival. The North Chorale were selected to perform God Bless America at a Wilkes-Barre/Scranton Penguins game on January 21<sup>st</sup>. The group stayed to watch the game and participated in some team bonding as we watched the Penguins win yet another game. The musical, "Alice By Heart", continues to make great progress as we finish up learning the songs for the play and start to stage and rehearse lines and act the various scenes. We cannot wait until you see us perform the weekend of April 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>. I hope you all see us, especially me, since I am the Queen of Hearts.

North senior, R. Smallwood, has been named Secondary Winner of the Annual Governor's STEM Logo Competition. Students in the State of Pennsylvania compete in this state-wide logo design contest every year for an opportunity to have their design used in the STEM Contest's promotional material both online and in

print. Three additional students, Z. Branche, S. Robles and B. Chabla Pala were also selected among the top 20 logo design submissions, for a total of four ESASD students among the Top 20 submissions state-wide. The winners will be recognized At PaTTan this coming May.

Congratulations to the North Technology Student Association team for doing a fantastic job representing the North High School at the regional TSA competition this past Saturday, January 20<sup>th</sup>. The team competed in many events and placed top ten within the following competitions.

Biotechnology Design 4<sup>th</sup> place  
Children's Stories 7<sup>th</sup> place  
Technology Problem Solving 2<sup>nd</sup> place  
Pennsylvania Robotics 4<sup>th</sup>, 5<sup>th</sup>, and 7<sup>th</sup> place  
Technology Bowl Written Test 1<sup>st</sup>, 4<sup>th</sup>, and 5<sup>th</sup> place

There are four National Qualifiers and around six State qualifiers. We are good to go for Nationals if we keep this up. This is really great. We would be the first students in the district to go to a National Competition. I am so proud of my team. As you can see on the screen, I am holding a 2<sup>nd</sup> Place ribbon. The rest of the team are also displaying their ribbons. I hosted a meeting at my house. It was an eighteen-hour meeting. We worked through the night by practicing everything and getting things done. Some of us are still recovering, but it was well worth it.

Community Service – Mr. Kirkpatrick’s Health 11 and Mrs. Lokuta’s Physical Education 12 classes received a visit from Trooper Jasmine Berrocal and Trooper Jessica Quinn, Pennsylvania State Police. Trooper Berrocal and Trooper Quinn spoke with the students about Safe Traffic Stops. After an informative classroom discussion, students went outside to the police cruiser for a mock traffic stop. They got a chance to look into the Police Department and see how it really works. Some of them even want to be a part of that Department.

Congratulations, to art students N. Laurent Gousse, M. Ianetti, A. Kaplafka, R. Marino, J. Ramirez, and S. Figueroa-Taylor for earning an Honorable Mention in the ESU Juliana V. Bolt Art Contest, celebrating the life and legacy of Dr. Martin Luther King. The students were honored at the 27<sup>th</sup> Annual ESU MLK Celebration Breakfast held at Stroudsmoor Country Inn.

Upon request of the School Board President Mr. Catrillo, North will be starting a program called the Student Voice Initiative to better understand the school body and their concerns. We have a few ways we are looking to implement this into our school, one being anonymous forums that we are going to be holding at lunches. We have a table that is going to be set up around two times a month. We are going to have people handling this and will have a few Chromebooks that are going to be out. We will then have some motivational rewards for people who do participate. We are going to be working with the Positive Reward System at our school. We are going to give North Stars to people who participate. That is going to be a way for me to better understand my school community so that I can better help my community and to better convey our concerns to you all. That is one way, but we are also going to be hosting a School Board Committee through our school. There will be around 20 students. We have four or five parameters that we are going to be working around for each of the different school groups along with different athletes. We are going to have academic people and struggling students from different backgrounds. It will be a diverse group that we can really work on helping. I would really love this group implemented and I can’t wait to talk to you all about it at a later meeting. The group will be implemented sometime in February. Stay tuned. That is all from me. I hope you had a great time today and drive safely home everyone.

Mr. Catrillo said thank you so much and for beginning work on the student committee. That should be exciting.

Miss Rese Schlameuss, High School South reported as follows:

Good Evening all, I hope your new year has been going well. We have finally started our second semester, (and I think all of us are happy to be in new classes). We had a lot occur this month, so I better get started!

Slide 2: Cavalier Cheer was crowned the District XI Co-Ed Cheer Champions at the District XI Cheer Championships held at Easton Middle School. The Cheer Team will now advance to the PIAA Championships that will be held at the Giant Center in Hershey, PA. The South Cheer team also just placed

7<sup>th</sup> at the National Cheer Competition which was held in Texas. We are so proud of our cheerleaders and cannot wait to see how they do at the State Championship.

Slide 3: High School South had six students participate in the PMEA District 10 Band Festival in early January. (S. Ort, N. Nguyen, L. Kitt, G. De La Cruz, J. Keiter, and M. McDonnell)  
Four of them qualified for Region Band and as the first chair tuba, J. Keiter is also going to District Orchestra in early February.

Slide 4: The week before our holiday break was a fun-filled week of activities for our Cav Community. We had dress-down days, pictures with Santa, a holiday sing-along at lunch, and student vs. staff basketball game. All these events were in effort to raise money for the Olsen Christmas Wish Foundation. We are proud to announce that we raised \$1,371.00. It was a great week, and I am proud to announce that the students finally beat the staff in the Annual Basketball Game. It was such a great feeling.

Slide 5: HS-South Spanish Teacher, Mr. Cloward, and JTL French Teacher, Mr. Watson, collaborated with special education teacher, Ms. K, to provide the 12+ Program students with a surprise visit for their Christmas party by none other than R2-D2. The fully-functioning, remote-control droid was a pandemic project of Mr. Watson, and he shared some of the things he learned with some very enthusiastic Star Wars fans in High School South. A special thanks to Mr. Triolo and Mr. Lenhart, Building Principals, for allowing this to happen for our High School South students.

Slide 6: South High School celebrated receiving the highest honor from the Special Olympics, the National Banner. It was celebrated with a banquet honoring our students/athletes and our alumni. Later in the week we closed the celebrations by unveiling the banner at our Pep Rally. The banner will be hung on the wall in the gym signifying our school's dedication to Special Olympics and inclusion.

Slide 7: On Martin Luther King Jr. Day, Mr. Healey, a Social Studies teacher at South, was recognized with the MLK Community Leader award from ESU. We are so unbelievably proud of Mr. Healey and are grateful for all he has done for our school.

Slide 8: Speaking of Mr. Healey, on December 19<sup>th</sup>, our civics classes at South hosted a political forum to recognize and hear from local politicians. Senator Cartwright, Representative Probst, and Commissioner Parker were just some of the speakers at the event. Speakers were asked to talk about gratitude, finding your voice, and gifts. They all did a fantastic job and students at South thoroughly enjoyed the event. Thank you, Mr. Healey, Mrs. Bunn, and Mr. Yeoman for giving students this opportunity.

Slide 8: Students currently taking a Spanish class learned about the history and tradition of piñata making in order to create their own. Over 45 piñatas were decorated in the Language Hallway for the holiday season. All South students were invited to enjoy these masterpieces and voted for their top 3 piñatas.

Winners included:

1st place - Gingy by A. Curiel, M. McDonnell, and R. Vargas

2nd place - Wall-E by G. DiGiovanni

3rd place – F. Fazbear by Y. Aly and L. Getz

Takis by S. Hibbert, H. Opong-Duah, and I. Rojas

Slide 9: DECA will be attending States in Hershey from February 20<sup>th</sup> to the 23<sup>rd</sup>. We have 72 students registered to attend this year. K. Keitt is a current State officer and A. Biskup will be running for a spot on the officer team for 2024-25 School Year.

Slide 10: Creative Writing 1 and 2 organized the biannual poetry event, Cava Java on 1/12/24. This year the theme was "Let Every Voice Ring" to honor activists during the week of Martin Luther King Jr. Day. Students from both classes read their own poetry, students from the Drama 1 class performed their own play, and art students created artwork to decorate the space.

Slide 11: After a long two weeks, we have finally wrapped up Keystone testing. I think that everyone is happy that the testing is over

Slide 12: Mr. Catrillo, after hearing that you would like to hear what the students at South would like to change or might need, we now have homeroom representatives from every homeroom. We plan on bringing the students down to discuss strengths and weaknesses which will hopefully give us an idea of what students

would like to see differently. The first meeting will be held at the end of January, so I will update you with more at the February meeting.

Closing: That is all I have for this month. I wish you all the best and cannot wait to be back next month, Thank you.

A big thank you to both of you. A big thank you for your immediate work on what I asked for at the last meeting. Whenever you have some dates in March, just email me and then we will set that up.

Speaking of students, a temporary committee is being formed for the Board. It will be a Student Life Committee. The committee will probably begin its work, I would anticipate a five to eight month working time for that. First there will be a meeting with students from North and South to get their input on their daily experiences in their schools, their strengths and their struggles and all types of things that they want to present. That will be one thing that the Board Committee will do. Another, which I am excited about is a district-wide stakeholders meeting that will focus on discipline and behavior in the school. We will have parents, students teacher and administrator representatives. We will review discipline data for the district, we will hear input and, more importantly, see where we are from the people who live each day in our schools as far as discipline and behavior. Another part will be to meet with our Students' Services Departments or Pupil Services' Department and see what services we are currently offering, ranging from guidance through mental health services. We will be analyzing those services and hear suggestions on what else may be needed. Also included in this Committee would be our School Police and Security Staff. The whole goal in that is, at the end of this, to create a plan, some goals and if it is staffing or whatever we would need in order to improve the overall student life. We can't improve student life unless we hear from our students and we hear from our parents, and we hear what is going on. We want to hear that directly from everyone. You will hear that in the coming months so that you will have opportunities for involvement. Right now our Board and pretty much all of us will be involved in this committee in one way, shape or form. There will be a lot of different moving pieces to it, and it will be developing. We did talk about it tonight. I just wanted to make sure that you, as the public, knows that it is a big interest of your Board members to be sure that we are having a safe educational and a good day for all students. How do we do that, by knowing what is happening. That will be coming up shortly. Thank you again to our two student representatives here for getting us organized and taking the first steps.

- h. Presentation of the 2022-2023 Audit – Zelenkofske Axelrod LLC  
Ms. Rachael Gouger said that she was the Supervisor on the Audit for East Stroudsburg Area School District. I want to start by thanking Peter, Diane and everyone else in the Finance Office that really helped to get the audit done. It was not simple this year, due to the system conversion that caused little setbacks, but everyone helped to get it done. You have the audit report in front of you. I am going to highlight a couple of important areas.

Pages 1,2 and 3 of the audit are the Financial Statements. This is your opinion. It's a clean opinion on all of your opinion units, government activities, business type and the major funds.

Pages 4 through 11, include the Management Discussion and Analysis of what occurred with the district finances during the year. We do not audit this. We just make sure nothing conflicts with the audit. It is a good opportunity to read, to make sure or to help you better understand certain numbers in the report and things that happened in the district throughout the year.

Pages 12 and 13 are the Government-wide Statements. Essentially we take all of the activities of the district and put them into two columns, governmental and business type. Business type would be your Food Services Fund. Governmental is everything else except your fiduciary funds. That is where you will see long-term debt, capital assets, net pension liability and other post-employment benefits on these statements.

Page 13 shows the total negative net position of about \$80 million on the government wide.

Most people want to concentrate on page 14. These are your fund level statement. It is also on page 16. This is where the district's main operating general fund is. The General Fund on page 14 shows a fund balance of about \$51 million. Out of that \$2.9 million is left unassigned. The other \$48 million roughly, is committed or assigned for other purposes. You can see on page 14 a list of specifics of what is committed or assigned.

Page 16 is your Statement of Revenues for your fund levels. It shows the General Fund had an increase of about \$2.1 million from 2022. This is largely due to increase of Federal and State funding mostly related to

COVID-19 grants that the district is still getting. Page 14 and 16 also show your other major fund, which is your Capital Projects. This fund had an increase of about \$2.8 million from last year, which is mostly attributed to a \$5 million transfer from the General Fund during the year. The other columns – Non-major Funds. This is a combination of your scholarship funds and your special activities funds. Those funds remain relatively similar to 2022.

Pages 18 and 19 include the results from your Enterprise Fund, which I mentioned to you earlier is your Food Service Fund. This fund shows a negative net position of negative \$1.7 million, which is the increase of about \$1.7 million. This includes your net pension and your OPEB liability, which really drives down that net position.

Pages 21 and 22 are your Fiduciary Fund Statements. This is your student activities and scholarship funds of the district, which are relatively similar to 2022.

Starting on page 23 is your Notes to the Financial Statements. It highlights different areas of the report. I am going to go over a couple of the important ones.

Jumping to page 34 – Note 6 – discusses your Capital Assets of the school district, equipment, vehicles, and buildings.

Starting on page 35 – Note 7. This is your long-term debt of the school district, which include various bonds and notes totaling around \$97 million. The district also leases computer equipment totaling around \$2.3 million.

Page 41 – Note 10, discusses your pension plan, PSERS. It goes into a lot of different details about the plan benefits and different assumptions. Your total net pension liability is around \$204 million.

Page 46 – Note 11, discusses in addition to PSERS' pension, there is another post-employment benefit plan, which is healthcare through PSERS. There is a lot of details about that plan in the next few pages as well. The total OPEB Liability of around \$8.4 million.

Page 50 – Note 12 – The district has one other separate post-employment benefit plan. Again, there are just some details about the plan with a net OPEB Liability of around \$23 million.

Another statement that a lot of people like to look at is page 56. This is your General Fund Budget to Actual Statement. In revenues you came in about \$250,000 under budget and your expenditures you were about \$12.6 million under budget. A couple of areas were over, but the differences were made up from being under in other categories.

Pages 58 to 62 are just some required supplemental schedules that we need to put in for your pension and OPEB Plans.

Page 65 – In addition to your Financial Statement Audit, this is your government auditing standard opinion, also known as the Yellow Book. This is also a clean audit opinion.

Page 67 is your single audit uniform guidance opinion over your Federal grant programs. We tested ESSERS this year and you also received a clean audit opinion on that.

This is pretty much a brief summary of your Financial Statement in a nutshell.

Ms. Kulick asked Ms. Gouger if the district received a smiley face at the end of the audit. Ms. Gouger said yes. Mr. Catrillo said thank you very much for your work on that. I appreciate the information.

Mr. Catrillo said before we go on to our public participation. I forgot to add one thing with reference to our student reps. We are looking to start next month a student representative from MCTI to speak on behalf of our students who attend MCTI. We are going to offer the same opportunity, although it may be a little difficult, to an ESACA student. We will be looking for someone who may be interested in representing the cyber students. Hopefully, we can have both students in place next month, so that those two areas of our student body are represented.



## IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

- A. Ms. Laura Massaro said I saw that on the agenda there was some items with reference to North Athletics. I was wondering what is going on with the North pool. Last year, you spent \$30,000 on a brand new touch pads and timing equipment. It was beautiful but it does not work. Nobody has fixed it since. We cannot have a home swim meet. We do not have the ability to have a Senior Night for our kids that have been swimming for all these years. I am not getting any answers from anybody. Unfortunately, this is how long it has been, a year. Mr. Catrillo said how long has this been going on. Ms. Massaro said a year. They put it in last year and it did not work. They had the whole year to fix it and now it is swimming season, and it is not fixed. Mr. Bard said I worked the deal with the timing system company to replace it with a new timing system. That new one was installed over the summer months. This is the first time I am hearing that it is not working or operational. You are telling me that the new timing system is not operational. Ms. Massaro said no. Mr. Bard said I will work on finding out what that is, but this is the first time hearing about it. Ms. Massaro said that is awful. Mr. Catrillo said that is a big concern. Ms. Massaro said while we are talking about sports, why are we still allowing employees that have been let go for a majority of reasons, to continue to attend sporting events specifically at the North Campus. It kind of antagonizes some of our students that were part of the reason why he or she was let go. I had a conversation with Chief Mill. He is aware of the situation. He said he was going to take care of it, but his person continues to show up at events. You brought up some policies earlier. This is something we spoke about two months ago. There is nothing being done about kids bringing drugs to school. There is no accountability. I've talked about this before. There is no leadership. You have a problem at the top, which is Dr. Riker. Unfortunately, nothing is being done. It is not okay. I love your new committee idea. That is huge. I wish I could be part of it, or my daughter can be part of it. That is awesome. I do understand, maybe, why he is not going to the North campus because there is such a big mold issue on the Lehman side. I know you talked about the roof being replaced. That is really it. The health of your employees and your students are being subject to the mold issue. It is good to get a new roof, but nobody is cleaning what is in the ceilings. Nobody is taking care of the carpets or students' classrooms.
- B. Mr. Keith Karkut said he would like to make a statement as a public member. I would like to wish all of my fellow Board members a Happy Board Appreciation Month. January is traditionally Board Appreciation Month. I know the school district used to do many things in years past. Somehow over the years it's gone by the wayside. I would like to let you know that I appreciate all of you and all we are doing for this district, and I look forward to the next four years of working with you all together. Mr. Catrillo said as a new Board member, I thank you for bringing me along with everybody. I think we don't always agree on everything, but I think we have got a good working relationship for our students. That is what it is all about working for the benefit of our students. Thank you, Keith for bringing that up. I appreciate it.
- C. Dr. Damary Bonilla-Rodriguez said thank you Mr. President for letting me speak and for the tech person allowing me in. Good evening School Board members. Thank you for your service this month during the School Board recognition month. Thank you for agreeing to adhere to the Principles of Governance and Leadership this evening because those help create a more functional School Board. On that note, I want to draw attention to an agenda item on page 10 regarding Properties & Facilities, Chaired by Mr. Rohner, becoming the contact for Lyman & Ash Law Firm contracted by the East Stroudsburg Area School District. There are three areas of the PSBA Principals that you all just voted on, that this change would go against. The first would be leading responsibly. The bullet that talks about collaboration with the Superintendent acknowledging their role as a tenth member of the Board and a Commissioned Officer of the Commonwealth. As a tenth member it is appropriate for the Superintendent to remain as the contact person in that capacity. The second is acting ethically. It is about avoiding actual or perceived conflicts of interest with public record of Lyman and Ash representing Mr. Rohner as his personal attorney with his issue with Middle Smithfield Township. This is a clear conflict of interest. The third is governing effectively in terms of the last bullet remaining focus on the role of governance effectively delegating management tasks to the Administration. I understand that sometimes we don't know the role of or the name, but School Board Directors are not supposed to oversee the daily operations of supervising contractors in this way. The contract that has already cost us \$470,000 and has not brought back a penny to the district, I believe should still be reporting directly to the Superintendent as per the contract that the district has with Lyman and Ash on page 78 bullet number 5. I urge the School Board to maintain the integrity and not promote conflicts of interest in this move. Thank you for your time. Have a good evening and thank you for your work.

**X. UNFINISHED BUSINESS**

None

**XI. NEW BUSINESS**

**a. LOCAL BOARD PROCEDURES**

**i. 011 – Organization**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to affirm and readopt the Principles for Governance and Leadership set forth in Board Policy 011. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 11)

**b. PROGRAMS**

**i. 113 – Special Education**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Settlement Agreement and Release between the East Stroudsburg Area School District and the parents of the student with case # RSA20240122A. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

(See pages 12-19)

**ii. 121 – Field Trips**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to authorize the field trips listed. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

75 Miles or More

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	LaBar, Keith (#23902)	North Choir students will attend the “In High Voice” Festival.	University Park, PA	02/24/24
2.	LaBar, Keith (#23903)	The North Chorale students will be singing at the State Capitol as part of Music in our School’s Month Celebration.	Harrisburg, PA	03/14/24
3.	LaBar, Keith (#23904)	North Choirs and Band students will be performing in their end of year music performance assessment.	Hershey, PA	05/24/24

(See pages 20-29))

Overnight

	Name	Activity	Location	Dates
4.	Bogart, Jenny (#24089)	DECA Students attending State Competition.	Hershey	02/20/24-02/23/24

(See pages 30-32)

c. PUPILS

i. 233 – Suspension and Expulsion

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

1. #229483
  2. #230250
  3. #230459
- (See pages 33-43)

d. PERSONNEL

1. 302 – Employment of Superintendent and Assistant Superintendent

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to give notice pursuant to School Code Section 10-1077 that other candidates will be considered for the position of Assistant Superintendent of District Programs. Motion was seconded by Richard Schlameuss and passed, 8-1. Keith Karkut voted no.

2. 307 – Student Teachers/Interns/Student Observers – Affiliation Agreement

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the following Affiliation Agreement between the East Stroudsburg Board of Education and East Stroudsburg University for use of the District as a police and security intern site. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 44-47)

3. 308 – Employment Contract

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the following Memorandums of Understanding. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

- a. **Transitional Skills-School to Work Program – Career Link.** Memorandum of Understanding between the East Stroudsburg Area School District and East Stroudsburg Education Support Professional Association with respect to District special needs students fulfilling their Transitional Skills School to Work curriculum requirements by interning with District employees for the 2023-2024 school year.  
(See page 48)

- b. **Snow Removal.** Memorandum of Understanding between the East Stroudsburg Area School District and East Stroudsburg Education Support Professional Association with respect to Snow Removal Operation for the 2023-2024 school year.  
(See page 49)

4. **Statement of Charges**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Statement of Charges for Employee #9255 having concluded that the charges are sufficient to support termination. Motion seconded by Jason Gullstrand. Motion was made by Richard Schlameuss to postpone this motion until the next meeting on February 26, 2024. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

5. **Employment**

**ACTION BY THE BOARD:**

Motion Debbie Kulick to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.  
*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

i. **309 – Assignments and Transfers**

	<b>Name</b>	<b>Change in Assignment/Transfer</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Grasso, Donna	From: Building Substitute teacher and Art teacher (part-time, .2) (LTS) - Middle Smithfield Elementary To: Art teacher (full-time) (LTS) – Middle Smithfield & J. M. Hill Elementary Replaces Allezondra Taylor who is on a leave.	Professional/LTS	\$52,985.00 (prorated) Step 1 Column 1	January 8, 2024 through the end of the last teacher 2023-2024 workday.
2.	Antonesei, Liliana	From: Personal Care Assistant – Resica Elementary To: Paraprofessional (Autistic support) - Resica Elementary This is a new position.	Support	<u>Correction:</u> \$18.73/hour (plus \$.50/hour IEP/504 differential)	November 20, 2023
3.	Espinal, Luis	From: School Vehicle Driver (Non-CDL) To: School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	\$23.18/hour	January 9, 2024
4.	Kellner, Diana	From: Personal Care Assistant – East Stroudsburg Elementary To: Paraprofessional (Emotional Support) Smithfield Elementary Replaces Deanna Franklin who was reassigned.	Support	\$18.73/hour (plus \$.35/hour TACT2 differential)	January 9, 2024
5.	Kirchhofer, Alexa	From: School Vehicle Driver (Non-CDL) To: School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	\$23.18/hour	December 13, 2023
6.	Mulchansingh, Crystal	From: Personal Care Assistant – Middle Smithfield Elementary To: Paraprofessional (Life Skills) – Middle Smithfield Elementary Replaces Jose Hernandez who was reassigned.	Support	<u>Correction:</u> \$18.73/hour (plus \$.50/hour IEP/504 differential)	December 18, 2023
7.	Richards, Rhoan	From: Bus Aide To: School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	\$23.18/hour	January 11, 2024

**ii. 335 – Family and Medical Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Dunstan, Dolores	Spanish teacher	Professional	Lehman Intermediate	November 10, 2023 through December 6, 2023.
2.	Nace, Kevin	Social Studies teacher	Professional	High School North	January 9, 2024 through February 2, 2024.
3.	Wickham, Billie	Grade 5 teacher	Professional	Middle Smithfield Elementary	December 20, 2023 now through January 31, 2024.
4.	Bentzoni, Kyle	Custodian	Support	Middle Smithfield Elementary	November 30, 2023 through January 7, 2024.
5.	Haraldsen, Kiomarice	Bookkeeper	Support	Administrative Services	October 16, 2023 through January 26, 2024.
6.	Wesselius, Kathleen	Personal Care Assistant	Support	High School South	November 28, 2023 now through January 18, 2024

**iii. 339 – Uncompensated Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Miller, Mary	Custodian	Support	High School North	November 15, 2023 now through March 17, 2024.
2.	Rose, Tracy	Secretary	Support	Middle Smithfield Elementary	January 2, 2024 through March 27, 2024.

**iv. 304/304.1/304.2/305 – Employment**

**a. Rescissions**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>
1.	Cruz, Carolyn	Student Council Tri-Advisor	Schedule B	High School North
2.	Wetherhold, Barbara	Student Council Tri-Advisor	Schedule B	High School North

(See pages 50-51)

**b. Resignations**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Keller, Lucas	Mechanic	Support	Transportation	December 28, 2023
2.	Trimble, Kevin	Paraprofessional	Support	Bushkill Elementary	December 13, 2023 (end of the workday).

(See pages 52-53)

**c. Retirements**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Moore, Mary Ann	Transportation Dispatcher	First Level Supervisor	Transportation	<i>Date Change:</i> April 2, 2024 (end of the workday).
2.	Morabito, Deana	Payroll/Accountant	Support	Business Office	January 2, 2024 (end of the workday).
3.	Nevin, Angela	Secretary	Support	Transportation	May 31, 2024 (end of the workday).
4.	Rambone, Kelly	Paraprofessional	Support	High School North	March 7, 2024 (end of the workday).

(See pages 54-57)

**d. Support Workday Hour Changes**

	<b>Name</b>	<b>Classification</b>	<b>Position</b>	<b>From/To</b>	<b>Effective Date(s)</b>
1.	Espinal, Luis	Support	School Vehicle Driver (CDL)	From: 6 hour To: 7 hour	January 10, 2024
2.	Gorton, Jonathan	Support	School Vehicle Driver (CDL)	From: 7 hour To: 8 hour	January 8, 2024

**e. Appointments**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Belfiore, Vidalia	Early Elementary teacher (TPE) Kindergarten teacher replacing Katie Polcino who is on a leave.	Professional	Middle Smithfield Elementary	\$52,985.00 (prorated) Step 1 Column 1	January 8, 2024
2.	Embley, Saige	Early Elementary teacher (TPE) Grade 4 teacher replacing Brenda Perini who was reassigned.	Professional	Resica Elementary	\$52,985.00 (prorated) Step 1 Column 1	December 15, 2023
3.	Alisaleh, Raghad	Grade 1 teacher (LTS) Replaces Jessica Scott who is on a leave.	Professional/ LTS	J. M. Hill Elementary	\$52,985.00 (prorated) Step 1 Column 1	January 8, 2024 through April 29, 2024 only.
4.	Bonefont, Bianca	Personal Care Assistant Replaces Crystal Mulchansingh who was reassigned.	Support	Middle Smithfield Elementary	<u>Correction:</u> \$18.98/hour (plus \$.50/hour IEP/504 differential)	December 18, 2023
5.	Bullen, Judy	School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	Transportation	\$23.18/hour	December 19, 2023
6.	Cruz, Abner	School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	Transportation	\$23.18/hour	January 12, 2024
7.	Hojnacki, Elena	Front Desk Receptionist Replaces Doris Albornoz who was reassigned.	Support	Lehman Intermediate	\$14.49/hour	December 18, 2023
8.	Laferrera, Christopher	School Vehicle Driver (6 hour) (CDL) Replaces a previous unfilled position.	Support	Transportation	\$23.18/hour	January 8, 2024
9.	Lauture, Csilla	Cafeteria Worker (part-time, 4 hour) Replaces Theresa Craig who was reassigned.	Support	East Stroudsburg Elementary	\$15.16/hour	December 18, 2023
10.	Lubischer, Maria	Cafeteria Worker (part-time, 4 hour) Replaces Deborah Rojas who was reassigned.	Support	J. T. Lambert Intermediate	\$15.16/hour	January 8, 2024
11.	MacDonald, Brigita	Personal Care Assistant Replaces Diana Kellner who was reassigned.	Support	East Stroudsburg Elementary	\$18.98/hour (plus \$.35/hour TACT2 differential)	January 4, 2024
12.	St. Jean, Stevia	Paraprofessional/Life Skills (LTS) Replaces Sarah Lapping who is on a leave.	Support/LTS	High School South	\$18.73/hour	January 8, 2024 through April 20, 2024 only.

(See pages 58-60)

**f. Short Term Classroom Substitute Teacher (11-44 consecutive days)**

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Bennett, Monica Replaces Billie Wickham who is on a leave.	Middle Smithfield Elementary	Grade 5	\$205.00/day	December 18, 2023 through January 18, 2024 (end of the workday).

**g. Prospective Substitute Teachers**

	Name	Position(s)	Effective Date(s)
1.	Boscardin, Karen	Prospective Substitute Teacher	2023-2024 School Year
2.	Hagadus, Colton	Prospective Substitute Teacher	2023-2024 School Year

**h. Substitute Appointments**

	Name	Position(s)	Classification	Effective Date(s)
1.	Muth, Margaret	Substitute teacher	Professional	2023-2024 School Year
2.	Riddick, Nicole	Substitute teacher	Professional	2023-2024 School Year
3.	Dunleavy, Joseph	Custodian	Support	2023-2024 Fiscal Year
4.	LaBar, Samantha	Cafeteria Aide, Cafeteria Worker	Support	2023-2024 Fiscal Year
5.	Moore, Mary Ann	School Vehicle Driver, Secretary	Support	2023-2024 Fiscal Year
6.	Nevin, Angela	Secretary	Support	2023-2024 Fiscal Year
7.	Patterson, Jordan	Paraprofessional	Support	2023-2024 Fiscal Year
8.	Strunk, Amy	Custodian	Support	2023-2024 Fiscal Year

**i. Schedule B Position Appointments** – Schedule B appointments if and only if the programs occur. No appointment is hereby made in the event the respective programs are canceled.

**2023-2024 School Year**

	Last Name	First Name	Position	Building	Compensation
1.	Cruz	Carolyn	Student Council Co-Advisor	High School North	\$2,442.00 (prorated)
2.	Wetherhold	Barbara	Student Council Co-Advisor	High School North	\$2,442.00 (prorated)
3.	Wetherhold	Barbara	Special Olympics Advisor	High School North	\$1,181.00
4.	Rogers	Thomas	Intramural Baseball Advisor	High School South	\$25.96/hour (24 hour maximum)
5.	Cole	Zachary	Intramural Weight Room Co-Advisor (spring season)	High School South	\$25.96/hour (75 hour maximum split between advisors)
6.	Transue	Scott	Intramural Weight Room Co-Advisor (spring season)	High School South	\$25.96/hour (75 hour maximum split between advisors)
7.	Krammes	Barry	Track and Field-Boys Head Coach	High School South	\$6,566.00 (plus \$250.00 longevity stipend)
8.	Rogers	Thomas	Volunteer Baseball Advisor	High School South	not applicable
9.	Shanley	Brandon	Volunteer Cheerleading Advisor	High School South	not applicable
10.	Murphy	Kenneth	Intramural Boys Track Advisor	J. T. Lambert Intermediate	\$25.96/hour (24 hour maximum)
11.	Orlando	Luke	Intramural Chess Advisor	J. T. Lambert Intermediate	\$25.96/hour (30 hour maximum)
12.	Juszynski	Taylor	Intramural Girls' Soccer Advisor	J. T. Lambert Intermediate	\$25.96/hour (24 hour maximum)
13.	Souffrant	Danny	Intramural Girls Track Advisor	J. T. Lambert Intermediate	\$25.96/hour (24 hour maximum)
14.	DelVecchio	Justin	Intramural Ski Advisor (Grade 8)	J. T. Lambert Intermediate	\$25.96/hour (45 hour maximum)
15.	Juszynski	Taylor	Soccer-Girls Assistant Coach	J. T. Lambert Intermediate	\$2,500.00
16.	Madden	Jessica	Soccer-Girls Head Coach	J. T. Lambert Intermediate	\$3,011.00
17.	Walker	Richard	Basketball-Boys Assistant Coach	Lehman Intermediate	\$3,150.00
18.	Camilleri-Yip	Marlene	Intramural Book Co-Advisor	Lehman Intermediate	\$25.96/hour (48 hour maximum split between advisors)
19.	Reilly	Sandra	Intramural Book Co-Advisor	Lehman Intermediate	\$25.96/hour (48 hour maximum split between advisors)
20.	Souffrant	Fabiola	Intramural Student Council Advisor	Resica Elementary	\$25.96/hour (24 hour maximum)

	Last Name	First Name	Position	Building	Compensation
21.	Tommasino	Matthew	Intramural Athletic Co-Advisor	Bushkill Elementary	\$25.96/hour (48 hour maximum split between advisors)

e. **FINANCES**

i. **610 – Purchases Subject to Bid**

**ACTION BY THE BOARD:**

Motion was made by George Andrews to approve the following items a through b., in accordance with the recommendations of the Finance Committee. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

- a. Approve the five-year copier contract with Fraser in the amount of \$84,686 for lease of copiers and approximately \$48,038.20 for maintenance (based on copies made) for a total cost of \$132,724.20. CoStars Contract #001-E23-97. (See pages 61-72)
- b. Approve the purchase of 2500 Ram Cargo Van for Food Services total cost of \$55,985 (COSTARS purchase) (To be paid out of Food Service Account) (See pages 73-74)

ii. **613 – Cooperative Purchasing**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the following section, Item a., in accordance with the recommendation of the Finance Committee. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

- a. Approve the purchase of weight room equipment from Advantage Sports and Fitness for HS South in the amount of \$8,129.00 (Paid from grant from St. Luke's) (See pages 75-80)

iii. **616 – Payment of Bills**

**1.**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the Payment of Bills and unaudited Treasurer's Report listed in this agenda for the 2023-2024 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Ann Catrillo and passed 8-1. Wayne Rohner voted no.

- 1. Payment of Bills - (See pages 81-101)
- 2. Treasurer's Report - (See pages 102-143)

**2.**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the payment of the following invoices for services rendered. Motion was seconded by George Andrews and carried unanimously, 9-0.

- a. D'Huy Engineering Invoices:
  - i. BES HVAC Replacement (Trane) #58601 - \$8,850.00
  - ii. North Campus Generator Replacement # 59880 - \$865.95
  - iii. Middle Smithfield Elementary and East Stroudsburg Elementary Flooring Replacement #59881 - \$12,600.00  
(See pages 144-146)



iv. **618/618.1 –Student Activity Funds**

1.

**ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the request to establish the special activity fund for Bushkill Elementary Performing Arts. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See page 147)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the requests to renew the already established special activity funds listed. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

<b>J. T. Lambert Intermediate</b>	<b>High School North</b>
JTL Choir	EHN Athletic Awards
JTL Special Olympics	EHN Baseball
	EHN Boys' Tennis
	EHN Golf
	EHN Rifle
	HSN Swim

v. **619 – District Audit**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the 2022-2023 Annual Audit as prepared by Zelenkofske Axelrod LLC. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

f. **PROPERTY**

i. **702 – Gifts, Scholarships and Donations**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to accept the grant from the Pocono Mountains United Way for East Stroudsburg Area School District's Summer STEAM-R Program in the total amount of \$1,200 via donation from Weis Markets. Motion was seconded by Ann Catrillo and passed 7-0-2 abstention. Debbie Kulick and Richard Schlameuss abstained.

(See page 148)

g. OPERATIONS

i. 818 – Contracted Services

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Brightstar Care	New contracted RN/LPN services for students and programs as needed.	RN/LPN (2 hours or less)-\$150.00, RN/LPN Hourly-\$70.00	Pupil Services and Special Education funds	2023-2024 School Year
2.	Colonial IU 20	Services for Special Education Homebound Instruction for a student.	\$57.72 per hour, up to 5 hours per week.	Pupil Services and Special Education funds	December 18 2023-through the end of the 2023-2024 School Year
3.	Graham Academy	New contracted services for special education program as needed.	See Schedule 1; Graham Academy Fee Schedule for 2023-2024	Pupil Services and Special Education funds	2023-2024 School Year
4.	Magic Touch Entertainment O’Lear, Jeff & Beverly	Two Brain Show Assemblies	\$1,950.00	Title I Grant	04/17/24
5.	Palmer, Tyrone	Design and build set for the High School South Spring Musical, Sweeney Todd.	\$2,000.00	South Spring Musical	December 2023-April 2024
6.	Sims, Adrian B.	Rehearse with East Stroudsburg Area Bands (North Campus) and Guest Conductor at the Department Concert.	\$2,000.00	Instrumental Music Department	02/26/24-02/27/24
7.	Story, Michael	Composing a Piece of Concert Band Music for East Stroudsburg Area School District South Fifth Grade Band.	\$5,000.00	Instrumental Music Department	03/11/24-03/12/24

(See pages 149-173)

Contracts Totaling \$10,000 or More

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU 20	IDEA – Part B Use of Funds Agreement	\$1,227,506.67	IDEA Grant	07/1/23-09/30/24
2.	Colonial IU 20	Amend the contract increasing the shall not exceed amount due to including two additional Unique Learning Licenses at \$699.99 each and a Symbolstix Licenses at \$154.99 each.	Not to Exceed \$9,999.78 to \$11,554.75	Pupil Services and Special Education funds	2023-2024 School Year.

(See pages 174-176)

2.  
 Mr. Rohner said I do not have a conflict of interest with Lyman and Ash. We are looking to bring them back to the Property & Facilities Committee to improve the transparency and means of communications so that we have a better idea of what is going on. Mr. Karkut said just for the record, when they were brought in a couple of years back, that was what the set up was. I remember that the set up was that the reporting was to be brought to the Property & Facilities Committee. I don't know when that changed. Mrs. Bear said a lot of it had to do with the billing. I don't know which side it was but there were a lot of phone calls that were billed. If we can streamline it so that it is not a phone call every day for \$250 an hour. Mr. Karkut said years ago if there were a lot of people making calls, then that is probably when it was changed. Mr. Schlameuss said there were a lot of members making calls. I really recommend that it stays with the Superintendent. All the communication goes through the Superintendent and that is where it should go. That is what we should be doing in the district. It should not go through a committee for four people to call up and have a conversation with them. Mrs. Bear said the motion does not say through the Chair. Mr. Karkut said we should make the motion say to go through the Chair because we approved it at the Property & Facilities for Lyman and Ash to go through the Chair. There is a certain responsibility, we as Board members need to have. We need to have information and if there is a lack of communication from the representation we have had from the Superintendent to the Committee, I don't know since I'm new now but I only know what occurred when I was on before. Ms. Kulick said it is very simple. We can ask for a report. Mr. Rohner said there was a general reluctance for information that is all. Mr. Catrillo said I would assume that any report that the Committee receives would be made public. Mr. Rohner said absolutely. It is all about communication. Mrs. Catrillo said we can include that any information that the Superintendent receives must be given to the Property & Facilities Committee every month. Is that the communication you are looking for? Mr. Rohner said, no, I don't know where we currently are with the Fire Sprinkler System at East Stroudsburg Elementary School. Mr. Schlameuss said that is not what this discussion is about. That is not what they are investigating. We are just waiting for things to happen. You can call Lyman and Ash and they will send us a report. Mr. Rohner said I think the school district and the community stakeholders are better served if the Property & Facilities has the opportunity to communicate with the law firm, just like we can call Chris Brown individually. Mr. Schlameuss said because he is our Solicitor. Mr. Rohner said so is Lyman and Ash. Mrs. Bear said but that is different. Mr. Schlameuss said that all communication with Lyman and Ash should be reported to the Superintendent. Mr. Rohner said that is fair. Every month we are supposed to get all invoices, so the transparency is not there.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner that Lyman and Ash will report to the East Stroudsburg Area School District Board of Education by way of the Chairperson of the Property & Facilities Committee, and that the Property & Facilities Committee Chairperson will submit a list to the Superintendent of communication and timeframe for billing purposes on a monthly basis. Motion was seconded by George Andrews. A roll call vote was taken and passed 8-1. George Andrews, Rebecca Bear, Ann Catrillo, Mike Catrillo, Jason Gullstrand, Keith Karkut, Debbie Kulick, Wayne Rohner voted yes. Richard Schlameuss voted no.

(See pages 177-179)

3.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the appointment of Dr. John P. Bart, D.O. as school physician to provide medical services to the district, pursuant to a written contract the terms of which shall be approved by the district solicitor and business office, at the following annual amounts plus expenses: Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

July 1, 2024-June 30, 2025: \$39,500.00

July 1, 2025-June 30, 2026: \$41,000.00

July 1, 2026-June 30, 2027: \$42,500.00

(See pages 180-181)

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

**XII. ADJOURNMENT: 8:11 P.M.**

Respectfully submitted,

Patricia L. Rosado  
Board Secretary