

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEETINGS

ADOPTED: August 19, 2002

REVISED: April 16 2007
November 16, 2015
August 21, 2017

006. MEETINGS

Section 1. Role and Function

The meetings of the Board are basic to the operation of the Board. All official action of the Board shall be taken only when the Board is in formal session.

Since members of the Board may not function officially as individuals, the Board meeting presents an opportunity for the school program to be discussed and appraised and for individual biases and opinions to be aired as the Board works toward consensus decisions on specific instances. In addition, the meeting provides an appropriate place for items of interest or concern to individual citizens or groups of the school community to be heard and considered.

Section 2. Parliamentary Authority

Robert's Rules of Order, Newly Revised, including group rules shall govern the Board in its deliberations in all cases in which it is not inconsistent with statute, regulations of State Board, or Board procedures.

Section 3. Quorum

A quorum shall be five (5) Board members present at a meeting. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time. A Board member shall be considered as being present for the purpose of determining a quorum and may participate in a public Board meeting via speakerphone or other remote means provided the following conditions are satisfied: (1) the absent member can hear the comments of those speaking at the meeting; (2) the absent member can speak to all those present at the meeting; and (3) the absent member is able to interact contemporaneously as if he or she were present in person. Such remote participation will be allowed if it has been approved by the Board President at least twelve (12) hours prior to the scheduled start of the meeting. The Board President shall, at the start of the meeting, inform all present of the Board member's remote participation.

65 P.S.
701 et seq

SC 422

<p>SC 405, 426, 427, 428</p>	<p>Section 4. <u>Presiding Officer</u></p> <p>The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a Board member shall be elected President pro tempore by a plurality of those present to preside at that meeting only. The act of any person so designated shall be legal and binding.</p>
<p>65 P.S. 703, 709</p>	<p>Section 5. <u>Notice</u></p> <p>Notice of all open public Board meetings, including committee meetings and discussion sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and the posting of such notice at the administrative offices of the Board.</p>
<p>65 P.S. 703, 709</p>	<p>a. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.</p>
<p>65 P.S. 703, 709</p>	<p>b. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.</p>
<p>65 P.S. 703, 709</p>	<p>c. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.</p>
<p>65 P.S. 703</p>	<p>d. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties.</p>
<p>65 P.S. 709</p>	<p>e. Notice of all public meetings shall be given to any newspaper(s) circulating in Monroe County and a radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.</p>
<p>65 P.S. 701 et seq SC 421</p>	<p>Section 6. <u>Regular Meetings</u></p> <p>At the organization meeting of the Board held annually in December, the Board shall establish the dates, times and places of its regular meetings, which shall be published.</p>

The meetings for organization and the stated meeting provided for by these rules and adjournment thereof shall be "regular meetings."

It shall be the responsibility of the Superintendent and Board President to prepare an agenda of the items of business to come before the Board at each regular meeting. The agenda, together with all such reports as can be completed, shall be provided each school director at least three (3) days before the meeting.

The order of business shall be as follows:

1. Opening Exercises

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Welcoming of Guests

2. Announcement of Executive Session(s)

3. Adoption of Agenda

4. Approval of Minutes

5. Reports

6. Public Participation

7. Old Business

8. New Business

- a. Local Board Procedures
- b. Programs
- c. Pupils
- d. Personnel
- e. Finances
- f. Property
- g. Operations
- h. Community

9. Adjournment.

Any additions or changes to the prepared agenda may be requested by a Board member or the Superintendent and must be approved by a majority vote of the Board members present.

<p>65 Pa. C.S.A. Sec. 701 et seq</p> <p>SC 426</p> <p>SC 423</p> <p>Pol. 903 65 P.S. 701 et seq</p> <p>SC 609</p> <p>SC 687</p> <p>SC 634</p> <p>SC 687</p>	<p>In a situation where an effective date or similar information is not available at the time of the Regular Board meeting and the agenda contains a blank or notation such as “to be determined”, such information may be inserted into draft minutes by the Board Secretary, prior to approval of the official minutes.</p> <p>Section 7. <u>Special Meetings</u></p> <p>Special meetings shall be public and may be called for special or general purposes and shall be public except when conducted as an executive session for purposes authorized by the Sunshine Act.</p> <p>The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the Board members.</p> <p>No business shall be transacted at any special meeting except that named in the call sent to members for such meeting.</p> <p>Section 8. <u>Public Participation</u></p> <p>A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.</p> <p>Section 9. <u>Voting</u></p> <p>All motions shall require for adoption a majority vote of those Board members present and voting, except as provided by statute or Board procedures.</p> <p>All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another Board member.</p> <p>a. The following actions require the recorded affirmative votes of two-thirds of the full number of Board members:</p> <ol style="list-style-type: none"> 1. Transfer of budgeted funds. 2. Transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another. 3. Incur a temporary debt or borrow money upon such obligation. 4. Incur a temporary debt to meet an emergency or catastrophe.
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SC 324	5. Elect to a teaching position a person who has served as a Board member and who has resigned.
SC 707	6. Convey land or buildings to the municipality co-terminus with the school district in accordance with law.
SC 803	7. Adopt or change textbooks without the recommendation of the Superintendent.
SC 1129	8. Dismiss, after a hearing, a tenured professional employee.
Pol. 003	9. Adopt, amend, or repeal a Board procedure.
SC 508	b. The following actions require the recorded affirmative votes of a majority of the full number of Board members:
	1. Fixing the length of school term.
Pol. 108	2. Adopting textbooks recommended by the Superintendent.
SC 1071, 1076	3. Appointing the district Superintendent and Assistant Superintendent(s).
	4. Appointing teachers and principals.
Pol. 604	5. Adopting the annual budget.
Pol. 005, 606	6. Appointing tax collectors and other appointees.
Pol. 605	7. Levying and assessing taxes.
	8. Purchasing, selling, or condemning land.
	9. Locating new buildings or changing the location of old ones.
Pol. 107	10. Adopting planned instruction.
	11. Establishing additional schools or departments.
SC 621	12. Designating depositories for school funds.
	13. Expending district funds.
Pol. 610	14. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements).

<p>SC 224</p>	<p>15. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.</p> <p>16. Combining or reorganizing into a larger school district.</p> <p>17. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.</p>
<p>SC 514, 1080</p>	<p>18. Dismissing, after a hearing, a nontenured employee.</p>
<p>SC 212</p>	<p>19. Adopting a corporate seal for the district.</p>
<p>SC 702</p>	<p>20. Determining the location and amount of any real estate required by the school district for school purposes.</p>
<p>SC 708</p>	<p>21. Vacating and abandoning property to which the Board has title.</p>
<p>SC 1503</p>	<p>22. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.</p>
<p>Pol. 004</p>	<p>23. Removing a school director.</p>
<p>Pol. 004</p>	<p>24. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.</p>
<p>Pol. 005</p>	<p>25. Removing an officer of the Board.</p>
<p>Pol. 006</p>	<p>26. Removing an appointee of the Board.</p>
<p>65 P.S. 706 SC 518</p>	<p>Section 10. <u>Minutes</u></p> <p>The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:</p> <ol style="list-style-type: none"> a. The date, place, and time of the meeting. b. The names of Board members present. c. The presiding officer. d. The substance of all official actions.

<p>65 P.S. 705</p>	<p>e. Actions taken.</p> <p>f. Recorded votes and a record by individual members of all roll call votes taken.</p> <p>g. The names of all citizens who appeared officially and the subject of their testimony.</p> <p>The minutes shall be permanently filed and indexed for reference purposes.</p> <p>All reports requiring Board action, resolutions, agreements, and other written documents may be made a part of the minutes by reference and, if so, shall be placed in the system as a permanent record.</p> <p>The Secretary shall provide each school director with a copy of the proposed minutes of the last meeting no later than three (3) days before the next regular meeting.</p> <p>The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.</p> <p>Notations and any tape or audiovisual recordings shall not be the official record of an open public Board meeting and should be destroyed once they have served their purpose.</p>
<p>Pol. 006 65 P.S. 703, 709</p>	<p>Section 11. <u>Recess/Reconvene</u></p> <p>The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.</p>
<p>65 P.S. 707, 708</p>	<p>Section 12. <u>Executive Session</u></p> <p>The Board may hold an executive session, which is not an open meeting, before, during, at the conclusion of a public meeting, or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session.</p> <p>The Board may discuss the following matters in executive session:</p> <p>a. Employment issues.</p>

65 P.S. 701 et seq

- b. Labor relations.
- c. Purchase or lease of real estate.
- d. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
- e. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

Official actions based on discussions held in executive session shall be taken at a public meeting.

Section 13. Work Sessions

The Board may meet as a Committee of the Whole in a public meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board Procedures.

Section 14. Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by a majority of the standing committee.

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other Board members, and the Superintendent.

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of any area under investigation by the committee.

References:

School Code – 24 P.S. Sec. 212, 224, 324, 405, 407, 408, 421, 422, 423, 426, 427, 428, 433, 508, 514, 518, 609, 621, 634, 671, 687, 702, 707, 708, 803, 1071, 1075, 1076, 1077, 1080, 1111, 1129, 1503

Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.

Board Policy – 003, 004, 005, 006, 107, 108, 604, 605, 606, 610, 612, 800, 801, 903

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PUPILS
TITLE: NON-SCHOOL DISTRICT SPONSORED EDUCATIONAL TRIP OR TOUR
ADOPTED: August 19, 2002
REVISED: February 23, 2004
January 26, 2009
December 21, 2015
August 21, 2017

<p>1. Purpose SC 1329</p> <p>2. Authority Title 22 Sec. 11.26</p>	<p style="text-align: center;">204.2. NON-SCHOOL DISTRICT SPONSORED EDUCATIONAL TRIP OR TOUR</p> <p>Student absences are generally governed under the definition and authority of the School Code. This section permits student absences to be considered excused in cases of illness, quarantine, recovery from an accident, required court attendance, death in the family, or any "other urgent reason" justifying a temporary absence.</p> <p>The school district recognizes that occasionally students may have an opportunity to participate in a trip or educational experience outside of school during the regular school day. This policy establishes procedures to be followed by parents when requesting approval for such an experience and criteria to be used by the administration in acting on these requests.</p> <p>A trip may be considered an educational experience if it broadens the student's understanding of social, cultural or geographic values and concepts.</p> <p>The Board requires that requests by parents to have their children excused from school for educational vacation trips or tours must therefore be evaluated under the authority of the law.</p> <ol style="list-style-type: none"> 1. A school district may excuse a student from school attendance in order to participate in a non-school district sponsored educational tour or trip if the following conditions are met: <ol style="list-style-type: none"> a. The student's parents or guardian prior to the trip submits to the school district a written request for the excusal. b. The student's participation on the trip or tour has been approved by the Superintendent. c. There is an adult who is directing and supervising the student during the trip or tour who is acceptable to both the parents or guardian and the Superintendent.
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EDUCATIONAL TRIP OR TOUR - Pg. 2

<p>3. Guidelines</p>	<p>2. The school district may limit the number and duration of trips or tours for which excused absences may be granted students during the school term.</p> <p>When a parent/guardian wishes a student's absence for a family-based non-school district sponsored educational trip or tour to be recorded as an excused absence, a properly completed Board-approved request form must be submitted to the building principal. Approval of each request will be based on an evaluation of the following standards:</p> <ol style="list-style-type: none">1. Previous attendance records.2. Previous requests.3. Academic performance.4. Anticipated educational value of the activity. <p>A student may be excused from school attendance in order to participate in a non-school district sponsored educational tour or trip if the following procedure is followed:</p> <ol style="list-style-type: none">1. At least ten (10) days prior to the beginning date of the proposed tour or trip, the student's parent(s)/guardian(s) shall submit to the school principal a written request for the excusal, on the Board approved form, indicating the educational value of the trip or tour and the activities that will enhance the student's cognitive development and all other information as required by the form.2. The school principal shall approve requests that meet all of the following conditions:<ol style="list-style-type: none">a. A non-school district sponsored educational trip or tour may not exceed more than five (5) days and may occur only once in any one (1) school year. Any days beyond the maximum of five (5) days permitted will be considered unexcused and may be deemed unlawful for students under age seventeen (17), which may require appropriate legal action.b. At the time of the request, the student must have earned, for the school term, a grade of 70 or above in English, reading, mathematics, science, and social studies at the intermediate school level or in at least two (2) core courses at the high school level. At the elementary school level, the student must have earned, for the school term, a grade of "3" or above in the aforementioned subjects. Thus, for the purpose of this policy, acceptable academic performances is defined
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as the grade of 70 or above or "3" or above, depending upon grade level.

c. No approval of non-school district sponsored educational trips or tours will be granted at the following times during the school year:

- 1) During the first five (5) days of the year or, in the case of high school students of the school district, the first five (5) days of each semester.
- 2) During the administration of achievement tests or statewide assessment tests.
- 3) During the secondary school examination periods at the end of the first and second semesters.

d. One (1) request for such an absence must be completed for each student.

3. If approval is granted before the trip or tour is taken, the student's absence will be excused. If prior approval is not received, the absence will be classified as an unexcused and possibly unlawful absence.

4. The student is responsible for securing and completing all classroom assignments during the period of absence. It will be the student's responsibility to contact teachers and make up assignments missed. The student is expected to complete all schoolwork that is assigned during the approved absence. A maximum of three (3) days of assignments provided to the student before the trip or tour shall be completed and returned at the completion of the trip or tour. All other work, tests, etc., that were missed shall be completed within one (1) week of the student's return to school.

5. The student is responsible for returning all textbooks, technology, and/or other school supplies to the classroom teacher prior to leaving for a trip or tour that is scheduled at the end of the first semester and/or school year.

Failure to obtain approval for an educational trip or tour, as outlined in this policy, shall result in any absence being recorded as unexcused and possibly unlawful.

In the event that the parent(s)/guardian(s) disagree(s) with the decision of the school principal, an appeal may be made to the Superintendent for review. Any appeal sought prior to the beginning date of the student's requested absence will be considered. The Superintendent's decision shall be final.

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROPERTY
TITLE: USE OF FACILITIES
ADOPTED: August 19, 2002
REVISED: May 17, 2004
November 15, 2004
August 21, 2006
July 16, 2007
June 22, 2009
May 15, 2017
August 17, 2017

	707. USE OF FACILITIES
1. Purpose SC 775	The Board recognizes that the primary purpose of the buildings, facilities, and property of the district is to provide students with an appropriate learning environment. The district does make available its facilities to district residents, community organizations and organizations providing a benefit to the school and community on a space available basis outside of normal school hours. This use is not intended to be permanent or ongoing for an extended time. District events shall have priority in the use of facilities and may preempt requests for use by other groups.
2. Authority SC 511 Title 22 Sec. 12.9 SC 775	The Board will permit the use of school facilities when permission has been requested in writing and has been approved in accordance with this policy. Scheduling priority shall be granted in order of classification. The Board shall establish annually a schedule of fees for the use of school facilities. Please refer to Attachment A. The Board will not consider waivers of any of the requirements set forth in this policy.
3. Definitions	<u>Local Non-Profit Organization</u> —Tax-exempt organization with a business presence in Monroe/Pike County. <u>Normal Facility Operating Hours</u> — 1st or 2 nd shift custodial working hours as set by the Board of Education on the School Calendar.
4. Delegation of Responsibility	The Superintendent or designee shall implement administrative regulations or procedures for requesting and granting permission for use of school facilities and shall distribute the necessary information to individuals/groups affected by them. An application for use of school facilities may be disapproved because of noncompliance with established policy and procedures by the Superintendent.

5. Guidelines

Application Process

- a. When requesting permission to use school district buildings, facilities or property, the applicant must submit a written request on the prescribed application form to the school principal at least thirty (30) calendar days prior to the date for which a facility is requested. (Applications for such usage may be obtained in any school office.) Completed applications must be returned to the school principal for determination of availability of the requested facility.
- b. The application must specify the portion of the school facilities requested for use; proposed event; anticipated number of individuals participating; and the date, time and duration of the proposed event. Any school equipment that is to be used in conjunction with requested facilities shall be identified on the application. The applicant must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.
- c. The applicant shall agree to exercise proper care in the use of the property and facilities, to indemnify and hold harmless the school district for any and all damages to school or other property by any person or persons attending the affair and to indemnify and hold harmless the school district against liability for any and all damage to any person or persons for injuries, including death.
- d. A certificate of insurance shall be attached to the application. The minimum limits of liability are: a minimum of \$100,000 for all damages arising out of bodily injury/person/accident; and \$300,000 aggregate for all damages sustained by two (2) or more persons/accident. Applicants other than Class I applicants (defined below) must secure liability and property insurance in the amount of not less than \$500,000 Bodily Injury Liability and \$500,000 Property Damage Liability, listing the school district as an additional insured. In such event, the applicant shall furnish the building principal with a certificate showing that such insurance has been obtained. The *Certificate of Insurance* MUST list the applicant as the insured and the East Stroudsburg Area School District as a certificate holder as well as an additional insured on the policy.
- e. The school principal will forward the application to the Superintendent's Office for approval.

Application Evaluation

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Conflict with any school-sponsored activity. Any scheduled school activity, whether taking place during the school day or otherwise, shall have precedence over any other activity for the use of such facility. In the event a school activity is postponed due to inclement weather, etc., and the make-up day conflicts with a planned community or other activity, the school program would take precedence and necessitate the rescheduling of the community activity and/or other activity.
2. Access to school facilities that are closed due to renovations, maintenance, cleaning, the school calendar or Board action.
3. Access to school facilities containing equipment or furnishings which, if damaged or operated by an unqualified operator, would be detrimental to the operation of a school district program.
4. Prevention or encumbrance of school district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Limitations

When applicants receive written permission to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. All events must terminate and all groups and event participants must vacate school premises at a designated time; but school premises must always be vacated by 10:30 p.m. unless otherwise authorized in advance by the Superintendent.
2. Facilities may not be occupied beyond rated capacity. The total number of participants and spectators in that activity must be provided on the application.
3. If advertising or promoting events held at school facilities, groups shall clearly communicate that the events are not sponsored by the school district. This disclaimer must be posted on all flyers and flyers must have approval of Superintendent prior to posting and/or distribution. All flyers must contain specific disclaimer language that may be obtained through the Superintendent's Office.

4. Accidents involving persons and/or property should be promptly reported to School Police at 570-424-7833 (24-hours).
5. Requests for use of stage facilities, lighting and installation of scenery shall be clearly indicated on the application. Only school district staff may operate the stage lighting and sound systems.
6. Requests for use of district kitchens and/or concession stands shall be clearly indicated on the application. The use of district kitchens or concession stands requires the supervision of the district's Food Service Department.
7. Any use of swimming pool facilities must have the approval of the Director of Athletics and Activities and the requesting group must supply documentation of one (1) certified lifeguard who will be supervising waterside during the duration of the event.
8. Where large audiences are anticipated, the applicant shall be responsible for proper security, parking of cars on the paved parking area and to provide the additional services needed to direct and control parking. Security and parking provisions must be approved by the Chief of School Police prior to the event taking place. The Chief of School Police shall determine whether school district security personnel are required due to the anticipated number of participants.
9. Responsible adult supervision in adequate numbers must be provided by the sponsoring organization. Sponsors of an activity must remain on the premises until all participants and attendees have left the facility.
10. The use of school facilities may not be permitted when schools are closed due to inclement weather or the closing of school due to early dismissal. The school district is not responsible for any costs incurred by the user which may result from such closure. Users are responsible to consult the district website, local TV and/or radio stations for information on mid-week school closings. Users are also responsible for contacting School Police at 570-424-7833 (24 hours) for information on weekend closures due to inclement weather.
11. A custodian and/or other school district personnel must be on duty at all times when a facility is in use.
12. After the application has been approved, the applicant may **not** assign, sublet, or transfer its rights or privileges to any other individual, group, or organization.
13. Individuals/Groups are responsible to remove all equipment/supplies at the conclusion of the event unless prior permission is granted by school officials.

<p>SC 511</p> <p>35 P.S. 1223.5 20 U.S.C. Sec. 7182, 7183 SC 511</p>	<p><u>Conduct of Patrons/Prohibited Activities</u></p> <p>The following activities are strictly prohibited in school facilities when groups are granted written permission to use said school facilities:</p> <ol style="list-style-type: none">1. Conduct that would alter, damage or be injurious to any school district property, equipment or furnishings.2. Conduct that would constitute a violation of the Pennsylvania Crimes Code and/or state and federal laws and regulations.3. The possession, use or distribution of illegal drugs and/or alcoholic beverages in any form.4. Tobacco use by any person in school buildings or on any property that is owned, leased or controlled by the school district.5. The possession or use of weapons on or near the premises of the school property. <p><u>Violations</u></p> <p>The school district reserves the right to remove from school district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.</p> <p>The district reserves the right to bill any group regardless of classification for cleanup costs at a rate of 150% of the actual cost, if facilities are not returned in the same condition as they were received by the group.</p> <p>An evaluation form shall be completed by the building administrator to document any individual or community group's non-compliance with this policy and/or terms under which permission was granted to use the school facilities. Evaluation forms are to be submitted to the Superintendent's office for review.</p> <p>Upon review/investigation, the Superintendent will determine whether that individual or community group forfeits the right to submit future written requests to use school district property.</p>
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Classifications

a. Class I -- School-Sponsored/School-Related Events

- Events directly sponsored by the district, including but not limited to its student organizations, student clubs, athletics and/or extra-curricular activities.
- Events directly sponsored by organizations that are officially attached to the district and whose existence is contingent upon that of the school district. To be considered a school-related organization, groups must receive formal designation from the Chief Financial Officer by submitting current operating by-laws and an annual list of officers with authority to sign the permit application.

b. Class II -- Local Non-Profit Organizations During Normal Facility Operating Hours. Organizations must provide a copy of their IRS Determination Letter demonstrating 501(c)(3) status.

c. Class III -- Up to 5 Uses in Any One School Year by a Local Non-Profit Organization Outside of Normal Facility Operating Hours. Organizations must provide a copy of their IRS Determination Letter demonstrating 501(c)(3) status.

d. Class IV-- 6 or More Uses in Any One School Year by a Local Non-Profit Organization Outside of Normal Facility Operating Hours. Organizations must provide a copy of their IRS Determination Letter demonstrating 501(c)(3) status.

e. Class V-- All Other Uses

Fee Structure

Facility rental charges shall be applied to groups in accordance with the attached schedule of fees (Attachment A). All fees due to the school district for the use of a facility are due within thirty (30) days after the activity. Any groups owing fees from a previous use, or which did not promptly remit payment for a previous use, may be denied future use of facilities.

Personnel fees will be assessed when additional school personnel are required for any event, at the sole discretion of the school district.

District employees requesting the use of district facilities in a capacity other than their official capacity must conform to the same requirements as any of the groups as identified in this policy.

References:

School Code – 24 P.S. Sec. 511, 775, 779

State Board of Education Regulations – 22 PA Code Sec. 403.1

Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701

Local Option Small Games of Chance Act – 10 P.S. Sec. 328.101 et seq.

School Tobacco Control – 35 P.S. Sec. 1223.5

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905

Board Policy – 000

Transportation Department



Home > Students > Trips > Field Trips > Reports > Options

Field Trip: 02698	
Main Notes Documents History	
*-Required Fields *-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 8/30/2017)	
Requested:	07/19/17 08:54 AM By: Bakner, Paul
Status:	<input checked="" type="radio"/> Level 3 - Request Approved
Change To:	[Select New Status]
Comments:	<div style="border: 1px solid black; height: 40px;"></div>
* Field Trip Name:	Away Band show at Wilson HS
* School:	E Stroudsburg HS - N / EHN
* Department:	HSN
* Activity:	Band
Contact	
* Contact:	Paul M. Bakner
* Phone:	570-588-4420 *Phone Ext: 19104
* Email:	paul-bakner@esasd.net
Departure	
* Depart Date:	10/21/2017 * Time: 01:00 PM
* Return Date:	10/21/2017 * Time: 11:00 PM
Departure:	[Select One]
Notes:	<div style="border: 1px solid black; height: 40px;"></div>
Destination	
* Destination:	Wilson High School
* Street:	2601 Grandview Blvd
* City:	Reading
* State:	PA * Zip: 19609
Contact:	
Title:	
Phone:	Phone Ext:
Fax:	
Email:	
Notes:	<div style="border: 1px solid black; height: 40px;"></div>
Directions	
Directions:	

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Transportation Department



Home > Students > Trips > Field Trips > Reports > Options

Field Trip: 02700

Main Notes Documents History

*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 8/30/2017)

Requested: **07/19/17 09:06 AM By: Bakner, Paul**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name:

* School:

* Department:

* Activity:

Contact

* Contact:

* Phone: *Phone Ext:

* Email:

Departure

* Depart Date: * Time:

* Return Date: * Time:

Departure: [Select One]

Notes:

Destination

* Destination:

* Street:

* City:

* State: * Zip:

Contact:

Title:

Phone:

Phone Ext:

Fax:

Email:

Notes:

Directions

Directions:

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Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 02702	
Main Notes Documents History	
*-Required Fields *-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 8/30/2017)	
Requested:	07/19/17 09:14 AM By: Bakner, Paul
Status:	<input type="text" value="Level 3 - Request Approved"/>
Change To:	[Select New Status]
Comments:	<input type="text"/>
* Field Trip Name:	Marching Band Championships
* School:	E Stroudsburg HS - N / EHN
* Department:	HSN
* Activity:	Band
Contact	
* Contact:	Paul M. Bakner
* Phone:	570-588-4420 *Phone Ext: 19104
* Email:	paul-bakner@esasd.net
Departure	
* Depart Date:	11/11/2017 * Time: 05:00 AM
* Return Date:	11/11/2017 * Time: 11:00 PM
Departure:	[Select One]
Notes:	Travel from North high school to Met Life Stadium in New Jersey. Perform and then leave. Stop for food. Travel to J. Birney Crum stadium in Allentown. Perform and then return to North high school.
Destination	
* Destination:	Met Life Stadium
* Street:	1 Met Life Stadium Drive
* City:	East Rutherford
* State:	PA * Zip: 07073
Contact:	
Title:	
Phone:	Phone Ext:
Fax:	
Email:	
Notes:	Paul Bakner will arrange for a charter bus for this trip. No school bus is needed.
Directions	
Directions:	

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**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA	:	
SCHOOL DISTRICT,	:	
<i>Petitioner</i>	:	No. 8364 CV 2015
	:	
vs.	:	
	:	
CHARLES M. HANNIG and JOAN L.	:	
HANNIG,	:	
MONROE COUNTY BOARD OF	:	
ASSESSMENT REVISION, MONROE	:	
COUNTY, and SMITHFIELD TOWNSHIP	:	
<i>Respondents</i>	:	

SETTLEMENT STIPULATION

AND NOW come the parties, by and through their respective counsel, and stipulate and agree that the above-captioned tax assessment appeal shall be resolved upon the following terms and conditions, and respectfully request your Honorable Court to approve the same:

1. This is a tax assessment appeal concerning the property known by Tax Parcel No. 16/113922, located in Smithfield Township, Monroe County, Pennsylvania (hereinafter “the Property”).
2. Charles M. Hannig and Joan L. Hannig are the owners of the Property.
3. Smithfield Township was properly served with the Petition initiating this action, but has declined to enter an appearance or otherwise participate in this matter.
4. The total assessed value presently placed on the Property by the Monroe County Assessment Office is \$147,060.
5. By operation of law, this matter concerns the 2016 and 2017 tax year assessments.

6. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter on the terms and conditions set forth in this Settlement Stipulation.

7. Effective January 1, 2016 for the County and Township tax years and July 1, 2016 for the School District tax year, the assessment on the Property shall be increased from its current assessment of \$147,060 to \$400,000.

8. Effective January 1, 2017 for the County and Township tax years and July 1, 2017 for the School District tax year, the assessment on the Property shall be increased from its current assessment of \$147,060 to \$400,000.

9. The Property's assessment shall remain at \$400,000 for each subsequent tax year after 2017, unless changed by lawful means.

10. Based upon the increased assessments established by the Settlement Stipulation, all counsel agree that additional amounts are immediately owing to the taxing authorities as follows:

East Stroudsburg Area School District

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$147,060	\$400,000	\$252,940	177.86	\$44,987.90

Monroe County

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$147,060	\$400,000	\$252,940	21.25	\$5,374.97
2017	\$147,060	\$400,000	\$252,940	21.25	\$5,374.97
				Total:	\$10,749.94

Smithfield Township

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$147,060	\$400,000	\$252,940	4.0	\$1,011.76
2017	\$147,060	\$400,000	\$252,940	4.0	\$1,011.76
				Total:	\$2,023.52

Library

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$147,060	\$400,000	\$252,940	1.1	\$278.23
2017	\$147,060	\$400,000	\$252,940	1.1	\$278.23
				Total:	\$556.46

11. The parties agree that Charles M. Hannig and Joan L. Hannig shall pay the underpayments as set forth above pursuant to revised tax bills, which shall include a new two (2) month two-percent (2%) discount period, issued by the respective taxing authorities.

12. The East Stroudsburg Area School District will cause 2017-2018 tax bill for the Property to be re-issued within sixty (60) days of the date of the court Order approving this Settlement Stipulation, which tax bills will provide for a sixty (60) day discount period from the date of those tax bills.

13. The undersigned counsel executing this Stipulation on behalf of the parties warrant and represent that each is duly authorized to execute this Stipulation on behalf of such party.

14. This Settlement Stipulation and corresponding Court Order shall be binding on the undersigned and the undersigned's clients, and any and all successors in interest.

15. All parties hereto shall bear their own costs and expenses.

16. This Settlement Stipulation incorporates the entire understanding of the agreement between the parties.

17. This Settlement Stipulation may be signed in counterparts.

WHEREFORE, the Parties, through their undersigned counsel, respectfully request this Honorable Court enter an Order approving this Settlement Stipulation.

By: _____
Christopher S. Brown
Law Offices of Thomas F. Dirvonas
11 North Eighth St.
Stroudsburg, PA 18360
(570) 421-5653
Attorney for East Stroudsburg Area
School District

By: _____
Jeffrey A. Durney
Royle & Durney
2937 Rte. 611, Merchants Plaza
P.O. Box 536
Tannersville, PA 18372
(570) 620-0320
Attorney for Monroe County
Board of Assessment Revision

By: _____
William B. Cramer
Cramer, Swetz, McManus & Jordan, P.C.
711 Sarah Street
Stroudsburg, PA 18360
(570) 421-5568
Attorney for Charles M. Hannig and Joan L.
Hannig

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA	:	
SCHOOL DISTRICT,	:	
<i>Petitioner</i>	:	No. 8364 CV 2015
	:	
vs.	:	
	:	
CHARLES M. HANNIG and JOAN L.	:	
HANNIG,	:	
MONROE COUNTY BOARD OF	:	
ASSESSMENT REVISION, MONROE	:	
COUNTY, and SMITHFIELD TOWNSHIP	:	
<i>Respondents</i>	:	

ORDER

AND NOW, this ____ day of _____, 2017, in consideration of the Settlement Stipulation filed by the parties to this matter and attached hereto, the Settlement Stipulation is hereby approved and entered as an Order of the Court, and the matter is settled, ended and discontinued with prejudice.

BY THE COURT:

ARTHUR L. ZULICK, J.

cc: Christopher S. Brown, Esq.
William B. Cramer, Esq.
Jeffrey A. Durney, Esq.

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA

IVY RIDGE, L.P. : No. 08703 CV 2016
Petitioner :
v. :
MONROE COUNTY BOARD :
OF ASSESSMENT APPEALS :
Respondent :

ORDER

AND NOW, this _____ day of _____, 2017 it is hereby ORDERED and DECREED that the terms and conditions of the attached Settlement Stipulation in the above captioned matter are accepted as terms and conditions of this Court Order.

IT IS FURTHER ORDERED and DECREED that the Monroe County Board of Assessment Appeals shall make the appropriate reductions in assessment as agreed to in the attached Settlement Stipulation, that the taxing authorities take the indicated actions relating to the reductions in assessment, and that the Prothonotary shall mark the above captioned action "Settled, Discontinued and Ended."

BY THE COURT

By _____ J.

HIGH SWARTZ LLP
By: William F. Kerr, Jr., Esquire
Attorney ID No. 64275
40 East Airy Street
Norristown, PA 19404
P: 610-275-0700; F: 610-275-5290
wkerr@highswartz.com

Attorneys for Petitioners

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA

IVY RIDGE, L.P. : No. 08703 CV 2016
Petitioner :
v. :
MONROE COUNTY BOARD : **Tax I.D. Nos.: 16-98607, 16-98608, 16-98609,**
OF ASSESSMENT APPEALS : **16-98610, 16-98611, 16-98612, 16-98613,**
Respondent : **16-98614, 16-98615, 16-98616, 16-98617,**
: **16-98618, 16-98619, 16-98620, 16-98621,**
: **16-98622, 16-98623, 16-98624, 16-98625,**
: **16-98626, 16-98627, 16-98628, 16-98629,**
: **16-98630, 16-98631, 16-98632, 16-98633,**
: **16-98634, 16-98635, 16-98636, 16-98637,**
: **16-98638, 16-98639, 16-98640, 16-98641,**
: **16-98642**

SETTLEMENT STIPULATION

NOW COME the undersigned parties, by and through their respective counsel and stipulate and agree that above-captioned case shall be settled, discontinued and ended upon the following terms and conditions:

1. Petitioner, Ivy Ridge, L.P. is the owner of certain real properties comprising of a thirty-six (36) parcel rental affordable housing complex located in Smithfield Township and the East Stroudsburg School District, Monroe County, Pennsylvania (the "Parcels"). The tax identification numbers of the Parcels are: 16-98607, 16-98608, 16-98609, 16-98610, 16-

98611,16-98612, 16-98613, 16-98614, 16-98615, 16-98616, 16-98617, 16-98618, 16-98619, 16-98620, 16-98621, 16-98622, 16-98623, 16-98624, 16-98625, 16-98626, 16-98627, 16-98628, 16-98629, 16-98630, 16-98631, 16-98632, 16-98633, 16-98634, 16-98635, 16-98636, 16-98637, 16-98638, 16-98639, 16-98640, 16-98641, and 16-98642.

2. Taxpayer appealed the 2017 Assessments on the Parcels to the Monroe County Board of Assessment Appeals (the "Board"). At that time, the combined total assessment of the Parcels was \$357,500.

3. The appealed Assessment was effective as of January 1, 2017 for the County and Township and July 1, 2017 for the School District.

4. By a single decision of the Board dated October 21, 2016, the combined 2017 assessment of the Parcels remained at \$357,500.

5. Taxpayer timely appealed the determination of the Board to the Court of Common Pleas..

6. The participating parties in the instant proceedings are the Taxpayer, the County of Monroe, acting through the Board, and the East Stroudsburg School District.

7. The parties hereto, after negotiations, have entered into this Settlement Stipulation.

8. It is hereby agreed that the combined/total assessed value for the Parcels for Tax Year 2017 shall be reduced from \$357,500 to \$322,500.

9. This revised total assessment of the Parcels shall be allocated proportionately among the individual Parcels consistent with each Parcel's current assessment relative to the current combined assessment.

10. All tax bills for Tax Year 2017 were issued based on the \$357,500 assessment figure, and at the applicable millage of each taxing authority, i.e., the County of Monroe, the Library, Smithfield Township and the East Stroudsburg Area School District.

11. 2017-18 East Stroudsburg Area School District taxes have not yet been paid.

12. Tax Year 2017 taxes for the County, Library, and Smithfield Township, were paid at a 2% discount as indicated at Exhibit 1 attached hereto.

13. As a result of the above assessment reductions, Taxpayer's 2017 taxes are affected as follows:

East Stroudsburg School District

Tax Year	Old Assessment	New Assessment	2017 Millage Rate	Taxes Owed Under Old Assessment	Taxes Paid (2% Disc.)	Taxes Owed Under New Assessment	Balance Due
2017	\$357,500	\$322,500	177.86	\$63,584.95	N/A	\$57,359.85	N/A
Total					N/A		N/A

Smithfield Township

Tax Year	Old Assessment	New Assessment	Millage Rate	Taxes Owed Under old Assessment	Taxes Paid (2% Disc.)	Taxes Owed Under New Assessment (2% Disc.)	Refund/Credit Due
2017	\$357,500	\$322,500	4.0	\$1,430	\$1,401.33	\$1,264	(\$137.00)
Total					\$1,401.33	\$1,264	(\$137.00)

Monroe County

Tax Year	Old Assessment	New Assessment	Millage Rate	Taxes Owed Under old Assessment	Taxes Paid (2% Disc.)	Taxes Owed Under New Assessment (2% Disc.)	Refund/Credit Due
2017	\$357,500	\$322,500	21.25	\$7,596.88	\$7,445.21	\$6,716.06	(\$729.15)
Total					\$7,445.21	\$6,716.06	(\$729.15)

Library

Tax Year	Old Assessment	New Assessment	Millage Rate	Taxes Owed Under old Assessment	Taxes Paid (2% Disc.)	Taxes Owed Under New Assessment (2% Disc.)	Refund/Credit Due
2017	\$357,500	\$322,500	1.1	\$393.25	\$385.46	\$347.66	(\$37.81)
Total					\$385.46	\$347.66	(\$37.81)

14. Each taxing authority may confirm the indicated tax payments and calculations, and make corrections as necessary.

15. Any credits due Taxpayer as a result of the revised assessed values shall be refunded to Taxpayer within sixty (60) days from the date of the Court Order approving this Settlement Stipulation.

16. The East Stroudsburg School District will cause 2017-18 tax bills for the Parcels to be re-issued within thirty (30) days of the date of the court Order approving this Settlement Stipulation, which tax bills will provide a forty five (45) day discount period from the date of those tax bills.

17. The 2017 assessment set forth herein shall remain in place for all Tax Years following this appeal until such assessment may be changed by lawful means.

18. The undersigned counsel executing this Settlement Stipulation on behalf of the parties warrant and represent that each is duly authorized to execute this Settlement Stipulation on behalf of such party.

19. This Settlement Stipulation shall be binding on the undersigned and the undersigned's clients.

20. All parties hereto shall bear their own costs and expenses.

21. This Stipulation can be executed in counterparts.

HIGH SWARTZ LLP

By: William F. Kerr, Jr.
William F. Kerr, Jr., Esquire
Attorney I.D. No. 64275
40 East Airy Street
Norristown, PA 19404
Attorney for Ivy Ridge, L.P.

Date: 7/23/2017

ROYLE & DURNEY

By: Jeffrey Durney
Jeffrey Durney, Esquire
Attorney I.D. No. 66877
Merchants Plz. #8, PO Box 536
Tannersville, PA 18372
Solicitor for Monroe County Board
of Assessment Appeals

Date: 7/21/17

LAW OFFICES OF THOMAS F. DIRVONAS

By: _____
Christopher S. Brown, Esquire
Attorney I.D. No. 205870
11 North Eighth Street
Stroudsburg, PA 18360
Attorney for East Stroudsburg School District



FOR CASH ACCOUNT: 00-0000-010-000-00-000-000-0000-0000

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228105	07/07/2017	PRINTED	001063 ALL AMERICAN/RIDDELL, INC		10,214.97	71217	07/12/2017
228106	07/07/2017	PRINTED	003549 AMY TROTTO		40.77	71117	07/11/2017
228107	07/07/2017	PRINTED	004417 ANTHONY J CALDERONE		26.86	72617	07/26/2017
228108	07/07/2017	PRINTED	004378 BLUE RIDGE CABLE TECHNOLO				
228109	07/07/2017	PRINTED	003550 CAROL DEANE-GARDNER	800.00	67.84	71817	07/18/2017
228110	07/07/2017	PRINTED	001323 CINTAS CORPORATION #101		1,643.98	71417	07/14/2017
228111	07/07/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		898.55	72017	07/20/2017
228112	07/07/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		5,940.00	72017	07/20/2017
228113	07/07/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS, I		3,982.03	71117	07/11/2017
228114	07/07/2017	PRINTED	001421 DAY WIRELESS SYSTEMS		2,170.00	71317	07/13/2017
228115	07/07/2017	PRINTED	001441 DES-CPR, INC.		1,419.00	71017	07/10/2017
228116	07/07/2017	PRINTED	001533 EAST STROUDSBURG UNIVERSI		135.00	71817	07/18/2017
228117	07/07/2017	PRINTED	001659 FASTENAL COMPANY		72.58	71317	07/13/2017
228118	07/07/2017	PRINTED	001671 FIRST BOOK		58.84	71317	07/13/2017
228119	07/07/2017	PRINTED	003620 FIVE STAR INTERNATIONAL L		626.30	71217	07/12/2017
228120	07/07/2017	PRINTED	001686 FOLLET SCHOOL SOLUTIONS,		5,604.53	71217	07/12/2017
228121	07/07/2017	PRINTED	003367 FRASER ADVANCED INFO. SYS		56.24	71117	07/11/2017
228122	07/07/2017	PRINTED	001834 HERFF JONES INC.		108.95	71217	07/12/2017
228123	07/07/2017	PRINTED	001844 HILLTOP SALES & SERVICE		1,844.32	71317	07/13/2017
228124	07/07/2017	PRINTED	001888 IXL LEARNING		2,025.00	71217	07/12/2017
228125	07/07/2017	PRINTED	001892 J.W.PEPPER & SONS-ACCT.#3		292.24	71117	07/11/2017
228126	07/07/2017	PRINTED	004014 JOANNE M BOHRMAN		196.50	71717	07/17/2017
228127	07/07/2017	VOID	004138 *** NOT FOUND		.00	73017	07/31/2017
228128	07/07/2017	PRINTED	003442 KAR BILL ENTERPRISES, INC		1,894.25	71117	07/11/2017
228129	07/07/2017	PRINTED	004407 KEYSTONE FIRE PROTECTION		37.95	71217	07/12/2017
228130	07/07/2017	PRINTED	003469 KIM STEVENS		84.58	71117	07/11/2017
228131	07/07/2017	PRINTED	002074 LAW SOUND & LIGHTING INC		4,500.00	71417	07/14/2017
228132	07/07/2017	PRINTED	002108 LEVIN LEGAL GROUP		28,935.00	71117	07/11/2017
228133	07/07/2017	PRINTED	002129 LJC DISTRIBUTORS OF FULLE		267.50	71217	07/12/2017
228134	07/07/2017	PRINTED	003661 LORRAINE KRUPA-ABRAMCHECK		69.12	71417	07/14/2017
228135	07/07/2017	PRINTED	003569 LYNDA HOPKINS		328.60	72617	07/26/2017
228136	07/07/2017	PRINTED	002171 MANWALAMINK WATER COMPANY		419.76	71117	07/11/2017
228137	07/07/2017	PRINTED	002209 MARSHALLS CREEK PLUMB.&EL		3.33	71017	07/10/2017
228138	07/07/2017	PRINTED	002255 MEIER SUPPLY CO., INC.		140.01	71117	07/11/2017
228139	07/07/2017	PRINTED	002267 MET-ED		16,075.27	71217	07/12/2017
228140	07/07/2017	PRINTED	004338 MICHAEL SILVOY		157.29	71217	07/12/2017
228141	07/07/2017	PRINTED	002329 MODERN GAS SALES, INC.		84.00	71217	07/12/2017
228142	07/07/2017	PRINTED	002330 MODERNFOLD OF READING, IN		1,100.00	71417	07/14/2017
228143	07/07/2017	PRINTED	001163 MACWILLAN HOLDINGS		4,915.58	71717	07/17/2017
228144	07/07/2017	PRINTED	002374 MUSICIAN'S FRIEND		129.99	71817	07/18/2017
228145	07/07/2017	PRINTED	002394 NAPA AUTO PARTS		184.05	71217	07/12/2017
228146	07/07/2017	PRINTED	002397 NASCO (QOUTE#45950)		66.16	71217	07/12/2017
228147	07/07/2017	PRINTED	002472 OFFICE DEPOT		499.67	71317	07/13/2017
228148	07/07/2017	PRINTED	003378 OFFICE TECHNOLOGIES, LLC		100.00	71217	07/12/2017
228149	07/07/2017	PRINTED	002496 PA DEPT. OF TRANSPORTATIO		6.00	71217	07/12/2017
228150	07/07/2017	PRINTED	002544 PATRIOT WORKWEAR		114.00	71317	07/13/2017
228151	07/07/2017	PRINTED	002575 PENNSYLVANIA VIRTUAL CHAR		4,201.46	71117	07/11/2017
228152	07/07/2017	PRINTED	002581 PERMA-BOUND BOOKS		12.29	71217	07/12/2017
228153	07/07/2017	PRINTED	004068 PETTY CASH SMITHFIELD ELE		12.90	71117	07/11/2017
228154	07/07/2017	PRINTED	003907 PHILIP A LAZOWSKI		2,084.15	71817	07/18/2017
228155	07/07/2017	PRINTED	002644 POCONO ENVIRONMENTAL EDUC		50.00	71417	07/14/2017
228156	07/07/2017	PRINTED	002654 POCONO SEW & VAC		998.98	71717	07/17/2017

08/01/2017 14:50
sonya-burch

East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 00-0000-010-000-000-000-000-0000

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228157	07/07/2017	PRINTED	002684 PROSSER LABORATORIES, INC		3,654.00	72617	07/26/2017
228158	07/07/2017	PRINTED	002702 QUILL CORPORATION		1,176.91	71817	07/18/2017
228159	07/07/2017	PRINTED	002728 REGINA FARMS		113.90	71817	07/18/2017
228160	07/07/2017	PRINTED	002737 RESERVE ACCOUNT		1,200.00	71417	07/14/2017
228161	07/07/2017	PRINTED	002739 RESICA SUNSHINE FUND		45.36	72017	07/20/2017
228162	07/07/2017	PRINTED	004214 RICHARD J. CARON FOUADATIO		590.00	71217	07/12/2017
228163	07/07/2017	PRINTED	004416 ROBERT W DILLIPLANE		50.00	71117	07/11/2017
228164	07/07/2017	PRINTED	004317 ROY D. HANSHAW JR		1,248.50	71217	07/12/2017
228165	07/07/2017	PRINTED	003426 SCOTT C. IHLE	74.74	58.26	71117	07/11/2017
228166	07/07/2017	PRINTED	002966 SOCIAL WELFARE COMMITTEE	97.20			
228167	07/07/2017	PRINTED	003035 SUNSHINE CLUB		133.96	72517	07/25/2017
228168	07/07/2017	PRINTED	003046 SUSO-CYBER CHARTER SCHOOL		97.37	71717	07/17/2017
228169	07/07/2017	PRINTED	003462 ROBERT W. SUTJAK		1,735.00	71217	07/12/2017
228170	07/07/2017	PRINTED	003052 SWEETWATER SOUND, INC.		216.33	71717	07/17/2017
228171	07/07/2017	PRINTED	004107 SWI INDUSTRIAL SOLUTIONS,		12,334.32	71117	07/11/2017
228172	07/07/2017	PRINTED	003060 TALLEY PETROLEUM		3,975.00	71217	07/12/2017
228173	07/07/2017	PRINTED	004195 THE A.G. MAURO COMPANY		750.00	71317	07/13/2017
228174	07/07/2017	PRINTED	003095 THE BANK OF NEW YORK MELL		29.25	71317	07/13/2017
228175	07/07/2017	PRINTED	003446 WEX BANK		462.18	71817	07/18/2017
228176	07/07/2017	PRINTED	003211 UNIVERSITY MUSIC SERVICE		538.04	71217	07/12/2017
228177	07/07/2017	PRINTED	003214 US FOODS		200.00	71217	07/12/2017
228178	07/07/2017	PRINTED	003229 VIC MALVAGNO		1,574.20	71317	07/13/2017
228179	07/07/2017	PRINTED	003252 WALMART COMMUNITY/GEMB		1,543.55	71117	07/11/2017
228180	07/07/2017	PRINTED	003262 WASHINGTON MUSIC SALES CE				
228181	07/07/2017	PRINTED	003269 WE CARE	121.87			
228182	07/07/2017	PRINTED	004346 WELLS FARGO BANK NORTHWES		146,042.06	71017	07/10/2017
228183	07/07/2017	PRINTED	003349 ZESWITZ MUSIC COMPANY		1,009.90	71217	07/12/2017
228184	07/12/2017	PRINTED	001035 ADVANCE AUTO PARTS		28.93	71917	07/19/2017
228185	07/12/2017	PRINTED	001035 ADVANCED AUTO PARTS		964.56	71917	07/19/2017
228186	07/12/2017	VOID	004427 ASHLEY A LONGO			73017	07/31/2017
228187	07/12/2017	PRINTED	001142 BANKS' VACUUM SALES AND S		98.99	72217	07/22/2017
228188	07/12/2017	PRINTED	001199 BOB JEWELL TV & APPLIANCE				
228189	07/12/2017	PRINTED	001204 BOROUGH OF EAST STROUDSBU		8,944.84	71817	07/18/2017
228190	07/12/2017	PRINTED	003507 BREAKOUT INC		1,250.00	71817	07/18/2017
228191	07/12/2017	PRINTED	001290 CENTRAL PENN GAS, INC.		3,064.96	71817	07/18/2017
228192	07/12/2017	PRINTED	001323 CINTAS CORPORATION #101		163.70	72117	07/21/2017
228193	07/12/2017	PRINTED	001337 COLLEGE BOARD - AP EXAMS		5,987.00	72517	07/25/2017
228194	07/12/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS, I		27,000.00	71917	07/19/2017
228195	07/12/2017	PRINTED	001354 COMPUTER DISCOUNT WAREHO		75.75	71817	07/18/2017
228196	07/12/2017	PRINTED	001454 DIRECT ENERGY BUSINESS		3,234.00	71817	07/18/2017
228197	07/12/2017	PRINTED	001533 EAST STROUDSBU UNIVERSI		73,842.30	72517	07/25/2017
228198	07/12/2017	PRINTED	001544 ECOLAB INC		195.84	71817	07/18/2017
228199	07/12/2017	PRINTED	004426 ELIZABETH A SULLIVAN		1,245.00	72517	07/25/2017
228200	07/12/2017	PRINTED	001595 ENGLE HAMBRIGHT & DAVIES,		1,754.38	71817	07/18/2017
228201	07/12/2017	PRINTED	004432 GISELA PIEDRA		253.64	72117	07/21/2017
228202	07/12/2017	PRINTED	001837 HERSHEY CREAMERY COMPANY		132.20	71917	07/19/2017
228203	07/12/2017	PRINTED	001852 HOME DEPOT CREDIT SERVICE		1,524.33	71917	07/19/2017
228204	07/12/2017	PRINTED	001864 IMPACT APPLICATIONS, INC.		1,310.00	71817	07/18/2017
228205	07/12/2017	PRINTED	001872 INTEGRAONE		560.00	71917	07/19/2017
228206	07/12/2017	PRINTED	001873 INTEGRITEC, INC.		1,305.00	72417	07/24/2017
228207	07/12/2017	PRINTED	002015 KARKUT ENTERTAINMENT		1,025.00	72517	07/25/2017
228208	07/12/2017	PRINTED	002019 KASA'S FOODS DIST CO INC.		3,762.00	72017	07/20/2017

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CHECK #	CHECK DATE	CHECK DATE TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228209	07/12/2017	PRINTED	004126 KATHLEEN P MUNIZ		2,854.00	72017	07/20/2017
228210	07/12/2017	PRINTED	003599 KENDAL ASKINS	1,449.00	1,593.09	71917	07/19/2017
228211	07/12/2017	PRINTED	002040 KEYCO DISTRIBUTORS INC.		9,086.93	71817	07/18/2017
228212	07/12/2017	PRINTED	002057 KRONOS		550.00	72017	07/20/2017
228213	07/12/2017	PRINTED	004319 LORI L SOSKIL		88.35	72517	07/25/2017
228214	07/12/2017	PRINTED	003827 TRACY COOK		525.00	72817	07/28/2017
228215	07/12/2017	PRINTED	004424 MARY E KELLER		8,005.42	72717	07/27/2017
228216	07/12/2017	PRINTED	002267 MET-ED		215.83	72417	07/24/2017
228217	07/12/2017	PRINTED	004338 MICHAEL SILVOY		180.10	71917	07/19/2017
228218	07/12/2017	PRINTED	002329 MODERN GAS SALES, INC.		4,270.00	71817	07/18/2017
228219	07/12/2017	PRINTED	002358 SWANK MOTION PICTURES INC		80.04	71717	07/17/2017
228220	07/12/2017	PRINTED	002394 NAPA AUTO PARTS		156.13	71717	07/17/2017
228221	07/12/2017	PRINTED	002394 NAPA AUTO PARTS		9,498.81	71817	07/18/2017
228222	07/12/2017	PRINTED	002484 OVERDRIVE, INC.		1,400.00	71817	07/18/2017
228223	07/12/2017	PRINTED	004429 PHENOM ELITE		9,011.60	71817	07/18/2017
228224	07/12/2017	PRINTED	002647 POCOMO MOUNTAIN DAIRIES		5,282.68	71817	07/18/2017
228225	07/12/2017	PRINTED	002651 POCOMO PROFOODS		131.00	71917	07/19/2017
228226	07/12/2017	PRINTED	002667 PP&L		3,448.00	71817	07/18/2017
228227	07/12/2017	PRINTED	004365 RAMPAO FOR CHILDREN		1,740.00	72017	07/20/2017
228228	07/12/2017	PRINTED	004423 REGINA BROTHERTON		1,954.27	71917	07/19/2017
228229	07/12/2017	PRINTED	002731 REINHART FOOD SERVICE		832.85	71817	07/18/2017
228230	07/12/2017	PRINTED	003517 ROCKLAND BAKERY		2,724.00	72117	07/21/2017
228231	07/12/2017	PRINTED	004425 ROSEMARIE STANDIFORD		268.00	72017	07/20/2017
228232	07/12/2017	PRINTED	002904 SCHOOL NUTRITION ASSOCIAT		910.00	72117	07/21/2017
228233	07/12/2017	PRINTED	002985 ST. LUKES FAMILY PRACTICE		5,590.74	72017	07/20/2017
228234	07/12/2017	PRINTED	003214 US FOODS		1,300.00	72017	07/20/2017
228235	07/12/2017	PRINTED	004430 VARSITY BRANDS HOLDING CO		3,331.88	71917	07/19/2017
228236	07/12/2017	PRINTED	003224 VERIZON WIRELESS		500.00	72717	07/27/2017
228237	07/12/2017	PRINTED	003235 VINCENT BIANCHI		283.00	71917	07/19/2017
228238	07/12/2017	PRINTED	003273 WEIS MARKET, INC.		245.00	71817	07/18/2017
228239	07/13/2017	PRINTED	001301 CHAPTER 13 TRUSTEE		2,740.74	72017	07/20/2017
228240	07/13/2017	PRINTED	001520 EAST STROUDSBURG		312.03	71917	07/19/2017
228241	07/13/2017	PRINTED	001546 ED FOUNDATION OF ES/GENER		174.80	71917	07/19/2017
228242	07/13/2017	PRINTED	001682 FLORIDA STATE DISBURSEMEN		2,500.00	72417	07/24/2017
228243	07/13/2017	PRINTED	001794 HAB-DLI		2,267.49	71917	07/19/2017
228244	07/13/2017	PRINTED	002566 PENNSYLVANIA HIGHER EDUCA		137,479.59	72417	07/24/2017
228245	07/13/2017	PRINTED	002737 RESERVE ACCOUNT		3,191.05	72517	07/25/2017
228246	07/13/2017	PRINTED	003204 U.S. DEPARTMENT OF EDUCAT		19.47	72517	07/25/2017
228247	07/13/2017	PRINTED	001114 APPLE COMPUTER, INC.		576.65	72517	07/25/2017
228248	07/21/2017	PRINTED	001063 ALL AMERICAN/RIDDELL, INC		798.59	72617	07/26/2017
228249	07/21/2017	PRINTED	003572 ANNMARIE LAFEMINA-ADAMS		27.09	72617	07/26/2017
228250	07/21/2017	PRINTED	001125 ASPEN PEST SERVICES, LLC		9.03	72717	07/27/2017
228251	07/21/2017	PRINTED	004073 BARBARA A MILLER		8,205.44	72517	07/25/2017
228252	07/21/2017	PRINTED	003464 BENJAMIN BRENNEMAN	98.44	110.56	72517	07/25/2017
228253	07/21/2017	PRINTED	001792 H.A. BERKHEIMER INC.		785.16	73117	07/31/2017
228254	07/21/2017	PRINTED	001174 BEST BUY #1442		930.66	72817	07/28/2017
228255	07/21/2017	PRINTED	001196 BMC OFFICE FURNITURE		11,412.35	72717	07/27/2017
228256	07/21/2017	PRINTED	003719 BRAD M FITZPATRICK		561.86	72717	07/27/2017
228257	07/21/2017	PRINTED	003561 CAROLINE AGOSTO				
228258	07/21/2017	PRINTED	001290 CENTRAL PENN GAS, INC.				
228259	07/21/2017	PRINTED	001315 CHESTER COUNTY INTERMEDIA				
228260	07/21/2017	PRINTED	001323 CINTAS CORPORATION #101				

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CHECK #	CHECK DATE	CHECK DATE TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228261	07/21/2017	PRINTED	001323 CINTAS CORPORATION #101		52.02	72517	07/25/2017
228262	07/21/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		129,844.17	72717	07/27/2017
228263	07/21/2017	PRINTED	001350 COMMONWEALTH OF PA	330.00			
228264	07/21/2017	PRINTED	001356 CONCORDE, INC.		26.11	72617	07/26/2017
228265	07/21/2017	PRINTED	001369 COSN MEMBERSHIP		965.00	72517	07/25/2017
228266	07/21/2017	PRINTED	003697 DEBORAH SANDS				
228267	07/21/2017	PRINTED	004439 DIANE LITTS	49.75			
228268	07/21/2017	PRINTED	001567 EKON-O-PAC LLC	15.66			
228269	07/21/2017	PRINTED	003620 FIVE STAR INTERNATIONAL L		1,710.00	72517	07/25/2017
228270	07/21/2017	PRINTED	001788 GROVE CITY AREA SCHOOL DI		180.92	72517	07/25/2017
228271	07/21/2017	PRINTED	001815 HEARTLAND PAYMENT SYSTEM		3,320.64	72817	07/28/2017
228272	07/21/2017	PRINTED	001872 INTEGRAONE	12,137.03			
228273	07/21/2017	PRINTED	001884 IRONTON GLOBAL LLC	27,600.00			
228274	07/21/2017	PRINTED	003889 JAMES A KELLY		2,695.21	72617	07/26/2017
228275	07/21/2017	PRINTED	001915 JATON, LLC	1,236.00			
228276	07/21/2017	PRINTED	004326 JILL M QUINN	15.89			
228277	07/21/2017	PRINTED	004320 JOSEPH C FEAL		99.08	72517	07/25/2017
228278	07/21/2017	PRINTED	004144 KATE L KRAMMES		25.15	72517	07/25/2017
228279	07/21/2017	PRINTED	004407 KEYSTONE FIRE PROTECTION		590.78	72617	07/26/2017
228280	07/21/2017	PRINTED	004435 LACHLAN G PEEKE	5.44			
228281	07/21/2017	PRINTED	002088 LEHIGH LEARNING ACADEMY	2,330.60			
228282	07/21/2017	PRINTED	002108 LEVIN LEGAL GROUP		6,325.00	72517	07/25/2017
228283	07/21/2017	PRINTED	003482 LISA VANWHY	80.36			
228284	07/21/2017	PRINTED	002151 LUCIDSOFTWARE				
228285	07/21/2017	PRINTED	003569 LYNDIA HOPKINS		15,000.00	72717	07/27/2017
228286	07/21/2017	PRINTED	003553 MANVEL PAGE	35.52			
228287	07/21/2017	PRINTED	003802 MARIALENA CASCIOTTA	113.31			
228288	07/21/2017	PRINTED	004436 MARY A PIERCE	40.81			
228289	07/21/2017	PRINTED	003521 MATTHEW KRAUSS				
228290	07/21/2017	PRINTED	002267 MET-ED		48.10	72617	07/26/2017
228291	07/21/2017	PRINTED	005059 MICHAEL J SLESINSKI	65.11			
228292	07/21/2017	PRINTED	002372 MUSIC THEATRE INTERNATIONAL	3,049.00			
228293	07/21/2017	PRINTED	002400 NASSP/NHS/NJHS	480.00			
228294	07/21/2017	PRINTED	002472 OFFICE DEPOT		154.93	72517	07/25/2017
228295	07/21/2017	PRINTED	002503 PA TREATMENT & HEALING -		10,500.00	73117	07/31/2017
228296	07/21/2017	PRINTED	003956 PALOS SPORTS		100.89	72717	07/27/2017
228297	07/21/2017	PRINTED	004433 PATRICIA WRIGHT		19.47	72817	07/28/2017
228298	07/21/2017	PRINTED	003938 PAUL H SCHMID				
228299	07/21/2017	PRINTED	002569 PENNSYLVANIA ONE CALL SYS	156.34			
228300	07/21/2017	VOID	002598 *** NOT FOUND		77.90	73117	07/31/2017
228301	07/21/2017	PRINTED	002611 PHILIP ROSENAU CO., INC.		.00	73017	07/31/2017
228302	07/21/2017	PRINTED	002631 PLANK ROAD PUBLISHING		176.84	73117	07/31/2017
228303	07/21/2017	PRINTED	002652 POCONO RECORD		47.35	72717	07/27/2017
228304	07/21/2017	PRINTED	002668 PRAXAIR DISTRIBUTION MID-	29.99			
228305	07/21/2017	PRINTED	002684 PROSSER LABORATORIES, INC	51.47			
228306	07/21/2017	PRINTED	002702 QUILL CORPORATION	1,030.00			
228307	07/21/2017	PRINTED	004434 ROBERT J ROMAGNO				
228308	07/21/2017	PRINTED	004000 ROBERT VAZQUEZ	9.74			
228309	07/21/2017	PRINTED	002911 SCHUYLKILL VALLEY SPORTIN	56.12			
228310	07/21/2017	PRINTED	004328 STAPLES CONTRACT & COMM		860.00	72717	07/27/2017
228311	07/21/2017	PRINTED	002994 STAPLES CREDIT PLAN		599.95	72817	07/28/2017
228312	07/21/2017	PRINTED	003027 STROUDSBURG ELECTRIC MOTO		71.81	72817	07/28/2017
					12.70	72817	07/28/2017

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228313	07/21/2017	PRINTED	003029 STUDENT DRIVER PRODUCTS		204.99	72717	07/27/2017
228314	07/21/2017	PRINTED	003462 ROBERT W. SUTJAK	186.29			
228315	07/21/2017	PRINTED	003052 SWEETWATER SOUND, INC.		3,351.44	72717	07/27/2017
228316	07/21/2017	PRINTED	003078 TED MICHALOWSKI		200.00	73117	07/31/2017
228317	07/21/2017	PRINTED	003095 THE BANK OF NEW YORK MELL		1,500.00	72717	07/27/2017
228318	07/21/2017	PRINTED	003109 THE INSTRUMENTALIST	30.75			
228319	07/21/2017	PRINTED	003461 THOMAS HENDEL		474.47	72617	07/26/2017
228320	07/21/2017	PRINTED	003552 TIMOTHY HARRIS	104.75			
228321	07/21/2017	PRINTED	003181 TRANE U.S. INC.		1,062.50	72717	07/27/2017
228322	07/21/2017	PRINTED	003218 VALIANT MUSIC SUPPLY INC.	337.71			
228323	07/21/2017	PRINTED	003252 WALMART COMMUNITY/GEMB	98.34			
228324	07/21/2017	PRINTED	003273 WEIS MARKET, INC.				
228325	07/21/2017	PRINTED	003432 WILLIAM RIKER		140.42	72617	07/26/2017
228326	07/21/2017	PRINTED	003324 WOLFINGTON BODY COMPANY,		29.64	72717	07/27/2017
228327	07/21/2017	PRINTED	003326 WOODWIND & BRASSWIND		357.32	72617	07/26/2017
228328	07/21/2017	PRINTED	003339 YOUTH ADVOCATE PROGRAMS,		158.26	73117	07/31/2017
228329	07/21/2017	PRINTED	003349 ZESWITZ MUSIC COMPANY		17,242.40	72817	07/28/2017
228330	07/21/2017	PRINTED	004446 JONES MASONRY RESTORATION		17,223.20	72517	07/25/2017
228331	07/28/2017	PRINTED	003989 A & B DOOR SALES & SERVIC		385,162.20	72417	07/24/2017
228332	07/28/2017	PRINTED	004462 A. PATRICIA MAIORIELLO	180.00			
228333	07/28/2017	PRINTED	001012 A.J. SMITH ELECTRIC MOTOR	575.00			
228334	07/28/2017	PRINTED	001019 ABC TROPHIES, INC.	490.95			
228335	07/28/2017	PRINTED	001035 ADVANCE AUTO PARTS	55.95			
228336	07/28/2017	PRINTED	001040 AGILE SPORTS TECHNOLOGIES	10.84			
228337	07/28/2017	PRINTED	001051 ALBERT J WILSON JR	1,800.00			
228338	07/28/2017	PRINTED	004474 ALEXIS A VAGNI	575.00			
228339	07/28/2017	PRINTED	001070 SYNCHRONY BANK/AMAZON	315.00			
228340	07/28/2017	PRINTED	004472 ANGELIC S SECOND	3,437.53			
228341	07/28/2017	PRINTED	001100 ANN KLEBES	1,449.00			
228342	07/28/2017	PRINTED	001108 ANTHONY J. & GERALDINE L.	575.00			
228343	07/28/2017	PRINTED	004470 ANTHONY R MASSA	255.00			
228344	07/28/2017	PRINTED	001114 APPLE COMPUTER, INC.	498.00			
228345	07/28/2017	PRINTED	001120 ARTHUR A. SHICK	695.16			
228346	07/28/2017	PRINTED	004427 ASHLEY A LONGO	1,090.45			
228347	07/28/2017	PRINTED	004453 BARBARA J HALTERMAN	259.25			
228348	07/28/2017	PRINTED	001160 BEATRICE S. GOBEE	1,150.00			
228349	07/28/2017	PRINTED	004454 BETSEY M HARRIS	575.00			
228350	07/28/2017	PRINTED	001183 BEVERLY G FOLEY	700.00			
228351	07/28/2017	PRINTED	001188 BILLIE J KUNKLE	716.08			
228352	07/28/2017	PRINTED	001189 BLACKBOARD CONNECT INC	31,631.07			
228353	07/28/2017	PRINTED	004452 BRENDA I GUY	1,150.00			
228354	07/28/2017	PRINTED	001224 BSN SPORTS/ US GAMES #307	808.59			
228355	07/28/2017	PRINTED	004464 CARLETTA MARTIN	575.00			
228356	07/28/2017	PRINTED	004465 CAROLE MCGARRY	575.00			
228357	07/28/2017	PRINTED	001269 CAROLYN A. KLINGER	1,150.00			
228358	07/28/2017	PRINTED	001272 CAROLYN P. WILLIAMS	575.00			
228359	07/28/2017	PRINTED	003813 CATHERINE A STRAZZERI	1,449.00			
228360	07/28/2017	PRINTED	003814 DARYLE PEREGRIN	2,172.52			
228361	07/28/2017	PRINTED	001300 CHAPMAN REFRIGERATION LLC	403.63			
228362	07/28/2017	PRINTED	001301 CHAPTER 13 TRUSTEE	507.50			
228363	07/28/2017	PRINTED	004448 CHERI BURBANK	575.00			
228364	07/28/2017	PRINTED	004447 CHESTER & FREDA BOGART	575.00			



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CHECK #	CHECK DATE	CHECK DATE TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228365	07/28/2017	PRINTED	001315 CHESTER COUNTY INTERMEDIA	19,174.97			
228366	07/28/2017	PRINTED	001328 CLASSROOM DIRECT/SCHOOL S	3,812.65			
228367	07/28/2017	PRINTED	003617 CM REGENT RESOURCES	20,033.27			
228368	07/28/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI	351,070.27			
228369	07/28/2017	PRINTED	001350 COMMONWEALTH OF PA	42.00			
228370	07/28/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS, I	8,700.00			
228371	07/28/2017	PRINTED	001446 D'HUY ENGINEERING, INC.	5,120.00			
228372	07/28/2017	PRINTED	004235 DANIEL B PATASCHER	460.00			
228373	07/28/2017	PRINTED	004468 DAVID L RASCONA	575.00			
228374	07/28/2017	PRINTED	003652 DENNIS M HORVAT	575.00			
228375	07/28/2017	PRINTED	001468 DOLORES CASALASPRO	340.33			
228376	07/28/2017	PRINTED	004467 DORIS PHILIPS	575.00			
228377	07/28/2017	PRINTED	001520 EAST STROUDSBURG	575.00			
228378	07/28/2017	PRINTED	001546 ED FOUNDATION OF ES/GENER	2,600.71			
228379	07/28/2017	PRINTED	001550 EDITH M. MILLER	28.00			
228380	07/28/2017	PRINTED	003688 ELIZABETH A BRUNDAGE	575.00			
228381	07/28/2017	PRINTED	001582 ELLEN FENDER	1,449.00			
228382	07/28/2017	PRINTED	001620 ESHS BOYS SOCCER	486.47			
228383	07/28/2017	PRINTED	001628 ESHS RIFLE TEAM	2,277.16			
228384	07/28/2017	PRINTED	001631 ESHS TRACK & FIELD	2,286.29			
228385	07/28/2017	PRINTED	001659 FASTENAL COMPANY	3,430.04			
228386	07/28/2017	PRINTED	001682 FLORIDA STATE DISBURSEMEN	14.77			
228387	07/28/2017	PRINTED	001697 FRANK & GAIL JOEST	312.03			
228388	07/28/2017	PRINTED	001699 FRANK A & MARY F BECKERT	575.00			
228389	07/28/2017	PRINTED	001704 FRANK MANHART OR	575.00			
228390	07/28/2017	PRINTED	003367 FRASER ADVANCED INFO. SYS	1,150.00			
228391	07/28/2017	PRINTED	001714 FRIEDMAN ELECTRIC SUPPLY	245.00			
228392	07/28/2017	PRINTED	001714 FRIEDMAN ELECTRIC SUPPLY	189.26			
228393	07/28/2017	PRINTED	001717 FRONTIER	90.50			
228394	07/28/2017	PRINTED	001742 GERALDINE M. BROWN	1,918.09			
228395	07/28/2017	PRINTED	004455 GLENDORA HENNING	575.00			
228396	07/28/2017	PRINTED	001778 GRAINGER	700.00			
228397	07/28/2017	PRINTED	001794 HAB-DLT	44.46			
228398	07/28/2017	PRINTED	001796 HAJOCA CORPORATION	1,041.92			
228399	07/28/2017	PRINTED	001809 HARRY & ANNA WOLBERT	74.91			
228400	07/28/2017	PRINTED	001811 HARRY W HELLER	700.00			
228401	07/28/2017	PRINTED	001812 HARRY W MCMURRAY	1,044.51			
228402	07/28/2017	PRINTED	004450 ISAAC DURING	1,150.00			
228403	07/28/2017	PRINTED	004458 JAMES & MARLENE KIESS	575.00			
228404	07/28/2017	PRINTED	004234 JILLIAN A HANSEN	575.00			
228405	07/28/2017	PRINTED	001942 JOAN MCGRATH	255.00			
228406	07/28/2017	PRINTED	004469 JOHN E SHWIDHEISER	978.86			
228407	07/28/2017	PRINTED	001962 JOHN MORROW JR	1,150.00			
228408	07/28/2017	PRINTED	001971 JOSEPH & BARBARA POLICAST	575.00			
228409	07/28/2017	PRINTED	001973 JOSEPH & KATHLEEN DEFORRE	575.00			
228410	07/28/2017	PRINTED	001984 JOSEPH T. KANE	575.00			
228411	07/28/2017	PRINTED	003730 JOSEPH V & JEAN SCHIRALDI	575.00			
228412	07/28/2017	PRINTED	002007 K. MICHAEL BOUSHELL	1,150.00			
228413	07/28/2017	PRINTED	003736 K12 SYSTEMS	146,664.00			
228414	07/28/2017	PRINTED	004461 KAREN LIVINGOOD	575.00			
228415	07/28/2017	PRINTED	004144 KATE L KRAMES	724.50			
228416	07/28/2017	PRINTED	002038 KENNETH S DECKER JR	1,150.00			



East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

08/01/2017 14:50
sonya-burch

FOR CASH ACCOUNT: 00-0000-010-000-000-000-000-0000

FOR: All

CHECK #	CHECK DATE	CHECK TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228417	07/28/2017	PRINTED	004034 KEVIN S HORNE	2,898.00			
228418	07/28/2017	PRINTED	004407 KEYSTONE FIRE PROTECTION	28,101.55			
228419	07/28/2017	PRINTED	002046 KING W. BEERS	1,150.00			
228420	07/28/2017	PRINTED	002059 KURTZ BROS.	399.50			
228421	07/28/2017	PRINTED	002065 LAKESHORE LEARNING MATERI	34.98			
228422	07/28/2017	PRINTED	003863 LEONARD & GLORIA SCHLOSBE	575.00			
228423	07/28/2017	PRINTED	002107 LETTY THOMAS	1,150.00			
228424	07/28/2017	PRINTED	002108 LEVIN LEGAL GROUP	2,883.36			
228425	07/28/2017	PRINTED	002110 LIFE TOUCH NSS ACCOUNTS RE	6,328.88			
228426	07/28/2017	PRINTED	003492 LINNETTE M ZACCARO	575.00			
228427	07/28/2017	PRINTED	003949 LISA K VITULLI	5,796.00			
228428	07/28/2017	PRINTED	002130 LLOYD & WANDA LEAP	575.00			
228429	07/28/2017	PRINTED	002134 LOIS FREDRICK	1,150.00			
228430	07/28/2017	PRINTED	004471 LORIANN MATULEVICH	300.00			
228431	07/28/2017	PRINTED	002152 LUIS & CARMEN BONETA	575.00			
228432	07/28/2017	PRINTED	004016 M A BRIGHTBILL BODY WORKS	1,150.00			
228433	07/28/2017	PRINTED	002270 M-F ATHLETIC COMPANY INC	575.00			
228434	07/28/2017	PRINTED	004444 MARELENE AND JULIO CHARLO	240.00			
228435	07/28/2017	PRINTED	002179 MARGARET GRODZKI	320.00			
228436	07/28/2017	PRINTED	002183 MARIA & NASSAR MITHANI	575.00			
228437	07/28/2017	PRINTED	002187 MARIA V. FERREIRA	575.00			
228438	07/28/2017	PRINTED	002192 MARIANNE DAGGRES	1,085.38			
228439	07/28/2017	PRINTED	004466 MARLIS MILLER	575.00			
228440	07/28/2017	PRINTED	002211 MARTHA I. LABAR	575.00			
228441	07/28/2017	PRINTED	002217 MARY ALYCE MCDONALD	575.00			
228442	07/28/2017	PRINTED	004147 MARY ZAJAC	870.00			
228443	07/28/2017	PRINTED	002247 MCGRAW HILL EDUCATION	1,403.63			
228444	07/28/2017	PRINTED	002255 MEIER SUPPLY CO., INC.	597.43			
228445	07/28/2017	PRINTED	002265 MESKO GLASS & MIRROR CO.	9.50			
228446	07/28/2017	PRINTED	002267 MET-ED	18,067.14			
228447	07/28/2017	PRINTED	002299 MICHAEL T. STRAW	575.00			
228448	07/28/2017	PRINTED	002329 MODERN GAS SALES, INC.	56.00			
228449	07/28/2017	PRINTED	002333 MONROE CAREER AND TECHNIC	305,542.00			
228450	07/28/2017	PRINTED	002337 MONROE COUNTY CONTROL CEN	10,171.89			
228451	07/28/2017	PRINTED	002361 MR. JOHN, INC.	33.75			
228452	07/28/2017	PRINTED	002367 MULLEN MARKETING, LLC	7,950.00			
228453	07/28/2017	PRINTED	002389 NANCY RIBANDO	1,150.00			
228454	07/28/2017	PRINTED	002391 NANCY T PETERS	575.00			
228455	07/28/2017	PRINTED	003831 NATALIE J SEEUWEN	255.00			
228456	07/28/2017	PRINTED	002439 NICHOLAS G. FARRELL	1,150.00			
228457	07/28/2017	PRINTED	002441 ROCHESTER 100 INC	130.00			
228458	07/28/2017	PRINTED	002449 NORA C. SWIDER	1,500.00			
228459	07/28/2017	PRINTED	002537 PATRICIA KELLY	233.01			
228460	07/28/2017	PRINTED	002566 PENNSYLVANIA HIGHER EDUCA	174.80			
228461	07/28/2017	PRINTED	002573 PENNSYLVANIA STATE UNIVER	50.00			
228462	07/28/2017	PRINTED	004460 PHILIP & CATHERINE KRAUTK	700.00			
228463	07/28/2017	PRINTED	002624 PITNEY BOWES	769.49			
228464	07/28/2017	PRINTED	002644 POCONO ENVIRONMENTAL EDUC	370.00			
228465	07/28/2017	PRINTED	002663 PORTA PHONE	1,649.00			
228466	07/28/2017	PRINTED	002684 PROSSER LABORATORIES, INC	9,387.00			
228467	07/28/2017	PRINTED	002710 RANDOLFO & MARIA ASTACIO	1,150.00			
228468	07/28/2017	PRINTED	002723 REALLY GOOD STUFF	879.76			

3,654,750.00 73117 07/31/2017

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East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

08/01/2017 14:50
sonya-burch

FOR CASH ACCOUNT: 00-0000-010-000-000-000-000-0000

FOR: All

CHECK #	CHECK DATE	CHECK DATE TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
228469	07/28/2017	PRINTED	002750 RICHARD & LINDA ROUZER	575.00			
228470	07/28/2017	PRINTED	002756 RICHARD W. BUBKA	700.00			
228471	07/28/2017	PRINTED	004449 RONALD COUNTERMAN	700.00			
228472	07/28/2017	PRINTED	002827 ROSALIE GIANNETTO	700.00			
228473	07/28/2017	PRINTED	004451 RUTH GOUSE	575.00			
228474	07/28/2017	PRINTED	002895 SCHNEIDER ELECTRIC	954.00			
228475	07/28/2017	PRINTED	002896 SCHOLASTIC	6,280.89			
228476	07/28/2017	PRINTED	002908 SCHOOLDUDE	32,096.40			
228477	07/28/2017	PRINTED	002922 SCRANTON PRINTING CO.	470.00			
228478	07/28/2017	PRINTED	002962 SMITHFIELD SEWER AUTHORIT	13,650.00			
228479	07/28/2017	PRINTED	002963 SOCIAL SECURITY ADMINISTR	161.48			
228480	07/28/2017	PRINTED	002969 SOK MING LEE	575.00			
228481	07/28/2017	PRINTED	004459 STEVE KLINGEL	575.00			
228482	07/28/2017	PRINTED	004127 SUSANNE S RASELY-PHILLIPS	2,898.00			
228483	07/28/2017	PRINTED	003049 SVETKO JURJEVIC	1,150.00			
228484	07/28/2017	PRINTED	003050 SVETLANA & MARIO PESA	1,150.00			
228485	07/28/2017	PRINTED	003051 SWEET, STEVENS, KATZ & WI	7,777.10			
228486	07/28/2017	PRINTED	003139 THOMAS ANTHONY	700.00			
228487	07/28/2017	PRINTED	003202 TYLER TECHNOLOGIES, INC.	11,808.39			
228488	07/28/2017	PRINTED	003204 U.S. DEPARTMENT OF EDUCAT	267.49			
228489	07/28/2017	PRINTED	003209 UNITED WAY OF MONROE COUN	214.00			
228490	07/28/2017	PRINTED	003212 UNIVERSITY OF OREGON	81.00			
228491	07/28/2017	PRINTED	003225 VERNAL & KATHERINE JONES	575.00			
228492	07/28/2017	PRINTED	003247 VOICETHREAD	2,500.00			
228493	07/28/2017	PRINTED	003250 WADE SCHNITZER	1,150.00			
228494	07/28/2017	PRINTED	003252 WALMART COMMUNITY/GEMB	672.84			
228495	07/28/2017	PRINTED	004457 WALTER & SALLY JENNINGS	575.00			
228496	07/28/2017	PRINTED	003258 WALTER WESCOTT & CAROL A.	575.00			
228497	07/28/2017	PRINTED	003339 YOUTH ADVOCATE PROGRAMS,	17,242.40			
393 CHECKS CASH ACCOUNT TOTAL				1,234,003.80	4,935,990.04		

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East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

P 9
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	UNCLEARED	CLEARED
393 CHECKS		
FINAL TOTAL	1,234,003.80	4,935,990.04

** END OF REPORT - Generated by Sonya Burch **

JULY 2017 WIRE PAYMENTS

Payroll	2,645,919.26
Accounts Payable - Benefits	2,080,226.52
Flex Spending Accounts	4,640.18
Procurement Card	21,589.78
EBTEP - July	\$ 1,636,516.53
1996 VRLP \$7M Principal , Interest, Annual Trust Fee	1,698.76
1996 VRLP \$10M Principal , Interest, Annual Trust Fee	1,386.75
	<hr/> 6,391,977.78 <hr/>



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 46342
 06/30/2017

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Jeffrey Bader

J. T. Lambert Intermediate School Masonry Investigation
287005
 For Services Rendered From May 27, 2017 To June 23, 2017

01 - Field Surveys & Probes

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$25,400.00	\$25,400.00	100.00	\$0.00

02 - Analysis & Report

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$18,500.00	\$18,500.00	100.00	\$0.00

03 - Natatorium at High School North

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$5,000.00	\$5,000.00	100.00	\$0.00

04 - Design & Bidding for Masonry Repairs

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$64,000.00	\$64,000.00	100.00	\$0.00

05 - Construction Services for Masonry Repairs

Contract Maximum:	\$72,000.00
Previous Billings Against Maximum:	\$0.00
Current Billings Against Maximum	\$15,555.20
Balance After This Invoice:	\$56,444.80

Professional Services

	Task	Hours	Rate	Amount
Administrative	Miscellaneous	1.25	50.00	\$62.50
Draftsman	Computer Aided Drafting	.50	70.00	\$35.00
Engineer in Training	Site Visit	13.00	85.00	\$1,105.00
Engineer in Training	Meetings - In House	.50	85.00	\$42.50
Engineer in Training	Field Survey	20.00	85.00	\$1,700.00
Engineer in Training	Drawing Review	19.50	85.00	\$1,657.50
Principal Engineer	Document Review	3.25	180.00	\$585.00

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Project 287005 J. T. Lambert Intermediate School Masonry Investigation

Invoice 46342

Principal Engineer	Design & Sketch Concepts	2.25	180.00	\$405.00
Principal Engineer	Shop Drawing Review	.25	180.00	\$45.00
Principal Engineer	Engineering Analysis	2.00	180.00	\$360.00
Principal Engineer	Site Visit	13.25	180.00	\$2,385.00
Principal Engineer	Drawing Review	1.00	180.00	\$180.00
Principal Engineer	Submittal Review	15.75	180.00	\$2,835.00
Principal Engineer	Teleconference	2.00	180.00	\$360.00
Senior Draftsman	Computer Aided Drafting	11.50	85.00	\$977.50
Senior Project Manager	Project Administration	13.00	130.00	\$1,690.00
Total Professional Services for 05				\$14,425.00

Reimbursables

	Unit Rate	Qty	Markup	Amount
In-house photocopies	0.00	565.00	1.00	\$565.00
Mileage	0.54	697.60	1.00	\$373.20
Printing of Drawings In House	0.00	64.00	3.00	\$192.00
Total Reimbursables for 05				\$1,130.20
Total Charges for 05				\$15,555.20

INVOICE TOTAL \$15,555.20

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
46082	4/30/2017	\$0.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00
46202	5/31/2017	\$5,120.00	\$0.00	\$0.00	\$0.00	\$5,120.00
Total Prior Billing		\$5,120.00	\$1,280.00	\$0.00	\$0.00	\$6,400.00

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APPLICATION AND CERTIFICATION FOR PAYMENT
 TO : East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301

AIA DOCUMENT G702
 PROJECT: J T Lambert Intermediate School Masonry Repairs
 APPLICATION NO.: 2

Page one of 2 Pages
 Distribution to:

OWNER	
ARCHITECT	
CONTRACTOR	X

PERIOD TO: 7/20/17
 PROJECT NO: 287005
 CONTRACT DATE:

FROM CONTRACTOR:
 Jones Masonry Restoration Corporation
 CONTRACT FOR:
 East Stroudsburg Area School District

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached

1. Original Contract Sum \$ 1,548,000.00
2. Net change by Change Orders \$ 0.00
3. Contract Sum to Date (line 1 + 2) \$ 1,548,000.00
4. TOTAL COMPLETED & STORED TO DATE (COLUMN G ON G703) \$ 957,226.60
5. RETAINAGE:
 - a. 10% of Completed Work (Column D + E on G703) \$ 95,722.60
 - b. 0 % of Stored Material (Column F on G703) \$ 0
 Total Retainage (lines 5a + 5b or total in Column 1 of G703)
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 861,503.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 385,162.20
8. CURRENT PAYMENT DUE \$ 476,341.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 686,496.60

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner		
Total approved this Month		
TOTALS		
NET CHANGES By Change order		

AIA DOCUMENT G702 APPLICATION AND CERTIFICATION FOR PAYMENT, 1992 EDITION, AIA
 Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Jones Masonry Restoration Corporation

By: *[Signature]* Date: 7/28/17

State of: PA
 County of: Dauphin
 Subscribed and sworn to before me this 28th day of July 2017
 Notary Public: *[Signature]*

My Commission expires: 10/24/20

NOTARIAL SEAL
 Trina R Hardison
 Jones Paxton Twp, Dauphin County
 My Commission Expires 10/24/2020

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on-site observation and the information comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified

AMOUNT CERTIFIED.....\$ 476,341.20

(Attach explanation if amount certified differs from the amount applied Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified)
 ARCHITECT:

BY: *[Signature]* Date: 7/28/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract

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CONTINUATION SHEET

Project No. APPLICATION NO. 2
 PERIOD ENDING 7/20/2017
 Architect's No.

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUES	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETE	% COMPLETED	BALANCE TO FINISH	RETAINAGE
1	Mobilization	142,500.00	121,125.00	21,375.00		142,500.00	100%	0.00	14,250.00
2	Submittals	28,500.00	28,500.00			28,500.00	100%	0.00	2,850.00
3	Bond	46,440.00	46,440.00			46,440.00	100%	0.00	4,644.00
4	JT Lambert								
5	Masonry Cleaning	60,000.00		12,000.00		12,000.00	20%	48,000.00	1,200.00
6	Masonry Veneer Replacement	292,310.00	87,693.00	87,693.00		175,386.00	60%	116,924.00	17,538.60
7	Caulking	72,000.00	7,200.00	36,000.00		43,200.00	60%	28,800.00	4,320.00
8	Window Head Repair	150,000.00	22,500.00	112,500.00		135,000.00	90%	15,000.00	13,500.00
9	Site Walls Reconstruction	375,000.00	75,000.00	112,500.00		187,500.00	50%	187,500.00	18,750.00
10	Steel	80,000.00	24,000.00	48,000.00		72,000.00	90%	8,000.00	7,200.00
11	Metal Coping	15,000.00	1,500.00	1,500.00		3,000.00	20%	12,000.00	300.00
12	Landscaping	10,000.00	5,000.00	0.00		5,000.00	50%	5,000.00	500.00
13	Lintel Replacement	5,000.00	0.00	0.00		0.00	0%	5,000.00	0.00
14	Alternate#1 Allowance	18,000.00	9,000.00	9,000.00		18,000.00	100%	0.00	1,800.00
15		105,000.00		0.00		0.00	0%	105,000.00	0.00
16	North High School								
17	Masonry Veneer Replacement	80,000.00		76,000.00		76,000.00	95%	4,000.00	7,600.00
18	Repointing	40,000.00		10,000.00		10,000.00	25%	30,000.00	1,000.00
19	Caulking	3,000.00		0.00		0.00	0%	3,000.00	0.00
20	Masonry Cleaning	3,000.00		2,700.00		2,700.00	90%	300.00	270.00
21	Sheet Metal	3,000.00		0.00		0.00	0%	3,000.00	0.00
22	Close Out Documents	5,000.00		0.00		0.00	0%	5,000.00	0.00
22	Demobilization	14,250.00		0.00		0.00	0%	14,250.00	0.00
		1,548,000.00	427,958.00	529,268.00		957,226.00		590,774.00	95,722.60

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VI . B

Aspen Pest Control, LLC

118 Traverse Dr.
Henryville, PA 18332
570-620-0300

Dear ESASD,

Per your request, please find a quote for continued pest control with Aspen Pest Control. Aspen Pest Control plans NO INCREASE in price for:

August 2017 through July 2018 & we will guarantee these prices through July of 2019

We service the following schools and offices 1 time per month (we follow PA School's IPM Laws) for the following monthly prices:

High School South - \$50	ESASD Offices - \$40	JM Hill Elementary - \$40
Smithfield Elementary - \$40	JT Lambert Int. - \$53	E.S. Elementary - \$50
Resica Elementary - \$48	Middle Smithfield - \$60	Bushkill Elementary - \$60
High School North - \$70	Lehman Intermediate - \$60	

Monthly cost = \$571 per month Yearly Cost = \$6,852 (parts and extra services are not included)

Our treatment guarantee covers the control of:

Wasp, Hornet, Yellow Jacket Nests (If accessible), Ants, Carpenter Ants, Mice, Rats, Roaches, Spiders, Earwigs, Crickets, Millipedes, Ground Beetles, Food Infesting Insects, Centipedes.

There is an extra charge for parts such as: ant bait stations, glue boards, snaps traps, etc.

There is a charge for extra services - there is no damage guarantee caused by pests and wood destroying insects.

Aspen Pest Control has made the ESASD our priority and has been trusted since 2003. If you have any questions, do not hesitate to contact us. We appreciate your business and this opportunity to be of service to you.

Sincerely,

Bob Staiano
Aspen Pest Control, LLC

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this Twentieth day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Ken Brown (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Mr. Brown will be responsible for assisting with the color guard during the week of Band Camp for the South High School Marching Band for the Fall 2017 season. This will include writing flag work for the music, teaching the work, and assisting with the various needs of the guard to fit the style of the music and the basic abilities of the guard students, as described by the band director and guard instructor.

Location of Services:

East Stroudsburg High School South
279 North Courtland Street
East Stroudsburg, PA 18301

Effective Date: July 31 – August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 250.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3210-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Katy N. Clogg

Authorization for Payment: _____ Date: _____

Purchase Order # _____



East Stroudsburg Area School District
Carl T. Secor Administration Center
50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 - Fax (570) 424-5646
www.esasd.net

Mr. Ryan K. Moran,
Assistant Superintendent for Curriculum
and Instruction Grades K-12

Mr. Jeffrey S. Bader,
Chief Financial Officer

Dr. William R. Riker
Superintendent

August 22, 2017

Department of Education
Attn: Dana Klouser, AEDY Program Manager
333 Market Street, 5th Floor
Harrisburg, PA 17126:

Assurance Statement

By submitting this application seeking approval for Alternative Education for Disruptive Youth Program(s), I represent and assure on behalf of the applicant, that I have received, read, understand and will comply with all AEDY Guidelines and Policies. I understand that I will be required to provide PDE with data in the end of year report, including information pertaining to progress on performance indicators described in the AEDY Guidelines.

I understand that any program operating an alternative education program for disruptive youth requires PDE approval prior to any placement of students. I understand that if the LEA chooses to place any student in a private provider-run program, PDE approval is required via this application process. Failure to secure required approvals may result in penalties to basic instructional subsidy and/or immediate notification to remove students from placement in the unapproved program. I understand/agree with the terms in the understanding and assurance statement listed above.

Signature of Superintendent

August 22, 2017

Date

William R. Riker, Superintendent

Print Name of Superintendent/IU Executive Director

East Stroudsburg Area School District

Name of LEA

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 26th day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Concorde, Inc. (the "Contractor") of 11 Penn Center, 12th Floor 1835 Market Street, Philadelphia, Pa 19103

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

(a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.

(b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

(a) Contractor shall provide contracted services as outlined in Schedule A.

(b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

To fulfill D.O.T. requirements for random drug testing, pre-employment, and post-accident for all CDL Personnel.

Location of Services:

Effective Date: 7/1/2017 - 6/30/2018

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ 4500.00 Estimated

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-2700-300-000-00-00-07

Department: Transportation

District Initiator: B. H. H.

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this Fourteenth day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Ian Flint (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Mr. Flint will be responsible for writing the drill (coordinated movement) for the South High School Marching Band for the Fall 2017 season. This drill should fit the style of the music and the basic abilities of the band, as described by the band director.

The first tune of the drill should be delivered by the first day of band camp, Monday, July 31, 2017, and all drill should be completed by Wednesday, August 9.

Location of Services:

East Stroudsburg High School South
279 North Courtland Street
East Stroudsburg, PA 18301

Effective Date: July 14 – August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 1750.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3210-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Katy N. Clogg

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this Twentieth day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Ashley Hilton (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Ms. Hilton will be assisting with the woodwind section for the South High School Marching Band 2017 summer season. Her main duties will be during band camp weeks will be helping run music sectionals and marching sectionals, as well as acting as an assistant director as needs demand.

Location of Services:

East Stroudsburg High School South
279 North Courtland Street
East Stroudsburg, PA 18301

Effective Date: July 20 – August 30, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 650.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3210-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Katy N. Clogg

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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INVOICE

For: East Stroudsburg Area School District

Purpose: Diversity Orientation for New Faculty

Date: Wednesday, August 16, 2017

Time: 11:00 AM – 12:30 PM

Location: Administration Center, ESASD

Fee: \$100.00 (Presentation and materials)

Presenter/Instructor: Dr. Letitia M. Lladoc, Ph.D

Address: 194 Mountain View Drive

Stroudsburg, PA 18360

Telephone: (570) 421-3179

E-Mail: lettie@ptd.net

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

In collaboration with Transperfect, Colonial Intermediate Unit 20 will provide remote interpreting services to students and staff at the East Stroudsburg Area School District.

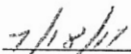
The rate for this service will be \$12.00 per month, for 10 months, not to exceed \$120.00, plus a fee of \$1.15 per minute for interpreting services. This contract will be in effect from August 18, 2017 through June 30, 2018.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs



Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide and bill directly for Educational Audiology Services, Itinerant Hearing and Vision Support, Occupational and Physical Therapy, Orientation and Mobility Services, Psychological Services and Speech and Language Support for the 2017-2018 school year. Colonial Intermediate Unit 20 will provide Child Find evaluations at nonpublic and private schools for the purpose of FAPE as requested by the school district for services listed on the contract.

The rates for services are as follows:

Educational Audiology Services	\$239.89/hour
Itinerant Hearing Support	\$160.30/hour
Itinerant Vision Support	\$281.95/hour
Occupational Therapy	\$121.65/hour
Orientation and Mobility Services	\$281.95/hour
Physical Therapy	\$139.84/hour
Psychological Services	\$118.23/hour
Speech and Language Support	\$119.38/hour

The total amount of this contract will be based on the total number of hours requested for each service per student. This contract becomes effective the first day of the 2017-2018 school year and terminates at the end of the 2017-2018 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

7/12/17

Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8571.

East Stroudsburg Area School District is partnering with Colonial Intermediate Unit 20 in a consortium for the web-based Unique Learning System curriculum program.

The cost for said services is \$394.73 per license, for 8 licenses. This contract shall not exceed \$3,157.84 and is in effect for the 2017-2018 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

7/18/17
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide Discovery Education Streaming Plus to East Stroudsburg Area School District.

The rate for this service will be \$0.66 per student, for 6,915 students, not to exceed \$4,563.90. This contract will be in effect from July 1, 2017 through June 30, 2018.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

8/4/17

Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, It does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this Twentieth day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kirby Marino (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Mr. Marino will be responsible for assisting with the drum line during the week of Band Camp for the South High School Marching Band for the Fall 2017 season. This will include helping the drum line warm up, teaching the show tunes, instructing drum-specific marching techniques, and assisting with the various needs of the band, as described by the band director.

Location of Services:

East Stroudsburg High School South
279 North Courtland Street
East Stroudsburg, PA 18301

Effective Date: July 31 – August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 350.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3210-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Katy N. Clogg

Authorization for Payment: _____ Date: _____

Purchase Order # _____

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Susanne S. Ravelly Philipps Employee # 7834

Date(s) of Services: September 20, 2017 through May 30, 2018, up to 30 Weekly

Sessions

Title of Presentation/Service: ESL Parent Academies

Purpose of Presentation/Service: Presenter – Adult ESL Literacy Outreach Workshops

Total Time Required for Presentation/Service: 2.5 hours of instruction and 1 hour of prep per session, not to exceed 105 hours.

Presentation/Service Facility: Resica Elementary

Maximum Number of Participants: 35

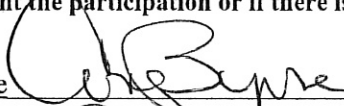
Presentation/Service Rate: \$28.56 per hour

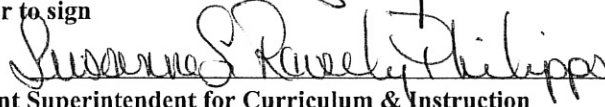
Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$2,998.80

Budget Account Number to be charged: 10-3310-121-471-00-000-000-205-9197 (Title III Grant)

Audio/Visual Equipment Needed: White board, projector, screen, computers

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Angela Byrne  8/7/17
Initiator sends to Provider to sign DATE

Signature of Provider: Susanne S. Ravelly Philipps  8/2/2017
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals:
Assistant Superintendent
For Curriculum & Instruction: Dyan R. W... 8/1/17
Send to the Superintendent's Office DATE

After Board Approved Board Approval Date _____
Superintendent: _____
Send back to the Initiator DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

- Initiator will distribute the copies:
 - Business Office (payroll) for payment
 - Human Resources – Place in Presenter's File
 - Staff Development Secretary
 - Initiator

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To Superintendent's Office 8/10/17

CONTRACT TO PURCHASE MEALS FROM SCHOOLS

The Pennsylvania Department of Education, in providing this contract as a service to schools, does not become a party to this contract. The purchasing sponsor, hereafter referred to as the Purchaser, is the responsible authority, without recourse to the Pennsylvania Department of Education and the United States Department of Agriculture regarding the settlement and satisfaction of all contractual and administrative issues arising under this contract. This includes, but is not limited to: disputes, claims, protests of award, source evaluation or other matters of a contractual nature.

Made and entered into this date of **Sept 5, 2017** by and between

SLHDA Head Start
300356500
Scranton, Pa

East Stroudsburg School District
120452003
East Stroudsburg Pa.

These meals/snacks will be served at the following locations (*press enter/return to add multiple sites*):
Example: PDE Child Care, 333 Market Street, Harrisburg, PA 17126

Bushkill Head Start Hc 12 Box 700 Dingman's Ferry, Pa. 18328

The parties entering into this contract agree to be bound by the United States Department of Agriculture (USDA) regulations Title 7 of the CFR Part 210, Part 220 and/or Part 226, as appropriate.

The Purchaser will order meals/snacks on a weekly basis notifying the Provider **Na** days proceeding the week of delivery. Orders will include totals for each site and each type of meal/snack.

If the Purchaser is another School District, **Traditional Food-Based** Menu Planning Option will be used.

The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of **Na**.

If the Purchaser's children will eat meals/snacks on the Provider's premises, the children will be at the building and served at **NA** for Breakfast, **NA** for Lunch and **3:15** for Snack.

The Provider agrees to supply meals/snacks **inclusive** of milk to the Purchaser for the prices herein listed:

Meal Type	Daily Estimated Servings	x	Estimated No. Serving Days Per Year	x	Unit Price	=	Estimated Total \$\$
BREAKFAST	Na						
LUNCH	Na						
SNACK	17		180		\$.88		\$ 158.40
GRAND TOTAL OF CONTRACT							

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Conditions:

1. It is further agreed that the Provider, pursuant to the provisions of federal regulations, will assure that said meals/snacks will meet or exceed the minimum meal pattern requirements as necessary for the stated Menu Planning Option, and will maintain full and accurate records that the purchaser requires to meet its record keeping responsibility on a calendar month basis (supported by invoices, receipts or other records), and shall promptly submit invoices and delivery receipts to the Purchaser.
2. Meals/snacks will be delivered on a daily basis or other mutually agreed upon period of time in accordance with the 21-day menu cycle. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the Provider from delivering a specified meal/snack component, the Provider shall notify the Purchaser immediately so substitutions can be agreed upon. The Purchaser reserves the right to periodically suggest menu changes within the Provider's suggested food cost range throughout the contract period.
3. The Provider will bill the Purchaser only for meals/snacks prepared and delivered/picked up at the specified time. Damaged or incomplete meals/snacks shall not be included. Adequate refrigeration or heating will be provided when the Provider delivers meals/snacks or picked up by Purchaser to insure the wholesomeness of food in accordance with state and/or local health codes.
4. The Purchaser will furnish the Provider with the number of meals/snacks, by meal service type, to be delivered to each site when applicable.
5. The Purchaser reserves the right to add or delete sites and provide one week's notice to the Provider.
6. The Provider guarantees that meals/snacks will be delivered within the prescribed time period as mutually agreed upon by both parties.
7. The Provider agrees to retain the records required by the Purchaser for a period of three years after the end of the fiscal year to which they pertain (or longer if an audit is in progress) and, upon request, to make all accounts and records pertaining to the program available to representatives of the Pennsylvania Department of Education, the United States Department of Agriculture and/or the Office of the Inspector General and General Accounting Office for audit or administrative review purposes at a reasonable time and place.

The Provider also agrees to provide the needed information on the amount of food sent to the Purchaser for recording on the Production Records. Recipes and Product Information Sheets will be provided to the Purchaser as required for School Meals Initiative (SMI) reviews. If the Provider is providing meals using the NuMenus Planning Option, a printout of the nutrient analysis of the menus used must be provided to the Purchaser.

8. During the performance of the contract, the Provider agrees as follows: The Provider will not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or disability. The Provider will take affirmative action to ensure that applicants are employed and that employees are treated while employed without regard to their race, color, national origin, age, sex or disability. Such action shall include, but not be limited to, the following:

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employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity clause.

9. The Provider will comply with all provisions of Executive Order Number 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
10. It is expressly agreed that in the event of any disagreement or controversy arising between the Provider and the Purchaser as to the interpretation of the specifications or proper performance of this contract, the dispute shall be settled between the Provider and Purchaser within a reasonable period of time and shall be final.
11. The Purchaser shall have the option to cancel this contract if the state or federal government withdraws funds to support the Child and Adult Care Food Program, the National School Lunch Program, the School Breakfast Program, the Afterschool Snack Program and/or the Summer Food Service Program.
12. The Provider guarantees that it has sufficient facilities to handle the increased meal/snack production resulting from the execution and implementation of the requirements of this contract.
13. The Provider guarantees that it has a delivery system sufficient to provide the meals/snacks as specified in this contract.
14. The Provider guarantees that there have not been any audit or CRE findings or sanctions within the past three years which would indicate that the Provider was incapable of preparing proper meals/snacks, planning quality menus or maintaining adequate records.
15. This contract may be terminated by notice, in writing, given by any party hereto to the other party at least 30 days prior to the date of termination.

Additional Requirements:

NA

It is agreed by the parties hereto that there are no other considerations, favors, promises or interests passing between the parties other than what is expressly stated in this contract.

In witness hereof, this contract is signed and executed this date of Sept 5, 2017 and will end Sept 4, 2018

Please sign in BLUE ink.

Signature on Behalf of:

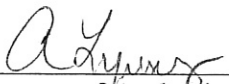
Signature on Behalf of:

SLHDA Head Start

East Stroudsburg School District

Name of Purchaser

Name of Provider



Signature of Authorized Representative

Signature of Authorized Representative

Ann Lynady

Head Start Director

Title

Title

Date

7/27/17

Date

PDE APPROVED

NORTH



Timberwolves

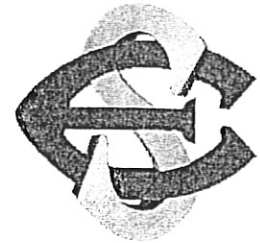
Denise Rogers

Athletic Director

EAST STROUDSBURG HIGH SCHOOL SOUTH
279 North Courtland
East Stroudsburg, PA 18301

(office) 570-424-8471, x 20520 ▪ (fax) 570-420-8387
(e-mail) denise-rogers@esasd.net

SOUTH



Cavaliers

Date: August 7, 2017

To: Stroud Township – Yetter Park

From: East Stroudsburg Area School South Athletic Office

Re: Facility Agreement for 2017 East Stroudsburg South Cross Country Team

This is a memorandum of understanding between the East Stroudsburg Area School District and Stroud Township for use of the Yetter Park for the 2017-18 School Year.

- Stroud Township will donate the use of Yetter Park to the East Stroudsburg South Cross Country Team for its scheduled home meet on Tuesday, October 10, 2017, from approximately 2pm – 7pm at no cost to the district. This donation includes use of the pathways and course maintenance for the school district and visiting teams.
- Stroud Township also agrees to allow the visiting teams to practice at the Yetter Park on Friday, October 6, 2017 and Saturday, October 7, 2017, if needed.
- In the case of inclement weather the East Stroudsburg Area School District Director of Athletics and Activities agrees to work with Stroud Township on a rescheduled date, preferably October 11, 2017, weather permitting.
- The East Stroudsburg Area School District will also provide a proof of insurance to Stroud Township for use the Forevergreen Nature Preserve.

This is a one year agreement between the East Stroudsburg Area School District and Stroud Township for use of the Yetter Park. This will be renewed yearly as long as both parties agree to the terms of the agreement. Both parties will sign this agreement and be provided a copy.

Denise Rogers
ESASD Representative Name (Print)
Edward C. Cramer
Stroud Township Representative Name (Print)

Denise Rogers
ESASD Representative Signature
Edward C. Cramer
Stroud Township Representative Signature

8/16/17
Date
8/15/17
Date

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 1st day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the "Contractor") of P. O. Box 3339, Palmer, PA 18045-7115
In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

Provide standby ambulance coverage for designated East Stroudsburg South Varsity, Junior Varsity and Junior High home football games at specified locations and times listed below. **Ambulance should arrive 15-30 minutes prior to the game start time.** Additionally, see attached schedule for game start times and dates. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services for Dates and Start Times listed below:

- East Stroudsburg South Football Stadium, 200 Elizabeth Street, East Stroudsburg, PA 18301 – Football field – Varsity, Junior Varsity And Junior High Football Games
- 4:00p.m.start time: 9/11/17, 9/25/17, 10/9/17 (one JV game only), 10/10/17 (one Junior High game only), 10/16/17, 10/30/17
- 7:00p.m. start times: 8/25/17, 9/1/17, 9/15/17, 9/29/17, 10/20/17

Effective Date: 8/25/17

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$55 per hour X 3 hours X 11 games
- Time (Days/Hour/Other): 3 hours per game (time is approximate)
- Total Cost: \$1815.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO

If no, please itemize:

Budget Code: 10-3250-330-000-30-820-550-000-5071

Department: Athletics

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 1st day of July, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the "Contractor") of P. O. Box 3339, Palmer, PA 18045-7115

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

Provide standby ambulance coverage for designated JTL Intermediate home football games at specified locations and times listed below. **Ambulance should arrive 15-30 minutes prior to the game start time.** Additionally, see attached schedule for game start times and dates. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services for Dates and Start Times listed below:

- JTL Intermediate, 2000 Milford Road, East Stroudsburg, PA 18301-Football Field
- 4p.m. start time: 9/6/17, 9/14/17, 9/20/17, 9/28/17, 10/5/17, 10/19/17, 10/25/17

Location of Services for Dates and Start Times listed below:

- East Stroudsburg South Stadium, 200 Elizabeth Street, East Stroudsburg PA 18301
- 4p.m. start time: 11/1/17

Effective Date: 9/6/17

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$55 per hour X 2 hours X 8 games
Time (Days/Hour/Other): 2 hours per game (time is approximate)
Total Cost: \$880.00

b) Fixed Rate: \$ _____

- c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3250-330-000-20-517-550-000-5071 Department: Athletics

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of August 1, 2017, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

_____ (the "Contractor") of Edulink, Inc.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

An electronic teacher evaluation portal to be used by East Stroudsburg Area School district to manage the teacher evaluation process for its teachers and supervisors, SLO.

Per attached invoice.

Location of Services: **East Stroudsburg Area School District**

Effective Date: **August 1, 2017 to July 30, 2018**

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: **\$ \$14,777.00**

b) Fixed Rate: \$

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1100-650-000-004-000-0000 Department: Curriculum Secondary Tech.

District Initiator: Ryan Moran, Assistant Superintendent for Curriculum & Instruction K-12

Authorization for Payment: _____ Date: _____

Purchase Order # _____

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher and a mental health worker for direct, one-on-one services at the following location:

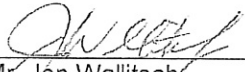
Colonial Academy – Autistic Support

The total cost for said services shall not exceed \$87,913.80. This contract becomes effective the first day of the 2017-2018 school year and terminates at the end of the 2017-2018 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

7/12/17

Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide a mental health worker for direct, one-on-one services at the following location:

East Stroudsburg Area High School - North – Autistic Support

The total cost for said services shall not exceed \$47,676.60. This contract becomes effective the first day of the 2017-2018 school year and terminates at the end of the 2017-2018 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

7/18/17
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following locations:

- Colonial Academy – A student in Autistic Support, two students in Emotional Support; and a student in the Partial Hospitalization Program; and
- East Stroudsburg High School South – a student in Autistic Support; and a student in Multidisability Support; and
- J. T. Lambert Intermediate School – a student in Autistic Support and three students in Therapeutic Emotional Support; and
- Middle Smithfield Elementary School – a student in Autistic Support; and a student in Therapeutic Emotional Support; and
- Nazareth Middle School – a student in Autistic Support; and
- Pleasant Valley Elementary School – a student in Physical Support; and
- Pocono Mountain East Junior High School – Two students in Life Skills Support; and
- Resica Elementary – a student in Autistic Support; and
- Stroudsburg High School – Three students in Autistic Support; and
- Stroudsburg Junior High School – a student in Physical Support

The total cost for said services shall not exceed \$844,981.20. This contract becomes effective the first day of the 2017-2018 school year and terminates at the end of the 2017-2018 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Director of Fiscal Affairs

7/18/17
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

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One Farm Springs
Farmington, CT 06032

INVOICE

CUSTOMER NO. 373721	DATE 06/20/17	INVOICE NO. NPS08006717
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AMOUNT DUE ON SERVICE CONTRACT:
45,328.58

Enclose This Coupon With Your Payment.
Make Check Payable To:
OTIS ELEVATOR COMPANY

Mail payment to:

OTIS ELEVATOR COMPANY
P.O. BOX 13716
NEWARK NJ
07188-0716

MB 01 007203 76428 B 27 E
EAST STROUDSBURG AREA SCHOOL D
50 VINE ST
EAST STROUDSBURG PA 18301-2150

PLEASE SEND CORRESPONDENCE TO YOUR LOCAL OFFICE AS SHOWN BELOW

DNPS08006717 0004532858 8

DETACH RETURN DOCUMENT ALONG PERFORATION

INVOICE

OTIS ELEVATOR ** SERVICE CONTRACT CHARGES **

<u>CUSTOMER NO.</u> 373721	<u>DATE</u> 06/20/17	<u>INVOICE NO.</u> NPS08006717
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BUILDING NPS202519 EAST STROUDSBURG BUNNELL
CONTRACT NPS08006
P.O. #S 06701070, 06701071, 06701072, 06701073

SERVICE FROM 07/01/17 TO 06/30/18	50,142.24
OTHER #1 DISCOUNT- 9.60%	4,813.66-
TOTAL CURRENT CHARGES DUE	45,328.58

- - - PRICE ADJUSTMENT - - -

IN ACCORDANCE WITH THE PROVISION FOR THE ADJUSTMENT OF PRICE AS SET FORTH IN THE CONTRACT ENTERED INTO BETWEEN US FOR THE SERVICE OF ELEVATOR EQUIPMENT:
THE FORMER PRICE OF 4,038.90 HAS BEEN ADJUSTED AS INDICATED BELOW BASED UPON THE CHANGES THAT HAVE OCCURRED IN THE ELEVATOR EXAMINERS' COST AND IN MATERIAL INDEX BETWEEN MAY, 2016 AND MAY, 2017. THE ADJUSTED PRICE BECOMES EFFECTIVE JULY 01, 2017 AND SHALL REMAIN IN EFFECT UNTIL JUNE 30, 2018 WHEN IT WILL BE SUBJECT TO ADJUSTMENT.
CLAUSE 1 - BASED ON CHANGES IN PRODUCER METALS AND METAL PRODUCTS COMMODITY INDEX:

(A) FORMER INDEX	(B) CURRENT INDEX	(C)=B/A RATIO OF CHANGE	(D) FORMER MATERIAL	(E)=C*D CURRENT MATERIAL
195.9000	206.9000	105.61511	8.51	8.99

CLAUSE 2 - BASED ON CHANGES IN ELEVATOR EXAMINERS' HOURLY COST:

(A) FORMER EXAMINERS' COST	(B) CURRENT EXAMINERS' COST	(C)=B/A RATIO OF CHANGE	(D) FORMER LABOR	(E)=C*D CURRENT LABOR
82.0870	84.9208	103.45219	4,030.39	4,169.53
				4,178.52 PER MO

LESS DISCOUNT AMOUNT OF YOUR NEW INVOICE AMT	401.14	3,777.38	NET AMOUNT/MO
		45,328.58	TOTAL

FOR ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: 1-610-366-8990
OR WRITE OTIS ELEVATOR 7355 WILLIAMS AVE STE 300 ALLENTOWN PA 18106

PAYMENT DUE UPON RECEIPT-PLEASE PAY PROMPTLY

WE CERTIFY THAT THE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF. OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE ON THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.



One Farm Springs
Farmington, CT 06032

VJ. C. 2

CUSTOMER NO. 373721	DATE 06/20/17	INVOICE NO. NPS08521717
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INVOICE

AMOUNT DUE ON SERVICE CONTRACT: 4,998.24

Enclose This Coupon With Your Payment.
Make Check Payable To:
OTIS ELEVATOR COMPANY

Mail payment to:

OTIS ELEVATOR COMPANY
P.O. BOX 13716
NEWARK NJ
07188-0716

MB 01 007202 76428 B 27 E
EAST STROUDSBURG AREA SCHOOL D
50 VINE ST
EAST STROUDSBURG PA 18301-2150

PLEASE SEND CORRESPONDENCE TO YOUR LOCAL OFFICE AS SHOWN BELOW

0NPS08521717 0000499824 9

DETACH RETURN DOCUMENT ALONG PERFORATION

INVOICE

OTIS ELEVATOR ** SERVICE CONTRACT CHARGES **

CUSTOMER NO.	DATE	INVOICE NO.
373721	06/20/17	NPS08521717

BUILDING NPS455940 SMITHFIELD ELEMENTARY
CONTRACT NPS08521
P.O. # 08901011

SERVICE FROM 07/01/17 TO 06/30/18 4,998.24
TOTAL CURRENT CHARGES DUE 4,998.24

- - - PRICE ADJUSTMENT - - -

IN ACCORDANCE WITH THE PROVISION FOR THE ADJUSTMENT OF PRICE AS SET FORTH IN THE CONTRACT ENTERED INTO BETWEEN US FOR THE SERVICE OF ELEVATOR EQUIPMENT:
THE FORMER PRICE OF 401.94 HAS BEEN ADJUSTED AS INDICATED BELOW BASED UPON THE CHANGES THAT HAVE OCCURRED IN THE ELEVATOR EXAMINERS' COST AND IN MATERIAL INDEX BETWEEN MAY, 2016 AND MAY, 2017. THE ADJUSTED PRICE BECOMES EFFECTIVE JULY 01, 2017 AND SHALL REMAIN IN EFFECT UNTIL JUNE 30, 2018 WHEN IT WILL BE SUBJECT TO ADJUSTMENT.
CLAUSE 1 - BASED ON CHANGES IN PRODUCER METALS AND METAL PRODUCTS COMMODITY INDEX:

(A) FORMER INDEX	(B) CURRENT INDEX	(C)=B/A RATIO OF CHANGE	(D) FORMER MATERIAL	(E)=C*D CURRENT MATERIAL
195.9000	206.9000	105.61511	32.37	34.19

CLAUSE 2 - BASED ON CHANGES IN ELEVATOR EXAMINERS' HOURLY COST:

(A) FORMER EXAMINERS' COST	(B) CURRENT EXAMINERS' COST	(C)=B/A RATIO OF CHANGE	(D) FORMER LABOR	(E)=C*D CURRENT LABOR	
82.0870	84.9208	103.45219	369.57	382.33	416.52 PER MO

YOUR NEW INVOICE AMT 4,998.24 TOTAL

FOR ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: 1-610-366-8990
OR WRITE OTIS ELEVATOR 7355 WILLIAMS AVE STE 300 ALLENTOWN PA 18106
PAYMENT DUE UPON RECEIPT-PLEASE PAY PROMPTLY

WE CERTIFY THAT THE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.
OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE ON THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		BES	All	40	53	54	75	71	74	0	0	0	0	0	0
	BES Total	40	53	54	75	71	74	0	0	0	0	0	0	0	367
EHN	All	0	0	0	0	0	0	0	0	0	269	253	255	268	1045
	EHN Total	0	0	0	0	0	0	0	0	0	269	253	255	268	1045
EHS	All	0	0	0	0	0	0	0	0	0	316	309	344	370	1339
	EHS Total	0	0	0	0	0	0	0	0	0	316	309	344	370	1339
ESE	All	84	116	93	113	105	126	0	0	0	0	0	0	0	637
	ESE Total	84	116	93	113	105	126	0	0	0	0	0	0	0	637
JMH	All	57	68	81	79	82	78	0	0	0	0	0	0	0	445
	JMH Total	57	68	81	79	82	78	0	0	0	0	0	0	0	445
JTL	All	0	0	0	0	0	0	292	319	309	0	0	0	0	920
	JTL Total	0	0	0	0	0	0	292	319	309	0	0	0	0	920
LIS	All	0	0	0	0	0	0	218	227	230	0	0	0	0	675
	LIS Total	0	0	0	0	0	0	218	227	230	0	0	0	0	675
MSE	All	42	77	80	102	112	105	0	0	0	0	0	0	0	518
	MSE Total	42	77	80	102	112	105	0	0	0	0	0	0	0	518
RES	All	77	65	97	81	87	96	0	0	0	0	0	0	0	503
	RES Total	77	65	97	81	87	96	0	0	0	0	0	0	0	503
SMI	All	40	44	61	63	50	48	0	0	0	0	0	0	0	306
	SMI Total	40	44	61	63	50	48	0	0	0	0	0	0	0	306
Total All Buildings		340	423	466	513	507	527	510	546	539	585	562	599	638	6755

NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

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