

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: EMPLOYEES

TITLE: PROFESSIONAL
DEVELOPMENT

ADOPTED: August 19, 2002

REVISED: April 20, 2015
November 18, 2019

333. PROFESSIONAL DEVELOPMENT	
1. Purpose	Continuing professional study and inservice training for administrative, professional, and support employees are prerequisites for professional development, enhanced ability to complete responsibilities, and maintaining certification.
2. Authority SC 517, 1205.1, 1205.2	The Board encourages all employees to further their professional and personal advancement through graduate study, inservice training, conference attendance, and professional development activities.
3. Guidelines	<p><u>Graduate/Special Courses</u></p> <p>Only courses of study that are preapproved shall be eligible for reimbursement by the school district or a change in compensation for the employee.</p> <p>Reimbursement for credits for approved graduate study or special courses shall be made in accordance with terms of the administrative compensation plan or an individual contract, or collective bargaining agreement.</p> <p>Documentary evidence of satisfactory completion of all study programs shall be required.</p> <p>All employees shall file a record and description of the attainment of approved credits with the Office of Human Resources.</p>
Pol. 328	Reimbursement for credits for approved courses of study or special study shall be made on the approval of the Director of Human Resources.
SC 1144, 1151	Approved graduate study or special courses/programs may be of sufficient advantage to the district to warrant an increase in an employee's annual salary, upon satisfactory completion. Such increase will be in accordance with terms of the collective bargaining agreement.

<p>SC 1205.5, 1217</p>	<p><u>Induction Program For School System Leaders</u></p> <p>School system leaders shall complete an induction program which is consistent with the Pennsylvania School Leadership Standards within five (5) years of serving as a school system leader in Pennsylvania for the first time.</p>
<p>SC 1205.5</p>	<p>School system leaders include principals, vice-principals, assistant principals, Assistant Superintendent, Superintendent and individuals who are converting an administrative certificate from a Level I certificate to a Level II certificate.</p>
<p>Title 22 Sec. 4.13, 49.16 Pol. 100</p>	<p><u>Induction Program For Professional Staff</u></p> <p>The school district shall comply with Department of Education regulations in developing and maintaining an induction plan for first-year teachers, long-term substitutes hired for a position for forty-five (45) days or more, educational specialists and teachers new to the school district. Prior to approval by the Board and submission to the Secretary of Education, the induction program shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>SC 1205.1 Title 22 Sec. 49.17</p>	<p><u>Professional Education Plan</u></p> <p>The Board shall appoint to the professional education committee parents/guardians and representatives of the community and local businesses. Representatives of administrators, teachers and educational specialists on the professional education committee shall be selected by their respective members.</p>
<p>SC 1205.1 Title 22 4.13, 49.17 Pol. 100</p>	<p>The district shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. The professional education plan shall be designed to meet the educational needs of the school district and its employees; specifies approved courses, programs, activities and learning experiences; including those designed to improve teachers' knowledge in subject areas covered by academic standards; and including training on subjects required by law, regulations and Board policy; and identify approved providers. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>SC 1205.1</p>	<p>The Board shall ensure an annual review of the school district's professional education plan by the professional education committee to determine if the plan continues to meet the needs of the school district, the Comprehensive Plan, and the employees, students and community. The professional education committee may recommend amendments to the plan, subject to approval by the Board and the Department of Education.</p>

<p>SC 1205.1 Title 22 Sec. 49.17</p>	<p>Professional education plans associated with the federal requirements of Title I and Title II funding shall be developed by the professional education committee and forwarded to the Board for approval prior to submission for approval by the Secretary of Education.</p>
<p>SC 1205.2</p>	<p>The Board may approve, on a case-by-case basis, specific professional education activities not stated within the district's professional education plan. Board approval is not required for credits or hours required for certification, earned through activities conducted by providers approved by the Department of Education or the Department itself, or related to the area of assignment or certification.</p>
<p>SC 1205.2</p>	<p>If the school district assumes all costs of credits or hours, the Board may disapprove any course, program, activity or learning experience that is inconsistent with the goals of the professional education plan.</p>
<p>SC 1205.1, 1205.2</p>	<p>In order to continue employment in the school district, certificated employees are required to meet all obligations necessary to maintain active certification.</p>
<p>SC 102, 1205.1, 1205.7</p>	<p><u>Trauma-Informed Approach Education</u></p> <p>The professional education plan shall include a minimum of one (1) hour of required training in trauma-informed approaches, in accordance with law.</p>
<p>SC 102, 1205.7</p>	<p>The district shall provide certificated administrative and professional employees with training on trauma-informed approaches, in accordance with law and the professional education plan. Training shall address, but shall not be limited to:</p> <ol style="list-style-type: none"> 1. Recognition of the signs of trauma in students. 2. Best practices for schools and classrooms regarding trauma-informed approaches, including utilizing multi-tiered systems of support. 3. Recognition of the signs of impact of secondary trauma on school employees and appropriate resources for employees experiencing secondary trauma. 4. The district's policies regarding trauma-informed approaches. 5. The district's policies regarding connecting students with appropriate services.
<p>SC 1205.7 20 U.S.C. 7801</p>	<p>Training shall be based on evidence-based or evidence-informed programs that meet the needs of the district's local community and reflect current best practices related to trauma-informed approaches.</p>

References:

School Code – 24 P.S. Sec. 102, 517, 1144, 1151, 1205.1, 1205.2, 1205.5, 1205.7
1217, 1311-B

20 U.S.C. 7801

Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6

State Board of Education Regulations – 22 PA Code Sec. 4.13, 49.16, 49.17

Board Policy – 100, 146, 209, 236, 806

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: EMPLOYEES
 TITLE: FAMILY AND MEDICAL LEAVES
 ADOPTED: August 19, 2002
 REVISED: April 19, 2004
 February 27, 2007
 November 17, 2008
 September 16, 2019
 November 18, 2019

335. FAMILY AND MEDICAL LEAVES	
1. Purpose 29 U.S.C.A. Sec. 2601 et seq	The purpose of this policy is to address specific leave of absence issues and to ensure the school district's compliance with the Family Medical Leave Act of 1993, hereinafter referred to as FMLA.
2. Delegation of Responsibility	The Superintendent or designee shall develop any administrative guidelines required for regulating FMLA leaves and ensuring the school district's compliance with FMLA. All such guidelines must adhere to the basic principles of the law.
3. Eligibility	<p>Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by the law.</p> <p>This policy shall be applicable to employees who have been employed by the school district for at least twelve (12) months and have worked at least 1,250 hours with the school district during the previous twelve (12) month period.</p> <p><u>Leave Entitlement</u></p> <p>The school district will grant employees up to a total of twelve (12) workweeks of FMLA leave during any twelve (12) month period for the following reasons:</p> <ol style="list-style-type: none"> 1. For the birth and care of a newborn child of the employee. 2. For the placement and care with the employee of a child for adoption or foster care. 3. To care for a spouse, child or parent (but not a "parent-in-law") with a serious health condition. 4. To take medical leave for a serious health condition which makes the employee unable to perform the functions of his/her position. <p>FMLA leave for the birth and care of a newborn child or for a newly placed child must conclude within twelve (12) months of the birth or placement.</p>

	<p>Such provisions shall be governed by consideration for the health of the employee, as well as, the need for continuity in school district operations and the maintenance of a qualified school district staff.</p> <p>When both spouses are employed by the school district, the combined amount of FMLA leave for the birth and care of an employee's child, for the placement with the employee of a child for adoption or foster care and care of the newly placed child, or for the care of an immediate family member (spouse or child) with a serious health condition, may be limited to twelve (12) weeks of combined leave.</p>
<p>4. Definitions</p>	<p>Serious Health Condition is defined as an illness, injury, impairment or mental condition involving either in-patient care or continuing treatment by a health care provider for a chronic or long-term condition.</p> <p>Health Care Providers include doctors of medicine, osteopathy or any other person determined by the Secretary of Labor to be capable of providing health care services.</p> <p>Employment Benefits include all fringe benefits provided or made available by the school district, including group life insurance, health insurance and sick leave.</p> <p>Parent means the biological parent or an individual who stood in loco parentis to an employee when the employee was a child.</p> <p>Child means a biological, adopted or foster child, a stepchild, a legal ward or a child of a person standing in loco parentis who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.</p> <p>Spouse means husband or wife.</p> <p>Twelve (12) Month Period means a rolling twelve (12) month period measured backwards from the date leave is first used.</p> <p>Return to Service means that the employee is able to return to active employment and shall be returned to the same or an equivalent position with equivalent employee benefits and compensation and other conditions of employment.</p> <p>Equivalent means substantially the same, but not exactly equal.</p>
<p>5. Guidelines 29 U.S.C. Sec 2612</p>	<p>Eligible employees shall be provided up to twelve (12) weeks of unpaid leave in a twelve-month period, except that employees on leave to care for a covered service member shall be provided up to twenty-six (26) weeks of leave in a twelve-month period.</p>

FMLA permits a "spouse, son, daughter, parent or next of kin" to take up to twenty-six (26) weeks of unpaid leave in one (1) year to care for a "member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness."

FMLA provides up to twelve (12) weeks of unpaid, job-protected leave per year because of a "qualifying exigency arising from the fact that the spouse, son, daughter or parent of an employee is on active duty or has been notified of an impending call or order to active duty." The District will require that a request for such leave be supported by certification that the service member is serving or has been called to active duty.

Required notices shall be posted by the school district.

Guidelines advising employees of their rights and responsibilities shall be developed and posted. Guidelines shall be given to employees upon request, whenever an employee requests an FMLA leave, and/or whenever the school district designates a leave as an FMLA leave.

All requests for leave, both FMLA leave and non-FMLA leave, shall be made verbally and confirmed in writing on approved school district forms thirty (30) days in advance or as soon as practicable. Those forms (Attachments A & B) shall request sufficient information to determine whether the leave qualifies as an FMLA leave. All applicable forms will be available in the Central Administration Office.

FMLA leave will run concurrently with any personal leave, sick leave, vacation and other paid leaves that the employee elects to utilize. Upon the employee's exhaustion of all paid leave, or election not to utilize paid leave, any remaining time during FMLA leave will be unpaid.

FMLA leave will run concurrently with Worker's Compensation leave for an employee who is out due to an occupational injury that qualifies as a serious health condition under the FMLA.

Medical certification forms shall be required whenever allowed or authorized by provisions of the FMLA.

For purposes of determining whether an eligible employee under the FMLA has exhausted the twelve (12) weeks of leave in any twelve (12) month period, the school district shall utilize a rolling twelve (12) month period, measured backwards from the date leave is first used, to avoid stacking of back-to-back leave entitlements.

Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for

	<p>an FMLA leave beyond what is required by law.</p>
<p>6. Requirements</p>	<p>The school district will require medical certification to support a claim for FMLA leave for an employee's own serious health condition or to care for a seriously ill child, spouse, or parent. For an employee's own medical leave, the certification must include a statement that the employee is unable to perform the functions of his/her position. For FMLA leave to care for a seriously ill child, spouse or parent, the certification must include an estimate of the amount of time the employee is needed to provide care.</p> <p>At its discretion, the school district may require a second medical opinion and periodic re-certifications at its own expense. If the first and second opinions differ, the school district, at its own expense, may require the binding opinion of a third health care provider.</p> <p>The FMLA leave shall commence as soon as the employee has proven his/her eligibility based on the qualifying event. If the employee requesting an FMLA leave qualifies for and is entitled to any paid leave under a contract, compensation plan, collective bargaining agreement, school district policy, or statutory mandate, the employee may utilize such leave during the FMLA leave at his/her discretion.</p> <p>The employee shall make a reasonable effort to schedule the medical treatment related to FMLA leave so as not to unduly disrupt the operations of the school district, subject to the approval of the health care provider of the employee or the health care provider of the child, spouse, or parent of the employee, as appropriate. A thirty (30) day notice before the date the leave is to begin shall be provided where practicable.</p> <p>FMLA leave may be taken on an intermittent schedule, if medically necessary, for a serious health condition to the employee or his/her spouse, child, or parent. If FMLA leave is requested on this basis, however, the school district may require the employee to transfer temporarily to an alternate position which better accommodates recurring periods of absence or a part-time schedule, provided that the position has equivalent pay and benefits, but not equivalent duties.</p> <p>Spouses who are both employed by the school district are entitled to a combined total of twelve (12) weeks of FMLA leave [rather than twelve (12) weeks each] for the birth and care of the employee's child, for the placement with the employee of a child for adoption or foster care and care of the newly placed child, or for the care of an immediate family member (spouse or child) with a serious health condition, may be limited to twelve (12) weeks of combined leave.</p> <p>The school district will maintain the employee's health coverage under any group health plan during the FMLA leave on the same terms as if the employee continued to work.</p>

<p>7. Recovery of Costs</p>	<p>In the event the employee fails to return to work after the FMLA leave has expired for a reason other than the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the employee shall reimburse the school district for all costs incurred with respect to the continuation of the employee's health, vision, dental, life insurance and/or disability benefits. If the employee is unable to return to work due to the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the school district will require that the employee provide medical certification of this condition.</p> <p>In the event that an employee elects not to return to work (excluding retirement) upon completion of an approved FMLA leave, the school district may terminate their employment and recover from the employee the cost of any school district payments made to maintain the employee's coverage during any unpaid portion of the FMLA leave, unless the failure to return to work was for reasons beyond the employee's control. Benefit entitlements based upon length of service will be calculated as of the last paid workday prior to the start of the FMLA leave.</p>
<p>8. Healthcare Benefits – Premium Contribution Payments</p>	<p>The school district shall continue to pay monthly premiums during any paid portion of an approved FMLA leave with respect to the continuation of the employee's health, vision, dental, life insurance and/or disability benefits. If an employee chooses to continue his/her healthcare benefits during any unpaid portion of an approved FMLA leave, the employee shall pay the school district their healthcare premium contribution, if applicable, as set forth in their current contract. These payments must be made on a timely basis. In the event the employee's healthcare premium contribution is more than thirty (30) days late, the school district may terminate the employee's healthcare benefits.</p>
<p>9. Instructional Employees</p>	<p>The school district may require the instructional employee to continue his/her leave to the end of the term if:</p> <ol style="list-style-type: none"> 1. The FMLA leave begins more than five (5) weeks before the term's end, will last at least three (3) weeks, and the employee would return to work within three (3) weeks of the end of the term. 2. The FMLA leave is for a purpose other than the employee's serious health condition, begins during the five (5) week period before semester's end, will last more than two (2) weeks, and the employee would return during the two (2) week period before the end of the term. 3. The FMLA leave is for a purpose other than the employee's own serious health condition, begins during the three (3) week period before the end of the term, and will last more than five (5) days. <p>The entire period of leave taken counts as FMLA leave. However, if the annual FMLA leave entitlement of an employee who is required to take leave until the end of an</p>

	<p>academic term ends before the leave is completed, the school district will still maintain health benefits, reinstate the employee and provide other FMLA entitlements when the FMLA leave ends.</p>
<p>10. Procedure</p>	<p>Any employee requesting a FMLA leave under this policy must properly complete forms requesting a Family and Medical Leave of Absence (Attachments A and B) and submit them to the Human Resources Office.</p> <p>The forms should be submitted thirty (30) days in advance, when the need is foreseeable, before the effective date of the leave. All requests for FMLA leave shall include the following sufficient medical certification contained in a properly completed Request for Family and Medical Leave of Absence Form (Attachment B) stating:</p> <ol style="list-style-type: none"> 1. The date on which the serious health condition commenced. 2. The probable duration of the condition. 3. The appropriate medical facts within the knowledge of the health care provider regarding the condition. 4. For purposes of FMLA leave to care for a child, spouse, or parent, the form should give an estimate of the amount of time that the employee needs to provide such care. 5. For purposes of FMLA leave for an employee's illness, the form must state that the employee is unable to perform the functions of his/her position. 6. In the case of certification for intermittent FMLA leave for planned medical treatment, the dates on which such treatment is expected to be given and the duration of such treatment must be stated. <p>Employees shall be required to provide a fitness-for-duty certificate upon returning from an FMLA leave when the leave was taken because of the employee's own serious health condition, except where such a requirement would be in violation of a collective bargaining agreement or where the employee has taken a paid leave concurrent with the FMLA leave and school district policy and practice has not required a fitness-for-duty certificate to be provided.</p> <p>Seniority shall accrue for all purposes during FMLA leaves, and credit shall be given during FMLA leaves for accruals for other leaves.</p>
<p>11. Intermittent Leave Denial</p>	<p>The employee may not take such FMLA leave intermittently or on a reduced hours basis in connection with the birth and care, adoption or foster placement and care of a child.</p>

	<p>An employee will be denied intermittent FMLA leave or FMLA leave on a reduced schedule to care for an immediate family member (spouse, child, parent) with a serious health condition, or if the employee has a serious health condition when:</p> <ol style="list-style-type: none">1. The employee fails to establish, through medical certification, that there is a medical need for such a FMLA leave (as distinguished from voluntary treatments and procedures).2. The employee has failed to establish, through medical certification, that it is medically necessary for the FMLA leave to be taken intermittently on a reduced leave schedule.
	<p>References:</p> <p>29 U.S.C. 2601 et seq, 2611, 2612, 2619</p> <p>29 CFR Part 825, 825.00</p> <p>Pol. 813</p>

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROPERTY

TITLE: FACILITIES & WORKPLACE SAFETY

ADOPTED: August 19, 2002

REVISED: April 14, 2014
November 18, 2019

705. FACILITIES & WORKPLACE SAFETY	
1. Purpose	The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.
2. Authority SC 510	The Board directs that a district-wide workplace safety program shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect school district buildings, equipment and property. The workplace safety program shall provide: instruction for students and staff in safety and accident protection; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational program and operation of the schools of the school district.
3. Delegation of Responsibility	The Superintendent or designee shall prepare rules governing school safety and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government.
SC 1518	The Superintendent or designee shall:
SC 1517, 1518 Pol. 805	<ol style="list-style-type: none"> 1. Ensure curriculum to instruct students in safety and fire prevention. 2. Provide required drills to instruct students in safety procedures. 3. Review and evaluate annually district safety rules and plans.
	Administrators shall inform all staff and students of school safety rules at the beginning of the school year.
	The Superintendent shall inform the Board of all procedures and rules dealing with the safety of students and staff, and the safe operation of school facilities.
4. Guidelines SC 223 Title 34 Sec. 129.1001 et seq.	<p><u>Certified Workplace Safety Committee</u></p> <p>A workplace safety committee shall be established to promote the school district's goals concerning safe schools.</p>

<p>72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2</p>	<p>The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) school district employee representatives. If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The school district administrators shall not constitute a majority of the safety committee.</p>
	<p>It shall be the responsibility of the workplace safety committee to:</p> <ol style="list-style-type: none"> 1. Provide measures for employee involvement in achieving a safe, healthful working environment. 2. Promptly review all safety-related incidents, accident reports and investigation reports for all injuries, accidents, illnesses and deaths. 3. Conduct quarterly, or as needed, workplace inspections, identify hazards and recommend methods for eliminating or controlling hazards. Establish procedures to ensure follow-up and closure for all reported hazards by the appropriate person or authority. 4. Annually evaluate the East Stroudsburg Area School District Safety Committee workplace safety and health program and recommend improvements to management. 5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. <p>A quorum of the workplace safety committee members shall meet at least once a month.</p> <p>The workplace safety committee is responsible for developing and maintaining operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions of the committee shall be made by majority vote of members present.</p> <p>The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Superintendent or designee shall maintain written records of safety committee training.</p>

References:

School Code – 24 P.S. Sec. 223, 510, 1517, 1518

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001 et seq-

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Board Policy – 805

SECTION: OPERATIONS

TITLE: FOOD SERVICES

ADOPTED: August 19, 2002

REVISED: April 14, 2014
 July 18, 2016
 March 19, 2018
 September 17, 2018
 September 16, 2019
 November 18, 2019

EAST STROUDSBURG AREA SCHOOL DISTRICT

808. FOOD SERVICES	
<p>1. Purpose</p>	<p>The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.</p>
<p>2. Authority</p> <p>SC 504, 807.1, 1335, 1337 42 U.S.C. Sec. 1751 et seq, 1773 2 CFR Part 200 7 CFR Parts 210, 215, 220</p> <p>FNS Instruction 113-1</p>	<p>The food service program shall be operated in compliance with all applicable state and federal laws and regulations, as well as federal guidelines established by the Child Nutrition Division of the United States Department of Agriculture (USDA).</p>
<p>SC 504 42 U.S.C. Sec. 1760</p>	<p>The district shall ensure that, in the operation of the food service program, no student, staff member, or other individual shall be discriminated against on the basis of race, color, national origin, age, sex, or disability.</p> <p>The Board shall provide food service for breakfast and for lunch in all district schools that meets the standards required by state and federal school breakfast and lunch programs.</p>
<p>42 U.S.C. Sec. 1760</p>	<p>Food sold by the school may be purchased by students and district employees but only for consumption on school premises. The price charged to students shall be established annually by the district in compliance with state and federal laws.</p> <p>Non-program food shall be priced to generate sufficient revenues to cover the cost of such items. A nonprogram food shall be defined as a food or beverage, other than a reimbursable meal or snack, which is sold at the school and is purchased using funds from the child nutrition account. Non-program foods include but are not limited to adult meals and a-la-carte items. All revenue from the sale of non-program food shall accrue to the child nutrition program account.</p>

	<p>Unless they have been excused by the principal, all students are expected to remain in school for lunch.</p>
	<p>Students on in-school suspension (ISS) or other form of disciplinary action may be limited in their opportunity in this regard. School food authorities are to make a reimbursable meal or milk available to any student attending school who, for disciplinary reasons, is not allowed to eat in the cafeteria. This does not necessarily mean that all choices must be made available.</p>
<p>3. Delegation of Responsibility</p>	<p>The operation and supervision of the food services program shall be the responsibility of the Director of Food Services.</p>
<p>SC 504</p>	<p>The individual responsible for the operation and supervision of the food service program shall present to the Board each month for its approval a statement of receipts and expenditures for cafeteria funds.</p>
<p>SC 504, 1337</p>	<p>Cafeterias shall be operated on a nonprofit basis. A periodic review of the cafeteria accounts shall be made by the auditor.</p>
<p>SC 504, 1335, 1337 42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Parts 210, 215, 220</p>	<p>The individual responsible for the operation and supervision of the food service program shall ensure that school meals meet the standards required by the School Breakfast Program, the National School Lunch Program and the Special Milk Program.</p>
<p>3 Pa. C.S.A. Sec. 5713 42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13 210.30</p>	<p>The Superintendent or designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs.</p>
	<p>The Superintendent or designee shall prepare guidelines for the implementation of a food service program including:</p> <ol style="list-style-type: none"> 1. The maintenance of facilities free from fire or health hazards.
<p>SC 504</p>	<ol style="list-style-type: none"> 2. The purchase of perishable foodstuffs, seasonal commodities and other supplies.
<p>SC 504, 1337</p>	<ol style="list-style-type: none"> 3. Accounting and depositing procedures for cafeteria funds.

<p>4. Definitions</p>	<ol style="list-style-type: none"> 4. Control, safekeeping and storage of food and food equipment. 5. Compliance with all state and federal regulations regarding the National School Lunch Program and/or National School Breakfast Program and Special Program and Special Milk Program. <p>Ticket—The term ticket refers to any and all forms of exchange that pertain to paid, free, or reduced price meals and are used in the food service collection program, including computer-based accounts.</p> <p>PIN Number—A person identification number assigned by the school district that allows a student to purchase a meal through a computer-based account.</p> <p>Ticket Misuse—The misuse of a ticket which includes, but is not limited to misrepresentation of identity, attempt to purchase more than one lunch or breakfast in a day through ticket use, stealing a PIN Number, and/or sharing a PIN Number with another student with the intent of making a meal purchase.</p> <p>Charge—A record as a debt to be paid. All meal charges are expected to be paid within two (2) weeks of the charge. Any charge not paid within two (2) weeks shall be considered “Outstanding”.</p> <p>It is a violation of this policy to lend or steal a Personal Identification Number (PIN). Students caught doing so are subjected to disciplinary consequences consistent with Board Policy and the Code of Student Conduct.</p>
<p>5. Guidelines Pol. 246</p> <p>SC 504</p>	<p>To reinforce the district's commitment to nutrition and student wellness, foods served in school cafeterias shall:</p> <ol style="list-style-type: none"> 1. Be carefully selected to contribute to students' nutritional well-being and health. 2. Meet the nutrition standards specified in law and regulations and approved by the Board. 3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits. 4. Be served in age-appropriate quantities, at reasonable prices. 5. The district shall use USDA Foods for school menus available under the Child Nutrition USDA Food Programs. <p>Surplus accounts shall be used only for the improvement and maintenance of the food service program.</p>

<p>SC 504</p>	<p>All funds derived from the operation, maintenance or sponsorship of the food service program shall be deposited in a separate cafeteria fund, in the same manner as other district funds. Such funds shall be expended in the manner approved and directed by the Board, but no amount shall be transferred from the cafeteria fund to any other account or fund, except that district advances to the food service program may be returned to the district's general fund from any surplus resulting from its operation.</p>
<p>Pol. 610, 626</p>	<p><u>Procurement</u></p> <p>Procurement of goods or services for the food service program shall meet the requirements of applicable law, regulations and Board policy and procedures.</p>
<p>42 U.S.C. Sec. 1758 7 CFR Part 245</p>	<p><u>Free/Reduced-Price Meals And Free Milk</u></p> <p>The district shall provide free and reduced-price meals and/or free milk to students in accordance with the terms and conditions of the National School Lunch Program the School Breakfast Program, and the Special Milk Program. Applications for Free/Reduced Price School Meals are handled through the Office of Administrative Services.</p> <p>The district shall conduct direct certification a minimum of three (3) times per year using the Pennsylvania Student Eligibility System (PA-SES) to identify students who are eligible for free school meal benefits without the need for submission of a household application.</p>
<p>7 CFR Sec. 15b.40 Pol. 103.1, 113, 209.1</p>	<p><u>Accommodating Students With Special Dietary Needs</u></p> <p>The district shall make appropriate food service and/or meal accommodations to students with special dietary needs in accordance with applicable law, regulations and Board policy.</p>
<p>42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13, 220.7</p>	<p><u>School Food Safety and Sanitation Inspections</u></p> <p>The district shall obtain two (2) safety and sanitation inspections (Retail Food Facility Inspection Report) per year in accordance with all local, state, and federal laws and regulations.</p> <p>The district shall post in the cafeteria the most recent inspection report and release a copy of the report to members of the public, upon request.</p>
<p>42 U.S.C. Sec. 1758(h) 7 CFR Part 210, Part 220</p>	<p><u>School Food Safety Program</u></p> <p>The district shall comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students.</p>

<p>7 CFR Sec. 210.9, 210.13, 220.7</p>	<p>The district shall maintain proper sanitation and health standards in food storage, preparation and service, in accordance with all applicable state and local laws and regulations and federal food safety requirements.</p>
<p>42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Sec. 210.30</p>	<p><u>Professional Standards For Food Service Personnel</u></p> <p>The district shall comply with the professional standards for school food service personnel who manage and operate the National School Lunch and School Breakfast Programs. For purposes of this policy, professional standards include hiring standards for new food service program directors and annual continuing education/training for all individuals involved in the operation and administration of school meal programs. Such professional standards shall apply to both district-operated food service programs and contracted food service programs.</p>
	<p><u>School Meal Service and Accounts</u></p> <p>To ensure the effective operation of the district's food service program and delivery of school food program meals to students, the district shall:</p> <ol style="list-style-type: none">1. Assign individual school meal accounts to each student for the purchase of meals served in school cafeterias, which ensure that the identity of each student is protected.2. Notify parents/guardians when the student's school meal account reaches a low balance.3. Notify parents/guardians when the student's school meal account reaches a negative balance. The notice shall include information on payment options and how to apply for Free/Reduced-Price School Meals.4. Provide a school food program meal to each student who does not have the money to pay for the school food program meal or who has a negative balance in his/her school meal account, unless the student's parent/guardian has specifically provided written notice to the district to withhold a school food program meal.5. Students with a negative balance in their school meal account will not be allowed to charge a la carte items.
	<p>When a student owes money for five (5) or more school food program meals, the district shall make at least two (2) attempts to contact the student's parent/guardian and shall provide the application for free/reduced-price school meal benefits to the parent/guardian to apply for benefits under federal school meal programs. The district will offer assistance to parents/guardians with applying for free/reduced-price school meal benefits.</p>

Communications regarding a low balance or money owed by a student for school meals shall be made to the student's parent/guardian, not the student, unless the student is an emancipated minor.

District schools shall be prohibited from:

1. Publicly identifying or stigmatizing a student who cannot pay for a school food program meal or who has a negative school meal account balance. It shall not constitute public identification or stigmatization of a student for a school to restrict privileges and activities of students who owe money for school meals if those same restrictions apply to students who owe money for other school-related purposes.
2. Requiring a student who cannot pay for a school food program meal to perform chores or other work to pay for the meal, unless chores or other work are required of all students regardless of their ability or inability to pay for a school food program meal.
3. Requiring a student to discard a school food program meal after it was served to the student due to the student's inability to pay for the meal or due to a negative school meal account balance.

This policy and any applicable procedures or administrative regulations regarding school meal charges and school meal accounts shall be communicated annually to school administrators, school food service personnel, other appropriate school staff, and contracted food service personnel.

The district shall provide parents/guardians with a written copy of this policy and any applicable procedures or administrative regulations at the start of each school year, when a student enrolls in school after the start of the school year, and when a parent/guardian is notified of a negative school meal account balance.

Collection of Unpaid Meal Charges

Reasonable efforts shall be made by the district to collect unpaid meal charges from parents/guardians. Efforts taken in the collection shall not have a negative impact on the student involved, but shall focus primarily on the parents/guardians responsible for providing funds for meal purchases.

Donations

The District will accept donations from individuals or organizations who wish to pay off negative balances in student meal accounts. Donations will be used in accordance with the expressed desire of the donor to pay off individual student

balances or student balances at a specific school(s). If there are insufficient funds provided to meet the expressed desire of donor, funds will be utilized in an equal manner until they are fully utilized. If funds donated without an expressed purpose, they will be allocated in an equal manner to all student meal accounts with negative balances.

References:

School Code – 24 P.S. Sec. 504, 807.1, 1335, 1337

Food Protection – 3 Pa. C.S.A. Sec. 5713

National School Lunch Program – 42 U.S.C. Sec. 1751 et seq., 1758, 1758(h), 1760

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Part 200

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, Title 7, Code of Federal Regulations – 7 CFR Part 15

National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR 15b.40, 210.9, 210.13, 210.14, 210.15, 210.23, 210.30, 220.7
7 CFR Part 15, Part 210, Part 215, Part 220, Part 245

U.S. Department of Agriculture Food and Nutrition Service (FNS) Instruction 113-1

Board Policy – 000, 103, 103.1, 113, 209.1, 246, 610, 626, 827

Summer Food Service – 42 U.S.C. Sec. 1751 et seq.

East Stroudsburg Area SD
District Level Plan - Part A
07/01/2020 - 06/30/2023

District Profile

Demographics

50 Vine St
 East Stroudsburg, PA 18301
 (570)424-8500
 Superintendent: William Riker
 Director of Special Education: Brian Baddick

Planning Committee

Name	Role
Brian Baddick	Administrator : Professional Education Special Education
Tabitha Bradley	Administrator : Professional Education
Marielena Casciotta	Administrator : Professional Education Special Education
Mary Olszewski	Administrator : Professional Education Special Education
Ryan Moran	Administrator : Professional Education
Debra Padavano	Administrator : Professional Education
Heather Piperato	Administrator : Professional Education
Craig Reichl	Administrator : Professional Education
William Riker	Administrator : Professional Education Special Education
Renee Stevens	Administrator : Professional Education
William Vitulli	Administrator : Professional Education
Stephen Zall	Administrator : Professional Education
Brian Borosh	Administrator/Director of Technology
Lisa VanWhy	Board Member : Special Education Schoolwide Plan
Celia Amenero	Business Representative : Professional Education

Tom Grayuski	Business Representative : Professional Education
Keith Karkut	Business Representative : Professional Education
Debbie Kulick	Business Representative : Professional Education
Lisa VanWhy	Business Representative : Professional Education
Debra Wisotsky	Community Member/Confidential Secretary to the Superintendent
George Andrews	Community Representative : Professional Education
Dr. Terry Barry	Community Representative : Professional Education
Rebecca Bear	Community Representative : Professional Education
Dr. Damary Bonilla-Rodriguez	Community Representative : Professional Education
Keith Karkut	Community Representative : Professional Education
David Falbo	Ed Specialist - School Counselor : Professional Education
Jennifer Fuller	Ed Specialist - Social Restoration : Professional Education Special Education
Stefanie Stricker	Elementary School Teacher - Regular Education : Professional Education
Sarah Campbell	Elementary School Teacher - Regular Education : Professional Education
Tosha Niznik	Elementary School Teacher - Regular Education : Professional Education
Laura Follis	Elementary School Teacher - Regular Education : Professional Education
Mary Defazio	High School Teacher - Regular Education : Professional Education
Rick Sanker	High School Teacher - Regular Education : Professional Education
Caroline Agosto	Instructional Coach/Mentor Librarian : Professional Education
Angela Byrne	Instructional Coach/Mentor Librarian : Professional Education
Tamara Cykosky	Instructional Coach/Mentor Librarian : Professional Education
Barbara Rescigno	Instructional Coach/Mentor Librarian : Professional Education
Kevin Horne	Middle School Teacher - Regular Education : Professional Education
Caitlin Sullivan	Middle School Teacher - Regular Education : Professional Education
Lisa Vitulli	Middle School Teacher - Regular Education : Professional Education
Rebecca Bear	Parent : Professional Education
Dr. Damary Bonilla-Rodriguez	Parent : Professional Education
Keith Karkut	Parent : Professional Education
Rich Schlameuss	Parent : Professional Education Special Education

Core Foundations

Safe and Supportive Schools

Assisting Struggling Schools

Describe your entity's process for assisting schools that either do not meet the annual student achievement targets or experience other challenges, which deter student attainment of academic standards at a proficient level or higher.

If your entity has no struggling schools, explain how you will demonstrate continued growth in student achievement.

Each Elementary school annually writes and implements a Title I plan designed to improve the systems most closely associated with student achievement. This year, our two high schools engaged in the work of school improvement by writing and implementing their ATSI plans in order to positively influence the achievement and attendance of our students with disabilities.

In addition to this required work, an ESASD committee of district office team members, called Lead Learners, has been engaged for the last two years in developing a district-wide model of accountability. The goal of this model is to ensure that all district and school systems are collecting data quarterly, reporting back to five strategic objective committees who analyze the data for root cause and create an action plan with an inventory of associated needs (including human resource needs, financial needs, professional development needs and communication needs). These action plans will be scrutinized by a central coordination committee for omissions and redundancies and then authorized for implementation, with a quarterly cycle of review.

The goal of this district wide model of accountability is to create a culture of continuous improvement informed by both quantitative and qualitative data. Its aim is to increase student achievement in each of our 11 schools as defined by the five strategic objective committees in concert with the Board and stakeholders. The tentative three-year rollout of this system, beginning in the 20-21 school year, would be done in stages so as to ensure buy in and early identification of any issues in the implementation.

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Programs, Strategies and Actions

Programs, Strategies and Actions	EEP	EEI	ML	HS
Biennially Updated and Executed Memorandum of Understanding with Local Law Enforcement	X	X	X	X
School-wide Positive Behavioral Programs	X	X	X	X
Conflict Resolution or Dispute Management	X	X	X	X
Peer Helper Programs			X	X
Safety and Violence Prevention Curricula	X	X	X	X
Student Codes of Conduct	X	X	X	X
Comprehensive School Safety and Violence Prevention Plans	X	X	X	X
Purchase of Security-related Technology	X	X	X	X
Student, Staff and Visitor Identification Systems	X	X	X	X
Placement of School Resource Officers	X	X	X	X
Student Assistance Program Teams and Training	X	X	X	X
Counseling Services Available for all Students	X	X	X	X
Internet Web-based System for the Management of Student Discipline	X	X	X	X

Explanation of strategies not selected and how the LEA plans to address their incorporation:

Mind Up contains a peer-mentoring component that is currently included in some but not all Elementary school buildings. Each of the buildings will be incorporating this in the next three years.

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Screening, Evaluating and Programming for Gifted Students

Describe your entity's awareness activities conducted annually to inform the public of the gifted education services and programs offered (newspaper, student handbooks, school website, etc.)

The East Stroudsburg Area School District publishes annual required notices through various media outlets to inform the school community. The district is a member of the Colonial Intermediate Unit 20 school Consortium annual notice publication. Moreover, the district publishes the annual notice at each district building level, student handbooks and the district website.

Describe your entity's process for locating students who are thought to be gifted and may be in need of specially designed instruction (screening).

Gifted Assessment Screening Recommendations:

Screening

Group screening

- all second graders
- use the Otis Lennon Scholastic Aptitude Test
- Score of 120 + would lead to individual screening

Individual Screening

- Guidance counselor would administer the KBIT
- Score of 125 + on either subtest and NWEA scores in proficient range or above in at least one area would lead to a PTE
- Exceptions would be discussed with school psychologist prior to issuing PTE

Kindergarten and First Grade

Teacher recommendation would lead to Permission to Screen for screening

Parent request would lead to Permission to Evaluate

Families with one child identified as mentally gifted would have other siblings screened by the guidance counselor

Describe your entity's procedures for determining eligibility (through multiple criteria) and need (based on academic strength) for potentially mentally gifted students (evaluation).

Gifted Identification Process:

A Permission to Evaluate is issued with the following:

- Ability and Achievement Testing, Teacher Rating Scales, Parent and Teacher Input, Review of Records

The Information for Parents: "What does gifted mean?" form and Parent input for Gifted form are given at the time the Permission is Issued. Once a Permission to Evaluate is signed by the parent, the student is placed on the appropriate school psychologist's testing list.

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The evaluation will consist of a review and collection of the following information:

- PSSA scores with the assumption that the child should score in the proficient range or above
- NWEA scores. The child's obtained scores will be compared both with gifted scores as per handout and grade level scores with the assumption that the child should score at least on grade level.
- Review of records including performance in school through the years, standardized test results, grades for this and past years, areas of special ability/competence, intervening factors such as bilingual ability, recent move to the USA from another country, medical/health issues, trauma, lack of schooling in another country, homelessness
- Teacher input form will be reviewed and summarized

- Parent input form will be reviewed and summarized
- Chuska Scales for Rate of Acquisition and Retention will be reviewed and reported
- IQ test will be administered and analyzed. The WISC-IV or Stanford-Binet V will be used as the routine tests with the student needing a score of 130 (126+ when other factors indicate gifted ability)
- Achievement will be assessed through use of the WIAT III with the examiner administering the Reading Decoding, Reading Comprehension, Numerical Operations, and Math Reasoning subtests. The student needs two areas with scores of at least 126 or more
- Interests/Activities/Special Abilities will be reviewed and summarized
- Recommendations will be made regarding eligibility and needs of student

Describe the gifted programs* being offered that provide opportunities for acceleration, enrichment or both. *The word "programs" refers to the continuum of services, not one particular option.

Gifted programming at the elementary level is intricately balanced. Identified gifted students in K-5 curriculum are provided differentiated instruction on an individualized basis according to their GIEP. Through collaboration with the student's regular education teacher, gifted programming is delivered by the gifted support teacher in a pullout or inclusive setting, and by the regular education teacher in the regular education setting. In all aspects, students' individual giftedness is reviewed and addressed in their annual Gifted Individualized Education Plan (GIEP). Identified gifted students in grades 3-4 will also complete a "passion project" which allows them to work independently and foster research skills. Grade 5 students complete a service learning project of their choice, as well. Students identified as displaying exceptional giftedness in the math area are considered for rapid pacing in the curriculum. This is determined on an individual basis based on individual achievement, MAP scores, and teacher input. Pre-algebra readiness testing is done at the conclusion of fifth grade to determine students accepted for rapid pacing as they transition to the intermediate grade levels. Additionally, a monthly forum known as the "IF Institute" is provided for gifted students in grades 2-5. The mission of the Institute is the collaboration of identified gifted students with their intellectual peers, emphasizing lifelong learning, problem-solving, and critical thinking.

Gifted programming at the intermediate level is multi-faceted and includes a combination of both pull-out and push-in instruction. Gifted programming is designed to provide both enrichment and acceleration when appropriate. Identified gifted students in grades 6-8 are provided differentiated instruction on an individualized basis according to their GIEP. Through consultation and collaboration with the student's regular

education teacher, programming for these students may be delivered in a pull-out or push-in model. The students' individual giftedness is reviewed and addressed in their annual Gifted Individualized Education Plan (GIEP). Students identified as displaying exceptional giftedness in the math area can be considered for rapid pacing in the math curriculum. An accelerated curriculum track for identified gifted students provides integration of STEM (Science, Technology, Engineering, and Math) concepts to the curriculum. Through differentiated instruction in the regular education classroom by the regular education teacher, attention is given to the individual needs of each student in all core subject areas. Students are challenged to utilize higher level thinking skills, 21st Century skills and are provided with rapid pacing

The East Stroudsburg High School gifted education program is based on Dr. Joseph Renzulli's The Triad Model of Gifted Education, Dr. Paul's Critical Thinking Model, and Dr. Van Tassel Baska's The Integrated Curriculum Model. It is designed to respond to gifted learners' characteristics of precocity, intensity, and complexity through its three dimensions of advanced content, higher level processes and product development, and interdisciplinary concepts, issues, and themes. Through differentiated instruction in the regular education classroom by the regular education teacher, attention is given to the individual needs of each student in all core subject areas. Honors Seminar is a component of the East Stroudsburg High School Gifted Program. The William and Mary gifted curriculum is integrated into the program and deals with the concepts of changes in nature, in knowledge, in history, and in human life. Student course goals may include:

- Creating a course of study that is based on the student's individual interests.
- Learning transitioning strategies - high school to college to career opportunities.
- Examining current gifted research in order to promote self-understanding and increase the cognitive and affective development.
- Networking with other gifted and high achieving students, and creating Service Learning Projects. Freshman Gifted Seminar is an interdisciplinary STEM (Science, Technology, Engineering, and Mathematics) based course that incorporates the 21st Century skills.

Developmental Services

	Developmental Services				ML	HS
Academic Counseling				X	X	X
Attendance Monitoring				X	X	X
Behavior Management Programs				X	X	X
Bullying Prevention				X	X	X
Career Awareness				X	X	X
Career Development/Planning				X	X	X
Coaching/Mentoring				X	X	X

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Compliance with Health Requirements -i.e., Immunization	X	X	X	X
Emergency and Disaster Preparedness	X	X	X	X
Guidance Curriculum	X	X	X	X
Health and Wellness Curriculum	X	X	X	X
Health Screenings	X	X	X	X
Individual Student Planning	X	X	X	X
Nutrition	X	X	X	X
Orientation/Transition	X	X	X	X
RTII/MTSS	X	X	X	X
Wellness/Health Appraisal	X	X	X	X

Explanation of developmental services:

MTSS teams will be developed this year but are not fully functioning at this time at the intermediate and high school levels. Elementary has functioning MTSS teams that are working to strengthen the math and behavioral components.

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Diagnostic, Intervention and Referral Services

Diagnostic, Intervention and Referral Services	EEP	EEI	ML	HS
Accommodations and Modifications	X	X	X	X
Administration of Medication	X	X	X	X
Assessment of Academic Skills/Aptitude for Learning	X	X	X	X
Assessment/Progress Monitoring	X	X	X	X
Casework	X	X	X	X
Crisis Response/Management/Intervention	X	X	X	X
Individual Counseling	X	X	X	X
Intervention for Actual or Potential Health Problems	X	X	X	X
Placement into Appropriate Programs	X	X	X	X

Small Group Counseling-Coping with life situations	X	X	X	X
Small Group Counseling-Educational planning	X	X	X	X
Small Group Counseling-Personal and Social Development	X	X	X	X
Special Education Evaluation	X	X	X	X
Student Assistance Program	X	X	X	X

Explanation of diagnostic, intervention and referral services:

The MTSS system will be implemented at the two intermediate schools and the two high schools beginning in the 2019-2020 school year

Consultation and Coordination Services

Consultation and Coordination Services	EEP	EEI	ML	HS
Alternative Education			X	X
Case and Care Management	X	X	X	X
Community Liaison	X	X	X	X
Community Services Coordination (Internal or External)	X	X	X	X
Coordinate Plans	X	X	X	X
Coordination with Families (Learning or Behavioral)	X	X	X	X
Home/Family Communication	X	X	X	X
Managing Chronic Health Problems	X	X	X	X
Managing IEP and 504 Plans	X	X	X	X
Referral to Community Agencies	X	X	X	X
Staff Development	X	X	X	X
Strengthening Relationships Between School Personnel, Parents and Communities	X	X	X	X
System Support	X	X	X	X
Truancy Coordination	X	X	X	X

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Explanation of consultation and coordination services:

Elementary level students are not assigned to alternative education programs outside of the District unless there is a specific significant need.

Communication of Educational Opportunities

Communication of Educational Opportunities	EPP	EEI	ML	HS
Course Planning Guides	X	X	X	X
Directing Public to the PDE & Test-related Websites	X	X	X	X
Individual Meetings	X	X	X	X
Letters to Parents/Guardians	X	X	X	X
Local Media Reports	X	X	X	X
Website	X	X	X	X
Meetings with Community, Families and Board of Directors	X	X	X	X
Mass Phone Calls/Emails/Letters	X	X	X	X
Newsletters	X	X		
Press Releases	X	X	X	X
School Calendar	X	X	X	X
Student Handbook	X	X	X	X

Communication of Student Health Needs

Communication of Student Health Needs	EPP	EEI	ML	HS
Individual Meetings	X	X	X	X
Individual Screening Results	X	X	X	X
Letters to Parents/Guardians	X	X	X	X
Website	X	X	X	X
Meetings with Community, Families and Board of Directors	X	X	X	X
Newsletters	X	X	X	X
School Calendar	X	X	X	X
Student Handbook	X	X	X	X

Frequency of Communication

Elementary Education - Primary Level

- More than once a month

Elementary Education - Intermediate Level

- More than once a month

Middle Level

- More than once a month

High School Level

- More than once a month

Collaboration for Interventions

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Describe the collaboration between classroom teachers and individuals providing interventions regarding differing student needs and academic progress.

At the Elementary level, the Response to Instruction and Intervention Model is used with team meetings occurring once every 6 weeks K-5 and during building grade level or department meeting time. In grades K-5, grade level teams meet once in a six-day cycle for academic and behavioral concerns. Teachers have common planning times.

At the intermediate level students are grouped into academic teams. Each team meets at least once weekly to review individual student progress and academic needs. Meetings are attended by teachers, counselor and administrator to coordinate services needed. A more formalized model of MTSS will begin next year that will also allow the recording of interventions attempted to better diagnose what works for individual students.

At the high school level, SAP teams and individual counselors fulfill this purpose but it is done less systematically. A more formalized

model of MTSS will begin next year that will also allow the recording of interventions attempted to better diagnose what works for individual students.

Community Coordination

Describe how you accomplish coordination with community operated infant and toddler centers, as well as preschool early intervention programs. In addition, describe the community coordination with the following before or after school programs and services for all grade levels, including pre-kindergarten, if offered, through grade 12.

1. Child care
2. After school programs
3. Youth workforce development programs
4. Tutoring

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The East Stroudsburg Area School District has expanded community partnerships in Monroe and Pike Counties school buildings to support student and family needs within the areas of; social, emotional and mental health resources. The district has established contracts or MOUs with the following; Youth Advocate Program, Women's Resources, Safe Haven, Resolve, Preventive Measures Inc., Cancer Support Community of the Greater Lehigh Valley, Weller Health Education at Lehigh Valley Reilly Children's Hospital, Lehigh Valley Health Network Home Care & Hospice-Pocono, Carbon-Monroe-Pike Drug and Alcohol Commission, Carbon-Monroe-Pike- Mental Health and Developmental Services.

Preschool Agency Coordination

Explain how the LEA coordinates with agencies that serve preschool age children with disabilities.

1. Address coordination activities designed to identify and serve children with disabilities and the supports and accommodations available to ensure both physical and programmatic access.
2. Address pre-kindergarten programs operated directly by the LEA and those operated by community agencies under contract from the LEA.
3. Describe how the LEA provides for a smooth transition from the home setting and any early childhood care or educational setting the students attend, to the school setting.

The District sponsors an in-home mentoring program (SMILES) and healthy start screenings both in the home at district literacy events through Title I funding and Pocono Alliance for children birth to 5. The district's School-Readiness Task Force meets regularly with community partners through the Keystones to Opportunity Grant. The District has partnered with Pocono Medical Center Nurse Family Partnership to address the needs of parents and children birth to age 3. MHDS also provides support for families and children through the Keystones to Opportunity Grant. The District has an established transition plan that will be strengthened through meetings with the early childhood partners established through the KTO grant. Based on kindergarten screenings, the district offers a summer Quick Start Program for students at risk. Through the KTO grant we are now providing training and technology to early childhood partners, as well as a Teach Me to Read at Home program for parents. The District also offers a parent Kindersersity program. Early childhood providers attend monthly kindergarten grade-level meetings and participate in district professional development if applicable. The District also provides calendars to parents at Kindergarten screenings. The calendars include developmentally appropriate school-readiness activities. The District currently houses Head Start Programs for both Pocono Services for Family and Children and Scranton-Lackawanna Developmental Services in four of our elementary schools. We are partnering to secure funding to provide additional programs at one of our other elementary schools.

Professional Education

Characteristics

District's Professional Education Characteristics	EEP	EEI	ML	HS
Enhances the educator's content knowledge in the area of the educator's certification or assignment.	X	X	X	X
Increases the educator's teaching skills based on effective practice research, with attention given to interventions for struggling students.	X	X	X	X
Increases the educator's teaching skills based on effective practice research, with attention given to interventions for gifted students.				
Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.	X	X	X	X
Empowers educators to work effectively with parents and community partners.	X	X	X	X

District's Professional Education Characteristics	EEP	EEI	ML	HS
Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other, as well as to Pennsylvania's academic standards.	X	X	X	X
Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for gifted students are aligned to each other, as well as to Pennsylvania's academic standards.	X	X	X	X
Provides leaders with the ability to access and use appropriate data to inform decision making.	X	X	X	X
Empowers leaders to create a culture of teaching and learning, with an emphasis on learning.	X	X	X	X
Instructs the leader in managing resources for effective results.	X	X	X	X

Provide brief explanation of your process for ensuring these selected characteristics.

The office of C&I, in concert with the office of Pupil Services and the Human Resources Office, has been developing a professional development chart to capture all required trainings. We will continue to update on a yearly basis and as new legislation is passed.

Provide brief explanation for strategies not selected and how you plan to address their incorporation.

Professional development is given to Special Education teachers, EL teachers and Gifted teachers in order to assist with struggling students and/or provide enrichment for students in these categories. Gifted teachers continue to work with individual teachers to infuse applicable evidence-based interventions into teacher lessons for gifted students. We will include professional development in these areas for regular education teachers in subsequent years.

Professional Development

<p>Title:</p>	<p>Learning Experiences Goal: Standards, Best Practices and Technology</p>
<p>Description</p>	<p>2019-2020 <u>Standards Alignment</u> <i>How to align standards with eligible content/learning objectives, DOK level of instruction and DOK level of assessment</i> Measure: data collection learning walks conducted using a District-generated learning walk form. Quarterly review of data by Admin team. <u>Best Practices</u> <i>How to implement the 8 mathematical best practices in math instruction</i> Measure: Targeted learning walks conducted using a District-generated learning walk form. Quarterly review of data by Admin team in Q1 and Q2, reflective conversations with math teachers around data collected in Q3 and Q4. <u>Technology</u> <i>What are the four levels of SAMR?</i> Measure: data collection learning walks conducted using a District-generated learning walk form. Quarterly review of data by instructional technology coaches.</p>

<p>2020-2021: (to be adjusted by team based on 2019-2020 data) <u>Standards Alignment AND Best Practices</u> Possible: How to write performance tasks at a DOK3 level in all subjects Measure: performance task review <u>Technology</u> Possible: How to use technology at a transformational level (M&R) Measure: TBD</p> <p>2021-2022: (to be adjusted by team based on 2020-2021 data) <u>Standards Alignment AND Best Practices</u> Possible: How to hold DOK3 conversations in every class every day Measure: data collection learning walks <u>Technology</u> Possible: How do the ISTE standards and SAMR levels help teachers plan lessons at the DOK3 level? Measure: TBD</p>	
<p>Person Responsible</p>	<p>Learning Experiences Team Members</p>
<p>Start Date:</p>	<p>7/1/2019</p>
<p>End Date:</p>	<p>7/1/2022</p>
<p>Proposed Cost/Funding:</p>	<p>None –all professional learning will be developed in-house</p>
<p>Program Area(s):</p>	<p>Professional Education</p>
<p>Hours Per Session</p>	<p>6.0</p>
<p># of Sessions:</p>	<p>3 to 4 per year</p>
<p># of Participants Per Session:</p>	<p>25</p>
<p>Provider:</p>	<p>district staff</p>
<p>Provider Type:</p>	<p>School Entity</p>
<p>PDE Approved:</p>	<p>Yes</p>
<p>Knowledge Gain:</p>	<p>See Description section</p>

<p>Research & Best Practices Base:</p>	<p>See Description section</p>
<p>For classroom teachers, school counselors and education specialists:</p>	<ul style="list-style-type: none"> ● Enhances the educator’s content knowledge in the area of the educator’s certification or assignment. ● Increases the educator’s teaching skills based on research on effective practice, with attention given to interventions for struggling students. ● Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.
<p>For school or LEA administrators, and other educators seeking leadership roles:</p>	<ul style="list-style-type: none"> ● Provides the knowledge and skills to think and plan strategically, ensuring that assessments, curriculum, instruction, staff professional education, teaching materials and interventions for struggling students are aligned to each other as well as to Pennsylvania’s academic standards. ● Provides leaders with the ability to access and use appropriate data to inform decision-making. ● Empowers leaders to create a culture of teaching and learning, with an emphasis on learning.
<p>Training Format:</p>	<ul style="list-style-type: none"> ● LEA Whole Group Presentation ● Series of Workshops ● Department Focused Presentation ● Professional Learning Communities
<p>Participant Roles:</p>	<ul style="list-style-type: none"> ● Classroom teachers ● Principals / Asst. Principals

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	<ul style="list-style-type: none"> ● Supt / Ast Supts / CEO / Ex Dir ● School counselors ● Classified Personnel ● New Staff ● Other educational specialists
<p>Grade Levels:</p>	<ul style="list-style-type: none"> ● Elementary - Primary (preK - grade 1) ● Elementary - Intermediate (grades 2-5) ● Middle (grades 6-8) ● High (grades 9-12)
<p>Follow-up Activities:</p>	<ul style="list-style-type: none"> ● Analysis of student work, with administrator and/or peers ● Creating lessons to meet varied student learning styles
<p>Evaluation Methods:</p>	<ul style="list-style-type: none"> ● Classroom observation focusing on factors such as planning and preparation, knowledge of content, pedagogy and standards, classroom environment, instructional delivery and professionalism. ● Student PSSA data ● Standardized student assessment data other than the PSSA ● Classroom student assessment data ● Review of participant lesson plans

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<p>Title:</p>	<p>Emotional Support Goal: SWPBS and Trauma Informed Training</p>
<p>Description</p>	<p>2019-2020 <u>Trauma Informed Schools</u> <i>How to create a trauma informed school – caring for yourself as an educator</i> Measure: Teacher attendance and responses on Staff climate survey; Active TI committees formed at all 11 buildings</p> <p>2020-2021: (to be adjusted by team based on 2019-2020 data) <u>Trauma Informed Schools</u> <i>Possible: How to create a trauma informed school – using trauma informed responsive language with students</i> Measure: Teacher responses on Staff climate survey; student attendance and student responses on ATSI climate surveys and on PAYS survey</p> <p>2021-2022: (to be adjusted by team based on 2020-2021 data) <u>Trauma Informed Schools</u> <i>Possible: How to create a trauma informed school – building communities within each classroom</i> Measure: Teacher responses on Staff climate survey; student attendance</p>
<p>Person Responsible</p>	<p>Emotional Support Team Members</p>
<p>Start Date:</p>	<p>7/1/2019</p>
<p>End Date:</p>	<p>7/1/2022</p>
<p>Proposed Cost/Funding:</p>	<p>Year One: \$15,000 paid with monies from Safe School grant Years Two & Three: \$30 per person for community building materials paid with grant monies (to be applied for)</p>

Program Area(s):	Professional Education, Special Education, Student Services
Hours Per Session	6.0
# of Sessions:	34
# of Participants Per Session:	25
Provider:	District
Provider Type:	School Entity
PDE Approved:	Yes
Knowledge Gain:	See written document
Research & Best Practices Base:	See written document
For classroom teachers, school counselors and education specialists:	<ul style="list-style-type: none"> Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles:	<ul style="list-style-type: none"> Provides leaders with the ability to access and use appropriate data to inform decision-making. Empowers leaders to create a culture of teaching and learning, with an emphasis on learning.
Training Format:	<ul style="list-style-type: none"> Series of Workshops Professional Learning Communities
Participant Roles:	<ul style="list-style-type: none"> Classroom teachers Principals / Asst. Principals School counselors Paraprofessional

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<p>Grade Levels:</p>	<ul style="list-style-type: none"> ● Elementary - Primary (preK - grade 1) ● Elementary - Intermediate (grades 2-5) ● Middle (grades 6-8) ● High (grades 9-12)
<p>Follow-up Activities:</p>	<ul style="list-style-type: none"> ● Journaling and reflecting
<p>Evaluation Methods:</p>	<ul style="list-style-type: none"> ● PAYS survey data, attendance data

East Stroudsburg Area SD

Professional Development

<p>Title:</p>	<p>Academic Solutions Goal: MTSS</p>
<p>Description</p>	<p>2019-2020 <u>MTSS</u> <i>How to create healthy MTSS teams – leadership and processes</i> Measure: For Secondary: team formed and regular meetings scheduled. For Elementary: fidelity checklist. For all: staff perceptions of behavior and discipline & quarterly discipline data</p> <p>2020-2021: (to be adjusted by team based on 2019-2020 data) <u>MTSS</u> <i>Possible: How to measure MTSS success -- evaluation measures for MTSS teams</i> Measure: student attendance, quarterly discipline data, quarterly grade data</p> <p>2021-2022: (to be adjusted by team based on 2020-2021 data) <u>MTSS</u> <i>Possible: TBD</i> Measure: student attendance, quarterly discipline data, quarterly grade data</p>
<p>Person Responsible</p>	<p>Academic Solutions Team Members</p>
<p>Start Date:</p>	<p>7/1/2019</p>
<p>End Date:</p>	<p>7/1/2022</p>
<p>Proposed Cost/Funding:</p>	<p>Start Year End Year Cost Funding Source 2020 2021 100000.00 060 - PUPIL PERSONNEL SERVICES</p>

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Program Area(s):	Professional Education, Special Education, Student Services
Hours Per Session	6
# of Sessions:	3
# of Participants Per Session:	25
Provider:	district, IU20
Provider Type:	IU
PDE Approved:	Yes
Knowledge Gain:	See written description above
Research & Best Practices Base:	See written description above
For classroom teachers, school counselors and education specialists:	<ul style="list-style-type: none"> ● Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles:	<ul style="list-style-type: none"> ● Provides leaders with the ability to access and use appropriate data to inform decision-making. ● Empowers leaders to create a culture of teaching and learning, with an emphasis on learning.
Training Format:	<ul style="list-style-type: none"> ● School Whole Group Presentation ● Professional Learning Communities
Participant Roles:	<ul style="list-style-type: none"> ● Classroom teachers ● Principals / Asst. Principals ● School counselors ● Paraprofessional ● Other educational specialists

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Grade Levels:	<ul style="list-style-type: none">● Elementary - Primary (preK - grade 1)● Elementary - Intermediate (grades 2-5)● Middle (grades 6-8)● High (grades 9-12)
Follow-up Activities:	<ul style="list-style-type: none">● Team development and sharing of content-area lesson implementation outcomes, with involvement of administrator and/or peers
Evaluation Methods:	<ul style="list-style-type: none">● Standardized student assessment data other than the PSSA● Classroom student assessment data

Educator Discipline Act 126, 71

Provides educators with mandated reporter training, totaling 3 hours, every 5 years as outlined in Act 126.

Questions
The LEA has conducted the required training on:
8/21/2018
The LEA plans to conduct the required training on approximately:
8/20/2019
8/25/2020
8/24/2021

Provides educators with four (4) hours of professional development in youth suicide awareness and prevention every five (5) years for professional educators in grades six through twelve as outlined in Act 71.

Questions
The LEA has conducted the training on:
8/21/2018
The LEA plans to conduct the training on approximately:
8/20/2019
8/25/2020
8/24/2021

Provides educators with four (4) hours of professional development every five (5) years for professional educators that are teaching the curriculum in which the Child Exploitation Awareness Education program is incorporated as outlined in Act 71.

Questions
The LEA plans to conduct the training on approximately:
8/20/2019
8/25/2020
8/24/2021

Strategies Ensuring Fidelity

Checked answers

- Professional Development activities are based upon detailed needs assessments that utilize student assessment results to target instructional areas that need strengthening.
- Using disaggregated student data to determine educators' learning priorities.
- Professional Development activities are based upon detailed needs assessments that utilize student assessment results to target curricular areas that need further alignment.
- Professional Development activities are developed that support implementation of strategies identified in your action plan.
- Clear expectations in terms of teacher practice are identified for staff implementation.
- An implementation evaluation is created, based upon specific expectations related to changes in teacher practice, which is used to validate the overall effectiveness of the professional development initiative.
- The LEA has a systemic process that is used to validate whether or not providers have the capacity to present quality professional development.
- Administrators participate fully in all professional development sessions targeted for their faculties.
- Every Professional development initiative includes components that provide ongoing support to teachers regarding implementation.
- The LEA has an ongoing monitoring system in place (i.e. walkthroughs, classroom observations).
- Professional Education is evaluated to show its impact on teaching practices and student learning.

Unchecked answers

None.

Provide brief explanation of your process for ensuring these selected characteristics.

Currently a professional development team composed of members of the office of C&I, the office of Pupil Services and the Human Resources office meet to set the calendar for the year. All of the above strategies have been used to determine professional development needs but not systematically. Once the system of District accountability is fully functional, all of the strategies above will be utilized in determining, implementing and measuring the success of our professional development offerings.

Provide brief explanation for strategies not selected and how you plan to address their incorporation.

Administrators may not always fully participate in PD sessions targeted for their faculties depending on the content. In many instances, administrators may have already undergone the training in the summer or during a separate time period.

Induction Program

Checked answers

- Inductees will know, understand and implement instructional practices validated by the LEA as known to improve student achievement.
- Inductees will assign challenging work to diverse student populations.
- Inductees will know the basic details and expectations related to LEA-wide initiatives, practices, policies and procedures.
- Inductees will know the basic details and expectations related to school initiatives, practices and procedures.
- Inductees will be able to access state curriculum frameworks and focus lesson design on leading students to mastery of all state academic standards, assessment anchors and eligible content (where appropriate) identified in the LEA's curricula.
- Inductees will effectively navigate the Standards Aligned System website.
- Inductees will know and apply LEA endorsed classroom management strategies.
- Inductees will know and utilize school/LEA resources that are available to assist students in crisis.
- Inductees will take advantage of opportunities to engage personally with other members of the faculty in order to develop a sense of collegiality and camaraderie.

Unchecked answers

None.

Provide brief explanation of your process for ensuring these selected characteristics.

The Assistant Superintendent for Curriculum and Instruction and the Assistant Superintendent of Pupil Services meet with Building level administrators, Department and Grade Level Chair people and other District Department Directors to determine changes needed to meet the District's Goals and Objectives. The inductee participates in monthly meetings with the building administrator or their designee. The inductee

participates in monthly building level, grade or department meetings and district staff development programs. The inductee will participate in a three (3) year cohort of collaboration, professional development and professional activities to increase their professional capacity and in preparation to secure their level II certification. The elementary buildings have developed schedules which allow for common planning for each grade level. The intermediate school teams have a common planning time each day of the six day cycle.

Provide brief explanation for strategies not selected and how you plan to address their incorporation.

All areas listed above were checked.

Needs of Inductees

Checked answers

- Frequent observations of inductee instructional practice by supervisor to identify needs.
- Regular meetings with mentors or coaches to reflect upon instructional practice to identify needs.
- Student PSSA data.
- Standardized student assessment data other than the PSSA.
- Classroom assessment data (Formative & Summative).
- Inductee survey (local, intermediate units and national level).
- Review of inductee lesson plans.
- Knowledge of successful research-based instructional models.

Unchecked answers

- Frequent observations of inductee instructional practice by a coach or mentor to identify needs.
- Review of written reports summarizing instructional activity.
- Submission of inductee portfolio.

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- Information collected from previous induction programs (e.g., program evaluations and second-year teacher interviews).

Provide brief explanation of your process for ensuring these selected characteristics.

The induction program has a form titled "Checklist of Activities" which lists all of the items the new teacher must accomplish. Each item must be initiated by the inductee, the mentor and/or building administrator and upon completion signed by the building administrator.

Provide a brief explanation for strategies not selected and your plan to address their incorporation.

The building level administrators can request district coaches to work with new and tenured staff on an as needed basis.

Dialogue at the District Administrative level will continue on how to increase observations of new teachers by mentors or curriculum coaches.

Require new teachers to observe various lessons taught by mentor and/or other colleagues within the first two months of the school year.

Develop a survey for new teachers to be administered after the three day Induction session and again at the end of the first year.

Develop a three year cohort model for New Teacher Induction for on-going professional development and training.

Mentor Characteristics

Checked answers

- Pool of possible mentors is comprised of teachers with outstanding work performance.
- Potential mentors have similar certifications and assignments.
- Potential mentors must model continuous learning and reflection.
- Potential mentors must have knowledge of LEA policies, procedures and resources.
- Potential mentors must have demonstrated ability to work effectively with students and other adults.
- Potential mentors must be willing to accept additional responsibility.
- Mentors and inductees must have compatible schedules so that they can meet regularly.

Unchecked answers

- Mentors must complete mentor training or have previous related experience (e.g., purpose of induction program and role of mentor, communication and listening skills, coaching and conferencing skills and knowledge of adult learning and development).

Provide brief explanation of your process for ensuring these selected characteristics.

The Assistant Superintendent for Curriculum and Instruction and the Assistant Superintendent of Pupil Services meets with the building administrators to discuss the mentors and the induction program.
 A New Teacher Induction Committee, comprised of teachers(tenured/non-tenured) and administration has been assembled to review the program on an on-going basis with an annual review in preparation for the following years program.

Provide brief explanation for characteristics not selected and how you plan to address their incorporation.

The New Teacher Induction Committee will prepare a mentor training program for Fall 2019 with the development of a new three (3) year induction program for all new teachers by December 2019.

Induction Program Timeline

Identify the timeline of induction topics to be addressed. (Check all that apply)

Topics	Aug-Sep	Oct-Nov	Dec-Jan	Feb-Mar	Apr-May	Jun-Jul
Code of Professional Practice and Conduct for Educators	<input checked="" type="checkbox"/>					
Assessments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Best Instructional Practices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Safe and Supportive Schools	<input checked="" type="checkbox"/>					
Standards	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Curriculum	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Instruction	<input checked="" type="checkbox"/>					
Accommodations and Adaptations for diverse learners	<input checked="" type="checkbox"/>					
Data informed decision making	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Materials and Resources for Instruction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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Monitoring and Evaluating the Induction Program

Identify the procedures for monitoring and evaluating the Induction program.

The New Teacher Induction Committee and administration will collaborate at the end of each school year in preparation for the upcoming New Teacher Induction Program. Items discussed include new District initiatives or mandates that must be incorporated. A review of the previous year program is completed to determine if topics covered were beneficial and met the needs of the new employees.

Recording Process

Identify the recording process for inductee participation and program completion. (Check all that apply) *Checked answers*

- Mentor documents his/her inductee's involvement in the program.
- A designated administrator receives, evaluates and archives all mentor records.
- School/LEA maintains accurate records of program completion and provide a certificate or statement of completion to each inductee who has completed the program.
- LEA administrator receives, tallies, and archives all LEA mentor records.
- Completion is verified by the LEA Chief Executive Officer on the Application for Level 2 Certification.

Unchecked answers

None.

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Assurances

Safe and Supportive Schools Assurances

The LEA has verified the following Assurances:

- Implementation of a comprehensive and integrated K-12 program of student services based on the needs of its students. (in compliance with § 12.41(a))
 - Free Education and Attendance (in compliance with § 12.1)
 - School Rules (in compliance with § 12.3)
 - Collection, maintenance and dissemination of student records (in compliance with § 12.31(a) and § 12.32)
 - Discrimination (in compliance with § 12.4)
 - Corporal Punishment (in compliance with § 12.5)
 - Exclusion from School, Classes, Hearings (in compliance with § 12.6, § 12.7, § 12.8)
 - Freedom of Expression (in compliance with § 12.9)
-
- Flag Salute and Pledge of Allegiance (in compliance with § 12.10)
 - Hair and Dress (in compliance with § 12.11)
 - Confidential Communications (in compliance with § 12.12)
 - Searches (in compliance with § 12.14)
 - Emergency Care and Administration of Medication and Treatment (in compliance with 35 P.S. § 780-101—780-144)

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- Parents or guardians are informed regarding individual survey student assessments and provided a process for refusal to participate (consistent with § 445 of the General Education Provisions Act (20 U.S.C.A. § 1232h) and in compliance with § 12.41(d))
- Persons delivering student services shall be specifically licensed or certified as required by statute or regulation (in compliance with § 12.41(e))
- Development and Implementation of Local Wellness Program (in compliance with Public Law 108-265, Section 204)
- Early Intervention Services System Act (if applicable) (11 P.S. § 875-101—875-503)
- Establishment and Implementation of Student Assistance Programs at all of levels of the school system (in compliance with 24 PS § 15-1547)
- Acceptable Use Policy for Technology Resources
- Providing career information and assessments so that students and parents or guardians might become aware of the world of work and career options available.

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District Level Affirmations

We affirm that this District Level Plan was developed in accordance, and will comply with the applicable provisions of 22 Pa. Code, Chapters 4, 12, 16, and 49. We also affirm that the contents are true and correct and that the plan was placed for public inspection in the school district/AVTS offices and in the nearest public library until the next regularly scheduled meeting of the board or for a minimum of 28 days whichever comes first.

We affirm that the responses in the Professional Education Core Foundations and the Professional Development Implementation Steps focus on the learning needs of each staff member to enable all staff members meet or exceed the Pennsylvania academic standards in each of the core subject areas.

No signature has been provided

Board President

No signature has been provided

Superintendent/Chief Executive Officer

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Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 06584

Main Notes Documents History

*-Required Fields

Requested: **10/25/19 12:46 PM By: Toth, Donald**

Status: **Level 3 - Request Approved**

Change To: [Select New Status]

Comments:

* Field Trip Name: NBC Studios NYC
 * School: JT Lambert Int / JTL
 * Department: ACAD
 * Activity: JT Lambert

Contact

* Contact: Terry Toth
 * Phone: 4845609385 *Phone Ext: 17225
 * Email: donald-toth@esasd.net

Departure

* Depart Date: 12/6/2019 * Time: 12:45 AM
 * Return Date: 12/6/2019 * Time: 10:00 PM

Departure: JT Lambert Int / JTL

Notes: students will catch the charter bus at the front steps of the building

Destination

* Destination: Times Square (1 Times Square New York)
 * Street: 1 Times Square
 * City: New York
 * State: NY * Zip: 10036

Contact:

Title:

Phone: 212-222-1111

Phone Ext:

Fax:

Email:

Notes: Students will spend the day in NYC touring NBC studios learning how TV production is done on a large scale. Students need to see the connection to what we do in Good Morning JTL compared to a larger studio. We will also take video footage around the city to use for a holiday introduction. We will stop at Madame Tussods for photo ops and to learn about interviews are done in pop culture. Students will take video footage of their favorite

Directions

Directions: Get on I-80 E from US-209 BUS/Milford Rd and PA-447 S/Independence Rd
 9 min (3.5 mi)

Follow I-80 E to Wayne. Take exit 53 from I-80 E
 51 min (55.8 mi)

Trip Details

* Equipment:

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CHARTER BUS

Classification:

JTL

* Number of Students:

21

* Number of Wheel Chairs:

0

* Estimated Miles:

156

* Estimated Hours:

12

* Number of Adults:

6

* Number of Vehicles:

1

* Estimated Cost:

2400

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
JTL PTO (JTL/JT Lambert)	0.00			<input checked="" type="checkbox"/>
[Select One]				

Rows: 1

Total: 0.00

Delete Request

*Map It!

Cancel/Return to List

Save

*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

Transportation Department



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Field Trip: 06505

[Main](#)
[Notes](#)
[Documents](#)
[History](#)

*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2019)

Requested: **10/17/19 08:25 AM By: Horne, Kevin**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: 7th & 8th Grade Band Trip to NYC

* School: J T Lambert Int / JTL

* Department: JTL

* Activity: Band

Contact

* Contact: Kevin Horne

* Phone: 570-424-8430 *Phone Ext: 17103

* Email: kevin-horne@esasd.net

Departure

* Depart Date: * Time: 08:30 AM

* Return Date: * Time: 08:30 PM

Departure: J T Lambert Int / JTL

Notes: Martz Charter Bus will pick up in front of school

Destination

* Destination: Lincoln Center, New York, NY

* Street: Lincoln Center Plaza

* City: New York

* State: NY * Zip: 10023

Contact: Mandy Decker

Title: Program Coordinator, Education, New York Philharmonic

Phone: (212) 875-5732 Phone Ext:

Fax:

Email: deckerm@nyphil.org

Notes: JTL 7th & 8th Grade Band students will attend a concert presented by the New York Philharmonic specifically for middle & high school students on "the power of change through music." Afterwards students will visit the Intrepid Museum of Air and Space to tie into one of the pieces we are playing on our March concert. The trip will conclude with a pizza dinner (included in cost).

Directions

Directions: I-80 E > US-46 > NJ-3 E > Lincoln Tunnel > 10th Ave. to Lincoln Center

Trip Details

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* Equipment:	CHARTER BUS		
Classification:	JTL		
* Number of Students:	<input type="text" value="50"/>	* Number of Adults:	<input type="text" value="5"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="1"/>
* Estimated Miles:	<input type="text" value="160"/>	* Estimated Cost:	85
* Estimated Hours:	<input type="text" value="12"/>		

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3210-513-000-20-517-125-000-0000 (/)	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

▶ 2019-2020

Logged In: Wisotsky, Debra
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Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 06460

Main Notes Documents History

*-Required Fields
*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2019)

Requested: **10/09/19 12:41 PM By: Bakner, Paul**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: 2020 HS North Band Tour to Washington DC
* School: E Stroudsburg HS - N / EHN
* Department: HSN
* Activity: Band

Contact

* Contact: Paul M. Bakner
* Phone: 610-462-9716 *Phone Ext: 19104
* Email: paul-bakner@esasd.net

Departure

* Depart Date: 4/3/2020 * Time: 05:00 AM
* Return Date: 4/6/2020 * Time: 10:00 PM

Departure: [Select One]

Notes: The students attending this trip are members of the North high school band who have chosen to participate in this performance tour.
There will be six chaperones traveling on this trip.

Destination

* Destination: Washington DC
* Street: 600 Independence Avenue SW
* City: Washington
* State: DC * Zip: 20560

Contact:
Title:
Phone: Phone Ext:
Fax:
Email:
Notes:

Directions

Directions:

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Trip Details

* Equipment:	CHARTER BUS		
Classification:	[Select One]		
* Number of Students:	<input type="text" value="59"/>	* Number of Adults:	<input type="text" value="6"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="2"/>
* Estimated Miles:	<input type="text" value="500"/>	* Estimated Cost:	0
* Estimated Hours:	<input type="text" value="96"/>		

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3210-513-000-30-819-125-000-0000 (ATH/Band)	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

Delete Request *Map It! Cancel/Return to List Save

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Field Trip: 06466

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*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/6/2019)

Requested: **10/11/19 14:32 PM By: Fetherman, Christopher**

Status: **Level 4 - Request Approved**

Level 4 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: V Wrestling(N) - (13)
 * School: Athletics North High School / ATH1
 * Department: ATH
 * Activity: V W

Contact

* Contact: Christopher Fetherman
 * Phone: 5704248500 *Phone Ext: 19500
 * Email: christopher-fetherman@esasd.net

Departure

* Depart Date: 12/6/2019 * Time: 12:00 PM
 * Return Date: 12/6/2019 * Time: 09:00 PM
 Departure: [Select One]
 Notes: Pick up back of High School

Destination

* Destination: Williamsport Area High School
 * Street: 2990 W 4th Street
 * City: Williamsport
 * State: PA * Zip: 17701

Contact:

Title:

Phone:

Phone Ext:

Fax:

Email:

Notes:

Will be spending night at:
 Hampton Inn
 140 Via Bella
 Williamsport, PA 17701

Directions

Directions: Will be spending night at:
 Hampton Inn
 140 Via Bella
 Williamsport, PA 17701

Trip Details

76

* Equipment: SCHOOL BUS
 Classification: [Select One]
 * Number of Students: 20
 * Number of Wheel Chairs: 0
 * Estimated Miles: 140
 * Estimated Hours: 9

* Number of Adults: 2
 * Number of Vehicles: 1
 * Estimated Cost: 300

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3250-513-000-30-819-550-000-5201 (ATH/V W)	0.00			
[Select One]				

Rows: 1

Total: 0.00

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Transportation Department



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Field Trip: 06467

Main Notes Documents History

***-Required Fields**

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/6/2019)

Requested: **10/11/19 14:43 PM By: Fetherman, Christopher**

Status: **Level 4 - Request Approved**
Level 4 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: V Wrestling(N) - (14)
* School: Atheltics North High School / ATH1
* Department: ATH
* Activity: V W

Contact

* Contact: Christopher Fetherman
* Phone: 5704248500 *Phone Ext: 19500
* Email: christopher-fetherman@esasd.net

Departure

* Depart Date: 12/7/2019 * Time: 08:30 AM
* Return Date: 12/7/2019 * Time: 08:30 PM

Departure: [Select One]

Notes: Will be leaving from hotel:
Hampton Inn
140 Via Bella
Williamsport, PA 17701

Destination

* Destination: Williamsport Area High School
* Street: 2990 W 4th Street
* City: Williamsport
* State: PA * Zip: 17701

Contact:
Title:
Phone: Phone Ext:
Fax:
Email:
Notes:

Directions

Directions:

Trip Details

78

* Equipment: SCHOOL BUS

Classification: [Select One]

* Number of Students: 20

* Number of Wheel Chairs: 0

* Estimated Miles: 140

* Estimated Hours: 14

* Number of Adults: 2

* Number of Vehicles: 1

* Estimated Cost: 350

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3250-513-000-30-819-550-000-5201 (ATH/V W)	0.00			
[Select One]				
Rows: 1	Total: 0.00			

Delete Request

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Transportation Department



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Field Trip: 06545

Main Notes Documents History

***-Required Fields**

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2019)

Requested: **10/22/19 11:33 AM By: Labar, Keith**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: ACDA Eastern Division Honors Choir

* School: E Stroudsburg HS - N / EHN

* Department: HSN

* Activity: N Choir

Contact

* Contact: Keith LaBar

* Phone: 570-350-1451 *Phone Ext: 19106

* Email: keith-labar@esasd.net

Departure

* Depart Date: * Time: 08:00 AM

* Return Date: * Time: 06:00 PM

Departure: [Select One]

Notes: 8 North High School Choir Students were selected to the American Choral Directors Association All Eastern Honors Choir. These students will be rehearsing with other auditioned students from the eastern coast with a master conductor and then will perform at the conclusion of the ACDA Eastern Division Conference

Destination

* Destination: Rochester Riverside Hotel

* Street: 120 E Main St

* City: Rochester

* State: NY * Zip: 14604

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes:

Directions

Directions:

80

Trip Details

* Equipment: SCHOOL BUS
 Classification: [Select One]
 * Number of Students: 8
 * Number of Wheel Chairs: 0
 * Estimated Miles: 262
 * Estimated Hours: 5

* Number of Adults: 2
 * Number of Vehicles: 1
 * Estimated Cost: 500

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3210-513-000-30-819-121-000-0000 (/)	500.00			
[Select One]				
Rows: 1	Total: 500.00			

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Field Trip: 06442

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*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2019)

Requested: **10/07/19 09:52 AM By: Nute, Katherine**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Gifted Programming Trip to PAX Unplugged Philly
 * School: E Stroudsburg HS - N / EHN
 * Department: HSN
 * Activity: HSN

Contact

* Contact: Katherine Nute
 * Phone: 570-588-4420 *Phone Ext: 18438
 * Email: katherine-nute@esasd.net

Departure

* Depart Date: * Time: 08:00 AM
 * Return Date: * Time: 05:00 PM

Departure: E Stroudsburg HS - S / EHS

Notes: # Students: 10
 # Chaperones: 2
 Group Attending: Gifted Freshmen Students working on specific GIEP goal involving collaborative game design
 Weekend Trip to PAX Philly Unplugged - PAX is a 3-day weekend conference about different

Destination

* Destination: Pennsylvania Convention Center
 * Street: 1101 Arch St
 * City: Philadelphia
 * State: PA * Zip: 19107
 Contact: Katherine Nute
 Title: Gifted Support Instructor
 Phone: 570-588-4420 Phone Ext: 18438
 Fax:
 Email: katherine-nute@esasd.net
 Notes: Students will be fundraising cost of transportation. Rental van will be used for trip.

Directions

Directions: Staff will be transporting. Rental van will be used.

Trip Details

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* Equipment:	NONE		
Classification:	EHN		
* Number of Students:	<input type="text" value="10"/>	* Number of Adults:	<input type="text" value="2"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="1"/>
* Estimated Miles:	<input type="text" value="230"/>	* Estimated Cost:	234
* Estimated Hours:	<input type="text" value="4"/>		

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
EHN SPECIAL ACTIVITY FUND (HSN/HS North)	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

Delete Request

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Field Trip: 06361

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*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2019)

Requested: **09/27/19 09:01 AM By: Rhoadhouse, Andrea**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Cavalier Voices Tour 2020

* School: J T Lambert Int / JTL

* Department: JTL

* Activity: JT Lambert

Contact

* Contact: Andrea Rhoadhouse

* Phone: (570) 424-8430 *Phone Ext: 17102

* Email: andrea-rhoadhouse@esasd.net

Departure

* Depart Date: * Time: 05:30 AM

* Return Date: * Time: 10:00 PM

Departure: J T Lambert Int / JTL

Notes: Cavalier Voice would like to travel to Boston to do a workshop with the Boston's Child Choir, perform at the JFK library, and potential perform the national anthem at the Boston Redsox/Yankee game (if chosen, if not we would like to see Blueman group). This trip would be for 40 students and 6-7 adults.

Destination

* Destination: John F Kennedy Library

* Street: Columbia Point

* City: Boston

* State: MA * Zip: 02125

Contact: Dirk DeYoung

Title: Travel Agent

Phone: 800-373-1423 Phone Ext:

Fax:

Email: dirk@bobrogerstravel.com

Notes:

Directions

Directions:

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Trip Details

* Equipment:	CHARTER BUS		
Classification:	JTL		
* Number of Students:	<input type="text" value="40"/>	* Number of Adults:	<input type="text" value="7"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="1"/>
* Estimated Miles:	<input type="text" value="540"/>	* Estimated Cost:	0
* Estimated Hours:	<input type="text" value="58"/>		

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
JTL STUDENT ACTIVITY FUND (JTL/JT Lambert)	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

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AFFILIATION AGREEMENT WITH A SCHOOL DISTRICT FOR FIELD PLACEMENTS AND/OR STUDENT TEACHING

This agreement is between The Pennsylvania State University through its Penn State Harrisburg's Campus School of Behavioral Sciences and Education Programs in Elementary and Secondary Education (hereafter, referred to as The Pennsylvania State University and East Stroudsburg Area School District.

1. **Parties:** This agreement is entered into on this 18th day of November by and between The Pennsylvania State University and the East Stroudsburg Area School District.
2. **Purpose:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of The Pennsylvania State University may participate in field placements and/or student teaching assignments within the schools in the District.
3. **Term:** The term of this Agreement begins as of the date set forth above and remains in effect for a period of five years unless terminated sooner as provided for below. It is understood that the Board of School Directors of the District must formally approve this Agreement prior to its execution and implementation by the District.
4. **Compliance with District Policies:** The Pennsylvania State University's participating students shall comply with all policies of the District, as amended from time to time. Prior to assignment of Students to the District, The Pennsylvania State University will advise Students of any specific requirements that must be met to participate. Failure to complete the requirements will result in non-placement of Students.
5. **Confidentiality:** The Pennsylvania State University shall inform each participating Student of all State and Federal laws governing the confidentiality of protected health information, student information, and education records, including but not limited to the provisions of the Family Educational Rights and Privacy Act and the Health Insurance Portability and Accountability Act of 1996 and any applicable regulations promulgated there under. Any breach of confidentiality by a participating Student shall be grounds for immediate termination of the assignment in the District.
6. **Indemnification and Hold Harmless:** The Pennsylvania State University hereby agrees to indemnify, defend and hold harmless the District from and against any claims, suits, damages or liabilities of any kind caused by or arising out of a breach by The

Pennsylvania State University or any Student of its or their obligations hereunder and/or the negligence, recklessness or intentional misconduct of The Pennsylvania State University or any Student. The Pennsylvania State University acknowledges that the District does not warrant or represent that its programs, properties or facilities are free from hazards or risks and The Pennsylvania State University expressly assumes the same. Participating Students are not employees of the District for purposes of participating in any worker's compensation program or other employee benefits. It is understood and agreed that the District is not an employer of the participating Students and that no compensation of any kind shall be due or owing to participating Students or The Pennsylvania State University. Furthermore, The Pennsylvania State University shall indemnify, defend and hold harmless the District from and against any claims or suits arising out of any personal injuries sustained by a Student related to the assignment or occurring on District property, excepting only those caused by the gross negligence of the District.

7. **Assignment:** The provisions of this Agreement shall inure to the benefit of, and shall be binding upon, the successors of the parties hereto. However, neither this Agreement nor any of the rights or obligations hereunder may be transferred or assigned without the prior written consent of the other party.
8. **Notices:** Notices under this Agreement shall be mailed or delivered to the parties as stipulated:

*The Pennsylvania State University
School District
Dr. Jane Wilburne
Chair, Teacher Education
777 West Harrisburg Pike
Middletown, PA 17057*

*East Stroudsburg Area

50 Vine Street
East Stroudsburg, PA 18301*

9. **Modification of Agreement:** This Agreement may be modified only by written amendment executed by all parties.
10. **Termination:** Either party, upon ten (10) days written notice to the other party may terminate this Agreement and/or the field placements or student teaching assignments for cause or convenience.
11. **Partnership/Joint Venture/Employment:** This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint

venture or association between The Pennsylvania State University and the District and their employees, students, or agents, but rather is an Agreement by an among two independent contractors. Each Student is placed with the District in order to receive educational experience as part of the academic curriculum provided by The Pennsylvania State University; duties performed by a Student are not performed as an employee of the District but rather in fulfillment of the academic requirements of the educational experience and are performed under direct supervision by District personnel. To the extent allowed under state law, neither the District nor The Pennsylvania State University is required hereunder to provide unemployment or workers' compensation coverage for the Students participating in the educational experience. Should it be determined through any administrative agency or court proceeding that an obligation exists for the District or The Pennsylvania State University to provide either unemployment or workers' compensation coverage for Students, The Pennsylvania State University agrees that it shall be the entity responsible for providing such coverage at its sole cost and expense. The Pennsylvania State University acknowledges that nothing in this Agreement shall be construed to confer any right upon The Pennsylvania State University or personnel to participate in, control, or direct operations of the District.

12. **Nondiscrimination:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to the participating Students, employees or applicants for employment because of race, religion, creed, color, sex, age, disability, veteran status, marital status, sexual orientation or national origin.
13. **Insurance:** The Pennsylvania State University will maintain in full force and effect, at its sole expense, written by carriers acceptable to the District, and which name the District as additional insured, commercial liability insurance policies insuring against personal injury and property damage caused by The Pennsylvania State University and/or any Student and arising out of its or their performance under this Agreement, with minimum coverage limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
14. **Removal of Students:** The District shall retain the right, in its sole discretion, to remove any individual from any of the District premises. Participating Students shall be instructed by The Pennsylvania State University to promptly and without protest leave an area whenever they are requested to do so by an authorized District representative. Should the District become dissatisfied with the performance of a participating Student, in its sole discretion, District may terminate its relationship with participating Student and/or remove the Student from the assignment/placement.

15. This Agreement constitutes the entire agreement as to the rights and obligations of the parties hereto and supersedes all prior and contemporaneous agreements and undertaking of the parties pertaining to the referenced subject matter.
16. Amendments to the Agreement may be made at any time, in accordance with paragraph 9 above, provided, however, that any amendments, modifications or alterations shall be made only in writing and shall become effective only upon the written approval of both The Pennsylvania State University and the District.
17. No waiver or breach of any term or provision of the Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing signed by the party waiving the breach.
18. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.
19. This Agreement is not intended to create any rights or interests for any other person or entity other than the District or The Pennsylvania State University.
20. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania and any action to enforce the Agreement shall be brought in the Court of Common Pleas.
21. Prior to commencement of any field placements and/or student teaching assignments, all participating Students must obtain the certifications required under all Pennsylvania criminal history background check and child abuse laws applicable to the District, including but not limited to FBI Clearance and Fingerprint Check, Act 34 Clearance, Act 151 Child Abuse History Clearance, as well as evidence of a negative result from a Valid Tuberculosis (TB) test. The failure to obtain such certifications shall result in the participating Student's exclusion from the District.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials as of the date set forth above.

The Pennsylvania State University
School District

East Stroudsburg Area

By: Jane M Wilburne
By: _____

(Signature)

(Signature)

Date: November , 2019

Date: November 11, 2019

Jane Wilburne, Ph.D
Chair, Teacher Education
Penn State Harrisburg

Lisa VanWhy, Board President
Dr. William Riker, Superintendent
East Stroudsburg Area School District

Cisco Meraki Cameras

A. Why are you requesting the service/needs?

Why: We are requesting Category 6 structured cabling and camera installation services for Cisco Meraki cameras for increased security at East Stroudsburg Elementary School. This is the 9th of 10 schools to have their camera system upgraded.

Need: To provide needed cabling and installation for new surveillance cameras.

Suggested replacement: n/a

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. Two Quotes were obtained. Three vendors (KIT, Chestnut Ridge, and Guyette) attended the pre-bid meeting at ESE on October 15. Only Guyette and Chestnut Ridge submitted proposals.

- Guyette Communication Industries - \$17,799.00
- Chestnut Ridge Communication Services - \$24,559.66

C. Procurement Method:

- An RFQ was issued on October 8, 2019 for Cabling and Camera Installation at the East Stroudsburg Elementary School and a walk-through/pre-bid meeting was held on October 15, 2019. Three vendors attended. The due date was October 28, 2019.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- No, this purchase was not budgeted. It was brought before the property and facilities committee for their consideration to be paid for out of the capital reserve fund.
- Fund 32
- Account #32-2660-758-000-10-213-000-000-3055
 - Capital Reserve Account

E. Selection of winning proposal

- Guyette – lowest priced vendor.

F. Other

N/A



Since 1947

ESTIMATE & AGREEMENT

19627

90 Narrows Road, Plymouth, PA 18651
570-779-5355 | F: 570-779-3887 | GUYETTEC.COM

Date: October 28, 2019

To

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301
Attn: Brian Borosh
Email:

We hereby submit specifications and bid for:

RE: East Stroudsburg Elementary School

Furnish materials and labor to install Customer-provided Cameras at East Stroudsburg Elementary Center.

Quotation is based on CAT6 cable, jacks, patch panels and patch cords.

Project will be completed per plans and specifications.

Quoted Price: \$ 17,799.00 + Tax (if applicable)

Options:

- 1. Provide CAT6A cable, jacks, patch panels and patch cords in lieu of specified CAT6 **ADD: \$ 2,302.00**
- 2. Add one Indoor Camera with CAT6 cable drop. **ADD: \$ 296.00**
- 3. Add one Outdoor Camera with CAT6 cable drop. **ADD: \$ 439.00**

CONTRACTOR'S GUARANTEE		ACCEPTANCE OF BID	
We guarantee all material used in this contract to be as specified above and the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by this contract. Agreements with our workmen are not recognized.		The above specifications, terms and contracts are satisfactory, and (I) hereby authorize the performance of this work.	
DATE <i>10/28/2019</i>		DATE	
Signed: <i>George W. Monaghan</i>		SIGNED	

THIS CONTRACT IS VOID 30 DAYS FROM DATE UNLESS SIGNED AND RETURNED TO BIDDER

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STANDARD TERMS AND CONDITIONS

In these Standard Terms and Conditions, Guyette Communications Industries Corporation shall be referred to as "GCI" and the Customer named on the front page of this document shall be referred to as the Customer. The front page of this document together with these Standard Terms and Conditions is the "Purchase Order" and constitutes customer's offer to GCI and shall become a binding contract upon the terms and conditions stated in this Purchase Order upon acceptance by GCI or commencement of performance by GCI whichever occurs first. Any proposal for additional or different terms or any attempt by Customer to vary in any degree the Standard Terms and Conditions below shall not be binding upon GCI and shall be void and shall have no effect except to the extent expressly accepted in writing by GCI's authorized representative.

1. **PAYMENT.** Unless contrary terms are expressly stated on the front page of this Purchase Order payment for the products described in this Purchase Order ("Products") shall be due ten(10) days after their delivery to Customer's place of business. A payment received by GCI more than twenty(20) days after the date when such payment is due will be subject to an interest charge at the rate of one and one-half percent(1 1/2%) per month or the highest lawful rate – whichever is less.
2. **WARRANTIES.** GCI guarantees that the installation work performed by GCI will conform to the specifications stated on the front page of this document and that such work will be performed in a neat and workmanlike manner. The foregoing guarantee shall extend for a period of one year after substantial completion of such work. Customer acknowledges that the products have not been manufactured by GCI and Customer shall look solely to the manufacturer of the products with respect to claims regarding the conformity of the products with applicable manufacturer specifications and defects in the products material and workmanship. To the extent assignable GCI shall assign to customer all applicable manufacturer warranties.

THE WARRANTIES DESCRIBED OR ASSIGNED HEREUNDER ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

3. **LIMITATION OF LIABILITY.** In the event that a product malfunction leads to damages or injuries to the product, to the customer's business, to other equipment, to a factory or place of business, or to employees or other persons, GCI's liability shall be limited to repair or replacement of the product or its parts if the warranty period has not expired. If such warranty period has expired, GCI shall not be liable for such damages or injuries. It is also agreed that GCI's liability shall be limited to the amount equal to the customer's purchase price for the malfunctioning product. **THE REMEDIES PROVIDED FOR HEREIN SHALL BE EXCLUSIVE AND SHALL BE CUSTOMER'S SOLE REMEDIES.**
4. **ACCESS.** GCI and persons authorized by GCI may enter the customer's place of business and perform such work therein as may be reasonably necessary to deliver and install the products to their intended location. GCI shall use reasonable efforts to not interfere with customer's use of its premises in connection with any entry. GCI shall not be liable for inconvenience to or disturbance of customer by reason of any such entry; provided, however, that work shall be done, so far as practicable, so as to not unreasonably interfere with customer's use of the premises.
5. **RISK OF LOSS; TITLE.** Risk of loss and title to any product sold hereunder shall pass to customer upon delivery of the product to the customer's place of business.
6. **NOTICE OF OBJECTIONS.** Customer shall give GCI notice in writing of any objections with respect to the performance of GCI's work within thirty (30) days after substantial completion. GCI will promptly undertake to remedy same in such manner as may be appropriate.
7. **SECURITY AGREEMENT.** Customer hereby grants to GCI as security interest in all of the products purchased by customer as debtor and GCI as secured party (without customer's signature in states where such filing are permitted) indicating therein, as types of collateral, the products described herein and customer agrees to sign, as debtor and return to GCI any such financing statements that GCI in its discretion submits to customer for signature.
8. **TAXES.** Unless a contrary notation in writing appears on the face hereof, the prices quoted in this purchase order do not include any sales, use, excise, *ad valorem*, receipts or like taxes or any duties, imposts or customs taxes or import surcharges which may now or hereafter be imposed by national, federal, state or local governments by reason of GCI's selling the products as described herein. Any and all of the foregoing taxes and duties shall be borne by customer.
9. **LIMITATION OF LIABILITY.** In no event shall GCI be liable for consequential, special, incidental or similar damages.
10. **APPLICABLE LAW.** This purchase order shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. The forum for all disputes between the customer and GCI including any disputes under this purchase order shall be in Pennsylvania.
11. **FORCE MAJEURE.** GCI shall not be responsible for any losses resulting if the fulfillment by GCI of any of the terms and conditions of this purchase order is delayed or prevented by wars, acts of enemies, strikes, fires, floods, transportation delays or shortages, labor dispute, riots, insurrections, accidents, storms, inability to obtain materials or supplies, any interruption in the manufacture of the products by GCI suppliers, any act of God, the action of any government or any other cause not within GCI's reasonable control.
12. **LIMITATIONS OF ACTIONS.** No action for breach of contract for the sale of the products under this purchase order shall be commenced more than (10) year after the accrual of the cause of action thereof.
13. **JURY TRIAL WAIVER.** CUSTOMER HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LITIGATION ARISING OUT OF UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER.
14. **HEADINGS.** The headings hereunder are for convenience of reference only and shall in no way define or limit the provisions hereof.
15. **AMENDMENT.** Any change or modification of these terms and conditions must be made in writing signed by authorized representatives of each party.
16. **WAIVER.** The waiver by GCI of any breach by Customer of any terms or conditions or covenant herein shall not be deemed a waiver of any breach of any other term, condition or covenant.

EAST STROUDSBURG AREA SCHOOL DISTRICT
2019-20 Security Camera and Cabling Installation RFQ
EAST STROUDSBURG ELEMENTARY SCHOOL

INSTRUCTIONS TO VENDORS

NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Computers and Related Equipment Bid and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFQ.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

Guyette Communication
Firm Name

10/23/19
Date

MARY Beth Guyette, Pres.
Name and Title (Printed)

Mary Beth Guyette
Signature

(1)

ABOUT US

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states.

NCPA'S PROCESS

NCPA utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

NCPA works with a lead public agency, who competitively solicits master contracts. Contracts are based on quality, performance, and most importantly pricing. These contracts are established using the following process:

- The Lead Agency issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.
- The solicitation is advertised nationally for a minimum of 30 days. You can view our [current solicitations \(/Solicitations\)](#) on our website.
- The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")
- Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
- The Lead Agency evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

WHO CAN USE NCPA'S CONTRACTS

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize NCPA's [cooperative purchasing contracts \(/Vendors\)](#). These include, but are not limited to the following agency types:

- School Districts (including K-12, Charter schools, and Private K-12)
- Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)
- Cities, Counties, and any Local Government

- State Agencies
- Healthcare Organizations
- Church/Religious
- Nonprofit Corporations
- Federal

(/)

STATE STATUTES

Want to see your state's laws on cooperative purchasing? Click here to view [your state's laws on cooperative purchasing \(/Statutes\)](#).

Is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. NCPA utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.


CONTACT INFORMATION


NCPA
P.O. Box 701273
Houston, TX 77270


(888) 543-6515

info@ncpa.us (<mailto:info@ncpa.us>)

CONNECT WITH US

 (https://twitter.com/_NCPA)

 (<https://www.facebook.com/NCPA-National-Cooperative-Purchasing-Alliance-283585238336420/>)

 (<https://www.linkedin.com/company/ncpa---national-cooperative-purchasing-alliance/>)

SEND EMAIL

144

Name

(/)

Email

Message



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[WHAT IS NCPA? \(/about\)](#) | [REGISTER \(/register\)](#) | [FIND A VENDOR \(/vendors\)](#) | [CURRENT SOLICITATIONS \(/solicitations\)](#) | [FAQ \(/faq\)](#) | [RQN \(/Facilities/Register\)](#)

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(1)

FAQ

Get all the answers to the most frequently asked questions.

WHAT IS NCPA?

NCPA is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. NCPA utilizes state of the art procurement resources and solutions that result in contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

WHO CAN USE NCPA?

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize the NCPA program. These include, but are not limited to the following agency types:

School Districts (including K-12, Charter schools, and Private K-12)

Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)

Cities

Counties

Local Government

State Agencies

Healthcare Organizations

Church/Religious

Nonprofit Corporations

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WHAT DOES A PUBLIC AGENCY DO TO PARTICIPATE?

(/)

All that is required is for your agency to register with NCPA at [www.ncpa.us/Register \(/Register\)](http://www.ncpa.us/Register). Once you have completed registration you will receive a confirmation email for your records.

DOES IT COST ANYTHING TO PARTICIPATE WITH NCPA?

No. There are no costs or obligations for your agency to participate with us. Registration is free and there are no volume minimums on purchases.

CAN MY AGENCY USE THE CONTRACTS WITHOUT GOING OUT FOR SOLICITATION?

Yes. All NCPA contracts have been competitively solicited by a lead public agency. Each solicitation contains language that allows the contract to be used by other government agencies. State statutes allow one government agency to purchase from contracts competitively solicited by another government agency.

WHO IS NCPA'S LEAD PUBLIC AGENCY?

Region 14 ESC is NCPA's lead public agency. Region 14 ESC is a local governmental agency in the state of Texas, authorized by Chapter 8 of the Education Code. Section 8.008 states the center is considered to be a state agency and each employee is considered to be a state employee. For further information of Chapter 8 [click on the link \(http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.8.htm\)](http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.8.htm).

WHAT IS NCPA'S SOLICITATION AND AWARD PROCESS FOR CONTRACT?

NCPA works with Region 14 ESC, who as the lead public agency that competitively solicits national master contracts for use by all public agencies. Contracts are awarded based on quality, performance, and most importantly pricing. These contracts are established using the following process:

Region 14 ESC issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.

The solicitation is advertised nationally for a minimum of 30 days.

The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")

Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.

Region 14 ESC evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

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CAN I SEE DOCUMENTATION OF THE SOLICITATION PROCESS ASSOCIATED WITH EACH COMPETITIVELY SOLICITED CONTRACT?

NCPA provides all the due diligence documents needed on each individual vendor page under the Contract Docs tab. [Click on the link \(/Vendors\)](#) to be transferred to the Vendor Pages.

HOW DO I USE A NCPA AWARDED VENDOR?

After you have registered with NCPA [click on this link \(/Vendors\)](#) to find a listing of all awarded vendors. Here you will find a great deal of information that will allow you to research and contact the vendor of your choosing so you can start working together. Billing is executed directly from the servicing vendor. No different than if you were using your own contracts.

WHAT IS A JOINT POWERS OR COOPERATIVE PROCUREMENT AUTHORITY?

State statutes and, if applicable, local ordinances generally allow one government agency to purchase from contracts competitively solicited by another government agency ("Lead Public Agency"). Generally, a public body may participate in, sponsor, conduct or administer a cooperative procurement agreement with one or more other public bodies, or agencies of the United States, for the purpose of combining requirements to increase efficiency or reduce administrative expenses.

WHERE CAN I FIND MY STATES' STATUTES REGARDING COOPERATIVE PURCHASING?

[Click on this link \(/Statutes\)](#) to go to your individual state statutes.

HOW DO I BECOME A NCPA AWARDED VENDOR?

Companies interested in becoming a awarded vendor must respond to a solicitation for the commodity or service that best fits their offering. All solicitations are advertised through USA Today and posted at [www.ncpa.us/Solicitations \(/Solicitations\)](http://www.ncpa.us/Solicitations). Also you can conveniently follow us on [Twitter \(https://twitter.com/_NCPA\)](https://twitter.com/_NCPA), like us on [Facebook \(http://www.facebook.com/pages/NCPA-National-Cooperative-Purchasing-Alliance/283585238336420\)](http://www.facebook.com/pages/NCPA-National-Cooperative-Purchasing-Alliance/283585238336420), or connect with us on [LinkedIn \(http://www.linkedin.com/company/ncpa-national-cooperative-purchasing-alliance\)](http://www.linkedin.com/company/ncpa-national-cooperative-purchasing-alliance) to keep up with notifications. We are always open to new ideas for prospective contracts so please do not hesitate to contact us.

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(/)

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CONTACT INFORMATION


NCPA
P.O. Box 701273
Houston, TX 77270


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[info@ncpa.us \(mailto:info@ncpa.us\)](mailto:info@ncpa.us)

CONNECT WITH US

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 (<https://www.facebook.com/NCPA-National-Cooperative-Purchasing-Alliance-283585238336420/>)

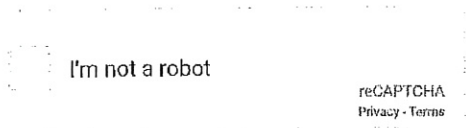
 (<https://www.linkedin.com/company/ncpa---national-cooperative-purchasing-alliance/>)

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Good morning everyone. Below are the details for the NMPCJPB-Fuel Oil Bid - 2020-2021.

The Bid Opening date for this year will be Wednesday, December 11, 2019 at 10:00 AM. The CIU20 Board will award the bid at their regularly scheduled meeting that evening.

Also as a reminder, the following is the language for you to submit to your board prior to the bid award.

"Motion to accept and approve the vendor(s) for fuel oil for the 2020-2021 school year as to be recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the December 2019 regularly scheduled meeting."

We are working on updating the bid packet which will be sent out to the vendors. As soon as this has been completed we will send out to all of you.

If your district plans to participate, I will need your "gallons" and location/tank information included in District Quantities-Contact Info (also attached) no later than Wednesday, November 6, 2019.

If you participated in last year's bid, I have attached the 19-20 District Quan-Contact Info so you can review the quantities and information you submitted for the 19-20 Fuel Bid.

In the second attached document titled Blank District Quantities

-20-21 Contact Info, please carefully review all the information and make sure the District Buildings, Addresses, Contact information, Tank Size, TT or TW, and comments are correct for each delivery location. Please be sure to fill in your Firm Committed Volumes.

You can return your data via email- pberlew@ciu20.org or fax (fax: 484-373-3080).

For those districts who did not participate last year and would like to participate this year, please reference District Quantities and Contact Info. for the information you need to provide for each delivery location.

--

Pamela A Berlew

Colonial Intermediate Unit 20
Secretary to Mr. Jon Wallitsch,
Director of Fiscal Affairs
pberlew@ciu20.org
Phone: 610-515-6495
Fax: 610-515-6524

VI. J. I.

KNIGHT ATHLETICS

GYMNASIUM & AUDITORIUM PRODUCTS DISTRIBUTOR
300 MT. LEBANON BLVD. SUITE 205D
PITTSBURGH, PA 15234

Quote To:

East Stroudsburg High School South
279 N. Courtland Street
East Stroudsburg, PA 18301

Attn: Denise Rogers

Quotation

Quote Number: RD10252019
Quote Date: October 25, 2019
Minority Business Enterprise
- Certification No: 10083KnightA
Costar Number : 014-117
Quote Good Thru : 12/31/2019

Submitted by: Raymond Dwyer Jr.
Cell 570-878-8894

Qty.	Description	Total
	Knight Athletics will Supply, Unload and Install the following Draper's Side Lifting Multi-Sport Practice Cages	\$ 23,650.00
2	Custom Draper Model SL-PRAC Side Lifting Multi-Sport Practice Cage - Custom Size Cage and Netting 10'(h) x 12'(w) x 60'(l) - Net Color: Standard White or Black - Each Cage will be independently operated, each with its own Drive System and Key Switch - Drive System 3/4 HP, Single Phase, 115 Volt Motor with built in up & down limits - Drive System will be Direct Attached to beams	

We look forward to doing business with you!

The following Terms & Conditions are Applicable to This Price Quotation

- * Shop Drawing: 2 to 3 Weeks. Delivery: 2 to 4 weeks After All Approvals & Field Checks of Drawings
- * We included All Taxes, A Tax Exemption Certificate Is Required
- * Trash Clean Up included, Trash will be placed in school dumpster
- * We Excluded all Electrical Wiring Including But Not Limited to Conduit, Wire, Boxes, Control Cable etc. and Hook-Up of Electrical Drive Systems
- * Standard One Year Warranty is Provided On All Equipment

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and accepted

Date of acceptance _____ Print Name _____
P.O. # _____ Signature: _____ Title _____

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Procurement Summary Sheet

Form 611

Cisco Meraki Cameras

A. Why are you requesting the service/needs?

Why: We are requesting NINETY (90) Cisco Meraki cameras to replace 35 older Honeywell cameras and add 55 additional cameras for increased security at East Stroudsburg Elementary School. This is the 9th of 10 schools to have their camera systems upgraded.

Need: To provide increased security and be able to monitor events at the school.

Suggested replacement: Cisco Meraki as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes.

Vendor	Price
IntegraOne	\$113,844.00
Zones	\$125,496.24
Chestnut Ridge	\$139,318.50
Vizocom	\$157,999.50
Softchoice	\$173,628.00
Howard	\$178,170.00
ShireWire	\$186,600.00
Royal Media	\$188,773.92
xCheck	\$198,600.00

C. Procurement Method:

- An RFQ was issued on October 8, 2019 for Cisco Meraki Cameras at the East Stroudsburg Elementary School and sent to approximately twenty vendors and published on the district website as well as PA School Bids website. The due date was October 29, 2019.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- No, this purchase was not budgeted. It was brought before the property and facilities committee for their consideration to be paid for out of the capital reserve fund.
- Fund 32
- Account #32-2660-758-000-10-213-000-000-3055
 - Capital Reserve Account

E. Selection of winning proposal

- IntegraOne – lowest priced vendor. Pricing as per COSTARS Contract # HW 003-085 & SW #006-040

F. Other

N/A

East Stroudsburg Elem. Cisco Meraki Camera Pricing

Item	Manufacturer	Part#	Equipment Description	Quantity	MSRP	xCheck	Reval Media	ShireWire	Howard	Softchoice	Vizocom	Chestnut Ridge	Zones	IntegraOne
Inside Camera	Cisco Meraki	MV72W-HW	Cisco Meraki Wide Angle MV72 Mini Dome HD Network Surveillance Cameras, Dome, color (Day & Night), 4MP, 2688 x 1520, 1080p, IPeek local, WiFi, Gbe, H.264, PoE	60	\$59,940.00	\$51,000.00	\$49,396.80	\$46,080.00	\$44,280.00	\$42,300.00	\$39,279.00	\$34,615.20	\$31,197.00	\$28,320.00
Outside Camera	Cisco Meraki	MV72-HW	Cisco Meraki MV72 Network Surveillance Cameras, Dome, outdoor, vandal/weatherproof, color (Day & Night), 1920 x 1080, 1080p, 256GB Solid State Storage	30	\$44,970.00	\$36,000.00	\$34,622.70	\$32,700.00	\$31,380.00	\$31,050.00	\$27,828.50	\$24,542.10	\$22,103.40	\$20,040.00
Wall Mount	Cisco Meraki	MA-MNT-MV-10	Cisco Meraki Camera Dome Wall Mounting Arm for Cisco Meraki MV72	18	\$2,862.00	\$3,600.00	\$3,606.32	\$2,970.00	\$2,790.00	\$2,628.00	\$2,439.00	\$2,158.20	\$1,943.64	\$1,764.00
Software License	Cisco Meraki	LIC-MV-10YR	Cisco Meraki Enterprise 10 Year Subscription License + 10 Year Enterprise Support	90	\$97,650.00	\$108,000.00	\$101,249.10	\$104,850.00	\$99,720.00	\$97,650.00	\$88,452.00	\$78,033.00	\$70,292.20	\$63,720.00
TOTAL					\$205,422.00	\$198,600.00	\$188,773.92	\$186,600.00	\$176,170.00	\$173,628.00	\$157,999.50	\$139,318.50	\$125,496.24	\$113,844.00

Allentown

7248 Tilghman Street
Suite 120
Allentown, PA 18106
1-800-582-6399
www.integra1.net



ESE Cameras

Quote # 021507 Version 2

October 15, 2019

Prepared for:



East Stroudsburg Area School District

Prepared by:

Ashley Miller, Account Manager

Joe Strubeck, Inside Support Representative

Hardware

Description		Price	Qty	Ext. Price
MV12W-HW	 Cisco Meraki Wide Angle MV12 Mini Dome HD Camera - Network surveillance camera - dome - color (Day&Night) - 4 MP - 2688 x 1520 - 1080p - fixed focal - audio - Wi-Fi - GbE - H.264 - PoE	\$472.00	60	\$28,320.00
MV72-HW	 Cisco Meraki Varifocal MV72 Outdoor HD Dome Camera With 256GB Storage Ceiling mount kits, wall mount kit	\$668.00	30	\$20,040.00
MA-MNT-MV-10	Cisco Meraki - Camera dome mounting arm - wall mountable	\$98.00	18	\$1,764.00
LIC-MV-10YR	Cisco Meraki Enterprise - Subscription license (10 years) + 10 Years Enterprise Support - 1 camera	\$708.00	90	\$63,720.00
4008662752, XB107862369FC				

Subtotal: \$113,844.00

per COSTARS contract # HW 003-085 & SW #006-040

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ESE Cameras

Prepared by:

Allentown

Ashley Miller
 amiller@integra1.net
 484-223-3480 x1115

Joe Strubeck
 jstrubeck@integra1.net
 570-714-5005 x5203

Prepared for:

East Stroudsburg Area School District

Accounts Payable
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:

Quote #: 021507

Version: 2
 Delivery Date: 10/15/2019
 Expiration Date: 11/14/2019

Quote Summary

Description	Amount
Hardware	\$113,844.00
Total:	\$113,844.00

Payment Options

Description	Payments	Interval	Amount
Lease Options			
3 Year Estimate	36	Monthly	\$3,163.65
4 Year Estimate	48	Monthly	\$2,372.80

Summary of Selected Payment Options

Description	Amount
Lease Options: 3 Year Estimate	
Selected Payment	\$3,163.65
Total of Payments	\$113,891.40

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval. Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

158

Additional Information:

Allentown

East Stroudsburg Area School District

Signature: Ashley Miller

Signature: _____

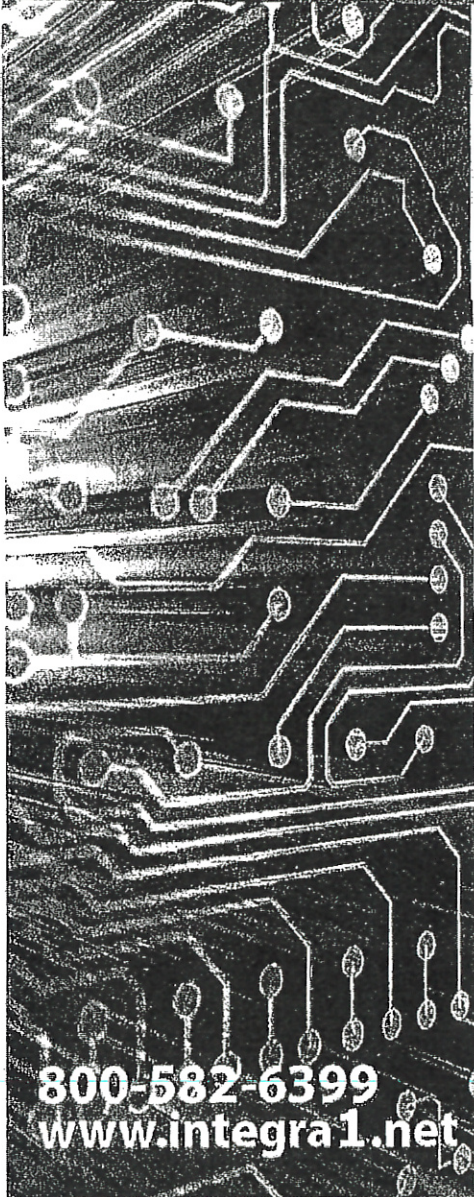
Name: Ashley Miller

Name: Brian Borosh

Title: Account Manager

Date: _____

Date: 10/15/2019



800-582-6399
www.integra1.net

PROPOSAL

In Response to:
East Stroudsburg Area School District Meraki
Security Cameras & Related Equipment
East Stroudsburg Elementary School RFQ

Due: October 29th, 2019 11:00am
Submitted by: IntegraONE

Allentown, PA Headquarters
7248 Tilghman Street, Suite 120
Allentown PA 18106

Central, PA Office
4 Lemoyne Drive, Suite 104
Lemoyne PA 17043

Cranberry Twsp, PA Office:
100 Northpointe Circle, Suite 201
Seven Fields PA 16046

Philadelphia, PA Metro Office:
1300 Virginia Drive, Suite 305
Ft. Washington PA 19034

Luzerne County, PA Office:
451 Third Avenue
Kingston PA 18704

integraONE
www.integra1.net

APPENDIX A

For more information please call 800-582-6399 or visit www.integraone.com

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-2-



NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Meraki Security Cameras and Related Equipment RFQ and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

IntegraONE

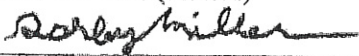
Firm Name

October 15th, 2019

Date

Ashley Miller Account Manager

Name and Title (Printed)



Signature

For more information please call 800-582-6399 or visit www.integraone.com

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APPENDIX B

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Cisco Meraki Cameras & Mounts *All Pricing per the Costars contract # 003-085*

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Cisco Meraki Wide Angle MV12 Mini Dome HD Network Surveillance Cameras. Dome, color (Day & Night), 4MP, 2688x1520, 1080p, fixed focal, WiFi Gbe, H.264, PoE	Cisco Meraki	MV12W-HW	Sixty (60)	\$472	\$28,320
Cisco Meraki MV72 Network Surveillance Cameras. Dome, outdoor, vandal/weatherproof, color (Day & Night), 1920x1080, 1080p, 256GB Solid State Storage	Cisco Meraki	MV72-HW	Thirty (30)	\$668	\$20,040
Cisco Meraki Camera Dome Wall mounting Arm for Cisco Meraki MV72	Cisco Meraki	MA-MNT-MV-10	Eighteen (18)	\$98	\$1,764
Cisco Meraki Enterprise 10 Year Subscription License + 10 Year Enterprise Support	Cisco Meraki	LIC-MV-10YR	Ninety (90)	\$708	\$63,720
TOTALS				\$1,946	\$113,844

For more information please call 800-582-6399 or visit www.integraone.com

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Budget TRANSFERS
 For October 2019-2020



11/07/2019 09:38
 diane-kelly

East Stroudsburg Area SD, PA
 JOURNAL INQUIRY

1
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 |glcjeing

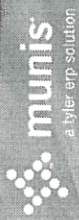
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020 04	3 BUA	10/01/2019	08/06/2019	MATH MATER	kelli-oney	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10110710	650				KO		NEW MATH CURRICULUM				53,949.41	
2	10110130	640				KO		Curr. WriteDist. Supplies Tech			53,949.41		
	10-1110-640-000-30-000-004-000-0600-							Curr., C&I, Books/Period					
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020 04	5 BUA	10/01/2019	08/06/2019	COURSE SUP	kelli-oney	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10110120	640				KO		LIFEGUARD/FURNITURE				10,251.88	
2	10002980	610				KO		Curr. C&I Books/Period			10,251.88		
	10-1110-610-000-30-000-004-000-0000-							CurrWriteGen Sup					
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020 04	6 BUA	10/01/2019	09/03/2019	Piano	matthew-sadowsky	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10001290	610						BESVocalGen Sup	New Piano needs tuning.		120.00		
2	10001290	432						BESVocalRep&MaintEq	New Piano needs tuning.		120.00		
	10-1110-432-000-10-211-121-000-0000-												
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020 04	8 BUA	10/01/2019	09/25/2019	Conference	matthew-sadowsky	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10001290	610						BESVocalGen Sup	New Piano needs tuning.		120.00		
2	10001290	432						BESVocalRep&MaintEq	New Piano needs tuning.		120.00		
	10-1110-432-000-10-211-121-000-0000-												
** JOURNAL TOTAL											0.00	0.00	

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 8 BUA 10/01/2019 09/25/2019 Conferencemattthew-sadowsky 1 N Hist 2020

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10001290 810								
10-1110-810-000-10-211-121-000-0000-						BESVocalDues&Fees	Conference	11.20	
2	10001290 610					BESVocalGen Sup	Conference		11.20
10-1110-610-000-10-211-121-000-0000-									
** JOURNAL TOTAL								0.00	0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 9 BUA 10/01/2019 09/26/2019 split costdiane-kelly 1 N Hist 2020

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10012970 330								
10-3210-330-000-30-819-125-000-0000-						PO1327 per paul B	1/2 pmt for PO#20001327 Gr		284.74
2	10003140 650					PO1327 per paul B	EHNInstrMusicOtherProfSvc		
10-1110-650-000-30-819-121-000-0000-							1/2 pmt for PO#20001327 Gr	284.74	
							EHNvocalSupplies Tech		
** JOURNAL TOTAL								0.00	0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 10 BUA 10/01/2019 09/26/2019 Reading matthew-sadowsky 1 N Hist 2020

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10001250 610								
10-1110-610-000-10-211-110-000-0000-						BESRegularGen Sup	Reading Wonders Journals		4,500.00
2	10001250 640					BESRegularBooks/Period	Reading Wonders Journals	4,500.00	
10-1110-640-000-10-211-110-000-0000-									
** JOURNAL TOTAL								0.00	0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 11 BUA 10/01/2019 09/27/2019 NewTuba paul-bakner 1 N Hist 2020

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10001250 610								
10-1110-610-000-10-211-110-000-0000-						BESRegularGen Sup	Reading Wonders Journals		4,500.00
2	10001250 640					BESRegularBooks/Period	Reading Wonders Journals	4,500.00	
10-1110-640-000-10-211-110-000-0000-									
** JOURNAL TOTAL								0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	11 BUA	10/01/2019	09/27/2019	NewTuba	paul-bakner	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10012970	330			Tuba	Purchase				New Tuba				
	10-3210-330-000-30-819-125-000-0000-				Tuba	Purchase				EHNInstrMusicOtherProfSvc	5,884.25		5,884.25	
2	10003180	610			Tuba	Purchase				New Tuba				
	10-1110-610-000-30-819-125-000-0000-									EHNInstrMusicGen Sup				
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	15 BUA	10/01/2019	10/01/2019	640-438	patricia-romansky	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10001440	640				pdr				Cover inflated fees for Co				
	10-1110-640-000-10-212-110-000-0000-									ESERegularBooks/Period	5,370.00		5,370.00	
2	10001440	438				pdr				Cover inflated fees for Co				
	10-1110-438-000-10-212-110-000-0000-									ESERegularMnt/Rpr/Upgrade				
** JOURNAL TOTAL												0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	17 BUA	10/01/2019	10/01/2019	610-810	patricia-romansky	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009270	610				pdr				Money not budgeted for Ass				
	10-2380-610-000-10-212-000-000-0000-									ESEPrincipalGen Sup	191.00		191.00	
2	10009270	810				pdr				Money not budgeted for Ass				
	10-2380-810-000-10-212-000-000-0000-									ESEPrincipalDues&Fees	191.00		191.00	
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	18 BUA	10/01/2019	10/01/2019	copier	lorena-rosado	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
** JOURNAL TOTAL												0.00	0.00	



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	04	18 BUA	10/01/2019	10/01/2019	copier	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech			1,841.74		1,841.74
2	10009570	438	10-2380-438-000-20-517-000-000-0000-					JTLPrincipalMnt/Rpr/Upgrade					
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	04	19 BUA	10/01/2019	10/01/2019	guidcop	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech			855.88		855.88
2	10009570	438	10-2380-438-000-20-517-000-000-0000-					JTLPrincipalMnt/Rpr/Upgrade					
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	04	20 BUA	10/01/2019	10/01/2019	1stflrcop	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech			4,646.41		4,646.41
2	10002330	438	10-1110-438-000-20-517-110-000-0000-					JTLRegularMnt/Rpr/Upgrade					
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2020	04	21 BUA	10/01/2019	10/01/2019	2ndflrcop	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech					
2	10002330	438	10-1110-438-000-20-517-110-000-0000-					JTLRegularMnt/Rpr/Upgrade					
** JOURNAL TOTAL											0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2020 04	21 BUA	10/01/2019	10/01/2019	2ndfricop	loreana-rosado	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech		4,387.65		4,387.65
2	10002330	438	10-1110-438-000-20-517-110-000-0000-					JTLRegularMnt/Rpr/Upgrade				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2020 04	22 BUA	10/01/2019	10/01/2019	3rdfricop	loreana-rosado	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002330	650	10-1110-650-000-20-517-110-000-0000-					JTLRegularSupplies Tech		4,760.60		4,760.60
2	10002330	438	10-1110-438-000-20-517-110-000-0000-					JTLRegularMnt/Rpr/Upgrade				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2020 04	23 BUA	10/02/2019	10/02/2019	Stem	loreana-rosado	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012850	610	10-3210-610-000-20-517-510-000-0000-					JTLStudentActivityGen Sup		350.00		350.00
2	10012850	810	10-3210-810-000-20-517-510-000-0000-					JTLStudentActivityDues&Fees				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2020 04	54 BUA	10/08/2019	10/08/2019	scholastic	loreana-rosado	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012850	610	10-3210-610-000-20-517-510-000-0000-					JTLStudentActivityGen Sup		350.00		350.00
2	10012850	810	10-3210-810-000-20-517-510-000-0000-					JTLStudentActivityDues&Fees				
** JOURNAL TOTAL										0.00		0.00



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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	54 BUA	10/08/2019	10/08/2019	scholasticlorena-rosado		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10002530 610					JTLScienceGen Sup		350.77	350.77
2	10009570 810					JTLPrincipalDues&Fees			
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	55 BUA	10/08/2019	10/08/2019	TB	tabitha-bush	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10009330 580		To2834	To2834		JMHPrincipalTravel/Conf	moving \$ to corrct acct		2,000.00
2	10280180 580		To2834	To2834		JMHPrincipalTravel/Conf	moving \$ to corrct acct	2,000.00	
10-2834-580-000-10-213-000-000-0000-									
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	60 BUA	10/08/2019	10/08/2019	Tuba	paul-bakner	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003180 610			New		EHNInstrMusicGen Sup	New Tuba		5,884.25
2	10003180 752			New		EHNInstrMusicNewEq	New Tuba	5,884.25	
10-1110-752-000-30-819-125-000-0000-									
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	62 BUA	10/09/2019	10/09/2019	D.Rogers	debra-ecenbarger	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10002530 610					JTLScienceGen Sup		350.77	350.77
2	10009570 810					JTLPrincipalDues&Fees			
** JOURNAL TOTAL								0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	62 BUA	10/09/2019	10/09/2019	D.Rogers	debra-ecenbarger	1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10009730 761	de bench	bench		replace pool bench				1,715.00	
2	10014250 610	de bench	bench		EHSPrincipalRepEq\$2,500	1,715.00				
	10-3250-610-000-30-820-550-000-5000-				replace pool bench					
					EHSAthleticsGen Sup					
					** JOURNAL TOTAL	0.00			0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	64 BUA	10/09/2019	10/09/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10003440 442	de graduation	graduation		graduation				3,400.00	
2	10003440 610	de graduation	graduation		EHSRegularRentalOfEq	3,400.00				
	10-1110-610-000-30-820-110-000-0000-				graduation					
					EHSRegularGen Sup					
					** JOURNAL TOTAL	0.00			0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	87 BUA	10/10/2019	10/10/2019	move fundskevin-nace		1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10003320 610				T move funds to correct acco	1,130.00				
2	10003320 650				EHNSocStudyGen Sup				1,130.00	
	10-1110-610-000-30-819-190-000-0000-				T move funds to correct acco					
					EHNSocStudySupplies Tech					
					** JOURNAL TOTAL	0.00			0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	147 BUA	10/16/2019	10/16/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10003320 610				T move funds to correct acco	1,130.00				
2	10003320 650				EHNSocStudyGen Sup				1,130.00	
	10-1110-650-000-30-819-190-000-0000-				T move funds to correct acco					
					EHNSocStudySupplies Tech					
					** JOURNAL TOTAL	0.00			0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	147 BUA	10/16/2019	10/16/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003440 438		de	graduation		EHSRegularMnt/Rpr/Upgrade	for graduation		2,000.00
2	10009870 891		de	graduation		EHS GraduationAdminMiscExpense	for graduation	2,000.00	
	10-2390-891-000-30-820-000-0000-0000-								
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	150 BUA	10/16/2019	10/16/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10009730 650		de	graduation		EHS Principal Supplies Tech	for graduation		950.00
2	10009870 891		de	graduation		EHS GraduationAdminMiscExpense	for graduation	950.00	
	10-2390-891-000-30-820-000-0000-0000-								
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	152 BUA	10/16/2019	10/16/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10009730 531		de	graduation		EHSPrincipalPostage	graduatio		3,000.00
2	10009870 891		de	graduation		EHS GraduationAdminMiscExpense	graduation	3,000.00	
	10-2390-891-000-30-820-000-0000-0000-								
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	164 BUA	10/17/2019	10/17/2019	SmartMusicmatthew-flicker		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB

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YEAR PER	JOURNAL SRC	EFF DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	164 BUA	10/17/2019	SmartMusic	matthew-flicker	1	N	Hist	2020	

LN ORG ACCOUNT OBJECT PROJ REF1 REF2 ENT DATE REF3 ACCOUNT DESCRIPTION LINE DESCRIPTION DEBIT CREDIT OB

1	10002740	610	650	T	LISInstrMusicGen Sup			80.00	80.00
2	10002740	610	650	T	LISInstrMusicSupplies Tech			80.00	80.00
** JOURNAL TOTAL									

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE

2020 04	196 BUA	10/21/2019	salary	jeanne-wescott	1	N	Hist	2020	
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LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	ENT DATE	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10001150	134	curri	JBW	10-1110-134-000-10-000-004-205-0000-	Curriculum Writing	transfer from 2271-360	3,013.92	
2	10001130	220	curri	JBW	10-1110-220-000-10-000-004-000-0000-	Mentor CurrWriteSS OASDI	transfer from 2271-360	186.48	
3	10001130	221	curri	JBW	10-1110-221-000-10-000-004-000-0000-	Mentor CurrWriteSS HI	transfer from 2271-360	43.61	
4	10001130	230	curri	JBW	10-1110-230-000-10-000-004-000-0000-	Mentor CurrWriteRet'dContrib	transfer from 2271-360	1,031.34	
5	10110740	134	curri	JBW	10-1110-134-000-20-000-004-205-0000-	Curriculum Writing	transfer from 2271-360	2,164.97	
6	10110750	220	curri	JBW	10-1110-220-000-20-000-004-000-0000-	Curr Writing SS OASDI	transfer from 2271-360	134.23	
7	10110750	221	curri	JBW	10-1110-221-000-20-000-004-000-0000-	Curr Writing SS HI	transfer from 2271-360	31.39	
8	10110750	230	curri	JBW	10-1110-230-000-20-000-004-000-0000-	Curr Writing Ret'dContrib	transfer from 2271-360	742.37	
9	10003000	134	curri	JBW	10-1110-134-000-30-000-004-205-0000-	Curriculum Writing	transfer from 2271-360	1,163.65	
10	10002980	220	curri	JBW	10-1110-220-000-30-000-004-000-0000-	Mentor CurrWriteSS OASDI	transfer from 2271-360	72.15	
11	10002980	221	curri	JBW	10-1110-221-000-30-000-004-000-0000-	Mentor CurrWriteSS HI	transfer from 2271-360	16.87	
12	10002980	230	curri	JBW	10-1110-230-000-30-000-004-000-0000-	Mentor CurrWriteRet'dContrib	transfer from 2271-360	399.02	
13	10008160	360	curri	JBW	10-2271-360-000-10-000-004-000-0000-	Staff Dev Training&Development	transfer from 2271-360	9,000.00	
** JOURNAL TOTAL									0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2020 04	199 BUA	10/21/2019	10/21/2019	Transfer	tabitha-bush	1	N	Hist	2020			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT OB
1	10001620	438								cover office maint.coopier		481.76
	10-1110-438-000-10-213-110-000-0000-									JMHRegularMnt/Rpr/Upgrade		
2	10009330	438								cover office maint.coopier	481.76	
	10-2380-438-000-10-213-000-000-0000-									JMHPrincipalMnt/Rpr/Upgrade		
	10-2380-438-000-10-213-000-000-0000-									books 640		100.00
3	10001620	581								JMHRegularInDistrictTrvl		
	10-1110-581-000-10-213-110-000-0000-									books 640	100.00	
4	10001620	640								JMHRegularBooks/Period		
	10-1110-640-000-10-213-110-000-0000-									** JOURNAL TOTAL	0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2020 04	211 BUA	10/23/2019	10/23/2019	move	fundsmelissa-hughes	1	N	Hist	2020			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT OB
1	10003630	610										2,065.00
	10-1110-610-000-30-820-180-000-0000-									T		
	10-1110-610-000-30-820-180-000-0000-									EHSScienceGen Sup		
2	10003630	330									2,065.00	
	10-1110-330-000-30-820-180-000-0000-									EHS ScienceOtherProfSvc		
	10-1110-330-000-30-820-180-000-0000-									** JOURNAL TOTAL	0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2020 04	226 BUA	10/24/2019	10/24/2019	move	fundsmann-catrillo	1	N	Hist	2020			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT OB
1	10003550	640								trsf to pay part of conf f		2,000.00
	10-1110-640-000-30-820-150-000-0000-									EHSEngLangArtBooks/Period		
2	10003550	610								trsf to pay part of conf f		810.00
	10-1110-610-000-30-820-150-000-0000-									EHSEngLangArtGen Sup		
3	10008540	360								trsf to pay part of conf f	2,810.00	
	10-2271-360-000-30-820-150-000-0000-									EHS English Train Rgst		
	10-2271-360-000-30-820-150-000-0000-									** JOURNAL TOTAL	0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	227 BUA	10/24/2019	10/24/2019	move fundsann-catrillo		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	CLERK	LINE DESCRIPTION	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
1	10003550 650							trsf to cover conf expense	1	N	Hist	2020		2,000.00	
2	10003550 610					EHSEngLangArtSupplies Tech		trsf to cover conf expense	1	N	Hist	2020		1,300.00	
3	10008540 580					EHSEngLangArtGen Sup		trsf to cover conf expense	1	N	Hist	2020		3,300.00	
	10-2271-580-000-30-820-150-000-00000-					EHSEnglishDevCextTravel/Conf									
** JOURNAL TOTAL															

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	233 BUA	10/24/2019	10/24/2019	districts david-lantz-iii		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	CLERK	LINE DESCRIPTION	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
1	10013070 610					DL mileage		transfer for miles reimbur	1	N	Hist	2020		50.40	
2	10003470 581					DL mileage		transfer for miles reimbur	1	N	Hist	2020		50.40	
	10-1110-581-000-30-820-121-000-00000-					EHSVocalInDistrictTrvl									
** JOURNAL TOTAL															

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	236 BUA	10/24/2019	10/24/2019	M.Catrillodebra-ecenbarger		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	CLERK	LINE DESCRIPTION	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
1	10003440 610					de graduation		graduation	1	N	Hist	2020		3,400.00	
2	10009870 891					de graduation		graduation	1	N	Hist	2020		3,400.00	
	10-2390-891-000-30-820-000-000-00000-					EHS GraduationAdminMiscExpense									
** JOURNAL TOTAL															

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	244 BUA	10/24/2019	10/24/2019	repairs rebecca-lopez		1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	CLERK	LINE DESCRIPTION	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
1	10003440 610					de graduation		graduation	1	N	Hist	2020		3,400.00	
2	10009870 891					de graduation		graduation	1	N	Hist	2020		3,400.00	
	10-2390-891-000-30-820-000-000-00000-					EHS GraduationAdminMiscExpense									
** JOURNAL TOTAL															

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	Hist	2020				
2020 04	244 BUA	10/24/2019	10/24/2019	repairs	rebecca-lopez	1	N						
1	10010620 610					repairs							
	10-2620-610-000-10-211-008-000-0000-					BES OperBldg GenSup						2,000.00	
2	10010620 432					repairs							
	10-2620-432-000-10-211-008-000-0000-					BESOperBldg Equip.Repr&Maint.						10,677.00	
3	10010620 431					repairs							
	10-2620-431-000-10-211-008-000-0000-					BES OperBldg Rep&MaintBldg							
4	10010620 432					repairs							
	10-2620-432-000-10-211-008-000-0000-					BESOperBldg Equip.Repr&Maint.							
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	Hist	2020				
2020 04	245 BUA	10/24/2019	10/24/2019	repairs	rebecca-lopez	1	N						
1	10010660 431					repairs							
	10-2620-431-000-10-212-008-000-0000-					ESE OperBldg.Repr.&MaintBldg						1,500.00	
2	10010660 432					repairs							
	10-2620-432-000-10-212-008-000-0000-					ESEOperBldg Equip.Repr&Maint.							
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	Hist	2020				
2020 04	246 BUA	10/24/2019	10/24/2019	repairs	rebecca-lopez	1	N						
1	10010700 431					repairs							
	10-2620-431-000-10-213-008-000-0000-					JMH OperBldg Repr&MaintBldg						15,000.00	
2	10010700 432					repairs							
	10-2620-432-000-10-213-008-000-0000-					JMHOperBldg EquipRepr&Maint							
** JOURNAL TOTAL												0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	247 BUA	10/24/2019	10/24/2019	supplies	rebecca-lopez	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10010780 431					supplies				
	10-2620-431-000-10-215-008-000-0000-					RES OperBldg Repr&MaintBldg				10,000.00
2	10010740 610					supplies				
	10-2620-610-000-10-214-008-000-0000-					MSE OperBldg GenSup			10,000.00	
** JOURNAL TOTAL										
									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	248 BUA	10/24/2019	10/24/2019	repairs	rebecca-lopez	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10010870 431					repairs				
	10-2620-431-000-20-517-008-000-0000-					JTL OperBldg Repr&MaintBldg				2,000.00
2	10010870 432					repairs				
	10-2620-432-000-20-517-008-000-0000-					OperBldg Repr&MaintBldgs			2,000.00	
** JOURNAL TOTAL										
									0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	249 BUA	10/24/2019	10/24/2019	waterbuil	rebecca-lopez	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10011000 431					water building/sewage				
	10-2620-431-000-30-819-008-000-0000-					EHN OperBldg Rep&MaintBldgs				200.00
2	10011000 424					water building/sewage				
	10-2620-424-000-30-819-008-000-0000-					EHN OperBldgWater/Sewage			200.00	
** JOURNAL TOTAL										
									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	250 BUA	10/24/2019	10/24/2019	supplies	rebecca-lopez	1	N	Hist	2020	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	JNL DESC	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
						supplies				
						RES OperBldg Repr&MaintBldg				
						MSE OperBldg GenSup				
** JOURNAL TOTAL										
									0.00	0.00



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	250 BUA	10/24/2019	10/24/2019	supplies	rebecca-lopez	1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011050	431				supplies			5,000.00	
2	10011050	610				EHS OperBldg Rep&MaintBldg				
	10-2620-610-000-30-820-008-000-0000-					EHS OperBldg Gensup				
						** JOURNAL TOTAL		0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	251 BUA	10/24/2019	10/24/2019	supplies	rebecca-lopez	1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011060	610				supplies			5,000.00	
2	10010830	610				EHS Custodial Gensup				
	10-2620-610-000-10-216-024-000-0000-					SMI Custodial Gen Sup				
						** JOURNAL TOTAL		0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	252 BUA	10/24/2019	10/24/2019	repairs	rebecca-lopez	1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010510	431				repairs			5,000.00	
2	10260100	432				District OperBldg Rep&MaintBld				
	10-2620-432-000-00-059-008-000-0000-					Sewer Plant Rep&MaintEq				
						** JOURNAL TOTAL		0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	254 BUA	10/24/2019	10/24/2019	disposal	rebecca-lopez	1	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010510	431				repairs			5,000.00	
2	10260100	432				District OperBldg Rep&MaintBld				
	10-2620-432-000-00-059-008-000-0000-					Sewer Plant Rep&MaintEq				
						** JOURNAL TOTAL		0.00		0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2020 04	254 BUA	10/24/2019	10/24/2019	disposal	rebecca-lopez	1	N	Hist	2020						
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION								
1	10010510	431				disposal						2,000.00			
2	10260100	411				District OperBldg Rep&MaintBld					2,000.00				
						Sewer Plant Disposal Svc									
** JOURNAL TOTAL													0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2020 04	259 BUA	10/24/2019	10/24/2019	ENG TRA	marisela-horton	1	N	Hist	2020						
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION								
1	10003440	650	MH	10242019		TURNITIN TRANSF TO PRINC A					1,832.00				
2	10003550	650	MH	10242019		EHSRegularSupplies Tech						1,832.00			
						EHSEngLangArtSupplies Tech									
** JOURNAL TOTAL													0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2020 04	261 BUA	10/24/2019	10/24/2019	SS TO ENG	marisela-horton	1	N	Hist	2020						
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION								
1	10003650	650	MH	10242019		TURN TRANS TO ENGLISH ACC						1,832.00			
2	10003440	650	MH	10242019		EHSsocStudySupplies Tech					1,832.00				
						EHSEngLangArtSupplies Tech									
** JOURNAL TOTAL													0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2020 04	290 BUA	10/25/2019	10/25/2019	LIS Demco	marjory-gullstrand	1	N	Hist	2020						
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION								
1	10003650	650	MH	10242019		TURN TRANS TO ENGLISH ACC						1,832.00			
2	10003440	650	MH	10242019		EHSsocStudySupplies Tech					1,832.00				
						EHSEngLangArtSupplies Tech									
** JOURNAL TOTAL													0.00	0.00	



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	290 BUA	10/25/2019	10/25/2019	LIS Demco	marjory-gullstrand	I	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10007070 610						catalog prices did not mat	48.00		
2	10-2250-610-000-20-518-155-000-0000-					LISLibraryGen Sup	catalog prices did not mat	48.00		
	10-2250-640-000-00-000-155-000-0000-					RegularBooks/Period				48.00
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	300 BUA	10/25/2019	10/25/2019	Transfers	kiomarice-haraldsen	I	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10110790 562						Charter-Cyber / Reg Ed	950,000.00		
2	10-1110-562-000-00-000-025-000-2001-					Charter-Cyber Tuit.Reg.Ed.				950,000.00
3	10-1110-562-000-00-000-025-000-0000-					Charter Brick/MorTuition RegEd				700,000.00
4	10-1290-562-000-00-000-025-000-2002-					Charter Cyber Tuit.Spec.Ed.				700,000.00
	10-1290-562-000-00-000-025-000-0000-					Charter Brick/Mor Tuition SpEd				700,000.00
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020 04	328 BUA	10/28/2019	10/28/2019	calcs	suppkaren-mochan	I	N	Hist	2020	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003280 650						cover calculator supply co	2,500.00		
2	10-1110-650-000-30-819-170-000-0000-					EHNMathematicsSupplies Tech	cover calculator supply co	2,500.00		
	10-1110-610-000-30-819-170-000-0000-					EHNMathematicsGen Sup				0.00
** JOURNAL TOTAL										
								0.00	0.00	

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 357 BUA 10/29/2019 10/29/2019 ach3000 repair rebecca-lopez 1 1243-650-10 Hist 2020

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10005540	650	Ach300	ach3000		Supplies Tech	transfer from 2834 580&360	2,050.58		
2	10-1243-650-000-10-000-390-000-0000-	580	Ach300	ach3000		Spec.Ed SupvTravel/Conf	transfer to 1243-650-10		500.00	
3	10-2834-580-000-30-000-310-000-0000-	580	Ach300	ach3000		SpecEdSpvTravel/Conf	transfer to 1243-650-10		500.00	
4	10-2834-580-000-10-000-310-000-0000-	360	Ach300	ach3000		SpecEdSpvTraining&Development	transfer to 1243-650-10		550.58	
5	10-2834-360-000-10-000-310-000-0000-	360	Ach300	ach3000		Emplyee Training&Development			500.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 359 BUA 10/29/2019 10/29/2019 repair JTL OperBldg Repr&MaintBldg 1 stage rigging repairs jtl 12,000.00

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010870	431	10-2620-431-000-20-517-008-000-0000-			JTL OperBldg Repr&MaintBldg	stage rigging repairs jtl	12,000.00		
2	10010870	432	10-2620-432-000-20-517-008-000-0000-			OperBldg Rep&MaintBldgs	stage rigging repairs jtl		12,000.00	
3	10011050	431	10-2620-431-000-30-820-008-000-0000-			EHS OperBldg Rep&MaintBldgs	stage rigging repairs jtl		12,000.00	
4	10010870	432	10-2620-432-000-20-517-008-000-0000-			OperBldg Rep&MaintBldgs	stage rigging repairs jtl		12,000.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2020 04 430 BUA 10/31/2019 10/31/2019 clear - JTLRegularSupplies Tech 1 2,672.90

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002330	650	10-1110-650-000-20-517-110-000-0000-			JTLRegularSupplies Tech		2,672.90		
2	10002330	610	10-1110-610-000-20-517-110-000-0000-			JTLRegularGen Sup			0.00	

** JOURNAL TOTAL 0.00 0.00

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11/07/2019 09:38
diane-kelly

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

18
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	04	431	BUA	10/31/2019	10/31/2019	clear -	lorena-rosado	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002330	438						JTLRegularMnt/Rpr/Upgrade		10,000.00		
2	10002330	762						JTLRegularRepEq>\$2,500			10,000.00	
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	04	435	BUA	10/31/2019	10/31/2019	clear -	lorena-rosado	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009570	438						JTLPrincipalMnt/Rpr/Upgrade		648.38		
2	10009570	550						JTLPrincipalPrint&Bind		648.38		
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2020	04	437	BUA	10/31/2019	10/31/2019	clear -	lorena-rosado	1	N	Hist	2020	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009570	438						JTLPrincipalMnt/Rpr/Upgrade		3,851.62		
2	10009570	610						JTLPrincipalGen Sup		3,851.62		
** JOURNAL TOTAL										0.00		0.00
** GRAND TOTAL										0.00		0.00

53 Journals printed

** END OF REPORT - Generated by Diane Kelly **

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East Stroudsburg Area School District

Date Range 10/18/19 through 11/08/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
752	10/21/2019	WALMART COMMUNITY/GEMB	LEMAN FCS SUPPLIES - D MORETTO	\$ 442.44
753	10/21/2019	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 33.60
754	10/21/2019	SCHOOL NUTRITION ASSOCIATION	CAFETERIA CONFERENCE HOTEL - D FLYNN	\$ 446.90
755	10/21/2019	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - D FLYNN	\$ 28.26
756	10/21/2019	WEIS MARKET, INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 178.15
757	10/21/2019	WEIS MARKET, INC.	JTL FCS SUPPLIES - M DEROBERTIS	\$ 810.50
758	10/21/2019	ONLY MUSIC FOLDERS.COM	Music Folders	\$ 643.00
759	10/21/2019	PAYPRO GLOBAL, INC	SOFTWARE FOR CLOCKS	\$ 199.95
760	10/21/2019	SMORE	SMORE ONLINE SERVICES	\$ 59.00
761	10/21/2019	TWOWAYRADIO.COM	RADIOS FOR PRINCIPAL/ AND NEW	\$ 495.90
762	10/21/2019	VOCABULARY.COM	Title III ESL Vocabulary.com s	\$ 48.00
763	10/21/2019	LAMINATING AND BINDING SOLUTIONS	PLASTIC BINDING COMBS FOR THE BOARD BOOKS	\$ 74.64
764	10/21/2019	PA SCHOOL BOARDS ASSOCIATION (PSBA)	PASA-PSBA CONFERENCE FEE FOR W ROHNER 10/16/19	\$ 340.00
765	10/21/2019	MICHAELS STORE 1168	HS SOUTH FCS SUPPLIES - R BROTHERTON	\$ 42.89
766	10/21/2019	WALMART COMMUNITY/GEMB	HS SOUTH FCS SUPPLIES - R BROTHERTON	\$ 11.70
767	10/21/2019	WEIS MARKET, INC.	HS SOUTH FCS SUPPLIES - R BROTHERTON	\$ 74.73
768	10/21/2019	AMERICAN RIBBON MANUFACTURERS, INC.	LEHMAN FCS SUPPLIES - S ANDREWS	\$ 574.28
769	10/21/2019	PRICE CHOPPER #236	LEHMAN FCS SUPPLIES - S ANDREWS	\$ 139.60
770	10/23/2019	MIGNOSIS SUPER FOOD	HS NORTH FCS CLASS ROOM SUPPLIES - J CURRY	\$ 82.45
771	10/23/2019	WEIS MARKET, INC.	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 95.82
772	10/23/2019	AMAZON.COM	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 6.00
773	10/23/2019	PCARD VENDOR	CAFETERIA SUPPLIES - M POSSINGER	\$ 69.81
774	10/23/2019	PRICE CHOPPER #236	CAFETERIA SUPPLIES - M POSSINGER	\$ 6.65
775	10/23/2019	THE WEBSTAIRANT STORE	CAFETERIA SUPPLIES - M POSSINGER	\$ 69.83
776	10/23/2019	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - M POSSINGER	\$ 762.36
777	10/23/2019	ASCD STORE	CAFETERIA SUPPLIES - M POSSINGER	\$ 87.50
778	10/23/2019	COMMONWEALTH OF PA	Membership- GAIL KULICK	\$ 89.00
779	10/23/2019	CRAMER'S HOME CENTER	Membership renewal - I LIVINGSTON	\$ 239.00
780	10/23/2019	FRIEDMAN ELECTRIC SUPPLY CO. INC.	pool cert. renewal rick garris	\$ 10.00
			MAINTENANCE, GROUNDS & CUSTODIAN SUPPLIES	\$ 4,583.75
			MAINTENANCE & GROUNDS ELECTRICAL SUPPLIES	\$ 11,647.54

East Stroudsburg Area School District

Date Range 10/18/19 through 11/08/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
781	10/23/2019	HAJOCA CORPORATION	MAINTENANCE PLUMBING SUPPLIES	\$ 3,245.62
782	10/23/2019	LEHIGH UNIVERSITY	SOUTH CROSS COUNTRY ENTRY FEE PAUL SHORT RUN	\$ 390.72
783	10/23/2019	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	MEMBERSHIP PO 19004373 - J BRANIGAN	\$ 130.00
784	10/23/2019	NESTLE WATERS NORTH AMERICA	MEMBERSHIP PO 19004562 - L COX mse water bottle	\$ 130.00
785	10/23/2019	PASBO	RESICA DRINKING WATER DELIVERY ELEMENTS OF BUDGETING - PASBO	\$ 2,310.81
786	10/23/2019	PCARD VENDOR	PASBO ONLINE EVENT/ELEM.OF BUD	\$ 125.00
787	10/23/2019	PCARD VENDOR	WATER HEATING TRAINING - J TEEPLE	\$ 97.50
788	10/23/2019	PCARD VENDOR	HS SOUTH FALL CONCESSION STAND	\$ 250.00
789	10/23/2019	PCARD VENDOR	HS SOUTH FALL CONCESSION STAND	\$ 243.75
790	10/23/2019	PCARD VENDOR	HS SOUTH FALL CONCESSION STAND	\$ 243.75
791	10/23/2019	PCARD VENDOR	GIFTED ED CONF REGISTRATION - S STRICKER	\$ 243.75
792	10/23/2019	PCARD VENDOR	HS SOUTH FALL CONCESSION STAND	\$ 280.00
793	10/23/2019	PCARD VENDOR	HS SOUTH FALL CONCESSION STAND	\$ 35.00
794	10/23/2019	PMEA DISTRICT 10	HS SOUTH FALL CONCESSION STAND	\$ 70.00
795	10/23/2019	PMEA DISTRICT 10	PMEA dues David Lantz	\$ 140.00
796	10/23/2019	SOMASTREAM INTERACTIVE	Meola PMEA dues	\$ 140.00
797	10/23/2019	THE WEBSTaurant STORE	CYBER ACADAMY 20 ADDITIONAL DRIVERS ED SEATS	\$ 400.00
798	10/23/2019	WASTE MANAGEMENT	CYBER ACADAMY ADDITIONAL DRIVERS ED SEATS	\$ 400.00
799	10/23/2019	WASTE MANAGEMENT OF NEW JERSEY, INC.	WARMER FOR HSN CONCESSION STAN	\$ 980.76
243858	10/21/2019	ALASKA PETE'S ROAD HOUSE	DISTRICTS MONTHLY WASTE PICKUP	\$ 11,662.66
243859	10/22/2019	GLADYS N WALKER	resica temp dumpster	\$ 348.51
243860	10/24/2019	A WIZ CORP.	EOY SOCCER BANQUET	\$ 1,028.41
243861	10/24/2019	ABC TROPHIES, INC.	WALKER, GLADYS CONTRACTED DR	\$ 4,459.75
243862	10/24/2019	AIMEE ELLISON	TO PAY INVOICES FOR 2019-2020	\$ 4,748.00
243863	10/24/2019	AMANDA MCDONALD	Student Board Representatives	\$ 31.60
243864	10/24/2019	AMY MCMAHON	REPLACEMENT OF FELT LINER TO MASCOT COSTUME	\$ 43.18
243865	10/24/2019	ANDREA FRITZ	HS SOUTH COMPETITION CHOREOGRAPHY	\$ 810.00
			SILENT RETREAT FOR 4 SERVICE LEANING & 3 GSA STUDE	\$ 630.00
			Empl Expense claim # 3178.	\$ 10.44

East Stroudsburg Area School District

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243866	10/24/2019	ANGELICA MUNOZ	MUNOZ, ANGELICA 2018 SENIOR REBATE	\$ 1,500.00
243867	10/24/2019	ANNA NICASSIO	NICASSIO, ANNA 2018 SENIOR REBATE	\$ 1,150.00
243868	10/24/2019	BARBARA ANN MIRKOVIC	TEAM PARTY & CAKE SENIOR NIGHT	\$ 155.96
243869	10/24/2019	BLANCHE E. JACKSON	JACKSON, BLANCHE 2018 SENIOR REBATE	\$ 575.00
243870	10/24/2019	BRIAN T KOLCUN	Empl Expense claim # 3179.	\$ 28.19
243871	10/24/2019	BUS PARTS WAREHOUSE	BUS PARTS WAREHOUSE - OPEN ORD	\$ 565.25
243872	10/24/2019	CAMPUS LIFE	LEHMAN CAMPUS LIFE ASSEMBLY	\$ 695.00
243873	10/24/2019	CATHERINE DELANEY	DELANEY, CATHERINE 2018 SENIOR REBATE	\$ 225.42
243874	10/24/2019	UGI CENTRAL	HS SOUTH MAINTENANCE BLDG NATURAL GAS LINE	\$ 32.26
243875	10/24/2019	UGI CENTRAL	HS SOUTH STADIUM NATURAL GAS LINE	\$ 145.50
			ESE NATURAL GAS	\$ 339.48
			HS SOUTH NATURAL GAS	\$ 2,017.08
			JTL NATURAL GAS	\$ 959.03
243876	10/24/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 3,047.15
243877	10/24/2019	CHLOE PUZIO	PUZIO, CHLOE 2018 SENIOR REBATE	\$ 575.00
243878	10/24/2019	CHRISTINE M ROBERTS	ROBERTS, CHRISTINE 2018 SENIOR REBATE	\$ 1,150.00
243879	10/24/2019	CM REGENT RESOURCES	LIFE INSURANCE PAYMENT	\$ 11,841.39
243880	10/24/2019	CM REGENT RESOURCES	LONG TERM DISABILITY INSURANCE	\$ 9,466.10
243881	10/24/2019	COMMONWEALTH OF PA	2019 NOTICE OF ASSESSMENT Acct#6892	\$ 1,444.00
243882	10/24/2019	CONCORDE, INC.	DRIVER DRUG TEST	\$ 81.57
243883	10/24/2019	D'HUY ENGINEERING, INC.	INV#49979 JULY 27, 2019 TO AUG.	\$ 479.83
243884	10/24/2019	DEBRA A PADAVANO	INV#49982 JULY 27, 2019 TO AUG	\$ 1,163.99
243885	10/24/2019	DENISE S ROGERS	TEACHERS FUND BAGELS	\$ 73.00
243886	10/24/2019	DEVEREUX	PIAA CROSS COUNTRY MEALS FOR COACH & ATHLETES	\$ 87.00
243887	10/24/2019	DOREEN GIORDANO	ESY for Autistic student	\$ 4,248.00
243888	10/24/2019	DORIS LABAR	GIORDANO, DOREEN 2018 SENIOR REBATE	\$ 1,150.00
243889	10/24/2019	DOUBLE M PRODUCTIONS	LABAR, DORIS 2018 SENIOR REBATE	\$ 575.00
243890	10/24/2019	EASTBAY INC.	HS SOUTH YEARBOOK SWEATSHIRTS	\$ 970.00
			NORTH BOYS BASKETBALL BALLS	\$ 1,030.00
			SOUTH GIRLS SOCCER UNIFORMS	\$ 3,233.00
243891	10/24/2019	EHS FIELD TRIP REFUND	REFUND FOR CANOE TRIP	\$ 24.00

East Stroudsburg Area School District

Date Range 10/18/19 through 11/08/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243892	10/24/2019	EHS FIELD TRIP REFUND	REFUND FOR CANOE TRIP	\$ 24.00
243893	10/24/2019	EHS FIELD TRIP REFUND	REFUND FOR CANOE TRIP	\$ 24.00
243894	10/24/2019	ELEANOR DEITER	DEITER, ELEANOR 2018 SENIOR REBATE	\$ 1,150.00
243895	10/24/2019	ELLA GLOVER	GLOVER, ELLA 2018 SENIOR REBATE	\$ 575.00
243896	10/24/2019	ELLEN M CLARKE	CLARKE, ELLEN 2018 SENIOR REBATE	\$ 575.00
243897	10/24/2019	EUROSPORT	SOUTH BOYS SOCCER BALL	\$ 42.98
243898	10/24/2019	FIVE STAR INTERNATIONAL LLC	OPEN ORDER FOR SUPPLIES - FIVE	\$ 382.00
243899	10/24/2019	FLINN SCIENTIFIC INC.	HSS20	\$ 90.60
243900	10/24/2019	FRANK C. DISALVO	SNAP ON TOOLS - INVOICE 092619	\$ 78.00
243901	10/24/2019	FRONTIER	Snap-On Tools	\$ 73.05
243902	10/24/2019	FUN AND FUNCTION	OPEN PURCHASE ORDER FOR POTS LINE	\$ 1,763.59
243903	10/24/2019	GEORGE F. SHAW	Classroom supplies for MSE Emo	\$ 1,144.50
243904	10/24/2019	GLADYS A HOPKINS	SHAW, GEORGE 2018 SENIOR REBATE	\$ 879.04
243905	10/24/2019	GORDON S. HOOPER	HOPKINS, GLADYS 2018 SENIOR REBATE	\$ 1,500.00
243906	10/24/2019	GOULD'S PRODUCE AND FARM MARKET	HOOPER, GORDON 2018 SENIOR REBATE	\$ 700.00
243907	10/24/2019	GUYETTE COMMUNICATION INDUSTRIES, CORP.	to pay fresh produce invoices	\$ 1,070.00
243908	10/24/2019	HAMILTON & MUSSER, PC	PROJ# 287012 APPL# 6 EHN CAME	\$ 82,605.40
243909	10/24/2019	HANSON AGGREGATES INC	Forensic Audit	\$ 15,000.00
243910	10/24/2019	HILLTOP SALES & SERVICE	INFIELD MIX	\$ 1,054.97
243911	10/24/2019	INTEGRAONE	OPEN ORDER FOR SUPPLIES & SERV	\$ 75.46
243912	10/24/2019	INTERSTATE TAX SERVICE BUREAU	FORTINET RENEWAL FOR OCTOBER	\$ 703.58
243913	10/24/2019	IRENE LIVINGSTON	ITS INV 21498	\$ 922.14
243914	10/24/2019	ISABELL GRANT	Empl Expense claim # 3182.	\$ 39.56
243915	10/24/2019	JAMES & MARY HERRIOTT	GRANT, ISABELL 2018 SENIOR REBATE	\$ 1,150.00
243916	10/24/2019	JAMES WNUK	HERRIOTT, JAMES & MARY 2018 SENIOR REBATE	\$ 575.00
243917	10/24/2019	JOAN F MORATH	NORTH & SOUTH ATHLETIC TRAINER	\$ 240.00
243918	10/24/2019	JOHN & ANNA WILLIAMS	MORATH, JOAN 2018 SENIOR REBATE BALANCE	\$ 668.05
243919	10/24/2019	JOHN C. DYE	WILLIAMS, JOHN & ANNA 2018 SENIOR REBATE	\$ 575.00
243920	10/24/2019	KATHLEEN JENNINGS	DYE, JOHN 2018 SENIOR REBATE	\$ 1,150.00
243921	10/24/2019	KATHY MATTERN	JENNINGS, KATHLEEN 2018 SENIOR REBATE	\$ 575.00
			Empl Expense claim # 3180.	\$ 50.00

East Stroudsburg Area School District

Date Range 10/18/19 through 11/08/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243922	10/24/2019	KEYSTONE FIRE PROTECTION CO.	Keystone alarm repairs at Smit	\$ 156.00
			Keystone HSS 2 extinguishers n	\$ 418.50
243923	10/24/2019	LAWRENCE BIUNNO	BIUNNO, LAWRENCE 2018 SENIOR REBATE	\$ 700.00
243924	10/24/2019	LINDA FRANCIS	FRANCIS, LINDA 2018 SENIOR REBATE	\$ 1,150.00
243925	10/24/2019	ROBERT & LINDA WADDINGTON-TULLY	WADDINGTON-TULLY, ROBERT & LINDA 2018 SENIOR REBATE	\$ 575.00
243926	10/24/2019	LJC DISTRIBUTORS OF FULLER BRUSH	CUSTODIAL BID SMITHFIELD	\$ 768.00
			CUSTODIAL SUPPLIES JMHILL	\$ 2,583.00
			CUSTODIAL SUPPLIES JTL	\$ 6,912.00
243927	10/24/2019	LONGSTRETH SPORTING GOODS, LLC	LEHMAN FIELD HOCKEY AND SOCCER	\$ 109.85
243928	10/24/2019	LYMAN & ASH	Payment of Invoice for Special	\$ 2,034.45
243929	10/24/2019	MAEVE C. GALLANT	GALLANT, MAEVE 2018 SENIOR REBATE	\$ 700.00
243930	10/24/2019	MAIN STREET LEASING	JTL FIELD TRIP PARTIAL BUS PAYMENT	\$ 434.81
243931	10/24/2019	MARTIN MCEVILLY	MCEVILLY, MARTIN 2018 SENIOR REBATE	\$ 700.00
243932	10/24/2019	FRANK MARTZ COACH COMPANY	HS SOUTH PROM BUSES DEPOSIT	\$ 1,200.00
243933	10/24/2019	MCGRW HILL EDUCATION	4th Grade	\$ 939.60
			BOOKS	\$ 4,266.70
243934	10/24/2019	MET-ED	MIDDLE SMITHFIELD ELEM ELECTRIC 100071509721	\$ 6,980.93
			RESICA ELEM ELECTRIC 100016949099	\$ 4,945.49
			SMITHFIELD ELEM ELECTRIC 100066917749	\$ 5,877.45
			TRAFFIC LIGHT ELECTRIC 100016944322	\$ 19.63
			TRAFFIC LIGHT ELECTRIC 100016991349	\$ 19.41
			TRAFFIC LIGHT ELECTRIC 100017096742	\$ 19.85
			TRAFFIC LIGHT ELECTRIC 100031621210	\$ 19.70
			TRAFFIC LIGHT ELECTRIC 100031621285	\$ 19.70
			TRAFFIC LIGHT ELECTRIC 100051981031	\$ 19.88
			TRAFFIC LIGHT ELECTRIC 100052611207	\$ 19.88
			TRAFFIC LIGHT ELECTRIC 100080490897	\$ 29.93
243935	10/24/2019	METCO	LUMBER BID 57 LIS	\$ 2,330.00
243936	10/24/2019	MODERN GAS SALES, INC.	LEHMAN PROPAIN FOR THE POOL	\$ 494.80
			RESICA PROPAIN FOR HEAT	\$ 2,283.48
243937	10/24/2019	MONROE CAREER AND TECHNICAL INSTITUTE	HVAC TUITION FEE FOR J TEEPLE	\$ 1,315.00

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243938	10/24/2019	NANCY S. BROWN	BROWN, NANCY 2018 SENIOR REBATE	\$ 1,150.00
243939	10/24/2019	NASCO (QOUTE#45950)	Nasco art supplies	\$ 65.26
243940	10/24/2019	NELSON ROIG	ROIG, NELSON 2018 SENIOR REBATE	\$ 1,150.00
243941	10/24/2019	PAMELA C ENARI	ENARI, PAMELA 2018 SENIOR REBATE	\$ 1,500.00
243942	10/24/2019	PATRICIA MORRIS	MORRIS, PATRICIA 2018 SENIOR REBATE	\$ 1,150.00
243943	10/24/2019	PATRICK CURRY	CURRY, PATRICK 2018 SENIOR REBATE	\$ 1,150.00
243944	10/24/2019	PATRIOT WORKWEAR	Patriot belt kit/mag pouch Off	\$ 125.00
			Patriot body armor for E. Sanc	\$ 969.00
			Patriot hat order for Chief Mi	\$ 228.00
			Patriot jacket for Off Sanchez	\$ 229.00
			Patriot uniforms shirts/vest c	\$ 283.00
			Patriot-Crossing Guard Jackets	\$ 268.00
243945	10/24/2019	PENTELEDA	OPEN PURCHASE ORDER FOR DISTRI	\$ 4,072.50
243946	10/24/2019	PIONEER MFG. CO/PIONEER ATHLETICS	PIONEER MFG - GAME DAY AEROSOL	\$ 662.52
243947	10/24/2019	POSTMASTER	2 ROOL S OF STAMPS FOR CYBER ACADAMY	\$ 110.00
243948	10/24/2019	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po pool	\$ 602.94
243949	10/24/2019	PREGNANCY RESOURCE CENTER OF THE POCONOS	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE DONATIO	\$ 270.15
243950	10/24/2019	RICHARD KLINGENSMITH	KLINGENSMITH, RICHARD 2018 SENIOR REBATE	\$ 700.00
243951	10/24/2019	RICHARD SWARTZ	SWARTZ, RICHARD 2018 SENIOR REBATE	\$ 575.00
243952	10/24/2019	ROSEMARIE P. MARTTINE	MARTTINE, PATRICK & ROSE 2018 SENIOR REBATE	\$ 575.00
243953	10/24/2019	SALVATORE & CAMILLE CINQUE	CINQUE, SALVATORE & CAMILLE 2018 SENIOR REBATE	\$ 863.44
243954	10/24/2019	SCANNING PENS INC	Text reader pen for LIS sp. ed	\$ 278.78
243955	10/24/2019	SCHOLASTIC	Scholastic Upfront magazine	\$ 329.67
243956	10/24/2019	SCHOLASTIC	Julie Rubino	\$ 333.00
243957	10/24/2019	SCHOLASTIC BOOK FAIR	SCHOLASTIC BOOK FAIR PAYMENT	\$ 1,681.02
243958	10/24/2019	SCHOOL NURSE SUPPLY INC.	Jeanne Branigan Infrared therm	\$ 93.91
			Marianne Cannell first aid sup	\$ 289.36
			Mary Kate Ambrosius - first ai	\$ 57.84
			Susan Cole first aid supplies	\$ 346.94
243959	10/24/2019	SCHOOL NUTRITION ASSOCIATION	TO PAY INVOICES FOR 2019-2020	\$ 17.00
243960	10/24/2019	SCHUYLKILL VALLEY SPORTING GOODS	19004034 J. Reichl past due split timer	\$ 45.00

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243960	10/24/2019	SCHUYLKILL VALLEY SPORTING GOODS	JTL VOLLEYBALL JERSEY REPLACEMENT	\$ 23.50
243961	10/24/2019	SEALMASTER ALLENTOWN	SEALMASTER ACRYLIC CRACK PATCH	\$ 70.48
243962	10/24/2019	SHARP ENERGY	OPEN ORDER FOR PROPANE - SHARP	\$ 22,946.24
243963	10/24/2019	SOPHIA SAVIN	SAVIN, SOPHIA 2018 SENIOR REBATE	\$ 1,500.00
243964	10/24/2019	ST LUKES PHYSICIAN GROUP	DRIVERS PHYSICALS- Statement 9/27/19	\$ 525.00
243965	10/24/2019	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 42.75
243966	10/24/2019	STRATIX SYSTEMS, INC.	RISOGRAPH	\$ 534.00
243967	10/24/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	fasco motor	\$ 127.52
243968	10/24/2019	TABITHA BRADLEY	STROUD ELECTRIC CHUCK, STEEL H	\$ 49.99
243969	10/24/2019	TAYLOR QUIRE	Empl Expense claim # 3181.	\$ 135.66
243970	10/24/2019	THERESA M. ELLIOTT	Empl Expense claim # 3177.	\$ 4.41
243971	10/24/2019	TIMOTHY & DIANE BOWMAN	ELLIOTT, THERESA 2018 SENIOR REBATE	\$ 575.00
243972	10/24/2019	US FOODS	BOWMAN, TIMOTHY & DIANE 2018 SENIOR REBATE	\$ 575.00
243973	10/24/2019	WALMART COMMUNITY/GEMB	open PO for online orders from	\$ 460.90
			open PO for US Foods ordering	\$ 312.71
			El. Sensory Bin Bins	\$ 101.19
			END OF SEASON SENIOR NIGHT EVENT	\$ 275.44
			HS NORTH NURSES OFFICE SUPPLIES	\$ 73.24
			HS SOUTH FALL CONCESSION STAND SUPPLIES	\$ 1,300.11
			HSN VOLLEY BALL SENIOR NIGHT EVENT	\$ 107.36
			Open p.o. for monthly meeting	\$ 363.65
			Purchase order for Walmart	\$ 37.32
			VOLLEY BALL SENIOR NIGHT EVENT	\$ 90.04
			Walmart supplies for life skill	\$ 111.06
243974	10/24/2019	WILLIAM RIKER	Empl Expense claim # 3183.	\$ 134.56
243975	10/24/2019	WILLIAM SANSOUCI	SAN SOUCI, WILLIAM 2018 SENIOR REBATE	\$ 575.00
243976	10/24/2019	WILMINGTON TRUST FEE COLLECTIONS	2014AA -Corp. Trust Fee 10/1/19	\$ 520.00
243977	10/24/2019	ZESWITZ MUSIC COMPANY	Bass Clarinet Repair #83007	\$ 14.40
243978	10/24/2019	ZESWITZ MUSIC COMPANY	JTL STUDENT SUPPLIES	\$ 20.38
243979	10/25/2019	C & D WATERPROOFING CORP.	resica roof application no.5	\$ 78,601.50
243980	10/25/2019	D'HUY ENGINEERING, INC.	dhuy crane controls oversight project#287013	\$ 3,938.25

East Stroudsburg Area School District

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243980	10/25/2019	D'HUY ENGINEERING, INC.	hsn roof replacement 287010.1 7/27-8/30/19	\$ 1,577.48
			hsn roof replacement 7/27-8/30/19 proj#287010	\$ 25,000.20
			hsn/leh water heater repl 7/27-8/30/19 proj#287014	\$ 559.99
			resica roof replacement 7/27-8/30/19	\$ 4,674.01
243981	10/25/2019	JOTTAN, INC	hsn roof application no.4	\$ 430,171.08
243982	10/25/2019	MAZZITTI & SULLIVAN EAP SERVICES	QUARTERLY INVOICE FOR EMPLOYEE	\$ 5,350.50
243983	10/25/2019	NORTHEAST MASONRY	jim hill sidewalk curbing	\$ 12,025.50
243984	10/25/2019	TRANE U.S. INC.	Trane atc North campus app.05	\$ 424,072.99
243985	10/25/2019	WELLS FARGO BANK WF8113	SPSBA REV BDS SER 2010A QSCB	\$ 1,350.00
243986	10/28/2019	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE SEPT 2019	\$ 6,927.50
243987	10/28/2019	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 operating payment balance for October	\$ 4,095.42
243988	10/31/2019	21ST CENTURY CYBER CHARTER SCHOOL	21st CC / Jul-Sep 2019	\$ 14,027.06
			Tuition - 21st CC / Oct-Nov 20	\$ 7,013.53
243989	10/31/2019	AMAZON.COM	Addl bulbs for classroom proje	\$ 62.85
			Allez, Vien Cahier workbooks f	\$ 299.40
			Amazon fire alarm covers	\$ 529.10
			Amazon order for security supp	\$ 267.59
			Amazon Supply Order HS-S 19-20	\$ 89.99
			AmazonBasics 60W 6-Port Multi	\$ 103.98
			ASIN - B07F7NR4V2 Pottery Clay	\$ 934.59
			Desk Telephone	\$ 146.60
			EHN-Volleyball Club /Spec.Act.	\$ 179.94
			German Level one texts: Komm	\$ 72.07
			HDMI WALL PLATE CHARGER	\$ 49.95
			history books for student and	\$ 445.98
			HP connector	\$ 85.98
			Misc. supplies for Math Night	\$ 253.66
			Musical Theater supplies/Littl	\$ 78.32
			RADIO BATTERIES	\$ 118.80
			RCA to HDMI converter for Clow	\$ 20.98
			REFUND	\$ (77.60)

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243989	10/31/2019	AMAZON.COM	Spec. Ed. OT (Andrea Henninger	\$ 21.14
			Supplies for Special Olympics	\$ 14.75
			supplies for weight room gym c	\$ 185.13
			Tech Ed. supplies	\$ 156.69
			Title III ESL Classroom Resour	\$ 73.41
			Tubstr 3 Shelf Utility Cart (M	\$ 114.99
			USB Hub for Pupil Svc new comp	\$ 284.81
243990	10/31/2019	AUDIOLOGY CALIBRATION SPECIALISTS	Susan Cole - Audiometer Calibr	\$ 480.00
243991	10/31/2019	BANGOR PARENTS WRESTLING CLUB	LEHMAN WRESTLING ENTRY FEE SLA	\$ 275.00
243992	10/31/2019	BARBARA ANN MIRKOVIC	TEAM PARTY & BANQUET SUPPLIES	\$ 102.63
243993	10/31/2019	BEHAVIORAL HEALTH ASSOCIATES	Tuition for Sp Ed placement	\$ 345.00
243994	10/31/2019	BLAEC SAEGER	Empl Expense claim # 3200.	\$ 164.72
243995	10/31/2019	BRODHEAD CREEK REGIONAL AUTHORITY	ESE WATER CHARGES	\$ 1,584.69
			JTL BUS GARAGE WATER CHARGES	\$ 298.86
			JTL WATER CHARGES	\$ 843.79
243996	10/31/2019	CARBON MONROE PIKE DRUG & ALCOHOL COMM	CarbonMonroePike D&A Commissio	\$ 9,333.33
243997	10/31/2019	CARSON DELLOSA EDUCAITON	Title 1 Flash cards	\$ 397.97
243998	10/31/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 1,138.24
243999	10/31/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 191031	\$ 245.00
244000	10/31/2019	CINTAS CORPORATION #101	CINTAS - FIRST AID CABINET	\$ 71.32
244001	10/31/2019	COLONIAL INTERMEDIATE UNIT 20	Colonial Academy Operating Cos	\$ 11,453.27
			Instructional Costs Installmen	\$ 93,912.11
			Instructional Costs per contra	\$ 93,912.11
			OPEN PURCHASE ORDER FOR INTERN	\$ 5,074.69
			Partial Hosp Installment	\$ 39,556.38
			Partial Hospitalization Instal	\$ 39,556.38
			Transperfect svc. 18/19	\$ 11.50
			Transperfect Svc. Inv. #121421	\$ 11.50
244002	10/31/2019	COLT PLUMBING SPECIALTIES	res handle meter	\$ 128.30
244003	10/31/2019	COMPUTER DISCOUNT WAREHOUSE	OPEN PURCHASE ORDER FOR TECH S	\$ 75.84
244004	10/31/2019	CUSTOMINK, LLC	CREW T-SHIRTS	\$ 339.70

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244005	10/31/2019	DAN HOPKINS DESIGNS	SWB T-SHIRTS	\$ 659.00
244006	10/31/2019	DEMCO INC	BES Supply Order 2019-20	\$ 884.76
244007	10/31/2019	DES-CPR, INC.	library supplies for book proc district shredding	\$ 1,333.37
244008	10/31/2019	DESPINA SECOR	Empl Expense claim # 3197.	\$ 700.00
244009	10/31/2019	DIVISION 09 CONTRACT FLOORING	jitl stage floor	\$ 491.13
244010	10/31/2019	E.S.E.A.	Payroll Run 1 - Warrant 191031	\$ 36,400.00
244011	10/31/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 191031	\$ 29,541.00
244012	10/31/2019	EASTBAY INC.	SOUTH GIRLS BASKETBALL SOCKS,	\$ 7,119.77
244013	10/31/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 191031	\$ 315.00
244014	10/31/2019	EDWARD A. HUDAK	fall piano tunings 2019	\$ 28.00
244015	10/31/2019	EKON-O-PAC LLC	Tuning and Lowering of Pitch -	\$ 340.00
244016	10/31/2019	ELLEN MASSARO	PLASTIC BAGS AND SEALING TAPE	\$ 115.00
244017	10/31/2019	EMERGENCY SYSTEMS SERVICE COMPANY	Empl Expense claim # 3202.	\$ 1,400.40
244018	10/31/2019	ERIN DREISBACH	sewer plant filter	\$ 10.44
244019	10/31/2019	ERIN HEWITT	Empl Expense claim # 3189.	\$ 66.22
244020	10/31/2019	FASTENAL COMPANY	Empl Expense claim # 3201.	\$ 77.60
244021	10/31/2019	FLINN SCIENTIFIC INC.	ese stock	\$ 32.91
244022	10/31/2019	FOLLETT SCHOOL SOLUTIONS, INC.	ESE tapcon	\$ 102.99
244023	10/31/2019	FRANK C. DISALVO	HSS20	\$ 54.86
244024	10/31/2019	FUN AND FUNCTION	ESE Follett Book Order 19-20	\$ 64.10
244025	10/31/2019	GENERAL SUPPLY COMPANY	JTL Follett Open PO 2019-20	\$ 3,052.44
244026	10/31/2019	THE GOODYEAR TIRE & RUBBER COMPANY	MSE Follett Book Order	\$ 10,692.59
244027	10/31/2019	THE PROPHET CORP	INV# 09121962713 PARTS	\$ 1,242.51
244028	10/31/2019	THE PROPHET CORP	INV#09121962714 12IN ADJ WR	\$ 137.00
			Sp. Ed. Break Box Training	\$ 46.25
			resica exterior door	\$ 49.99
			OPEN ORDER FOR TIRES - GOODYEA	\$ 2,930.00
			Equipment for Lifeskills/Aut/E	\$ 3,210.72
			SOUTH SOCCER SCOREBOOKS	\$ 642.61
			Adaptive Standing Desk BES	\$ 46.57
				\$ 734.99

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244028	10/31/2019	THE PROPHET CORP	JTL Emot Support ATTN: SARAH	\$ 2,391.52
244029	10/31/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 450.00
244030	10/31/2019	GRAINGER	hss solenoid valve	\$ 290.00
244031	10/31/2019	HAB-DLT	Payroll Run 1 - Warrant 191031	\$ 907.08
244032	10/31/2019	HEARTLAND PAYMENT SYSTEM	SFW CD CAFE E SEND GRID EMAIL	\$ 110.00
244033	10/31/2019	INTEGRAONE	CISCO SWITCHES	\$ 94.92
244034	10/31/2019	J.W.PEPPER & SONS-ACCT.#36-136400	10303409 - "Up Above My Head"	\$ 1,108.15
			10453025 Have Yourself A Merry	\$ 100.39
			3260031 Holly & Ivy	\$ 84.00
244035	10/31/2019	JEANNE WESCOTT	Empl Expense claim # 3188.	\$ 81.72
244036	10/31/2019	JORDAN BAEHR	Empl Expense claim # 3198.	\$ 93.09
244037	10/31/2019	JTM PROVISIONS CO.	2019-2020 pork sausage patties	\$ 959.75
244038	10/31/2019	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Sp Ed legal services #139704	\$ 2,433.90
244039	10/31/2019	KRISTEN A BUEKI	Empl Expense claim # 3191.	\$ 15.20
244040	10/31/2019	LAURA E MUNCH	Empl Expense claim # 3166.	\$ 4.41
			Expense claim # 3141. TUITION SUMMER 2019 REIMBURS	\$ 1,548.00
244041	10/31/2019	LINDSEY R ZIMMERMAN	Empl Expense claim # 3185.	\$ 1,215.75
244042	10/31/2019	LJC DISTRIBUTORS OF FULLER BRUSH	CUSTODIAL SUPPLIES HSSOUTH	\$ 2,556.00
			ljc open po	\$ 24.75
244043	10/31/2019	LUNCH ACCT REFUND	LAIANA BIELA ACCOUNT REFUND	\$ 64.75
244044	10/31/2019	MAILFINANCE INC	Mail finance coverage period N	\$ 706.80
			POSTAGE MACHINES-BUSINESS OFFI	\$ 706.80
244045	10/31/2019	MAILFINANCE INC	postage machine lease	\$ 706.80
244046	10/31/2019	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	north thermostat	\$ 61.85
244048	10/31/2019	MEIER SUPPLY CO., INC.	DISTRICT FILTERS	\$ 4,251.55
			res belt	\$ 105.42
			truck stock	\$ 336.12
244049	10/31/2019	MESKO GLASS CO., INC	jtl show glass	\$ 474.00
244050	10/31/2019	MET-ED	HS SOUTH OCTOBER ELECTRIC 100017327568	\$ 25,070.54
			TRAFFIC LIGHT OCTOBER 2019 100054179492	\$ 32.09
244051	10/31/2019	MICHAEL LONG	CHROMEBOOK SET RETURNED	\$ 390.00

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
244052	10/31/2019	MICHELLE KRAJEWSKI	Empl Expense claim # 3203.	\$ 175.85
244053	10/31/2019	RUSSELL REID WASTE HAULING & DISPOSAL	JTL ATHLETICS TEMPORARY RESTRO	\$ 147.00
			NORTH ATHLETICS TEMPORARY REST	\$ 384.00
			SOUTH ATHLETICS TEMPORARY REST	\$ 373.00
244054	10/31/2019	NAGLE ATHLETIC SURFACES	SOUTH TRACK REPAIR	\$ 1,000.00
244055	10/31/2019	NAPA AUTO PARTS	NAPA FITTING AND HOS CLMP	\$ 7.74
244056	10/31/2019	NATIONAL BREAST CANCER FOUNDATION, INC	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE DONATION	\$ 252.78
244057	10/31/2019	NORTHEAST CHEMICAL & SUPPLY CO & INC	CUSTODIAL SUPPLIES HSSOUTH	\$ 3,207.75
244058	10/31/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 191031	\$ 129.00
244059	10/31/2019	ORIENTAL TRADING	Title 1 Supplies	\$ 288.87
244060	10/31/2019	PA FBLA	STATE LEADERSHIP WORKSHOP REGISTRATION & LODGING	\$ 1,624.00
244061	10/31/2019	PATRICIA J HEETER	Empl Expense claim # 3187.	\$ 98.79
244062	10/31/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 191031	\$ 104.55
244063	10/31/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 191031	\$ 772.33
244064	10/31/2019	PEPSI-COLA	HS SOUTH FALL CONCESSION STAND	\$ 294.66
244065	10/31/2019	PERRYMAN KEGLOVITS FOUNDATION	SHOOT OUT FOR A CAUSE	\$ 150.00
244066	10/31/2019	PETROLEUM TRADERS CORPORATION	GENERATORS	\$ 561.79
244067	10/31/2019	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 6.79
244068	10/31/2019	PIONEER MFG. CO/PIONEER ATHLETICS	PIONEER MANUFACTURING COMPANY	\$ 4,740.27
244069	10/31/2019	PMEA DISTRICT 10	Song Fest 3 REGISTRATION FEE	\$ 90.00
244070	10/31/2019	POCONO TRANSPORTATION INC.	CONTRACTED OUT OF DISTRICT BUSES SEPT 2019	\$ 25,142.54
244071	10/31/2019	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po pool	\$ 58.24
244072	10/31/2019	PRECISION SOLUTIONS INC.	NORTH & SOUTH WRESTLING SCALE	\$ 850.00
244073	10/31/2019	PSADA	NORTH PSADA DUES FOR CHUCK DAILEY	\$ 50.00
244074	10/31/2019	QUILL CORPORATION	BO SUPPLIES OCTOBER	\$ 279.29
			NORTH ATHLETICS DRY ERASE BOAR	\$ 105.04
			NORTH ATHLETICS OFFICE SUPPLIE	\$ 138.42
244075	10/31/2019	RC FINE FOODS	to pay for chicken and beef ba	\$ 359.40
244076	10/31/2019	REALLY GOOD STUFF	mitchell,brandi 1st grade supp	\$ 408.66
			Title 1 Journals	\$ 265.91
244077	10/31/2019	REGION 21 FBLA	REGIONAL LEADERSHIP CONFERENCE AT ESU	\$ 225.00

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244078	10/31/2019	RICHARDS TREE FARM	OPEN ORDER FOR SUPPLIES - RICH	\$ 298.48
244079	10/31/2019	ROBERT M. SIDES FAMILY MUSIC CENTERS	Bass Clarinet Repair	\$ 201.50
244080	10/31/2019	ROTO-ROOTER PLUMBING SERVICE	north jet main line	\$ 4,875.00
244081	10/31/2019	SCHNAITMAN'S FLOORING AMERICA	hss stair tread	\$ 1,097.00
244082	10/31/2019	SCHOOL NURSE SUPPLY INC.	MEDICAL SUPPLIES	\$ 86.25
244083	10/31/2019	SCHUYLKILL VALLEY SPORTING GOODS	Resicia - first aid supplies f	\$ 49.69
			LEHMAN BASKETBALL STEPNGRIP W/	\$ 158.50
			LEHMAN FOOTBALL BALLS	\$ 456.00
244084	10/31/2019	SCHUYLKILL VALLEY SPORTING GOODS	NORTH GIRLS BASKETBALL UNIFORM	\$ 2,880.00
244085	10/31/2019	SCHUYLKILL VALLEY SPORTING GOODS	SPECIAL OLYMPICS T-SHIRTS	\$ 181.00
244086	10/31/2019	SEALMASTER ALLENTOWN	SADD UNITY DAY SHIRT ORDER	\$ 525.00
			INV# 0177305-IN	\$ 1,305.43
			INV# 0177551-IN ACRYLIC	\$ 569.28
			INV#0178671-IN	\$ 542.70
244087	10/31/2019	SHARP ENERGY	NORTH ORDER FOR PROPANE - SHARP	\$ 7,494.71
244088	10/31/2019	SKYLANES	MONTHLY FIELD TRIP FOR CYBER STUDENTS	\$ 111.00
244089	10/31/2019	SKYLANES	Special Olympics Training	\$ 66.00
244090	10/31/2019	SPORT DECALS	NORTH ATHLETICS DECALS	\$ 259.20
244091	10/31/2019	ST.JUDE'S CHILDRENS RESEARCH HOSPITAL,INC	DISTRICT WIDE CASUAL FOR A CAUSE DONATION	\$ 2,760.51
244092	10/31/2019	STARFALL EDUCATION	Title 1 Reading and Writing Jo	\$ 141.90
244093	10/31/2019	STEVE SHANNON TIRE & AUTO CENTER	TO PAY FOR TIRES FOR CAFE VAN	\$ 215.50
244094	10/31/2019	STRAUSER NATURE'S HELPERS	MULCHING	\$ 2,500.00
244095	10/31/2019	COLORADO EVENT SALES & MARKETING INC.	driver education supplies	\$ 39.98
244096	10/31/2019	SUPER HEAT, INC.	jtl service boiler	\$ 2,160.20
244097	10/31/2019	SUSAN C WOLFF	Empl Expense claim # 3192.	\$ 15.20
244098	10/31/2019	SUSAN COLE	Empl Expense claim # 3184.	\$ 20.00
244099	10/31/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	Oct. 1, 2019 Inv. for Pool Cou	\$ 2,000.00
244100	10/31/2019	TRANE U.S. INC.	Pool Counsel contract - Sept	\$ 2,000.00
			jim hill compressor	\$ 335.00
			mse tracer summit	\$ 3,479.56
244101	10/31/2019	TYLER W DOLPH	Empl Expense claim # 3190.	\$ 48.95

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244102	10/31/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 191031	\$ 267.49
244103	10/31/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 191031	\$ 32.00
244104	10/31/2019	UNIVERSITY OF OREGON	MTSS Grant - Intervention & PD	\$ 4,386.00
244105	10/31/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 191031	\$ 253.52
244106	10/31/2019	VARSITY BRANDS HOLDING, INC	S CHEER ENTRY FEE 11/24 needs 14 days before	\$ 425.00
244107	10/31/2019	VERIZON WIRELESS	OPEN PURCHASE ORDER FOR DISTRICT CELL PHONES	\$ 3,268.44
244108	10/31/2019	WINSOR LEARNING INC	Sunday System E- EK Kindergart	\$ 544.50
244109	11/01/2019	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition / Achievement House Cy	\$ 7,013.52
244110	11/01/2019	AGORA CYBER CHARTER SCHOOL	Agora Cyber - Tuition / Aug 20	\$ 21,439.88
			Agora Cyber - Tuition / July 2	\$ 21,439.88
			Tuition / Agora Cyber - Oct 20	\$ 22,608.80
			Tuition / Agora Cyber - Sep 20	\$ 25,859.02
244111	11/01/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER JAMELL	\$ 140.25
244112	11/01/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER ZAKEVA	\$ 140.25
244113	11/01/2019	EVERGREEN COMMUNITY CHARTER SCHOOL	Tuition / Evergreen Community	\$ 46,756.88
244114	11/01/2019	JENNA GEARHART	Expense claim # 2430. OCTOBER 2019 MILEAGE	\$ 23.98
			Expense claim # 2432. JANUARY 2019 MILEAGE	\$ 5.22
			Expense claim # 2700. 03/18 & 03/28 MILEAGE	\$ 2.09
			Expense claim # 2701. 04/08, 04/26 & 04/30 MILEAGE	\$ 3.02
244115	11/01/2019	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	LVCHS - Reconciliation Report	\$ 726.64
244116	11/01/2019	LINCOLN LEADERSHIP CHARTER SCHOOL	EOY Reconciliation 2018/2019 -	\$ 22,428.57
244117	11/01/2019	MATTHEW KRAUSS	Empl Expense claim # 3205.	\$ 16.24
			Empl Expense claim # 3207.	\$ 19.08
244118	11/08/2019	AMERICAN CANCER SOCIETY	ES ELEM CASUAL FOR A CAUSE DONATION	\$ 144.00
244119	11/08/2019	AMERICAN RED CROSS	LEHMAN CASUAL FOR A CAUSE DONATION	\$ 382.00
244120	11/08/2019	AMERICAN RED CROSS	CPR/AED/First Aid for Security	\$ 720.00
			LIFEGUARDING COURSE	\$ 738.97
244121	11/08/2019	AMY MCMAHON	YOGA CLASS FOR GENDER STUDIES STUDENTS	\$ 100.00
244122	11/08/2019	ANTONIO LOPEZ	LOPEZ, ANTONIO & MYRNA 2018 SENIOR REBATE	\$ 575.00
244123	11/08/2019	ARLENE KREUDER	KREUDER, ARLENE 2018 SENIOR REBATE	\$ 575.00
244124	11/08/2019	ASPEN PEST SERVICES, LLC	ADMIN PEST CONTROL	\$ 47.00

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244124	11/08/2019	ASPEN PEST SERVICES, LLC	BUSHKILL ELEM pest services	\$ 65.90
			ES ELEM pest control po	\$ 50.50
			HS NORTH CONCESSION STAND pest services	\$ 20.25
			HS NORTH pest services	\$ 70.50
			HS SOUTH ADMIN EXTRA pest control	\$ 42.00
			HS SOUTH CONCESSION & STADIUM pest control	\$ 25.00
			HS SOUTH EXTRA pest control	\$ 32.95
			HS SOUTH MAINTENANCE BLDG pest control	\$ 20.00
			HS SOUTH PEST CONTROL	\$ 52.30
			HS SOUTH STADIUM EXTRA pest control	\$ 75.00
			JM HILL ELEM EXTRA pest services	\$ 44.00
			JM HILL pest services	\$ 43.00
			JT LAMBERT EXTRA pest control	\$ 75.00
			JT LAMBERT pest control	\$ 54.00
			LEHMAN EXTRA pest services	\$ 71.00
			LEHMAN INTM. pest services	\$ 60.50
			MIDDLE SMITHFIELD ELEM pest services	\$ 61.15
			MIDDLE SMITHFIELD EXTRA pest services	\$ 43.00
			NORTH BUS GARAGE pest services	\$ 20.25
			NORTH CAMPUS SEWER PLANT pest services	\$ 20.25
			RESICA ELEM pest services po	\$ 49.80
			SMITHFIELD ELEM EXTRA pest services	\$ 35.00
			SMITHFIELD ELEM pest services	\$ 41.00
			SOUTH BUS GARAGE pest control	\$ 27.00
244125	11/08/2019	BANK OF AMERICA	TAX REFUND PARCEL 14/3C/1/198 OWNER PAID	\$ 3,536.69
244126	11/08/2019	BIG TEAMS LLC	ATHLETICS BIG TEAMS/SCHEDULE S	\$ 1,500.00
244127	11/08/2019	BLICK ART MATERIALS	Consumable supplies for studen	\$ 3,610.00
244128	11/08/2019	BONNIE STAFFORD	TAX REFUND STAFFORD, BONNIE - OVERPAID	\$ 20.62
244129	11/08/2019	BRAD M FITZPATRICK	Empl Expense claim # 3214.	\$ 127.43
244130	11/08/2019	BSN SPORTS INC #3071845-2014	ATHLETICS BID JTL 20192020	\$ 188.72
			ATHLETICS BID LEHMAN 20192020	\$ 16.05

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244130	11/08/2019	BSN SPORTS INC #3071845-2014	ATHLETICS BID SOUTH HS 2019202	\$ 125.67
244131	11/08/2019	BUS PARTS WAREHOUSE	BUS PARTS WAREHOUSE - OPEN ORD	\$ 646.11
244132	11/08/2019	CARMEN SUAREZ	SUAREZ, CARMEN 2018 SENIOR REBATE	\$ 1,498.88
244133	11/08/2019	CHAMPION'S CHOICE	NORTH RIFLE AMMO	\$ 1,925.70
244134	11/08/2019	CHARLES ALBRIGHT	ALBRIGHT, CHARLES 2018 SENIOR REBATE	\$ 1,500.00
244135	11/08/2019	CHARLES W DAILEY	Empl Expense claim # 3216.	\$ 475.60
244136	11/08/2019	CHRISTINE ROGERSON	STAFF BREAKFAST BAGELS	\$ 94.51
244137	11/08/2019	CINTAS CORPORATION #101	HS NORTH uniform rentals	\$ 292.27
244138	11/08/2019	CINTAS CORPORATION #101	MECHANIC UNIFORM RENTAL	\$ 95.20
			bes uniforms	\$ 76.18
			ESE uniform rentals	\$ 499.69
			GROUPS UNIFORM RENTAL	\$ 356.30
			GROUPS UNIFORM RENTALS	\$ 170.27
			GROUPS UNIFORM RENTAL	\$ 186.03
			HS NORTH uniform rentals	\$ 292.27
			HS SOUTH uniform rentals	\$ 756.84
			JM HILL uniform rentals	\$ 161.91
			JTL uniform rentals	\$ 685.64
			MAINTENANCE uniform rentals	\$ 680.40
			MIDDLE SMITHFIELD ELEM uniform rentals	\$ 69.85
			MIDDLE SMITHFIELD uniform rentals	\$ 139.70
			MIDDLE SMITHFIELD uniform rentals	\$ 69.85
			OPEN ORDER FOR MECHANIC UNIFORM	\$ 448.59
			RESICA uniform rentals	\$ 192.90
			SMITHFIELD uniform rentals	\$ 96.75
244139	11/08/2019	CITIZENS ONE HOME LOANS	TAX REFUND PARCEL 09/6A/1/23-1 OVERPAID	\$ 20.26
244140	11/08/2019	CITIZENS ONE HOME LOANS	TAX REFUND PARCEL 16/98037 OVER PAID	\$ 606.46
244141	11/08/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	ADMIN GRANT SUPPLIES 7791001367-54707744	\$ 49.55
			BUSHKILL CLASSROOM SUPPLIES 779094305-54612353	\$ 51.37
			BUSHKILL CLASSROOM SUPPLIES 7791154123-54789299	\$ 61.25
			BUSINESS OFFICE 7791183884-54807612	\$ 41.38

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244141	11/08/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	CYBER ACADAMY SUPPLIES 7790920550-54593430	\$ 266.56
			ESE CLASSROOM SUPPLIES 7790979412-54643634	\$ 516.92
			ESE CLASSROOM SUPPLIES 7791141619-54778611	\$ 89.69
			HS SOUTH 7791175199-54801496	\$ 57.25
			HS SOUTH CLASSROOM SUPPLIES 7790681845-54499150	\$ 238.45
			HS SOUTH CLASSROOM SUPPLIES 7790905184-54677983	\$ 29.76
			HS SOUTH CLASSROOM SUPPLIES 7790905290-54677980	\$ 21.32
			HS SOUTH CLASSROOM SUPPLIES 7790906406-54677977	\$ 44.57
			HS SOUTH CLASSROOM SUPPLIES 7790906407-54677981	\$ 20.34
			HS SOUTH CLASSROOM SUPPLIES 7790907680-54677964	\$ 23.25
			HS SOUTH CLASSROOM SUPPLIES 7790909686-54677950	\$ 305.62
			HS SOUTH CLASSROOM SUPPLIES 7790993646-54670466	\$ 3,329.00
			HS SOUTH CLASSROOM SUPPLIES 7791012121-54670998	\$ 505.40
			HS SOUTH CLASSROOM SUPPLIES 7791058752-54712915	\$ 89.68
			HS SOUTH CLASSROOM SUPPLIES 7791120747-54762973	\$ 450.04
			JM HILL CLASSROOM SUPPLIES 7790737132-54461055	\$ 381.00
			JM HILL CLASSROOM SUPPLIES 7790813549-54461054	\$ 381.00
			JTL CLASSROOM SUPPLIES	\$ 541.69
			JTL CLASSROOM SUPPLIES 7790811065-54717398	\$ 2,644.41
			JTL CLASSROOM SUPPLIES 7791107800-54752537	\$ 103.92
			JTL CLASSROOM SUPPLIES 7791108551-54752533	\$ 54.87
			LEHMAN CLASSROOM SUPPLIES 7791116354-54778616	\$ 698.70
			MIDDLE SMITHFIELD CLASSROOM SUPPLIES 7790936249-54	\$ 751.88
			RESICA CLASSROOM SUPPLIES 7791031155-54690186	\$ 144.28
			RETURNED DESK	\$ (381.00)
			SPECIAL ED SUPPLIES 54732717	\$ 347.17
			SPECIAL ED SUPPLIES 54732725	\$ 170.20
			SPECIAL ED SUPPLIES 54732726	\$ 68.80
244142	11/08/2019	CLEAR CHOICE GLASS AND MIRROR	LABOR INSTALLING WINDSHIELD BU	\$ 125.00
244143	11/08/2019	COLONIAL INTERMEDIATE UNIT 20	CPE Tracker Yearly Renewal	\$ 2,830.07
			CREDIT FROM INVOICE 121116 CK 242556	\$ (0.30)

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244143	11/08/2019	COLONIAL INTERMEDIATE UNIT 20	TITLE 2A NON PUBLIC PROGRAMS & SERVICES PO19001364	\$ 4,857.94
244144	11/08/2019	COMPUTER DISCOUNT WAREHOUSE	document reader for reading de	\$ 1,139.97
244145	11/08/2019	D E & S PROPERTIES INC	OPEN PURCHASE ORDER FOR TECH S	\$ 66.67
244146	11/08/2019	DAVID & PATRICIA LEWIS	TAX REFUND PARCEL 14/6/1/12 - DOUBLE PAYMENT	\$ 6,943.08
244147	11/08/2019	DECA INC.	LEWIS, DAVID & PATRICIA 2018 SENIOR REBATE	\$ 1,150.00
244148	11/08/2019	DELAWARE VALLEY HIGH SCHOOL	DECA MEMBERSHIP	\$ 1,712.00
244149	11/08/2019	DEMCO INC	county chorus fees	\$ 425.00
244150	11/08/2019	DENISE S ROGERS	BES 2nd supply order 2019-20	\$ 212.34
244151	11/08/2019	DITECH	Empl Expense claim # 3223.	\$ 50.00
244152	11/08/2019	DITECH	Empl Expense claim # 3222.	\$ 419.22
244153	11/08/2019	DITECH	TAX REFUND PARCEL 16/93936 OWNER PAID	\$ 544.08
244154	11/08/2019	DITECH	TAX REFUND PARCEL 16/7/2/39-2 OWNER PAID	\$ 1,134.95
244155	11/08/2019	DOUBLE M PRODUCTIONS	TAX REFUND PARCEL 14/111425 DOUBLE PAYMENT	\$ 2,755.23
244156	11/08/2019	DOVENMUEHLE MORTGAGE INC	TAX REFUND PARCEL 14/5A/1/25 DOUBLE PAYMENT	\$ 3,810.29
244157	11/08/2019	EASTBAY INC.	GENDER STUDY SWEATSHIRTS	\$ 550.00
244158	11/08/2019	ECOLAB INC.	TAX REFUND PARCEL 16/7A/1/49 OWNER PAID	\$ 6,963.87
244159	11/08/2019	ELSIE GIRARDIN	JTL SOFTBALL UNIFORMS	\$ 981.00
244160	11/08/2019	EDWARD SPANNAGEL	NORTH GOLF CAGE JACKET	\$ 499.25
244161	11/08/2019	EMMANUEL BRANTLEY	to pay soap and chemical invoi	\$ 486.57
244162	11/08/2019	ENGLE HAMBRIGHT & DAVIES, INC.	GIRARDIN, ELSIE 2018 SENIOR REBATE	\$ 1,500.00
244163	11/08/2019	ERIN DREISBACH	STUDENT ORDER OF BAND POLOS	\$ 744.00
244164	11/08/2019	FIFTH THIRD BANK	TAX REFUND BRANTLEY, EMMANUEL - OVERPAID	\$ 18.69
244165	11/08/2019	FIVE STAR INTERNATIONAL LLC	2018/2019 EXCESS WORKER'S COMP	\$ 2,813.00
244166	11/08/2019	FLUENCY MATTERS	Empl Expense claim # 3220.	\$ 168.90
244167	11/08/2019	FRANK C. DISALVO	Empl Expense claim # 3224.	\$ 32.36
244168	11/08/2019	FREEDOM MORTGAGE	TAX REFUND PARCEL 16/7/2/16 OWNER PAID	\$ 5,404.58
244169	11/08/2019	FRONTIER	LOCKING TOOL	\$ 29.58
			Selena- comprehension based re	\$ 255.00
			SOUTH GARAGE	\$ 170.10
			TAX REFUND PARCEL 16/6A/1/78 OWNER PAID	\$ 259.92
			OPEN PURCHASE ORDER FOR POTS L	\$ 157.92

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244170	11/08/2019	GERTRUDE HAWK CHOCOLATES	HS SOUTH FUNDRAISING	\$ 921.60
244171	11/08/2019	GLEND A J O'CONNOR	O'CONNOR, GLENDA 2018 SENIOR REBATE	\$ 509.34
244172	11/08/2019	THE GOODYEAR TIRE & RUBBER COMPANY	OPEN ORDER FOR TIRES - GOODYEA	\$ 1,172.04
244173	11/08/2019	THE PROPHET CORP	Physical Education Order	\$ 401.22
244174	11/08/2019	THE PROPHET CORP	HPE supplies	\$ 134.55
244175	11/08/2019	GOT SPECIAL KIDS	Sensory Break Boxes for Elem S	\$ 2,326.50
244176	11/08/2019	GOVERNMENT SOFTWARE SERVICES	GSS INV 10284	\$ 100.00
			GSS INV 10325	\$ 100.00
			GSS INV 10367	\$ 350.00
244177	11/08/2019	GRACE SUFFICES	TAX REFUND SUFFICES, GRACE - OVERPAID	\$ 2.00
244178	11/08/2019	HANSON AGGREGATES INC	INFIELD MIX -BES TTOP	\$ 1,101.07
244179	11/08/2019	HEATHER A HENRITZY	Empl Expense claim # 3219.	\$ 41.76
244180	11/08/2019	HEATHER GRESS	Empl Expense claim # 3218.	\$ 181.98
244181	11/08/2019	HILLTOP SALES & SERVICE	hilltop open po	\$ 209.79
244182	11/08/2019	IRONTON GLOBAL LLC	OPEN PURCHASE ORDER FOR DISTRI	\$ 1,039.43
244183	11/08/2019	JANINE BROWN	Empl Expense claim # 3212.	\$ 130.00
244184	11/08/2019	JENNIFER LONGO	OCTOBER BREAST CANCER AWARENESS POM POMS	\$ 21.98
244185	11/08/2019	J.A. MAC INC	LATCHES FOR DOORS	\$ 6,274.26
			VERTICAL ROD EXIT DEVICE	\$ 5,742.00
244186	11/08/2019	JOAN BENSLEY	BENSLEY, JOAN 2018 SENIOR REBATE	\$ 575.00
244187	11/08/2019	JOAN HORGER	REIMBURSEMENT FOREVER STAMP @	\$ 27.50
244188	11/08/2019	JULIE RUBINO	Empl Expense claim # 3226.	\$ 295.34
244189	11/08/2019	KASA'S FOODS DIST CO INC.	to pay pizza invoices for 2019	\$ 6,230.15
244190	11/08/2019	KENNETH & JANICE METCALF	METCALF, KENNETH & JANICE 2018 SENIOR REBATE	\$ 1,150.00
244191	11/08/2019	KEYCO DISTRIBUTORS INC.	TO PAY INVOICES FOR 2019-2020	\$ 1,062.99
244192	11/08/2019	ADOLPH KIEFER & ASSOCIATES, LLC	LIFEGUARD COURSE	\$ 1,237.45
244193	11/08/2019	LAURA E MUNCH	Empl Expense claim # 3209.	\$ 6.38
244194	11/08/2019	LVSSAF	NORTH & SOUTH SOCCER SCHOLAR A	\$ 180.00
244195	11/08/2019	LERETA LLC	TAX REFUND PARCEL 14/3C/1/101 PD AT SHERIFF SALE	\$ 6,279.44
244196	11/08/2019	LION CUB WRESTLING CLUB	LEHMAN WRESTLING LACKAWANNA EN	\$ 250.00
244197	11/08/2019	LIS FIELD TRIP REFUND	FIELD TRIP	\$ 30.00

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244198	11/08/2019	LJC DISTRIBUTORS OF FULLER BRUSH	ljc_po	\$ 107.25
244199	11/08/2019	LOUIS OTERO	OTERO, LOUIS 2018 SENIOR REBATE	\$ 1,150.00
244200	11/08/2019	M A BRIGHTBILL BODY WORKS INC.	BUS GARAGE	\$ 1,860.06
			GLASS W/S SHADED CENTER 4PC	\$ 93.03
			INTERSTATE BATTERY GROUP 31	\$ 143.46
			WARRANTY AND STOCK PARTS	\$ 138.01
244201	11/08/2019	MAILFINANCE INC	PAYMENT FOR LEASE ON POST MACH	\$ 706.80
244202	11/08/2019	MAKE MUSIC, INC	Smart Music Renewal - Bakner	\$ 80.00
			Smartmusic	\$ 80.00
244203	11/08/2019	MARTIN WEATHERSTON	TAX REFUND WEATHERSTON, MARTIN - OVERPAID	\$ 59.94
244204	11/08/2019	MARVA SINGH	SINGH, MARVA 2018 SENIOR REBATE	\$ 575.00
244205	11/08/2019	MARY COARDES	COARDES, MARY 2018 SENIOR REBATE	\$ 575.00
244206	11/08/2019	MARYWOOD UNIVERSITY NAFME COLLEGIATE	Marywood Jr. Fest 8 students	\$ 560.00
244207	11/08/2019	MEIER SUPPLY CO., INC.	north tape	\$ 64.87
244208	11/08/2019	MET-ED	ESE OCT ELECTRIC 100065663211	\$ 7,284.21
			JM HILL OCTOBER ELECTRIC 100105710071	\$ 3,042.88
			JTL OCT ELECTRIC 100019615861	\$ 9,280.72
			TRAFFIC LIGHT OCTOBER ELECTRIC 100019284494	\$ 20.21
			TRAFFIC LIGHT OCTOBER ELECTRIC 100075377489	\$ 30.77
244209	11/08/2019	METCO	CUSTODIAL SUPPLIES JTL	\$ 3.92
244210	11/08/2019	METRO SPORT INC	NORTH SWIM CAPS AND SUITS	\$ 154.80
244211	11/08/2019	MICHAEL & BENEDICTA ROMER	ROMER, MICHAEL 2018 SENIOR REBATE	\$ 575.00
244212	11/08/2019	MICHELLE COLON	TAX REFUND COLON, MICHELLE - OVER PAID	\$ 17.36
244213	11/08/2019	MODERN GAS SALES, INC.	PROPAIN FOR THE HS NORTH/LEHMAN POOL	\$ 473.85
244214	11/08/2019	MONOPRICE INC	3D print filament	\$ 290.78
244215	11/08/2019	MONROE COUNTY INFO. SERVICES	SCHOOL BILLS INTERIM 2019-2020	\$ 19,673.07
244216	11/08/2019	MONROE COUNTY INFO. SERVICES	SCHOOL BILLS INTERIM	\$ 25.02
244217	11/08/2019	MUSLI BITIK	TAX REFUND BITIK, MUSLI - OVER PAID	\$ 217.83
244218	11/08/2019	NAFISA K MOHYUDDIN	MOHYUDDIN, NAFISA 2018 SENIOR REBATE	\$ 1,150.00
244219	11/08/2019	NAPA AUTO PARTS	truck 8 replacement light	\$ 43.26
244220	11/08/2019	NASCO (QOUTE#45950)	9719262-General's® Facticis® PI	\$ 444.34

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244220	11/08/2019	NASCO (QOUTE#45950)	driver education supplies	\$ 511.94
			HSS20 Nasco	\$ 157.18
244221	11/08/2019	NCS PEARSON, INC.	Matl. for speech and lang teac	\$ 1,415.40
244222	11/08/2019	PAUL H SCHMID	Empl Expense claim # 3213.	\$ 69.37
244223	11/08/2019	PENNSYLVANIA DUI ASSOCIATION	ANNUAL MONROE COUNTY SADD CONFERENCE	\$ 190.00
244224	11/08/2019	PENNYMAC	TAX REFUND PARCEL 14/6/1/19 DOUBLE PAYMENT	\$ 2,864.22
244225	11/08/2019	PENNYMAC	TAX REFUND PARCEL 16/7A/1/115 OWNER PAID	\$ 193.90
244226	11/08/2019	PENNYMAC	TAX REFUND PARCEL 16/98561	\$ 4,458.33
244227	11/08/2019	PEPSI-COLA	TO PAY INVOICES FOR 2019-2020	\$ 4,732.83
244228	11/08/2019	PETTY CASH MIDDLE SMITHFIELD	PETTY CASH MIDDLE SMITHFIELD SUPPLIES	\$ 34.25
244229	11/08/2019	PETTY CASH SMITHFIELD ELEMENTRY	STEAM PROJECT SUPPLIES	\$ 17.76
244230	11/08/2019	PIERANGELO BONATI	BONATI, PIERANGELO 2018 SENIOR REBATE	\$ 700.00
244231	11/08/2019	PMEA DISTRICT 10	districts	\$ 1,862.00
244232	11/08/2019	POCONO MOUNTAIN DAIRIES	TO PAY 2019-2020 INVOICES	\$ 35,220.31
244233	11/08/2019	POCONO PROFOODS	TO PAY 2019-2020 INVOICES	\$ 27,121.35
244234	11/08/2019	POCONO RECORD	HS-S Pocono Record Order	\$ 296.40
			JTL Pocono Record	\$ 296.40
			LIS Pocono Record 2019-20	\$ 148.20
244235	11/08/2019	QUILL CORPORATION	CUSTODIAL SUPPLIES JMHILL	\$ 20.18
			HP 508A (CF363A) Magenta Laser	\$ 374.38
			quill po	\$ 234.46
244236	11/08/2019	RANDALL LITTS	Empl Expense claim # 3225.	\$ 50.58
244237	11/08/2019	REINHART FOOD SERVICE	TO PAY INVOICES FOR 2019-2020	\$ 43,507.39
244238	11/08/2019	RICHARD & NOREEN KERR	KERR, RICHARD & NOREEN 2018 SENIOR REBATE	\$ 575.00
244239	11/08/2019	ROBBI J MILLER	Empl Expense claim # 3217.	\$ 50.21
244240	11/08/2019	ROBERT W. SUTJAK	Empl Expense claim # 3215.	\$ 196.74
244241	11/08/2019	ROCKLAND BAKERY	TO PAY 2019-2020 INVOICES	\$ 3,036.77
244242	11/08/2019	ROUNDPOINT MORTGAGE	TAX REFUND PARCEL 14/96475 OWNER PAID	\$ 6,932.85
244243	11/08/2019	RUSSELL & TERRY CRUEL	CRUEL, RUSSELL & TERRY 2018 SENIOR REBATE	\$ 1,150.00
244244	11/08/2019	SAY IT RIGHT LLC	Classroom supplies for Speech	\$ 334.74
244245	11/08/2019	SCHOLASTIC	Building Scholastic News	\$ 3,469.68

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244245	11/08/2019	SCHOLASTIC	Lets Find Out - K (Leonard) --	\$ 63.25
			Scholastic Choices magazine	\$ 313.17
244246	11/08/2019	SCHUYLKILL VALLEY SPORTING GOODS	SOUTH ATHLETICS SOCCER NETS	\$ 189.50
244247	11/08/2019	SEALMASTER ALLENTOWN	VELOCITY TRAFFIC PAINT - YELLO	\$ 404.08
244248	11/08/2019	SERAFINA SALERNO	SALERNO, SERAFINA 2018 SENIOR REBATE	\$ 1,500.00
244249	11/08/2019	SHARP ENERGY	OPEN ORDER FOR PROPANE - SHARP	\$ 7,696.50
244250	11/08/2019	SIMCO LOGISTICS, INC	TO PAY ICE CREAM INVOICES FOR	\$ 1,868.22
244251	11/08/2019	SKYLANES	Sky Lanes Danielle Kishell	\$ 60.00
244252	11/08/2019	SOUTH PAW ENTERPRISE, INC.	Sensory Room equip for Smithfi	\$ 2,714.40
244253	11/08/2019	ST LUKES PHYSICIAN GROUP	DRIVERS PHYSICALS	\$ 225.00
244254	11/08/2019	STACIE A AMMERMAN	Final Payment for Empl Expense claim # 2982.	\$ 31.92
			Final Payment for Empl Expense claim # 2984.	\$ 31.81
244255	11/08/2019	STEPHEN & DEBRA KARSKO	KARSKO, STEPHEN & DEBRA 2018 SENIOR REBATE	\$ 700.00
244256	11/08/2019	STEPHEN ZALL	Empl Expense claim # 3211.	\$ 170.00
244257	11/08/2019	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 1,090.50
244258	11/08/2019	STRAND POOL SUPPLY, LLP	strand pool po	\$ 669.15
244259	11/08/2019	SUPER HEAT, INC.	hsn boiler repair	\$ 810.00
244260	11/08/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	Grievance/Arbitration Inv 1230	\$ 2,126.50
			Labor Matters Inv 123056	\$ 682.50
			Prof Svc for Sp Ed student	\$ 703.46
			Prof Svc. through 9/30/19	\$ 390.00
			Prof. Svc through 9/30/19	\$ 78.00
			ULPs Charges Inv 123058`	\$ 859.00
244261	11/08/2019	TASC	FSA ADMINISTRATION FEES IN1612	\$ 1,609.50
244262	11/08/2019	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2019 -2020	\$ 1,516.15
244263	11/08/2019	THE PERFECTION LEARNING COMPANY	SAT Addl books	\$ 324.35
244264	11/08/2019	TODD SCHAFER	NORTH FOOTBALL VIDEOGRAPHER	\$ 575.00
			SOUTH FOOTBALL VIDEOGRAPHER	\$ 847.50
244265	11/08/2019	TRANE U.S. INC.	ese ahu drive repair	\$ 335.00
244266	11/08/2019	TRUDY BARKER	TAX REFUND BARKER, TRUDY - OVERPAID	\$ 22.86
244267	11/08/2019	TYLER TECHNOLOGIES, INC.	TYLER INV 045280290 MINGT SERVI	\$ 18,572.94

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244268	11/08/2019	W.B. MASON CO., INC.	hss bona supercourt ath flr ca	\$ 155.99
244269	11/08/2019	WACKY BUTTONS, INC.	HS SOUTH PINS FOR FUNDRAISER	\$ 135.48
244270	11/08/2019	WEIS MARKET, INC.	TO PAY WEIS INVOICES 2019-2020	\$ 63.60
244271	11/08/2019	WEX BANK	DISTRICTS VEHICLE FUEL FOR OCTOBER	\$ 4,092.70
244272	11/08/2019	WILLIAM REESER	TAX REFUND REESER, WILLIAM - OVERPAID	\$ 10.00
244273	11/08/2019	WILLIAM ROBINSON	ROBINSON, WILLIAMS 2018 SENIOR REBATE	\$ 1,150.00
244274	11/08/2019	YOUTH ADVOCATE PROGRAMS, INC.	Youth Advocate Prog. Sept Invo	\$ 19,945.90
244275	11/08/2019	ZELENKOFKSKE AXELROD LLC	2019 Local Audit	\$ 8,000.00
244276	11/08/2019	ZONAR CONNECTED	PCCD Grant - GPS Panic Buttons	\$ 9,184.63
Grand Total				\$ 2,455,947.99

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
244277	11/14/2019	A.C. MOORE	REFUND	\$ (35.89)
244278	11/14/2019	ACAR LEASING INC.	Title 1 P & FE / open purchas	\$ 107.41
244279	11/14/2019	ADVANCE AUTO PARTS	SOUTH CROSS COUNTRY CAR RENTAL	\$ 89.90
			Advance Auto heater hose assem	\$ 51.45
			battery tractor	\$ 43.16
			BRK PAD-GLD SEMI-MET	\$ 35.74
			hsn spark plug for tractor	\$ 34.51
			hsn tractor battery	\$ 33.16
			main shop val pak	\$ 13.99
			north weather strip	\$ 71.15
			Open order for supplies - Adva	\$ 287.78
			Switch-combination	\$ 141.85
244280	11/14/2019	AMERICAN CANCER SOCIETY	LEMAN STUDENT COUNCIL DONATION	\$ 420.00
244281	11/14/2019	ANGELA M BYRNE	Empl Expense claim # 3261.	\$ 492.20
			Empl Expense claim # 3262.	\$ 108.69
244282	11/14/2019	ANN CATRILLO	Empl Expense claim # 3243.	\$ 197.39
244283	11/14/2019	ANNMARIE LAFEMINA-ADAMS	Expense claim # 3273. EYE GLASSES REIMBURSEMENT	\$ 25.00
244284	11/14/2019	ANTHONY J CALDERONE	Empl Expense claim # 3238.	\$ 123.83
244285	11/14/2019	BARBARA PREVOST	PREVOST, BARBARA CONTRACTED DRIVER	\$ 5,302.89
244286	11/14/2019	BERGER'S AGWAY	HS-S Bergers agway	\$ 39.99
244287	11/14/2019	H.A. BERKHEIMER INC.	TAX COLLECTION FEE	\$ 45.13
244288	11/14/2019	BIG WHEEL	FINAL PAYMENT FOR ROLLER SKATING EVENT 11/21/19	\$ 375.00
244289	11/14/2019	BOVINO'S PIZZA	HS SOUTH FALL SEASON CONCESSION STAND	\$ 936.00
244290	11/14/2019	C & D WATERPROOFING CORP.	resica roof replacement	\$ 26,318.25
244291	11/14/2019	CARLEEN FINK	FINK, CARLEEN CONTRACTED DRIVER	\$ 2,528.14
244292	11/14/2019	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER	\$ 1,744.64
244293	11/14/2019	CENTER STAGE LIGHTING & RIGGING, INC	jtl curtain repairs	\$ 19,137.48
244294	11/14/2019	UGI CENTRAL	ESE OCTOBER NATURAL GAS LINE CHARGE	\$ 720.18
			HS SOUTH MAINTENANCE BLDG OCTOBER NATURAL GAS LINE	\$ 48.94
			HS SOUTH OCTOBER NATURAL GAS LINE CHARGE	\$ 2,721.97
			JIM HILL OCTOBER NATURAL GAS LINE CHARGE	\$ 169.57
			JTL OCTOBER NATURAL GAS LINE CHARGE	\$ 1,419.85

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East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244295	11/14/2019	UGI CENTRAL	ESE OCTOBER NATURAL GAS	\$ 462.85
			HS SOUTH OCTOBER NATURAL GAS	\$ 2,492.51
			JTL OCTOBER NATURAL GAS	\$ 1,355.32
244296	11/14/2019	CHAMBER THEATRE PRODUCTIONS	SPEC. ACT. LIS 6 BLUE TEAM/CHA	\$ 1,276.80
244297	11/14/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 1,277.18
244298	11/14/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 191114	\$ 245.00
244299	11/14/2019	CHC MOTORS	CHC towing of J4 security veh.	\$ 70.00
244300	11/14/2019	CHERYL KUTZMAN	KUTZMAN, CHERYL CONTRACTED DRIVER	\$ 4,532.17
244301	11/14/2019	CHRISTINE ROGERSON	STAFF BREAKFAST BAGELS	\$ 92.39
244302	11/14/2019	CINTAS CORPORATION #101	bes uniforms	\$ 88.18
			ESE uniform rentals	\$ 83.32
			HS NORTH uniform rentals	\$ 294.93
			JM HILL uniform rentals	\$ 161.91
			JTL uniform rentals	\$ 190.45
			MIDDLE SMITHFIELD uniform rentals	\$ 69.85
			OPEN ORDER FOR MECHANIC UNIFOR	\$ 98.20
			SMITHFIELD uniform rentals	\$ 203.40
244303	11/14/2019	CINTAS CORPORATION #101	FIRST AIDE CABINET STOCK	\$ 79.97
244304	11/14/2019	CITY CENTER WHOLESAL, LLC	HS NORTH FALL SEASON CONCESSION STAND	\$ 122.00
244305	11/14/2019	CM REGENT RESOURCES	GROUP LIFE INSURANCE	\$ 11,833.14
			Payroll Run 1 - Warrant 191114	\$ 6,874.91
244306	11/14/2019	CM REGENT RESOURCES	LONG TERM DISABILITY INSURANCE	\$ 9,483.83
244307	11/14/2019	COLONIAL INTERMEDIATE UNIT 20	Spec. Ed Programs and Svc	\$ 384,366.55
244308	11/14/2019	COMMISSIONER OF TAXATION AND FINANCE	Payroll Run 1 - Warrant 191114	\$ 135.53
244309	11/14/2019	CRAMER'S HOME CENTER	for cafeteria staff to purchas	\$ 6.25
244310	11/14/2019	CRCS INC.	HSS SUR CAMERA INSTAL 9/25-10/25/19	\$ 54,095.22
244311	11/14/2019	DAISY VAZQUEZ	Empl Expense claim # 3253.	\$ 25.00
244312	11/14/2019	DANIA BUEIVAS-LARRIER	TRANSPORTATION PARENT DRIVER	\$ 678.81
244313	11/14/2019	DANIEL F. BRENT	ESP Change in Bus Run	\$ 1,200.00
244314	11/14/2019	DEANA M OSTROSKI	Empl Expense claim # 3266.	\$ 33.99
244315	11/14/2019	DEBORAH HOLMES	HOLMES, DEBORAH CONTRACTED DRIVER	\$ 4,861.62
244316	11/14/2019	DECA INC.	DECA MEMBERSHIP FEE	\$ 112.00

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East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244317	11/14/2019	DECA INC.	student affiliation & pa affiliation fee	\$ 16.00
244318	11/14/2019	DECA INC.	DECA MEMBERSHIP FEE	\$ 224.00
244319	11/14/2019	DIANE KELLY	Empl Expense claim # 3245.	\$ 67.63
244320	11/14/2019	DIANE KRUPSKI	KRUPSKI, DIANE CONTRACTED DRIVER	\$ 3,283.70
244321	11/14/2019	DM SUPPLY SOURCE, LLC	hss isolator	\$ 206.53
244322	11/14/2019	DM SUPPLY SOURCE, LLC	hss isolator	\$ 1,388.42
			north drain pan	\$ 987.58
244323	11/14/2019	DOUBLE M PRODUCTIONS	CLUB T-SHIRTS	\$ 609.20
244324	11/14/2019	DOUBLE M PRODUCTIONS	YEARBOOK SHIRTS	\$ 113.00
244325	11/14/2019	DR JOHN BART D.O.	Dr. Bart's Contract as School	\$ 307.40
244326	11/14/2019	DUSTIN SISKA	SISKA, DUSTIN CONTRACTED DRIVE	\$ 4,477.68
244327	11/14/2019	E.S.E.A.	Payroll Run 1 - Warrant 191114	\$ 29,943.00
			Payroll Run 9 - Warrant 19114M	\$ 57.00
244328	11/14/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 191114	\$ 7,134.15
244329	11/14/2019	EAST STROUDSBURG AREA SD-DECA	Payroll Run 1 - Warrant 191114	\$ 27.58
244330	11/14/2019	EASTBAY INC.	LEHMAN AND NORTH BASKETBALL SC	\$ 1,873.75
			NORTH ATHLETIC TRAINER FLEECE	\$ 177.50
244331	11/14/2019	EASTON ARTS ACADEMY CHARTER SCHOOL	Tuition / EAAC - Aug 2019	\$ 10,520.30
			Tuition / EAAC - Jul 2019	\$ 10,520.30
			Tuition / EAAC - Oct 2019	\$ 13,325.71
			Tuition / EAAC - Sep 2019	\$ 11,611.30
244332	11/14/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 191114	\$ 28.00
244333	11/14/2019	EMILY NIEMAN	Empl Expense claim # 3269.	\$ 64.84
244334	11/14/2019	ENGLE HAMBRIGHT & DAVIES, INC.	2018/2019 BUSINESS AUTO COMPOS	\$ 2,724.50
244335	11/14/2019	ERIN-FARLEY PICCIANO	Empl Expense claim # 3260.	\$ 157.39
244336	11/14/2019	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	Tuition / Executive Education	\$ 3,506.76
244337	11/14/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS LINE	\$ 748.02
244338	11/14/2019	FUN AND FUNCTION	HSS Sensory Room	\$ 1,999.99
244339	11/14/2019	G & E KITCHEN VENTILATION	dishwasher hood and exhaust duc	\$ 1,900.00
244340	11/14/2019	GEORGE CARAMELLA	CARAMELLA, GEORGE CONTRACTED DRIVER	\$ 3,766.32
244341	11/14/2019	GERTRUDE HAWK CHOCOLATES	CANDY PURCHASE FOR FUNDRAISING	\$ 4,723.20
244342	11/14/2019	GINA D. LABADIE	LaBADIE, GINA CONTRACTED DRIVER	\$ 4,484.76

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East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244343	11/14/2019	GISELA PIEDRA	WHITE T-SHIRTS FOR COLOR RUN	\$ 57.85
244344	11/14/2019	GLADYS N WALKER	WALKER, GLADYS CONTRACTED DRIVER	\$ 3,389.41
244345	11/14/2019	GOT SPECIAL KIDS	SCHOOL WIDE BEHAVIOR REWARDS	\$ 982.65
244346	11/14/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 1,465.00
244347	11/14/2019	HAB-DLT	Payroll Run 1 - Warrant 191114	\$ 1,055.47
244348	11/14/2019	HOME DEPOT CREDIT SERVICES	ese armstrong ceiling tiles mo	\$ 499.00
			home depot po MAINTENANCE SUPPLIES	\$ 602.46
			hss armstrong ceiling tiles mo	\$ 946.00
			OPEN ORDER FOR SUPPLIES - GROUNDS SUPPLIES	\$ 73.96
			smi armstrong ceiling tiles mo	\$ 499.00
			Steel Freestanding Cabinet_ Si	\$ 351.79
244349	11/14/2019	IONIE SINCLAIR	SINCLAIR, IONIE CONTRACTED DRIVER	\$ 2,265.84
244350	11/14/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Music	\$ 594.99
244351	11/14/2019	JACQUELINE DOYLE	Empl Expense claim # 3263.	\$ 30.78
244352	11/14/2019	JANICE RODRIGUEZ	Empl Expense claim # 3244.	\$ 43.96
244353	11/14/2019	JASMINE C SANDY	Empl Expense claim # 3265.	\$ 33.99
244354	11/14/2019	JAURES JOHNSTON, JR	Indep. Contr for SpEd svc Brd	\$ 4,000.00
244355	11/14/2019	JENNIFER HUFFMAN	Empl Expense claim # 3235.	\$ 26.39
244356	11/14/2019	JENNIFER M SCHNAITMAN	Empl Expense claim # 3237.	\$ 21.11
244357	11/14/2019	JENNY GALUNIC	GALUNIC, JENNY CONTRACTED DRIVER	\$ 5,029.40
244358	11/14/2019	JOANNE PETERS	Expense claim # 3228. SUMMER 2019 TUITION REIMBURS	\$ 359.20
244359	11/14/2019	JOEL CRESPO	TRANSPORTATION PARENT DRIVER	\$ 2,387.28
244360	11/14/2019	JOHN ROSADO	Empl Expense claim # 3230.	\$ 25.00
244361	11/14/2019	JOSEPH FUCHS	FUCHS, JOSEPH CONTRACTED DRIVER	\$ 7,173.54
244362	11/14/2019	JOTTAN, INC	HSN/LIS ROOF proj#119020 APPLICATION #5	\$ 286,863.89
244363	11/14/2019	KARLA J LABAR	LaBAR, KARLA CONTRACTED DRIVER	\$ 6,678.18
244364	11/14/2019	KATHARINE HOLMES	HOLMES, KATHARINE CONTRACTED DRIVER	\$ 3,260.21
244365	11/14/2019	KEYSTONE FIRE PROTECTION CO.	Keystone Battery Repl. JTL ala	\$ 293.00
244366	11/14/2019	ADOLPH KIEFER & ASSOCIATES, LLC	SOUTH POOL BENCHES	\$ 3,430.00
244367	11/14/2019	KISTLER PRINTING COMPANY	MaryLouise Neyhart - Kistler p	\$ 252.00
244368	11/14/2019	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	Tuition / LVCHS - Aug 2019	\$ 8,182.45
			Tuition / LVCHS - July 2019	\$ 8,182.45

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East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244368	11/14/2019	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	Tuition / LVCHS - Sep 2019	\$ 8,182.45
244369	11/14/2019	LEHIGH VALLEY IRONPIGS	IRON PIGS GAME IN MAY 2020 DOWN PAYMENT	\$ 125.00
244370	11/14/2019	LEVIN LEGAL GROUP	Misc. Legal Fees for sp. ed	\$ 66.50
244371	11/14/2019	LIFETOUCH NSS ACCOUNTS RECEIVABLES	Prof Svc for Sp Ed student	\$ 4,446.00
244372	11/14/2019	LISA GERST	JTL MEMORY BOOK PAYMENT	\$ 1,773.29
244373	11/14/2019	LUNCH ACCT REFUND	GERST, LISA CONTRACTED DRIVER	\$ 3,880.00
244374	11/14/2019	LVCNFF	REFUND TO MARIA URGELLES FOR ACCOUNT 200167	\$ 19.20
244375	11/14/2019	MANWALAMINK WATER COMPANY	NORTH & SOUTH FOOTBALL SCHOLAR	\$ 210.00
244376	11/14/2019	MARIA FRASCELLA	SMITHFIELD OCTOBER WATER AND SEWER	\$ 665.28
244377	11/14/2019	MARTHA KIESLING	FRASCELLA, MARIA CONTRACTED DRIVER	\$ 4,881.87
244378	11/14/2019	MARTHA KIESLING	DINNER FOR HALLWAY & GOLF CART DECORATION-HOMECOMI	\$ 49.21
244379	11/14/2019	FRANK MARTZ COACH COMPANY	COLOR POWDER FOR COLOR RUN	\$ 103.50
244380	11/14/2019	MARY OLSZEWSKI	NYC FIELD TRIP CHARTER BUS DEPOSIT	\$ 200.00
244381	11/14/2019	MARYLOUISE M NEYHART	Empl Expense claim # 3267.	\$ 123.54
244382	11/14/2019	MAUREEN SEIDEL	Empl Expense claim # 3272.	\$ 59.65
244383	11/14/2019	MELODY SEVERUD	Expense claim # 3227. SUMMER 2019 TUITION REIMBURS	\$ 798.00
244384	11/14/2019	MET-ED	Empl Expense claim # 3239.	\$ 91.06
244385	11/14/2019	METCO	SEVERUD, MELODY CONTRACTED DRIVER	\$ 6,275.38
244386	11/14/2019	MIGUEL DEJESUS	NORTH CAMPUS ELECTRIC 100018255800	\$ 32,088.74
244387	11/14/2019	NATIONAL GEOGRAPHIC BEE	GRAPHIC ARTS 52 NORTH HS	\$ 1,002.50
244388	11/14/2019	NICOLE DELUCA	DeJESUS, MIGUEL CONTRACTED DRIVER	\$ 4,333.24
244389	11/14/2019	NICOLE KRESGE	REGISTRATION FOR 2020	\$ 120.00
244390	11/14/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Empl Expense claim # 3254.	\$ 38.42
244391	11/14/2019	OFFICE TECHNOLOGY, LLC	Empl Expense claim # 3271.	\$ 182.53
244392	11/14/2019	ORIENTAL TRADING	Payroll Run 1 - Warrant 191114	\$ 129.00
244393	11/14/2019	PAPCO INC.	printer toner	\$ 862.00
244394	11/14/2019	PATRICIA A TIERNAN	Sp Ed @ Resica for Carrie Devi	\$ 26.98
244395	11/14/2019	PATRICIA PADULA	BIO DIESEL FUEL FOR SOUTH BUSES	\$ 2,488.50
244396	11/14/2019	PATRIOT WORKWEAR	BAGELS FOR YEARBOOK	\$ 35.85
			Empl Expense claim # 3248.	\$ 157.64
			Empl Expense claim # 3249.	\$ 673.61
			Patriot-EMS Bag/w supplies for	\$ 93.00

East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244397	11/14/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 191114	\$ 104.55
244398	11/14/2019	PENNSYLVANIA DUI ASSOCIATION	DUI ASSOCIATION CONFERENCE FEE	\$ 150.00
244399	11/14/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 191114	\$ 772.33
244400	11/14/2019	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition / PA Virtual - Aug 201	\$ 12,211.95
			Tuition / PA Virtual - Jul 201	\$ 12,211.95
			Tuition / PA Virtual - Oct 201	\$ 13,380.88
			Tuition / PA Virtual - Sep 201	\$ 13,380.88
244401	11/14/2019	A&A FOOD SYSTEMS INC.	Perkins - community based inst	\$ 191.46
244402	11/14/2019	PETROLEUM TRADERS CORPORATION	HEATING FUIJL SY 20192020	\$ 14,884.50
244403	11/14/2019	PETTY CASH SMITHFIELD ELEMENTRY	SMITHFILED PETTY CACH FOR SUPPLIES	\$ 17.58
244404	11/14/2019	PHILIP A LAZOWSKI	Empl Expense claim # 3258.	\$ 124.12
			Empl Expense claim # 3259.	\$ 275.00
244405	11/14/2019	PLANK ROAD PUBLISHING	Recorders, etc.	\$ 276.90
244406	11/14/2019	PLEASANT VALLEY ATHLETICS	JTL TRACK & FIELD ENTRY FEE FO	\$ 200.00
244407	11/14/2019	PMEA DISTRICT 10	Registration for PMEA District	\$ 399.00
244408	11/14/2019	PP&L	HS SOUTH OCT ELECTRIC 67841-29000	\$ 28.80
			HS SOUTH OCT ELECTRIC 92422-54001	\$ 28.94
			HS SOUTH OCT ELECTRIC 95041-29005	\$ 28.94
			HS SOUTH OCT ELECTRIC 98641-29009	\$ 27.63
244409	11/14/2019	QUILL CORPORATION	NORTH ATHLETICS BULLETIN BOARD	\$ 119.68
244410	11/14/2019	RACHEL M MEOLA	Empl Expense claim # 3232.	\$ 52.20
244411	11/14/2019	REGINA SAYLES	School wide positive behavior	\$ 700.00
244412	11/14/2019	ROBERT J ROMAGNO	Empl Expense claim # 3234.	\$ 99.53
244413	11/14/2019	ROBERT M. SIDES FAMILY MUSIC CENTERS	Baritone Saxophone Repair	\$ 164.50
244414	11/14/2019	RUGBY ARCHITECTURAL BUILDING PRODUCTS	LUMBER BID 57 JTL	\$ 600.00
			LUMBER BID 57 NORTH HS	\$ 810.00
			LUMBER BID 57 SOUTH HS	\$ 689.00
			wood for student unity day	\$ 510.00
244415	11/14/2019	RYAN MORAN	Empl Expense claim # 3242.	\$ 51.04
			Empl Expense claim # 3270.	\$ 148.65
244416	11/14/2019	S & S WORLDWIDE INC.	Supplies for Adaptive PE class	\$ 262.90
244417	11/14/2019	SARA SCOTT	Empl Expense claim # 3268.	\$ 32.25

East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244418	11/14/2019	SCHOOL HEALTH CORPORATION	MaryLouise Neyhart - School He	\$ 68.53
244419	11/14/2019	SCHOOLMART	additional and replacement cal	\$ 2,899.74
			TI CALCULATORS	\$ 7,974.00
244420	11/14/2019	SCHUYLKILL VALLEY SPORTING GOODS	TI-84P-EZ Spot Graphing Cal	\$ 116.50
244421	11/14/2019	SCHUYLKILL VALLEY SPORTING GOODS	NORTH CROSS COUNTRY TEE SHIRTS	\$ 100.00
244422	11/14/2019	SCOTT C. IHLE	PAYMENT FOR SHIRT ORDER	\$ 121.25
244423	11/14/2019	SHARP ENERGY	Empl Expense claim # 3233.	\$ 113.68
244424	11/14/2019	SHAWN A WESCOTT	OPEN ORDER FOR PROPANE - SHARP	\$ 15,631.16
244425	11/14/2019	SHI INTERNATIONAL CORP	Empl Expense claim # 3240.	\$ 37.24
244426	11/14/2019	STAGERIGHT CORPORATION	Anywhere Cart for Resica Life	\$ 449.00
244427	11/14/2019	STAPLES CREDIT PLAN	Risers for choir	\$ 13,975.00
			Chair for 109	\$ 119.99
244428	11/14/2019	STEPHEN LASTRA	DESKTOP LABEL & SUPPLIES	\$ 79.98
244429	11/14/2019	STEVEN J BYBEE	LASTRA, STEPHEN CONTRACTED DRIVER	\$ 4,909.86
			Empl Expense claim # 3256.	\$ 124.12
			Empl Expense claim # 3257.	\$ 225.00
244430	11/14/2019	SUN LITHO-PRINT, INC.	2020 graduation tickets	\$ 240.00
244431	11/14/2019	SUNTEX INTERNATIONAL, INC.	Math 24 CHALLENGE	\$ 68.14
244432	11/14/2019	SUSAN M STEAKIN	Expense claim # 3229. SUMMER 2019 TUITION REIMBURS	\$ 359.20
244433	11/14/2019	SUSANNA SILVA	Empl Expense claim # 3264.	\$ 32.25
244434	11/14/2019	TAIWO AFOLABI	AFOLABE, TAIWO CONTRACTED DRI	\$ 2,973.51
244435	11/14/2019	THOMAS J. MCINTYRE III	Empl Expense claim # 3247.	\$ 102.08
			Empl Expense claim # 3246.	\$ 304.24
244436	11/14/2019	TRANE U.S. INC.	NORTH CAMPUS APP #6	\$ 169,296.19
244437	11/14/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 191114	\$ 267.49
244438	11/14/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 191114	\$ 32.00
244439	11/14/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 191114	\$ 278.27
244440	11/14/2019	VALERIE RODRIGUEZ	Empl Expense claim # 3251.	\$ 8.41
			Empl Expense claim # 3252.	\$ 20.18
244441	11/14/2019	W.B. MASON CO., INC.	IU20 JOINT PURCHASE PAPER LIS-	\$ 1,759.13
244442	11/14/2019	W.B. MASON CO., INC.	Dist Toilet paper Bid	\$ 4,947.99
			IU 20 JOINT PURCHASE PAPER JAN	\$ 34,029.94

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East Stroudsburg Area School District

Date Range 11/9/19 through 11/14/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
244442	11/14/2019	W.B. MASON CO., INC.	IU20 JOINT PURCHASE PAPER LIS-	\$ 31,182.81
			IU20 NMPC JOINT JANITORIAL SUP	\$ 1,277.58
			P.O 2000001 & 2000005 BID	\$ 10,948.00
244443	11/14/2019	WATER SAFETY PRODUCTS INC	toilet tissue 20000011, 20000015, 20000032	\$ 8,014.35
244444	11/14/2019	WESTERN PENNSYLVANIA SCHOOL FOR THE DEAF	adult water rescue mannequin	\$ 842.39
244445	11/14/2019	WHOLE PIES INC.	Summer ESY 2019 for a special	\$ 1,900.00
244446	11/14/2019	WILLIAM RIKER	NYC JTL BAND FIELD TRIP DINNER DEPOSIT 50%	\$ 870.52
244447	11/14/2019	WOODWIND & BRASSWIND	Empl Expense claim # 3241.	\$ 167.91
244448	11/14/2019	ZESWITZ MUSIC COMPANY	Woodwind Mouthpieces & Clarine	\$ 198.01
			SUPPLIES ORDERED BY STUDENTS	\$ 17.98
Grand Total				\$ 1,484,885.11

205 h.

OCTOBER 2019 WIRE PAYMENTS

Payroll	\$ 5,397,849.13
Accounts Payable - Benefits	\$ 2,874,863.31
Flex Spending Accounts TASC	\$ 15,223.96
Payments to Inservco Insurance for Workers' Comp	\$ 26,152.12
Procurement Card	\$ 45,808.87
EBTEP	\$ 1,764,386.23
NEOPOST POSTAGE	\$ 300.00
	<u>\$ 10,124,583.62</u>

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EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund

BANK ESSA

Prepared by: Sonya Burch

Approved by: Debra Kelly 11/17/19

MONTH: Sep-19

ESSA Checking \$ 32,849,214.63 \$ 32,849,214.63

Less:	Outstanding Checks-General Fund	<u>\$ 1,248,598.32</u>	
	Outstanding Payroll Activity	<u>\$ 5,156.63</u>	
	Outstanding PA Withholding		
	Outstanding PA Employee Unemployment		
	Outstanding Federal Tax		
	Outstanding Flex Spending Accounts		
	Outstanding Voya Retirement		
			<u>\$ 1,253,754.95</u>
			<u>\$ 31,595,459.68</u>

General Ledger 00-0000-010-000-00-000-000-000-0000 \$ 31,596,107.68

Adjustments:	Deposited into Student Activity Acct# 5910, Transferred 10/9/19	<u>\$ (648.00)</u>	
			<u>\$ (648.00)</u>
			<u>\$ 31,595,459.68</u>


Difference \$ -

10-0101-020-000-00-000-000-000-0001-	\$ 8,844,489.52	Account Balance ✓
00-0000-010-000-00-000-000-000-0000-	\$ 22,751,618.16	Account Balance
00-0000-010-000-00-000-000-000-0000-	<u>\$ 31,596,107.68</u>	Bank Reconciliation

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$44,586,602.59

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$32,849,214.63
	89 Credit(s) This Period	\$24,069,417.82
	58 Debit(s) This Period	-\$12,332,029.86
10/31/2019	Ending Balance	\$44,586,602.59

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$32,094.09
Interest Paid Year-to-Date	\$134,729.08

Deposits

Date	Description	Amount
10/01/2019	TRANSFER FROM 0047705994	
10/01/2019	TRANSFER FROM 0047705952	\$8,259,716.08
10/01/2019	TRANSFER FROM 0047706017	\$411,500.31
10/01/2019	TRANSFER FROM 0047705978	\$477,668.08
10/01/2019	TRANSFER FROM 0047705986	\$223,691.08
10/02/2019	TRANSFER FROM 0047705952	\$2,417,594.52
10/02/2019	TRANSFER FROM 0047705986	\$1,888.86
10/02/2019	TRANSFER FROM 0047705978	\$1,968,526.28
10/02/2019	TRANSFER FROM 0047705994	\$77,896.78
10/03/2019	TRANSFER FROM 0047705994	\$1,167,531.92
10/03/2019	TRANSFER FROM 0047705986	\$88,565.20
10/03/2019	TRANSFER FROM 0047706017	\$367,950.34
10/03/2019	TRANSFER FROM 0047705978	\$126,439.37
10/03/2019	TRANSFER FROM 0047705952	\$408,289.57
10/04/2019	TRANSFER FROM 0047705986	\$582,477.31
10/04/2019	TRANSFER FROM 0047705978	\$12,327.38
10/04/2019	TRANSFER FROM 0047705994	\$525,681.50
10/07/2019	TRANSFER FROM 0047705986	\$120,097.05
10/07/2019	TRANSFER FROM 0047705978	\$19,049.14
10/08/2019	TRANSFER FROM 0047706017	\$1,244,932.99
10/08/2019	TRANSFER FROM 0047705960	\$114,702.83
10/08/2019	TRANSFER FROM 0047705952	\$85,706.41
10/08/2019	TRANSFER FROM 0047705994	\$36,644.61
10/08/2019	TRANSFER FROM 0047706059	\$118,636.69
10/09/2019	TRANSFER FROM 0047705952	\$193,589.95
		\$31,756.07



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending October 31, 2019

East Stroudsburg Area School District - GENERAL FUND

PLGIT - Class

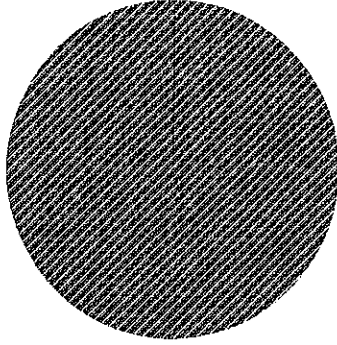
Opening Market Value	14,570,315.55
Purchases	158,654.66
Redemptions	0.00
Unsettled Trades	0.00
Change In Value	0.00

Closing Market Value	\$14,728,970.21
Cash Dividends and Income	22,454.66

Asset Summary

	October 31, 2019	September 30, 2019
PLGIT - Class	14,728,970.21	14,570,315.55
Total	\$14,728,970.21	\$14,570,315.55

Asset Allocation



PLGIT - Class
100.00%

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PSDLAF Monthly Statement

(71256-101) GENERAL FUND

Statement Period
Oct 1, 2019 to Oct 31, 2019

Statement for the Account of:
EAST STROUDSBURG ASD

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY

	MAX
Beginning Balance	\$4,058,570.66
Dividends	\$9,219.96
Credits	\$16,981,606.97
Checks Paid	\$0.00
Other Debits	(\$6,545,808.87)
Ending Balance	\$14,503,588.72
Average Monthly Rate	1.64%

TOTAL MAX

\$14,503,588.72

TOTAL FIXED INCOME

\$26,480,000.00

ACCOUNT TOTAL

\$40,983,588.72

PLEASE NOTE: THE FUND WILL BE CLOSED
NOVEMBER 11TH AND NOVEMBER 28TH IN
OBSERVANCE OF THE VETERANS DAY AND
THANKSGIVING DAY HOLIDAYS

EAST STROUDSBURG ASD
Jeff Bader
50 Vine Street
East Stroudsburg, PA 18031

FIXED INCOME INVESTMENTS

Statement Period
Oct 1, 2019 to Oct 31, 2019

PURCHASES

Type	Holding ID	Trade	Settle	Maturity	Description	Cost	Projected Interest	Rate	Face/Par
FLEX	94209	10/29/19	10/29/19	11/01/19	Full Flex Pool (OZK)	\$6,500,000.00	\$961.64	1.800%	\$6,500,000.00
Totals for Period:						\$6,500,000.00	\$961.64		\$6,500,000.00

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EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Oct 1, 2019 to Oct 31, 2019

Type	S	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Settlement	Projected Interest	Face/Par
FLEX	S	93842	10/16/19	10/16/19	11/01/19	Full Flex Pool (CTZ)	\$3,500,000.00	\$2,761.64	\$3,500,000.00
FLEX	S	93842	10/29/19	10/29/19	11/01/19	Full Flex Pool (CTZ)	\$6,500,000.00	\$961.64	\$6,500,000.00
Totals for Period:							\$10,000,000.00	\$3,723.29	\$10,000,000.00

2/2



EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Oct 1, 2019 to Oct 31, 2019





INTEREST				Interest
Type	Holding ID	Transaction Date	Description	
Flex	1183026	10/22/19	CD Interest- Full Flex	\$2,958.90
Flex	1183027	10/22/19	CD Interest- Full Flex	\$17,116.80
Flex	1183028	10/22/19	CD Interest- Full Flex	\$2,562.33
Totals for Period:				\$22,638.03

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$200,667.89

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$200,531.64
	1 Credit(s) This Period	\$136.25
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$200,667.89

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$136.25
Interest Paid Year-to-Date	\$1,333.81

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$136.25
		1 item(s) totaling \$136.25

Daily Balances

Date	Amount
10/31/2019	\$200,667.89

Interest Rate Changes





Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$4,527.04

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$0.67
	2 Credit(s) This Period	\$4,526.37
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$4,527.04

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.97
Interest Paid Year-to-Date	\$42.08

Electronic Credits

Date	Description	Amount
10/02/2019	PAYPAL TRANSFER PPD	\$4,523.40
		1 item(s) totaling \$4,523.40

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$2.97
		1 item(s) totaling \$2.97

Daily Balances

Date	Amount	Date	Amount
10/02/2019	\$4,524.07	10/31/2019	\$4,527.04

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%







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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT ESCROW ACCT FERNWOOD
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,289.76

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$38,263.76
	1 Credit(s) This Period	\$26.00
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$38,289.76

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$26.00
Interest Paid Year-to-Date	\$253.36

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$26.00
		1 item(s) totaling \$26.00

Daily Balances

Date	Amount
10/31/2019	\$38,289.76





Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

 Phone	855-713-8001
 Hours	8:00 a.m. - 6:00 p.m. M-F
 Website	essabank.com
 Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$361,288.17

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$304,166.98
	32 Credit(s) This Period	\$64,068.19
	3 Debit(s) This Period	-\$6,947.00
10/31/2019	Ending Balance	\$361,288.17

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$223.63
Interest Paid Year-to-Date	\$3,022.45

Electronic Credits

Date	Description	Amount
10/01/2019	GLOBAL PAY GLOBAL DEP CCD	\$861.00
10/02/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,009.00
10/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,695.00
10/04/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,639.05
10/07/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,420.60
10/07/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,496.80
10/08/2019	GLOBAL PAY GLOBAL DEP CCD	\$605.00
10/09/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,230.91
10/10/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,903.00
10/11/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,680.00
10/15/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,867.95
10/15/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,886.00
10/15/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,777.60
10/15/2019	GLOBAL PAY GLOBAL DEP CCD	\$652.50
10/16/2019	GLOBAL PAY GLOBAL DEP CCD	\$407.50
10/17/2019	GLOBAL PAY GLOBAL DEP CCD	\$527.65
10/18/2019	GLOBAL PAY GLOBAL DEP CCD	\$600.00
10/21/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,945.20
10/21/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,158.10
10/21/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,207.00
10/22/2019	GLOBAL PAY GLOBAL DEP CCD	\$947.60
10/23/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,170.80
10/24/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,746.75
10/25/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,278.75
		\$2,890.75



Pennsylvania Local Government Investment Trust

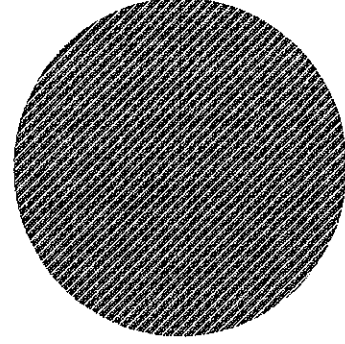
Account Statement - Transaction Summary

For the Month Ending **October 31, 2019**

East Stroudsburg Area School District - CAFETERIA -

PLGIT - Class	
Opening Market Value	41,307.48
Purchases	63.44
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$41,370.92
Cash Dividends and Income	63.44

Asset Summary		
	October 31, 2019	September 30, 2019
PLGIT - Class	41,370.92	41,307.48
Total	\$41,370.92	\$41,307.48
Asset Allocation		



PLGIT - Class
100.00%

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18



Pennsylvania Local Government Investment Trust

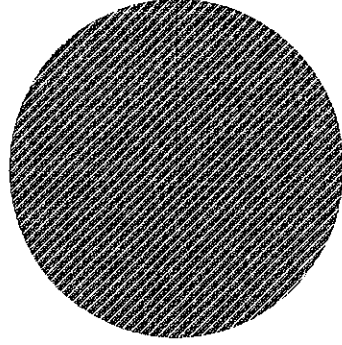
Account Statement - Transaction Summary

For the Month Ending October 31, 2019

East Stroudsburg Area School District - CAPITAL RESERVE

PLGIT - Class	
Opening Market Value	22,694,309.83
Purchases	34,855.79
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$22,729,165.62
Cash Dividends and Income	34,855.79

Asset Summary		
	October 31, 2019	September 30, 2019
PLGIT - Class	22,729,165.62	22,694,309.83
Total	\$22,729,165.62	\$22,694,309.83
Asset Allocation		



PLGIT - Class
100.00%





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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,719.13

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$27,700.31
	1 Credit(s) This Period	\$18.82
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$27,719.13

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$18.82
Interest Paid Year-to-Date	\$183.40

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$18.82
		1 item(s) totaling \$18.82

Daily Balances

Date	Amount
10/31/2019	\$27,719.13

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%







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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,627.65

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$31,606.18
	1 Credit(s) This Period	\$21.47
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$31,627.65

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$21.47
Interest Paid Year-to-Date	\$209.27

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$21.47
		1 item(s) totaling \$21.47

Daily Balances

Date	Amount
10/31/2019	\$31,627.65


Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email IBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$18,623.01

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$18,610.37
	1 Credit(s) This Period	\$12.64
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$18,623.01

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$12.64
Interest Paid Year-to-Date	\$123.21

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$12.64
		1 item(s) totaling \$12.64

Daily Balances

Date	Amount
10/31/2019	\$18,623.01

Interest Rate Changes


Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email iBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$241,706.26

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$241,542.14
	1 Credit(s) This Period	\$164.12
	0 Debit(s) This Period	\$0.00
10/31/2019	Ending Balance	\$241,706.26

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$164.12
Interest Paid Year-to-Date	\$1,597.27

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$164.12
		1 item(s) totaling \$164.12

Daily Balances

Date	Amount
10/31/2019	\$241,706.26

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.8000%

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Savings

Account Number

Statement Date

10/09/2019

Page 1

Date	Transaction Description	Amount	Ending Balance
09/28/2019	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	179.04	41,002.88

EAST STROUDSBURG AREA SCHOOL DISTRI
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301
Special Activities


10/9/19

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,266.99

Government Checking

Account Summary

Date	Description	Amount
10/01/2019	Beginning Balance	\$74,911.73
	1 Credit(s) This Period	\$3.26
	1 Debit(s) This Period	-\$648.00
10/31/2019	Ending Balance	\$74,266.99

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$3.26
Interest Paid Year-to-Date	\$444.81

Other Credits

Date	Description	Amount
10/31/2019	INTEREST PAID 10/01 THROUGH 10/31	\$3.26
		1 item(s) totaling \$3.26

Other Debits

Date	Description	Amount
10/09/2019	INTERNET TFR TO CHK 0047706059	\$648.00
		1 item(s) totaling \$648.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10/09/2019	\$74,263.73	10/30/2019	\$74,263.73	10/31/2019	\$74,266.99

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2019	0.0000%
10/30/2019	0.8000%

Balance Sheet Report for 2020 Period 4



Account Number	Description	Period Net Change	Account Balance
00 Treasury Fund			
Assets			
00-0000-010-000-000-0000-0000-	AP Cash - TREASURY FUND	10,069,481.60	32,821,099.76
Liabilities			
00-0000-001-000-000-0000-0000-0000-	Due To/Due From General Fund	(11,884,290.79)	(40,041,596.79)
00-0000-002-000-000-0000-0000-0000-	Due To/Due From Special Activi	(3,309.41)	14,525.85
00-0000-003-000-000-0000-0000-0000-	Due To/Due From Capital Reserv	1,391,391.77	6,711,897.99
00-0000-004-000-000-0000-0000-0000-	Due To/Due From Cafeteria Fun	444,393.71	548,427.79
00-0000-005-000-000-0000-0000-0000-	Due To/Due From Student Activi	(15,198.73)	(35,245.17)
00-0000-006-000-000-0000-0000-0000-	Due To/Due From Concession Sta	(2,362.62)	(22,485.99)
00-0000-007-000-000-0000-0000-0000-	Due To/Due From Private - Purp	(50.75)	5,044.71
00-0000-008-000-000-0000-0000-0000-	Due To/Due From Investment Tru	(54.78)	(1,668.15)
Total Liabilities		(10,069,481.60)	(32,821,099.76)
Total Liabilities + Fund Balance		(10,069,481.60)	(32,821,099.76)

32,821,099.76*+
 10,069,481.60 -
 22,751,618.16 *

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Balance Sheet Report for 2020 Period 4

Account Number	Description	Period Net Change	Account Balance
10 General Fund			
Assets			
10-0000-010-000-00-000-000-0000-0000-	AP Cash - GENERAL FUND	11,941,973.87	40,099,577.10
10-0101-020-000-00-000-000-0001-0001-	Cash ESSA General Fund	0.00	8,844,489.52
10-0103-020-000-00-000-000-0000-0000-	Cash Petty Cash	0.00	2,775.00
10-0111-011-000-00-000-000-0003-0003-	Investment PLGIT	158,654.66	14,728,970.21
10-0111-011-000-00-000-000-0009-0009-	Investment Liquid Asset PSDLAF	6,945,018.06	40,983,588.72
10-0121-012-000-00-000-000-0013-0013-	Delinquent Taxes Receivable	0.00	13,971,094.24
10-0121-012-000-00-000-000-0014-0014-	Delinquent Taxes Interim	0.00	102,679.94
10-0121-012-000-00-000-000-0015-0015-	Taxes Receivable Tax Claim Dif	0.00	(2,360,231.47)
10-0142-014-000-00-000-000-0023-0023-	State Subsidies Receivable	0.00	3,108,938.38
10-0143-014-000-00-000-000-0026-0026-	Federal Subsidies Receivable	0.00	1,809,463.01
10-0154-015-000-00-000-000-0027-0027-	Allowance Uncollected Receivab	0.00	(17,620.58)
10-0155-015-000-00-000-000-0034-0034-	Due from Employees	4,477.30	101,569.88
10-0155-015-000-00-000-000-0035-0035-	Due from Use of Facility	(1,984.91)	2,185.15
10-0155-015-000-00-000-000-0036-0036-	Due from Students & Misc	(1,021.00)	47,425.68
10-0181-018-000-00-000-000-0041-0041-	Prepaid Expenses Arbitray	0.00	32,543.60
10-0101-020-000-00-000-000-0019-0019-	Cash ESSA PayPal	4,526.37	4,527.04
10-0101-020-000-00-000-000-0025-0025-	Cash ESSA W/C Escrow	136.25	200,667.89
10-0101-020-000-00-000-000-0028-0028-	Cash ESSA Fernwood Escrow	26.00	38,289.76
Liabilities		(2,749,570.44)	(20,154,611.78)
10-0000-042-000-00-000-000-0000-0000-	Accounts Payable	209,524.28	(1,650.00)
10-0421-039-000-00-000-000-0043-0043-	Account Payable CDL class	0.00	(14,700.00)
10-0421-039-000-00-000-000-0044-0044-	Account Payable Donation	708.86	(4,119.34)
10-0462-046-000-00-000-000-0032-0032-	Federal Withholding	0.00	193.07
10-0462-046-000-00-000-000-0083-0083-	Federal Withholding Contracts	0.00	(5,081.25)
10-0462-046-000-00-000-000-0084-0084-	FICA - OASDI Wfholding	0.00	66,426.32
10-0462-046-000-00-000-000-0085-0085-	FICA - HI Wfholding	0.00	(65,927.60)
Total Assets		19,051,806.60	121,700,923.07
Total Liabilities		(2,749,570.44)	(20,154,611.78)



ACCOUNTS FOR:

10 General Fund

ORIGINAL APPROP

REVISED BUDGET

YTD ACTUAL

MTD ACTUAL

ENCUMBRANCES

AVAILABLE BUDGET

PCT USED

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1110 Regular	55,516,410	55,516,589	10,549,083.85	5,937,760.07	314,545.81	44,652,959.30	19.6%
1190 Federal	2,408,859	2,408,859	458,844.15	263,533.40	360.00	1,949,654.85	19.1%
1192 Summer Program	136,665	136,665	210,596.92	100.00	249.87	-74,181.79	154.3%
1200 Special	268,115	268,115	1,005.41	75.17	305.72	266,803.71	.5%
1211 LifeskillSupp	2,524,929	2,524,929	555,566.84	287,273.10	21,202.17	1,948,159.99	22.8%
1221 Deaf/Hearing	225,000	225,000	48,888.71	16,296.23	17,225.06	158,886.23	29.4%
1224 Blind/Visually	152,692	152,692	29,203.46	12,430.75	7,036.89	116,451.65	23.7%
1231 EntSupp	1,185,269	1,185,269	256,263.38	101,077.60	91,815.14	837,190.48	29.4%
1233 ArtisticSupp	4,338,223	4,338,223	817,140.20	419,132.17	64,012.92	3,457,069.88	20.4%
1241 LearningSupp	1,150,000	1,150,000	260,643.13	88,375.71	106,125.23	783,231.64	31.9%
1243 GiftedSupp	13,134,508	13,134,508	2,742,946.18	1,492,758.01	4,018.80	10,387,543.43	20.9%
1260 PhysicalSupp	466,810	466,861	88,258.45	51,429.79	386.35	380,215.78	18.9%
1270 Handicap	500,000	500,000	120,168.76	40,056.26	52,922.76	326,908.48	34.6%
1281 UNDEFINED	483,000	483,000	115,885.53	38,628.51	35,322.80	331,791.67	31.3%
1290 OspecProg	0	0	1,449.78	.00	.00	-1,449.78	100.0%
1360 BusinessEd	2,175,000	2,175,000	95,769.01	95,769.01	45,196.78	2,034,034.21	6.5%
1390 OthVoEdProg	957,388	957,388	172,717.84	102,509.82	226.30	784,443.86	18.1%
1410 Drivers'Ed	1,921,938	1,921,938	631,932.18	168,553.17	1,397,570.48	-107,564.66	105.6%
1430 Homebound Instruction	229,620	229,620	43,033.59	26,347.54	20,618.45	165,967.96	27.7%
1441 Adjudicated Court Place	49,829	49,829	5,533.18	5,115.28	.00	44,295.82	11.1%
1442 Alt Edu Program	210,000	210,000	.00	.00	.00	210,000.00	.0%
1500 Nonpublic School Prog	765,000	765,000	207,577.34	199,622.49	.00	557,422.66	27.1%
1801 Pre-K Instruction	42,004	42,004	.00	.00	35,422.00	6,582.00	84.3%
2111 Dir of Pupil Svc	35,176	35,176	25,061.46	10,114.54	.00	10,114.54	71.2%
2119 SpvStuservOther	330,414	330,414	112,924.89	39,884.04	.00	217,489.11	34.2%
2120 Guidance	506,698	506,698	99,595.67	38,002.81	32,696.00	374,006.33	26.2%
2144 Psychological Services	3,475,678	3,475,678	914,273.37	349,196.36	1,284.80	2,560,119.64	26.3%
2160 Psychotherapy Services	930,679	930,679	182,209.86	92,207.36	.00	748,469.14	19.6%
2170 Social Work Services	100,000	100,000	209,848.11	69,949.37	6,847.24	-116,695.35	216.7%
2190 Oth Pupil Per	223,110	223,110	68,428.37	24,045.60	.00	154,681.63	30.7%
2250 Library	569,031	569,031	171,936.46	60,942.26	.00	397,094.54	30.2%
2260 Instr&CurrDev	257,439	257,439	37,026.17	15,948.70	.00	220,412.83	14.4%
2271 StaffDevCert	1,568,516	1,568,516	343,596.71	195,544.60	25,714.00	1,199,205.29	23.5%
2280 NonPublicSuppService	838,755	838,755	268,237.88	96,131.22	125.95	570,391.17	32.0%
2290 OthInstrStaffSvc	192,505	189,615	144,328.00	26,413.68	3,845.00	41,442.00	78.1%
2310 BoardSvc	700	700	.00	.00	519.12	180.88	74.2%
2330 TaxAssess&Collect	2,200	2,200	-50.00	.00	.00	2,250.00	-2.3%
2350 Legal Services	131,025	131,025	96,527.16	17,845.99	6,945.90	27,551.94	79.0%
2360 Office Superintendent	394,572	394,572	73,366.07	12,189.35	602.52	320,603.41	18.7%
2380 Principal	345,000	345,000	95,079.73	28,390.35	7,083.96	242,836.51	29.6%
2390 Other Admin Svs	1,035,873	1,035,873	336,086.72	116,298.72	1,300.00	698,486.28	32.6%
2420 MedicalSvs	5,908,350	5,904,215	1,736,724.91	661,775.04	13,361.40	4,154,128.87	29.6%
	18,100	27,450	6,219.14	2,469.14	.00	21,230.86	22.7%
	1,640,837	1,640,837	328,001.56	163,064.12	18,062.94	1,294,772.50	21.1%

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FOR 2020 04

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2430 DentalSvs	144,614	144,614	29,227.82	16,186.27	413.99	114,972.19	20.5%
2450 NonpubHlthSvs	81,735	81,735	16,527.96	9,097.94	.00	65,207.04	20.2%
2490 Other Health Service	110,628	110,628	34,531.79	12,113.56	.00	76,096.21	31.2%
2511 Supervisor Of Fiscal	179,915	179,915	58,133.14	23,340.15	.00	121,781.86	32.3%
2514 Payroll Services	237,283	237,283	66,498.51	27,430.29	.00	170,784.49	28.0%
2515 Financial Acct Service	1,154,885	1,154,885	283,087.57	96,862.91	90.74	871,706.69	24.5%
2611 Supervision-Op/Maint	152,534	152,534	47,654.42	17,058.94	.00	104,879.58	31.2%
2620 OperBldg	11,816,989	11,816,989	3,481,664.51	1,121,619.32	405,545.58	7,929,778.47	32.9%
2630 Grounds	599,222	599,222	60,022.81	28,284.48	36,257.04	502,942.15	16.1%
2660 Security	2,824,401	2,824,401	731,575.68	347,850.98	23,411.80	2,069,413.87	26.7%
2711 Adm-Trans -Head	152,027	152,027	47,897.01	17,233.12	.00	104,129.99	31.5%
2719 Spv-Trans -Other	443,806	443,806	141,817.37	55,430.09	.00	301,988.63	32.0%
2720 Vehicle Operation Svc	9,538,853	9,538,853	4,285,883.86	862,034.80	-1,005,680.75	6,258,649.89	34.4%
2740 VehicleSvc&Maint	368,289	368,289	109,321.13	35,826.48	5,885.30	253,082.57	31.3%
2750 Nonpublic Trans	562,127	562,127	153,762.67	79,961.33	.00	408,364.33	27.4%
2790 Other Student Trans	1,500	1,500	.00	.00	.00	1,500.00	.0%
2831 SPV of Staff Services HR	198,783	198,783	61,398.02	22,210.65	.00	137,384.98	30.9%
2833 StaffAccsSrv	344,940	344,940	159,801.81	39,607.02	3,585.09	181,553.10	47.4%
2834 SDevNonInstCert	72,965	72,965	9,166.59	350.11	5,729.00	58,018.83	20.4%
2836 SDevNonCert	45,050	45,050	8,880.53	2,718.74	1,633.06	34,536.41	23.3%
2840 DataProcess	257,450	257,450	205,580.14	697.30	-9,054.66	60,924.52	76.3%
2841 Supervisor Itec	185,824	185,824	57,927.37	20,901.97	.00	127,896.63	31.2%
2844 OperationSvcs	3,310,643	3,310,643	1,005,516.77	179,498.64	-94,643.63	2,399,769.49	27.5%
2850 Liaison Svcs	132,233	132,233	40,502.33	14,364.33	.00	91,730.67	30.6%
2910 UNDEFINED	43,000	43,000	.00	.00	.00	43,000.00	.0%
3210 StudentActivity	753,098	746,879	118,528.13	29,797.60	7,416.85	620,933.99	16.9%
3250 Athletics	2,399,579	2,401,294	495,678.62	299,176.78	132,000.42	1,773,614.75	26.1%
3310 CommRecreation	107,997	107,997	18,519.91	6,917.41	46,010.41	43,466.68	59.8%
5110 Debt Service	17,332,674	17,332,674	14,432,577.27	-1,019.92	.00	2,900,096.80	83.3%
5130 Refund Prior Yr Rev	465,000	465,000	420,448.95	55,609.87	.00	44,534.73	90.4%
5800 Suspense Account	0	0	402,448.95	15,496.55	2,813.00	-405,261.95	100.0%
5900 Budgetary Reserve	350,000	350,000	.00	.00	.00	350,000.00	.0%
6111 Current Real Estate Tax	-92,576,144	-92,576,144	-77,260,449.89	-20,768,704.97	.00	-15,315,694.11	83.5%
6112 Interim Real Estate Tax	-130,000	-130,000	-36,204.82	.00	.00	-93,795.18	27.8%
6113 Public Utility Realty	-125,000	-125,000	-95,524.00	-95,524.00	.00	-29,476.00	76.4%
6114 Pay In Lieu -St/Local	-85,000	-85,000	-70,830.70	.00	.00	-14,169.30	83.3%
6143 Local Service Tax - 1ST	-85,000	-85,000	-19,139.86	-1,374.95	.00	-65,860.14	22.5%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-1,004,585.38	-137,318.21	.00	-2,795,413.62	26.4%
6153 Curr Act 511 Real Est	-1,050,000	-1,050,000	-327,633.33	-98,947.65	.00	-722,366.67	31.2%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-2,888,519.11	-2,886,683.75	7.00	-6,111,487.89	32.1%
6510 Interest on Invest	-500,000	-500,000	-361,629.12	-85,571.96	.00	-138,370.88	72.3%
6710 Admissions	-35,000	-35,000	-14,971.50	-4,663.00	.00	-20,028.50	42.8%
6740 Fees	0	0	-626.00	-366.00	.00	626.00	100.0%
5830 Rev From Intermed-Fed	-5,684	-5,684	.00	.00	.00	-5,684.00	.0%

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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6832 Federal Idea Revenue	-1,072,895	-1,072,895	-632,015.82	.00	.00	-440,879.18	58.9%
6910 Rentals	-75,000	-75,000	-10,208.44	-2,149.29	.00	-64,791.56	13.6%
6941 Regular Sch Tuition	-20,000	-20,000	-4,114.16	-4,114.16	.00	-15,885.84	20.5%
6942 Summer School Tuition	-12,000	-12,000	-16,113.00	.00	.00	4,113.00	134.3%
6944 Tuition from Other Lea	-8,500	-8,500	.00	.00	.00	-8,500.00	.0%
6990 MiscRevenue	0	0	-4.29	.00	.00	4.29	100.0%
6991 RefundPriorYrReceipt	-20,000	-20,000	-5,041.02	-2,327.54	.00	-14,958.98	25.2%
6999 Other Revenues Misc	-100,000	-100,000	-16,822.47	-5,692.42	.00	-83,177.53	16.8%
7110 Basic Education	-15,676,499	-15,676,499	-134,025.81	.00	.00	-15,542,473.19	9.9%
7111 Basic Education	0	0	-4,895,804.00	-2,447,902.00	.00	4,895,804.00	100.0%
7160 Tuition Orphans & Child	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
7240 Driver Ed-Student	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7271 Special Ed School Aged	-4,109,882	-4,109,882	-1,364,620.00	.00	.00	-2,745,262.00	33.2%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-1,452,994.13	-587,604.00	.00	-1,447,005.87	50.1%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	-136,501.57	-136,501.57	.00	-1,238,998.43	9.9%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	.0%
7340 State Prop Tax Reduction Allo	-4,347,524	-4,347,524	-4,347,523.81	-2,173,761.81	.00	-19	100.0%
7361 School Safety & Security Gran	0	0	-150,725.00	.00	.00	150,725.00	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,248,758.00	-1,248,758.00	.00	.00	100.0%
7810 State Share Ss & Med	-2,721,054	-2,721,054	-938,415.81	.00	.00	-1,782,638.19	34.5%
7820 State Share Retire Cont	-12,443,622	-12,443,622	-4,245,031.17	.00	.00	-8,198,590.83	34.1%
8110 Payments Fed Impacted	-625,000	-625,000	.00	.00	.00	-625,000.00	.0%
8514 NCLB-Title I	-2,117,619	-2,117,619	-911,597.08	-302,517.00	.00	-1,206,021.92	43.0%
8515 NCLB-Title II	-250,288	-250,288	-146,096.49	-35,755.42	.00	-104,191.51	58.4%
8516 NCLB-Title III	-25,465	-25,465	-14,567.00	-5,472.35	.00	-10,898.00	57.2%
8517 NCLB-Title IV	-161,275	-161,275	-51,676.41	-23,039.28	.00	-109,598.59	32.0%
8732 Arra-Oscbs	-54,900	-54,900	-27,684.54	-27,636.29	.00	-27,215.46	50.4%
8733 UNDEFINED	-25,100	-25,100	-12,673.12	-12,651.04	.00	-12,426.88	50.5%
8810 Med Assist Reimb Access	-1,544,606	-1,544,606	-686,036.57	.00	.00	-858,569.43	44.4%
8820 Med Assi Reimb Trans	-80,000	-80,000	-39,608.61	.00	.00	-40,391.39	49.5%
9210 Capital Lease Equipment	-1,325,426	-1,325,426	.00	.00	.00	-1,325,426.00	.0%
9400 Sale Of Fixed Assets	-1,500,000	-1,500,000	-1,262,977.50	.00	.00	-237,022.50	84.2%
TOTAL General Fund	-493,780	-493,780	-55,184,822.46	-16,302,236.16	1,894,372.60	52,796,669.41	*****%
TOTAL REVENUES	-162,207,741	-162,207,741	831,750.53	-31,096,036.66	7.00	-57,375,997.47	
TOTAL EXPENSES	161,713,961	161,713,961	49,646,928.07	14,793,800.50	1,894,365.60	110,172,666.88	

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT
OCTOBER 2019

P 4
glytdbud

FOR 2020 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-493,780	-493,780	-55,184,822.46	-16,302,236.16	1,894,372.60	52,796,669.41	*****%

** END OF REPORT - Generated by Sonya Burch **

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EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF OCTOBER 31, 2019

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

10/1/19 Balance	\$ 32,849,214.63
Receipts	\$ 24,037,323.73
Interest/Dividends	\$ 32,094.09
Disbursements	\$ (12,332,029.86)
10/31/19 Balance	\$ 44,586,602.59

PLGIT - GENERAL FUND

10/1/19 Balance	\$ 14,570,315.55
Receipts	\$ 136,200.00
Interest/Dividends	\$ 22,454.66
Disbursements	
10/31/19 Balance	\$ 14,728,970.21

PSDLAF - GENERAL FUND

10/1/19 Balance	\$ 34,038,570.66
Receipts	\$ 23,458,968.94
Interest/Dividends	\$ 31,857.99
Disbursements	\$ (16,545,808.87)
10/31/19 Balance	\$ 40,983,588.72

ESSA WORKERS COMP SELF INS - GENERAL FUND

10/1/19 Balance	\$ 200,531.64
Receipts	
Interest/Dividends	\$ 136.25
Disbursements	
10/31/19 Balance	\$ 200,667.89

ESSA PAYPAL - GENERAL FUND

10/1/19 Balance	\$ 0.67
Receipts	\$ 4,523.40
Interest/Dividends	\$ 2.97
Disbursements	
10/31/19 Balance	\$ 4,527.04

ESSA FERNWOOD ESCROW - GENERAL FUND

10/1/19 Balance	\$ 38,263.76
Receipts	
Interest/Dividends	\$ 26.00
Disbursements	
10/31/19 Balance	\$ 38,289.76

ESSA - CAFETERIA FUND

10/1/19 Balance	\$ 304,166.98
Receipts	\$ 63,844.56
Interest/Dividends	\$ 223.63
Disbursements	\$ (6,947.00)
10/31/19 Balance	\$ 361,288.17

PLGIT - CAFETERIA FUND

10/1/19 Balance	\$ 41,307.48
Receipts	
Interest/Dividends	\$ 63.44
Disbursements	
10/31/19 Balance	\$ 41,370.92

EAST STROUDSBURG AREA SCHOOL DISTRICT
 TREASURER'S REPORT AS OF OCTOBER 31, 2019

PLGIT - CAPITAL RESERVE FUND

10/1/19 Balance	\$ 22,694,309.83
Receipts	
Interest/Dividends	\$ 34,855.79
Disbursements	
10/31/19 Balance	\$ 22,729,165.62

ESSA - CONCESSION STAND

10/1/19 Balance	\$ 27,700.31
Receipts	
Interest/Dividends	\$ 18.82
Disbursements	
10/31/19 Balance	\$ 27,719.13

ESSA - EXPENDABLE TRUST

10/1/19 Balance	\$ 31,606.18
Receipts	
Interest/Dividends	\$ 21.47
Disbursements	
10/31/19 Balance	\$ 31,627.65

ESSA - NON-EXPENDABLE TRUST

10/1/19 Balance	\$ 18,610.37
Receipts	
Interest/Dividends	\$ 12.64
Disbursements	
10/31/19 Balance	\$ 18,623.01

ESSA - SPECIAL ACTIVITY

10/1/19 Balance	\$ 241,542.14
Receipts	
Interest/Dividends	\$ 164.12
Disbursements	
10/31/19 Balance	\$ 241,706.26

ESSA CD INVESTMENT - SPECIAL ACTIVITY

10/1/19 Balance	\$ 41,002.88
Receipts	
Interest/Dividends	
Disbursements	
10/31/19 Balance	\$ 41,002.88

ESSA - STUDENT ACTIVITY

10/1/19 Balance	\$ 74,911.73
Receipts	
Interest/Dividends	\$ 3.26
Disbursements	\$ (648.00)
10/31/19 Balance	\$ 74,266.99

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		STATEMENT OF INCOME	
		For the Period Ending July 31, 2019	For the Period Ending July 31, 2019
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-		
REVENUE FROM OPERATIONS:			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-	237.61	237.61
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	(2,267.75)	(2,267.75)
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-	-	-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-	-	-
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	2,169.34	2,169.34
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000-	175.31	175.31
TOTAL SALES		76.90	76.90
TOTAL LOCAL REVENUE		314.51	314.51
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-		
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	2,017.36	2,017.36
STATE SUBSIDY - SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	999.30	999.30
STATE SUBSIDY - RETIREMENT	50-7820-000-726-00-000-000-0000-	1,252.27	1,252.27
		3,327.95	3,327.95
TOTAL STATE REVENUE		7,596.88	7,596.88
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-		
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	50,554.00	50,554.00
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	21,416.52	21,416.52
TOTAL FEDERAL REVENUE		71,970.52	71,970.52
TOTAL CAFETERIA REVENUE		\$79,881.91	\$79,881.91
EXPENSES OF OPERATIONS			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	458.42	458.42
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	3,662.61	3,662.61
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	-	-
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	1,998.44	1,998.44
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	-	-
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	45.43	45.43
Salary, Workers	50-3100-171-000-00-000-000-804-0000-	-	-
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	-	-
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	-	-
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-	-	-
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	-	-
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	8,687.25	8,687.25
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	18,054.82	18,054.82
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	-	-
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	-	-
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	-	-
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	203.13	203.13
EYE Insurance	50-3100-215-000-00-000-000-000-0000-	24.48	24.48
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	-	-
FICA HI	50-3100-221-000-00-000-000-000-0000-	2,029.84	2,029.84
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	474.70	474.70
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-	6,665.89	6,665.89
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	-	-
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	210.59	210.59
OTHER EMPLOYEE BENEFITS -PENSION	50-3100-290-000-00-000-000-000-0000-	29,632.11	29,632.11
TRAINING-REGISTRATION FEES	50-3100-360-000-00-000-000-000-0000-	-	-
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	31.20	31.20
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	-	-
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	594.60	594.60
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-	-	-
POSTAGE	50-3100-531-000-00-000-000-000-0000-	157.90	157.90
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-	-	-
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	-	-
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	455.10	455.10
ELECTRICITY	50-3100-622-000-00-000-000-000-0000-	(1,598.35)	(1,598.35)
FUEL	50-3100-626-000-00-000-000-000-0000-	1,087.48	1,087.48
Food Purchases	50-3100-631-000-00-000-000-000-0000-	-	-
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	-	-
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-	-	-
DUES & FEES	50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	-	-
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	1,960.06
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	3,198.59	3,198.59
TOTAL FOOD SERVICE EXPENSES		\$78,034.29	\$78,034.29
NET INCOME (LOSS)		\$1,847.62	\$1,847.62

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		STATEMENT OF INCOME	
		For the Period Ending August 31, 2019	For the Period Ending August 31, 2019
		CAFETERIA FUND	
Munis Account Number		Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-		
REVENUE FROM OPERATIONS:		220.86	458.47
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-		
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	13,439.97	11,172.22
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-	1,513.05	1,513.05
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-	-	-
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	9,798.40	9,798.40
MISC. PEPSI COMMISSION & REBATES	50-6630-000-000-00-000-000-0000-	2,534.83	4,704.17
TOTAL SALES		2,032.50	2,207.81
		29,318.75	29,395.65
TOTAL LOCAL REVENUE			
		29,539.61	29,854.12
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-		
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	2,442.88	4,460.24
STATE SUBSIDY - SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	769.80	1,769.10
STATE SUBSIDY - RETIREMENT	50-7820-000-726-00-000-000-0000-	1,542.88	2,795.15
		6,943.31	10,271.26
TOTAL STATE REVENUE			
		11,698.87	19,295.75
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-		
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	52,952.98	103,506.98
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	14,606.67	36,023.19
			-
TOTAL FEDERAL REVENUE			
		67,559.65	139,530.17
TOTAL CAFETERIA REVENUE			
		\$108,798.13	\$188,680.04
EXPENSES OF OPERATIONS			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-		
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	3,739.76	4,198.18
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	7,325.22	10,987.83
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-		-
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	3,399.42	5,397.86
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-		-
Salary, Workers	50-3100-171-000-00-000-000-804-0000-	942.28	987.71
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-		-
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-		-
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-		-
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-		-
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	32.78	32.78
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	17,553.25	26,240.50
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	7,504.80	25,559.62
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-		-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-		-
LIFE Insurance	50-3100-213-000-00-000-000-0000-		-
LTD Insurance	50-3100-214-000-00-000-000-0000-	222.44	425.57
EYE Insurance	50-3100-215-000-00-000-000-0000-	55.54	80.02
FICA OASDI	50-3100-220-000-00-000-000-0000-		-
FICA HI	50-3100-221-000-00-000-000-0000-	2,500.89	4,530.73
RETIREMENT	50-3100-230-000-00-000-000-0000-	584.86	1,059.56
UNEMPLOYMENT	50-3100-250-000-00-000-000-0000-	13,886.62	20,552.51
WORKERS COMPENSATION	50-3100-260-000-00-000-000-0000-		-
MEDICAL INSURANCE	50-3100-271-000-00-000-000-0000-	259.19	469.78
OTHER EMPLOYEE BENEFITS -PENSION	50-3100-290-000-00-000-000-0000-	30,468.92	60,101.03
TRAINING-REGISTRATION FEES	50-3100-360-000-00-000-000-0000-		-
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-0000-		31.20
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-0000-		-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-0000-		-
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-0000-	77.50	672.10
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-0000-	321.41	321.41
POSTAGE	50-3100-531-000-00-000-000-0000-		-
PRINTING & BINDING	50-3100-550-000-00-000-000-0000-	135.95	293.85
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-0000-		-
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-0000-		455.10
ELECTRICITY	50-3100-622-000-00-000-000-0000-	1,452.87	(145.48)
FUEL	50-3100-626-000-00-000-000-0000-	3,671.20	4,758.68
Food Purchases	50-3100-631-000-00-000-000-0000-	908.75	908.75
MILK PURCHASES	50-3100-632-000-00-000-000-0000-	20,645.18	20,645.18
COMMODITY VALUE	50-3100-633-000-00-000-000-0000-	7,020.22	7,020.22
DUES & FEES	50-3100-640-000-00-000-000-0000-		-
SUPPLIES, TECH	50-3100-650-000-00-000-000-0000-		-
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-0000-		-
DUES & FEES	50-3100-810-000-00-000-000-0000-	1,960.06	3,920.12
TOTAL FOOD SERVICE EXPENSES		413.25	3,611.84
		\$125,082.36	\$203,116.65
NET INCOME (LOSS)			
		(\$16,284.23)	(\$14,436.61)

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		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending September 30, 2019	For the Period Ending September 30, 2019
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-		
REVENUE FROM OPERATIONS:		245.17	703.64
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-		
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	44,954.81	56,127.03
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-	9,965.00	11,478.05
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-		
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	61,161.75	70,960.15
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000-	4,951.64	9,655.81
TOTAL SALES		4,739.20	6,947.01
		125,772.40	155,168.05
TOTAL LOCAL REVENUE		126,017.57	155,871.69
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-		
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	9,875.14	14,335.38
STATE SUBSIDY - SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	3,592.40	5,361.50
STATE SUBSIDY - RETIREMENT	50-7820-000-726-00-000-000-0000-	3,590.17	6,385.32
		15,975.25	26,246.51
TOTAL STATE REVENUE		33,032.96	52,328.71
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-		
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	196,778.55	300,285.53
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	66,265.13	102,288.32
TOTAL FEDERAL REVENUE		263,043.68	402,573.85
TOTAL CAFETERIA REVENUE		\$422,094.21	\$610,774.25
EXPENSES OF OPERATIONS			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	8,903.06	13,101.24
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	7,325.22	18,313.05
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	1,327.01	1,327.01
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	3,716.82	9,114.68
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	13.46	13.46
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	62,219.87	63,207.58
Salary, Workers	50-3100-171-000-00-000-000-804-0000-		
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	1,588.44	1,588.44
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	284.95	284.95
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-		
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	64.86	
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	2,031.25	97.64
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	7,504.81	28,271.75
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-		33,064.43
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-		
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	25.25	
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	746.00	25.25
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	178.79	1,171.57
EYE Insurance	50-3100-215-000-00-000-000-000-0000-		258.81
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	5,819.41	
FICA HI	50-3100-221-000-00-000-000-000-0000-	1,360.93	10,350.14
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	31,950.50	2,420.49
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-		52,503.01
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	608.12	
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	40,510.80	1,077.90
OTHER EMPLOYEE BENEFITS -PENSION	50-3100-290-000-00-000-000-000-0000-		100,611.83
TRAINING-REGISTRATION FEES	50-3100-360-000-00-000-000-000-0000-		
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	2,900.00	2,931.20
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	3,955.51	3,955.51
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	1,561.42	
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	28.39	2,233.52
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-		349.80
POSTAGE	50-3100-531-000-00-000-000-000-0000-	130.80	
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-		424.65
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	1,044.36	
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	6,728.16	1,499.46
ELECTRICITY	50-3100-622-000-00-000-000-000-0000-	5,577.68	6,582.68
FUEL	50-3100-626-000-00-000-000-000-0000-		10,336.36
Food Purchases	50-3100-631-000-00-000-000-000-0000-	16,794.65	908.75
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	10,877.34	37,439.83
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-		17,897.56
DUES & FEES	50-3100-640-000-00-000-000-000-0000-		
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	12,258.38	
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	12,258.38
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	3,467.24	5,880.18
TOTAL FOOD SERVICE EXPENSES		\$243,463.54	\$446,580.19
NET INCOME (LOSS)		\$178,630.67	\$164,194.06

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Vl. H. 1



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 50134
09/27/2019

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

<p>High School North Roof Replacement 287010</p> <p>For Services Rendered From August 31, 2019 To September 27, 2019</p> <hr/> <p>DEI Fee = 7% of Construction Cost \$7,008,635 = \$490,604</p>

01 - High School North / Lehman I.S. Roof Investigation

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,900.00	\$12,900.00	100.00	\$0.00

02 - Design, Bidding & Construction Phase Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$490,604.00	\$187,934.20	43.40	\$25,000.20

INVOICE TOTAL \$25,000.20

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49976	8/30/2019	\$25,000.20	\$0.00	\$0.00	\$0.00	\$25,000.20
Total Prior Billing		\$25,000.20	\$0.00	\$0.00	\$0.00	\$25,000.20

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VI. H. 4



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 50137
09/27/2019

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

Trane Controls Oversight
287013
For Services Rendered From August 31, 2019 To September 27, 2019

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$26,255.00	\$21,004.00	85.00	\$1,312.75

INVOICE TOTAL \$1,312.75

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49980	8/30/2019	\$3,938.25	\$0.00	\$0.00	\$0.00	\$3,938.25
Total Prior Billing		\$3,938.25	\$0.00	\$0.00	\$0.00	\$3,938.25

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VI. H. 2



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 50135
09/27/2019

East Stroudsburg Area School District

50 Vina Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

<p>High School North Roof Replacement - Forensic Investigation</p> <p>287010.1</p> <p>For Services Rendered From August 31, 2019 To September 27, 2019</p>
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01 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,600.00	\$2,777.49	25.42	\$425.00

02 - Contingency Fee

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$10,000.00	\$0.00	0.00	\$0.00

INVOICE TOTAL \$425.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49977	8/30/2019	\$1,577.48	\$0.00	\$0.00	\$0.00	\$1,577.48
Total Prior Billing		\$1,577.48	\$0.00	\$0.00	\$0.00	\$1,577.48

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VI. H3



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 50136
09/27/2019

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

Resica Elementary School Roof Replacement
287011
For Services Rendered From August 31, 2019 To September 27, 2019
DEI Fee = 7% of Construction Cost \$667,716 = \$46,740.05

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$46,740.05	\$35,055.04	80.00	\$2,337.00

INVOICE TOTAL \$2,337.00

Prior Billing Information

<u>Invoice</u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
49978 8/30/2019	\$4,674.01	\$0.00	\$0.00	\$0.00	\$4,674.01
Total Prior Billing	\$4,674.01	\$0.00	\$0.00	\$0.00	\$4,674.01

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Vl. H. 5



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 50138
09/27/2019

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

High School North & Lehman I.S. Water Heater Replacement
287014
For Services Rendered From August 31, 2019 To September 27, 2019
DEI Fee = \$22,525 (\$2,500 + 7.5% of Construction Cost \$267,000)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$22,525.00	\$21,526.24	99.30	\$840.00

INVOICE TOTAL \$840.00

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
49981	8/30/2019	\$559.99	\$0.00	\$0.00	\$0.00	\$559.99
Total Prior Billing		\$559.99	\$0.00	\$0.00	\$0.00	\$559.99

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VI.I.4

Contractor's Application for Payment

Owner:	East Stroudsburg Area School District	Owner's Project No.:	
Engineer:	D'Huy Engineering, Inc.	Engineer's Project No.:	28715
Contractor:	CRCS, Inc.	Contractor's Project No.:	N/A
Project:	High School South Surveillance Camera Installation		
Contract:	N/A		

Application No.: 3 Application Date: 10/31/2019
 Application Period: From 9/25/2019 to 10/25/2019

1. Original Contract Price	\$	303,182.32
2. Net change by Change Orders	\$	
3. Current Contract Price (Line 1 + Line 2)	\$	303,182.32
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	303,182.32
5. Retainage		
a. <input checked="" type="checkbox"/> Work Completed	\$	1,500.00
b. <input checked="" type="checkbox"/> Stored Materials	\$	
c. Total Retainage (Line 5.a + Line 5.b)	\$	1,500.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$	301,682.32
7. Less previous payments (Line 6 from prior application)	\$	247,587.10
8. Amount due this application	\$	54,095.22
9. Balance to finish, including retainage	\$	1,500.00

Contractor's Certification

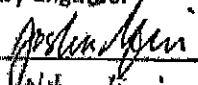
The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: CRCS Inc.

Signature: 

Date: 10-31-2019

Recommended by Engineer

By: 
 Title: D'Huy Engineering
 Date: 10/31/19

Approved by Owner

By: _____
 Title: _____
 Date: _____

Approved by Funding Agency

By: _____
 Title: _____
 Date: _____

By: _____
 Title: _____
 Date: _____

Progress Estimate - Unit Price Work

Owner: East Stroudsburg Area School District
Engineer: D'Hay Engineering, Inc.
Contractor: CRC, Inc.
Project: High School South Surveillance Camera Installation
Contract: N/A

Contractor's Application for Payment
Owner's Project No.: 28715
Engineer's Project No.: N/A
Contractor's Project No.:

Application No.:	3	Application Period:	From	08/25/19	to	10/31/19	Application Date:	10/31/19	
Item No.	Description	Unit	From	08/25/19	to	10/31/19	Application Date:	10/31/19	
Item No.	Description	Unit	From	08/25/19	to	10/31/19	Application Date:	10/31/19	
Base Bid Cabling	Installation and Testing of CAT6A drops	741.69	278.00	206,189.82	278.00	206,189.82	100%	206,189.82	
Base Bid Camera Install	Installation of Customer supplied Cameras	116.64	278.00	32,425.52	278.00	32,425.52	100%	32,425.52	
Base Bid Removals	Removal of Existing Cameras	116.64	80.00	9,331.20	80.00	9,331.20	100%	9,331.20	
Base Bid Misc	Misc. to equal Base Bid Contract Amount	1.23	1.00	1.23	1.00	1.23	100%	1.23	
Qty Allowance 1	50-ft. increments at Unit Price 1 (100) = \$15,980.00	159.80	100.00	15,980.00	100.00	15,980.00	100%	15,980.00	
Qty Allowance 2	250-ft. increments at Unit Price 2 (25) = \$15,539.75	621.59	25.00	15,539.75	25.00	15,539.75	100%	15,539.75	
Qty Allowance 3	240 Hours at Unit Price 3 (240) = \$23,714.40	98.80	240.00	23,714.40	240.00	23,714.40	100%	23,714.40	
			Original Contract Totals \$			388,182.32	\$	388,182.32	100%

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V.I.I.2

Contractor's Application For Payment No. 5

Application Period: 09/30/2019 Application Dates: 10/23/19
 To (Owner): East Stroudsburg Area SD From (Contractor): Jottan, Inc. Via (Engineer): D'Huy Engineering Inc.
 Project: 119020 North HS and Lehman Intermediate Contract:
 Owner's Contract No.: _____ Contractor's Project No.: _____ Engineer's Project No.: _____

APPLICATION FOR PAYMENT Change Order Summary

Approved Change Orders	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE \$ 7,008,635.00
2. Net change by Change Orders \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 7,008,635.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate) \$ 4,175,165.00
5. RETAINAGE:
 - a. 10 % x \$ _____ Work Completed \$ 383,974.13
 - b. _____ % x \$ _____ Stored Material \$ 0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 383,974.13
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 3,791,190.87
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 3,504,326.98
8. AMOUNT DUE THIS APPLICATION \$ 286,863.89
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above) \$ 3,217,444.13

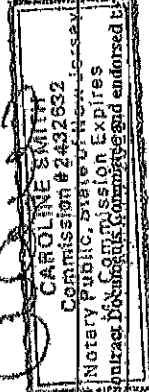
CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interests or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of \$ 286,863.89 (Line 8 or other - attach explanation of other amount)
 Is recommended by: [Signature] (Date) 10/31/19
 Payment of \$ _____ (Line 8 or other - attach explanation of other amount)
 Is approved by: _____ (Owner) _____ (Date)
 Approved by: _____ Funding Agency (if applicable) _____ (Date)

Date: 10/23/19

By: [Signature]





AIA Document G703™ - 1992

From Contractor:
 Jostan, Inc.
 PO Box 166
 Florence, NJ 08518

To:
 East Stroudsburg Area SD
 50 Vine Street
 East Stroudsburg, PA 18301

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, Project: 11901D INVOICE 119010-005 North HS and Lehman Intermediate Dingmans Ferry, PA 18328

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO. 5
 APPLICATION DATE: 10/23/2019
 PERIOD TO: 10/15/2019
 ARCHITECT'S PROJECT NO.:

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	BONDS	82,000.00	82,000.00	0.00	0.00	0.00	82,000.00	0.00	8,200.00
2	PHASE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	MOBILIZATION	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	5,000.00
4	EQUIPMENT	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	0.00	11,000.00
5	ROOF VACUUM	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	0.00	3,600.00
6	ROOF DEMO	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00	0.00	16,000.00
7	ROOFING - MATERIALS	2,219,105.00	2,219,105.00	0.00	0.00	0.00	2,219,105.00	0.00	110,944.30
8	ROOFING - LABOR	517,000.00	485,300.00	46,530.00	0.00	0.00	511,830.00	5,170.00	47,117.71
9	SHEET METAL - MATERIALS	551,640.00	441,312.00	110,328.00	0.00	0.00	551,640.00	0.00	136,653.12
10	SHEET METAL - LABOR	129,000.00	0.00	122,550.00	0.00	0.00	122,550.00	6,450.00	12,255.00
11	MASONRY - THRU WALL	225,540.00	202,986.00	22,554.00	0.00	0.00	225,540.00	0.00	22,554.00
12	PLUMBING - DRAINS	106,500.00	106,500.00	0.00	0.00	0.00	106,500.00	0.00	10,650.00
13	PLUMBING - LIST	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
14	PHASE II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	MOBILIZATION	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
16	EQUIPMENT	75,000.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00
17	ROOF VACUUM	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00
18	ROOF DEMO	105,000.00	0.00	0.00	0.00	0.00	0.00	105,000.00	0.00
19	ROOFING - MATERIALS	1,225,555.00	0.00	0.00	0.00	0.00	0.00	1,225,555.00	0.00
20	ROOFING - LABOR	321,800.00	0.00	0.00	0.00	0.00	0.00	321,800.00	0.00
21	SHEET METAL - MATERIAL	364,080.00	0.00	0.00	0.00	0.00	0.00	364,080.00	0.00
22	SHEET METAL - LABOR	80,000.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0.00
23	MASON-THRU WALL	196,000.00	0.00	0.00	0.00	0.00	0.00	196,000.00	0.00
24	PLUMBING - DRAINS	56,000.00	0.00	0.00	0.00	0.00	0.00	56,000.00	0.00
25	PLUMBING - LIST	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
GRAND TOTAL		5,690,220.00	3,873,203.00	301,962.00	0.00	0.00	4,175,165.00	2,515,055.00	388,974.13

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

To: East Stroudsburg Area SD
50 Vine Street
East Stroudsburg, PA 18301

From Contractor:
Jordan, Inc.
PO Box 166
Florence, NJ 08518

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G737™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

Project: 119010
INVOICE 119010-005
North HS and Lehigh Intermediate
Dingmans Ferry, PA 18328

ARCHITECT'S PROJECT NO:

APPLICATION NO: 5
APPLICATION DATE: 10/23/2019
PERIOD TO: 10/15/2019

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)						
26	CLOSEOUTS	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
27	ALLOWANCES	308,415.00	0.00	0.00	0.00	0.00	0.00	308,415.00	0.00
GRAND TOTAL		7,078,635.00	3,873,203.00	301,962.00	0.00	0.00	4,175,165.00	2,833,470.00	383,974.13

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Progress Estimate

Contractor's Application

Application Number		Application Date		Application Number		Application Date							
10/31/2019		10/21/2019		10/21/2019		10/21/2019							
A		B		C		D		E		F		G	
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	Work Completed This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C+D+E)	% (F/B)	Balance to Finish (B-F)					
1	PAYMENT & PERFORMANCE BONDS	9,650.00	9,650.00	0.00	0.00	9,650.00	100%	0.00					0.00
2	MOBILIZATION / SITE SET-UP	18,000.00	18,000.00	0.00	0.00	18,000.00	100%	0.00					0.00
3	SHINGLE ROOF - STORED MATERIAL	123,115.00	123,115.00	0.00	0.00	123,115.00	100%	0.00					0.00
4	SHINGLE ROOF - LABOR	126,535.00	126,535.00	0.00	0.00	126,535.00	100%	0.00					0.00
5	SHINGLE ROOF - METAL - STORED MATERIAL	69,000.00	69,000.00	0.00	0.00	69,000.00	100%	0.00					0.00
6	SHINGLE ROOF - METAL - LABOR	79,850.00	75,857.50	3,992.50	0.00	79,850.00	100%	0.00					0.00
7	BUILT-UP ROOF - MATERIAL	95,200.00	95,200.00	0.00	0.00	95,200.00	100%	0.00					0.00
8	BUILT-UP ROOF - LABOR	70,000.00	35,000.00	24,500.00	0.00	59,500.00	85%	10,500.00					10,500.00
9	EQUIPMENT RENTAL	15,000.00	13,500.00	750.00	0.00	14,250.00	95%	750.00					750.00
10	DEMOLITION/SITE CLEAN UP	4,500.00	0.00	0.00	0.00	0.00	0%	4,500.00					4,500.00
11	WARRANTIES/PROJECT CLOSEOUTS	4,000.00	0.00	0.00	0.00	0.00	0%	4,000.00					4,000.00
12	ALTERNATE #1 - 30 YEAR	9,700.00	8,730.00	0.00	0.00	8,730.00	90%	970.00					970.00
13	ALTERNATE #2 - SKYLIGHT INFILL	10,765.00	10,765.00	0.00	0.00	10,765.00	100%	0.00					0.00
14	ALLOWANCE #1 - NAILABLE ROOF ISO	9,600.00	0.00	0.00	0.00	0.00	0%	9,600.00					9,600.00
15	ALLOWANCE #2 - STEEL DECKING	3,500.00	0.00	0.00	0.00	0.00	0%	3,500.00					3,500.00
16	ALLOWANCE #3 - 1 X 6 PLYWOOD	2,500.00	0.00	0.00	0.00	0.00	0%	2,500.00					2,500.00
17	ALLOWANCE #4 - ROOFER - (SHINGLE)	16,800.00	0.00	0.00	0.00	0.00	0%	16,800.00					16,800.00
Totals		687,715.00	585,362.50	29,242.50	0.00	614,605.00	92%	53,120.00					53,120.00

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V.I.3

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

INV NBR: 31034D409

TO: EAST STROUDSBURG SCHOOL DIST CONTRACT NAME: East Stroudsburg SD North L/H

FROM: Trane CONTRACT LOCATION: 1185 NORTH WASHINGTON STREET WILKES BARRIE, PA 18705

See applicable Tax Detail page(s)

APPLICATION NO: 06

APPLICATION DATE: 22-OCT-19

PERIOD TO: 22-OCT-19

CUST PROJECT NO: Signed Proposal

CONTRACT DATE: 27-NOV-18

CONTRACT NUMBER: CID00068098

CUST PO NO: Signed Proposal

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

1. ORIGINAL CONTRACT SUM: \$2,838,638.00
2. Net Change by Change Orders: \$0.00
3. CONTRACT SUM TO DATE: (Line 1 + 2) \$2,838,638.00
4. TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$2,751,388.15
5. RETAINAGE:
 - a. 10.00% of Completed Work: \$275,138.80
 - b. 0.00% of Stored Material: (Column D + E on Detail Sheet) \$0.00
6. TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$278,138.80
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate) \$2,338,953.16
8. CURRENT PAYMENT DUE: Before applicable Sales Tax \$169,296.19
9. BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6) \$335,368.65

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My Commission expires:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$169,296.19

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: [Signature] Date: 10/31/19

BY: [Signature] Date: _____

ACCEPTANCE: _____ Date: _____

BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

DETAIL SHEET

INV NBR: 310340409

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO: 06
APPLICATION DATE: 22-OCT-19
PERIOD TO: 22-OCT-19

CUST PO NUMBER:
CONTRACT DATE:
CONTRACT NUMBER:

Signed Proposal
27-NOV-18
CID9068098

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D.O.S.E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (B-E)	THIS PERIOD					
1	Engineering	33,050.22	29,745.20	0.00	0.00	0.00	29,745.20	3,305.02	2,974.52
2	Mechanical Installation	634,094.00	634,094.00	0.00	0.00	0.00	634,094.00	0.00	63,409.40
3	Programming/Commissioning	248,096.12	186,072.09	24,809.61	0.00	0.00	210,881.70	37,214.42	21,088.16
4	Project Management	83,652.03	62,739.02	4,182.50	0.00	0.00	66,921.62	16,730.41	6,692.16
5	Material	933,131.83	933,131.83	0.00	0.00	0.00	933,131.83	0.00	93,313.18
6	Valves	110,880.00	110,880.00	0.00	0.00	0.00	110,880.00	0.00	11,088.00
7	ATC Installation	795,733.80	686,619.14	159,114.66	0.00	0.00	795,733.80	0.00	79,573.38
TOTAL		2,638,638.00	2,589,281.28	188,106.87	0.00	0.00	2,781,388.15	57,249.85	278,138.80

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TRANE

Trane U.S. Inc.
3600 PAMMEL CREEK ROAD
LA CROSSE, WI 546017599

PAYMENT REQUISITION

Remit To: Trane U.S. Inc.
PO BOX 409469
ATLANTA, GA 30364-0469

TYPE	INVOICE
*** NUMBER	310340409
DATE	22-OCT-19
PAGE	1
PURCHASE ORDER NUMBER	Signed Proposal
CONTRACT NAME	East Stroudsburg SD North L/H
CUSTOMER ACCOUNT #	8644416
PREVIOUS #	

Bill EAST STROUDSBURG SCHOOL DIST
To: 50 VINE STREET
EAST STROUDSBURG, PA 18301

Contract Name and Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract #
N30	21-NOV-19	D424674	CID00068098

Application No. 06 for work completed thru 22-OCT-19

1. ORIGINAL CONTRACT SUM:	\$2,838,638.00	4. TOTAL COMPLETED & STORED TO DATE:	\$2,781,388.16
2. Net Change by Change Orders:	\$0.00	a. Percentage Completed:	<u>97.98%</u>
3. CONTRACT SUM TO DATE:	\$2,838,638.00	5. RETAINAGE:	
		a. <u>10.00%</u> of Completed Work:	\$278,138.80
		b. <u>0.00%</u> of Stored Material:	\$0.00
		Total Retainage	\$278,138.80
		6. TOTAL EARNED LESS RETAINAGE:	\$2,503,249.35
		7. LESS PREVIOUS REQUESTS FOR PAYMENT:	\$2,333,953.18

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$169,295.19
9. Applicable Sales Taxes: See applicable Tax Detail page(s)	\$0.00
10. Amount Due This Requisition: Currency: USD	\$169,295.19
*** PLEASE REFERENCE NUMBER 310340409 WITH YOUR PAYMENT	

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

SPECIAL INSTRUCTIONS:

Federal Tax ID: 25-0000465

Form 1002/10/09

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

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CUSTOMER INVOICE



Division 09 Contract Flooring
3731 Pricetown Road
Fleetwood, PA 19522
(610)944-3051

Invoice # 19034-416
Invoice Date:9/4/19

East Stroudsburg School District
C/O Rebecca Lopez
50 Vine St.
East Stroudsburg PA, 18301
570-424-8500

RE: High School Stage

Description of work completed

Replacement of stage as per quote. Completed 9/3

\$32,500.00

NET 30

Thank you for your order!

252

Engine Sales
Parts & Service
Automotive, Industrial
Generators, Construction



KOHLER POWER SYSTEMS

P.O. BOX 160
1330 NOR-BATH BLVD.
NORTHAMPTON, PA 18067-9998
PHONE: (610) 262-3661 · FAX: (610) 262-3737
<http://www.enginesinc.com/>

R O / INVOICE

Date	10/17/2019		R 347539	
Name	EAST STROUDSBURG AREA SCHOOL DIST		Year	Make
Address	50 VINE STREET		License No	Model
City	EAST STROUDSBURG PA 18301		Serial No Equip	80REOZJF
Engine Make	Engine Model	Serial No Eng	Unit Number	Delv Date
DEERE	4045HF28	PB4045N023964		
Hrs	GPL	AR	OT	HP
0.5				RPM
REQUEST:	REPLACEMENT ENGINE			

COMPLAINT:

CAUSE:

CORRECTION: **SEE ATTACHED WRITE UP**

RECEIVED
OCT 28 2019

BY: _____

CORES RETURNED AFTER 30 DAYS MAY NOT BE ELIGIBLE FOR CREDIT

FOLLOW UP NOTE

Machine Shop	By signing below, I agree that I am and shall remain legally bound to the terms of this Agreement. I am responsible for the payment of all work authorized by this Agreement. If payment is not received in full at Engines, Inc.'s office within 30 days of the billing statement date, then Engines, Inc. will have the right to: impose a finance charge on the entire unpaid balance equal to 1.5% per month (18% per year) or the maximum charge allowed by law. Engines, Inc. may impose a \$25.00 charge on all returned checks. If Engines, Inc. refers my account to an attorney for collection, in addition to all other sums owed by me, I shall be liable to Engines, Inc. for reasonable attorneys' fees, court costs, and other costs and expenses incurred by Engines, Inc. in attempting to collect sums owed by me.	Labor	\$3856.59
		Mach Shop	
		Parts	\$11142.82
		Cores	
		Sublet	
		Dyno	
		Travel	\$435.00
		Consumables	\$77.06
		ENVIROMENTA	\$38.53
		LOAD BANK	\$100.00
Total		Subtotal	\$15650.00
Sublet Repairs		Sales Tax	
		TOTAL	\$15650.00

X _____
Thank You !
TERMS: NET 30 DAYS

CORES RETURNED AFTER 30 DAYS MAY NOT BE ELIGIBLE FOR CREDIT. TOTAL INCLUDES CORE CHARGES PENDING APPROVAL.

Lyman & Ash

1612 Latimer Street
Philadelphia, PA 19103
(215) 732-7040

Client Invoice

DATE	INVOICE #
10/29/2019	3167

BILL TO
East Stroudsburg Area School District 50 Vine Street East Stroudsburg, PA 18301-0298

Case/Matter
Special Construction Counsel

DATE	ATTY/EXP	DESCRIPTION	TIME	RATE	AMOUNT
10/17/2019	MTS	Review of documents. Review of email from Mary Frailey, Tel. conf. with SRB.	0.17	250.00	42.50
10/18/2019	MTS	Emails to CPL and MSF.	0.08	250.00	20.00
10/20/2019	MTS	Review of documents and status for meeting on 10/21/19 at ESASD.	1.08	250.00	270.00
		Total for Michael T. Sweeney, Esq.			1,790.00
				Total	\$2,580.00

Attorneys:

CPL - Cletus P. Lyman, Esq. MSF - Michael S. Fettner, Esq. MTS - Michael T. Sweeney, Esq.
PVT - Pearlette Toussant, Esq., of Counsel MJL - Maura J. Lynch, Esq., of Counsel

Legal Staff:

RDE - R. Dave Eldridge, SRB - Stephen R. Betts
PRA - Peter R. Abraldes

EAST STROUDSBURG AREA SCHOOL DISTRICT

SPECIAL

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2018-2019

1. NAME OF ORGANIZATION: *Digital Media Design*

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account Establish a New Student Activity Account

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

Class that teaches how to build great multimedia - Need to travel to NYC and surrounding areas for best educational

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

Students will learn first hand techniques at building Media. ^{opportunities}

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

As the teacher, I will be the sole officer.

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Students will raise funds for trips and competition supplies.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

trip costs and supplies needed for competitions.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Terry Toth will make fund raising decisions. JTL Principal will be involved in all decisions as well.

Date Submitted: _____

Submitted by: *D. Terry Toth*

Advisor's Signature: _____

[Signature]

Print Name: *Donald Terry Toth*

Co-Advisor's Signature: _____

Print Name: _____

Principal: _____

[Signature]

Date: *10/9/19*

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2019-2020

1. NAME OF ORGANIZATION: Medical Future Careers Club

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account
Account #

Establish a New Student Activity Account
Account # (TBD) 80-0496-049-000
30-819-510-000-809

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To help prepare students that desire to have a career in the medical field.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

The students will explore the pathway for chosen medical careers and gain knowledge of what those careers entail as well as bonding with peers w/ similar interests.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

A president and vice president will take part in running the club the 1st year. It will be the students that founded the club. For future years it will be voted on.

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes" briefly describe typical fund-raising activities and who will be involved.

The students will sell chocolate or something of their choosing. money will be handled by advisor.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

possibly in the future in order to visit medical facilities or to bring speakers in to speak with students.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

—bus transportation for visits to facilities

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Students will pick the fundraiser and the advisor will handle the money.

Date Submitted: 11/7/19

Submitted by: Jen Delong

Advisor's Signature: Jennifer Delong

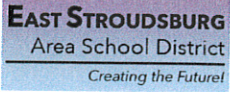
Print Name: Jennifer Delong

Co-Advisor's Signature: _____

Print Name: _____

Principal: Regina A. B.

Date: _____



Thomas McIntyre <thomas-mcintyre@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>
To: thomas-mcintyre@esasd.net

Tue, Nov 12, 2019 at 11:08 AM

Thanks for filling out **Form 611**

Here's what we got from you:

[EDIT RESPONSE](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

Your email address (thomas-mcintyre@esasd.net) was recorded when you submitted this form.

FORM 611

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form**

Name Of Requester *

Tom McIntyre

Department *

Business Office

Building *

Administration Building

What service or item are you requesting? *

Renewing our Maintenance and Support contract for our financial software with Tyler Technologies and also moving the data to Tyler's servers.

Why are you requesting the service or item? *

Better secure our data with their servers, in addition to more support to updates and upgrades to the financial software.

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Suggested Replacement: *

This is a Renewal of a current contract.

Please complete an Independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

No, this is a service currently provided by our vendor Tyler Technologies. This is a renewal of our contract. In addition, we will move our data and software to Tyler Technologies' servers.

What is the total cost of the purchase? *

\$534,917.00 spread out over 4 years.

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▾

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▾

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What account will be charged? *

10-2515-650-000-00-000-005-000-0000

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

This vendor is our current provider for our financial software package. We are extending our contract and adding the hosting piece.

Any additional information you would like to provide.

The annual costs to move to the remote hosting will be \$1,827.04 more than what we are currently paying for just the maintenance and support.

Create your own Google Form

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East Stroudsburg Area School District

Hosting Costs from Tyler Technologies for the Munis Financial Software.

	2019-20*	2020-21	2021-22	2022-23
Hosting	\$ 163,441.50	\$ 143,396.50	\$143,396.50	\$ 143,396.50
Current Contract	\$ 141,569.46	\$ 141,569.46	\$141,569.46	\$ 141,569.46

*Additional costs are due to the transition from self hosting to Tyler hosting data and software.



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Services Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means the East Stroudsburg Area School District.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date by which both your and our authorized representatives have signed the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the products and services attached as Exhibit A.
- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **"SaaS Fees"** means the fees for the SaaS Services identified in the Investment Summary.



- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable and attached as Exhibit D.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. **Rights Granted**. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.
2. **SaaS Fees**. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).



3. Ownership.

3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.

3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.

3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.

4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.

5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.

6. SaaS Services.

6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 18. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information.

6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.

6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event any of your Data has been lost or damaged due to an act or omission of Tyler or its subcontractors or due to a defect in Tyler's software, we will use best commercial efforts to restore all the Data on servers in accordance with the architectural design's capabilities and with the goal of minimizing any Data loss as greatly as possible. In no

case shall the recovery point objective ("RPO") exceed a maximum of twenty-four (24) hours from declaration of disaster. For purposes of this subsection, RPO represents the maximum tolerable period during which your Data may be lost, measured in relation to a disaster we declare, said declaration will not be unreasonably withheld.

- 6.4 In the event we declare a disaster, our Recovery Time Objective ("RTO") is twenty-four (24) hours. For purposes of this subsection, RTO represents the amount of time, after we declare a disaster, within which your access to the Tyler Software must be restored.
- 6.5 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 6.6 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 6.7 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.
- 6.8 We provide secure Data transmission paths between each of your workstations and our servers.
- 6.9 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 6.10 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – OTHER PROFESSIONAL SERVICES



1. Other Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in our industry standard implementation plan. We will finalize that documentation with you upon execution of this Agreement.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If travel is required, we will make all reasonable efforts to schedule travel for our personnel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action

or omission).

9. **Maintenance and Support.** For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:
 - 9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (limited to the then-current version and the immediately prior version);
 - 9.2 provide telephone support during our established support hours;
 - 9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 9.4 make available to you all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. **Third Party Hardware.** We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.



2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is four (4) years from the first day of the first month following the Effective Date, unless earlier terminated as set forth below. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.

2. **Termination.** This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).

2.1 **Failure to Pay SaaS Fees.** You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.

2.2 **For Cause.** If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).

2.3 **Force Majeure.** Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.

2.4 **Lack of Appropriations.** If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

2.5 **Fees for Termination without Cause during Initial Term.** If you terminate this Agreement during the initial term for any reason other than cause, Force Majeure, or lack of appropriations, or if we terminate this Agreement during the initial term for your failure to pay SaaS Fees, you shall pay us the following early termination fees:

- a. if you terminate during the first year of the initial term, 100% of the SaaS Fees through the date of termination plus 25% of the SaaS Fees then due for the remainder of the initial term;
- b. if you terminate during the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 15% of the SaaS Fees then due for the remainder of the initial term; and
- c. if you terminate after the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 10% of the SaaS Fees then due for the remainder of the initial term.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. **Intellectual Property Infringement Indemnification.**

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
 - 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
 - 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
 - 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.
2. General Indemnification.
- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
 - 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.
3. **DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT**

NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If

we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and

us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.

12. **Severability.** If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. **No Waiver.** In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. **Independent Contractor.** We are an independent contractor for all purposes under this Agreement.
15. **Notices.** All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. **Client Lists.** You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. **Confidentiality.** Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or

(d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
22. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process
Exhibit D	Third Party Terms

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

East Stroudsburg Area School District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

East Stroudsburg Area School District
50 Vine Street
E. Stroudsburg, PA 18301
Attention: _____



Exhibit A
Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



Quoted By: Joe Parent
 Date: 10/4/2019
 Quote Expiration: 3/25/2020
 Quote Name: East Stroudsburg Area School District ERP Munis ASP
 Quote Number: 2019-94400-2
 Quote Description: East Stroudsburg Area School District ERP Munis ASP

Sales Quotation For

East Stroudsburg Area School District
 PO Box 298
 East Stroudsburg, PA 18301-0298
 Phone +1 (570) 424-8500

SaaS

Description	Annual Fee Net	# Years	Total SaaS Fee	Impl. Hours
Financials:				
Accounting/GL	\$23,520.00	1.0	\$23,520.00	0
Bid Management	\$3,704.00	1.0	\$3,704.00	0
Cash Management	\$4,106.00	1.0	\$4,106.00	0
Employee Expense Reimbursement	\$2,174.00	1.0	\$2,174.00	0
Purchasing	\$9,902.00	1.0	\$9,902.00	0
Human Capital Management:				
HR Management	\$2,645.00	1.0	\$2,645.00	0
Payroll w/ESS	\$5,405.00	1.0	\$5,405.00	0
Recruiting	\$1,265.00	1.0	\$1,265.00	0
Productivity:				
Munis Analytics & Reporting (SaaS)	\$18,538.00	1.0	\$18,538.00	0
Tyler Content Manager SE	\$6,900.00	1.0	\$6,900.00	0
Tyler Forms Processing	\$3,375.00	1.0	\$3,375.00	0
Additional:				
Concurrent Users (25)	\$25,000.00	1.0	\$25,000.00	0
TOTAL:	\$106,534.00		\$106,534.00	0

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Project Planning Services	1	\$11,000.00	\$0.00	\$11,000.00
VPN Device	1	\$4,000.00	\$0.00	\$4,000.00
TOTAL:				\$15,000.00

Summary

Total SaaS	\$0.00	One Time Fees	\$106,534.00	Recurring Fees	\$0.00
Total Tyler Software	\$0.00		\$0.00		\$0.00
Total Tyler Services	\$15,000.00		\$0.00		\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00		\$0.00		\$0.00
Summary Total	\$15,000.00		\$106,534.00		
Contract Total	\$121,534.00				

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Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Customer Approval: _____

Date: _____

Print Name: _____

P.O. #: _____

All primary values quoted in US Dollars

Comments

Accounting/GL includes Accounts Payable and Budgeting.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely, but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Payroll library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, ACA 1095B, ACA 1095C and 1099 R.

Project Management includes project planning, kickoff meeting, status calls, task monitoring, verification and transition to support.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Tyler Content Manager SE includes up to 1TB of storage. Should additional storage be needed it may be purchased as needed at an annual fee of \$5,000 per TB.

The Munis SaaS fees are based on 25 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Development modifications, interfaces and services, where applicable, shall be invoiced to the client in the following manner: 50% of total upon authorized signature to proceed on program specifications and the remaining 50% of total upon delivery of modifications, interface and services.

SaaS Term 1/1/20-12/31/20



Quoted By: Joe Parent
 Date: 10/4/2019
 Quote Expiration: 3/25/2020
 Quote Name: East Stroudsburg Area School District ERP Munis ASP
 Quote Number: 2019-94400-3
 Quote Description: East Stroudsburg Area School District ERP Munis ASP

Sales Quotation For

East Stroudsburg Area School District
 PO Box 298
 East Stroudsburg, PA 18301-0298
 Phone +1 (570) 424-8500

SaaS

Description	Annual Fee Net	# Years	Total SaaS Fee	Impl. Hours
Financials:				
Accounting/GL				
Bid Management	\$29,623.00	3.0	\$88,869.00	0
Cash Management	\$5,120.00	3.0	\$15,360.00	0
Employee Expense Reimbursement	\$6,295.00	3.0	\$18,885.00	0
Purchasing	\$3,333.00	3.0	\$9,999.00	0
	\$15,182.00	3.0	\$45,546.00	0
Human Capital Management:				
HR Management	\$4,055.00	3.0	\$12,165.00	0
Payroll w/ESS	\$8,287.00	3.0	\$24,861.00	0
Recruiting	\$1,940.00	3.0	\$5,820.00	0
Productivity:				
Munis Analytics & Reporting (SaaS)	\$28,424.00	3.0	\$85,272.00	0
Tyler Content Manager SE	\$10,580.00	3.0	\$31,740.00	0
Tyler Forms Processing	\$5,031.00	3.0	\$15,093.00	0
Additional:				
Concurrent Users (25)	\$25,000.00	3.0	\$75,000.00	0
	TOTAL:		\$428,610.00	0

Summary	One Time Fees	Recurring Fees
Total SaaS	\$0.00	\$142,870.00
Total Tyler Software	\$0.00	\$0.00
Total Tyler Services	\$0.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$0.00	\$142,870.00
Contract Total	\$428,610.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

280

Comments

Accounting/GL includes Accounts Payable and Budgeting.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely, but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

2 Payroll library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, ACA 1095B, ACA 1095C and 1099 R.

8 Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Tyler Content Manager SE includes up to 1TB of storage. Should additional storage be needed it may be purchased as needed at an annual fee of \$5,000 per TB.

The Munis SaaS fees are based on 25 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Development modifications, interfaces and services, where applicable, shall be invoiced to the client in the following manner: 50% of total upon authorized signature to proceed on program specifications and the remaining 50% of total upon delivery of modifications, interface and services.

3 Year SaaS Term 1/1/21-12/31/23



**Exhibit B
Invoicing and Payment Policy**

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. SaaS Fees. SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F(1) of this Agreement. Your annual SaaS fees for the initial term are set forth below:

<u>Year</u>	<u>SaaS Fees</u>
1	\$106,534
2	\$142,870
3	\$142,870
4	\$142,870

Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.

2. Other Tyler Software and Services.

2.1 *VPN Device:* The fee for the VPN device will be invoiced upon installation of the VPN.

2.2 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.

2.3 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.

2.4 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.



2.5 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.

2.6 *Other Fixed Price Services:* Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document.

3. Third Party Products.

3.1 *Third Party Software License Fees:* License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.

3.2 *Third Party Software Maintenance:* The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.

3.3 *Third Party Hardware:* Third Party Hardware costs, if any, are invoiced upon delivery.

3.4 *Third Party Services:* Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.

4. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

5. Credit for Prepaid Maintenance and Support Fees for Tyler Software. Client will receive a credit for the maintenance and support fees prepaid for the Tyler Software for the time period commencing on the first day of the SaaS Term.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is:

Bank: Wells Fargo Bank, N.A.
420 Montgomery
San Francisco, CA 94104
ABA: 121000248
Account: 4124302472
Beneficiary: Tyler Technologies, Inc. – Operating





**Exhibit B
Schedule 1
Business Travel Policy**

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C

SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process.

II. **Definitions.** Except as defined below, all defined terms have the meaning set forth in the Agreement.

Attainment: The percentage of time the Tyler Software is available during a calendar quarter, with percentages rounded to the nearest whole number.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during which the Tyler Software is not available for your use. Downtime does not include those instances in which only a Defect is present.

Service Availability: The total number of minutes in a calendar quarter that the Tyler Software is capable of receiving, processing, and responding to requests, excluding maintenance windows, Client Error Incidents and Force Majeure.

III. **Service Availability**

The Service Availability of the Tyler Software is intended to be 24/7/365. We set Service Availability goals and measures whether we have met those goals by tracking Attainment.

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support incident number.

You must document, in writing, all Downtime that you have experienced during a calendar quarter. You must deliver such documentation to us within 30 days of a quarter's end.

The documentation you provide must evidence the Downtime clearly and convincingly. It must include, for example, the support incident number(s) and the date, time and duration of the Downtime(s).

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of a Client Error

Incident or Force Majeure). We will also work with you to resume normal operations.

Upon timely receipt of your Downtime report, we will compare that report to our own outage logs and support tickets to confirm that Downtime for which we were responsible indeed occurred.

We will respond to your Downtime report within 30 day(s) of receipt. To the extent we have confirmed Downtime for which we are responsible, we will provide you with the relief set forth below.

c. Client Relief

When a Service Availability goal is not met due to confirmed Downtime, we will provide you with relief that corresponds to the percentage amount by which that goal was not achieved, as set forth in the Client Relief Schedule below.

Notwithstanding the above, the total amount of all relief that would be due under this SLA per quarter will not exceed 5% of one quarter of the then-current SaaS Fee. The total credits confirmed by us in one or more quarters of a billing cycle will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Every quarter, we will compare confirmed Downtime to Service Availability. In the event actual Attainment does not meet the targeted Attainment, the following Client relief will apply, on a quarterly basis:

Targeted Attainment	Actual Attainment	Client Relief
100%	98-99%	Remedial action will be taken.
100%	95-97%	4% credit of fee for affected calendar quarter will be posted to next billing cycle
100%	<95%	5% credit of fee for affected calendar quarter will be posted to next billing cycle

You may request a report from us that documents the preceding quarter’s Service Availability, Downtime, any remedial actions that have been/will be taken, and any credits that may be issued.

IV. Applicability

The commitments set forth in this SLA do not apply during maintenance windows, Client Error Incidents, and Force Majeure.

We perform maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

V. Force Majeure

You will not hold us responsible for not meeting service levels outlined in this SLA to the extent any failure to do so is caused by Force Majeure. In the event of Force Majeure, we will file with you a signed request that said failure be excused. That writing will at least include the essential details and circumstances supporting our request for relief pursuant to this Section. You will not unreasonably withhold its acceptance of such a request.



Exhibit C
Schedule 1
Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	



Issue Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler’s website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client’s needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of Data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler’s responsibility for loss or corrupted Data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler’s responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D
End User License Agreement

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

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DocOrigin

SOFTWARE LICENSE

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- A. Per-CPU.** The total number of CPUs on a computer used to operate the Software may not exceed the licensed quantity of CPUs. For purposes of this license metric: (a) CPUs may contain more than one processing core, each group of two (2) processing cores is consider one (1) CPU., and any remaining unpaired processing core, will be deemed a CPU. (b) all CPUs on a computer on which the Software is installed shall be deemed to operate the Software unless You configure that computer (using a reliable and verifiable means of hardware or software partitioning) such that the total number of CPUs that actually operate the Software is less than the total number on that computer. Virtual Machines ("VM's") are considered as a server. Installing and configuring the software on multiple VM's requires one license per VM server. An enterprise license is available upon request. Pricing varies based on the size of the company.
 - B. Per-Document.** This is defined as a fee per document based on the total number of documents generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages. A document may contain 1 or more pages. For instance, a batch of invoices for 250 customers may contain 1,000 pages, this will be counted as 250 documents which should correspond to 250 invoices.
 - C. Per-Surface.** This is defined as a fee per surface based on the total number of surfaces generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages, the pages may be printed one side (one surface) or duplexed (2 surfaces). The documents may be rendered to a computer file (i.e. PDF), each page placed in the file is considered a surface. A document may contain 1 or more surfaces. For instance, a batch of invoices for 250 customers may contain 500 pages duplexed, this will be counted as 1000 surfaces.
- 1.5 Disaster Recovery License.** You may request a Disaster Recovery license of the Software for each production license You have purchased as a failover in the event of loss of use of the production server(s). This license is for disaster recovery purposes only and under no circumstance may the disaster recovery license be used for production simultaneously with a production license with which it is paired.
- 1.6 Backup Copies.** After installation of the Software pursuant to this EULA, you may store a copy of the installation files for the Software solely for backup or archival purposes. Except as expressly provided in this EULA, you may not otherwise make copies of the Software or the printed materials accompanying the Software.
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In certain jurisdictions, some or all of the provisions in this Section may not be effective or the applicable law may mandate a more extensive warranty in which case the applicable law will prevail over this Agreement.

6. INDEMNIFICATION & LIMITATIONS OF LIABILITY.

6.1 Eclipse Corporation shall defend and/or settle at its expense, any claims, actions, allegations or proceedings against You to the extent arising out of or relating to misappropriation or infringement by the Software of any third party's proprietary or intellectual property right ("Claims"), and Eclipse Corporation shall pay all damages finally awarded by a court of competent jurisdiction to such third party against You, or any settlement amounts agreed by Eclipse Corporation; subject to the conditions that, You shall notify Eclipse Corporation promptly of any You Claims, permit Eclipse Corporation to control the defense and settlement of such Claims and assist Eclipse Corporation, at Eclipse Corporation's expense, in defending or settling such Claims. Eclipse Corporation shall not be liable for any settlement amounts entered into by You without Eclipse Corporation's prior written approval. If Eclipse Corporation has reason to believe that it would be subject to an injunction or continuing damages based on the Software, then Eclipse Corporation may (and if Eclipse Corporation or any of its customers or third party software suppliers is subject to an injunction or continuing damages based on the Software), then notwithstanding any other provision in this Agreement, Eclipse Corporation shall be entitled to either modify the Software to make it non-infringing and/or remove the misappropriated material, replace the Software or portion thereof with a service or materials that provide substantially the same functionality or information, or, if neither of the foregoing is commercially practicable, require You to cease using the Software and refund to You (a) a pro rata portion of any one (1) time fees (based on a three (3) year, straight-line depreciation schedule from the date of payment), and (b) any fees that have been pre-paid by You but are unused. The foregoing notwithstanding, Eclipse Corporation shall have no liability for a claim of infringement or misappropriation to the extent caused by (i) the combination of the Software with any other service, software, data or products not provided or approved by Eclipse Corporation; or (ii) the use of any material provided by You or any end users, (iii) any breach by You of this Agreement. THE FOREGOING IS ECLIPSE CORPORATION'S SOLE AND EXCLUSIVE LIABILITY, AND YOUR SOLE AND EXCLUSIVE REMEDY FOR ANY INFRINGEMENT OR MISAPPROPRIATION OF ANY THIRD-PARTY INTELLECTUAL PROPERTY RIGHTS.

TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL ECLIPSE CORPORATION BE LIABLE TO YOU OR ANY OTHER PERSON FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING WITHOUT LIMITATION, LEGAL EXPENSES, LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF REVENUE, LOST OR DAMAGED DATA, LOSS OF COMPUTER TIME, COST OF SUBSTITUTE GOODS OR SERVICES, OR FAILURE TO REALIZE EXPECTED SAVINGS OR ANY OTHER COMMERCIAL OR ECONOMIC LOSSES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF ECLIPSE CORPORATION HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES, OR SUCH LOSSES OR DAMAGES ARE FORESEEABLE.

6.2 THE ENTIRE LIABILITY OF ECLIPSE CORPORATION AND YOUR EXCLUSIVE REMEDY WITH RESPECT TO THE SOFTWARE AND TECHNICAL SUPPORT AND ANY OTHER PRODUCTS OR SERVICES SUPPLIED BY ECLIPSE CORPORATION IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH OR NEGLIGENCE, WILL BE LIMITED IN THE AGGREGATE TO THE AMOUNTS PAID BY YOU FOR THE SOFTWARE, TECHNICAL SUPPORT OR SERVICES GIVING RISE TO THE CLAIM.

6.3 THE DISCLAIMER OF REPRESENTATIONS, WARRANTIES AND CONDITIONS AND LIMITATION OF LIABILITY CONSTITUTE AN ESSENTIAL PART OF THIS AGREEMENT. YOU ACKNOWLEDGE THAT BUT FOR THE DISCLAIMER OF REPRESENTATIONS, WARRANTIES AND CONDITIONS AND LIMITATION OF LIABILITY, NEITHER ECLIPSE CORPORATION NOR ANY OF ITS LICENSORS OR SUPPLIERS WOULD GRANT THE RIGHTS GRANTED IN THIS AGREEMENT.

7. TERM AND TERMINATION

7.1 The term of this Agreement will begin on download of the Software and, in respect of an Evaluation License, shall continue for the Evaluation Period, and in respect of all other license types defined in Section 1, shall continue for as long as You use the Software, unless earlier terminated sooner under this section 7.

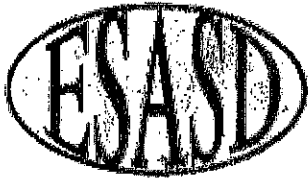
7.2 Eclipse Corporation may terminate this Agreement in the event of any breach by You if such breach has not been cured within thirty (30) days of notice to You. No termination of this Agreement will entitle You to a refund of any amounts paid by You to Eclipse Corporation or its applicable distributor or reseller or affect any obligations You may have to pay any outstanding amounts owing to Eclipse Corporation or its distributor.

7.3 Your rights to use the Software will immediately terminate upon termination or expiration of this Agreement. Within thirty (30) days of termination or expiration of this Agreement, You shall purge all Software and all copies thereof from all computer systems and storage devices on which it was stored, and certify such to Eclipse Corporation

8. GENERAL PROVISIONS

- 8.1 **No Waiver.** No delay or failure in exercising any right under this Agreement, or any partial or single exercise of any right, will constitute a waiver of that right or any other rights under this Agreement. No consent to a breach of any express or implied term set out in this Agreement constitutes consent to any subsequent breach, whether of the same or any other provision.
- 8.2 **Severability.** If any provision of this Agreement is, or becomes, unenforceable, it will be severed from this Agreement and the remainder of this Agreement will remain in full force and effect.
- 8.3 **Assignment.** You may not transfer or assign this Agreement (whether voluntarily, by operation of law, or otherwise) without Eclipse Corporation's prior written consent. Eclipse Corporation may assign this Agreement at any time without notice. This Agreement is binding upon and will inure to the benefit of both parties, and their respective successors and permitted assigns.
- 8.4 **Governing Law and Venue if You are located in the USA.** This Agreement shall be governed by the laws of the State of Texas if You are located in the USA. No choice of laws rules of any jurisdiction shall apply to this Agreement. You consent and agree that the courts of the State of Texas shall have jurisdiction over any legal action or proceeding brought by You arising out of or relating to this Agreement, and You consent to the jurisdiction of such courts for any such action or proceeding.
- 8.5 **Governing Law and Venue if You are not located in the USA.** This Agreement shall be governed by the laws of the Province of Ontario in Canada if You are not located in the USA. No choice of laws rules of any jurisdiction shall apply to this Agreement. You consent and agree that the courts of the Province of Ontario in Canada shall have jurisdiction over any legal action or proceeding brought by You arising out of or relating to this Agreement, and You consent to the jurisdiction of such courts for any such action or proceeding.
- 8.6 **Entire Agreement.** This Agreement is the entire understanding and agreement between You and Eclipse Corporation with respect to the subject matter hereof, and it supersedes all prior negotiations, commitments and understandings, verbal or written, and purchase order issued by You. This Agreement may be amended or otherwise modified by Eclipse Corporation from time to time and the most recent version of the Agreement will be available on the Eclipse Corporation website www.docorigin.com.

Last Updated: July 22, 2017



East Stroudsburg Area School District
Carl T. Secor Administration Center
50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 Fax (570) 421-4968
www.esasd.net

Dr. William R. Riker, Superintendent

Mr. Ryan K. Moran, Assistant Superintendent for Curriculum and Instruction Grades K-12

Mr. Brian Baddick, Assistant Superintendent for Pupil Services

Mr. Thomas J. McIntyre, Chief Financial Officer

Mr. Scott C. Ihle
Director of Facilities

September 6, 2019

East Stroudsburg Area School District
Request for Proposals for Indoor Air Quality Monitoring

The East Stroudsburg Area School District requests proposals for Bi-Annual Indoor Air Quality Monitoring (IAQ) within ten school buildings.

The Bi-annual Mold - Fungi (indoor air quality) testing will be performed at ten (10) buildings located throughout the East Stroudsburg Area School District campuses; two (2) times per year and based upon common ASTM Guidelines and Governmental practices and with the ability to submit a proposal outlining separate pricing per building as well as total pricing based on the district's criteria listed below.

This agreement shall be for a three (3) year period commencing on January 1, 2020 and ending on December 31, 2022.

- J.M. Hill Elementary School. 151 East Broad St. East Stroudsburg, Pa. 18301
Sample 6 Classrooms and 1 Common Area Fee \$511
Smithfield Elementary School 245 River Road East Stroudsburg, PA 18301
Sample 6 Classrooms and 1 Common Area Fee \$511
Middle Smithfield Elementary 5180 Milford Road East Stroudsburg, PA 18302
Sample 7 Classrooms and 1 Common Area Fee \$584
Resica Falls Elementary School 1 Gravel Ridge Rd East Stroudsburg, PA 18302
Sample 6 Classrooms, 1 POD and 2 Common Areas Fee \$584
J.T. Lambert Intermediate School 2000 Milford Rd East Stroudsburg PA 18301
Sample 11 Classrooms, 1 POD Sample and 2 Common Areas Fee \$876
Bushkill Elementary School 131 North School Drive Dingmans Ferry, PA 18328
Sample 6 Classrooms and 1 Common Area Fee \$511
Lehman Intermediate School 257 Timberwolf Drive Dingmans Ferry, PA 18328
Sample 10 Classrooms and 1 Common Area Fee \$803
Senior High School North 279 Timberwolf Drive Dingmans Ferry, PA 18328
Sample 12 Classrooms and 2 Common Areas Fee \$949

The East Stroudsburg Area School District hires only individuals legally authorized to work in the United States and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in the admission of, access to, or in the provision of services, programs or employment. 9/19/07

- East Stroudsburg Elementary School 93 Independence Rd East Stroudsburg, PA 18302
Sample 8 Classrooms and 1 Common Area Fee \$657
- Senior High School South 279 North Courtland St. East Stroudsburg, PA 18301
Sample 13 Classrooms and 2 Common Areas Fee \$1022

Annual Pricing Based On Two (2) Times Per Year Services \$ \$13,500

Total Three (3) Year Pricing \$ \$40,500

The district requires that the first round of the bi-annual testing be implemented during the month of January.

The district also requires that the second sampling procedure takes place during the month of July to ensure the HVAC systems are functioning and seasonal dehumidification is taking place. This program will initiate an O&M (Operations and Maintenance Program) for the East Stroudsburg Area School District.

The sampling protocol shall be in accordance with all applicable federal, state, and local regulations. Sample collections shall be analyzed as routine sampling to establish a baseline level for each site. Humidity and Moisture readings shall be taken in each of the rooms sampled and documented in a report issued upon completion of the site sampling.

Final hard copy reports shall be forwarded to the District at project completion.

Below, please provide pricing per sample for any additional samples requested by the district.

Bi Annual IAQ Air Sampling

Additional Standard Air Sample

Fee \$30.00

Bi Annual IAQ Air Sampling

Additional Standard Swab Sample

Fee \$30.00

Bi Annual IAQ Air Sampling

Additional 1 Day Air Sample

Fee \$39.00

Bi Annual IAQ Air Sampling

Additional 1 Day Air Swab Sample

Fee \$39.00

All proposals shall be submitted electronically to scott-ihle@esasd.net no later than Wednesday, September 25, 2019

Company Name LaBella Associates

Company Representative Brian Poplarchick

Contact Information bpoplarchick@labellapc.com Direct: (570) 904-6196 Cell: (570) 578-1234

Date 9-25-2019

The East Stroudsburg Area School District hires only individuals legally authorized to work in the United States and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in the admission of, access to, or in the provision of services, programs or employment. 9/19/07

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ATTACHMENT VI, C. 1



East Stroudsburg Area School District
 Carl T. Secor Administration Center
 50 Vine Street
 East Stroudsburg, PA 18301
 Phone: (570) 424-8500 Fax (570) 421-4968
 www.esasd.net

Send: rebecca-lopez@esasd.net

QUOTATION/ PROPOSAL #04992-19

Critical Systems Generator Services
 301 Miller Road Stroudsburg PA 18360
 PHONE: (570) 643-6903 • www.csngen.com

DATE: 9/9/2019

RE: ESASD PM-quote

Terms: Net30 Credit Card – add 3%.

QUANTITY	DESCRIPTION OF MATERIAL	PRICE
	Critical Systems proposes to perform generator services as outlined on (RFP District Generators PDF).	
	High School North, 279 Timberwolf Drive, Dingmans Ferry, PA 18328	
	1. Water Tower - 30kw Kohler Genset - Model 30ROZJ-81- Serial # 391938	340.00
	2. High School - 250kw Kohler Genset - Model 250ROZD - Serial # 608976	685.00
	3. Lehman Intermediate - 180kw Kohler Genset - Model 180ROZJ - Serial # 612285	500.00
	4. WasteWater Treatment Plant - 135kw Kohler Genset - Model 135ROZJ - Serial # 392875	480.00
	5. Bus Garage - 80kw Kohler - Model 80REOZJF - Serial # SGM3273XP	430.00
	Bushkill Elementary, 131 North School Drive, Dingmans Ferry, PA 18328	
	6. 80kw - Kohler Genset - Model 80ROZJ71 - Serial # 391506	430.00
		430.00
	Resica Elementary, 1 Gravel Ridge Road, East Stroudsburg, PA 18302	
	7. 80kw Kohler Genset - Model 80PZ72 - Serial # 335758	290.00
	8. Freezer - 25kw Kohler Genset - Model 25REZG - Serial #SGM3273W2	745.00
	Middle Smithfield Elementary, 5180 Milford Road, East Stroudsburg, PA 18302	
	9. 300kw Cummins Genset - Model 300DQHABA029K6 - Serial # F090007981	700.00
	Smithfield Elementary, 245 River Road, East Stroudsburg, PA 18301	
	10. 300kw Kohler Genset - Model 300RE0ZV - Serial # 2072083	400.00
	J.M. Hill Elementary, 151 East Broad Street, East Stroudsburg PA 18301	
	11. GM1567-Gas Kohler - Model 100RE0ZJF - Serial # SGM326NPR	750.00
		400.00
		320.00
	East Stroudsburg Elementary, 93 Independence Road, East Stroudsburg, PA 18301	
	12. 350kw Kohler Generator Model 350REOZDD - Serial # 2179676	475.00
	J.T. Lambert Intermediate, 2000 Milford Road, East Stroudsburg, PA 18301	
	13. Boiler Room - 60kw Kohler Genset - Model 60RZ72 - Serial # 285427	
	14. Freezer 25kw Kohler Generator - Model 25REZG - Serial # SGM3273W3	
	15. Bus Garage -150kw Kohler Genset - Model 150REZGC - Serial # SGM32728J	

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High School South, 279 North Courtland Street, East Stroudsburg, PA 18301
16. 250kw Kohler Genset - Model 250RZDB - Serial # 2132925
17. 250kw Kohler Genset - Model 250RZDB - Serial #213924
18. Stadium - 35kw Kohler NG Genset - Model 35RZG - Serial # 2130114

700.00
700.00
340.00

9,115.00 per yr

Sub Total
Tax (Materials Only)
(3 year) Total

\$27,345.00

This agreement shall be for a three (3) year period commencing on
January 1, 2020 and ending on
December 31,2022

Page 2 of 2

QUOTATION PRICE IS FIRM FOR 180 DAYS.

Thomas White

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- Freezer 25kw Kohler Generator - Model 25REZG - Serial # SGM3273W3
- Bus Garage -150kw Kohler Genset - Model 150REZGC - Serial # SGM32728J

High School South, 279 North Courtland Street, East Stroudsburg, PA 18301

- 250kw Kohler Genset - Model 250RZDB - Serial # 2132925
- 250kw Kohler Genset - Model 250RZDB - Serial #213924
- Stadium - 35kw Kohler NG Genset - Model 35RZG - Serial # 2130114

Per this request for proposal, vendors shall submit a cost breakdown per each year of the agreement as well as the total pricing for the three (3) year agreement; along with a sample of their company maintenance services report outlining a checklist for tested, inspected and serviced generators.

The checklist report shall be completed by the vendor awarded this agreement and utilized during annual services. Completed reports of each generator should then be submitted to the East Stroudsburg Area School District Facilities Department.

Written proposals are to be submitted to the East Stroudsburg Area School District Facilities Department by no later than end of day Wednesday, September 26, 2019.

Company Name Critical Systems, LLC Date 9/27/19
Company Representative Thomas White
Company Phone (570) 643-6903
Company Email admin@cs-gen.com

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 30th day of October, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Liz Bradbury (the "Contractor") of Bradbury-Sullivan LGBT Community Center

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

Schedule A

Description of Services:

Liz Bradbury, Director of the Training Institute of the Bradbury-Sullivan LGBT Community Center will provide a 1 1/2 hour dynamic and interactive slide presentation and discussion for Mindfulness Week for students at East Stroudsburg High School on December 17th, 2019. This presentation will foster discussion and consideration of LGBTQ issues in relation to bias, (especially unintentional bias), fairness and equity, and hate language and hate crime. It will present facts, statistics, and current best practices and will explain why learning about cultural circumstances and the history of the LGBTQ community is important. The presentation will encourage students to consider ways to mitigate bullying, harassment, and self harm through communication, and the awareness of cultural similarities and differences. And it will encourage students to think about why some biases exist and why unfairness is perpetuated by a lack of facts and information about the LGBTQ community.

Location:

East Stroudsburg High School
270 Courtland St.
East Stroudsburg, PA

Fixed Rate: \$160 for this event

Are Expenses included: Yes

Bradbury-Sullivan LGBT Community Center **INVOICE**

PAYEE:
 Patricia Tierhan
 East Stroudsburg High School
 279 N. Courtland Street
 East Stroudsburg PA 18301

INVOICE DATE October 28, 2019
 Invoice number 265



BRADBURY-SULLIVAN
LGBT COMMUNITY CENTER
*Serving the LGBT Community
 of the Greater Lehigh Valley*

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
(1)	Ltz Bradbury Training on December 17, 2019	\$160.00	\$160.00
	Please pay Invoice upon receipt		
		SUBTOTAL	\$160.00
			\$160.00
			PAY THIS AMOUNT

DIRECT ALL INQUIRIES TO:
 Sharon Brotzman
 (610) 347-9988 ext 108
 sharon@bradbrysullivancenter.org

MAKE ALL CHECKS PAYABLE TO:
 Bradbury-Sullivan LGBT Community Center
 Attention: Sharon Brotzman
 622 W Maple St
 Allentown, PA 18101

THANK YOU FOR YOUR SUPPORT!

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 8 day of November, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Sarah Brandt (the "Contractor") of School Psychological Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Susie Sepulveda, will perform school psychoeducational evaluations. These evaluations will consist of the following: cognitive testing, achievement testing, parent input, summary, and recommendations. The contractor will review the findings with the parent. The report will comply with the PA Department of Education Evaluation/Reevaluation Report guidelines. Classroom observation and teacher input will be provided to the contractor by the school.

ESASD will provide testing materials for each case.

Location of Services:

The contractor will arrange with the parent a mutually agreed upon location for testing, such as the public library.

Effective Date: November 19, 2019- June 30, 20²⁰19

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 70.00 per hour
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: _____

c) Are expenses included? YES NO
If no, please itemize:
*mileage

Budget Code: _____ Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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Portrait Agreement

Lifetouch ID 59145
 School Year 2019-2023
 Type Renewal

ACCOUNT & CONTACT INFORMATION

Account Name	Middle Smithfield Elem School	Phone	570-223-8082	Enrollment	550
Address	5180 Millford Rd	Fax		Grades	K-5
City, State Zip	East Stroudsburg, PA 18301	District ID	271926		
Contact Title/Role	Name	Phone	Email Address		
Principal	Ray Lenhart	570-223-8082			
IT Administrator	James Chamberlain		james.chamberlain@esasd.net		
Secretary	Joyce Kirk	570-223-8082	Joyce-Kirk@esasd.net		
Secretary	Tracy Rose	570-223-8082	tracy-rose@esasd.net		

PICTURE DAY EVENTS

Event Type	Picture Date(s)	Sell Method	# Photographed	Start Time	End Time	# Cameras	Setup Location	Notes
Spring Individuals (ORIGINAL)	3/21/2019	Spec	600	9:00 AM	3:00 PM	3	2-Camera PTO Room 1- Camera Lobby	
Fall Individuals (ORIGINAL)	9/28/2018	PrePay	430	8:00 AM	3:00 PM	3	Location: Room 22 (PTO Room) and Lobby	
Classroom Groups (ORIGINAL)	3/3/2020	Spec		8:00 AM	3:00 PM			

Account Services

Parent Notify Enrollment	<input checked="" type="checkbox"/>	Parent Notify Contact		Yearbooks	<input checked="" type="checkbox"/>
Host Portal Access	<input checked="" type="checkbox"/>	Host Portal Primary User Invitation Email		Yearbook Provider	
Host Portal Primary User		Store Front Enrollment	<input checked="" type="checkbox"/>	Store Front Contact	
Student IDS	<input checked="" type="checkbox"/>	Staff IDS	<input checked="" type="checkbox"/>	Barcoded IDS	<input checked="" type="checkbox"/>
Punched IDS	<input checked="" type="checkbox"/>	SmileSafe Cards	<input checked="" type="checkbox"/>	Class Picture	<input checked="" type="checkbox"/>

Notes Sticky photos for Student Records

SPECIAL REQUESTS & PROMOTIONS

Spring Individuals (ORIGINAL)	Incentive method:		Description:	\$2.00 per student photographed paid 4 weeks after Picture Day
Fall Individuals (ORIGINAL)	Incentive method:	Dollar per package	Description:	\$1.75 packages A-M purchased within 48 hours of picture day. Paid 4 weeks after Picture Day
Classroom Groups (ORIGINAL)	Incentive method:		Description:	\$1.00 per Order within 48 hours of Picture Day. Paid 4 weeks after Picture Day

AGREEMENT TERMS & SIGNATURE

During the Agreement Term, Lifetouch National School Studios Inc. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Account / School Representative Signature	Date Signed:	Lifetouch Representative Signature	Date Printed:
	10/24/19		



Date of Invoice: 10/23/19
 Invoice Number: 64053
 Account Number: 2541
 Purchase Order: _____

Invoice

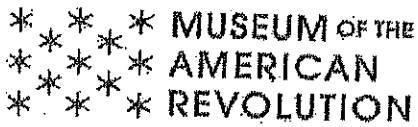
Organization Name: JT Lambert Intermediate School Date of Visit: 5/5/2020
 Address: 2000 Millford Rd Admission Time: 10:20am, 10:30am, 2:10pm, and 2:30pm
East Stroudsburg, PA 18301 ****please see page 3 for full itinerary**
 Contact Name: Dan Moser Lunch Room _____
 Reservation Time: n/a
 Contact Email: daniel-moser@esasd.net Type of Booking: School Group
 Phone: 570-424-8430 ext. 30202 Anticipated # of _____
 guests: 300 (270 students, 30 adults)
 Billing Contact: Lorena Rosado
Craig Reichl
lorena-rosado@esasd.net
 Billing Contact Email: craig-reichl@esasd.net Name of Group: JT Lambert Intermediate School - 7th grade

QUANTITY	ACTIVITY	RATE	Amount
#	Type		
270 Student	Group Tickets	General Admission - Facilltated Tour	\$10.00
3 Adult	Group Tickets	General Admsslon - Facilltated Tour	\$13.00
27 Adult	Comp Tickets	General Admsslon - Facilltated Tour	\$0.00
		**NCC Joint Visit Pricing	
Subtotal			\$2,739.00
Tax			\$0.00
Deposit Required 11/23/19			\$547.80
Final Payment Due 4/21/20			\$2,191.20
Total Amount Owed			\$2,739.00

Please make checks payable to:
 Museum of the American Revolution
 Group Sales Department
 101 S. Third St
 Philadelphia, PA 19106

Please include invoice number of your remittance
 To pay via credit card, please contact the Group Sales Department at 267-579-3623

NG



GROUP SALES CONTRACT

Thank you for choosing the Museum of the American Revolution for your group visit. Please read and sign this contract and return it to the Group Sales Department. Your group reservations will not be confirmed until a signed copy of this contract has been received.

Deposit Policy: A 20% deposit is due within 30 days from receipt of this contract. Deposit payments can be made over the phone or via check. Failure to pay the deposit within 30 days may result in cancellation of your reservation. Please contact the Group Sales Department if you need to make alternate arrangements. Deposits are refundable up to 14 days prior to your scheduled group visit.

Final Headcount and Final Payment Policy: Final headcount and final payment are due 14 days prior to your scheduled group visit. In the event that your headcount increases within 14 days of your visit, the Museum cannot guarantee availability. Additional chaperones, not accounted for on the invoice, will be charged \$21 at the door. Groups booking within 14 days of a visit will be required to provide full payment via credit card at time of booking. Final payments are non-refundable.

Cancellation Policy: Please notify the Group Sales Department at least 72 hours in advance if your group must cancel. Reservations may be rescheduled without penalty based on availability. Refunds will not be given on cancellations made within 14 days of group's scheduled visit. Visits that are cancelled due to a weather-related event that causes either the museum or the school to delay opening or to close for the day will be refunded in full or rescheduled for a future date at no penalty.

Student/School Group Chaperone Policy: The museum welcomes 1 free chaperone for every 10 students. Additional chaperones will be charged at the adult rate identified on the final invoice. Chaperones are responsible for student behavior and must remain with students throughout the duration of the group's visit. Aides, assistants, personal caregivers, and other staff for special needs students—as indicated in Individualized Education Programs (IEPs) and other legally mandated accommodations under the Individuals with Disabilities Education Act—are welcomed free of charge and not counted among the free chaperones under the ratio outlined above.

On-Site Contact/Tour Escort Contact Information Policy: The name and cell phone number of the group leader or tour escort that will be with the group on the day of their visit must be provided. The Museum must be able to reach the group leader or tour escort on the day of the group's visit. The Museum will only use this information on the day of the group's scheduled visit. Please provide the on-site contact information below:

Contact Name: _____ Cell Phone Number: _____

Late Arrival Policy: If your group is running late for their scheduled visit (and will not arrive by the time listed on the final invoice) it is the on-site contact's responsibility to notify the Museum. It will be at the Museum staff's discretion to modify or cancel the group reservation. Groups that arrive more than 5 minutes past their scheduled admission time will not be able to view the *Washington's War Tent* film. The group may be reassigned into a new entry time based on availability. Refunds will not be issued if the group arrives late.

By signing this contract, you acknowledge that you have read, understand, and will be bound by the terms of this contract. Please sign and return this contract to the group sales department. Signed contracts must be returned within 2 weeks of receipt of this document.

Failure to return your signed contract may result in cancellation of your reservation.

Group Name: JT Lambert Intermediate School - 7th grade Date of Visit: Tuesday, May 5, 2020

Authorized Signature: _____

Print Name: _____ Date: _____

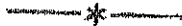
Museum of the American Revolution - Field Trip Itinerary



Feel free to print a copy of this page for each of your adult chaperones to reference during their visit.

Buses are welcome to drop off in the bus zone located in front of the Museum, accessed from the right-hand lane on Third Street between Walnut and Chestnut.

Upon arrival, please designate a group leader to enter the building and check the group in. Our Guest Services team will direct you to bring your students in through the School Group Entrance.



Tuesday, May 5, 2020

Group 1

Students: 70 Adults: 8

10:10am Museum admission
 10:20am *Washington's War Tent* film
 10:40am Facilitated gallery tour
 11:55am Conclusion and departure

Group 2

Students: 65 Adults: 7

10:30am Museum admission
 10:40am *Washington's War Tent* film
 11:00am Facilitated gallery tour
 12:15pm Conclusion and departure

Group 3

Students: 70 Adults: 8

2:10pm Museum admission
 2:20pm *Washington's War Tent* film
 2:40pm Facilitated gallery tour
 3:55pm Conclusion and departure

Group 4

Students: 65 Adults: 7

2:30pm Museum admission
 2:40pm *Washington's War Tent* film
 3:00pm Facilitated gallery tour
 4:15pm Conclusion and departure

PLEASE NOTE: Groups that arrive more than 5 minutes past their scheduled admission time will not be able to view the *Washington's War Tent* film

Students must be accompanied by a chaperone at all times.

Please work with your students to be respectful of other visitors which means no running or shouting.

Tableaus and artifact cases should never be touched. Please feel free to touch exhibits labeled with "please touch" signs.

Walls and artifact cases should not be used as writing surfaces. Clip boards are available at the front desk if needed.

Please ask questions and encourage your students to do the same.

Non-flash photography is permitted in the galleries.

Photography is not permitted in any of the theaters.

Food, drink, and chewing gum are not permitted in the galleries or in any of the theaters.

Groups exhibiting disruptive, disrespectful, or dangerous behavior will be asked to leave the Museum.

If your group is running late, please call our Security Office at 267-579-3375. For all other inquiries, please have your group leader contact the Group Sales Team at 267-579-3623 or Groups@AmRevMuseum.org.



Your MTI Rep: **KAITLIN STERN**
 Your MTI Account Number: **0048222**
 Contract No: **9611638**

Licensee:
 J T LAMBERT INTERMEDIATE SCHOOL
 ATTN.: JESSICA BIGKEL *Brandon Hanks*
 2000 MILFORD ROAD
 EAST STROUDSBURG, PA 18301

 TELE#: 570-424-8430 FAX: 570-476-0464
 E-MAIL: jessica.bigkel@gmail.com
brandanhanks@gmail.com

- REPRINT -

 Contract Issue Date: 09/25/19
 Contract Expiration Date: 11/06/19
 Valid For Performances From:
 Actual Performance Dates: 09/24/19 - 09/24/20
 MTI Access Code: SEU1510964

PRODUCTION CONTRACT for SEUSSICAL JR.
CONTRACT PROVISIONS:

ALL PERFORMERS MUST BE IN THE 9TH GRADE AND UNDER. THIS LICENSE INCLUDES THE RIGHTS FOR UNLIMITED PERFORMANCES WITHIN *ONE* YEAR AS RECORDED IN THE DATES ABOVE.

AMOUNT ENCLOSED

SHOWKIT™ (See Additional Materials Order Form for a list of ShowKit™ contents)

Royalty	\$	129.00
Non-Refundable Materials Fee	\$	516.00
SHOWKIT SHIPPING (Rush Delivery available for \$85.00 in U.S.):	\$	40.00
<small>Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.</small>		
SALES TAX (CA, CT, MN, NJ, NY): CT, MN & NY: Apply to all Material and Shipping fees. CA & NJ residents apply to Materials only	\$	
ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form - please attach):	\$	<u>75.00</u>
TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds):	\$	<u>760.00</u>

PAYMENT

- CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)
- CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS
 Card Number: _____ Expiration Date: _____
 Name on card: _____
 Signature: _____ Amount: _____
- PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

SHIPPING

Shipping Address: Brandon Hanks 2000 Milford Rd
 (NO P.O. BOXES) East Stroudsburg, PA 18301
 City: East Stroudsburg State/Province: PA Zip/Postal Code: 18301
Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

ACCEPTANCE

ShowKits™ are non-transferable and non-refundable.
 With this contract you are agreeing to produce SEUSSICAL JR.
 By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: Brandon Hanks Title: JTL Musical Director
 Authorized Signature: [Signature] Date: 10/31/2019
 Daytime Phone Number: (570) 982-8319 E-mail: MUSICALJT@gmail.com

PLEASE COMPLETE, SIGN AND RETURN ONE (1) COPY OF THIS PRODUCTION CONTRACT WITH FULL PAYMENT. BE SURE TO RETURN THE ADDITIONAL RESOURCES ORDER FORM AND/OR RIDER(S) IF APPLICABLE.

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Your MTI Rep: **KAITLIN STERN**
 Your MTI Account Number: **0048222**
 Contract No: **9611638**

ADDITIONAL MATERIALS ORDER FORM

You can order additional materials and theatrical resources at the following rates.
 To order, simply indicate the quantity of each item you would like and add the Grand Total to the Confirmation Page of this Production Contract.

ITEM	QUANTITY	COST EACH	TOTAL
ADDITIONAL MATERIALS			
ACTOR'S BOOK	<u>10</u>	x \$ 10.00	= \$ <u>100.00</u>
PERFORMANCE ACCOMPANIMENT CD	<u>1</u>	x \$ 75.00	= \$ <u>75.00</u>
DIRECTOR'S GUIDE	_____	x \$ 100.00	= \$ _____
PIANO VOCAL SCORE	_____	x \$ 40.00	= \$ _____
CHOREOGRAPHY DVD	_____	x \$ 50.00	= \$ _____
FAMILY MATTERS (Call for Pricing and Availability)	_____	x \$ _____	= \$ _____
MEDIA DISK	_____	x \$ _____	= \$ _____
PERFORMANCE AUDIO TRACKS DIGITAL (Call for Pricing and Availability)	_____	x \$ 10.00	= \$ _____
THEATRICAL RESOURCES			
ACTOR'S BOOK TENPACK	<u>1</u>	x \$ 75.00	= \$ <u>75.00</u>
FAMILY MATTERS (Call for Pricing and Availability)	_____	x \$ _____	= \$ _____
FAMILY MATTERS (PACK OF 10)	_____	x \$ 10.00	= \$ _____
LOGO PACK DIGITAL	_____	x \$ 75.00	= \$ _____
PRODUCTIONPRO	_____	x \$ 199.00	= \$ _____
SCENIC PROJECTIONS-JR ANIMATED	_____	x \$ 645.00	= \$ _____
SCENIC PROJECTIONS-JR STILL	_____	x \$ 295.00	= \$ _____
STUDENT REHEARSAL CD	_____	x \$ 10.00	= \$ _____
SUBPLOT CUSTOMIZABLE SHOW POSTERS (Call for Pricing and Availability)	_____	x \$ _____	= \$ _____
VIDEO LICENSE	_____	x \$ 75.00	= \$ _____
VIRTUAL STAGE MANAGER (Call for Pricing and Availability)	_____	x \$ _____	= \$ _____
LOGO TEES SIX-PACK ADULT LARGE	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK ADULT MEDIUM	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK ADULT SMALL	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK ADULT X-LARGE	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK ADULT XX-LARGE	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK CHILD LARGE	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK CHILD MEDIUM	_____	x \$ 80.00	= \$ _____
LOGO TEES SIX-PACK CHILD SMALL	_____	x \$ 80.00	= \$ _____

Add total for all items here.

ADDITIONAL MATERIALS TOTAL:

\$ 75.00

ADDITIONAL MATERIALS SHIPPING

(do NOT apply shipping charge for Video License, Logo Packs, or RehearScore):

Add. Materials Total	Ground	Rush	Add. Materials Total	Ground	Rush
\$0 - \$100	\$ 8.50	\$38.25	\$401 - 500	\$22.50	\$101.25
\$101 - \$200	\$12.00	\$54.00	\$501 - 600	\$26.00	\$117.00
\$201 - \$300	\$15.50	\$69.75	\$601 - 700	\$29.50	\$132.75
\$301 - \$400	\$19.00	\$85.50	\$700 and up	(call for shipping rates)	

Make sure to enter (above) the appropriate Additional Materials Shipping Charge based on the tables on the left. US and Canada only. Customers in other countries must contact MTI for exact shipping fees.

SALES TAX (CA, MN, NJ, NY):

NY & MN: Apply to Material and Shipping fees. CA & NJ residents apply to Materials ONLY

ADDITIONAL MATERIALS GRAND TOTAL (add this total to Contract Confirmation Page) \$ _____

You MUST return this form along with your contract to receive materials. All sales are final. No refunds or exchanges.

RETURN THIS PAGE ONLY IF ORDERING ADDITIONAL MATERIALS

CONTRACT RIDER
COMPLETE THIS COPY AND RETURN TO MTI

Your MTI Rep: KAITLIN STERN
Your MTI Account Number: 0048222
Contract #: 9611638 Printed on: 09/25/19

CHANGES TO PLAY AND USE OF REPLICA ELEMENTS PROHIBITED

By signing below, the individual signing on behalf of Licensee (the "Authorized Signatory") acknowledges, on behalf of Licensee, that under federal copyright law and the terms of the Production Contract to which this Rider is attached, the Licensee may not (a) make any changes to the Play or any additional materials purchased or rented from MTI (the "MTI Rental Materials") or (b) use any choreography, direction or design elements from any prior production or film version of the Play. Without limiting the foregoing, Licensee acknowledges that it may not:

- Make changes of any kind, including changes of music, lyrics, dialogue, sequence of songs and/or scenes, time period, setting, characters or characterizations or gender of characters in the Play, regardless of whether the authors have approved any similar changes for a prior production of the Play.
- Add new music, dialogue, lyrics, scenes, scenarios, characters, framing devices or anything to the text or structure of the Play as embodied in the MTI Rental Materials, including adding any songs or dialogue from any film version of the Play or from any other version of the Play.
- Delete, in whole or in part, any material (including music, lyrics or text) from the Play as embodied in the MTI Rental Materials.
- Use any of the designs, direction, choreography, artwork (except for authorized logos for which Licensee has obtained a license from MTI, where available) or other intellectual property from any Broadway, London, or touring productions or from any film version of the Play. The rights to all of these elements are owned by third parties and are not granted as part of this Performance License.

If Licensee violates any of these restrictions, Licensee acknowledges and agrees that MTI may revoke Licensee's contract and cancel the production without advance notice and without Licensee recourse of any kind, that Licensee will forfeit any prepaid fees and/or royalties in full and that Licensee may be sued for breach of contract and federal copyright infringement to the full extent of the law.

Licensee's license to perform the Play will be invalid unless this Rider is signed and returned with the signed Production Contract.

By signing this Rider, the Authorized Signatory acknowledges that the Authorized Signatory:

- a) has read and understands the terms of the Rider;
- b) is authorized to sign the Rider on behalf of Licensee;
- c) has reviewed, or will review, the Copyright Provisions of Section 1.1 and 1.2 of the Performance License and this Rider with the director and entire creative team of Licensee's production;
- d) represents and warrants that the director and creative team have been or will be instructed that (i) no changes may be made to the Play without the written consent of the Rightsholders and (ii) they shall not copy or replicate any of the creative elements of prior productions or film version of the Play; and
- e) agrees to the terms, conditions and provisions contained herein on behalf of the Licensee.

ACCEPTANCE

PRINT YOUR NAME Brandon Hanks TITLE JTL Musical Director
AUTHORIZED SIGNATURE [Signature] DATE 10/31/2019
DAYTIME TELEPHONE (570) 982-8819 EMAIL musicaljtl@gmail.com

YOU MUST COMPLETE AND RETURN THIS PAGE WITH PAYMENT

PUBLIC CONSULTING GROUP, INC.
EdPlan LICENSE AGREEMENT

Upon execution by all parties listed on the signature page, this LICENSE AGREEMENT, including all exhibits hereto (collectively "the Agreement"), is entered into as of November 19th, 2019 (the "Effective Date"), by and between Public Consulting Group, Inc., a Massachusetts corporation headquartered in Boston, MA ("PCG") and East Stroudsburg School District. ("School System"), located at 50 Vine Street, East Stroudsburg, PA 18301.

WHEREAS, PCG desires to provide to School System an Internet-based special education tool ("EdPlan[™]") to assist administrators and teachers with the documentation and reporting requirements of the Individuals with Disabilities in Education Act ("IDEA"), and to grant a license to access PCG's related proprietary systems and documentation; and

WHEREAS, School System desires to provide EdPlan to its school and administrative employees, contractors, and authorized users for their use in health and related service documentation prescribed in Individualized Education Plans ("IEPs"), for purposes including compliance with IDEA; and

NOW, THEREFORE, for and in consideration of the mutual covenants set forth in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. DEFINITIONS. In addition to the terms defined elsewhere in this Agreement, terms appearing in initial capital letters shall have the following meanings:

1.1. "Annual Fee" means the renewable license fee that is to be paid by School System to PCG annually for access to the EdPlan Service, calculated and payable in accordance with Section 7 and **Exhibit A** attached hereto.

1.2. "Confidential Information" means information designated or treated as confidential by either party, or which under the circumstances surrounding disclosure should in good faith be treated as confidential, including, without limitation: (a) computer programs, electronic codes, algorithms, know-how, formulas, processes, ideas, data, inventions (whether or not patentable or registerable under patent, copyright, or similar statutes), schematics, teaching and development techniques, trade secrets, improvements, research projects, and code; (b) information about costs, profits, markets, sales, customers, or clients; (c) technical, business, and financial plans; (d) employee personnel files and compensation information; (e) discoveries, developments, designs, improvements, regardless of the form of communication in each case, including extracts or summaries; and (f) any record (whether in print, electronic, or any other medium) maintained by School System, a School System employee or agent, or a party acting on School System's behalf, which is directly related to an identified student. "Confidential Information" also specifically includes EdPlan, any third-party information disclosed to either party under obligations of confidentiality, and the identity of or any medical, financial, or personal information pertaining to anyone within PCG or School System. Notwithstanding the foregoing, however, "Confidential Information" does not include information that: (i) was rightfully in possession of or known to the receiving party without any obligation of confidentiality prior to receiving it from the disclosing party; (ii) is, or subsequently becomes, legally and publicly available without breach of this Agreement; (iii) is rightfully obtained by the receiving

party from a source other than the disclosing party without any obligation of confidentiality; or (iv) is disclosed by the receiving party under a valid order of a court or government agency, provided that the receiving party provides prior written notice to the disclosing party of such obligation and the opportunity to oppose such disclosure, or (v) a public record under Massachusetts law.

1.3. "Documentation" means all technical information, training materials, instructions, manuals, and diagrams (in printed, electronic, or other media) pertaining to the EdPlan Service.

1.4. "EdPlan Service" means: (i) the Internet-based services identified in this Agreement; (ii) all products related to such services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.

1.5. "Intellectual Property Rights" means patent rights, copyrights (including but not limited to copyrights in audiovisual works and applicable Moral Rights), trade secret rights, trademark rights, and any other intellectual property rights recognized by the law of each applicable jurisdiction in which licenses for the EdPlan Service are marketed and licensed by PCG.

1.6. "Moral Rights" means any right to claim authorship of a work, any right to object to any distortion or other modification of a work, and any similar right existing under the law of any country in the world or under any treaty.

1.7. "New Releases" means any new revision of EdPlan Service that includes significant enhancements which add new features to the EdPlan Service and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g., from v2.03 to v2.10).

1.8. "Permitted Use" means use of the EdPlan Service by employees, contractors, and others affiliated with or authorized by School System only for School System's internal use.

1.9. "School System User" means any employee, contractor, and/or authorized user of the "School System" who will be granted access to the EdPlan Service.

1.10. "Term" means collectively and individually the Initial Term and Renewal Terms as defined by Section 2.

1.11. "Trademarks" means all trade marks, trade names, service marks, and logos now owned or hereinafter acquired by either party, and all other trademarks, trades names, service marks, and logos identifying or used in connection with their product or service offerings, whether or not registered under the laws of a particular jurisdiction or territory.

1.12. "Updates" means any new revisions and/or modifications required to be made to the EdPlan Service and/or Documentation in order to correct operational errors.

1.13. "Upgrades" means any new revision of the EdPlan Service that includes corrections and minor modifications to existing features and which generally will be designated by a new version number which has changed from the prior number only two places to the right of the decimal point (e.g., from v2.02 to v2.03).

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2. TERM

2.1. Initial Term. Upon execution by all parties, the initial term of this Agreement (the "Initial Term") shall commence on or about November 18, 2020, and shall continue until November 18, 2022, unless earlier terminated in accordance with the terms of this Agreement.

2.2. Renewal Term. Following the Initial Term, this Agreement shall automatically renew for successive one-year terms (each a "Renewal Term"), unless either party notifies the other, at least thirty (30) days prior to the end of the Initial Term or then-current Renewal Term, as the case may be, of the notifying party's election not to renew this Agreement, whereupon this Agreement shall terminate on the last day of the Initial Term or the then-current Renewal Term, as the case may be.

3. GRANT OF RIGHTS.

3.1. Grant of License for EdPlan Service. Subject to the terms and provisions of this Agreement and School System's performance of all its obligations under this Agreement, PCG hereby grants to School System, and School System hereby accepts, a non-exclusive, non-transferable right and license, during the Term only, to access via the Internet and use the EdPlan Service to the extent reasonably necessary.

3.2. Grant of License for Documentation. PCG hereby grants to School System, and School System hereby accepts, a non-exclusive, royalty-free license under PCG's copyrights in PCG's Documentation, during the Term only:

3.2.1. to incorporate PCG's Documentation, in whole or in part, into other written materials prepared by or for School System with respect to the EdPlan Service; and

3.2.2. to reproduce and distribute modified and original versions of PCG's Documentation, in hard copy or in an on-line format, as part of School System's Documentation for the EdPlan Service, and, if such School System's Documentation is in an on-line format, allow School System Users to make print copies of the same.

3.3. Restrictions on License Grant.

3.3.1. School System shall not use or grant to any person or entity other than authorized School System Users the right to use the EdPlan Service. School System shall not distribute, market, or sublicense the EdPlan Service and School System Users shall not distribute, market, or sublicense the EdPlan Service.

3.3.2. School System shall ensure that appropriate proprietary notices indicating PCG's Intellectual Property Rights in the EdPlan Service and related Documentation are placed on all copies of written materials distributed by School System relating thereto. Examples of such documentation include training materials and manuals.

3.3.3. School System shall not distribute or knowingly permit distribution of EdPlan documentation or intellectual property to any individual or organization that is not part of the School System or an authorized School System User.

3.3.4. School System shall not transfer or permit access to the EdPlan Service to any third party or permit any School System User to transfer or allow access the EdPlan Service to any unauthorized person.

3.3.5. School System shall not decompile, disassemble, or otherwise attempt to reverse engineer the EdPlan Service or any portion thereof and shall not permit any School System User to decompile, disassemble, or otherwise attempt to reverse engineer the EdPlan Service or any portion thereof.

3.4. Reservation of Rights.

3.4.1. Subject to the license rights granted to School System by this Section 3, all right, title, and interest in and to the EdPlan Service, including the Intellectual Property Rights and technology inherent in EdPlan Service, are and at all times will remain, the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display the EdPlan Service, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to School System any right, title, or interest in or to PCG's Intellectual Property Rights or other rights in and to the EdPlan Service or PCG's Trademarks.

3.4.2. Except as expressly authorized by this Agreement, School System shall not use, display, copy, distribute, modify, or sublicense the EdPlan Service. In addition, School System shall not modify, transfer, rent, lease, reverse engineer, decompile, or disassemble the EdPlan Service. PCG reserves all rights not expressly granted to School System by this Agreement. School System will not alter, remove, modify, or suppress any confidentiality legends or proprietary notices placed on, or contained within the EdPlan Service and expressly agrees not to circumvent, or knowingly permit third parties to circumvent, any security or other protections within the EdPlan Service.

4. ACCESS TO EdPlan SERVICE. PCG will provide access to the EdPlan Service to School System via a private account accessed through the Internet, from which School System will be capable of using the EdPlan Service as permitted by this Agreement. PCG will not provide the Internet connectivity to School System, and obtaining and maintaining such connectivity will be the sole responsibility of School System. PCG will, as soon as practicable, provide School System with advance notice of each New Release, Upgrade, or Update, and provide notice whether such New Release, Upgrade, or Update will be provided via the Internet.

5. SUPPORT.

5.1. General Technical Support. PCG will make available qualified personnel to School System during the Term to provide technical support to School System. Such personnel will be skilled in the functioning and application of the EdPlan Service sufficient to answer questions and provide support.

5.2. E-mail Support. E-mail support will be provided via the designated email and links on the EdPlan Message Board page.

5.3. Telephone Support. Telephone support will be provided by PCG via a toll-free telephone number. This number will connect the School System User with the EdPlan help desk.

5.4. Project Support. PCG agrees to provide consulting services support to School System for unique projects on an as-available basis, upon School System's request and subject to agreed-upon additional compensation.

6. TRAINING.

6.1. Training. Number of training sessions will be detailed in Exhibit A.

6.2. Training Schedule. PCG and School System will agree upon a suitable training date.

6.3. Training Types. Training options consist of two types: (i) Administrative; (ii) School System staff or user. Each training session is divided into two parts: (i) Lecture and (ii) Hands-On Practice.

7. PAYMENTS. In consideration of the licenses granted by PCG to School System under this Agreement, School System shall pay PCG an Annual License Fee.

7.1. Annual Fee.

a. Provided the contract has been executed by all parties, the Annual Fee for the shall be paid based on the payment schedule detailed in Exhibit A. Should this Agreement be terminated prior to the expiration of the current Term, fees will be due within 30 days of termination date.

8. WARRANTIES.

8.1. Limited Warranty. PCG represents and warrants that it has the right to license the EdPlan Service as specified by this Agreement, and that the use of the EdPlan Service contemplated in this Agreement does not infringe upon, violate, or constitute a misappropriation of any copyright, trademark, trade secret, or any other proprietary right of any third party. Further, PCG represents and warrants that, during the ninety (90) day period following the initial installation of the EdPlan Service hereunder, and during the ninety (90) day period following the installation of each Update, Upgrade, and New Release hereunder, the EdPlan Service will operate in accordance with the applicable Documentation, provided that the EdPlan Service is operated in compliance with such Documentation. Under no circumstances will PCG be responsible for School System's hardware, software, browsers, or Internet connections that provide access to the EdPlan Service. PCG shall use commercially reasonable efforts to maintain the EdPlan Service and to correct any problems that may arise with the use of the EdPlan Service.

8.2. DISCLAIMER. PCG SPECIFICALLY DISCLAIMS ANY OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESS OR IMPLIED, WITH RESPECT TO THE EdPlan PRODUCTS OR ANY OTHER GOODS OR SERVICES PROVIDED BY PCG, INCLUDING ANY

IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

9. PROPRIETARY RIGHTS; PROTECTION OF CONFIDENTIAL INFORMATION.

9.1. Ownership. School System acknowledges that PCG owns the EdPlan Service, that the EdPlan Service is not generally published, and that the EdPlan Service embodies the Confidential Information of PCG. All right, title, and interest in and to the EdPlan Service, including, without limitation, all copyrights, trade secret rights, and other intellectual property rights pertaining in and to the EdPlan Service shall remain vested in PCG and its third-party licensors. PCG acknowledges that School System owns all of the data inputted by each School System User for purposes of creating an Individualized Education Plan and any and all reports produced as a result of using the EdPlan Service. School System acknowledges that PCG shall have the right to aggregate any data input by School System or School System Users for PCG's own purposes, but shall not otherwise use or disclose personal or individual identifying information.

9.2. Confidentiality Obligations. Each party agrees that: (i) neither party will disclose to any third party any of the other party's Confidential Information except to the receiving party's employees and contractors with a need to know and who have agreed in writing to confidentiality obligations substantially the same as those set forth herein; (ii) each party will use the same degree of care it uses to maintain the confidentiality of its own information of similar importance in its possession or control, but in no event less than a reasonable degree of care; and (iii) neither party will use or authorize the use of Confidential Information for any purpose other than to fulfill such party's obligations hereunder. Each party agrees that neither party will disclose to any third party any of the terms of this Agreement, which will be treated as Confidential Information, except to the receiving party's employees, contractors, and advisors with a need to know and who have agreed in writing to confidentiality obligations substantially the same as those set forth herein, and neither party will use the terms of this Agreement for any purpose other than to fulfill such party's obligations under this Agreement, except as either party is otherwise required by law. The parties may modify these obligations through express written agreements.

9.3. Injunctive Relief. Each party acknowledges that the other party's Confidential Information may contain trade secrets of such other party, the disclosure of which may cause substantial harm to such other party that might not be remedied by the payment of damages alone. Accordingly, such other party will be entitled to seek preliminary and permanent injunctive relief and other equitable relief for any breach of this Section 9.

9.4. School System Duties. School System will take reasonable steps to protect the EdPlan Service from unauthorized access, copying, dissemination, and disclosure, and from other unauthorized use, and will report promptly to PCG any such use of which School System becomes aware. School System shall be responsible for the quality, integrity, and accuracy of all data entered and used in connection with the EdPlan Service, including all deletions of such data by School System Users.

9.5. PCG Duties. PCG will take commercially reasonable steps to protect the data that School System enters as part of its use of the EdPlan Service. PCG will use technical, administrative, and physical safeguards to protect against unintentional loss and against unauthorized access, destruction, misuse, modification, and disclosure. Although no computer system or information can ever be fully protected against every possible hazard, PCG is committed to providing commercially

reasonable and appropriate security controls to protect information against foreseeable hazards. PCG recognizes that School System data is the property of School System. Upon contract termination, or at School System's request, PCG will provide all data to School System, including all database tables and a description of the table structure. PCG may keep a backup copy of the data unless otherwise agreed by the parties, subject to applicable law.

9.6. Third Party Infringement. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its Intellectual Property Rights in the EdPlan Service.

10. PRODUCT MARKING.

10.1. Ownership of PCG Trademarks. School System acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCG's Trademarks in any form or embodiment thereof, and is also the owner of all goodwill associated with PCG's Trademarks. All goodwill generated by School System use of the EdPlan Service with respect to PCG's Trademarks shall inure exclusively to the benefit of PCG.

10.2. Infringements. School System shall promptly notify PCG of any third-party infringements of any of the PCG Trademarks used in connection with the EdPlan Service, or any act of unfair competition by third parties relating to the PCG Trademarks, within a reasonable time of School System's knowledge of such infringements or acts.

11. INDEMNIFICATION.

11.1. PCG Indemnification Obligations. PCG shall defend, indemnify, and hold harmless School System from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against School System or its affiliates, employees, or agents arising from or connected with a claim, related to this Agreement, that any EdPlan Service infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that School System promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.

PCG shall defend (with counsel acceptable to the School System), indemnify, and hold harmless the School System, and their respective officers, agents and employees, from any and all suits and claims against it or them for third party personal injury or property damage arising from any negligent or intentional act or omission of PCG, its agents, associates, consultants, employees, partners or servants, in any way connected with the performance of this Agreement.

12. TERMINATION.

12.1. Termination. Notwithstanding the provisions of Section 2, either party may terminate this Agreement on or after the thirtieth (30th) day after such party gives the other party written notice of a material breach by such other party of any obligation hereunder, unless such breach is cured within thirty (30) days following the breaching party's receipt of such written notice.

12.2. Effect of Termination. Upon termination or expiration of this Agreement: (i) all licenses granted to School System by PCG will terminate; and (ii) all School System User access to the EdPlan Service will terminate. PCG will destroy or return to School System, at the option of School System, all copies of School System data entered into the EdPlan Service.

12.3. No Damages for Termination. NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, OR LOST PROFITS.

13. ADDITIONAL SERVICES. The parties to this Agreement may expand the scope of this Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement signed by an authorized representative of each party and referencing this Agreement. Any increase in the scope of services or compensation to PCG under the Contract or this Agreement is subject to compliance with applicable procurement laws, and must be contained in a written amendment, signed by the authorized representatives of both parties listed on the signature page of the Contract, or their lawful successors in office or title, and is subject to appropriation of sufficient funds by the School System.

14. COOPERATIVE PURCHASING. The terms and conditions of this Agreement may, by a separate contract agreement, be extended to any other school district or other entity to permit those other entities to contract with PCG for the goods or services set forth in this Agreement, subject to the mutual agreement of PCG and the other entity, which may include different payment terms. School System assumes no authority, liability, or obligation to PCG or to any other entity with respect to any such resulting separate contract.

15. WAIVER AND NONEXCLUSIVE REMEDY. No failure of either party to exercise or enforce any of its rights under this Agreement will act as a waiver of such rights. Except as otherwise specified in this Agreement, the exercise by either party of any remedy under this Agreement is without prejudice to its other remedies under this Agreement or otherwise.

16. COMPLIANCE WITH LAWS. Each party agrees to comply with all applicable laws, rules, and regulations in connection with its activities under this Agreement.

17. ADDITIONAL TERMS

17.1. Assignment. This Agreement will bind and inure to the benefit of each party's permitted successors and assigns, provided, however, that neither party may assign this Agreement, in whole or in part, without the other party's written consent. Any attempt to assign this Agreement without such consent will be null and void. A change of control of a party will not be deemed an assignment.

17.2. Governing Law. This Agreement is governed by the laws of Pennsylvania, without regard to its conflict of law provisions, and the parties hereby consent to jurisdiction and venue therein.

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17.3. Severability. If any provision of this Agreement is found invalid or unenforceable by a court or other tribunal of competent jurisdiction, that provision will be enforced to the maximum extent permissible, and the other provisions of this Agreement will remain in full force and effect.

17.4. Force Majeure. Neither party will be responsible for any failure to perform due to causes beyond its reasonable control (each a "*Force Majeure*"), including, but not limited to, acts of God, war, terrorism, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, accidents, strikes, or fuel crises, provided that such party gives prompt written notice thereof to the other party. The time for performance will be extended for a period equal to the duration of the Force Majeure, but in no event longer than thirty (30) days.

17.5. Notices. All notices under this Agreement will be deemed given when delivered personally, or when sent by certified or registered U.S. mail, return receipt requested, or by nationally recognized express courier, to the address shown below the signature blocks of this Agreement or as may otherwise be specified by either party to the other in accordance with this section.

17.6. Independent Contractors. The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.

17.7. Entire Agreement. This Agreement, and its exhibits are the complete and exclusive agreement between the parties with respect to the subject matter hereof, superseding and replacing any and all prior agreements, communications, and understandings (both written and oral) regarding such subject matter. Provisions of this Agreement may be modified or waived only by a written document executed by authorized representatives of both parties.

17.8. Survival. The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

17.9. Headings. The various headings and subheadings in this Agreement are inserted for convenience only and shall not affect the meaning or interpretation of this Agreement or any provision hereof.

17.10. Authority. Each party represents and warrants that it has sufficient rights and authority to enter into this Agreement and that this Agreement violates no previous agreement between each party and any third parties.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

PUBLIC CONSULTING GROUP, INC.

EAST STROUDSBURG SCHOOL DISTRICT

Printed Name

Printed Name

Title: _____

Title: _____

Date

Date

Public Consulting Group, Inc.
148 State Street 10th Floor
Boston, MA 02109

East Stroudsburg School District
50 Vine Street
East Stroudsburg, PA 18301

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EXHIBIT A

PAYMENT TERMS

Pricing

Pricing:

Annual Services EdPlan Modules	Year 1 Cost	Year 2 Cost and Beyond
EDPlan Connect	\$1,275	\$1,375
Electronic Signature	\$3,225	\$2,500
Paper Clip: 8GB annual storage	\$1,500	\$1,500
Automatic Nightly Data Exchange (standard import format)	\$1,000	\$750
Additional		
Hosting	\$0	\$0
Site Setup	\$0	\$0
Data Migration (Basic)	\$0	\$0
Training	\$0	\$0
EDPlan Connect/Paperclip/Signature (1 hour WebEx)	\$0	\$0
Administrative (2 hour in person)	\$0	\$0
Project Management	\$0	\$0
Contract Administration	\$0	\$0
TOTAL	\$7,000	\$6,125

For each Renewal Term of the Agreement, if any, unless otherwise agreed in advance by the parties in writing, School System shall pay an Annual Fee increase equal to 2.5% of the amount of the Annual Fee for the previous Term (Annual Term or Renewal Term), on or before the fifteenth (15th) day of the calendar month preceding the commencement of the Renewal Term.

Payment schedule will be on an annual basis or as determined and agreed between both the School System and PCG.

Additional Charges

If the district wishes to change a document, create a new document, or an additional data exchange, there will be a reasonable additional fee based on the time required to comply with the request. Any increase in the compensation to PCG under this Agreement must be contained in a written amendment signed by the authorized representatives of the parties listed on the signature page, and is subject to appropriation by the School System.

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Operations

PCG provides EdPlan as a complete service. (“School System”) is not required to purchase or install any software on their computers with the exception of an Internet browser and Adobe Acrobat Reader® (both are provided at no cost by the vendors).

Server Hardware

PCG will provide all the necessary hardware and software to host the application in our office. This will include monitoring the application to ensure that the hardware/software continues to provide the required level of service/performance for each district’s users. Each district will be responsible for access to the Internet for their users and provision of Adobe Acrobat Reader (free software).

PCG will provide an appropriate server(s) for the School System at no additional cost.

Server Administration

PCG will complete and maintain daily and weekly backups of all data. If requested, the data can be provided to each district in the requested format. PCG will be responsible for undertaking all necessary security reviews and measures.

Server Internet Connection

PCG will provide the connection to the Internet at an appropriate speed to carry the School System traffic at no additional cost.

School System Responsibilities

(“School System”) is responsible for providing the following:

1. Connection to the Internet for their Users
2. Computer hardware for their Users
3. Browser software and browser software configuration
4. Installation and configuration of the Adobe Acrobat Reader®
5. Site for training with an appropriately configured computer for each trainee and one additional computer for the trainer.
6. System start up information as detailed in the System Start-Up Section of this document.

System Start-Up

System Start Up is the process by which the School System’s EdPlan service is established.

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The goal of System Start-Up is to import as much information as possible to the EdPlan system, so that School System is not required to perform excessive data entry.

PCG has developed a standard set of spreadsheets to hold the data elements required by EdPlan. These include:

- Student Information
- User Information
- School Information
- Related Services

Often these data may be exported from existing database(s) or spreadsheets.

School System Responsibilities

PCG will assist School System in populating the spreadsheets by providing technical advice and consulting, but it is the responsibility of School System to populate the database(s) and spreadsheets.

Ongoing System Support

Current Modules Supported

Pricing includes:

1. License Agreement/Maintenance
2. New Releases, Upgrades and Updates
3. Project Management
4. Support/Help Desk
5. System Training (outlined below)

Modules/Features that will be supported on behalf of East Stroudsburg School District are:

1. EDPlan Connect
 - Secure Portal for Physicians Access to Action Items
 - Medical Authorization for Medicaid
 - Customizable Email Notifications and Reminders to Physicians for action items
 - Ability to Indicate Agree/Disagree
 - Electronically Sign
2. Electronic Signature
 - Capture digital signatures
 - Physician Authorization
 - Signature pad on EDPlan interface allows for finger or a stylus on a tablet or smartphone, or may a mouse on a desktop or laptop computer.
3. Paper Clip
 - Electronically store plan data and appropriate associated documents within a student's record

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- Paperclip allows a user the ability to select local or network-resident documents on his/her computer to upload to the student's record and document history in EDPlan
- 8 GB annual storage

4. Automatic Nightly Data Exchange

- Facilitate data conversion and ongoing data movement between EDPlan and the School System's Student Information System and/or IEP System.
 - Automated Data Import Process
- Standard text file extracts will be formatted to the PCG standard format for import into EDPlan. Data exported from EDPlan will be in a text format to import into other School District systems.

School System Responsibilities

School System shall designate persons, from among the School System Users trained by PCG, to serve as contact persons eligible to use telephone support.

Training

System Training will be provided to district users across EDPlan Connect, Electronic Signature and Paper Clip.

School System shall receive a 2-hour training session. Training will consist of a train the trainer model where PCG Education staff will train key East Stroudsburg School District staff.

Each training session will be divided into two parts:

- Lecture
- Hands-on practice

Additional in-person training of School System staff may be requested by School System at a cost of \$1,000 per calendar day and \$250/2hrs per WebEx, unless other terms are agreed to in writing signed by the parties.

On-Going User Support

PCG will provide email and telephone support. ("**School System**") is required to self-select certain users who will be the designated school staff to communicate questions to PCG via phone, or email. It is anticipated that this person(s) will be knowledgeable about EDPlan.

Email

Email support will be provided via the email links on EasyTRAC's Message Board page.

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Phone

Telephone support will be during the hours of 8:30 AM and 5:00 PM Eastern Time.

School System Responsibilities

School System shall designate persons, from among the School System Users trained by PCG, to serve as contact persons eligible to use telephone support.

New Versions and Releases

All new versions and releases of EdPlan will be provided to members of the School System at no additional charge.

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**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this **18** day of November, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Susie Sepulveda (the "Contractor") of School Psychological Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Susie Sepulveda, will perform school psychoeducational evaluations. These evaluations will consist of the following: cognitive testing, achievement testing, parent input, summary, and recommendations. The contractor will review the findings with the parent. The report will comply with the PA Department of Education Evaluation/Reevaluation Report guidelines. Classroom observation and teacher input will be provided to the contractor by the school.

Location of Services:

The contractor will arrange with the parent a mutually agreed upon location for testing, such as the public library.

Effective Date: November 19, 2019- June 30, 20²⁰~~19~~

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 900.00 per report/ 1050.00 per bilingual report

c) Are expenses included? YES NO
If no, please itemize:

** School Psychologist will provide her own testing materials.

Budget Code: _____ Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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**MEMORANDUM OF UNDERSTANDING BETWEEN Victims' Intervention
Program and East Stroudsburg Area School District**

This is a Memorandum of Understanding between Victim's Intervention Program (hereinafter referred to as VIP), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). VIP and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Victims' Intervention Program, P.O. Box 986, Honesdale, PA 18431 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide awareness and prevention education, counseling and supportive services.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Victims' Intervention Program.

WHEREAS, VIP's services described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable VIP to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. Lehman Intermediate
3. East Stroudsburg High School North
4. Middle Smithfield Elementary

III. VIP Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

VIP provides victim-centered, trauma informed services at no cost to the client. All services are completely confidential, except what rises to the level of a child abuse mandated report. We provide services to women, men and children ages five and older. We provide services for domestic violence, sexual assault/abuse, human trafficking and other serious crimes. We work with anyone effected by these issues, excluding the offenders and perpetrators. Our staff have the following degrees: Bachelors, Masters, JDs and PhD pending dissertation.

The following includes our 24-hour services:

- 24-hour crisis hotline
- Crisis intervention
- Emergency shelter
- Pet shelter for those in our emergency shelter
- Medical accompaniment
- Legal accompaniment
- Law enforcement accompaniment

Services during business hours include, but are not limited to, the following:

All of those above plus –

- Individual counseling
- Group counseling
- Counseling in the prisons
- Counseling in the schools
- Counseling at the Human Resource Center
- Prevention programming in the schools
- Civil legal representation (divorce, custody, child support)
- Legal advocacy and assistance with PFAs
- Legal representation for PFAs
- Medical Advocacy Project – training to health care professionals
- Rural advocacy project – outreach and counseling in the rural areas
- Community awareness events
- Economic Empowerment classes
- Relocation assistance
- Training for professionals such as
 - Sexual harassment prevention for the workplace
 - Mandated reporting

- Human trafficking

All of VIP's services are voluntary.

2. The relevant experience of the VIP personnel that will be providing the services:

All of the staff at VIP have a Bachelor's, Master's, JD or PhD. All staff, regardless of their degree will receive our 80-hour training that is supported and approved by the Pennsylvania Coalition Against Domestic Violence, Pennsylvania Coalition Against Rape and the Pennsylvania Commission on Crime and Delinquency.

3. Please check **all** of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
 - Develop student's social health/skills
 - Develop student's emotional health
 - Develop student's physical health
 - Develop student's cognitive and academic skills
 - Create equitable opportunities for learning
 - Ensure, maintain, or support high quality and effective instruction
 - Prepare students for success in college and careers
 - Help ensure, create, and/or sustain safe, healthy and supportive schools
 - Create accountability for quality
 - Help create full service community schools in ESASD
 - Increase, raise graduation rates
 - Other: _____
- _____
- _____

B. Ensure that all VIP personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, VIP , or subcontractors are to use drugs on these School(s).

2. **Family Education Rights and Privacy Act**—VIP shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
 3. **Required Documents**—Ensure that all VIP personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the VIP's services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in VIP's program.
- F. **Confidentiality**—VIP shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. VIP will comply with FERPA.

IV. Required Documents

VIP CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and VIP.

- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the VIP has reasonable access to student assessment and evaluation data necessary to inform instruction.
 - 1. Provide VIP with any other student information reasonably necessary to provide its services consistent with VIP 's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2019 -- June 30, 2020 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: Michele Minor Wolf Dated: 10/21/2019 (MM/DD/YYYY)

Victims' Intervention Program
Michele Minor Wolf, Executive Director

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

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AGREEMENT MADE BETWEEN
EAST STROUDSBURG AREA SCHOOL DISTRICT AND
LYMAN & ASH
1612 LATIMER STREET
PHILADELPHIA, PENNSYLVANIA

SPECIAL CONSTRUCTION COUNSEL

AGREEMENT MADE THIS 16th day of October, 2018, between LYMAN & ASH, currently consisting of CLETUS P. LYMAN, MICHAEL S. FETTNER and MICHAEL T. SWEENEY, attorneys licensed to practice law in the Commonwealth of Pennsylvania, with offices at 1612 Latimer Street, Philadelphia, Pennsylvania 19103 (hereinafter called 'Special Counsel'); and the EAST STROUDSBURG AREA SCHOOL DISTRICT, with offices at 50 Vine Street, East Stroudsburg, Pennsylvania (hereinafter called "School District").

WHEREAS, LYMAN & ASH has been appointed Special Counsel for the School District; and
WHEREAS, the School District wishes to retain the services of LYMAN & ASH and the attorneys performing services in and for said office as Special Counsel for one year, subject to extension.

NOW, THEREFORE, it is agreed that:

1. The above-named Special Counsels will perform special construction counsel services for an hourly rate per attorney in the amount of TWO HUNDRED FIFTY (\$250) DOLLARS and hourly rate per Paralegal in the amount of NINETY (\$90) DOLLARS.
2. Said services shall include leading an investigation and to review construction problems encountered by the District, in order to prevent fraud, waste, and abuse in construction contracting and to determine whether such has occurred in the past and what remedies if any may be available to the District.
3. Special Counsel shall send monthly billings for services and for reimbursement of out-of-pocket expenses. These expenses include items such as transcripts for court reporters, electronic legal research, overnight delivery service, photocopying. These expenses shall be at cost to Special Counsel without any markup.
4. It is agreed that Cletus P. Lyman, Michael S. Fettner, and Michael T. Sweeney shall be responsible for the performance of the legal services required, but that they may use the assistance of other attorneys with whom they may be associated in properly serving the School District.
5. Special Counsel shall report to the East Stroudsburg Area School District Board of Education by way of the Property and Facilities Committee.

6. The terms of the School District's Request for Proposals for Construction Counsel Legal Services are incorporated herein and made part of this agreement, except as superseded by numbered paragraph 5 above.

IN WITNESS WHEREOF, Cletus P. Lyman, Michael S. Fettner, and Michael T. Sweeney have executed this Agreement on behalf of LYMAN & ASH and the School District has caused this Agreement to be signed by its President and attested by its Secretary the day and year first above written.

LYMAN & ASH, SPECIAL CONSTRUCTION COUNSEL

By: Cletus P. Lyman
Cletus, P. Lyman

By: Michael S. Fettner
Michael S. Fettner

By: Michael T. Sweeney
Michael T. Sweeney

ATTEST:

Patricia Rosado
Patricia Rosado, Secretary

EAST STROUDSBURG AREA SCHOOL DISTRICT

By: Robert Huffman
Robert Huffman, President

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	GRADE													Enroll Total	
		KF	01	02	03	04	05	06	07	08	09	10	11	12		
21CC	All	0	0	0	0	0	0	0	1	0	0	0	0	1	0	3
	21CC Total	0	0	0	0	0	0	0	1	0	0	0	0	1	0	3
AACS	All	0	0	0	0	0	0	0	1	1	2	0	0	0	0	5
	AACS Total	0	0	0	0	0	0	0	1	1	2	0	0	0	0	5
AGCC	All	0	0	1	0	0	0	2	2	2	2	4	4	3	20	
	AGCC Total	0	0	1	0	0	0	2	2	2	2	4	4	3	20	
AHCC	All	0	0	0	0	0	0	0	0	0	1	1	0	1	5	
	AHCC Total	0	0	0	0	0	0	0	0	0	1	1	0	1	5	
BES	All	55	53	53	65	62	70	0	0	0	0	0	0	0	358	
	BES Total	55	53	53	65	62	70	0	0	0	0	0	0	0	358	
CCAC	All	3	7	1	2	1	2	4	2	10	4	3	5	5	70	
	CCAC Total	3	7	1	2	1	2	4	2	10	4	3	5	5	70	
EAAC	All	1	3	4	1	3	0	0	0	0	0	0	0	0	12	
	EAAC Total	1	3	4	1	3	0	0	0	0	0	0	0	0	12	
ECCS	All	0	0	0	0	0	0	0	2	2	1	3	1	2	11	
	ECCS Total	0	0	0	0	0	0	0	2	2	1	3	1	2	11	
EEAC	All	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
	EEAC Total	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
EHN	All	0	0	0	0	0	0	0	0	0	238	249	260	244	751	
	EHN Total	0	0	0	0	0	0	0	0	0	238	249	260	244	751	
EHS	All	0	0	0	0	0	0	0	0	0	333	339	346	310	1328	
	EHS Total	0	0	0	0	0	0	0	0	0	333	339	346	310	1328	
ESE	All	86	94	118	127	103	116	0	0	0	0	0	0	0	644	
	ESE Total	86	94	118	127	103	116	0	0	0	0	0	0	0	644	
HOME	All	0	12	6	5	8	3	8	9	0	9	3	5	4	74	
	HOME Total	0	12	6	5	8	3	8	9	0	9	3	5	4	74	
IPCC	All	0	0	1	2	3	1	3	1	5	2	0	1	1	16	
	IPCC Total	0	0	1	2	3	1	3	1	5	2	0	1	1	16	
IU20	All	13	8	13	14	12	6	10	11	12	12	9	15	16	157	
	IU20 Total	13	8	13	14	12	6	10	11	12	12	9	15	16	157	
JMH	All	78	65	66	86	74	73	0	0	0	0	0	0	0	472	
	JMH Total	78	65	66	86	74	73	0	0	0	0	0	0	0	472	
JTL	All	0	0	0	0	0	0	313	318	317	0	0	0	0	948	
	JTL Total	0	0	0	0	0	0	313	318	317	0	0	0	0	948	
LIS	All	0	0	0	0	0	0	214	249	222	0	0	0	0	685	
	LIS Total	0	0	0	0	0	0	214	249	222	0	0	0	0	685	
LLAC	All	0	1	0	0	2	0	2	1	0	2	1	0	1	10	
	LLAC Total	0	1	0	0	2	0	2	1	0	2	1	0	1	10	
LVAR	All	0	1	0	0	0	0	0	0	0	0	0	0	0	1	
	LVAR Total	0	1	0	0	0	0	0	0	0	0	0	0	0	1	
LVCS	All	0	0	0	0	0	0	0	0	0	3	2	1	1	7	
	LVCS Total	0	0	0	0	0	0	0	0	0	3	2	1	1	7	
MSE	All	51	60	68	80	68	90	0	0	0	0	0	0	0	417	
	MSE Total	51	60	68	80	68	90	0	0	0	0	0	0	0	417	
NPUB	All	19	15	16	22	24	14	26	19	25	23	28	19	17	267	
	NPUB Total	19	15	16	22	24	14	26	19	25	23	28	19	17	267	

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BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
OOD	All	0	1	0	0	0	1	0	0	0	1	1	1	0	7
	OOD Total	0	1	0	0	0	1	0	0	0	1	1	1	0	7
PACC	All	1	3	1	1	2	2	3	4	4	7	3	2	8	41
	PACC Total	1	3	1	1	2	2	3	4	4	7	3	2	8	41
PADL	All	0	0	0	0	2	1	1	0	1	1	0	1	0	7
	PADL Total	0	0	0	0	2	1	1	0	1	1	0	1	0	7
PALC	All	0	0	0	1	0	1	3	0	0	0	1	1	0	7
	PALC Total	0	0	0	1	0	1	3	0	0	0	1	1	0	7
PAVC	All	1	1	0	0	0	0	1	2	0	1	0	3	1	10
	PAVC Total	1	1	0	0	0	0	1	2	0	1	0	3	1	10
RCCS	All	1	1	0	3	5	2	6	6	3	3	8	4	3	45
	RCCS Total	1	1	0	3	5	2	6	6	3	3	8	4	3	45
RES	All	60	83	79	61	86	89	0	0	0	0	0	0	0	458
	RES Total	60	83	79	61	86	89	0	0	0	0	0	0	0	458
SMI	All	43	61	59	58	70	67	0	0	0	0	0	0	0	358
	SMI Total	43	61	59	58	70	67	0	0	0	0	0	0	0	358
Total All Buildings		112	269	248	228	325	348	398	327	300	348	655	370	318	2374

NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

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