

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – NOVEMBER 18, 2002

- I. President Forney called the meeting to order at 7:30 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present: Philip Brush, Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Arthur Moeller, Don Motts and William Zacharias.
- III. School personnel present: Kenneth G. Koberlein, Gregory L. Naudascher, Michael M. Michaels, Douglas C. Arnold, Marie S. Guidry, James Shearouse, John Burrus, Pat Mulroy, Sharon Laverdure, David A. Baker, Mike Catrillo, Gail Kulick-Cummings, Joseph J. Yanek, Richard Carty and Maryann Polozotto. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Bob Charlanza, *Eastern Pocono Community News*
- Community members present: Michael Peterson, Chris Baj, Eileen Irwin, Harold Pilgrim, Kathy McLaren, Ken Brumel, Joe Lavelle, Gary J. Morris, Karen Malachowsky, Stuart Badner, Gregory Fabijanczuk, Rosemary Shortino, Kelly DeRache and Fran Prendergast.
- V. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the minutes for the meeting of October 21, 2002, (pages 1-20), and this agenda for November 18, 2002, (pages 1-9), as submitted, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSIONS** – An executive session was held on November 11, 2002, for the purpose of discussing property and personnel issues and for a training seminar on budget processes. An executive session was held this evening for discussing property and personnel issues.
- VII. **SUPERINTENDENT'S REPORT**
- Ms. Jamie Doyle, Mr. Lou Verdelli, Ms. Shandi Smith and Mr. J. Wood represented PFM and Rhoads and Sinon and gave a presentation on the bond sale.

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the Resolution for Bond Finance as submitted and will be included in the minutes of this meeting. Motion was seconded by Philip Brush and carried unanimously, 9-0.

It was announced that eight Board members attended a Budget Conference for training on November 11, 2002.

An enrollment report was distributed.

Dr. Koberlein distributed Correspondence with Pennsylvania Department of Education regarding "complaint." Another correspondence is expected soon.

Mr. Naudascher introduced staff members who provided a presentation about Elementary Programs – Community Connection to Supporting Positive Student Behavior.

A Certificate of Recognition from Pennsylvania School Boards Association was presented to Robert Huffman for his years of service as Board secretary.

A Certificate of Appreciation from PSBA was presented to Patrick Forney for 15 years of service as a School Board member.

It was announced that the School Board's Reorganization meeting is to be held on December 3, 2002, 6:00 p.m. High School – South – Library.

It was also announced that an Executive Session will immediately follow the Reorganization Meeting on December 3, 2002.

VIII. PUBLIC PARTICIPATION

Fran Prendergast stated that more staff members are needed -- teachers and monitors. Also, she stated that cafeteria tables may be a health problem. She suggested that next year's budget should allow for more staff.

Chris Baj noted that the September 20 letter from Mr. Harold Pilgram had been reviewed by the PDE and that the recent PDE response refers to Mr. Pilgrim's "complaint" and not to the September 27 "complaint" from the C.I.R.T. group.

Ed Kostal made statements about the School Board and about the C.I.R.T. group.

Karen Malachowsky commented about C.I.R.T. group.

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignations, reassignments, termination, leaves of absence, extension of leave of absence, salary change payments and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

1. Resignations

	Name	Position Held
a.	Lavelle, Pamela	Accounts Payable/Bookkeeper – Administration Effective Date: The end of the workday on November 22, 2002
b.	Sykes, Shari	Student Helper - High School – South Effective Date: November 4, 2002

(See pages 10-11)

2. Reassignments

	Name	Position Held
a.	Isreal, Alicia	From Cafeteria Worker (part-time) – North Campus to Student Helper - Lehman Intermediate Hourly Rate: \$7.94 Effective Date: November 18, 2002 Alicia replaces Janet Treat who was reassigned.

- b. Kokh, Jr., Frank From .5 Custodian - North Courtland/Administration to Maintenance I (Second Shift)
Hourly Rate: \$9.69 plus \$.25 shift differential
Effective Date: To be determined
Frank replaces Russell Neyhart who has resigned.
- c. Treat, Janet From Student Helper to Instructional Aide at Lehman Intermediate
Hourly Rate: \$10.20
Effective Date: November 18, 2002
Janet replaces Valerie Janganant who has resigned.

3. **Termination**

Name	Position Held
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- a. Bomar, Terrence Custodian (Third Shift) – North Campus
Effective Date: November 18, 2002

4. **Leaves of Absence – In accordance with Board Policy #535**

Name	Position Held
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- a. Bigio, Camille Instructional Aide – Library - High School – North
Effective Date: October 10, 2002
Length of Leave: November 21, 2002
- b. Kasper, Robert Custodian – Resica Elementary
Effective Date: October 28, 2002
Length of Leave: On or about November 26, 2002.

5. **Extension of Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
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- a. Karkut, Vikki Cafeteria Worker – part-time - High School – South
Effective Date: August 26, 2002
Length of Leave: March 7, 2003

6. **Appointments Regular**

Name	Appointment
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- a. Andrews, Julie Cafeteria Worker (part-time) – North Campus
Hourly Rate: \$7.91
Effective Date: November 8, 2002
Julie replaces Aurea Osoria who has been reassigned.
- b. Force, John Maintenance I (Second Shift) – District
Hourly Rate: \$9.69 plus \$.25 shift differential
Effective Date: December 2, 2002
John replaces Darren Schmitt who has resigned.
- c. Lapczynski, Margarita Instructional Aide – (Title I) - Middle Smithfield Elementary
Hourly Rate: \$10.20
Effective Date: October 28, 2002
Margarita replaces Wanda McKelvin who was reassigned to a teaching position.
- d. Mignosi, Lisa Instructional Aide – Resica
Hourly Rate: \$10.20
Effective Date: October 30, 2002
Lisa replaces Lynda Miller who was reassigned.

- e. Rode, Terri Cafeteria Worker – Part-time – Middle Smithfield Elementary
Hourly Rate: \$7.91
Effective Date: October 28, 2002
Terri replaces Grace Halterman who was reassigned.

7. Appointment – Long Term Substitute

Name	Position Held
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- a. Willey, Janice Instructional Aide - Smithfield Elementary – (LTS)
Hourly Rate: \$10.20
Effective Date: October 21, 2002 to end of the third marking period only.
Janice replaces Devon Remsnyder who was reassigned.

8. Appointment – Change of appointment for Long Term Substitute

Name	Appointment
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- a. Foley, Cindy Cafeteria Worker – Part-time - High School – South – (LTS)
Hourly Rate: \$7.91
Effective Date: August 26, 2002 through March 7, 2003 only.
Cindy replaces Vikki Karkut who is on leave.

9. Substitute Appointments

Name	Area
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- a. Bankes, Mary Cafeteria Worker, Cafeteria Monitor, Instructional Aide, Student Helper
- b. Cruz, Josephine Cafeteria Worker
- c. Eilber, Terry J. Maintenance, Custodian
- d. Flanagan, Donna Cafeteria Worker – South only
- e. Schumacher, Pantelia Student Helper, Study Hall Monitor, Instructional Aide, Cafeteria Worker, Cafeteria Monitor
- f. Spadola, Adrienne Study Hall Monitor
- g. Tumminia, Linda Cafeteria Worker, Cafeteria Monitor

10. Salary Change Payments

Name	Position Held
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- a. Guterrez, Trindade Bus Driver
Hourly Rate: \$10.50
Effective Date: November 22, 2002
- b. Stofik, Kevin Bus Driver
Hourly Rate: \$10.50
Effective Date: October 3, 2002

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignations, leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

1. Resignations

	Name	Position Held
a.	Cesare, Linda	Special Education Teacher - High School – South Effective Date: A mutually agreed upon date.
b.	Halat, Leila	Spanish Teacher - High School – South Effective Date: October 4, 2002
c.	McHugh, Teresa	Reading Specialist - Middle Smithfield Elementary School Effective Date: November 7, 2002

(See pages 12-14)

2. Leaves of Absence – In accordance with Board Policy #435

	Name	Position Held
a.	Magnes, Sandra	English Teacher - High School – South Effective Date: October 31, 2002 Length of Leave: On or about December 13, 2002.
b.	Trauschke, Billie	Grade 5 Teacher – Middle Smithfield Elementary Effective Date: November 4, 2002 Length of Leave: November 27, 2002

3. Appointment - Regular

	Name	Appointment
a.	Romanyshyn, Michael	Special Education Learning Support Teacher - High School – South -(TPE) Annual Salary: \$33,949.00 Prorated Step 3 Column 1 Effective Date: December 3, 2002 Michael replaces Patrick Baughman who has resigned.

(See page 15)

4. Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code

	Name	Certification
a.	Frank, Julia - High School – South	Art
b.	Reiche, Amanda - High School – North	Home Economics
c.	Stout, Melissa - Lehman Intermediate	Reading Specialist
d.	Turtzo, Gayle - District	Dental Hygienist

5. Substitute Appointments

	Name	Certification
a.	Andrews, George	(em) all areas
b.	Collins, Cathy	(em) all areas
c.	Daum, Deanna	(em) all areas
d.	Frazier, Patricia	(em) School nurse
e.	Mahoney, Brian	(em) all areas
f.	Orban, Christine	(em) all areas
g.	Penn-Carpenter, Jeridene	(em) all areas
h.	Pineros, Iris	(em) all areas
i.	Schimelfenig, Mary	(em) all areas
j.	Wirth, Susan	(em) all areas

6. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Chestnut, Patricia	Middle Smithfield Elementary
b. Hoback, John	J. T. Lambert Intermediate School

7. **Appointment – Homebound Instructor**

Name	Certification
a. Stein, Deana	Elementary/Special Education

C. **Salary Change Payment**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the following salary change payment in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

Name	From	To	Effective
a. Arthur, Thomas	\$37,132.00 (Step 4 Column 2)	\$37,557.00 (Step 4 Column 2)	8/22/02

D. **Extra Responsibility Positions**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the rescissions and appointments listed according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

1. **Rescissions**

Name	Position Held
a. Gubernot, Joseph	Coach Freshman Boys' Basketball - High School – South
b. Rispoli, Yvonne	Choral Director grades 4 and 5 – Resica for the entire 2002-2003 school year

(See page 16)

2. **Appointments for the 2002-2003 School Year**

	Name	Position	Salary	
a.	DiGennaro, Debra	Computer Co-Assistant - Smithfield Elementary	\$650.00	<i>Prorated.</i>
b.	Fetherman, Christopher	Volunteer coach Wrestling - J. T. Lambert Intermediate	N/A	
c.	Foss, Cathleen	Mentor for Suzanne McCool (effective October 7, 2002)	\$450.00	<i>Prorated</i>
d.	Fuller, Josh	Volunteer coach Wrestling - High School – South	N/A	
e.	Harris, Timothy	Advisor for Intramural Basketball – Lehman Intermediate	\$17.00/hr.	<i>Max. 48 hours</i>
f.	Honadel, Janis	Mentor to Heather Thomas (effective 9/16 /02)	\$450.00	<i>Prorated</i>
g.	Jenkins, Laura	Mentor to Christine Rogerson	\$450.00	
h.	Litts, Randall	Volunteer coach Wrestling and Softball - High School - South	N/A	

i.	Martin, Zachary	Computer Co-Assistant - Smithfield Elementary	\$650.00	<i>Prorated</i>
j.	Opitz, Cindy	Co-Advisor Environmental Club - Smithfield Elementary	\$800.00	<i>Prorated</i>
k.	Patascher, Daniel	Fall Swimming Intramural Advisor - High School – South	\$17.00/hr.	<i>Max. 48 hours</i>
l.	Prefontaine, Annelle	Mentor to David Mitchell (effective 10/15/02)	\$450.00	<i>Prorated</i>
m.	Rispoli, Yvonne	Choral Director for Fifth and Fourth Grade – Resica (effective first semester only)	\$1,235.00	<i>Prorated</i>
n.	Rosado, Patricia	Business Advisor Yearbook - High School – South	\$1,400.00	
o.	Rose, Mary	Mentor to Wanda McKelvin (effective 10/21/02)	\$450.00	<i>Prorated</i>
p.	Sawicki, Robert	Coach Freshman Boys' Basketball - High School – South	\$2,985.00	

E. Administrative Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the Administrative Compensation Plan for the 2002-2003 fiscal year and to make the plan part of the minutes. Motion was seconded by Philip Brush and carried, 8-1. Voting against: William Zacharias

(See pages 17-28)

F. Administrative Salary Adjustment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the following salary adjustment for Douglas Arnold, Assistant Superintendent for Pupil Services, for the salary of \$90,588.00 prorated, effective November 1, 2002. Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Abdellall, Dia	Interpreting Services	\$1,000.00	Special Education	11/1/02-5/30/03
2.	Booth, Zachary	Web Site Development	\$320.00	ITEC	11/18-25/02
3.	Clogg, Katye	Accompany for Choirs	\$150.00	Music Department	10/15-23/02
4.	Colonial I.U. 20	Remedial Services to Notre Dame Elementary School	\$4,800.00	Title I	9/6/02-6/30/03
5.	Harris, Deborah	PSSA Training	\$83.33	Professional Development	11/13/02
6.	KidsPeace Hospital	Tutoring Student #021707	\$3190.00	Pupil Services	10/17/02
7.	Kise, Jr., Alfred	Teach Choreography	\$150.00	Music Department	10/15-23/02
8.	Knobler, Dr.	Student Evaluation	\$2,000.00	IDEA Funds	7/1/02-6/30/03
9.	Maroney, James	A Cappella Ensemble	\$125.00	Bushkill Elementary	3/28/03
10.	Monroe County Control Center	Emergency Services	\$1,768.00	Personnel Department	1/1-12/31/03
11.	Partington, Betty	GIS Workshop	\$150.00	Professional Development	11/5/02
12.	Silvoy, Jr., Michael	Web Development	\$510.00	ITEC	12/1-31/02
13.	University of Oregon	Dibels Data Management	\$325.00	Resica Elementary	10/21/02-6/4/03

XI. STUDENT ITEMS

A. Agreements and Placements

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the agreements and placements and for the students listed. Motion was seconded by Philip Brush and carried unanimously, 9-0.

- 1.Student No. 020237
- 2.Student No. 021739
- 3.Student No. 021740

XII. REQUEST TO ESTABLISH STUDENT ACTIVITY FUND

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the request to establish a student activity fund for East Stroudsburg Senior High School – North Class of 2004. Motion was seconded by Donald Motts and carried unanimously, 9-0.

XIII. FISCAL ITEMS

A. Bond Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent:

2001 Bond Issue: \$176,766.50

Motion was seconded by Donald Motts and carried unanimously, 9-0.

(See page 29)

B. General Fund Budget for 2001-2002 School Year

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve that the General Fund Budget for the 2001-2002 fiscal year, as approved by the Board of Education on June 25, 2001, be increased by \$ 1,555,685.38 from \$67,263,732.00 to \$68,819,417.38. This increase in appropriations in the noted expense categories is funded by the following federal and state appropriations, as well as authorized carry-over amounts from 2000-2001 which will increase line-item budget categories as identified during completion of the audit. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

FEDERAL GRANTS/PROJECTS:	
Impact Aid	\$ 145,123.00
Digital Grass Roots	397,641.94
Class Size Reduction	133,491.95
Drug-Free Schools	26,593.84
Reading First	34,759.58

Title I	66,361.72
STATE GRANTS/PROJECTS:	
Rental Subsidy	533,256.35
Link-to-Learn	173,624.00
Pregnant and Parenting Teen	15,960.00
Disruptive Youth	28,873.00
TOTAL	\$ 1,555,685.38

C. Township of Smithfield Amendment to Agreement

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the amendment to the agreement dated February 19, 2002, concerning the erection, operation and maintenance of certain traffic signals at the intersection of SR 2012 (Business Route 209) and the driveway leading to the J. T. Lambert Intermediate School. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(See pages 30-32)

D. Smithfield Elementary School PlanCon Part D

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to authorize The Architectural Studio to proceed with the preparation of PlanCon Part D for the alterations and additions – Smithfield Elementary School and to authorize a maximum building constructional cost of \$7,044,817 and a maximum project cost of \$12,109,269 in accordance with the information presented to the Board and the Public at this meeting by the Architectural Studio. Motion was seconded by Donald Motts and carried unanimously, 9-0.

E. Leaders in Wellness

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the student program “Leaders in Wellness”. Payment for the program is being provided by a grant from the Dr. Alberta Finch Endowment Fund. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

(See pages 33-34)

F. National Park Service Delaware Water Gap National Receptions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the agreement with the National Park Service Delaware Water Gap National Recreation Area for the provision of drug education services (D.A.R.E.) at Smithfield and Middle Smithfield Elementary Schools, for a five year period beginning July 1, 2002, at an estimated cost to the District of \$7,000.00 per year. Motion was seconded by Philip Brush and carried 8-1. Voting against: Arthur Moeller

(See pages 35-39)

G. Budget Transfers, Payment of Bills and Treasurer's Report

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2002-2003, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

1. Budget Transfers - (See pages 40-47)
2. Payment of Bills - (See pages 48-83)
3. Treasurer's Report - (See pages 84-86)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
November 18, 2002**

*** AGENDA - ADDENDUM***

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignations to the Support Staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

10. Resignations

Name	Position Held
e. Socha, Edward	Custodian (3 rd shift) – North Campus Effective Date: at the end of the workday on November 13, 2002
f. Spence, Marie	Cafeteria Worker (part-time) – J. T. Lambert Intermediate School Effective Date: November 15, 2002

D. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the appointment listed according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

2. Appointment for the 2002-2003 School Year

	Name	Position	Salary	
q.	Keller, Elhannan Loyd	Choral director for 4th & 5th grades (effective 2 nd semester only) -Resica	\$1,235.00	<i>Prorated</i>

G. Terrence Bomar Grievance

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve that the Step 4 Grievance as submitted by the East Stroudsburg Area Educational Support Personnel Association on behalf of Terrence Bomar be denied for the reasons as are set forth in the District's Step 2 and Step 3 responses to the Grievance. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Philip Brush and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
14.	Funfgeld, Nancy Young People's Philharmonic	Orchestra Performances	\$600.00	J. T. Lambert Intermediate School	11/20/02
15.	Stiner, Betsy	Sign language interpreter	\$37.50	Smithfield Elementary School	11/14/02

(see pages 3-4)

XIV. BOARD POLICY

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the board policy listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(see pages 5-7)

No. 801 -- Public Records

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
November 18, 2002**

*** AGENDA – ADDENDUM No. 2***

XV. COLLECTION OF DELINQUENT REAL ESTATE TAXES

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the contract with Portnoff Law Associates, Ltd. for the collection of Delinquent Real Estate Taxes for the three-year period beginning January 1, 2003. Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
November 18, 2002**

*** AGENDA – ADDENDUM No. 3***

XVI. PUBLIC AUCTION

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve that the Board authorize and direct the Administration and Solicitor to take all necessary and appropriate action for the purpose of holding a public auction pursuant to Section 707(1) of the School Code for the sale of the property owned by the School district located at 117 Maple Avenue, East Stroudsburg, Pennsylvania. The Administration and Solicitor are further authorized to establish the terms and conditions of sale, to retain an appraiser or appraisers for the purpose of establishing the fair market value of the property in order to set a minimum reserve or sale price and to engage a licensed auctioneer to assist in the sale of the property. The Superintendent is authorized to establish a reserve or upset price and to accept such lower price as shall be bid at auction as he shall, in his discretion, deem to be acceptable to and in the best interest of the District. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

XVII. ADJOURNMENT – 9:16 p.m.

Respectfully Submitted,

Robert C. Huffman
Board Secretary