

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING - JULY 15, 2002

East Stroudsburg Area Senior High School - North
7:30 P.M.

- I. President Forney called the meeting to order at 7:42 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Arthur Moeller, Don Motts and William Zacharias. Philip Brush was absent.
- III. School personnel present: Kenneth G. Koberlein, Gregory L. Naudascher, Michael M. Michaels, Douglas C. Arnold, Marie S. Guidry, James Shearouse, Steven Zall, Patricia Mulroy, Rick Carty, Michelle Carhart, Irene Duggins, Kathy Kroll, Gregory Naudascher, and Linda Snyder. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate – Pocono Record
- Community members present: William Searfoss, Chris Baj, Michael Perruso, Dommick Perruso, Dominique Michael, Anne and Garry DeLong, Dorothy Perruso, Nicklaus Boskirk, Tyler Boskirk, Theresa Sabatine, Tim Perruso, Catherine Mayrosh, B. Michael Peterson, Diane Krupski, Guy Miller, Christina Fabijanczuk, Christine and Jay Uhorsky, Lisa B. Greene, Jean and Al Perruso, Harold Pilgrim and Ken Baenel
- V. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the minutes for the meeting of June 29, 2002, (pages 1-3) July 3, 2002 (pages 1-7), and this agenda for July 15, 2002, (pages 1-8), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Arthur Moeller and carried unanimously, 8-0.

- VI. ANNOUNCEMENT OF EXECUTIVE SESSION -- An executive session was held this evening at 6:30 p.m. before the meeting for the purpose of discussing personnel and property matters.

VII. SUPERINTENDENT'S REPORT

Dr. Koberlein presented Dominick R. Perruso, a World War II veteran, a diploma from East Stroudsburg Area School District.

Dr. Koberlein announced the July 18, 6:30 p.m. meeting of the Monroe County Commissioners for a forum on the process, obligations and responsibilities of the various taxing jurisdictions within the County at the Monroe County Public Safety Center in Snydersville.

The revised Preliminary Construction Schedule was given to Board members.

An award was given to Ms. Marie Guidry from United States Department of Agriculture.

An update on the sale to sell various surplus and obsolete furniture, equipment and/or supplies on July 27 at J. T. Lambert Intermediate at 9:00 a.m. was given by Dr. Koberlein.

VIII. PROCLAMATION – ROLAND FEATHERMAN

ACTION BY THE BOARD:

Motion was made by Robert Huffman that it be resolved that the East Stroudsburg Area School District Board of Education endorses and supports Roland Featherman for his candidacy for vice-president of the Pennsylvania School Board Association. Motion was seconded by Bet Hays and carried unanimously, 8-0.

(See page 8)

IX. MAPLE AVENUE PROPERTY

ACTION BY THE BOARD:

Motion was made by William Zacharias that the Board authorize and direct the Administration and Solicitor to take all necessary and appropriate action for the purpose of a public auction pursuant to Section 707 (2) of the School Code for the sale of the property owned by the School District located at 115 Maple Avenue, East Stroudsburg, Pennsylvania, 18301. The Administration and Solicitor are further authorized to retain an appraiser or appraisers for the purpose of establishing the fair market value of the property in order to set a minimum reserve or sale price and to engage a licensed auctioneer to assist in the sale of the property. Motion was seconded by Bet Hays and carried unanimously, 8-0.

X. PUBLIC PARTICIPATION

Christina Fabijanczuk asked parents to help the schools by volunteering at the schools.
 Chris Baj read a letter from the Citizens for Reasonable Taxes.
 Harold Pilgrim asked the Board about collecting transfer taxes from builders.

XI. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion Roland Featherman was made by to approve the reappointments, salary change payment and appointments to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Arthur Moeller and carried unanimously, 8-0.

1. Reappointments - Noninstructional First Level Supervisors - 2002-2003 Fiscal Year

Name	Position	Annual Salary/Hourly Rate
Bridges, Marianne	Assistant Food Service Director - South	\$16.50/hour
McCracken (Rinker), Mary Ann	Assistant Food Service Director - North	\$12.35/hour
Bachman, Corrine	Transportation Dispatcher	\$37,249.00
Harris, Timothy	Head Custodian (Working) North Campus	\$34,587.00
Oswald, Kirk	Head Custodian (Working) J. T. Lambert Intermediate School	\$38,336.00
Pryor, Kieran	Head Custodian (Working) High School South	\$43,236.00
Eilber, Terry K.	Maintenance - Supervisor	\$38,510.00 (plus \$5,000 supervisor stipend)
LaBar, Ronald E.	Head Mechanic - Supervisor	\$40,375.00 (plus \$1,650 supervisor stipend)
Miller, Daryle	Head of Grounds Maintenance - Supervisor	\$30,000.00 (plus \$5,000 supervisor stipend)
Czajkowski, Joseph	Chief of School Police	\$13.00/hour

2. Reappointments - Noninstructional - Confidential Secretaries - 2002-2003 Fiscal Year

Name	Position	Annual Salary/ Hourly Rate
Brooks, Deborah	Confidential part-time (minimum 900 hours) secretary (Superintendent)	\$12.48/hour
Burns, Deborah	Confidential secretary (Human Resources)	\$27,518.00
Dreisbach, Katherine	Confidential secretary (Human Resources)	\$20,500.00
Farmer, Patricia	Confidential secretary (Human Resources)	\$24,520.00
Snyder, Linda	Confidential secretary (Superintendent)	\$37,338.00

3. Salary Change Payment - for the 2002-2003 fiscal year

Name	Position Held
a. Ferretti, Robert	Custodian - (First Shift) - High School - South Salary: \$9.71 base hourly rate Effective Date: July 22, 2002

4. Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances

Name	Area	Address
a. Bartone III, Alfonse	Custodial	P. O. Box 213 Mt. Pocono, PA 18344
b. Battipaglia, Gloria	Secretary	39 The Glen Tamiment, PA 18371

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, leave of absence, extension of leave of absence and appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

1. Resignations

Name	Position Held
a. Miller, Greg	Math Teacher - Lehman Intermediate School Effective Date: June 27, 2002
b. Mullins, Shannon	Special Education Teacher - J. T. Lambert Intermediate School Effective Date: June 24, 2002

(See pages 9-10)

2. Leaves of Absence -- in accordance with Board Policies #4242.1 and #4242.2

Name	Position Held
a. Nordmark, Barbara	Library Science Teacher - Resica Elementary School Effective Date: October 28, 2002 Length of Leave: The end of the 2002-2003 school year.
b. McHenry, Teresa	Grade 4 Teacher - J. M. Hill Elementary School Effective Date: August 22, 2002 Length of Leave: End of the first semester of the 2002-2003 school year

(Applications for Leaves of Absence received)

3. Extension of Leave of Absence -- in accordance with Board Policies #4242.1 and #4242.2

Name	Position Held
a. McHugh, Teresa	Reading Specialist - Middle Smithfield Elementary Effective Date: December 3, 2001 Length of Leave: The end of the first semester of the 2002-2003 school year.

(Application for Extension of Leave of Absence received)

4. Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
a. Albertson, Amy	ESL Teacher - To be determined (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
b. Brzozowski, Brian	Special Education Teacher - High School - South (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
c. Devaney, Theresa	ESL Teacher - To be determined (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
d. Fasolino, Robyn	Special Education Teacher - J. T. Lambert Intermediate (TPE) Annual Salary: \$35,649.00 Step 2 Column 5 Effective Date: August 22, 2002 This is a new position.
e. Fuller, Josh	Science Teacher- High School - South (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
f. Rohland, Heather	English Teacher - High School - South - (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
g. Stackhouse, Stephanie	Special Education Teacher - High School - North - (TPE) Annual Salary: \$31,827.00 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.

(See pages 11-17)

C. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the rescissions and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Roland Featherman and carried, 7-1. Don Motts voted no.

1. Rescissions

Name Position Held

- a. Miller, Greg Math Department Chairperson - Grades 6-8 - Lehman Intermediate School
- b. Terra, Joseph Boys' Basketball Assistant Coach - J. T. Lambert Intermediate School

2. Appointments for the 2001-2002 School Year

	Name	Position	Salary	
a.	Ader, Richard	Co-Advisor for Environmental Club - Bushkill	\$16.00/hr.	Max. 24 hours
b.	Camaerei, Albert	Intramural Strength Training Advisor - Summer - High School - South - First half	\$16.00/hr.	Max. 48 hours
c.	Camaerei, Albert	Intramural Strength Training Advisor - Summer - High School - South - Second half	\$16.00/hr.	Max. 48 hours
d.	Leyrer, Brian	Intramural Strength Training Advisor - Summer- J. T. Lambert Intermediate - First half - Seventh Grade	\$16.00/hr.	Max. 48 hours
e.	Leyrer, Brian	Intramural Strength Training Advisor - Summer- J. T. Lambert Intermediate - Second half - Eighth Grade	\$16.00/hr.	Max. 48 hours
f.	Myers, John	Intramural Strength Training Advisor - Summer - High School - North - First half	\$16.00/hr.	Max. 48 hours
g.	Myers, John	Intramural Strength Training Advisor - Summer - High School - North - Second half	\$16.00/hr.	Max. 48 hours
h.	Parnell, Catherine E.	Summer Band Advisor - Bushkill and Middle Smithfield	\$21.00/hr.	Max. 60 hours

XII. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Huffman and carried, 7-1. Arthur Moeller voted no.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Burke, Mary	Survival Tips	\$62.50	Professional Development	8/21/02
2.	Camfel Productions	Assembly	\$545.00	Attendance Grant	11/1/02
3.	Cohen, Ellen	Student Evaluations	\$1,200.00	Special Education	7/1-8/30/02
4.	Conklin, Donna	E-mail Training	\$125.00	TLCF Grant	8/21/02
5.	Connelly, Mike	Four Duties of the School District	\$600.00	IDEA Special Education	6/11/02
6.	Deen, Todd	Piano Accompanist	\$200.00	Music Department	4/17-5/30/02
7.	Jenkins, Laura	Navigating Web Site	\$75.00	TLCF Grant	7/24/02
8.	Jenkins, Laura	Navigating Web Site	\$75.00	TLCF Grant	7/31/02
9.	Jordan, Kenneth	E-mail Training	\$125.00	TLCF Grant	8/21/02
10.	Kindred, Linda	ESEI - Summer	\$125.00	Professional Development	7/25/02
11.	Kindred, Linda	ESEI - Summer	\$125.00	Professional Development	7/31/02
12.	Lee, Mary Katherine	Inclusion Practices	\$125.00	TLCF Grant	8/19/02

13.	Lee, Mary Katherine	Time Saving Tips	\$125.00	Professional Development	6/17/02
14.	Lee, Mary Katherine	Inclusion Strategies and Ideas	\$125.00	Professional Development	6/20/02
15.	Linne, Martha	E-mail Training	\$125.00	TLCF Grant	8/21/02
16.	Marcial, Larry	Stress Management	\$125.00	Professional Development	6/24/02
17.	Milenkovic, Patricia	E-mail Training	\$125.00	TLCF Grant	8/21/02
18.	Morgano, Jean	Student Evaluations	\$2,240.00	Special Education	6/1-30/02
19.	Morgano, Jean	Student Evaluations	\$3,200.00	Special Education	7/1-8/30/02
20.	Pascal, Dr.	Psychiatric Evaluation	\$450.00	Special Education	6/30-8/30/02
21.	Peeke, Patricia	Student Evaluations	\$2,400.00	Special Education	7/1-8/30/02
22.	Perry, Michelle	Organization/Time Management	\$62.50	Professional Development	8/19/02
23.	Stefani, Laura	E-mail Training	\$125.00	TLCF Grant	8/21/02
24.	Stein, Deana	Survival Trips	\$62.50	Professional Development	8/21/02
25.	Toth, Donald	E-mail Training	\$125.00	TLCF Grant	8/21/02
26.	Wisser-Jahnke, Karen	Psychological Testing	\$1,920.00	Special Education	7/1-8/30/02
27.	Wordsworth at Shawnee (Residential)	Educational Services	\$100,000	Pupil Services	7/15/02-6/30/03
28.	Wordsworth at Shawnee (Special Ed. - TIP)	Educational Services Special Education Students	\$115.00 per day per student	Special Education	8/26/02-6/30/03
29.	Wordsworth at Shawnee (Special Ed. - Day)	Educational Services Special Education Students	\$90.00 per day per student	Special Education	8/26/02-6/30/03

TRANSPORTATION CONTRACTS

29.	Hendel, Marianne	Contract Transportation	\$309.09/day	Transportation Dept	5/28/02
30.	Hendel, Marianne	Contract Transportation	\$412.88/day	Transportation Dept	5/31/02
31.	Hendel, Marianne	Contract Transportation	\$279.66/day	Transportation Dept	6/3/02
32.	Hendel, Marianne	Contract Transportation	\$369.46/day	Transportation Dept	6/7/02
33.	Hendel, Marianne	Contract Transportation	\$279.69/day	Transportation Dept	6/10/02

XIII. STUDENT ITEM

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Agreements

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the agreement for the student listed. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. Student No. 020401

XIV. ACT 34 PUBLIC HEARING

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the resolution establishing the date, time and purpose of a public hearing to present to the public the plan for the alterations and renovations of the Senior High School - South (Monday, August 19, 2002, 6:00 p.m. [prevailing time], High School - South auditorium. Motion was seconded by Arthur Moeller and carried unanimously, 8-0.

(See pages 18-20)

XV. CONFERENCE ATTENDANCE

A. Board Member

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Arthur Moeller to approve the attendance of Robert Huffman at the PSBA Conference in Hershey, Pennsylvania from October 2-4, 2002. Motion was seconded by Don Motts and carried unanimously, 8-0.

XVI. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as District Agent:

2001 Bond Issue: \$379,289.20

Motion was seconded by Arthur Moeller and carried unanimously, 8-0.

(See pages 21-22)

B. Waiver of Use of Facilities Fees

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Arthur Moeller and carried unanimously, 8-0.

(See pages 23-24)

USE OF SCHOOL FACILITIES – Waivers Pending – July 2002

Pocono Family YMCA
East Stroudsburg High School South swimming pool
Swim Team Fall Stroke Clinic
August 30 – September 30, 2002

Bushkill Community Church
Bushkill Elementary School all-purpose room, stage, classroom
Worship and Christian education
Fridays, July 12 – August 16, 2002
Sundays, through June 2003

C. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2002-2003 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Bet Hays and carried unanimously, 8-0.

1. Budget Transfers - (See page 25)
2. Payment of Bills - (See pages 26-48)
3. Treasurer's Report - (See pages 49-51)

XVII. ADJOURNMENT – 8:26 p.m.

EAST STROUDSBURG AREA SCHOOL DISTRICT
 BOARD OF EDUCATION
 July 15, 2002
 ADDENDUM

XI. PERSONNEL ITEMS

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

4. Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
h. Aslan, Vanessa	Math Teacher - High School - North - (TPE) Annual Salary: \$31,827 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.
i. Dombrosky, Laura	Emotional Support Teacher - (To be determined) - (TPE) Annual Salary: \$33,952 Step 1 Column 6 Effective Date: August 22, 2002 This is a new position.
j. Posipanko, Nicole	Special Education Teacher - Lehman Intermediate - (TPE) Annual Salary: \$37,132.00 Step 4 Column 1 Effective Date: August 22, 2002 This is a new position.
k. Reiter, Andrea	Business Education - High School - North - (TPE) Annual Salary: \$40,102.00 Step 1, Column 16 Effective Date: August 22, 2002 This is a new position.
l. Richardson, Aimée	English - High School - North (TPE) Annual Salary: \$31,827 Step 1 Column 1 Effective Date: August 22, 2002 This is a new position.

C. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

3. Appointments for the 2002-2003 School Year

	Name	Position	Salary
a.	Boutis, Darragh	Head Cheerleading Coach - High School - North - Fall	\$1,545.00
b.	Boutis, Darragh	Head Cheerleading Coach - High School - North - Winter	\$1,545.00

Respectfully Submitted,

Robert C. Huffman
Board Secretary