

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING - MARCH 18, 2002
East Stroudsburg High School - North

- I. President Forney called the meeting to order at 7:40 p.m. and led those present in the pledge of allegiance. Acting Secretary Don Motts called the roll. Lehman Intermediate School Grade 6 Chorus directed by Jennifer Kopcza sang the "National Anthem", "Dona Nobis Pacem" and "God Bless America".
- II. Members present were: Philip Brush, Horace Cole, Patrick Forney, Bet Hays, Arthur Moeller, Don Motts and William Zacharias. Roland Featherman and Robert Huffman were absent.
- III. School personnel present: Kenneth G. Koberlein, Michael M. Michaels, Douglas C. Arnold, Marie Guidry, James Shearouse, Mike Silvoy, Rosa Calvet, Linda Bonawitz, Tricia Setar, John Burrus, David Baker, Gail Kulick-Cummings, Debbie Eppley, Patricia Baughman, Steve Zall, Rick Carty, Patricia Mulroy, Sharon Laverdure, Irene Duggins, Linda Wisneiski, Catherine Hennings, James Ott, Barbara Antoni, and Linda Snyder. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate - Pocono Record
- Community members present: Todd Doleiden, Jim Wisneiski, Bob Ruschbe, Lvanna Ruschke, Rose Schumacker, Marilyn Kraemer, Janet Sudziarski, Adrienne Spadala, Bill Berger, Rosemary Shortino, Donna Rafaniello, Nicholas Mazzarella, Jeff Evans, Arline Clarke-Kang, Lorna Stoddard, Craig Scott, Jan Conant, Jonathan Mark, Joe Lavelle, Karen Malachowsky, Diane Krupski, Mildred Baj, Chris Baj, Dr. and Mrs. M. Halperin.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the minutes for the meeting of February 18, 2002, (pages 1-11), March 7, 2002 Special Meeting (1-2) and this agenda for March 18, 2002, (pages 1-16), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

- VI. An executive session was held before this meeting for the purpose of discussing personnel, collective bargaining and property acquisition.

VII. **SUPERINTENDENT'S REPORT**

East Stroudsburg High School - North showed a video on the use of technology in the different classes at the High School - North.

Dr. Koberlein announced that plans are being made for the move of the North Courtland Elementary School Grade Five students and renovations projects.

Dr. Koberlein presented the United Way Campaign Chair Award to Mr. Michael Michaels.

Dr. Koberlein presented the Appreciation Award from Big Brothers/Big Sisters to Mrs. Irene Duggins.

Copies of the Colonial I.U. Annual Report were given to the School Board.

Marie Guidry reported on the Audit meeting with local auditors and presented a handout on the Financial Reports for the Fiscal Year Ended June 30, 2001.

Ballots were distributed to Board members to vote for Colonial I.U. 20 Board of Directors.

Dr. Koberlein announced two Board Work Sessions on April 10, and April 20, 2002.

Board Policies to be considered for approval at the April 15, 2002, Board meeting are available for review in the Superintendent's office on any District business day from 7:45 a.m. to 3:45 p.m.

- #5125 - Student Records Policy (Based on Board Policy #5125 of 6/01 and #5126 of 10/98)
- #6151 - Acceptable Use Policy for the Internet for Students
- #6152 - Acceptable Use Policy for Internet for Staff

(See pages 17-36)

VIII. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

Mr. Jeffrey Evans presented a proposal to start school after Labor Day when Labor Day falls on September 1, 2, 3, or 4, and to start school before Labor Day when it falls on September 5, 6, or 7. Mr. Evans represented local business owners.

Todd Doleiden and Bill Bergen from East Stroudsburg Youth Association presented the Board members with a pictorial of the present condition of the wrestling room at the stadium and talked about the need for repairs.

IX. **PERSONNEL ITEMS**

A. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignation(s), change of retirement date, reassignment, extension of leave(s) of absence and/or appointment(s) to the Support Staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

1. **Resignations**

Name	Position Held
a. Hauth, Lynn	Secretary - J. T. Lambert Intermediate School Effective Date: At the end of the workday on April 12, 2002.
b. Miller, Paul	Bus Driver - District Effective Date: At the end of the workday on March 14, 2002.
c. Peters, James	Custodian (first shift) - High School - South Effective Date: At the end of the workday on March 5, 2002.
d. Roberts, B. Ricky	Instructional Aide - (In School Suspension) - High School - North Effective Date: February 15, 2002

(See pages 37-39)

2. **Change of Retirement Date**

Name	Position Held
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- a. Ahlum, Jr., Edwin Bus Driver - previous retirement date July 1, 2001 to October 5, 2001

3. Reassignment

Name

Position Held

- a. Miller, Ruth From Part-time to Full-time Bus Driver - District
Effective Date: February 26, 2002

4. Extension of Leaves of Absence -- in accordance with Board Policy #4242.2

Name

Position Held

- a. Carbone, Nancy Instructional Aide - North Courtland Elementary
Effective Date: January 18, 2002
Length of Leave: Now extended to March 15, 2002
- b. Smith, Robert Bus Driver - District
Effective Date: January 23, 2002
Length of Leave: Now extended to March 11, 2002

(Application for Extension of Leave of Absence received)

5. Appointments Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name

Appointment

- a. Bogart, Jenny Instructional Aide - High School - South
Annual Salary: \$12,036.00 prorated
Effective Date: March 18, 2002
Jenny Bogart replaces Ruth Lopez who has resigned.
- b. Carbajal, Louis CIS Analyst - District
Annual Salary: \$25,000.00 prorated
Effective Date: February 26, 2002
This is a new position.
- c. Onuskonych, Sharon Cafeteria Worker - Part-time - North Campus
Hourly Rate: \$5.75/hour
Effective Date: March 4, 2002
Sharon Onuskonych replaces Alicja Jezowski who was reassigned.

6. Appointment -- Long Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name

Appointment

- a. Wood, Kimberly Cafeteria Aide (LTS) - Resica Elementary
Hourly Rate: \$7.44/hour
Effective Date: February 27, 2002 to the end of the 2001-2002 school year only.
Kimberly Wood replaces Lisa DiPillo who is on leave.

7. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name	Area	Address
a. Garrison, Judith	Cafeteria Aide, Student Helper, Instructional Aide	R. R. #2, Box 733 Dingmans Ferry, PA 18328
b. Hauth, Lynn	Secretary	R. R. #1, Box 1553 East Stroudsburg, PA 18301
c. Lewis, Linda	Cafeteria Aide, Cafeteria Worker, Student Helper, Instructional Aide	728 Wilderness Acres East Stroudsburg, PA 18301
d. Mignosi, Lisa	Secretary, Student Helper	22 Lakeside Drive East Stroudsburg, PA 18301
e. Miller, Paul	Bus Driver	277 Pocono Mountain Lake Estates Bushkill, PA 18324
f. Sutton, Deanna	Cafeteria Aide, Student Helper, Instructional Aide	62 Sellersville Drive East Stroudsburg, PA 18301
g. Wanner, Marianne	Study Hall Monitor	P. O. Box 1245 Marshalls Creek, PA 18335

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the retirement, leave of absence, extension of leave of absence and/or appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

1. Retirement

Name	Position Held
a. Brackbill, Nancy	Reading Specialist - J. M. Hill Elementary Effective Date: At the end of the 2001-2002 school year. (Currently this date is June 4, 2002.)

(See page 40)

2. Leave of Absence -- in accordance with Board Policy #4242.2

Name	Position Held
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a. Murphy, Cheryl
Special Education Teacher - J. M. Hill Elementary
Effective Date: May 28, 2002
Length of Leave: End of the 2001-2002 school year.

(Application for Leave of Absence received)

3. **Extension of Leave of Absence -- in accordance with Board Policies #4242.1 and #4242.2**

Name	Position Held
a. Wright, Charlotte	Special Education Teacher - Middle Smithfield Elementary Effective Date: January 30, 2002 Length of Leave: Now continuing through the end of the 2001-2002 school year.

(Application for Extension of Leave of Absence received)

4. **Appointment -- Long-Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

Name	Appointment
a. Swineford, Beth	German Teacher - High School - North (LTS) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: March 5, 2002 to the end of the 2001-2002 school year only. Beth Swineford replaces Carla Mathiesen who is on leave.

(See page 41)

5. **Extension of Long Term Substitute Appointment**

Name	Appointment
a. Olver, Abby	Special Education Teacher - Middle Smithfield Elementary (LTS) Effective Date: February 5, 2002 Length of Leave: Now continuing through the end of the 2001-2002 school year only. Abby Olver replaces Charlotte Wright who is on leave.

6. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name	Certification	Address
a. Craan, Jean-Marie	em (all areas)	370 Pocono Mountain Lake Estates Bushkill, PA 18324
b. Maly, Deana	Health K-12	227 Recreation Drive Effort, PA 18330
c. McMillan, Julie	Elementary	P. O. Box 21 Shawnee-on-Delaware, PA 18356
d. Weiss, Danielle	em (all areas)	437 Middle Road Stroudsburg, PA 18360
e. Wilson, Minnell	English - New York	501 Mulberry Court East Stroudsburg, PA 18301

7. **Substitute Appointments -- Permanent \$75.00 Per Diem Substitute Teacher - Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name	Building
a. Brzozowski, Brian	High School - South
b. Presley, June	J. T. Lambert Intermediate

C. Change of Salary

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the following salary change payment be approved in accordance with the 2000 through 2005 contractual agreement with the East Stroudsburg Education Association. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

Name	From	To
a. Glass, Jessica	(\$37,325) Step 4, Column 4 2001-2002 School Year	(\$37,750) Step 4, Column 5 2001-2002 School Year

D. Salary Changes - Instructional Personnel

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the following salary change payments be approved, effective April 11, 2002, in accordance with the 2000-2005 contractual agreement with the East Stroudsburg Education Association. **THE FOLLOWING SALARIES ARE PRORATED.** Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

Name	From	To
Bellas, Tracie	(\$33,385) Step 2, Col. 2	(\$33,810) Step 2, Col. 3
Caprioli, Maryann	(\$34,660) Step 2, Col. 5	(\$35,085) Step 2, Col. 6
Conway, Dorothy	(\$33,385) Step 2, Col. 2	(\$33,810) Step 2, Col. 3
Dollar-Krell, Beverly	(\$36,510) Step 2, Col. 8	(\$36,985) Step 2, Col. 9
Dunn, Heather	(\$33,810) Step 3, Col. 3	(\$34,235) Step 3, Col. 4
Glass, Jessica	(\$37,750) Step 4, Col. 5	(\$38,175) Step 4, Col. 6
Heitzzman, Vicki	(\$34,235) Step 3, Col. 4	(\$34,660) Step 3, Col. 5
Hendren, Mercy	(\$36,475) Step 4, Col. 2	(\$36,900) Step 4, Col. 3
Hendricks, Sara	(\$30,900) Step 1, Col. 1	(\$31,325) Step 1, Col. 2
Hnasko, Scott	(\$38,175) Step 5, Col. 6	(\$39,150) Step 5, Col. 7
Hoffman, Heather	(\$33,385) Step 2, Col. 2	(\$33,810) Step 2, Col. 3
Jacobsen, Eric	(\$32,960) Step 2, Col. 1	(\$35,085) Step 2, Col. 6
Johnson, John	(\$43,325) Step 7, Col. 6	(\$44,300) Step 7, Col. 7
Jones, Deborah	(\$39,150) Step 4, Col. 7	(\$40,075) Step 4, Col. 9
Kelly, Regina	(\$32,960) Step 2, Col. 1	(\$33,385) Step 2, Col. 2
Leyrer, Brian	(\$36,900) Step 4, Col. 3	(\$37,325) Step 4, Col. 4
Masker, Leisa	(\$36,475) Step 4, Col. 2	(\$36,900) Step 4, Col. 3
Miller, Amie	(\$36,475) Step 5, Col. 2	(\$36,900) Step 5, Col. 3
Miller, Greg	(\$42,900) Step 7, Col. 5	(\$43,325) Step 7, Col. 6
Mitchell, Daniel	(\$36,900) Step 4, Col. 3	(\$37,325) Step 4, Col. 4

Mullins, Shannon	(\$32,600) Step 1, Col. 5	(\$34,000) Step 1, Col. 7
Nicholson, Jennifer	(\$34,235) Step 3, Col. 4	(\$34,660) Step 3, Col. 5
Oliver, Deborah	(\$42,475) Step 9, Col. 4	(\$42,900) Step 9, Col. 5
Partington, Betty	(\$41,100) Step 5, Col. 11	(\$41,650) Step 5, Col. 12
Rogerson, Christine	(\$56,080) Step 13, Col. 8	(\$56,555) Step 13, Col. 9
Salerno, Concetta	(\$38,560) Step 3, Col. 12	(\$39,135) Step 3, Col. 13
Seely, Brian	(\$54,655) Step 13, Col. 6	(\$55,630) Step 13, Col. 7
Shelter, Yvette	(\$39,150) Step 4, Col. 7	(\$39,600) Step 4, Col. 8
Sherman, Melissa	(\$38,175) Step 6, Col. 6	(\$39,150) Step 6, Col. 7
Suprys, Thomas	(\$57,055) Step 13, Col. 10	(\$58,130) Step 13, Col. 12

E. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, rescissions, and/or appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

1. Resignations

Name	Position Held
a. Hayden-Bland, Gail	Assistant Girls' Basketball Coach - Lehman Effective Date: At the end of the workday on January 24, 2002.
b. Roberts, B. Ricky	Head Girls' Basketball Coach - Lehman Effective Date: At the end of the workday on January 24, 2002.

2. Rescissions

Name	Position Held
a. Glaser, Kyle	Drama Musical Co-Director - High School - South
b. Leap, Jason	Varsity Assistant Boys' Track and Field Coach - High School - North
a. Roberts, B. Ricky	Head Track and Field Coach - High School - North

3. Appointments for the 2001-2002 School Year

	Name	Position	Salary	
a.	Bakner, Paul	Drama Musical Co-Director - High School - South	\$1,200.00	<i>prorated</i>
b.	Bellas, Tracie	Assistant Girls' Basketball Coach - Lehman - effective 1/28/02	\$1,650.00	<i>prorated</i>
c.	Bostwick, Nathan	Head Coach - Boys' Track and Field - High School - North	\$3,700.00	
d.	Bybee, Steven	Volunteer Coach Girls' Soccer - High School - South	N/A	
e.	Eden, Susan	Mentor for Megan Schumann - effective 1/28/02 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
f.	Hayden-Bland, Gail	Head Girls' Basketball Coach - Lehman - effective 1/28/02	\$2,400.00	<i>prorated</i>

g.	Hinton, Nadine	Mentor for Erin Hubert - effective 1/18/02 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
h.	Honadel, Janis	Mentor to Abby Olver - effective 2/5/02 to end of 2001-2002 school year	\$425.00	<i>prorated</i>
i.	Kerstetter, Eric	Varsity Assistant Coach Boys' Track and Field - High School - North	\$2,600.00	
j.	Leap, Jason	Head Coach Girls' Track and Field - High School - North	\$3,700.00	
k.	Mathiesen, Carla	Mentor for Beth Swineford - effective 3/5/02 through the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
l.	Riley, Kimberly	Intramural Ski Group co-advisor - J. M. Hill Elementary	\$16.00/hr.	<i>24 hours max.</i>
m.	Schumann, Megan	Volunteer Coach Girls' Soccer - High School - South	N/A	
n.	Walker, Robin	Mentor for Amanda Varner - effective 2/12/02 through end of the 2001-2002 school year	\$425.00	<i>prorated</i>
o.	Willis, Karin	Intramural Ski Group Co-advisor - J. M. Hill	\$16.00/hr.	<i>24 hours max.</i>

F. Administrative Staff

1. Salary Change Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the following salary change payment be approved. Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

	Name	From	To	Effective
a.	Mulroy, Patricia	\$62,218.00	\$61,100.00	July 1, 2001

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Accardi, Jane	Practical Strategies	\$50.00	Professional Development	3/5/02
2.	Camfel Productions	Promotion of Character Education - Student Assembly	\$545.00	J. T. Lambert School	5/10/02
3.	Carson, Wayne	iBook Lab Training	\$100.00	TLCF Grant	3/18/02
4.	Carson, Wayne	iBook Lab Training	\$100.00	TLCF Grant	3/19/02
5.	Carson, Wayne	iMovie I	\$100.00	TLCF Grant	3/25/02
6.	Carson, Wayne	iMovie I	\$100.00	TLCF Grant	3/26/02
7.	Carson, Wayne	iMovie II	\$100.00	TLCF Grant	4/8/02

8.	Carson, Wayne	iMovie II	\$100.00	TLCF Grant	4/9/02
9.	Carson, Wayne	iMovie III	\$100.00	TLCF Grant	4/22/02
10.	Daniels, Nancy	Crazy About Writing	\$100.00	Professional Development	3/15/02
11.	DeHart, Theresa	Kindergarten Reading	\$62.50	Professional Development	3/15/02
12.	Fusco, Linda	Training for Special Education Teachers	Max. \$10,00.00	IDEA	3/20-6/15/02
13.	Gianotti, Maria	Kindergarten Reading Workshop - Co-presenter	\$62.50	Professional Development	3/15/02
14.	Hamlen, Suzanne	Crazy About Writing	\$100.00	Professional Development	3/15/02
15.	Hnasko, Scott	Drama Across the Curriculum	\$200.00	Professional Development	3/15/02
16.	Hymes, Stephanie	Fifth Grade Reading Workshop	\$125.00	Professional Development	3/15/02
17.	James, Marjorie	First Grade Reading Workshop	\$62.50	Professional Development	3/15/02
18.	Kindred, Linda	"If They Don't Speak English"	\$300.00	Professional Development	3/15/02
19.	KidsPeace Hospital	Tutoring for student #110261	\$21.00/hour Max. \$1,260.00	District	3/6/02
20.	KidsPeace Hospital	Tutoring for student #105673	\$21.00/hour Max. \$1,470.00	District	2/19/02
21.	KidsPeace Hospital	Tutoring for student #111357	\$21.00/hour Max. \$1,470.00	District	2/19/02
22.	Kuberek, Sandra	Second Grade Reading	\$125.00	Professional Development	3/15/02
23.	Marcial, Laurence	Stress Management	\$250.00	Professional Development	3/15/02
24.	Martinelli, Armand	BLS - Healthcare Staff	\$150.00	Professional Development	3/15/02
25.	Monroe County Conservation District	Environmental Education	\$7,265.00	Title II Grant	September 2002-June 2003
26.	Rescigno, Barbara	Fourth grade Reading	\$125.00	Professional Development	3/15/02
27.	Rose, Mary	Informational Writing	\$200.00	Professional Development	3/15/02
28.	Steigerwalt, Jan	Third Grade Reading Workshop	\$125.00	Professional Development	3/15/02
29.	Toth, Terry	iMovie I, II, III	\$300.00	TLCF Grant	2/23/02
30.	Walker, Robin	First Grade Reading Workshop - Co-presenter	\$62.50	Professional Development	3/15/02

TRANSPORTATION CONTRACTS

31.	Burns-Cook, Bridget	Contract Transportation	\$90.67/day	Transportation Dept	1/3/02 – 1/29/02
32.	Burns-Cook, Bridget	Contract Transportation	\$76.66/day	Transportation Dept	1/30/02 – 2/11/02
33.	Burns-Cook, Bridget	Contract Transportation	\$100.25/day	Transportation Dept	2/12/02
34.	Croll, Sherry	Contract Transportation	\$129.59/day (M & F Only)	Transportation Dept.	12/7/01 – 12/31/01
35.	Croll, Sherry	Contract Transportation	\$106.25/day (T,W,Th)	Transportation Dept	12/6/01- 12/31/01
36.	Croll, Sherry	Contract Transportation	\$80.00/day (T,W, Th)	Transportation Dept	1/2/02 - 1/31/02
37.	Croll, Sherry	Contract Transportation	\$100.86/day (M & F Only)	Transportation Dept	1/2/02 - 1/30/02
38.	Croll, Sherry	Contract Transportation	\$76.50/day (Th Only)	Transportation Dept	1/31/02
39.	Croll, Sherry	Contract Transportation	\$108.04/day (F Only)	Transportation Dept	2/1/02 - 2/8/02
40.	Croll, Sherry	Contract Transportation	\$81.10/day (M Only)	Transportation Dept	2/4/02 - 2/10/02
41.	Croll, Sherry	Contract Transportation	\$131.39/day (M & F Only)	Transportation Dept	2/11/02 – 2/15/02
42.	Croll, Sherry	Contract Transportation	\$42.88/day (M Only)	Transportation Dept	2/18/02
43.	Croll, Sherry	Contract Transportation	\$109.84/day (W & F Only)	Transportation Dept	2/13/02
44.	Fuchs, Tammy	Contract Transportation	\$144.10/day	Transportation Dept	12/19/01 –

					2/7/02
45.	Fuchs, Tammy	Contract Transportation	\$160.46/day	Transportation Dept	2/8/02
46.	Gerst, Stewart	Contract Transportation	\$151.71/day	Transportation Dept	1/14/02 – 2/1/02
47.	Gerst, Stewart	Contract Transportation	\$21.00/day	Transportation Dept	2/4/02 – 2/8/02
48.	Helms, Nancy	Contract Transportation	\$80.98/day	Transportation Dept	1/3/02 – 1/7/02/02
49.	Helms, Nancy	Contract Transportation	\$114.74/day	Transportation Dept	1/8/02 – 1/10/02
50.	Helms, Nancy	Contract Transportation	\$103.60/day	Transportation Dept	1/11/02 – 1/22/02
51.	Helms, Nancy	Contract Transportation	\$143.99/day	Transportation Dept	1/23/02 – 1/24/02
52.	Helms, Nancy	Contract Transportation	\$121.57/day	Transportation Dept	1/25/02 – 1/28/02
53.	Helms, Nancy	Contract Transportation	\$81.84/day	Transportation Dept	1/29/02 – 1/31/02
54.	Helms, Nancy	Contract Transportation	\$107.60/day	Transportation Dept	2/1/02
55.	Holmes, Deborah	Contract Transportation	\$143.24	Transportation Dept	1/26/02
56.	Hovey, Linda	Contract Transportation	\$132.37/day	Transportation Dept	2/6/02
57.	Kemmerer, Ernest	Contract Transportation	\$273.53/day	Transportation Dept	12/6/01 – 12/9/01
58.	Kemmerer, Ernest	Contract Transportation	\$285.42/day	Transportation Dept	12/10/01 – 12/31/01
59.	Kemmerer, Ernest	Contract Transportation	\$220.91/day	Transportation Dept	1/2/02
60.	Labadie, Gina	Contract Transportation	\$126.65/day	Transportation Dept	1/25/02
61.	Lastra, Patricia	Contract Transportation	\$55.66/day	Transportation Dept	12/13/01
62.	Lastra, Stephen	Contract Transportation	\$213.79/day	Transportation Dept	12/13/01 – 12/31/01
63.	Lastra, Stephen	Contract Transportation	\$208.94/day	Transportation Dept	1/2/02 – 1/9/02
64.	Lastra, Stephen	Contract Transportation	\$214.83/day	Transportation Dept	1/10/02 – 1/16/02
65.	Lastra, Stephen	Contract Transportation	\$223.01/day	Transportation Dept	1/17/02
66.	Lastra, Stephen	Contract Transportation	\$214.83/day	Transportation Dept	1/18/02 – 2/7/02
67.	Lastra, Stephen	Contract Transportation	\$275.22/day	Transportation Dept	2/8/02 – 2/8/02
68.	Lastra, Stephen	Contract Transportation	\$216.83/day	Transportation Dept	2/9/02
69.	Michaels, Nathan	Contract Transportation	\$367.18/day	Transportation Dept	1/3/02 – 1/31/02
70.	Michaels, Nathan	Contract Transportation	\$321.88/day	Transportation Dept	2/1/02 – 2/4/02
71.	Michaels, Nathan	Contract Transportation	\$326.22/day	Transportation Dept	2/5/02
72.	Moore, Joanne	Contract Transportation	\$83.98/day	Transportation Dept	12/7/01 – 1/3/02
73.	Moore, Joanne	Contract Transportation	\$99.24/day	Transportation Dept	1/4/02 – 2/11/02
74.	Moore, Joanne	Contract Transportation	\$142.52/day	Transportation Dept	2/12/02
75.	Muti, Peter	Contract Transportation	\$253.26/day (T,W,Th,F)	Transportation Dept	11/8/01 – 12/31/01
76.	Muti, Peter	Contract Transportation	\$251.05/day (T only)	Transportation Dept	1/2/02
77.	Muti, Peter	Contract Transportation	\$251.61/day (T,W,Th,F)	Transportation Dept	1/3/02 – 1/13/02
78.	Muti, Peter	Contract Transportation	\$314.85/day (T,W,Th, F)	Transportation Dept	1/14/02 - 1/29/02
79.	Muti, Peter	Contract Transportation	\$341.95/day (M Only)	Transportation Dept	1/14/02
80.	Prevost, Barbara	Contract Transportation	\$154.26/day	Transportation Dept	12/12/01 – 12/31/02

81.	Prevost, Barbara	Contract Transportation	\$151.81/day	Transportation Dept	1/2/02 – 2/19/02
82.	Prevost, Barbara	Contract Transportation	\$86.69/day	Transportation Dept	2/20/02
83.	Reynolds, Betty	Contract Transportation	\$107.24/day	Transportation Dept	1/8/02 – 1/22/02
84.	Reynolds, Betty	Contract Transportation	\$105.81/day	Transportation Dept	1/23/02
85.	Sandolo, Linda	Contract Transportation	\$95.57/day	Transportation Dept	11/27/01 – 12/5/01
86.	Sandolo, Linda	Contract Transportation	\$157.46/day	Transportation Dept	12/6/01
87.	Siska, Doug	Contract Transportation	\$267.68/day	Transportation Dept	1/23/02
88.	Webb, Suzanne	Contract Transportation	\$152.27/day	Transportation Dept	12/5/01 – 2/25/02
89.	Webb, Suzanne	Contract Transportation	\$154.38/day	Transportation Dept	2/26/02

XI. STUDENT ITEMS

A. Agreements

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the agreements for the student listed for specific school and time indicated. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

1. Student - 020217
2. Student - 020218
3. Student - 020219
4. Student - 020220

B. Overnight Field Trips

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the overnight field trip(s) listed. The proposal and itineraries for the field trip meet the required Board Policy #6153. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Middle Smithfield Fourth Grade	Resica Boy Scout Camping	Marshalls Creek, PA	5/30-31/02

(See pages 42-43)

XII. 2002-2003 SCHOOL CALENDAR

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Arthur Moeller to support the compromise proposal for scheduling the start of classes as presented by Mr. Evans, subject to the approval of the other three Monroe County School Districts. Motion was seconded by Bet Hays. *Voting in favor:* Patrick Forney, Bet Hays, Horace Cole, Arthur Moeller, Don Motts, and Philip Brush. *Against:* William Zacharias. **TALLY:** Yes 6, No 1. Motion was carried. Roland Featherman and Robert Huffman were absent.

(See pages 44 - 45)

XIII. EMERGENCY OPERATIONS PLANS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion to approve the Emergency Operations Plan for the East Stroudsburg Area School District. The Plan is designed to comply with all applicable federal and state regulations. The policies and procedures to be followed in dealing with emergency conditions in Monroe and Pike County.

XIV. BOARD POLICIES FOR APPROVAL

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Philip Brush to approve the board policies listed for use in the East Stroudsburg Area School District. Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

- 1. #248 -- Harassment - Pupils
- 2. #448 -- Harassment - Professional Employees
- 3. #548 -- Harassment - Classified Employees
- 4. #5112 -- Age Policy - Kindergarten and First Grade

(See pages 46-56)

XV. BOARD POLICIES FOR DELETION

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Philip Brush to delete all previously adopted School Board policies titled as "Position Guide". **Note:** These policies are currently position descriptions, which will be reviewed annually by the School Board but would not be subject to the restrictions of adopted School Board Policies. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

XVI. NOVELS AND TEXTBOOKS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Arthur Moeller to approve the novels/textbooks/curriculum listed for use in the East Stroudsburg Area School District for the 2001 -2002 school year. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

- A. Pre-Algebra, (Eight Grade) - by Glencoe/McGraw
- B. Glencoe Mathematics Applications and Connections (Six Grade Challenge) – by Glencoe/McGraw
- C. Middle Grades Math, Tools for Success (Six Grade)- by Prentice Hall
- D. Music Planned Course – Piano-(Grades 9-12) - Curriculum

XVII. CONFERENCE ATTENDANCE

B. Superintendent

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the attendance of Kenneth G. Koberlein at the following conferences: Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

- 1. April 11, 2002 - Spring Legal Roundup - Wilkes-Barre, PA
- 2. April 28-29, 2002 - Eighth Annual PASA Education Congress - Harrisburg, PA

XVIII. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as District Agent:

2001 Bond Issue: \$27,266.00

Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

(See page 57)

B. Waiver of Use of Facilities Fees

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

East Stroudsburg Football Club
 Recreational Soccer
 Smithfield Elementary Fields
 April 1 - June 15, 2002

East Stroudsburg Football Club
 Youth Soccer Practice

Resica Elementary Gymnasium
March 1 - April 8, 2002

East Stroudsburg Football Club
Coaches' Clinic
Lehman Intermediate Gymnasium
March 16, 2002

Monroe County Women's Bowling Association
Spring 2002 meeting
J. T. Lambert Intermediate Cafeteria
March 23, 2002

East Stroudsburg Babe Ruth Baseball
Keystone Babe Ruth Baseball League (15-18 yrs.)
East Stroudsburg High School - South Fields
May 15 - August 10, 2002

Rotary Club of the Stroudsburgs
Spaghetti Dinner Fundraiser
East Stroudsburg High School - South Cafeteria
March 22-23, 2002 (rain date: April 5-6, 2002)

P.I.A.A.
Softball Umpires Rules and Policy Review Weekly Meetings
East Stroudsburg High School - South Classroom #1
February 25 - May 6, 2002

National Park Service
Dive Training for NPS Rangers
Lehman Intermediate Swimming Pool
March 16, 2002

(See pages 58-65)

C. Budget Transfers, Payment of Bills and Treasurer's Report

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2001-2002 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

1. Budget Transfers - (See pages 66-71)
2. Payment of Bills - (See pages 72-113)
3. Treasurer's Report - (See pages 114-119)

XIX. ADJOURNMENT

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
March 18, 2002**

*** AGENDA - "A" ADDENDUM***

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignation to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

Name	Position Held
e. DeCoske, Rose Ann	Secretary - High School - North Effective Date: March 19, 2002

B. PROFESSIONAL STAFF

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the appointment to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

7. Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances

Name	Area	Address
f. Reiter, Andrea	Office Tech/Secretarial	308 Penn Estates East Stroudsburg, PA 18301

E. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignations, rescissions, and/or appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Bet Hays and was carried unanimously, 7-0.

3. **Appointments for the 2001-2002 School Year**

	Name	Position	Salary	
p.	DeLong, Ryan	Volunteer Coach Baseball - High School - South	N/A	
q.	Hartman, Greg	Volunteer Coach Baseball - High School - South	N/A	
r.	Segond, Glen	Volunteer Coach Boys' Track - High School - South	N/A	

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Zacharias and was carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
90.	Hanna, Quay	Diversity Awareness	\$377.00	Student Activity Account	3/18/02
91.	Radata	Radon Ventilation System	\$2,350.00	District	6/30/02
92.	Reinhardt, Judith	Healthcare Staff	\$150.00	Professional Development	3/15/02

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
March 18, 2002**

*** AGENDA - "B" ADDENDUM***

PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the following salary adjustment of the following regular, full-time, part-time employee in a confidential secretary position at the annual salary/hourly rate indicated. Motion was seconded by Arthur Moeller and was carried unanimously, 7-0.

	Name	Position Held
a.	Brooks, Deborah	Confidential Secretary, full-time, (superintendent) \$20,814.00 prorated (effective 7/1/01 to 1/1/02)
b.	Brooks, Deborah	Confidential Secretary part-time \$11.71/hour (effective 1/2/02)

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
March 18, 2002

* AGENDA - "C" ADDENDUM*

XIX. RIGHT OF ENTRY AND INDEMNIFICATION AGREEMENT

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Arthur Moeller that the Officers of the Board, the Superintendent or Business Manager be authorized to execute a Right of Entry and Indemnification Agreement on behalf of the District to enable District representatives to enter the property owned by Robert Early assessed to PIN #09-7324-00-73-9819 for the purpose of performing surveys, appraisals, evaluations and tests for determining the suitability of said property for acquisition or use by the District for the construction of communications facilities. Such Agreement shall be in a form as approved by the Solicitor. Motion was seconded by Philip Brush and was carried unanimously, 7-0.

Respectfully Submitted,

Robert C. Huffman
Board Secretary