

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING - JUNE 24, 2002
East Stroudsburg Area Senior High School - South
7:30 P.M.

- I. President Forney called the meeting to order at 7:30 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Philip Brush, Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Arthur Moeller, Don Motts and William Zacharias.
- III. School personnel present: Kenneth G. Koberlein, Douglas Arnold, Gregory Naudascher, Michael M. Michaels, David Baker, Richard Carty, Debbie Eppley, Gail Kulick-Cummings, Pat Mulroy, Lois Palio, Joe Yanek, Mike Silvoy, Jacilyn Leonard, Patti Jo Dolph, Heather Gress, Susan Werkheiser, Linda Miller, Yvette Keitt, Gail Bland, Linda Wisneiski, Brenda Levandowski, Mary Conklin, Brenda Roeber and Linda Snyder. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate - Pocono Record, Robert Charlanza - Community News
- Community members present: Edward Kostal, Douglas Wisneiski, Jay Dings, Flo Doheny, Millie Pilgrim, Harold Pilgrim, Gerta Harriton, Linday Bayer, Vivian Cobbs, Patti Mondello, Eileen Irwin, Kathryn Larison, Harold Larison, Hans and Greta Bochara, Janice Mahoney, James Werkheiser, Crystal Ford, Joe Lavella, Christina Fabijanczuk, Kelly DeRoche, Lawmnce Parkins, Christine and Jay Uporsky, Rosemary Shorting, Chris Baj, and Doris Long.
- V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the minutes for the meeting of May 20, 2002, (pages 1-20), May 29, 2002, (1-5) June 4, 2002, (1-3) and this agenda for June 24, 2002, (pages 1-17), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

VI. **SUPERINTENDENT'S REPORT**

Mr. Gregory Naudascher recognized Susan Werkheiser, a teacher at Bushkill Elementary, as being one of twelve teachers in Pennsylvania honored as Teacher of the Year.

The District has received approval for PlanCon Part A received from the Pennsylvania Department of Education for the Smithfield Renovation project. (See page 18-19)

Board Policies to be considered for the first reading are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

000 LOCAL BOARD PROCEDURES

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- 007 Distribution
- 008 Organization Chart
- 009 Formulation Of Policies
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- 103 Nondiscrimination In School! Classroom Practices
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- 105 Curriculum Development
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- 116 Tutorial Instruction
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- 815 Acceptable Use For The Internet
- 907 School Visitors
- 911 News Media Relations

VII. PUBLIC PARTICIPATION

Many citizens spoke to the Board about budget concerns.

VIII. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, retirement, leaves of absence, reappointments, and appointments to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Philip Brush and carried unanimously, 9-0.

1. Resignations

Name	Position Held
a. Castro, Zoraida	Part-time (.5) Secretary - Athletic Office - High School - South Effective Date: June 10, 2002
b. Greenwood, Jill	Instructional Aide - J. T. Lambert Intermediate Effective Date: End of the workday on June 4, 2002

c. Osseo-Asare, Theodora Instructional Aide - (IDEA Funded) - High School - South
Effective Date: June 30, 2002

d. Rivera, Carmen .5 Custodian - Bushkill
Effective Date: June 5, 2002

(See pages 20-23)

2. **Retirement**

Name **Position Held**

a. Zaccaro, Elizabeth Secretary - Library - High School - South
Effective Date: July 31, 2002

(See page 24)

3. **Leaves of Absence** -- in accordance with Board Policy #4242.1

Name **Position Held**

a. Libby, Tina Instructional Aide - Bushkill Elementary
Effective Date: May 22, 2002
Length of Leave: End of the 2001-2002 school year

b. Seenauth, Pamela Study Hall Monitor - High School - South
Effective Date: August 26, 2002
Length of Leave: End of the first semester of the 2002-2003 school year

(Applications for Leaves of Absence received)

4. **Leave of Absence** -- in accordance with Board Policy #4242.2

Name **Position Held**

a. Lloyd, Charles Bus Driver
Effective Date: May 22, 2002
Length of Leave: The end of the 2001-2002 school year.

(Application for Leave of Absence received)

5. **Reappointments - Noninstructional Personnel Business Office - 2002-2003 Fiscal Year**

	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Hourly/Annual Rate</u>
a.	Dietz	Cassandra	Benefits Clerk	\$10.73*
b.	Heeter	Janice	Payroll Clerk	\$12.80*
c.	Kelly	Diane	Accountant	\$26,250.00*
d.	Kroll	Kathy	Receptionist/Bookkeeper	\$14.34
e.	Lavelle	Pamela	Accounts Payable/Bookkeeper	\$10.73*
f.	Mulé	Donna Marie	Accounts Payable/Bookkeeper	\$10.89*
g.	Nietz	Deborah	Payroll Clerk	\$10.89*
h.	Trainer	Robin	Secretary/part-time (.6)	\$12.38
i.	Vitulli	Susan	Bookkeeper	\$10.22*
j.	Wescott	Jeanne	Bookkeeper/part-time (.5)	\$17.13

*Includes \$3,000 differential

6. **Reappointments - Noninstructional Personnel Custodians - 2002-2003 Fiscal Year**

Last Name First Name Location Shift Hourly Base

					<u>Rate</u>
a.	Aquino	Glenio	J. M. Hill Elementary School	2nd shift	\$11.21
b.	Archond	Peter	North Courtland Elementary School	2nd shift	\$9.86
c.	Ayala	Jose	North Campus	3rd shift	\$9.25
d.	Bartron	Barry	High School South	2nd shift	\$9.86
e.	Bass	James	Resica Elementary School	1st shift	\$10.10
f.	Bender	Elaine	J. T. Lambert Intermediate School	3rd shift	\$9.49
g.	Benfield	David	North Campus	3rd shift	\$9.86
h.	Bentzoni	Kyle	Middle Smithfield Elementary School	1st shift	\$9.99
i.	Bomar	Terrence	North Campus	3rd shift	\$9.86
j.	Bonilla	John	North Campus	2nd shift	\$9.71
k.	Bonnar	Archibald	Bushkill Elementary School	1st shift	\$10.10
l.	Cardillo	Gerard	Middle Smithfield Elementary School	2nd shift	\$9.86
m.	Circelli	Mark	J. M. Hill Elementary School	2nd shift	\$9.86
n.	Cross	Donald	High School South	3rd shift	\$9.86
o.	Darlington	Kent (Harry)	J. M. Hill Elementary School	1st shift	\$10.89
p.	Darlington	Thomas	High School South - (Cafeteria)	1st shift	\$15.34
q.	Del Guercio	Anthony	J. M. Hill Elementary School	2nd shift	\$9.86
r.	Dennis	Dale	J. T. Lambert Intermediate School	2nd shift	\$10.10
s.	Diefenbach	Rolf	North Campus	2nd shift	\$9.86
t.	Doleiden	Richard	J. T. Lambert Intermediate School	3rd shift	\$9.71
u.	Doyle	John	North Campus	1st shift	\$10.50
v.	Ferretti	Robert	High School South	1st shift	\$9.25
w.	Fields	Lawrence	High School South	3rd shift	\$9.86
x.	Figueroa	Anthony	North Campus	2nd shift	\$9.86
y.	Fuzio	Antonio	North Campus	2nd shift	\$9.86
z.	Garris	Robert	North Campus - (Cafeteria)	1st shift	\$9.86
aa.	Garris	Steven	High School South	2nd shift	\$12.20
bb.	Garris	Randy	Smithfield Elementary School	2nd shift	\$13.07
cc.	Gatpo	Wilma	J. T. Lambert Intermediate School	3rd shift	\$9.25
dd.	Goeller	Robert	High School South	2nd shift	\$9.86
ee.	Gomez	Charles	North Campus	3rd shift	\$9.86
ff.	Hoover	Jere	J. T. Lambert Intermediate School	3rd shift	\$9.86
gg.	Houghtaling, Jr.	Richard	High School South	2nd shift	\$9.86
hh.	Jones	Thomas	Resica Elementary School	2nd shift	\$9.86
ii.	Kasper	Robert	Resica Elementary School	2nd shift	\$9.86
jj.	Kemmerer	Stephen	Smithfield Elementary School	1st shift	\$10.50
kk.	Kintner	Robert	High School South	3rd shift	\$17.01
ll.	Kofel	John	J. T. Lambert Intermediate School	2nd shift	\$10.89
mm.	Kohler	Kathy	North Campus	1st shift	\$9.86
nn.	Kokh, Jr.	Frank	North Courtland Elementary School - (Part-time)	2nd shift	\$9.86
oo.	Lassiter	Wayne	North Campus	3rd shift	\$9.86
pp.	Miller	Donald	High School South	2nd shift	\$9.25
qq.	Montalvo	Eric	J. T. Lambert Intermediate School	2nd shift	\$9.86
rr.	Montuori	Jason	Bushkill Elementary School	2nd shift	\$9.86
ss.	Moyer	Leslie	North Campus (receiving)	1st shift	\$9.86
tt.	Nieduzak	Edward	Middle Smithfield Elementary School	2nd shift	\$9.86
uu.	Pettinato	William	High School South - (Cafeteria/Courier)	1st shift	\$9.86
vv.	Picciotti	Theodore	Smithfield Elementary School	2nd shift	\$13.03
ww.	Renna	Domenick	High School South	1st shift	\$12.20
xx.	Rose	Denise	North Campus	3rd shift	\$9.71

yy.	Santiago	George	High School South	3rd shift	\$9.86
zz.	Sargent	Edward	J. T. Lambert Intermediate School	3rd shift	\$9.86
aaa.	Schoonover	Jonathan	Bushkill Elementary School	2nd shift	\$9.86
bbb.	Smith	Thomas	J. T. Lambert Intermediate School - (Cafeteria)	1st shift	\$9.86
ccc.	Smith-Fuller	Yolanda	North Campus	3rd shift	\$9.86
ddd.	Socha	Edward	North Campus	3rd shift	\$9.25
eee.	Solotruk	Norman	High School South	1st shift	\$13.07
fff.	Surrago	Denise	Middle Smithfield Elementary School	2nd shift	\$9.86
ggg.	Tipton	Robert	Resica Elementary School - (Part-time)	2nd shift	\$9.86
hhh.	Van Solkema	Gerrit	J. T. Lambert Intermediate School	2nd shift	\$10.50
iii.	Velez	Anthony	Bushkill Elementary School	2nd shift	\$9.71
jjj.	Velez	Arquelio	North Campus	2nd shift	\$9.71
kkk.	Velez	Oscar	North Campus	2nd shift	\$9.86
lll.	Vinson	James	Resica Elementary School	2nd shift	\$9.86
mmm.	Whitmore	Thomas	North Courtland Elementary School	1st shift	\$13.07
nnn.	Wilds	Dustin	Resica Elementary School	2nd shift	\$9.86

Shift Differential is as follows:

2nd shift additional \$.25/per hour

3rd shift additional \$.30/per hour

7. Reappointments - Noninstructional Personnel - Maintenance - 2002-2003 Fiscal Year

	<u>Last Name</u>	<u>First Name</u>	<u>Hourly Base Rate</u>
	Maintenance Class II:		
a.	Albert	Jason	\$11.11
b.	Beach	Alex	\$11.50
c.	Blackmore	Richard	\$15.52
d.	Chiarello	James	\$11.57
e.	Counterman, Jr.	Boyd	\$11.11
f.	Fleming	Timothy	\$11.11
g.	Hafler	Douglas	\$10.94
h.	Hedgelon	William	\$11.11
i.	Klingel	Edward	\$19.45
j.	Marvin	Gary	\$11.72
k.	Romansky	John	\$12.51
l.	Schmitt	Darren	\$10.42
m.	Young	William	\$11.11

Maintenance Class 1:

n.	Klein	Donald	\$9.50
o.	Neyhart	Russell	\$9.50

Shift differential is as follows:

2nd shift additional \$.25/per hour

3rd shift additional \$.30/per hour

8. Reappointments - Noninstructional Personnel - Secretaries - 2002-2003 Fiscal Year

	<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Hourly Rate</u>
a.	Ali	Sara	High School North	\$8.59
b.	Antoni	Barbara	Lehman Intermediate School	\$9.16
c.	Armitage	Susan	Special Education Department - (Part-time)	\$9.41
d.	Balmoos	Linda	Middle Smithfield Elementary School	\$12.77

e.	Barnes	Joyce	High School South (Bunnell)	\$9.16
f.	Bentzoni	Kimberly	Resica Elementary School	\$9.16
g.	Boring	Denise	Special Education Department	\$9.16
h.	Bruzgulis	Patricia	Special Education Department (Access Secretary)	\$14.34
i.	Buonacore	Rose	High School North	\$9.16
j.	Butsch	Jennie	Bushkill Elementary School	\$16.01
k.	Carmeci	Dawn	Lehman Intermediate School	\$9.16
l.	Castillo	Donna	Computer Information Systems Department	\$9.16
m.	Crossan	Alice	High School North	\$9.16
n.	Crowl	Maureen	Administration Center	\$9.16
o.	Determan	Martha	J. T. Lambert Intermediate School (cafeteria)- (Part-time)	\$9.16
p.	Diaz	Susan	High School South	\$11.08
q.	Dunn	Rita	Smithfield Elementary School	\$12.77
r.	Frantz	Linda	Resica Elementary School	\$10.39
s.	Heller	Sue Ann	J. M. Hill Elementary School	\$10.04
t.	Johnson	Gail	High School North (Athletic Office) - (Part-time)	\$9.16
u.	Kamoss	Gail	Administration Center	\$15.54
v.	Kirk	Joyce	Lehman Intermediate School	\$8.59
w.	Kolcun	Elizabeth	J. T. Lambert Intermediate School	\$9.16
x.	Lebron	Frances	Special Education Department	\$9.16
y.	Lopez	Luz	Middle Smithfield Elementary School	\$9.16
z.	Males	Linda	High School South	\$9.28
aa.	Michaels	Kristine	Transportation Department	\$12.15
bb.	Nicolais	Elizabeth	North Courtland Elementary School	\$9.74
cc.	North	Kathy	Resica Elementary School	\$9.16
dd.	Omelio	Donna	High School South	\$9.41
ee.	Pelzer	Janet	Bushkill Elementary School	\$11.08
ff.	Rosado	Patricia	High School South	\$9.02
gg.	Salmon	Lynn	High School South	\$9.16
hh.	Scagliotta	Kathleen	Administration Center	\$16.01
ii.	Snee	Tammy	High School South - (Part-time)	\$9.16
jj.	Snyder	Amy	Administration Center	\$9.28
kk.	Sourwine	Judy	Transportation Department	\$9.16
ll.	Staples	Wanda	Smithfield Elementary School	\$13.61
mm.	Townsend	Nancy	High School South (Athletic Office)	\$14.58
nn.	Varner	Lisa	J. T. Lambert Intermediate School	\$9.16
oo.	Venditti	Kris	J. T. Lambert Intermediate School	\$13.03
pp.	Walck	Martha	J. T. Lambert Intermediate School	\$8.59
qq.	Wescott	Diane	J. M. Hill Elementary School	\$13.03
rr.	West	Cathy	High School North	\$11.57
ss.	Zaccaro	Elizabeth	High School South (Library)	\$14.58

9. Reappointments - Noninstructional Personnel - Security Guards - 2002-2003 Fiscal Year

Name	Position	Hourly Base Rate
a. Gouger, William	South Campus - Second Shift - 12 months	\$10.12
b. Novak Jr., Steven	North Campus - Third Shift - 12 months	\$9.98

Shift differential is as follows:
 2nd shift additional \$.25/per hour
 3rd shift additional \$.30/per hour

10. Reappointments - Noninstructional Personnel - CIS - Media Technicians - 2002-2003 Fiscal Year

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Biddulph	George	CIS Analyst (Media II)	\$15.21
Carbajal	Louis	CIS Analyst (Media II)	\$14.99
Fitzpatrick	Brad	Telecommunications System Analyst (Media III)	\$17.13

Malave	Edwin	CIS Analyst (Media II)	\$15.21
Page	Manvel	CIS Analyst (Media II)	\$14.99
Reilly	Raewai	Help Desk Technician (Media I)	\$13.32
Williams	Thomas	CIS Analyst (Media II)	\$15.21

11. Appointments Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
a. Keiper, Alisa	Instructional Aide - J. T. Lambert Intermediate Hourly Rate: \$10.20 Effective Date: August 22, 2002 Alisa Keiper replaces Jill Greenwood who has resigned.

12. Appointments -- Temporary Summer Positions for 2002 - Subject to completion of necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
a. Booth, Zachary	Temporary Summer Maintenance/CIS Technician Hourly Rate: \$8.00 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002
b. Eilber, Terry J.	Temporary Summer Maintenance Hourly Rate: \$7.25 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002
c. Fylstra, Stephen J.	Temporary Summer Maintenance Hourly Rate: \$7.25 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002
d. Fylstra, Stephen T.	Temporary Summer Maintenance Hourly Rate: \$7.25 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002
e. LaBar, Guy D.	Temporary Summer Maintenance Hourly Rate: \$7.25 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002
f. Myers, John	Temporary Summer Maintenance Hourly Rate: \$7.25 Effective Date: On or about June 5, 2002 End Date: On or about August 16, 2002

12. Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances

Name	Area	Address
a. Elmer, Brenda Jo	Secretary - J. M. Hill/NCE only	1302 Spring Lane East Stroudsburg, PA 18301

b. Kamoos, Gail	Security	127 Elizabeth Street East Stroudsburg, PA 18301
c. Keiper, Holly	Secretary - Bushkill Elementary - summer only	104 Pocono Ranchlands Bushkill, PA 18324
d. Klammer, Evelyn	Secretary	R. R. #5, Box 5417 East Stroudsburg, PA 18301
e. Kroll, Kathy	Security	11 Barren Road East Stroudsburg, PA 18301
f. Mallalieu, Diane	Security	R. R. 1, Box 1314 Stroudsburg, PA 18360
g. Ruocco, Linda	Cafeteria Monitor, Instructional Aide, Secretary	55 Castle Rock Acres East Stroudsburg, PA 18301
h. Stephan, Rita	Secretary, Custodian - summer only	55 Barren Road East Stroudsburg, PA 18301

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, leaves of absence, change of status, reappointments, and appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Philip Brush and carried unanimously, 9-0.

1. Resignations

Name	Position Held
a. Graybill, Kerry	French Teacher - Lehman Intermediate School Effective Date: June 21, 2002
b. Green, Karen	Special Education - Resica Elementary Effective Date: June 4, 2002
c. Grube, Joslyn	Spanish Teacher - Lehman Intermediate Effective Date: August 21, 2002

(See pages 25-27)

2. Leaves of Absence -- in accordance with Board Policies #4242.1 and #4242.2

Name	Position Held
a. Covart, Maureen	Special Education Teacher - North Courtland Elementary Effective Date: August 22, 2002 Length of Leave: End of the 2002-2003 school year
b. Fisher, Beth	French Teacher - Lehman Intermediate Effective Date: May 3, 2002 Length of Leave: End of the 2002-2003 school year

- c. Franks, Suzanne Grade 6 Teacher - Lehman Intermediate
Effective Date: August 22, 2002
Length of Leave: End of the first semester of the 2002-2003 school year
- d. Zaso, Anita Grade 1 Teacher - J. M. Hill Elementary
Effective Date: August 22, 2002
Length of Leave: End of the 2002-2003 school year

(Applications for Leaves of Absence received)

3. Change of Status

- | Name | Position Held |
|--------------------|--|
| a. Hendricks, Sara | From part-time (.5) to full-time Math Teacher - High School - South
Effective Date: August 22, 2002
The .5 replaces Deanna Mayers' change of status from full-time to part-time. |

4. Reappointments – Counselors for the 2002-2003 Fiscal Year

Elementary School Guidance Counselors – supplemental contract for 13 additional days

	First Name	Last Name	Step	Column	Effective July 1, 2002
a.	Drugatz	Tammy	3	9	\$38,024
b.	Fonash	Albert	16	8	\$60,333 (16 days)
c.	Leadem	Karen	9	13	\$48,761

Intermediate School Guidance Counselors – supplemental contract for 16 additional days

	First Name	Last Name	Step	Column	Effective July 1, 2002
a.	Christian	Cindy	6	9	\$41,207
b.	Jones	Deborah	5	9	\$41,207
c.	Peeke	Lachlan	7	16	\$50,711

Senior High School Guidance Counselors – supplemental contract for 20 additional days

	First Name	Last Name	Step	Column	Effective July 1, 2002
a.	Formica	Joseph	9	7	\$45,536
b.	Keglovits	Linda	16	15	\$64,358 (23 days)
c.	Kule	Jay	9	9	\$46,511
d.	McCreary	Donna	8	7	\$45,536
e.	Osswald	Helene	16	7	\$59,858

5. Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

- | Name | Appointment |
|------------------------|---|
| a. Abarbanel, Michelle | French Teacher - Lehman Intermediate - (TPE)
Annual Salary: \$40,232.00 Step 5 Column 7
Effective Date: August 22, 2002
Michelle Abarbanel replaces Kerry Graybill who has resigned. |
| b. Halat, Leila | Spanish Teacher - High School - South - (TPE)
Annual Salary: \$34,927.00 Step 1 Column 7
Effective Date: August 22, 2002
Leila Halat replaces Chris Estabrook who has resigned. |

- c. Kidwell, Robert English Teacher - Lehman Intermediate - (TPE)
Annual Salary: \$32,677.00 Step 1 Column 3
Effective Date: August 22, 2002
Robert Kidwell replaces Helen Berardinelli who has resigned.
- d. Pysher, Erica French Teacher - High School - South - (TPE)
Annual Salary: \$31,827.00 Step 1 Column 1
Effective Date: August 22, 2002
Erica Pysher replaces Andrew Witko who has resigned.

(See pages 28-31)

6. **Appointment -- Long-Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

- | Name | Appointment |
|--------------------|---|
| a. Kerestur, Kelly | French Teacher - Lehman Intermediate - (LTS)
Annual Salary: \$31,827.00 Step 1 Column 1
Effective Date: August 22, 2002 to the end of the 2002-2003 school year only.
Kelly Kerestur replaces Beth Fisher who is on a leave. |

(See pages 32)

7. **Appointment - Summer School Teacher for 2001-2002 school year pending sufficient enrollment to make the courses self-sufficient.**

- | Name | Subject |
|----------------------|---|
| a. Baughman, Patrick | Substitute
Hourly Rate: \$21.00/hour |

8. **Appointment -- Homebound Instructor**

- | Name | Certification | Address |
|----------------------|---|---|
| a. Honadel, Janis | Special Education | 16 North Schank Avenue
Pen Argyl, PA 18072 |
| b. Karpen, Jeffrey | Health/Physical and Mental/Physically Handicapped | 1100 Pine Ridge
Bushkill, PA 18324 |
| c. Miller, Christina | English | 16 at the Falls
Bushkill, PA 18324 |

C. **Extra Responsibility Positions**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the rescission and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and carried unanimously, 9-0.

1. **Rescission**

- | Name | Position Held |
|---------------------|--|
| a. Metzgar, Richard | Assistant Soccer Coach - Lehman Intermediate |

(See page 33)

2. **Appointments for the 2001-2002 School Year**

	Name	Position	Salary	
a.	Bakner, Paul M.	Summer Band Advisor - J. T. Lambert - Grade 6/J. M. Hill/NCE/Resica/Smithfield	\$21.00/hr.	<i>Max. 115 hours</i>
b.	Conklin, Kimberly	Summer Band Advisor - J. T. Lambert Intermediate - Grades 7 and 8	\$21.00/hr.	<i>Max. 52 hours</i>
c.	Flicker, Matthew	Summer Band Advisor - Lehman Intermediate - Grades 6-8	\$21.00/hr.	<i>Max 60 hours</i>
d.	Henry, Jeffrey	Sports Advisor Fourth Grade Intramural - Resica	\$16.00/hr.	<i>Additional 3.75 hours</i>
e.	Henry, Jeffrey	Sports Advisor Fifth Grade Intramural - Resica	\$16.00/hr.	<i>Additional 3.75 hours</i>

3. **Appointments for the 2002-2003 School Year**

	Name	Position	Salary
a.	Baumel, Ken	Head Boys' Tennis Coach- High School - North	\$2,265.00
b.	Mathew, Ida	Junior Varsity Girls' Tennis Coach - High School - North	\$1,450.00
c.	Schouppe, Stephen	Associate Athletic Director - J. T. Lambert Intermediate	\$3,200.00

4. **Appointments - Grade Level Department Chairpersons - 2002-2003**

	Name	Department	Salary
		Elementary	
a.	Janet Zimmerman	Kindergarten/Social Studies	\$3,180.00
b.	Marjorie James	Grade One/Communication Arts	\$3,180.00
c.	Sandy Kuberek	Grade Two/Mathematics	\$3,180.00
d.	Jan Steigerwalt	Grade Three/Communication Arts	\$3,180.00
e.	Kevin Hatcher	Grade Four/Science	\$3,180.00
f.	Stephanie Hymes	Grade Five/Technology	\$3,180.00
g.	Rhonda Bonser	Art	\$2,800.00
h.	Albert Fonash	Guidance	\$2,800.00
i.	Robert Wilson	Health/Physical Education	\$3,180.00
j.	Donna Lehmann-Deming	Reading	\$3,180.00
k.	Peggy Jansen	Health Services K-5 - District	\$1,590.00
		J. T. Lambert Intermediate	
l.	Linda Dickinson	English	\$3,180.00
m.	Carol Ullo	Foreign Language	\$2,800.00
n.	Jane Partel	Mathematics	\$3,180.00
o.	Frank Johnson	Health/Physical Education	\$2,800.00
p.	Maryann Calpin	Reading	\$3,180.00
q.	Lawrence Woolsey	Science	\$3,180.00
r.	Laura Stefani	Social Studies	\$3,180.00
		Lehman Intermediate	
s.	Christina Miller	English	\$3,180.00
t.	Greg Miller	Mathematics	\$2,800.00
u.	George Kuhne	Science	\$2,800.00
v.	Jason Szulborski	Social Studies	\$2,800.00
		Secondary	
w.	Marygrace Anderson	Art 6-12 - District	\$3,180.00
x.	Denise Rogers	Business Education 9-12 - District	\$3,180.00
y.	Dolores Dunstan	Foreign Language 7-12 - Lehman/High School - North	\$3,180.00
z.	Linda Keglovits	Guidance 6-12- District	\$3,180.00
aa.	Charles Dailey	Health/Physical Education 6-12 - Lehman/High School - North	\$3,180.00
bb.	Cynthia Dougherty	Health Services 6-12 - District	\$1,590.00
cc.	Robert Fetterman, Jr.	Instrumental Music 4-12 - District	\$3,180.00
dd.	Laura Jenkins	Library Science K-12 - District	\$3,180.00
ee.	Linda Schaller	Vocal Music K-12 - District	\$3,180.00
ff.	Robert Green	Technology 6-12 - District	\$3,180.00
gg.	Mary Rose	English - High School - South	\$3,180.00

hh. Eric Anderson	English - High School - North	\$3,180.00
ii. Patricia Cramer	Foreign Language - High School - South	\$2,800.00
jj. Aimee Ellison	Health/Physical Education - High School - South	\$3,180.00
kk. Brian Seely	Mathematics - High School - South	\$3,180.00
ll. Karen Haas	Mathematics - High School - North	\$3,180.00
mm Heather Skeldon	Science - High School - South	\$3,180.00
nn. P. William David	Science - High School - North	\$3,180.00
oo. Lawrence Gasda	Social Studies - High School - South	\$3,180.00
pp. Kevin Nace	Social Studies - High School - North	\$2,800.00

D. Administrative Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the change of title for the following administrative staff effective July 1, 2002, for the term of four years. Motion was seconded by William Zacharias and carried unanimously, 9-0.

Name	From	To
a. Naudascher, Gregory	Administrator for Curriculum and Instruction	Assistant Superintendent for Curriculum and Instruction

IX. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Philip Brush and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Barren, Patrice	Organization/Time Management	\$62.50	Professional Development	8/19/02
2.	Burrus, Carla	ESEI	\$15.0.00	Professional Development	8/13/02
3.	Burrus, Carla	ESEI	\$150.00	Professional Development	8/15/02
4.	Carson, Wayne	Power Point Level I	\$100.00	TLCF Grant	10/2/01
5.	Carson, Wayne	Power Point Level II	\$100.00	TLCF Grant	10/3/01
6.	Carson, Wayne	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
7.	Conklin, Donna	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
8.	Conklin, Donna	Internet Sites for Teachers I	\$125.00	Title III Grant	6/5/02
9.	Conklin, Donna	Internet Sites for Teachers II	\$125.00	Title III Grant	6/5/02
10.	Conklin, Donna	Kid Pix Deluxe 3 - Level I	\$125.00	Title III Grant	6/6/02
11.	Conklin, Donna	Kid Pix Deluxe 3 - Level II	\$125.00	Title III Grant	6/6/02
12.	Conklin, Donna	Kid Pix Deluxe 3 - Level III	\$125.00	Title III Grant	6/6/02
13.	Conklin, Donna	Kidspiration Part I	\$125.00	Title III Grant	6/18/02
14.	Conklin, Donna	Kidspiration Part II	\$125.00	Title III Grant	6/18/02
15.	Conklin, Donna	Kidspiration Part III	\$125.00	Title III Grant	6/18/02
16.	Conklin, Donna	Netscape Composer I	\$125.00	Title III Grant	6/19/02
17.	Conklin, Donna	Netscape Composer II	\$125.00	Title III Grant	6/19/02
18.	Conklin, Donna	Netscape Composer III	\$125.00	Title III Grant	6/19/02
19.	Conklin, Donna	Internet Sites for Teachers I	\$125.00	Title III Grant	6/20/02
20.	Conklin, Donna	Internet Sites for Teachers II	\$125.00	Title III Grant	6/20/02
21.	Dorough, Robert	Celebration of the Arts	\$200.00	Resica Elementary	5/17/02

22.	Dobrowolski, Darrin	Math & Technology	\$1,145.00	TLCF Grant	6/10-14/02
23.	Gambill, Geoffrey	Digital Grassroots Initiative	\$800.00	Digital Grassroots Grant	8/01-8/02
24.	Goodwin, Nora	Storytelling Starters	\$200.00	Title III Grant	7/9/02
25.	Harris, Jenny	The Inclusion Classroom	\$150.00	Title III Grant	8/6/02
26.	Honadel, Janis	Kidspiration I	\$125.00	Title III Grant	6/19/02
27.	Honadel, Janis	Making Inclusion Work	\$125.00	Title III Grant	6/12/02
28.	Honadel, Janis	Kidspiration II	\$125.00	Title III Grant	6/19/02
29.	Jordan, Kenneth	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
30.	Jordan, Kenneth	Digital Grassroots Initiative	\$2000.00	Digital Grassroots Grant	8/01-8/02
31.	KidsPeace Hospital	Tutoring for student #021205	\$672.00	District	5/15/02
32.	Kirkwood, Arlene	Digital Grassroots Initiative	\$1,200.00	Digital Grassroots Grant	8/01-8/02
33.	Krumanocker, James	Potpourri of Art	\$250.00	Title III Grant	6/12-13/02
34.	Kuberek, Sandy	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
35.	Markowski, Kimberly	The Inclusion Classroom	\$150.00	Title III Grant	8/6/02
36.	Mayers, Deanna	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
37.	Mayers, Deanna	NWEA Training	\$600.00	TLCF Grant	6/19; 8/14 & 23/02
38.	Milenkowic, Patricia	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
39.	Page, Manvel	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
40.	Pearson, Barbara	Artist in Residence	\$1,350.00	J. M. Hill Elementary	4/15-5/16/02
41.	Penn Literacy	Instructional Strategies	\$10,500.00	Title II Grant	7/02-5/03
42.	Reed, Nancy & Spencer	Celebration of the Arts	\$200.00	Resica Elementary	4/17/02
43.	Segal, Bruce	Assemblies - Cultural Diversity	\$725.00	J. T. Lambert Intermediate	2/13/03
44.	Seidel, Maureen	Math & Tech Institute	\$1,145.00	TLCF Grant	6/10-14/02
45.	Seidel, Maureen	Creating an iMovie	\$300.00	Title III Grant	6/25/02
46.	Seidel, Maureen	NWEA Training	\$600.00	TLCF Grant	6/19; 8/14 & 23/02
47.	Seidel, Maureen	Creating an iMovie	\$300.00	Title III Grant	7/16/02
48.	Seip, Linda	Navigating the Web Site	\$75.00	Title III Grant	7/24/02
49.	Seip, Linda	Navigating the Web Site	\$75.00	Title III Grant	7/31/02
50.	Silvoy, Jr. Michael	Web Calendar	\$500.00	CIS Department	6/17-30/02
51.	Steigerwalt, Jan	NWEA Training	\$600.00	TLCF Grant	6/19; 8/14 & 23/02
52.	Toth, Terry	How to Create Educational Videos using iMovie	\$275.00	Title III Grant	8/19/02
53.	Toth, Terry	How to Create Educational Videos using iMovie	\$275.00	Title III Grant	8/20/02
54.	Touchstone Theatre	Arts in Education	\$1,350.00	Resica Elementary	5/14-28/02
55.	Werkheiser, Sue	Math & Technology Institute	\$1,145.00	TLCF Grant	6/10-14/02
56.	Wetherhold, Barbara	Digital Grassroots Initiative	\$800.00	Digital Grassroots Grant	8/01-8/02

TRANSPORTATION CONTRACTS

57.	Behnes, Malcolm	Contract Transportation	\$108.42/day	Transportation Dept	5/9/02
58.	Behnes, Malcolm	Contract Transportation	\$94.07/day	Transportation Dept	5/10/02
59.	Fuchs, Tammy	Contract Transportation	\$131.92/day	Transportation Dept	5/1/02
60.	Hendel, Marianne	Contract Transportation	\$285.12/day	Transportation Dept	5/16/02
61.	Hovey, Linda	Contract Transportation	\$132.70/day	Transportation Dept	5/14/02
62.	Kemmerer, Ernest	Contract Transportation	\$217.95/day	Transportation Dept	5/6/02
63.	Labadie, Gina	Contract Transportation	\$158.58/day	Transportation Dept	5/8/02
64.	Labadie, Gina	Contract Transportation	\$123.10/day	Transportation Dept	5/14/02
65.	Moore, Joanne	Contract Transportation	\$120.44/day	Transportation Dept	5/6/02
66.	Muti, Peter	Contract Transportation	\$341.85/day-Tu/Th Only	Transportation Dept	5/15/02

67.	Muti, Peter	Contract Transportation	\$341.47/day - Mondays Only	Transportation Dept	5/15/02
68.	Reynolds, Bettye	Contract Transportation	\$24.31/day	Transportation Dept	5/22/02
69.	Wescott, Donald	Contract Transportation	\$146.56/day	Transportation Dept	5/6/02

X. **STUDENT ITEMS**

A. **Agreements**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the agreements for the students listed. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Student No. 021226
2. Student No. 021627
3. Student No. 021729
4. Student No. 021730

XI. **STROUD REGION PARK COMMISSION**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the interagency agreement to provide for management, implementation, oversight, operation and administration of the East Stroudsburg Area School District and the Stroud Area Regional Open Space and Recreation Plan with the changes made as listed on pages 34-40. Motion was seconded by Philip Brush and carried unanimously, 9-0.

(See pages 34-40)

XII. **NOVELS AND TEXTBOOKS**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the novels/textbooks listed for use in the East Stroudsburg Area School District for the 2002-2003 school year. Motion was seconded by Philip Brush and carried unanimously, 9-0.

A. <i>Century 21 Accounting Multicolumn Journal – Gr. 10-12 (Bus. Ed.)</i>	B. <i>SuperWrite, Alphabetic Writing System – Gr. 10-12 (Bus. Ed.)</i>
C. <i>Microsoft Office 2000 Advanced Concepts & Techniques – Gr. 10-12(Bus. Ed.)</i>	D. <i>Microsoft Office 2000 – Gr.12(Bus.Ed.)</i>
E. <i>Street Law: A Course in Practical Law – Gr. 9-12(Bus.Ed.)</i>	F. <i>Century 21 Computer Applications & Keyboarding – Gr. 10-12(Bus.Ed.)</i>
G. <i>It's Justin Time, Amber Brown – Gr. 1(Rdg.)</i>	H. <i>The Dog Who Cried "Woof" – Gr. 1 (Rdg.)</i>
I. <i>Bedtime for Frances – Gr. 1 (Rdg.)</i>	J. <i>Clap Your Hands – Gr. 1 (Rdg.)</i>
K. <i>What Grandpas Do Best, What Grandmas Do Best – Gr. 1 (Rdg.)</i>	L. <i>My Dog Talks – Gr. 1 (Rdg.)</i>
M. <i>Silly Sara – Gr. 1 (Rdg.)</i>	N. <i>My Fire Engine – Gr. 1 (Rdg.)</i>
O. <i>D.W. Flips – Gr. 1 (Rdg.)</i>	P. <i>Where's My Teddy? – Gr. 1 (Rdg.)</i>

Q. <i>Pinocchio's Nose Grows – Gr. 1 (Rdg.)</i>	R. <i>Hello, First Grade – Gr. 1 (Rdg.)</i>
S. <i>Willie's Wonderful Pet – Gr. 1 (Rdg.)</i>	T. <i>The Growing Up Up Up Book – Gr. 1 (Rdg.)</i>
U. <i>The Christmas Santa Almost Missed – Gr. 1 (Rdg.)</i>	V. <i>Tale of the Christmas Mouse – Tr. 1 (Rdg.)</i>
W. <i>The Day Busy Buzzy Stopped Being Busy – Gr. 1 (Rdg.)</i>	X. <i>Who Cried for Pie – Gr. 1 (Rdg.)</i>
Y. <i>Arthur's Computer Disaster – Gr. 2 (Rdg.)</i>	Z. <i>John Henry and His Mighty Hammer – Gr. 2 (Rdg.)</i>
AA. <i>Arthur's New Puppy – Gr. 2 (Rdg.)</i>	BB. <i>Clifford Grows Up – Gr. 2 (Rdg.)</i>
CC. <i>Arthur's Birthday- Gr. 2 (Rdg.)</i>	DD. <i>Henry and Mudge and the Long Weekend – Gr. 2 (Rdg.)</i>
EE. <i>Henry and Mudge in the Sparkle Days – Gr. 2 (Rdg.)</i>	FF. <i>Arthur's Family Vacation – Gr. 2 (Rdg.)</i>
GG. <i>Max's Dragon Shirt – Gr. 2 (Rdg.)</i>	HH. <i>Herman Parish – Gr. 3(Rdg.)</i>
II. <i>Cats of the Night – Gr. 3(Rdg.)</i>	JJ. <i>Tell Me A Story, Mama – Gr. 3 (Rdg.)</i>
KK. <i>Hedgie's Surprise – Gr. 3 (Rdg.)</i>	LL. <i>Magic Tree House #2 – The Knight at Dawn – Gr. 3 (Rdg.)</i>
MM. <i>Business Math – Gr. 10-12 (Bus.Ed.)</i>	NN. <i>Century 21 Accounting Advance – Gr. 10-12(Bus.Ed.)</i>

XIII. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as District Agent:

2001 Bond Issue: \$118,934.00

Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 41)

B. PNC Bank Checking Accounts

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the opening of checking accounts at PNC Bank, NA, for the Cafeteria Fund and Special Activity Fund. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

C. Change Orders

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve Change Order E-4 for the Electrical Construction at the North Site Intermediate and High School Complex relative to a credit of \$3,214.55 for unused Unit Costs that were included in the original bid. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See pages 42-45)

D. Public Sale

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve to sell various surplus and obsolete furniture, equipment, and/or supplies at a public sale to be conducted on July 27 at J. T. Lambert Intermediate. (Proceeds to go to general fund.) Motion was seconded by Roland Featherman and carried unanimously, 9-0.

E. Waiver of Use of Facilities Fees

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Don Motts and carried unanimously, 9-0.

USE OF SCHOOL FACILITIES – Waivers Pending – June 2002

KidzStuff/Diakon Lutheran Social Ministries
Resica Elementary School
KidzStuff Before and After School Child Care Program
2002-2003 Academic Year

National Park Service
Lehman Intermediate School pool
Lifeguard Certification
June 13, 2002

Lehman Township
Lehman Intermediate School pool
Lifeguard Instruction
May 21 – June 12, 2002

(See pages 46-49)

F. Budget Transfers, Payment of Bills and Treasurer's Report

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2001-2002 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Philip Brush and carried unanimously, 9-0.

1. Budget Transfers - (See pages 50-57)
2. Payment of Bills - (See pages 58-88)
3. Treasurer's Report - (See pages 89-94)

XIV. UPDATE AND DISCUSSION OF TENTATIVE ANNUAL BUDGET FOR 2002-2003

XV. ADJOURNMENT

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
June 24, 2002
ADDENDUM

IX. **PERSONNEL ITEMS**

A. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the retirement, leave of absence and appointments to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by William Zacharias and carried unanimously, 9-0.

2. **Retirement**

Name	Position Held
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b. Muoio, Deborah	Bus Driver - District Effective Date: July 1, 2002
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4. **Leave of Absence** -- in accordance with Board Policy #4242.2

Name	Position Held
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b. Kasper, Robert	Custodian - Resica Elementary Effective Date: May 29, 2002 Length of Leave: June 21, 2002
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(Application for Leave of Absence received)

12. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name	Area	Address
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i. Burns, Griffin	CIS Department - Summer Only	R. R. #8, Box 8578 East Stroudsburg, PA 18301
j. Domanowski, Stanley	Custodian	R. R. #2, Box 72A Bushkill, PA 18324

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignation and appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

1. Resignations

Name	Position Held
d. Lesney, Meredith	Library Science Teacher - Lehman Intermediate Effective Date: August 21, 2002

C. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and carried unanimously, 9-0.

1. Rescission

Name	Position Held
b. Schouppe, Stephen	Baseball Varsity Assistant Coach

2. Appointments for the 2001-2002 School Year

	Name	Position	Salary	
f.	Maylor, Dina	Intramural Swim Advisor	\$16.00/hr.	<i>Max. 48 hours</i>

Respectfully Submitted,

Robert C. Huffman
Board Secretary