

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING - JANUARY 28, 2002

**East Stroudsburg Area Senior High School - South
7:30 P.M.**

- I. President Forney called the meeting to order at 7:30 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Philip Brush, Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Don Motts and William Zacharias. Art Moeller was not present.
- III. School personnel present: Kenneth G. Koberlein, Sheryl S. Solow, Michael M. Michaels, Douglas C. Arnold, Marie Guidry, James Shearouse, Irene Duggins, Lois Palio, Mike Silvoy, Richard Carty, Brian Snapp, Debra Eppley, Patricia Mulroy, Joseph Yanek, Patricia Baughman, James Shearouse, Gail Kulick-Cummings, Michelle Carhart, Billie Trauschke, Douglas Arnold, John Burrus, David Baker, Tricia Setar, Linda Bonawitz, Rose Skidmore, Harriett Saviello, Susan Werkheiser, Linda Snyder, Tammy Garde, Rhonda Nicholls, Edward Lebar, Sharon Laverdure, Amanda Reiche, Samantha Kearney, Linda Wisneiski, and Joseph Formica. Also present was: Kristine Marakovits - Solicitor.
- IV. Media Guest present:
- Community members present: Diana Krull, Jessica Bodwell, Christine Contorno, Anthony DeAngelis, Eric DeCoske, Loren Gentile, Meghan Lastra, Steve Lastra, Kimberly Moucha, Kyle Moucha, Catrina Samonte, David Wertz, Lindsay Garde, Thomas Garde, Velma Lublner, Virginia LeBar, Ashley Imbert, Lisa Imbert, Krystal Morales, Michelle Snapp, Andrew Conklin, Gregory Lastra, Aileen Prothro, Brian McLaughlin, Emily Stewart, Elisabeth Brennan, Jenna Lubliner, Jennifer Borden, Kyle Cox, Kimberly Cox, Andrew Ludwig, Matie McClure, Lisa McClure, Robert McClure, Zacharie LeBar, Darin Bartholomew, Karen Bartholomew, Mitchell Bartholomew, Kaitlyn Clements, Arlene Clements, Charles Baughman, Dorothy Border, Kayla Lewis, Denise Lewis, C. Rithro, Rosemary Shortino, James Werkheiser, Ellen Formica, Gerta Harriton, Ken Baumel, Philip Carollo, Glen Williard, and Karen Malachowsky.
- V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Roland Featherman approve the minutes for the meetings of December 17, 2001, (pages 1-14), and this agenda for January 28, 2002, (pages 1-11), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Horace Cole and carried unanimously, 8-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held before this meeting for the purpose of discussing personnel and property acquisition issues. An executive session to discuss a legal matter was held after adjournment of the regular meeting.

VII. **SUPERINTENDENT'S REPORT**

Grade four and five students from J. M. Hill and North Courtland Elementary students sang *A Song of Peace*. Glen Williard gave a report on the Public Financial Management Bond Issue (Agenda Item XIII B). Dr. Kenneth Koberlein gave an updated report on Annual Budget Development. Mr. Brian Snapp, Technology Director reported on the Technology Plan. Dr. Sheryl Solow presented certificates to Susan Werkheiser, Harriet Saviello and Joseph Formica for being nominated as "Teachers of the Year".

Dr. Kenneth Koberlein announced the need for a School Board or committee to conduct a hearing.

Board Policies to be considered for approval at the February 19, 2002 Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #4550 - Planning - The Keynote To Effective Instruction

VIII. **PUBLIC PARTICIPATION** -- Federal Programs
 Title I
 Title VI
 Other Concerns

IX. **PERSONNEL ITEMS**

A. **Support Staff**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignation(s), reassignment(s), leave(s) of absence, extension of leave(s) of absence and/or appointment(s) to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. **Resignations**

Name	Position Held
a. Ridge, Jean	Study Hall Monitor - High School - North Effective Date: At the end of the day on December 21, 2001
b. Santana, Joe	Student Helper - Bushkill Elementary Effective Date: At the end of the day on January 11, 2002
c. Sayles, Keith	Student Helper - Bushkill Elementary Effective Date: At the end of the day on January 18, 2002.

(See pages 12-14)

2. **Reassignments**

Name	Position Held
a. Coddington, Joseph	From Security Officer - Twelve Months - (Third Shift) - North Campus to Security Officer - Ten Months - (Second Shift) - North Campus Hourly Rate: \$7.24 per hour plus \$.16 shift differential Effective Date: January 28, 2002 This is a new position.
b. Karkut, Vikki	From full-time Cafeteria Worker at the North Campus to P/T Cafeteria Worker at High School - South Effective Date: February 4, 2002 Vikki Karkut replaces Marian Albert who has retired.

3. **Leave of Absence -- in accordance with Board Policy #4242.1**

Name	Position Held
a. DiPillo, Lisa	Cafeteria Aide- Resica Elementary Effective Date: February 19, 2002 Length of Leave: End of the 2001-2002 school year.

(Application for Leave of Absence received)

4. **Leaves of Absence -- in accordance with Board Policy #4242.2**

Name	Position Held
a. Carbone, Nancy	Instructional Aide - North Courtland Elementary Effective Date: January 18, 2002 Length of Leave: March 1, 2002
b. Rutz, Faye	Bus Driver Effective Date: January 17, 2002 Length of Leave: March 1, 2002

(Applications for Leaves of Absence received)

5. **Extension of Leaves of Absence -- in accordance with Board Policies #4242.1**

Name	Position Held
a. Loughran, Holly	Cafeteria Aide - J. T. Lambert Intermediate School Effective Date: October 1, 2001 Length of leave: Now extended to on or about February 11, 2002

(Application for Extension of Leave of Absence received)

6. **Appointments Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

Name	Appointment
a. Galarza, Devra	Study Hall Monitor - High School - North Hourly Rate: \$6.30/hour Effective Date: January 17, 2002 Devra Gabrza replaces Jean Ridge who has resigned.
b. Halterman, Grace	Cafeteria Worker (P/T) - Middle Smithfield Elementary Hourly Rate: \$5.75 Effective Date: January 23, 2002 Grace Halterman replaces Alda DiSanto who has retired.
c. Novak, Steven Jr.	Security Officer - Twelve Months - (Third Shift) - North Campus Hourly Rate: \$7.24 per hour plus \$.21 shift differential Effective Date: January 23, 2002 Steven Novak replaces Joseph Coddington who was re-assigned.
d. Page, Manvel	CIS Analyst - District Annual Salary: \$25,000.00 prorated Effective Date: January 29, 2002 Manvel Page replaces Julio Cruz who has resigned.
e. Santana, Joe	Student Helper - Bushkill Elementary Hourly Rate: \$7.55 per hour Effective Date: January 23, 2002 Joe Santana replaces Keith Sayles who has resigned.
f. Shamey, Carol	Cafeteria Worker - Part-time - Middle Smithfield Elementary Hourly Rate: \$5.75 per hour Effective Date: January 24, 2002 Carol Shamey replaces Alda DiSanto who has retired.

7. **Appointment -- Long Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

Name	Appointment
a. Hezel, Deborah	Cafeteria Aide - J. T. Lambert Intermediate (LTS) Hourly Rate: \$7.44/hour Effective Date: November 27, 2001 to on or about February 11, 2002 only. Deborah Hezel replaces Holly Loughran who is on leave.

8. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name	Area	Address
a. Brennan, Gayle	Cafeteria Worker/Aide	266 Saw Creek Estates Bushkill, PA 18324
b. Booth, Zachary	CIS	24 North Green Street East Stroudsburg, PA 18301
c. Freundt, Edward	Bus Driver	53 Leisure Lands East Stroudsburg, PA 18301
d. Lawler, Karen	Cafeteria Aide, Student Helper, Instructional Aide	354 Winona Lakes East Stroudsburg, PA 18301
e. Rago, Sylvia	Instructional Aide, Secretary, Student Helper	Nine Penn Estates East Stroudsburg, PA 18301
f. Santana, Joe	Student Helper	26 Bridge Street Stroudsburg, PA 18360
g. Sayles, Keith	Student Helper	R R 1 Box 487 Cresco, PA 18326
h. Wood, Wanda	Cafeteria Worker - school year Secretary, Custodian - summer only	RR6 Box 6580 East Stroudsburg, PA 18301

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the leave(s) of absence, extension of leave(s) of absence and/or appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

1. **Leave of Absence -- in accordance with Board Policy #4242.1**

Name	Position Held
a. Angell, Trisha	Special Education Teacher - High School - South Effective Date: March 19, 2002 Length of Leave: Continue for six weeks.

(Application for Leave of Absence received)

2. **Change of Effective Date - Leave of Absence -- in accordance with Board Policy #4242.2**

Name	Position Held
Callahan, Maria	Special Education Teacher - J. M. Hill Elementary Effective Date: Changed to January 23, 2002 Length of Leave: The end of the third marking period.

3. Leaves of Absence -- in accordance with Board Policy #4242.2

Name	Position Held
a. Malsch, Jennifer	English Teacher - J. T. Lambert Intermediate Effective Date: April 9, 2002 Length of Leave: End of the 2001-2002 school year.
b. Wright, Charlotte	Special Education Teacher - Middle Smithfield Elementary Effective Date: January 30, 2002 Length of Leave: April 26, 2002

(Applications for Leaves of Absence received)

4. Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
a. Drako, Eric	English Teacher - High School - South - (TPE) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: The first day of the second semester of the 2001-2002 school year. Eric Drako replaces Barbara Huffman who has retired.
b. Varkanis, Sylvia	Special Education - Life Skills Teacher - Bushkill Elementary - (TPE) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: February 6, 2002 New position due to increased enrollment of life skills students.

(See pages 15-16)

5. Appointments -- Long-Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances

Name	Appointment
a. Christopher, Michelle	Mathematics Teacher - High School - North - (LTS) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: January 25, 2002 through the end of the 2001-2002 school year only. Michelle Christopher replaces Angeline Lombardo who is on leave.
b. Olver, Abby	Special Education Teacher - Middle Smithfield Elementary - (LTS) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: February 5, 2002 and continue until April 26, 2002 Abby Olver replaces Charlotte Wright who is on leave.
c. Pomposello, Roger	Grade One Teacher - Smithfield Elementary - (LTS) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: January 23, 2002 and continue until the end of the 2001-2002 school year only. Roger Pomposello will replace Antigoni Breigel who will be on leave.

- d. Schumann, Megan Special Education Teacher - J. M. Hill Elementary (LTS)
Annual Salary: \$30,900.00 prorated Step 1 Column 1
Effective Date: January 28, 2002 and continue until the end of the 2001-2002 school year only.
Megan Schumann replaces Margaret Wagner who is on leave.
- e. Stevens, Heather Vocal Music Teacher - High School - South/North Courtland/J. M. Hill Elementary - (LTS)
Annual Salary: \$30,900.00 prorated Step 1 Column 1
Effective Date: The first day of the second semester of the 2001-2002 school year and will continue until the end of the first semester of the 2002-2003 school year only.
Heather Stevens replaces Linda Schaller who has been re-assigned.
- f. Terra, Christine Grade Two Teacher - Middle Smithfield Elementary (LTS)
Annual Salary: \$30,900.00 prorated Step 1 Column 1
Effective Date: First day of the second semester and continue until the end of the 2001-2002 school year only.
Christine Terra replaces Sheryl Flatt who has been re-assigned.

(See pages 17-22)

6. Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances

	Name	Certification	Address
a.	Brzozowski, Brian	Special Education	204 Main Street Stroudsburg, PA 18360
b.	Drako, Eric	English	219 Shawnee Hall East Stroudsburg, PA 18301
c.	Fuller, Joshua	Biology/Life Science	24 Morningside Avenue Stroudsburg, PA 18360
d.	Guedes, Misty	(em) all areas	R. R. #1, Box 1A Henryville, PA 18332
e.	Hatfield, Kelly	(em) all areas	302 North Fifth Street Stroudsburg, PA 18360
f.	Huffman, Barbara	English	Box 99 Marshalls Creek, PA 18335
g.	Krebs, Michele	Elementary	25B South Seventh Street Stroudsburg, PA 18360
h.	Martin, Lauren	(em) all areas	Nine Woodview Road Kunkletown, PA 18058
i.	Marczak, Samantha	Health and Physical Education	800 Sara Street Stroudsburg, PA 18360
j.	Meinking, Courtney	Elementary	112 Ponder Lane Scotrun, PA 18355
k.	O'Neil, Jennifer	Elementary	R R 2 Box 2027 Stroudsburg, PA 18360

l.	Ortiz, Rebeca	Special Education	Eight Sierra Trails Drive P. O. Box 223 Analomink, PA 18320
m.	Pomposello, Roger	Elementary	503 West Main Street Pen Argyl, PA 18072
n.	Riccardi, Edmund	Health/Physical Education (NJ)	151 Pocono Mountain Lake Estates Bushkill, PA 18324
o.	Stevens, Heather	Music	510 Bryant Street Stroudsburg, PA 18360
p.	Swineford, Patricia	Biology/English	233 Drake Street East Stroudsburg, PA 18301
q.	Trentham, Donald	(em) all areas	41 Washington Street East Stroudsburg, PA 18301
r.	Wert, Laurie	Elementary	2143 Westbury Drive Stroudsburg, PA 18360
s.	Wilson, Meghan	Elementary/Special Education	128 School House Road East Stroudsburg, PA 18301

7. **Substitutes Appointments -- Permanent \$75.00 Per Diem Substitute Teacher - Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

	Name	Building
a.	Blackman, Clifford	High School - North
b.	Fuller, Joshua	High School - South
c.	Hoback, John	J. T. Lambert Intermediate

C. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, rescission and/or appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and carried unanimously, 8-0.

1. **Resignations**

	Name	Position Held
a.	Judd, Jeremy	Choral Director - North Courtland Elementary Effective Date: January 17, 2002
b.	Malsch, Jennifer	Newspaper Advisor - J. T. Lambert Intermediate Effective Date: January 11, 2002

(See pages 23-24)

2. **Rescission**

Name**Position Held**

a. Miller, Sharon

Varsity Assistant Girls' Soccer Coach - High School - North

3. Appointments for the 2001-2002 School Year

	Name	Position	Salary	
a.	Baumel, Ken	Head Boys' Tennis Coach - High School - North	\$2,200.00	
b.	Finley-Welsh, Susan	Mentor for Michelle Siptroth - effective second semester	\$425.00	<i>prorated</i>
c.	Hahn, Elizabeth	Mentor - Eric Drako - effective second semester	\$425.00	<i>prorated</i>
d.	Haskell, Shannon	Volunteer Girls' Soccer Coach - High School - South	N/A	
e.	Heard, Jeffrey	Supervisor Intramural Indoor Baseball - High School - South	\$16.00/hr.	<i>48 hours max.</i>
f.	Konawalik, Terry	Volunteer Girls' Soccer Coach - High School - South	N/A	
g.	Luna, Michael	Supervisor Intramural Boys' Soccer - High School - South	\$16.00/hr.	<i>48 hours max.</i>
h.	Martinelli, Amy	Supervisor Intramural Softball - High School - South	\$16.00/hr.	<i>48 hours max.</i>
i.	Metzgar, Dean	Volunteer baseball coach - High School - North	N/A	
j.	Metzger, Sally	Mentor for Roger Pomposello - effective January 23, 2002 until the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
k.	Miller, Sharon	Head Girls' Soccer Coach - High School - North	\$3,700.00	
l.	Pacuska, Kathryn	Varsity Assistant Girls' Soccer Coach - High School - North	\$2,600.00	
m.	Partel, Jane	Mentor for Marilyn Espinoza - Effective January 2, 2002 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
n.	Price, Sara	Intramural advisor for Keyboard Club - Resica Elementary	\$16.00/hour	<i>12 hours max.</i>
o.	Schaller, Linda	Mentor for Heather Stevens - effective second semester	\$425.00	<i>prorated</i>
p.	Senese, Suzanne	Intramural Sports Advisor - Winter - North Courtland Elementary	\$16.00/hour	<i>48 hours max.</i>
q.	Senese, Suzanne	Intramural Sports Advisor - Spring - North Courtland Elementary	\$16.00/hour	<i>48 hours max.</i>
r.	Stevens, Heather	Choral Director Fifth Grade - J. M. Hill - effective second semester	\$1,200.00	<i>prorated</i>
s.	Stinger, Gloria	Mentor for Rebecca Reese - effective second semester	\$425.00	<i>prorated</i>
t.	Ullo, Carol	Mentor for Beth Fisher - Effective August 23, 2001 to October 31, 2001	\$425.00	<i>prorated</i>

D. Administrative Staff**ACTION BY THE BOARD:**

Motion was made by Philip Brush to approve resignation to the Administrative Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

1. Resignation With Regret**Name****Position Held**

a. Solow, Dr. Sheryl Assistant Superintendent for Curriculum and Instruction
Effective Date: February 22, 2002

(See page 25)

X. CONTRACTS**ACTION BY THE BOARD:**

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Backbone Securities	Computer Security	\$8,700.00	CIS Department	1/25/02

		Assessment			
2.	Broege, Tim	Band	\$3,500.00	Music Department	3/11-12/02
3.	Bybee, Steven	CPR/AED Training	\$100.0	Professional Development	1/22/02
4.	Carson, Wayne	HyperStudio 3	\$100.00	TLCF Grant	1/14/02
5.	Carson, Wayne	HyperStudio 3	\$100.00	TLCF Grant	1/16/02
6.	Carson, Wayne	PowerPoint 1	\$100.00	TLCF Grant	1/28/02
7.	Carson, Wayne	PowerPoint 1	\$100.00	TLCF Grant	1/30/02
8.	Carson, Wayne	PowerPoint 2	\$100.00	TLCF Grant	2/4/02
9.	Carson, Wayne	PowerPoint 2	\$100.00	TLCF Grant	2/6/02
10.	Carson, Wayne	PowerPoint 3	\$100.00	TLCF Grant	2/11/02
11.	Carson, Wayne	PowerPoint 3	\$100.00	TLCF Grant	2/12/02
12.	Chickillo, William	Graphic Arts	\$1,810.00	Professional Development	3/11-27/02
13.	Hanna, Quay	Diversity Awareness	\$700.00	High School - South	1/31/02
14.	Hickey, B. J.	Band Front Consultant	\$775.00	Music Department	8/6-12/01
15.	KidsPeace Hospital	Tutoring for Student #118569 - five hours per week	\$21.00/hour \$1,848.00 Max.	District	1/22/02
16.	Kindred, Linda	One Room Inclusion	\$300.00	Professional Development	1/22/02
17.	Kuberek, Sandra	PSSA Elementary Math	\$150.00	Professional Development	12/18/01
18.	Leadem, Karen	Love & Logic - Preparation	\$210.00	Professional Development	Fall 2001
19.	Leadem, Karen	Love & Logic - Presentation	\$210.00	Professional Development	Fall 2001
20.	Leadem, Karen	Love and Logic	\$252.00	Professional Development	Spring 2002
21.	Mathiesen, Clareanne	Stroke - Risk and Treatment	\$200.00	Professional Development	1/22/02
22.	Martinelli, Armand	CPR/AED Training	\$100.00	Professional Development	1/22/02
23.	Monroe County Control Center	Monitor emergency radios	\$1,700.00	Human Resources	1/1-12/31/02
24.	Northampton Community College	Secretaries Training "Delivering Extraordinary Service"	\$1,386.65	Professional Development	1/22/02
25.	Polizzotto, Maryann	PSSA Secondary Reading	\$100.00	Professional Development	12/13/01
26.	Polizzotto, Maryann	Love & Logic - Preparation	\$210.00	Professional Development	Fall 2001
27.	Polizzotto, Maryann	Love & Logic - Presentation	\$210.00	Professional Development	Fall 2001
28.	Polizzotto, Maryann	Love & Logic	\$252.00	Professional Development	Spring 2002
29.	Tressler Lutheran Services	Student Assistance	\$4,161.54	Professional Development	12/3-11/01
30.	Weinstein, Ellen	Factors that Effect Second Language Learners	\$200.00	Professional Development	1/22/02
31.	Williams, Kimmika	Artist in Residence	\$1,500.00	Professional Development	May 13-24, 2002

XI. STUDENT ITEMS

A. Expulsions

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the agreements with two High School - North students. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. Student #110686
2. Student #112316

XII. **ACT 80 DAY EXCEPTION**

ACTION BY THE BOARD:

Motion Philip Brush to approve the following amendment to the 2001-2002 school district attendance calendar in accordance with Section 1504 (Act 80) of the Pennsylvania School Code: *Instructional Time and Act 80 Exceptions*. The school attendance calendar shall be amended in accordance with appended instructional hours for the district schools and grades as indicated. This amendment is due to a planned early dismissal on January 17, 2002. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

(See page 26)

XII. **MEMBERSHIP**

A. **Pennsylvania Association of Rural and Small Schools**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve joining the Pennsylvania Association of Rural and Small Schools at an annual cost of \$650.00. Roland Featherman and carried unanimously, 8-0.

XIII. **FISCAL ITEMS**

A. **Bond Payment**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue:

2001 Bond Issue: \$210,432.40

Motion was seconded by William Zacharias and carried unanimously, 8-0.

(See pages 27-28)

B. **General Obligation Bonds**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the formal Resolution as presented by Bond Counsel with regard to the issuance of General Obligation Bonds, Series of 2002, Option #2 in the aggregate amount of \$10,000,000.00. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman Don Motts, and William Zacharias. Arthur Moeller was absent. **TALLY: Yes 8 No 0.** Motion was carried.

C. **Waiver of Use of Facilities Fees**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the requests received to waive the use of facilities fees listed. Motion was seconded by William Zacharias and carried unanimously, 8-0.

The Salvation Army
East Stroudsburg High School - North
All-purpose room, auditorium
Country music concert to benefit Canteen Disaster Fund
April 28, 2002

East Stroudsburg Babe Ruth Baseball
East Stroudsburg High School - South
Varsity baseball field, JV field
Keystone Babe Ruth baseball league (15-18 year olds)
From conclusion of high school baseball season to August 10, 2002

Weight Watchers
East Stroudsburg High School - South
Weekly meetings fro faculty and staff
January 29, 2002 to end of school year

(See pages 29-31)

C. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2001-2002 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Bet Hays and carried unanimously, 8-0.

1. Budget Transfers - (See pages 32-39)
2. Payment of Bills - (See pages 40-63)
3. Treasurer's Report - (See pages 64-68)

XIV. ADJOURNMENT

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 28, 2001**

#1 AGENDA - ADDENDUM

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the leave of absence, to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by William Zacharias and carried unanimously, 8-0.

3. Leave of Absence - in accordance with Board Policy #4242.1

Name	Position
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- | | |
|-----------------|---|
| b. Bader, Vicky | Bus Driver
Effective Date: December 14, 2001
Length of Leave: February 15, 2002 |
|-----------------|---|

(Application for Leave of Absence received)

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the leave of absence, and extension of leave of absence to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

3. Leaves of Absence -- in accordance with Board Policy #4242.2

Name	Position
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- | | |
|-------------------|---|
| c. Langan, Brooke | English Teacher - High School - South
Effective Date: January 24, 2002
Length of Leave: On/or about April 2, 2002 |
|-------------------|---|

(Application for Leave of Absence received)

9. Extension of Long Term Substitute

Name	Appointment
a. Varner, Amanda	Grade One Teacher - Resica Elementary - (LTS) Annual Salary: \$30,900.00 prorated Step 1 Column 1 Effective Date: November 6, 2001 now extended to the end of the 2001-2002 school year only. Amanda Varner replaces Christine Peterson.

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
32.	Vitali, Julius	Artist in Residence	\$2080.00	Professional Development	2/4-3/19/02

XIII. FISCAL ITEMS

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the budget Transfers listed in this agenda for the 2001-2002 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Philip Brush and carried unanimously, 8-0.

1. Budget Transfers - (See pages 39A-43A)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 28, 2002**

#2 AGENDA - ADDENDUM

IX. PERSONNEL ITEMS

D. Administrative

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the appointment of the following Administrative Staff designated, in accordance with the approved applicable policies, procedures and contractual/other agreements. Motion was seconded by William Zacharias and carried unanimously, 8-0.

2. Appointment

	Last Name	First Name	Position Held
a.	Guidry,	Marie	Business Manager Annual Salary: \$74,800 (prorated) Effective Date: January 29, 2002 Marie Guidry replaces William McGill who retired. Ms. Guidry's position is under a new job title.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 28, 2002**

#3 AGENDA - ADDENDUM

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the reappointments of the following regular, full-time, part-time employees in confidential secretary positions, effective July 1, 2001, at the annual salaries/hourly rates indicated. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

9. Reappointments – Confidential Secretaries - Non-instructional Personnel (Non-Bargaining Unit) – 2001-2002

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Annual Salary</u>
a. Brooks,	Deborah	Confidential Secretary, F/T (Superintendent)	\$20,516.00, prorated (eff. 7/1/01 to 1/1/02)
b. Moore,	Doris	Confidential Secretary (Superintendent)	\$34,129.00, prorated (eff. 7/1/01 to 9/17/01)
c. Snyder,	Linda	Confidential Secretary (Superintendent)	\$35,060.00
d. Burns,	Deborah	Confidential Secretary (Human Resources)	\$25,839.00
e. Dreisbach,	Katherine	Confidential Secretary (Human Resources)	\$18,060.00
f. Farmer,	Patricia	Confidential Secretary (Human Resources)	\$23,024.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 28, 2002**

*** #4 AGENDA - ADDENDUM***

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the reappointments of the following regular, full-time, part-time employees in first level supervisory positions, effective July 1, 2001, at the annual salaries/hourly rates indicated. Motion was seconded by Bet Hays and carried unanimously, 8-0.

10. Reappointments First Level Supervisors – Non-instructional Personnel (Non-Bargaining Unit) – 2001-2002

Last Name	First Name	Position	Annual Salary/Hourly Rate
a. Bridges,	Marianne	Assistant Food Service Director - South	\$15.64/hr.
b. Rinker,	Mary Ann	Assistant Food Service Director - North	\$11.50/hr. (effective 8/13/01)
c. Wahrmann,	Paul	Food Service Director	\$63,848.00
d. Bachman,	Corrine	Transportation Dispatcher	\$35,475.00
e. Harris,	Timothy	Head Custodian (Working)	\$32,395.00
f. Oswald,	Kirk	Head Custodian (Working)	\$36,144.00
g. Pryor,	Kieran	Head Custodian (Working)	\$41,044.00
h. Eilber,	Terry	Maintenance – Supervisor	\$40,826.00, includes \$5,000 stipend
i. LaBar,	Ronald E.	Head Mechanic – Supervisor	\$39,320.00, includes \$1,650 stipend
j. Miller,	Daryle	Head of Grounds Maintenance - Supervisor	\$26,543.00, includes \$3,250 stipend

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 28, 2002**

*** #5 AGENDA - ADDENDUM***

IX. PERSONNEL ITEMS

D. Administrative

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the reappointments of the following regular, full-time, Act 93 administrative employees, effective July 1, 2001, at the annual salaries indicated. Motion was seconded by Philip Brush and carried unanimously, 8-0.

3. Reappointments – Act 93 Administrators 2001-2002

Last Name	First Name	Position	2001-02 Salary
a. Carty,	Richard	Principal, Senior High North	\$77,853
b. Duggins,	Irene	Principal, Senior High South	\$77,853
c. Baughman,	Patricia	Principal, J. T. Lambert Intermediate	\$83,852
d. Calvet,	Rosa	Principal, Lehman Intermediate	\$76,200
e. Bonawitz,	Linda	Principal, Smithfield Elementary	\$76,000
f. Cattrillo,	Michael	Principal, Middle Smithfield Elementary	\$73,004
g. Eppley,	Debra	Principal, J. M. Hill and North Courtland Elementary	\$66,358
h. Kulick-Cummings,	Gail	Principal, Resica Elementary	\$66,880
i. Yanek,	Joseph	Principal, Bushkill Elementary	\$70,015
j. Baker,	David	Assistant Principal, Lehman Intermediate eff. 8/23/01	\$60,200 (prorated)
k. Burrus,	John	Assistant Principal, J. M. Hill & North Courtland Elementary	\$56,430
l. Laverdure,	Sharon	Assistant Principal, Senior High School South	\$74,250
m. Mulroy,	Patricia	Assistant Principal, Senior High School North	\$62,218
n. Palio,	Lois	Assistant Principal, Senior High School South	\$66,880
o. Zall,	Stephen	Assistant Principal, J. T. Lambert Intermediate	\$61,655
p. Carhart,	Michelle	Supervisor of Special Education (Grades 6-12)	\$61,095
q. Setar,	Tricia	Supervisor of Special Education (Grades K-5) eff. 8/20/01	\$59,700 (prorated)
r. Brown,	Mark	Athletic and Activities Director	\$72,573
s. Snapp,	Brian	Technology Director	\$64,790
t. Forsyth,	Eric	Communications/Information System Coordinator	\$44,179
u. Shearouse,	James	Maintenance Director	\$58,942

Respectfully Submitted,

Robert C. Huffman
Board Secretary