

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – May 19, 2003
Smithfield Elementary School
7:30 p.m.**

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Philip Brush, Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Arthur Moeller, Don Motts and William Zacharias.
- III. School personnel present: Kenneth G. Koberlein, Gregory L. Naudascher, Douglas C. Arnold, Marie S. Guidry, James Shearouse, Linda Snyder, Patricia Baughman, Steve Zall, Gail Kulick, David Baker, Brain Snapp, Pat Mulroy, Sharon Laverdure, Tricia Setar, Dawn Carmeci, Debbie Burns, Linda Bonawitz, Irene Duggins, Joseph Yanek, Carol Dahnert, Kathy Kroll, Annelle Prefontaine, Rick Carty, John Burrus, Yvette Keitt, Gail Hayden-Bland, Janet Zimmerman, Marilyn Dennis, Pam Thatcher, Julie Andrews, Marilyn Possinger, Mary Ann McCracken, Judy LaRocca, Joyce Kirk and Diane Contino. Also present was: Thomas Dirvonas - Solicitor.

IV. Media Guest present: Aaron Applegate – Pocono Record

Community members present: Jeri Sayer, Christina Fabijanczuk, Eileen Orvis, Karen Ann Foley, Mary Ellen and Fred Reyes, Bernadette Lynch, Scott Possinger, Sharm Ace, Rosemary Shortino, Kelley DeRoche, Joan Nebel, Irene Paciotti, Andrea Stiff, Margaret Stiff, Betty Aponte, Carmen Piate, Lisa Bachert, Jason Vaghun, Cynthia Gehris, Ginger Garbarino, Danelle Garbarino, Lori Frazetta, Scott Kirk, Joe Lavelle, Denise and Alyssa Tanchilen, Robert Boehning, Diane Krupski, Gertrude Harriton, Linda Weiss, Keith Karkut, William Searfoss, Glen Segond, Chuck Leonard, Christopher Baj, Harold Pilgrim and Kathy McLaren.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the minutes for the meetings of April 14, 2003, (pages 1-14), April 19, 2003, (page 1), April 30, 2003, (pages 1-2), May 7, 2003, (pages 1), May 12, 2003, (page 1) and this agenda for May 19, 2003, (pages 1-12), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

VI. An executive session was held before the regular meeting for the purpose of discussing personnel and property.

VII. **SUPERINTENDENT’S REPORT**

Music was provided by students of the Smithfield Elementary Band under the direction of Melodie Shamp.

Mr. Chuck Leonard presented to the School Board the Keystone Opportunity Zone ordinance. (See pages 13-15)

Dr. Koberlein announced that the Halperin property was no longer under serious consideration for purchase by the School District.

Mr. Roland Featherman reported on Governor Rendell’s remarks at a recent PSBA meeting.

Board Policies to be considered for approval at the June 23, 2003, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #113.2 – Behavior Management

VIII. **PUBLIC PARTICIPATION**

Christopher Baj asked questions about the Keystone Opportunity Zone, presented the School Board with suggestions and questions about the tentative budget.

Michal Peterson wanted to know how much money is in the budget for youth violence, drug related and gang activities.

Keith Karkut asked questions about the Keystone Opportunity Zone.

Christina Fabijanczuk asked if the School Board could change its mind about the Keystone Opportunity Zone if it adopted the resolution.

Harold Pilgrim had a concern about companies that take advantage of the KOZ and then move the companies out the area after they need to pay taxes. Mr. Pilgrim asked questions regarding state and federal mandates.

Gail Hayden-Bland expressed concern about not having a principal at Lehman Intermediate School.

IX. MAPLE AVENUE PROPERTY

ACTION BY THE BOARD:

Motion was made by Roland Featherman that the Board authorize and direct the Administration and Solicitor to take all necessary and appropriate action for the purpose of holding a public auction pursuant to Section 707(1) of the School Code for the sale of the property owned by the School District located at 111 Maple Avenue, East Stroudsburg, Pennsylvania. The Administration and Solicitor are further authorized to establish the terms and conditions of sale, to retain an appraiser or appraisers for the purpose of establishing the fair market value of the property in order to set a minimum reserve or sale price and to engage a licensed auctioneer to assist in the sale of the property. The Superintendent is authorized to establish a reserve or upset price and to accept such lower price as shall be bid at auction as he shall, in his discretion, deem to be acceptable to and in the best interest of the District. Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

X. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the resignation, leave of absences, extension of leave of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Bet Hays and carried unanimously, 9-0.

1. Resignation

Name	Position Held
a. Romano, Rosemary	Cafeteria Monitor – High School-North Effective Date: At the end of the workday on June 17, 2003

(See pages 16)

2. Leave of Absences – In accordance with Board Policy #535

Name	Position Held
a. Bolles, Theresa	Cafeteria Worker (Part-time) - High School – South Effective Date: March 29, 2003 Length of Leave: Through May 20, 2003.
b. DeSilva, Marianie	Cafeteria Worker (Part-time) – North Campus Effective Date: May 12, 2003 Length of Leave: End of the 2002-2003 school year.
c. Treat, Janet	Instructional Aide - Lehman Intermediate School Effective Date: May 29, 2003 Length of Leave: On or about June 17, 2003.

3. Extension of Leave of Absence – In accordance with Board Policy #535

Name	Position Held
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- | | |
|-------------------|---|
| a. Lynch, Bernard | Security Guard (Twelve Month – Third Shift) – District
Effective Date: November 4, 2002
Length of Leave: Now extended through June 23, 2003 |
|-------------------|---|

4. **Appointment Regular**

Name	Appointment
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- | | |
|--------------------|--|
| a. Vankoski, Peter | Custodian (Third Shift) - High School – South
Hourly Rate: \$9.44 plus \$.30 Shift differential
Effective Date: May 6, 2003
Peter replaces Larry Fields who has resigned. |
|--------------------|--|

5. **Appointment – Long Term Substitute**

Name	Appointment
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- | | |
|-------------------|--|
| a. Barrett, Sarah | Instructional Aide (LTS) – Bushkill Elementary School
Hourly Salary: \$10.20
Effective Date: March 10, 2003 until the end of the 2002-2003 school year only.
Sarah replaces Caroline Agosto who was reassigned. |
|-------------------|--|

6. **Substitute Appointments**

Name	Area
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- | | |
|------------------------|---|
| a. Bass, Ada | Study Hall Monitor |
| b. Dixon, Debra | Bus Driver |
| c. Eilber, Ruthann | Secretary |
| d. Merola, Marie-Elena | Instructional Aide, Cafeteria Monitor |
| e. Picciotti, Debrah | Secretary – Summary Only |
| f. Ricks, Sunà | Study Hall Monitor |
| g. Romano, Rosemary | Cafeteria Monitor, Instructional Aide, Study Hall Monitor |
| h. Shoemaker, Gregory | Custodian |
| i. Smith, Patsy | Custodian, Cafeteria Worker |
| j. Virtue, Laura | Secretary, Instructional Aide, Cafeteria Worker, Cafeteria Monitor |
| k. Williams, Dale | Study Hall Monitor, Instructional Aide, Cafeteria Worker, Secretary |
| l. Zaccaro, Elizabeth | Secretary |

B. **Grievance – Gail Hayden-Bland**

ACTION BY THE BOARD:

Motion was made by Arthur Moeller to approve that the Step 4 Gail Hayden-Bland Grievance as submitted by the East Stroudsburg Area Educational Support Personnel Association be denied for the reasons as are set forth in the District's Step 2 and Step 3 responses to the grievance. Motion was seconded by Don Motts and carried unanimously, 7-0. Voting no were Patrick Forney and Bet Hays.

C. **Grievance – Victoria Ambos**

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve that the Step 4 Victoria Ambos Grievance as submitted by the East Stroudsburg Area Educational Support Personnel Association be denied for the reasons as are set forth in the District's Step 2 and Step 3 responses to the grievance. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the resignations, retirements, reassignments, change of state date for leave of absence, sabbatical leave and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Bet Hays and carried unanimously, 9-0.

1. Resignations

Name	Position Held
a. Koster, David	Math Teacher - High School – South Effective Date: August 21, 2003
b. MacDougall, Rachel	Spanish Teacher - High School – South Effective Date: June 17, 2003

(See pages 17-18)

2. Retirements

Name	Position Held
a. Anderson, Amy	Reading Teacher – J. T. Lambert Intermediate School Effective Date: At the end of the workday on June 17, 2003.
b. DeNardo, Margaret	Business Education Teacher – High School – South Effective Date: At the end of the workday on June 17, 2003.

3. Reassignments

Name	Position Held
a. Murphy, Cheryl	From Special Education Teacher at J. M. Hill to Elementary Special Education Consultant – District Current Salary Effective Date: May 27, 2003 This new position is funded by IDEA. The position includes a supplemental contract for a fiscal year maximum of twenty days.
b. Thomas, Carol	From Special Education Teacher at Lehman Intermediate School to Secondary Special Education Consultant – District Current Salary Effective Date: May 20, 2003 This new position is funded by IDEA. The position includes a supplemental contract for a fiscal year maximum of twenty days.

4. **Change of start date of Leave of Absence -- in accordance with Board Policy #435**

Name	Position Held
a. Soskil, Lori	Science teacher – High School-North Now effective: April 14, 2003 Length of Leave: Until the end of the 2002-2003 school year.

(Applications for Leaves of Absence received)

5. **Sabbatical Leave in accordance with Board Policy #438**

Name	Position Held
a. Youngken, Kelly	English Teacher – High School-South Effective Date: Second semester of the 2003-2004 school year.

6. **Appointments Regular**

Name	Appointment
a. Boyle, Sherry	Special Education Teacher - High School – North – (TPE) Annual Salary: \$33,102.00 Prorated Step 1 Column 4 Effective Date: May 12, 2003 This is a new position funded with IDEA funds.
b. Costello, Dawn	Special Education Teacher – J. M. Hill Elementary – (TPE) Annual Salary: \$31,827.00 Prorated Step 1 Column 1 Effective Date: May 27, 2003 Dawn replaces Cheryl Murphy who is transferring into an IDEA funded special education assignment.
c. North, Alison	Guidance Counselor – High School – South – (TPE) Annual Salary: \$38,067.00 Step 2 Column 7 Effective Date: August 21, 2003 Alison replaces Amanda Lick who has resigned.
d. Martin, Joseph	Business Education Teacher - High School – South – (PE) Annual Salary: \$40,370.00 Step 5 Column 6 Effective Date: August 21, 2003 Joseph replaces Margaret DeNardo who is retiring.
e. McCaffrey, Meghan	Special Education Teacher – Smithfield Elementary – (TPE) Annual Salary: \$32,782.00 Step 1 Column 1 Effective Date: August 21, 2003 This is a new position funded with IDEA funds.
f. Preston, Christine	Special Education Teacher – High School - South – (TPE) Annual Salary: \$40,370.00 Step 5 Column 6 Effective Date: August 21, 2003 This is a new position funded by IDEA funds.

(See pages 21-26)

7. **Substitute Appointments**

Name	Certification
a. Cornelius, Amanda	Elementary, Special Education

- b. Cudney, Reneé (em) all areas
- c. Farrelly, Andrew (em) all areas
- d. Farrelly, Bernadette (em) all areas
- e. Gurry, Erin Elementary, Special Education
- f. Kesselring, Patricia (em) all areas
- g. Mastrangelo, Debora (em) all areas
- h. Powell, Karen School Nurse (em) all areas
- i. Svoboda, Philip Michael Elementary
- j. Velez, Jorge (em) all areas
- k. Young, Amy Michelle Elementary

8. **Appointments – Homebound Instructor**

Name	Certification
a. Crawford, Kendyle	Elementary/Special Ed.
b. Rothwell, Donna	Art/Special Education

E. **Extra Responsibility Positions**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignations and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Philip Brush and carried unanimously, 9-0.

1. **Appointments for the 2002-2003 School Year**

	Name	Position	Salary	
a.	Coffman, Adam	Advisor Spring Swim Intramurals - High School – South	\$17.00/hr.	<i>Max. 48 hours</i>
b.	DeLong, Ryan	Volunteer coach Baseball - High School – South	N/A	
c.	Falzone, Robert	Volunteer coach Softball - High School – South	N/A	
d.	Haas, Karen	Mentor for Maria Bartolotta – Effective April 15, 2003	\$450.00	<i>prorated</i>
e.	Miller, Sharon	Advisor Intramural Soccer – Lehman Intermediate	\$17.00/hr.	<i>Max. 48 hours</i>
f.	Secor, Despina	Senior Class Advisor - High School – South	\$1,105.00	
g.	Steigerwalt, Jan	Mentor for Elaine Skibitsky – Effective April 7, 2003	\$450.00	<i>prorated</i>

F. **Administrative Staff**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignation to the administrative staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 9-0.

A. **Resignation**

Name	Position Held
a. Calvet, Rosa	Principal - Lehman Intermediate School Effective Date: At the end of the workday on May 12, 2003

(See page 27)

XI. **CONTRACTS**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Davis, Bruce	Annual Physicals – Cafeteria Monitors	\$50.00/person	Personnel	2003-2004 School Year
2.	KidsPeace Hospital	Tutoring for Student #031728	\$836.00	Pupil Services	4/21-6/30/03
3.	KidsPeace Hospital	Tutoring for Student #030229	\$770.00	Pupil Services	4/25-6/30/03
4.	KidsPeace Hospital	Tutoring for Student #030230	\$572.00	Pupil Services	5/9-6/30/03
5.	Knecht, Alfred	Seamstress for Marching Band	\$140.00	Music Department	8-9/02
6.	Knecht, Samantha	Dance Instruction	\$100.00	Music Department	1-3/03
7.	Medtronic Physio-Control	Upgrade Difibrillation Electrodes	\$2,190.00	Personnel	5/14/03
8.	Reed, Nancy & Spencer	Guest Performers Jazz Concert	\$250.00	Instrumental Music	April 24, 2003

XII. **STUDENT ITEMS**

A. **Agreements and Placements**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the agreements and placements for the students listed. Don Motts and carried unanimously, 9-0.

- 1. Student No. 030262
- 2. Student No. 030263
- 3. Student No. 031780
- 4. Student No. 030281
- 5. Student No. 031282
- 6. Student No. 031684
- 7. Student No. 031785
- 8. Student No. 031786
- 9. Student No. 030288
- 10. Student No. 030289
- 11. Student No. 030290
- 12. Student No. 031791
- 13. Student No. 031692
- 14. Student No. 031793
- 15. Student No. 031794
- 16. Student No. 031795

(See page 28)

B. **Smithfield (Kautz) College Assistant Fund and Carrie Rogers Scholarship Awards**

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the six students chosen to receive \$1000.00 each and one student chosen to receive \$1,500.00 per year for four years from the Carrie Rogers Scholarship, per the administrative policy, procedures and the requirements of the memorial funds. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 29)

C. **Amended 2002-2003 Attendance Calendar**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the amended 2002-2003 school district attendance calendar in accordance with Section 1504 (Act 80) of the Pennsylvania School Code: *Instructional Time and Act 80 Exceptions*. The school attendance calendar shall be amended in accordance with appended instructional hours for the schools of the school district. This amendment is a result of school closings due to inclement weather that impacted originally scheduled Act 80 days. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See pages 30-47)

XII. **STROUD AREA REGIONAL POLICE – MEMORANDUM OF UNDERSTANDING**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the Memorandum of Understanding Between the East Stroudsburg Area School District and Stroud Area Regional Police Department. Don Motts and carried unanimously, 9-0.

(See pages 48-55)

XIII. **MONROE CAREER AND TECHNICAL INSTITUTE**

ACTION BY THE BOARD:

Motion was made by Arthur Moeller to approve the Amendment to the Articles of Agreement for the establishment and operation of the Monroe County Area Vocational-Technical School. This Amendment officially changes the name of the Vo-Tech School to the Monroe Career and Technical Institute beginning July 1, 2003. Philip Brush and carried unanimously, 9-0.

XIV. **FISCAL ITEMS**

A. **Bond Payment**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$92,841.60 Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

(See pages 56-58)

B. **Waiver of Use of Facilities Fees**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

Pocono Family YMCA
All District Buildings
2003-2004 School Year

American Cancer Society
Relay for Life
High School – North
May 16-17, 2003

(Waiver request is for all fees, including custodial and security.)

(See pages 59-60)

C. Budget 2003-2004 School

ACTION BY THE BOARD: Motion was made by Robert Huffman to approve that the budget for the 2003-2004 fiscal year, in the amounts and categories as follows, shall be posted and advertised in accordance with the law; that the proposed taxes shall be therein set forth and that said budget, together with the taxes herein proposed shall, after proper additions and amendments, be adopted not later than June 30, 2003. Motion was seconded by Patrick Forney. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Horace Cole, Don Motts, Arthur Moeller, and William Zacharias. TALLY Yes 9 No 0. Motion was carried.

<u>2003-2004 PROPOSED BUDGET – GENERAL FUND</u>			
<u>1000</u>	Instruction		
1100	Regular	\$30,397,417	
1200	Special	10,994,207	
1300	Vocational	1,559,491	
1400	Other	1,469,210	
	Subtotal – Instruction		\$44,420,325
<u>2000</u>	Support Services		
2100	Pupil Personnel	1,923,950	
2200	Instructional Staff	2,077,394	
2300	Administration	3,840,277	
2400	Pupil Health	1,275,919	
2500	Business Office	554,257	
2600	Operation & Maintenance	7,351,033	
2700	Transportation	4,721,842	
2800	Professional Services	1,498,854	
2900	Other Support Services	-	
	Subtotal- Support Services		23,243,526
<u>3000</u>	Non-Instructional Services		
3200	Student Activities	1,435,292	
3300	Community Services	158,197	
	Subtotal-Non-Instructional Services		1,593,489
<u>4000</u>	Facilities Construction & Improvement		
4200	Site Improvement & Replacement	-	
4600	Building Improvement & Replacement	-	
	Subtotal-Facilities Construction & Improvement		-
<u>5000</u>	Other Financing Sources (Uses)		
5100	Financing	438,800	
5200	Transfers to Funds	11,621,912	
5900	Budgetary Reserve	525,000	
	Subtotal- Other Financing Sources (Uses)		12,585,712
	TOTAL BUDGET – GENERAL FUND		\$81,843,052

2003 – 2004 PROPOSED BUDGET- CAPITAL RESERVE FUND			
<u>2000</u>	<u>Support Services</u>		
2600	Operation & Maintenance	\$ 53,650	
2700	Transportation	<u>802,985</u>	
	Subtotal – Support Services		\$856,635
<u>4000</u>	<u>Facilities Construction & Improvement</u>		
4200	Site Improvements – Replacements	38,400	
4600	Building Improvement-Replacement	<u>157,395</u>	
	Subtotal - Facilities Construction & Improvements		<u>195,795</u>
	TOTAL BUDGET – CAPITAL RESERVE		\$1,052,430

XV. PROPOSED TAXES

ACTION BY THE BOARD:

Motion Patrick Forney to tentatively approve the tax rates listed below for the 2003-2004 school year. Motion was seconded by Bet Hays. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Horace Cole, Don Motts, Arthur Moeller. *Against:* William Zacharias. TALLY Yes 8 No 1. Motion was carried.

1. Be it resolved that a tax of 118.0 mills be proposed on real estate in the Monroe County portion of the East Stroudsburg Area School District for the 2003-2004 school year; and
2. Be it resolved that a tax of 88.2 mills be proposed on real estate in the Pike County portion of the East Stroudsburg Area School District for the 2003-2004 school year; and
3. Be it resolved that the 1% Earned Income Tax be proposed to remain in effect be placed on all residents of the District for the 2003-2004 school year; and
4. Be it resolved that the \$10.00 Occupational Privilege Tax be proposed to remain in effect to be placed on all workers in the District for the 2003-2004 school year; and
5. Be it resolved that the 1% Real Estate Transfer Tax be proposed to remain in effect for the 2003-2004 school year.

XVI. BLUE CROSS OF NORTHEASTERN PENNSYLVANIA ACCESS CARE II

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve an optional medical plan, Blue Cross of Northeastern Pennsylvania Access Care II, be offered to all District employees, beginning on July 1, 2003. Motion was seconded by Philip Brush and carried unanimously, 9-0.

XVII. AWARD OF BIDS

ACTION BY THE BOARD:

Motion was made by Patrick Forney to award the bids for #2 fuel oil-consumer tank to Pipeline Petroleum, Macungie, PA; #2 Fuel Oil – Tank Transport and Diesel Fuel to Farm & Home Oil, Telford, PA, effective July 1, 2003, as per bids requested by the Colonial Intermediate Unit # 20 Joint Purchasing Board as follows: Motion was seconded by Roland Featherman and carried unanimously, 9-0.

#2 Fuel Oil Consumer Tank, Firm	\$0.9590/gallon
# 2 Fuel Oil Tank Transport, Firm	\$0.7849/gallon
Low Sulphur Diesel Tank Transport, Firm	\$0.7924/gallon
80/20 Blend	\$0.8174/gallon
70/30 Blend	\$0.8274/gallon

(See page 61)

XVIII. APPOINTMENTS

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the appointments of depositories, treasurer, solicitor and auditor listed. Motion was seconded by Robert Huffman. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Horace Cole, Don Motts, Arthur Moeller, and William Zacharias. TALLY Yes 9 No 0. Motion was carried.

A. APPOINTMENT- DEPOSITORIES

PNC bank, East Stroudsburg, PA, be appointed depository for General Fund, Payroll, Tax Collection, Construction Fund, Cafeteria Fund, and Athletic Fund-North accounts during the 2003-2004 school year, with the bank providing all services at no cost to the District, except that monthly activity fees not covered by compensating balances will be charged at 40% of the actual overage (No change to existing contract).

(See pages 62-63)

Citizens Bank, N.A., East Stroudsburg, PA, be appointed depository for all Scholarship, Student activity and Athletic Fund-South accounts for the 2003-2004 school year, with the bank providing services at no cost to the District (No Change to existing contract).

Pennsylvania Local Government Investment Trust (PLGIT), Harrisburg, PA, be appointed depository for General Fund and Constructions Fund accounts for the 2003-2004 school year.

Pennsylvania School District Liquid Asset Fund/PNC, Harrisburg, PA, be appointed depository for the General Fund for the 2003-2004 school year.

Voyageur Asset Management, Inc., Lancaster, PA, be appointed depository for the General Fund for the 2003-2004 school year.

B. APPOINTMENT – TREASURER

PNC Bank, East Stroudsburg, PA, be appointed Treasurer of the District, effective July 1, 2003, for the 2003-2004 school year at no cost to the District (No change to existing contract).

C. APPOINTMENT – SOLICITOR

Thomas F. Dirvonas, Esq., be appointed Solicitor of the East Stroudsburg Area School District for the 2003-2004 school year at an annual retainer of \$25,500.00, with additional services provided at \$100.00 per hour, in accordance with the retainer agreement (no change to existing agreement).

D. APPOINTMENT – AUDITOR

John J. Riley, Inc., Stroudsburg, PA, be appointed as local auditors for the June 30, 2004, at a fee of \$34,000, which includes the Single Audit financial statements, interim testing of real estate taxes, Bond and Construction Funds, and GASB # 34 per the proposal dated April 25, 2001.

XIX. STUDENT ACCIDENT INSURANCE

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the company of Combined Insurance Company of America, Edward Bomboy, Jr., Broker, for the 2003-2004 school year for the voluntary student accident insurance of \$22.50 per year for school-time coverage, \$90.00 per year for the 24-hour coverage, with optional dental benefits being available at an additional cost of \$12.00 per year; and District-provided interscholastic activity coverage for an annual fee of \$17,750.00. Patrick Forney and carried unanimously, 9-0.

(See page 64)

XX. CAFETERIA SCHOOL LUNCH PRICES

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the cafeteria school lunch prices for the 2003-2004 school year as follows: Motion was seconded by Arthur Moeller and carried unanimously, 9-0.

A. Elementary	\$1.65	D. Adult	\$3.05
B. Intermediate	\$1.70	E. Ala Carte Milk	\$.40
C. Secondary	\$1.75	F. Reduced Price Meals	\$.40

XXI. CAFETERIA SCHOOL BREAKFAST PRICES

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the cafeteria school breakfast prices for the 2003-2004 school year as follows: William Zacharias and carried unanimously, 9-0.

A. Elementary	\$1.00	D. Adult	\$1.30
B. Intermediate	\$1.00	E. Ala Carte Milk	\$.40
C. Secondary	\$1.00	F. Reduced Price Meals	\$.30

XXII. HIGH SCHOOL/INTERMEDIATE COMPLEX CHANGE ORDER

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve High School/ Intermediate Complex Change Order H-2 from Weinberger/Turner for a decrease in the contract amount of \$1,185.91. Motion was seconded by Philip Brush and carried unanimously, 9-0.

(See pages 65-67)

XXIII. BUDGET TRANSFERS, PAYMENT OF BILLS AND TREASURER'S REPORT

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2002-2003 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Philip Brush and carried unanimously, 9-0.

1. Budget Transfers - (See pages 68-74)
2. Payment of Bills - (See pages 75-102)
3. Treasurer's Report - (See pages 103-105)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
May 19, 2003**

ADDENDUM

X. PERSONNEL ITEMS

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the appointment to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

6. **Appointments Regular**

Name	Appointment
g. Mullaney, David	Math Teacher - High School – South – (TPE) Annual Salary: \$35,392.00 Step 3 Column 2 Effective Date: August 21, 2003 David replaces David Koster who has resigned.

XI. **CONTRACTS**

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Roland Featherman and carried unanimously, 9-0.

TRANSPORTATION CONTRACTS

Bachelder, Virginia	Contract Transportation	\$152.05/day	Transportation Dept.	3/31/03
Bachelder, Virginia	Contract Transportation	\$157.69/day	Transportation Dept.	4/9/03
Bachelder, Virginia	Contract Transportation	\$151.30/day	Transportation Dept.	4/10/03
Bachelder, Virginia	Contract Transportation	\$146.61/day	Transportation Dept.	4/15/03
Gerst, Lisa	Contract Transportation	\$156.02/day	Transportation Dept	3/25/03
Holmes, Deborah	Contract Transportation	\$ 82.78/day	Transportation Dept	4/11/03
Kemmerer, Ernest	Contract Transportation	\$195.43/day	Transportation Dept	4/24/03
Muti, Peter	Contract Transportation	\$202.11/day	Transportation Dept	3/25/03
O'Rourke, John	Contract Transportation	\$206.02/day	Transportation Dept	4/1/03
Reynolds, Bettye	Contract Transportation	\$154.73/day	Transportation Dept	4/2/03
Reynolds, Bettye	Contract Transportation	\$166.19/day	Transportation Dept	4/8/03
Siska, Doug	Contract Transportation	\$298.25/day	Transportation Dept	4/2/03
Webb, Suzanne	Contract Transportation	\$115.06/day	Transportation Dept	3/24/03

XI. **STUDENT ITEMS**

D. **Student Activity Fund – North National Honor Society**

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the REQUEST TO ESTABLISH A STUDENT ACTIVITY account for Senior High School – North National Honor Society. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See page 15)

E. **Student Activity Fund – South TV/Video Productions**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the REQUEST TO ESTABLISH A SPECIAL ACTIVITY account for Senior High School – South TV/Video Productions. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 16)

XVIII. FISCAL ITEMS

A. EAST STROUDSBURG BOROUGH AUTHORITY PROPERTY - KEYSTONE OPPORTUNITY ZONE

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the property (East Stroudsburg Borough Authority) Tax Identification Number: 5/1/1/5/26; Property Identification Number: 0573000893868 to be included in the enhancement of the Lehigh Valley – Pocono Keystone Opportunity Expansion Zone (KOEZ). Motion was seconded by Roland Featherman. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Horace Cole, Don Motts, Arthur Moeller, and William Zacharias. TALLY Yes 9 No 0. Motion was carried.

B. COOPER INDUSTRIES - KEYSTONE OPPORTUNITY ZONE

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the property (Cooper Industries) Tax Identification Number: 5/6/2/4/15; Property Identification Number: 05730112876001 to be included in the enhancement of the Lehigh Valley – Pocono Keystone Opportunity Expansion Zone (KOEZ). Motion was seconded by Roland Featherman. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, , Bet Hays, Robert Huffman, Horace Cole, Don Motts, and Arthur Moeller. *Against:* Patrick Forney and William Zacharias. TALLY Yes 7 No 2. Motion was carried.

C. CADMUS PROPERTY - KEYSTONE OPPORTUNITY ZONE

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the property (Cadmus) Tax Identification Numbers: 5/4/1/5/2; 5/4/1/5/10; 5/4/1/5/11; Property Identification Numbers: 0570116846243; 0573011685582; 05730116845576 to be included in the enhancement of the Lehigh Valley – Pocono Keystone Opportunity Expansion Zone (KOEZ). Motion was seconded by Roland Featherman. A roll call vote was taken. *Voting in Favor:* Philip Brush, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Horace Cole, Don Motts, Arthur Moeller, and William Zacharias. TALLY Yes 9 No 0. Motion was carried.

XIX. ADJOURNMENT – 9:24 p.m.

Respectfully Submitted,

Robert C. Huffman
Board Secretary

Pages to be included with minutes:

Pages 13-15

Pages 29-47

Pages 48-55

Pages 61-63

Pages 65-67

ADDENDUM Pages 15-16