

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING –February 10, 2003**

**East Stroudsburg Area Senior High School – South
7:30 p.m.
Minutes**

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Philip Brush, Horace Cole, Roland Featherman, Bet Hays, Robert Huffman, Arthur Moeller, and Don Motts. Absent were Patrick Forney and William Zacharias
- III. School personnel present: Kenneth G. Koberlein, Gregory L. Naudascher, Michael M. Michaels, Douglas C. Arnold, Marie S. Guidry, James Shearouse, Irene Duggins, John Burrus, and Linda Snyder. Also present was: Attorney Kristine Marakovits
- IV. Media Guest present: Aaron Applegate Pocono Record and Bob Charlanza Community News

Community members present: Ed Kostal, Bob Gress, Frank Flyan, Joe Minnichback, John Moyer, Chris Baj, Kathy McLearen, William Searfoss, Jr., Rick Cowell, Marilyn Possinger, Guy Miller, Janice Mahoney, Bill Vitulli, Jeff Evans, Jason Perry, Suzan Perry, Michal Peterson, Cohn Conti, Charles Goodman, Frances Halperin, Frank Wirth, Sheila White, Rosemary Shortino, M. Halperin, Christina Fabijanczuk, Michael Silvoy and Branda Halterman.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the minutes for the meeting of January 13, 2003, (pages 1-13), and this agenda for, February 10, 2003, (pages 1-9), as submitted, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** – An executive session was held before the regular meeting for the purpose of discussing collective bargaining, legal issues regarding personnel, and acquisition of properties.

VII. **SUPERINTENDENT’S REPORT**

Mr. Frank Wirth, Director, presented the Monroe County Area Vocational-Technical School Budget to the Board.

Mr. Douglas Arnold, Assistant Superintendent for Pupil Services, provided a report on Special Education Ramifications.

Dr. Kenneth Koberlein spoke about Colonial Alliance for Public Schools and Good Schools Pennsylvania.

VIII. **PUBLIC PARTICIPATION**

Jeff Evans and John Moyer discussed concerns about an August start of school and the effect it has on employers of the local resorts.

Ed Kostal, Christopher Baj, and Michal Peterson from the CIRT group discussed the renovations of the High School – South and land purchases for future schools.

Dr. M. Halperin spoke concerning the Board’s interest in the purchase of his property.

Robert Gress expressed concerns for the lack of a playground for the students attending the East Stroudsburg Elementary School, the school calendar start date and the renovation at the High School – South.

Janice Mahoney asked questions about the math test scores in the district and what is being done to increase the scores.

Christina Fabijanczuh expressed concerns about the assemblies and how parents should have more information about them before students see the assemblies. Mrs. Fabijanczuh asked about the suspension from school limitations for Special Education students.

Asbestos Abatement

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve that the Board reject all bids submitted for Asbestos Abatement at the East Stroudsburg Area School District, including the East Stroudsburg Senior High School South, J. S. Bunnell Building and the Smithfield Elementary School and rebid the projects. Motion was seconded by Don Motts and carried unanimously, 7-0.

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignation, reassignment, leave of absences, extension of leave of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

1. Resignation

Name	Position Held
a. Arrigali, Jr., Anthony	Bus Driver Effective Date: At the end of the workday on January 24, 2003.

(See pages 10)

2. Reassignment

Name	Position Held
a. Borer, Robin	From Instructional Aide at Resica to Secretary – Special Education Hourly Rate: \$8.76 Effective Date: February 3, 2003 Robin replaces Denise Boring who has resigned.

3. Leave of Absences – In accordance with Board Policy #535

Name	Position Held
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- | | |
|------------------|----------------------------------------------------------------------------------------------------------------|
| a. Drane, Joseph | Bus Driver – District
Effective Date: January 24, 2003
Length of Leave: On or about March 3, 2003 |
| b. Rehm, Doris | Crossing Guard – District
Effective Date: February 20, 2003
Length of Leave: On or about March 20, 2003. |

4. **Extension of Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
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- | | |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| a. Seenauth, Pamela | Study Hall Monitor - High School – South
Effective Date: August 26, 2002
Length of Leave: The end of the 2002-2003 school year. |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------|

5. **Appointments Regular**

Name	Appointment
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- | | |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Miller, Tara | Secretary – Special Education
Hourly Rate: \$8.76
Effective Date: February 3, 2003
Tara replaces Frances Lebron who has resigned. |
| b. Wolfe, Ellen | Bus Driver (full-time) – District
Hourly Rate: \$10.20
Effective Date: January 27, 2003
Ellen replaces Anthony Arrigali who has resigned. |
| c. Wright, Patricia | Secretary - High School – North
Hourly Rate: \$8.76
Effective Date: February 3, 2003
Patricia replaces Alice Crossan who has resigned. |

6. **Substitute Appointments**

Name	Area
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- | | |
|-----------------------|-------------------------------------------------------------------------|
| a. Bass, Ada | Instructional Aide, Cafeteria Monitor |
| b. Estrada, Lillian | Instructional Aide, Cafeteria Monitor, Secretary, Study Hall Monitor |
| c. Furst, Pamela | Study Hall Monitor |
| d. Keiper, Maryann | Health Room Assistant |
| e. Kutly, Denise | Instructional Aide, Secretary |
| f. Lanese, Carolyn | Cafeteria Monitor, Cafeteria Worker, Student Helper, Instructional Aide |
| g. Lewis, Denise | Cafeteria Monitor |
| h. Rodriguez, Deborah | Cafeteria Monitor, Cafeteria Worker, Student Helper, Instructional Aide |
| i. Safin, Sheri | Instructional Aide, Student Helper, Cafeteria Monitor, Cafeteria Worker |
| j. Smith, Richard | Cafeteria Monitor |
| k. Soldo, Mindy | Cafeteria Monitor |

B. **Professional Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the leave of absence, change of status and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Philip Brush and carried unanimously, 7-0.

1. **Leave of Absence – In accordance with Board Policy #435**

Name	Position Held
Anderson, Marygrace	Art Teacher - High School – North Effective Date: March 3, 2003 Length of Leave: Until the end of the 2002-2003 school year.

2. **Change of Status**

Name	Position Held
a. Turtzo, Gayle	From .5 to .6 Dental Hygienist – District Annual Salary: \$38,407.00 (.6 prorated) Step 4 Column 4 Effective Date: February 11, 2003 This is due to increased enrollment.

3. **Appointments - Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code:**

Name	Certification and School
a. Drugatz, Tammy	Guidance Counselor - Bushkill Elementary
b. Flintosh, Gabriel	Health and Physical Education - High School – South
c. Masker, Leisa	Elementary - Bushkill Elementary
d. Phillips, Daniel	Special Education - High School – South
e. Stephens, Stephanie	Elementary – Lehman Intermediate
f. Voglino, Kevin	English - High School - North

4. **Substitute Appointments**

Name	Certification
a. Baumgardner, Andrew	Health/Physical Education
b. Cox, Leslie	School Nurse
c. Fakih, Mark	(em) all areas
d. Flatley, Brandon	(em) all areas
e. Fuehrer, Kellie	Elementary/Special Education
f. Henry, Christopher	(em) all areas
g. Lang, Adam	Elementary
h. Melvin, David	(em) all areas

5. **Appointments – Homebound Instructor**

Name	Certification
a. Dobrowolski, Darrin	Mathematics
b. Wtulich, Melissa	Elementary/Early Childhood

C. **Extra Responsibility Positions**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignations, rescissions and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and carried unanimously, 7-0.

1. Resignations

Name	Position Held
a. Dunstan, Dolores	Mentor for Michelle Abarbanel (effective 1/21/03)
b. Johnson, Frank	Health/Physical Education Department Chair – J. T. Lambert Intermediate Effective Date: January 24, 2003

(See pages 11-12)

2. Rescissions

Name	Position Held
a. Baumel, Ken	Boys' Tennis Head Coach - High School - North
b. Kerstetter, Eric	Boys' Track and Field Assistant Varsity Coach - High School - North
c. Krumanocker, James	Boys' Track and Field Assistant Varsity Coach - High School - North
d. Lambert, Alia	Assistant Director of School Productions – J. T. Lambert Intermediate

(See pages 13-15)

3. Appointments for the 2002-2003 School Year

	Name	Position	Salary	
a.	Booth, Deborah	Assistant Director Spring Production - J. T. Lambert Intermediate	\$1,175.00	
b.	Dougherty, Kenneth	Department Chairperson Health/Physical Education – J. T. Lambert (effective 1/27/03)	\$2,800.00	<i>prorated</i>
c.	Drugatz, Tammy	Co-supervisor of Detention (intramural) - Bushkill Elementary	\$17.00/hr.	<i>16 hrs. max.</i>
d.	Dunn, Heather	Co-supervisor of Detention (intramural) - Bushkill Elementary	\$17.00/hr.	<i>16 hrs. max.</i>
e.	Hayden-Bland, Gail	Assistant Girls' Track and Field Coach - High School – North	\$2,700.00	
f.	Heard, Jeffrey	Tri- Advisor Winter Baseball Intramural - High School – South	\$17.00/hr.	<i>16 hrs. max.</i>
g.	Honadel, Janis	Mentor for Patricia Chestnut (effective 1/6 to 3/24/03)	\$450.00	<i>prorated</i>
h.	Kerstetter, Eric	Head Boys' Track and Field Coach - High School – North	\$3,800.00	
i.	Kidwell, Robert	Head Boys' Tennis Coach - High School – North	\$2,265.00	
j.	Kise, Jr., Alfred	Assistant Director Spring Production - High School – North	\$1,175.00	
k.	Krumanocker, James	Co-supervisor of Detention (intramural) - Bushkill Elementary	\$17.00/hr.	<i>16 hrs. max.</i>
l.	Latoff, David	Boys' Varsity Assistant Track and Field Coach - High School - North	\$2,700.00	
m.	Luna, Michael	Tri- Advisor Winter Baseball Intramural - High School – South	\$17.00/hr.	<i>16 hrs. max.</i>
n.	McNelis, E. Jennie	Assistant Co-Director School Production (fall) - High School – South	\$1,175.00	<i>prorated</i>
o.	Marasco, Carissa	Assistant Co-Director School Production (fall) - High School – South	\$1,175.00	<i>prorated</i>
p.	Mitchell, Daniel	Tri- Advisor Winter Baseball Intramural - High School – South	\$17.00/hr.	<i>16 hrs. max.</i>
q.	Naudascher, Cynthia	Mentor for Joanne Peters (effective second semester for the 2002- 2003 school year)	\$450.00	<i>prorated</i>
r.	Pilz, David	Assistant Boys' Track and Field Coach - High School – North	\$2,700.00	
s.	Sayer, Vicki	Mentor for Christina Ullo (effective 1/10/03 to the end of the 2002- 2003 school year)	\$450.00	<i>prorated</i>

t.	Stout, Melissa	Mentor for Anita Shoup (effective 12/11/02 to the end of the third marking period)	\$450.00	<i>prorated</i>
u.	Tasick, Denise	Mentor for Jean-Marie Craan (effective 1/21/03 to the end of the 2002-2003 school year)	\$450.00	<i>prorated</i>

X. **CONTRACTS**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Allen, Cindy	Sign Language Interpreter	Not to exceed \$1,500.00 (\$30/hr.)	Special Education	1/17/03-6/30/03
2.	Baker, Brett	Artist in Residence	\$300.00	Music Department	1/6/03
3.	Bart, Dr. John	Student Physicals	\$17,000.00	Pupil Services	2/1-6/30/03
4.	Flatley, Brandon	Record Concert	\$75.00	Music Department	3/11/03
5.	KidsPeace Hospital	Tutoring for Student #030210	\$2,090.00	Pupil Services	1/17/03-6/30/03
6.	KidsPeace Hospital	Tutoring for Student #031712	\$1,936.00	Pupil Services	1/30/03-6/30/03
7.	KidsPeace Hospital	Tutoring for Student #030509	\$2,244.00	Pupil Services	1/8/03-6/30/03
8.	KidsPeace Hospital	Tutoring for Student #0329712	\$2,040.00	Pupil Services	1/20/03-6/30/03
9.	KidsPeace Hospital	Tutoring for Student #030511	\$2,024.00	Pupil Services	1/23/03-6/30/03
10.	Masi, Lauren	Clarinet Clinician	\$50.00	Music Department	1/7/03
11.	Weller Health Education Center	Assembly Presentations	\$1,200.00	J. T. Lambert	3/11/03
12.	Tenex Systems	Tax bill file	\$600.00	Business Office	1/15/03

TRANSPORTATION CONTRACTS

13.	Bachelder, Virginia	Contract Transportation	\$113.26/day	Transportation Dept.	1/27/03
14.	Croll, Sherry	Contract Transportation	\$146.59/day	Transportation Dept	12/18/02
15.	Croll, Sherry	Contract Transportation	\$204.14/day	Transportation Dept	1/8/03
16.	Croll, Sherry	Contract Transportation	\$224.79/day	Transportation Dept	1/27/03
17.	Gerst, Lisa	Contract Transportation	\$218.16/day	Transportation Dept	11/13/02
18.	Gerst, Lisa	Contract Transportation	\$234.83/day	Transportation Dept	1/13/03
19.	Gerst, Lisa	Contract Transportation	\$218.16/day	Transportation Dept	1/18/03
20.	Hendel, Marianne	Contract Transportation	\$136.91/day	Transportation Dept	1/6/03
21.	Holmes, Deborah	Contract Transportation	\$85.70/day	Transportation Dept	10/22/02
22.	Holmes, Deborah	Contract Transportation	\$72.39/day	Transportation Dept	11/12/02
23.	Holmes, Deborah	Contract Transportation	\$85.70/day	Transportation Dept	1/22/03
24.	Kemmerer, Ernest	Contract Transportation	\$188.92/day	Transportation Dept	1/22/03
25.	O'Rourke, John	Contract Transportation	\$175.93/day	Transportation Dept	12/4/02
26.	O'Rourke, John	Contract Transportation	\$206.02/day	Transportation Dept	12/19/02
27.	O'Rourke, John	Contract Transportation	\$217.52/day	Transportation Dept	1/6/03
28.	Webb, Suzanne	Contract Transportation	\$117.03/day	Transportation Dept	12/19/02
29.	Webb, Suzanne	Contract Transportation	\$124.93/day	Transportation Dept	1/13/03
30.	Michael-Young, Anne	Contract Transportation	\$71.23/day	Transportation Dept	12/9/02
31.	Michael-Young, Anne	Contract Transportation	\$84.59/day	Transportation Dept	12/18/02
32.	Michael-Young, Anne	Contract Transportation	\$75.23/day	Transportation Dept	1/2/03

XI. **STUDENT ITEMS**

A. **Agreements and Placements**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the agreements and placements for the students listed. Motion was seconded by Don Motts and carried unanimously, 7-0.

1. Student No. 031757
2. Student No. 031758
3. Student No. 030259
4. Student No. 031260

(See page 16)

XII. STATEWIDE PUBLIC OUTREACH CAMPAIGN

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resolution from the Pennsylvania School Boards Association to support the statewide Public Outreach Campaign which recognizes the achievements of public schools throughout the Commonwealth. Motion was seconded by Roland Featherman and carried unanimously, 7-0.

(See page 17)

XIII. CONFERENCE ATTENDANCE

A. Board Members

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the attendance of Robert Huffman and Roland Featherman at the Legislative Leadership Conference at Hershey, PA on February 9 and 10, 2003, at an estimated cost of \$872.30. Motion was seconded by Philip Brush and was carried 6-1 with Don Motts voting No.

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the attendance of Philip Brush at the National School Boards Association Conference at San Francisco, CA, April 4-8, 2003, at an estimated cost of \$3,250.00. Motion was seconded by Bet Hays and was carried 4-3 with Horace Cole, Don Motts, and Arthur Moeller voting No.

B. Superintendent

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the payment for lodging at monthly Pennsylvania Association of School Administrators Board of Governors meeting for Superintendent Kenneth G. Koberlein (not to exceed \$130.00 per month) during his term on the PASA Board of Governors. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

XIV. BOARD POLICY

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the board policy #121 Field Trips for use in the East Stroudsburg Area School District. Motion was seconded by Roland Featherman and carried unanimously, 7-0.

(See pages 18-28)

XV. FISCAL ITEMS

A. Bond Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$89,284.00 Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

(See pages 29)

B. Mandate Program Waiver

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the submission of the following Mandate Waiver Application to the Pennsylvania Department of Education for review and approval. Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

1. 24 PS 7-751 (a) The District seeks to be exempt from the bidding requirements for the purchase of twenty-two relocatable classrooms that are currently leased.

(See pages 30-33)

C. Delinquent Tax Hardship Application

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the Hardship Application to be completed by Delinquent Taxpayers who wish to be considered for alternate payment options. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

(See pages 34-36)

D. Special Needs Transportation Services

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve that the Business Manager solicit proposals to provide currently contracted special needs transportation services for a three-year period beginning with the 2003-2004 school year. Motion was seconded by Bet Hays and carried unanimously, 7-0.

E. Survey on Halperin Property

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the proposal by Frank Smith for the boundary survey on the Halperin property at a cost not to exceed \$9,800.00. Motion was seconded by Philip Brush and carried 6-1 with Bet Hays voting No.

(See pages 37)

F. AHERA Compliance Periodic Surveillance/Reinspections Services

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contract between Environmental Abatement Associates, Inc. and East Stroudsburg Area School District to provide AHERA Compliance Periodic Surveillance/Reinspections Services for the three-year period from 2003 to 2005 at an annual cost of \$3,840.00. Motion was seconded by Bet Hays and carried unanimously, 7-0.

(See pages 38-40)

G. Purchase Box Van

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to authorize Administration to solicit price quotes and purchase a box van to be utilized for the moving of materials and supplies during the year and ongoing renovation projects. Cost of the van not to exceed \$11,500.00. Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

H. Financial Report Acceptance

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the June 30, 2002, comprehensive annual financial report as audited by John J. Riley, Inc., the related audit reports and management letter. Motion was seconded by Roland Featherman and carried unanimously, 7-0.

I. Waiver of Use of Facilities Fees

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Bet Hays and carried unanimously, 7-0.

1. East Stroudsburg Babe Ruth Baseball
High School – South fields
March – August 2003
Keystone Babe Ruth League practice and games
2. Monroe County Women’s Bowling Association
J. T. Lambert Intermediate School cafeteria
March 22, 2003
Annual Meeting
3. East Stroudsburg Football Club
Resica Elementary School gymnasium
January 1 – February 28, 2003
Indoor Soccer Practice
4. Monroe County Recreation and Park Commission
All District buildings
2003-2004 School Year
Community Service Programs

(See pages 41-44)

J. Budget Transfers, Payment of Bills and Treasurer’s Report

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2002-2003, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Philip Brush and carried unanimously, 7-0.

1. Budget Transfers - (See pages 45-53)
2. Payment of Bills - (See pages 54-85)
3. Treasurer's Report - (See pages 86-88)

XVI. **ADJOURNMENT** – 9:43 p.m.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
February 10, 2003**

*** AGENDA - ADDENDUM***

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignation, reassignment, leave of absences to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

1. Resignation

Name	Position Held
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b. Force, John	Maintenance I Worker – District Effective Date: December 17, 2002
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(See pages 4)

2. Reassignment

Name	Position Held
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b. Agosto, Caroline	From Instructional Aide at Bushkill to Teacher Grade 6 Reading – Lehman (LTS) Annual Salary: \$34,927.00 prorated Step 1 Column 7 Effective Date: February 11, 2003, to the end of the 2002-2003 school year only. Caroline replaces Catherine Kutteroff who is on leave.
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(See page 5)

3. Leave of Absences – In accordance with Board Policy #535

Name	Position Held
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c. Ogg, Brian	Bus Driver - District Effective Date: January 6, 2003 Length of Leave: On or about March 28, 2003
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4. **Appointments Regular**

Name	Appointment
d. Jones, Shaun	Maintenance I – Second Shift – District Hourly Rate: \$9.69 plus \$.25 Shift Diff. Effective Date: February 24, 2003 Shaun replaces John Force who has resigned.
e. Szulborski, Bruce	Maintenance II – Second Shift – District Hourly Rate: \$10.63 plus \$.25 Shift Diff. Effective Date: February 24, 2003 Bruce replaces David Benfield who has resigned.

6. **Substitute Appointments**

Name	Area
l. Fry, Carissa	Cafeteria Monitor

B. **Professional Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the termination, change of start date leave of absence and change of end date to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 7-0.

1. **Termination – Job Abandonment/Lapsed Level I Certificate**

Name	Position Held
a. Werth Pastal, Celeste	Art Teacher - High School – South Effective Date: February 11, 2003

1. **Change of Start Date – Leave of Absence**

Name	Appointment
a. Kutteroff, Catherine	Grade 6 Reading Teacher – Lehman Intermediate Effective Date: Now effective February 10, 2003 Length of Leave: The end of the 2002-2003 school year.

2. **Change of End Date – Long Term Substitute**

Name	Appointment
a. Wacker, Richard	Art Teacher - High School – South – (LTS) Effective Date: August 22, 2002 now through the end of the 2002-2003 school year only. Richard replaces Celeste Werth Pastal who was terminated.

X. **CONTRACTS**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

	Name	Service	Rate	Payment From	Effective Date
33.	Cummings, Jarrett	Tenex training	\$1,100.00	Special Education	2/28-4/1/03

XVII. **Quiet Title Action**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve that the District Solicitor be authorized and directed to initiate a Quiet title action in order to confirm the District's title to .401 acres of land located at the northeastern end of the Smithfield Elementary School property and fronting on River Road. Motion was seconded by Don Motts and carried unanimously, 7-0.

XVIII. **Sale of Properties**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve that the District not oppose the sale of properties listed for 2003 judicial sale as listed on consolidated petitions dated January 2003. Motion was seconded by Arthur Moeller and carried unanimously, 7-0.

Respectfully Submitted,

Robert C. Huffman
Board Secretary