

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING –December 15, 2003**

**East Stroudsburg Area Senior High School – South
7:30 p.m.**

- I. President Cole called the meeting to order at 7:35 p.m. and led those present in the Pledge of Allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, William Searfoss, and William Zacharias.
- III. School personnel present: Douglas C. Arnold, Linda Bonawitz, Hugh Braun, Mark Brown, Richard Carty, Irene Duggins, Marie S. Guidry, Kenneth G. Koberlein, Sharon Laverdure, Michael M. Michaels, Patricia Mulroy, Gregory L. Naudascher, Betty Partington, James Shearouse, Mike Silvoy, Linda Snyder and Rita Stephan. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate, Pocono Record, Robert Charlanza, Community News
- Community members present: Christina Fabijanczuk, Leslie Francis, Ginger Garbarino, Joey Hoffman, Jim Kelter, Diane Krupski, Steve and Pat Lastra, Larry and Judy LaRocca, Karen Malachowsky and Linda Poterzieri.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the minutes for the meeting of November 17, 2003, (pages 1-12), and the corrected December 2, 2003, (pages 1-4) as distributed and this agenda for, December 15, 2003, (pages 1-9), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Don Motts and carried unanimously, 9-0.

- VI. An executive session was held before the regular meeting for the purpose of discussing personnel, legal matters, and property.
- VII. **SUPERINTENDENT'S REPORT**

Jasmine Davis, seventh grade student at Lehman Intermediate School was recognized for winning the "There Ought to be a Law Contest".

Betty Partington, a teacher from J. T. Lambert Intermediate School, was recognized for achieving National Board Teacher Certification.

Mr. Douglas Arnold and others from the ad hoc committee reported and made recommendations regarding expenditure plans for Pepsi revenues.

The Architectural Studio presented and discussed the timeline and additions/renovations project for East Stroudsburg Senior High School – South.

Dr. Koberlein announced that interviews for the assistant principal position will be held Tuesday, January 20 and (if needed) Monday, January 19, 2004 and invited School Board members to contact him about participation.

Dr. Koberlein announced that Robert Huffman was elected on June 23, 2003, until June 2004 to serve on the Colonial I.U. #20 Board.

Board Policies to be considered for approval at the January 26, 2004, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #204.2 - Non-School District Sponsored Educational Trip or Tour
- #214 - Class Rank
- #216 - Student Records
- #523 - Tobacco Use

(See pages 10-31)

VIII. PUBLIC PARTICIPATION

Karen Malachowsky, a parent from the High School South, supported the Pepsis' Committee recommendation that the High School North needs bleachers.

Rita Stefan also agreed that the High School North was in need of bleachers and she asked about the changes in the policy #903 about "Public Participation in Board Meetings" and expressed concern about school delays and weather.

Mike Silvoy had concerns as to information about possible demolition of the J. S. Bunnell building.

Christina Fabijanczuk supported the Pepsis' Committee for bleachers at the High School North.

Ginger Garbarino asked if the school district was exempt from the "Preservation and Museum Act". Mr. Dirvonas will respond.

Linda Poterzieri asked if videotapes on buses could be kept longer and asked for all buses to have working cameras.

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignation, reassignment, leave of absences, and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Zacharias and carried unanimously, 9-0.

1. Resignation

Name	Position Held
a. Legemaat, Susan	Cafeteria Monitor – Resica Elementary Effective Date: At the end of the day on December 10, 2003

(See page 32)

2. Reassignment

Name	Position Held
a. VanBuskirk, Harold	From Custodian/Receiving Clerk (First Shift) to Custodian (Third Shift) - High School South Hourly Rate: \$9.63 plus \$.30/hr. shift differential Effective Date: November 10, 2003 This is a new position.

3. **Leave of Absences – In accordance with Board Policy #535**

Name	Position Held
a. Hendel, Thomas	Bus Driver (Full-time) Effective Date: October 21, 2003 Length of Leave: January 11, 2004
b. Poucel, Richard	Bus Driver (Full-time) Effective Date: December 16, 2003 Length of Leave: January 15, 2004

4. **Extension of Leaves – In accordance with Board Policy #535**

Name	Position Held
a. Bolles, Theresa	Cafeteria Worker (Part-time) - High School South Effective Date: March 29, 2003 Length of Leave: Now extended through December 30, 2003.
b. Cramer, Kathaleen	Bus Driver (Full-time) Effective Date: September 9, 2003 Length of Leave: Now extended through January 12, 2004.

5. **Appointments Regular**

Name	Appointment
a. Chirco, Dawn	Cafeteria Monitor - Lehman Intermediate Hourly Rate: \$7.97 Effective Date: December 11, 2003 Dawn replaces Lillian Estrada who has resigned.
b. Klotz, Carolyn	Bus Driver – (Full-time) – (LTS) Hourly Rate: \$10.40 Effective Date: November 24, 2003 through the end of the 2003-2004 school year only. Carolyn replaces John Shoemaker who has retired.
c. Romanowski, Joseph	Custodian (Second shift) – North Campus Hourly Rate: \$9.63 Plus \$.25 shift differential Effective Date: December 22, 2003 Joseph replaces Anthony Fuzio who was reassigned.
d. Sasso, Deborah	Cafeteria Worker – (Part-time) - North Campus Hourly Rate: \$8.07 Effective Date: October 27, 2003 Deborah replaces Geraldine Ruland-Castaldo who was reassigned.
e. Stasolla, Deborah	Cafeteria Worker – (Part-time) – North Campus Hourly Rate: \$8.07 Effective Date: November 21, 2003 Deborah replaces Frances Beckhusen who was terminated.
f. Stine, Carmenn	Cafeteria Monitor – J. M. Hill Elementary Hourly Rate: \$7.97 Effective Date: November 17, 2003 Carmenn replaces Sandra Anger who was reassigned.

6. **Substitute Appointments**

Name	Area
a. Carmel, Lisa	Security, Instructional Aide, Cafeteria Worker
b. Fuchs, Tammy	Bus Driver
c. Galarza, Devra	Instructional Aide, Study Hall Monitor
d. Jacob, Linda	Study Hall Monitor
e. Klingele, Barbara	Cafeteria Worker

7. **Grievance**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve that the Step 4 Julie Cioffi grievance as submitted by the East Stroudsburg Area Support Personnel Association be denied for the reasons as are set forth in the District's Step 2 and Step 3 responses to the grievance. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

B. **Professional Staff**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignation, reassignment, leave of absences, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Resignation**

Name	Position Held
a. Buff, Bridget	Kindergarten Teacher – Resica Elementary Effective Date: At the end of the workday on December 23, 2003.

(See page 33)

2. **Reassignment**

Name	Position Held
a. Riley, Kimberly	From Instructional Support Teacher at Smithfield to Reading (Title 1) Teacher at Smithfield Effective Date: January 5, 2004 Kimberly replaces Antigoni Briegel who has resigned.

3. **Leave of Absences – In accordance with Board Policy #435**

Name	Position Held
a. Clarke-Kang, Arline	Math Teacher - Lehman Intermediate Effective Date: January 5, 2004 Length of Leave: February 13, 2004
b. Maderski, Karen	Grade 1 Teacher – Resica Elementary Effective Date: February 9, 2004 Length of Leave: End of the 2003-2004 school year.

4. **Appointment Regular**

Name	Appointment
a. Piccotti, Susan	Guidance Counselor - High School North – (TPE) Annual Salary: \$35,882.00 Prorated Step 1 Column 7 Effective Date: First day of second semester of the 2003-2004 school year. This is a new position due to increase in regular education/special education enrollments.

(See page 34)

5. **Appointments – Long Term Substitute**

Name	Appointment
a. Ridner, Jr., Fred	Biology - High School South – (LTS) Annual Salary: \$32,782.00 Prorated Step: 1 Column 1 Effective Date: First day of the second semester and continue until the end of the 2003-2004 school year only. Fred replaces Matt Kratch who will be on leave.
b. Romanyshyn, Danielle	Grade 4 Teacher – Middle Smithfield – (LTS) Annual Salary: \$38,067.00 Prorated Step 2 Column 7 Effective Date: January 9, 2004 and continue until the end of the third quarter of the 2003-2004 school year only. Danielle replaces Jennifer Gregoris who is on a leave.

(See pages 35-36)

6. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Rausnitz, Christina	Resica Elementary
b. Roth, Susan	Resica Elementary

7. **Substitute Appointments**

Name	Certification
a. Eller, Richard	Elementary
b. Farris, Darlene	(em) all areas
c. Fetter, Lina	(em) all areas
d. Luciani, Lisa	Health/Physical Education
e. Sizemore, John	(em) all areas
f. Togno, Alfred	Tech Ed. (NJ)
g. Zannella, Ann	(em) all areas

C. **Salary Change Payments**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Bet Hays and carried unanimously, 9-0.

	Name	From	To	Effective	
a.	Albertson, Amy	(\$34,967) Step 2, Col. 1	(\$35,392) Step 2, Col. 2	12/31/03	<i>Prorated</i>
b.	Annunziata, Stephanie	(\$39,095) Step 5 Col. 3	(\$39,520) Step 5 Col. 4	8/21/03	
c.	Annunziata, Stephanie	(\$39,520) Step 5, Col. 4	(\$39,945) Step 5, Col. 5	12/31/03	<i>Prorated</i>
d.	Antolick, Lynn	(\$47,784) Step 8, Col. 9	(\$48,859) Step 8, Col. 11	12/31/03	<i>Prorated</i>
e.	Bealer, Heather	(\$34,967) Step 2, Col. 1	(\$35,817) Step 2, Col. 3	12/31/03	<i>Prorated</i>
f.	Bisher, Judith	(\$38,245) Step 5, Col. 1	(\$38,670) Step 5, Col. 2	12/31/03	<i>Prorated</i>
g.	Camilleri-Yip, Marlene	(\$36,242) Step 2, Col. 4	(\$36,667) Step 2, Col. 5	12/31/03	<i>Prorated</i>
h.	Cihlar, Karen	(\$43,395) Step 5, Col. 11	(\$43,970) Step 5, Col. 12	12/31/03	<i>Prorated</i>
i.	Clogg, Katye	(\$34,967) step 2, Col. 1	(\$35,392) Step 2, Col. 2	12/31/03	<i>Prorated</i>
j.	Coffman, Adam	(\$39,095) Step 6, Col. 3	(\$39,520) Step 6, Col. 4	12/31/03	<i>Prorated</i>
k.	Conklin, Donna	(\$58,829) Step 15, Col. 7	(\$59,304) Step 15, Col. 8	12/31/03	<i>Prorated</i>
l.	Costello, Dawn	(\$32,782) Step 1, Col. 1	(\$33,207) Step 1, Col. 2	12/31/03	<i>Prorated</i>
m.	Cramer, Patricia	(\$62,536) Step 16, Col. 9	(\$63,061) Step 16, Col. 10	12/31/03	<i>Prorated</i>
n.	Cullin, Richard	(\$61,561) Step 16, Col. 7	(\$62,036) Step 16, Col. 8	12/31/03	<i>Prorated</i>
o.	Czahor, Sue	(\$55,433) Step 10, Col. 9	(\$55,958) Step 10, Col. 10	12/31/03	<i>Prorated</i>
p.	Davis, Tracie	(\$39,945) Step 4, Col. 5	(\$40,370) Step 4, Col. 6	12/31/03	<i>Prorated</i>
q.	Early, Eileen	(\$39,095) Step 4, Col.3	(\$39,520) Step 4, Col. 4	12/31/03	<i>Prorated</i>
r.	Erdo, Loretta	(\$35,392) Step 3, Col. 2	(\$35,817) Step 3, Col. 3	12/31/03	<i>Prorated</i>
s.	Falzone, Hollie	(\$39,095) Step 5, Col. 3	(\$39,520) Step 5, Col. 4	12/31/03	<i>Prorated</i>
t.	Glaser, Kyle	(\$38,670) Step 6, Col. 2	(\$39,095) Step 6, Col. 3	12/31/03	<i>Prorated</i>
u.	Gregoris, Jennifer	(\$38,245) Step 4, Col. 1	(\$38,670) Step 4, Col. 2	12/31/03	<i>Prorated</i>
v.	Hahn, Elizabeth	(\$62,054) Step 13, Col. 13	(\$62,679) Step 13, Col. 14	12/31/03	<i>Prorated</i>
w.	Harris, Deborah	(\$61,561) Step 16, Col.7	(\$62,036) Step 16, Col. 8	12/31/03	<i>Prorated</i>
x.	Hnasko, Scott	(\$47,284) Step 7, Col. 8	(\$47,784) Step 7, Col. 9	12/31/03	<i>Prorated</i>
y.	Homulka, Gary	(\$58,829) Step 13, Col. 7	(\$59,304) Step 13, Col. 8	12/31/03	<i>Prorated</i>
z.	Kerestur, Kelly	(\$34,967) Step 2, Col. 1	(\$35,817) Step 2, Col. 3	12/31/03	<i>Prorated</i>
aa.	Koch, Eileen	(\$63,061) Step 16, Col. 10	(\$63,611) Step 16, Col. 11	12/31/03	<i>Prorated</i>
bb.	Koeller, Colleen	(\$38,670) Step 5 Col. 2	(\$39,095) Step 5, Col. 3	12/31/03	<i>Prorated</i>
cc.	Kopetchny, Kenneth	(\$34,967) Step 2, Col. 1	(\$35,392) Step 2, Col. 2	12/31/03	<i>Prorated</i>
dd.	Lagace, Suzanne	(\$41,345) Step 5, Col. 7	(\$41,820) Step 5, Col. 8	12/31/03	<i>Prorated</i>
ee.	Leap, Jason	(\$38,670) Step 5, Col. 2	(\$39,095) Step 5, Col. 3	12/31/03	<i>Prorated</i>
ff.	LeFante, Shelli	(\$39,095) Step 6, Col. 3	(\$39,520) Step 6, Col. 4	12/31/03	<i>Prorated</i>
gg.	Martin, Zachary	(\$39,095) Step 4, Col. 3	(\$39,520) Step 4, Col. 4	12/31/03	<i>Prorated</i>
hh.	Mason, Donna	(\$39,095) Step 4, Col. 3	(\$39,520) Step 4, Col. 4	12/31/03	<i>Prorated</i>
ii.	McHenry, Teresa	(\$45,834) Step 8, Col. 6	(\$46,809) Step 8, Col. 7	12/31/03	<i>Prorated</i>
jj.	Metzgar, Sally	(\$55,958) Step 10, Col. 10	(\$56,508) Step 10, Col. 11	12/31/03	<i>Prorated</i>
kk.	Miller, Amie	(\$45,409) Step 7, Col. 5	(\$45,834) Step 7, Col. 6	12/31/03	<i>Prorated</i>
ll.	Mitchell, David	(\$35,392) Step 3, Col. 2	(\$35,817) Step 3, Col. 3	12/31/03	<i>Prorated</i>
mm.	Morales, Maria	(\$35,392) Step 3, Col. 2	(\$35,817) Step 3, Col. 3	12/31/03	<i>Prorated</i>
nn.	Naudascher, Cynthia	(\$62,036) Step 16, Col. 8	(\$62,536) Step 16, Col. 9	12/31/03	<i>Prorated</i>
oo.	Nicholson, Jennifer	(\$41,820) Step 5, Col. 8	(\$42,320) Step 5, Col. 9	12/31/03	<i>Prorated</i>
pp.	Owens-Thomson, Karen	(\$39,095) Step 5, Col. 3	(\$39,945) Step 5, Col. 5	12/31/03	<i>Prorated</i>
qq.	Paige, Jennifer	(\$39,945) Step 4, Col. 5	(\$41,345) Step 4, Col. 7	12/31/03	<i>Prorated</i>
rr.	Parnell, Catherine E.	(\$46,809) Step 7, Col. 7	(\$47,284) Step 7, Col. 8	12/31/03	<i>Prorated</i>
ss.	Pysher, Erica	(\$34,967) Step 2, Col. 1	(\$35,392) Step 2, Col. 2	12/31/03	<i>Prorated</i>
tt.	Reese, Jessica	(\$39,095) Step 6, Col. 3	(\$39,945) Step 6, Col. 5	12/31/03	<i>Prorated</i>
uu.	Reese, Michele	(\$45,409) Step 8, Col. 5	(\$45,834) Step 8, Col. 6	12/31/03	<i>Prorated</i>
vv.	Schneider, Christian	(\$39,520) Step 6, Col. 4	(\$39,945) Step 6, Col. 5	12/31/03	<i>Prorated</i>
ww.	Slack, Julie	(\$55,433) Step 10, Col. 9	(\$55,958) Step 10, Col. 10	12/31/03	<i>Prorated</i>
xx.	Stefani, Laura	(\$54,458) Step 12, Col. 7	(\$54,933) Step 12, Col. 8	12/31/03	<i>Prorated</i>
yy.	Streisel, Susan	(\$60,161) Step 16, Col. 5	(\$60,586) Step 16, Col. 6	12/31/03	<i>Prorated</i>
zz.	Thomas, Carol	(\$59,804) Step 15, Col. 9	(\$60,329) Step 15, Col. 10	12/31/03	<i>Prorated</i>
aaa.	Turtzo, Gayle	(\$39,520) Step 5, Col. 4	(\$39,945) Step 5, Col. 5	12/31/03	<i>Prorated</i>
bbb.	Werth, John	(\$53,483) Step 10, Col. 6	(\$54,458) Step 10, Col. 7	12/31/03	<i>Prorated</i>

D. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

1. Appointments for the 2003-2004 School Year

	Name	Position	Salary	
a.	Arthur, Thomas	Baseball Head Coach - High School North	\$3,800.00	
b.	Baylor, Charles	Volunteer Boys' Basketball Coach - High School South	N/A	
c.	Bennett, David	Volunteer Boys' Basketball Coach - High School South	N/A	
d.	Bixler, Patricia	Mentor for Fred Ridner, Jr. effective second semester	\$450.00	<i>Prorated</i>
e.	Buccella, Krista	Intramural Indoor Field Hockey Co-Advisor - Lehman Intermediate (January and February)	\$17.00/hr.	<i>24 hrs. max.</i>
f.	Christian, Jr., Edward	Intramural Weight Room Co-Supervisor (1st half winter season) - High School South	\$17.00/hr.	<i>24 hrs. max</i>
g.	Christian, Jr., Edward	Intramural Weight Room Co-Supervisor (2nd half winter season) - High School South	\$17.00/hr.	<i>24 hrs. max</i>
h.	Clogg, Katye	Assistant Band Director - High School South	\$3,075.00	
i.	Dobrowolski, Darrin	Math/Computer Club Advisor - High School North	\$800.00	
j.	Edwards, Sean	Stage Manager - High School North	\$3,090.00	
k.	Fodness, Peter	Intramural Girls' Indoor Winter Soccer Advisor - High School South	\$17.00/hr.	<i>48 hrs. max.</i>
l.	Hayden-Bland, Gail	Athletic Academic Club Advisor - High School North – 11/10/03	\$800.00	<i>Prorated</i>
m.	Healey, Michael	Volunteer Coach Boys' Basketball - High School South	N/A	
n.	Hendricks, Sara	Volunteer Girls' Soccer Coach - High School North	N/A	
o.	Hogan, Karin	Intramural Ski Group Co-Advisor – J. M. Hill	\$17.00/hr.	<i>24 hrs. max</i>
p.	Kish, Jason	FBLA Club Advisor - High School South	\$800.00	
q.	Kish, Jason	Freshman Class Advisor - High School South	\$980.00	
r.	Konawalik, Terry	Volunteer Coach Girls' Soccer - High School South	N/A	
s.	Murphy, Cheryl	Co-Advisor Intramural Ski Group – J. M. Hill	\$17.00/hr.	<i>24 hrs. max.</i>
t.	Ruhl, Steven	Intramural Weight Room Co-Supervisor (1st half winter season) - High School South	\$17.00/hr.	<i>24 hrs. max</i>
u.	Ruhl, Steven	Intramural Weight Room Co-Supervisor (2nd half winter season) - High School South	\$17.00/hr.	<i>24 hrs. max</i>
v.	Schneider, Janice	Mentor Danielle Romanyshyn effective 1/9/04 to the end of the third marking period	\$450.00	<i>Prorated</i>
w.	Soskil, Lori	Sophomore Class Advisor - High School North	\$980.00	
x.	Stein, Linda	Assistant Director of School Productions - Lehman Intermediate	\$1,175.00	
y.	Tasick, Denise	Intramural Indoor Field Hockey Co-Advisor - Lehman Intermediate (January and February)	\$17.00/hr.	<i>24 hrs. max</i>
z.	Turner, Patricia	Newspaper Advisor - High School North	\$1,950.00	
aa.	Turner, Patricia	Mock Trial Head Coach - High School North	\$2,060.00	
bb.	Wilson, Susan	Senior Class Advisor - High School North	\$1,105.00	

X. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Baker, Brett	Percussion Clinician	\$800.00	Music Department	1/5-2/6/04
2.	Colonial I.U. 20	Associate Teacher	\$25,559.00	Special Education	2003-2004 school year
3.	KidsPeace Hospital	Tutoring Student #031743	\$2,640.00	Pupil Services	11/20/03-6/30/04

4.	KidsPeace Hospital	Tutoring Student #030441	\$2,728.00	Pupil Services	11/14/03-6/30/04
5.	KidsPeace Hospital	Tutoring Student #030242	\$2,706.00	Pupil Services	11/17/03-6/30/04
6.	KidsPeace Hospital	Tutoring Student #031244	\$2,530.00	Pupil Services	12/1/03-6/30/04
7.	KidsPeace Hospital	Tutoring Student #020545	\$2,398.00	Pupil Services	12/10/03-6/30/04
8.	Penn State Lehigh	Writing Project	\$800.00	Professional Development	10/13/03
9.	Pocono Environmental	Fifth Grade Program	\$550.00	Smithfield	January-June 2004
10.	Weller Health	Assemblies	\$1,200.00	J. T. Lambert	2/13/04

XI. **STUDENT ITEMS**

A. **Placements And Agreements**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the placements and agreements for the students listed. Motion was seconded by Don Motts and carried unanimously, 9-0.

	Student Number		Student Number
a.	03120739	b.	03160746
c.	03021041	d.	03120643
e.	03021142	f.	03021148
g.	03171047	h.	03171144
i.	03171145	j.	03021240

(See page 37)

B. **Overnight Field Trips**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Varsity Cheerleaders – High School North	ECA National Competition	Williamsburg, VA	3/19-21/04
2.	J. T. Lambert Intermediate – Choir	Conference Honor Choir	Boston, MA	2/11-14/04

(See pages 38-55)

XII. **BOARD POLICIES**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the board policy #006 - Meetings for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays the motion was defeated 7- 2. Horace Cole and Robert Huffman voted yes.

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the board policy #209 – Health Examinations for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the board policy #903 – Public Participation in Board Meetings for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays the motion was defeated 7- 2. Horace Cole and Robert Huffman voted yes.

(See pages 56-68)

XIII. FISCAL ITEMS

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$118,363.06 Motion was seconded by William Zacharias and carried unanimously, 9-0.

(See pages 69-71)

B. Colonial I.U. #20 Fixed Percentage Catalog Discount Program

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the participation of the District in the Colonial I.U. #20 Fixed Percentage Catalog Discount Program for the period January 1, 2004 to December 31, 2004. Motion was seconded by William Zacharias and carried unanimously, 9-0.

(See pages 72-73)

C. Funding Resolution

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the Funding Resolution as presented. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 74)

D. Special Activity Accounts

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve requests to establish special activity accounts as listed. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

1. Boys' Basketball - High School South
2. Faculty - High School South
3. Faculty - Bushkill Elementary
4. Faculty – Lehman Intermediate
5. Faculty - J. T. Lambert Intermediate School

(See pages 75-79)

E. Student Activity Account

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the request to establish a student activity account for Mock Trial at the High School South. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See page 80)

F. Relocatable Classroom for J. T. Lambert Intermediate School

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the award of bids received December 2, 2003, for the purchase of a relocatable classroom for the J. T. Lambert Intermediate School to the lowest responsible bidder. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

Bidder	Amount of Award	Condition
1. Mobile Lease	\$40,671.00	New
2. Nadler Mobile	\$41,600.00	New
3. Vanguard Modular	\$61,885.00	Used

(See pages 81-85)

G. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Budget Transfers - (See pages 86-91)
2. Payment of Bills - (See pages 92-116)
3. Treasurer's Report - (See pages 117-120)

XIV. ADJOURNMENT – 10:55 p.m.

Respectfully Submitted,

Robert C. Huffman
Board Secretary