

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – SEPTEMBER 20, 2004  
J. T. Lambert Intermediate School  
7:30 p.m.**

**Minutes**

- I. President Cole called the meeting to order at 7:40 p.m. and led those present in the Pledge of Allegiance. Secretary Marie S. Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Don Motts, Michal Peterson, William Searfoss and William Zacharias. Robert Huffman was absent.
- III. School personnel present: Douglas Arnold, Patricia Baughman, Hugh Braun, Mark Brown, Richard Carty, Irene Duggins, Debra Eppley, John T. Burrus, Michael Catrillo, Marie Guidry, Rachael Heath, Kim Holcomb, Gail Kulick, Sharon Laverdure, Michael Michaels, Patricia Mulroy, Gregory Naudascher, Karen Owens-Thomson, Lois Palio, Annelle Prefontaine, James Shearouse, Mike Silvoy, Brian Snapp, Rita Stephan, Kim Stevens, Sally Yorke-Viney, and Steve Zall. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate – **Pocono Record**
- Community members present: Betty Arleth, Matt Beck, Angela Brown, Krista Buccella, Angela Byrne, Julia Cassar, Dina Coniglio, Pamela Conklin, Devin Day, Christina DiManno, Karen Ann Foley, Stephanie Foster, Rosina Getting, R. David Heath, Samantha Kearney, Terry Lazor, Kate Lear, Robert Linker, Karen Maluchonski, Ron Matusевич, Jerry McGrath, Judy McHenry, Tracey McTernan, M. Meachem, David Melvin, Barbara Miller, Mikki Moschella, Joan Nebel, Jose and Olga Ortiz, Pete Pappalardo, Harriette Parris, Bali Peterson, Tony Rapino, James Rothenbach, Alexandra Roscher, Rosemary Shortino, Liz Solmon, Krystra Testa, and Ann Zamella.

V. **APPROVAL OF MINUTES AND AGENDA**

***ACTION BY THE BOARD:***

Motion was made by was made by William Zacharias to approve the minutes for the meeting of August 16, 2004 (pages 1-50), August 31, 2004, (pages 1-8) and this agenda for September 20, 2004, (pages 1-12), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Bet Hays and carried unanimously, 8-0.

- VI. An executive session was held this evening before the regular meeting for the purpose of discussing personnel and property.

VII. **SUPERINTENDENT'S REPORT**

Dr. Heath presented the Board with a copy of the Organizational Chart

Dr. Heath addressed early dismissal on Friday, traffic issues with Laura Bush speaking at East Stroudsburg University. Central office staff made a decision based upon information available. Will always err on the side of caution with our students.

Mr. Shearouse/Mrs. Baughman – water looked at each morning at 7:30 a.m., water discoloration has improved. Mr. Shearouse stated filter will be put in and functional next week/another set of tests after filter is installed.

Mr. Catrillo – Character Education Fifth Grade Award – Middle Smithfield Elementary School one of fifty-three schools across the country.

Dr. Heath commended Mrs. Eppley for last week's episode with two suspicious objects.

PSSA result article in the newspaper. Upset with comments made by Mr. Hillman. Spoke with Mr. Hillman and did not have three or four phone calls per day – asked for names, of callers to meet with them. Willing to work with parents.

Mr. Naudascher attempted to address concerns with PSSA test results. Three areas focusing on:

1. PSSA scores at 5, 8, and 11 (grade 3 arrives in early October). Looking at longevity of students in district. Targeting individual students and how they affect sub-groups. In addition to PSSA, looking at NWEA Academic Process Grades 3-7. We do this in fall and also in spring. Looking at advanced, average, and below average students and how to plan for each level.
2. Staff Development issues K-3 guided reading. Secondary Level – Princeton Review. Specific goals/assessments anchors for mat.
3. Improvement Planning Process – attended training at Pennsylvania Department of Education for improvement plan district and building levels. Also, remediation for students and tutorial support. Forth-five minutes before school (extension of regular day) for tutoring two days per week – Math and two days per week – reading. Sixth grade tutorial after school. Identified by fifth grade test scores from last year. Ninth grade – after school tutoring (based upon eighth grade scores).

## VII. PUBLIC PARTICIPATION

- Mrs. Joan Nebel – represent Pennsylvania parents commission – galvanized pipe – bacteria and bacteria will continue to growl. Who will pay for new pipes? Who decided to put this in – people who did this should pay for it. Addressed Mr. Dirvonas and he should take care of it – end of the line – need to take care and flush out – communication breakdown. What kinds of pipes are up north? What kind of pipes will be used at the South Project?
- Mr. Michael Mecham – Adopt a policy regarding school bus stops – received notification of change I July at POA meeting. Relocation of bus stop – involves child safety. Told by management to drive children to school. Not practical or fair to relocate a bus stop. Few school boards forced to develop a stop. Property owners accepted the change.
- Marilyn Machel – galvanized pipes – filter put on? Will this be the only step taken?

## IX. PERSONNEL ITEMS

### A. School Police Officers

#### ***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve that the Solicitor and Assistant Superintendent for Personnel of the District be authorized and directed to prepare and file a Petition with the local Court of Common Pleas for the purpose of having Michael Calafiore and William T. Gouger appointed as school police officers for the District. Motion was seconded by Donald Motts and carried unanimously, 8-0.

### B. Support Staff

#### ***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the resignations, change of status, reassignment, change of salary and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 8-0.

#### 1. Resignations

Name	Position Held
a. Frantz, Charles	Security Officer (First Shift) – North Campus Effective Date: September 3, 2004
b. Reinhardt, Sherry	Cafeteria Worker (Part-time) Bushkill Elementary Effective Date: At the end of the workday on September 2, 2004

c. Virtue, Laura Cafeteria Worker (Part-time) North Campus  
Effective Date: September 7, 2004

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2. **Termination**

**Name** **Position**

a. Bolles, Theresa Cafeteria Worker (Part-time) - High School South  
Effective Date: September 20, 2004  
Job Abandonment.

3. **Change of Status**

**Name** **Position**

a. Fuchs, Tammy From: Student Helper - High School North  
To: Bus Driver (Full-Time)  
Hourly Rate: \$10.61(6 Hours)  
Effective Date: August 30, 2004  
Tammy replaces David King who has resigned.

4. **Reassignment**

**Name** **Position Held**

a. Bastian, Debra From: Student Helper - J. M. Hill Elementary  
To: Instructional Aide - J. M. Hill Elementary  
Hourly Rate: \$10.61  
Effective Date: September 13, 2004  
Debra replaces Elaine Joye who was terminated.

5. **Leaves of Absence – In accordance with Board Policy #535**

**Name** **Position Held**

a. Asher, Doreen Study Hall Monitor - High School North  
Effective Date: August 30, 2004  
Length of Leave: September 23, 2004

b. Fowler, Monique Secretary - High School North  
Effective Date: November 30, 2004  
Length of Leave: Through February 1, 2005

c. Lopez, Luz Secretary - Middle Smithfield Elementary  
Effective Date: August 19, 2004  
Length of Leave: October 1, 2004

6. **Uncompensated Leave: in accordance with Board Policy #539**

**Name** **Position**

a. Contino, Diane Instructional Aide - Lehman Intermediate  
Effective Date: First semester of 2004-2005 school year (intermittent)

- b. Pearson, Eileen      Instructional Aide - Lehman Intermediate  
Effective Date: First semester of 2004-2005 school year (intermittent)

**7. Change of Salary – 76 Working Day**

- | <b>Name</b>          | <b>Appointment</b>  |
|----------------------|---|
| a. Banks, Anne       | Instructional Aide – Smithfield Elementary<br>From: \$10.40/ hr. To: \$10.92/hr.<br>Effective Date: September 14, 2004                        |
| b. Ems, Jr., Douglas | Maintenance I Worker (Second Shift)<br>From \$9.88/hr. To: \$10.37/hr. plus \$.25/hr. shift differential<br>Effective Date: September 7, 2004 |

**8. Appointments Regular**

- | <b>Name</b>               | <b>Appointment</b>  |
|---------------------------|---|
| a. Adragna, Diane         | Bus Driver (Part-time)<br>Hourly Rate: \$10.61 (4 hours)<br>Effective Date: August 30, 2004<br>This is a new position.                                  |
| b. Barr, Lori             | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (5 hours)<br>Effective Date: August 30, 2004<br>Lori replaces Vinton Treible who has resigned.           |
| c. Bellofatto, Valentina  | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (6 hours)<br>Effective Date: August 30, 2004<br>This is a new position.                                  |
| d. States-DelCane, Denise | Instructional Aide - Resica Elementary<br>Hourly Rate: \$10.61<br>Effective Date: September 20, 2004<br>Denise replaces Brenda Roeber who has resigned. |
| e. Esposito, Niccole      | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (6 hours)<br>Effective Date: August 30, 2004<br>Niccole replaces George Caramella who has resigned.      |
| f. Garrison, Frank        | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (6 hours)<br>Effective Date: August 30, 2004<br>Frank replaces Clare Reish who has retired.              |
| g. Goodrich, William      | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (6 hours)<br>Effective Date: August 30, 2004<br>William replaces John Shoemaker who has retired.         |
| h. Hendel, Marianne       | Bus Driver (Full-time)<br>Hourly Rate: \$10.61 (5 hours)<br>Effective Date: August 30, 2004<br>This is a new position.                                  |

- i. Horvath, Justine  
Student Helper - J. T. Lambert Intermediate  
Hourly Rate: \$8.26  
Effective Date: September 29, 2004  
This is a new position.
- j. Jones, Juliet  
Study Hall Monitor - High School North  
Hourly Rate: \$7.75  
Effective Date: August 30, 2004  
Juliet replaces Margaret Sappio who has resigned.
- k. Kintz, Jana  
Instructional Aide – Smithfield Elementary  
Hourly Rate: \$10.61  
Effective Date: August 26, 2004  
Jana replaces Beth-Ann Zerfoss who was reassigned.
- l. Kleiner, Bonnie  
Cafeteria Worker (Part-time) - High School North  
Hourly Rate: \$8.23  
Effective Date: September 9, 2004  
Bonnie replaces Linda Ruocco who has resigned.
- m. Love, Billy  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (5 hours)  
Effective Date: August 30, 2004  
This is a new position.
- n. McMahon, Beverly  
Student Helper - J. M. Hill Elementary  
Hourly Rate: \$8.26  
Effective Date: September 20, 2004  
Beverly replaces Debra Bastian who was reassigned.
- o. Miller, Karen  
Instructional Aide - High School South  
Hourly Rate: \$10.61  
Effective Date: September 20, 2004  
This is a new position.
- p. Nietz, Nicole  
Instructional Aide (Reading) - Bushkill Elementary  
Hourly Rate: \$10.61  
Effective Date: August 26, 2004  
Nicole replaces Sarah Barrett who has resigned.
- q. O’Grady, Joseph  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (5 hours)  
Effective Date: August 30, 2004  
Joseph replaces Valentina Bellofatto who has resigned.
- r. Pomara, Denise  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (5 hours)  
Effective Date: September 1, 2004  
This is a new position.
- s. Puglise, Cynthia  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (6 hours)  
Effective Date: August 30, 2004  
Cynthia replaces Terri Ogg who has resigned.
- t. Rivard, Daniel  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (5 hours)  
Effective Date: August 30, 2004  
This is a new position.

- u. Rodriguez, Danilo  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (6 hours)  
Effective Date: August 30, 2004  
Danilo replaces Wanda Wood who has resigned.
- v. Shields, Sue Ann  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (6 hours)  
Effective Date: August 30, 2004  
Sue Ann replaces Carol Nevil who has retired.
- w. Smith, Eileen  
Cafeteria Monitor - Middle Smithfield Elementary  
Hourly Rate: \$8.13  
Effective Date: September 20, 2004  
Eileen replaces Diane Raffa who has resigned.
- x. Soto, Lourdes  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (5 hours)  
Effective Date: August 30, 2004  
Lourdes replaces Kathaleen Cramer who was terminated.
- y. Veneski, Juanita  
Student Helper - High School North  
Hourly Rate: \$8.26  
Effective Date: September 20, 2004  
Juanita replaces Tammy Fuchs who was reassigned.
- z. Welch, Tamra  
Bus Driver (Full-time)  
Hourly Rate: \$10.61 (6 hours)  
Effective Date: August 30, 2004  
Tamra replaces Joseph Drane who has retired.

**9. Appointment – Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
a. Wisotsky, Debra	Secretary - High School North Hourly Rate: \$9.12 Effective Date: July 15, 2004 to November 24, 2004 only. Debra replaces Roseria Buonacore who is on a leave.

**10. Substitute Appointments**

<b>Name</b>	<b>Area</b>
a. Boyle, Cecilia	Bus Driver
b. Campbell, William	Cafeteria Monitor, Custodian
c. Conklin, Cheryl	Bus Driver
d. Mars, Corine	Security, Secretary
e. Marsh, Veronica	Cafeteria Worker
f. Pomara, Denise	Bus Driver
g. Roeber, Brenda	Instructional Aide
h. Ruiz, Joseph	Security, Student Helper, Instructional Aide, Study Hall Monitor
i. Schuon, Kelly	Cafeteria Worker, Cafeteria Monitor, Study Hall Monitor, Instructional Aide, Student Helper, Secretary
j. Stone, Susan	Student Helper, Instructional Aide
k. Strouse, Bonnie	Bus Driver
l. Stumpp, Ronda	Cafeteria Worker, Cafeteria Monitor
m. Tauber, Tracie	Cafeteria Monitor
n. Virtue, Laura	Cafeteria Worker
o. Warmbir, Veronica	Secretary

**B. Professional Staff**

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the resignation, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
a. Mitchell, David	ESL Teacher - J. T. Lambert Intermediate Effective Date: To be determined.

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**2. Leaves of Absence – In accordance with Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Markowski, Kimberly	Grade 3 Teacher – Bushkill Elementary Effective Date: August 31, 2004 Length of Leave: October 12, 2004

**3. Appointments Regular**

<b>Name</b>	<b>Appointment</b>
a. Lewis, Jeffrey	Gifted Support Teacher – Lehman/High School North – (PE) Annual Salary: \$50,270.00 Prorated Step: 8 Column 11 Effective Date: September 7, 2004 Jeffrey replaces Maria Geffers who has resigned.
b. Vauter, Denise	Remedial Reading Teacher - J. T. Lambert Intermediate – (PE) Annual Salary: \$42,493.00 Prorated Step: 6 Column: 7 Effective Date: September 8, 2004 Denise replaces Annelle Prefontaine who was reassigned.

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**4. Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

<b>Name &amp; Certification</b>
a. Austin, Amy - Biology
b. Bakner, Paul - Music
c. Barry, Lori - Elementary
d. Brenneman, Benjamin – Health/Physical Education
e. Descavish-Bloom, Barbara – Special Education/Elementary
f. Frame, Kelly - Elementary
g. Hendricks, Sara – Mathematics/Elementary
h. Judd, Jeremy – Music
i. Kerstetter, Eric – General Science
j. Koeller, Colleen - Elementary
k. Latoff, David – Special Education

- i. Lefante, Shelli - Mathematics
- m. Ludka, Shannon – Health/Physical Education
- n. Ludwig, Jill - Elementary
- o. MacDougall, Mike – Social Studies
- p. McGovern, Theresa - Special Education
- q. O'Donnell, Paul – Industrial Arts/Technology Education
- r. Patascher, Daniel - Health/Physical Education
- s. Randall, Steven – Elementary
- t. Sarvis, Staci – Elementary School Counselor
- u. Severs, Nicole – Special Education/Elementary
- v. Sporer, Lisa – Elementary/Special Education
- w. Taylor, Letitia – Special Education
- x. Vellekamp, Lisa – Elementary

**5. Substitute Appointments**

Name	Certification
a. Buccella, Krista	Elementary
b. Faulkner, William	Special Education (GA)
c. Harbst, Kristi	Elementary/Early Childhood
d. Hudson, Claudette	Elementary
e. Hurd, Richard	Music
f. Lambert, Thomas	English
g. Lavelle, Nancy	Social Studies
h. Lively-Summers, Robin	all subjects (Calif.)
i. McCarthy, Pamela	Elementary (NJ, MA)
j. Marston-Roses, Dawn	(em) all areas
k. Ortiz, Rebeca	Special Education (NJ)
l. Peer, Jennifer	Elementary
m. Politowski, Karianne	Elementary
n. Procopio, Lauren	Elementary
o. Sharek, Stacey	Elementary/Special Education
p. Wiggett, Kelly	(em) all areas
q. Williamson, Kenya	General Science/Biology (NY)

**6. Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Burgoon, Lynn	J. M. Hill
b. Caponigro, Jonathan	High School South
c. Craan, Jean-Marie	Lehman
d. Davidge, Samuel	Lehman
e. Flory, Edward	High School South
f. Gurry, Erin	Bushkill
g. Hart, Audrey	Middle Smithfield
h. Hegarty, Susan	J. M. Hill
i. Sherman, Lori	Lehman Intermediate
j. Shook, Holly	Middle Smithfield
k. Sousa, Wayne	High School South
l. Timpson, Daniel	J. T. Lambert Intermediate School
m. Willey, Janice	Smithfield

**7. Appointments – Homebound Instructor**

Name	Certification
a. Buccella, Krista	Elementary
b. Faulkner, William	Special Education (GA)



**C. Salary Change Payments**

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. MW Donald Motts and carried unanimously, 8-0.

	<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
a.	Jones, Deborah	\$50,870 Step 7 Column 12	\$51,495 prorated Step 7 Column 13	9/9/04

**D. Extra Responsibility Positions**

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the rescission and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

**1. Rescission**

	<b>Name</b>	<b>Position Held</b>
a.	Davis, Tammy	Freshman Girls' Basketball Coach - High School North

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**2. Appointments for the 2004-2005 School Year**

	<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Salary</b>
a.	Calandra, June	Detention Supervisor	J. T. Lambert Intermediate	\$23.00/hour
b.	Camaerei, Albert	Volunteer Football Coach	High School South	not applicable
c.	Camaerei, Albert	Fall Intramural Wrestling Supervisor	High School South	\$17.00/hr. 48 hrs. max.
d.	Choy, Mark	Volunteer Football Coach	High School South	not applicable
e.	Clark III, Robert	Volunteer Football Coach	High School South	not applicable
f.	Conforti, Margaret	Student Council Club Co-Advisor	Smithfield Elementary	\$900.00 (prorated)
g.	Conklin, Donna	Computer Club Advisor	East Stroudsburg Elem.	\$900.00
h.	Connor, Jyl	Intramural Field Hockey Advisor	J. M. Hill Elementary	\$18.00/hr. 48 hrs. max.
i.	Contino, Diane	Intramural Ski Advisor (Grade 6)	Lehman Intermediate	\$18.00/hr. 48 hrs. max.
j.	Dahnert, Carol	Detention Supervisor	J. T. Lambert Intermediate	\$23.00/hour
k.	Donahue, Kimberly	Student Council Club Co-Advisor	Smithfield Elementary	\$900.00 (prorated)
l.	Enzensperger, Christine	Intermediate School Assistant Field Hockey Coach	Lehman Intermediate	\$1,250.00
m.	Fuehrer, Kellie	Yearbook Assistant Editor Co-Advisor	Lehman Intermediate	\$1,160.00 (prorated)
n.	Gambill, Geoffrey	Intramural Character Education Advisor	Smithfield Elementary	\$18.00/hr. 48 hrs. max.
o.	Gambill, Geoffrey	Intramural Study Group Advisor	Smithfield Elementary	\$18.00/hr. 48 hrs. max.
p.	Harris, Susan	Newspaper Advisor	Lehman Intermediate	\$1,315.00
q.	Healey, Michael	Volunteer Cross Country Coach	High School South	not applicable
r.	Hendricks, Sara	Student Council Advisor	High School South	\$1,360.00
s.	Husson, Jennifer	Character Club Advisor	J. M. Hill Elementary	\$900.00
t.	Jones, Jennifer	Yearbook Editor Advisor	Lehman Intermediate	\$1,575.00
u.	Kirkwood, Arlene	Environmental Club Co-Advisor	Smithfield Elementary	\$900.00 (prorated)
v.	Krause, Aimee	Yearbook Editor Advisor	High School North	\$2,200.00
w.	Krieger, Regina	Girls' Basketball Assistant Coach	J. T. Lambert Intermediate	\$1,750.00
x.	Leight, Donna	Director of School Productions	Lehman Intermediate	\$1,710.00
y.	Martinelli, Amy	Volunteer Field Hockey Coach	High School South	not applicable
z.	Metzgar, Richard	Computer Assistant	Lehman Intermediate	\$700.00
aa.	Miller, Sharon	Intramural Ski Advisor (Grade 7)	Lehman Intermediate	\$18.00/hr. 48 hrs. max.

bb.	Mohlenhoff, Jeanne	Storytellers Club Advisor	East Stroudsburg Elementary	\$900.00
cc.	Moser, Jason	Girls' Basketball Head Coach	J. T. Lambert Intermediate	\$2,525.00
dd.	Oberg, Christine	English Department Chairman	High School North	\$3,250.00
ee.	Ogden, Danielle	Spirit Squad Club Advisor (fall season)	Lehman Intermediate	\$900.00
ff.	Ogden, Danielle	Spirit Squad Club Advisor (winter season)	Lehman Intermediate	\$900.00
gg.	Opitz, Cindy	Environmental Club Co-Advisor	Smithfield Elementary	\$900.00 (prorated)
hh.	Rowinski, Lisa	Detention Supervisor	J. T. Lambert Intermediate	\$23.00/hour
ii.	Rowinski, Lisa	Intramural Volleyball Co-Advisor	J. T. Lambert Intermediate	\$18.00/hr. 24 hrs. max.
jj.	Saeger, Blaec	Football Varsity Assistant Coach	High School North	\$4,300.00
kk.	Seip, Linda	Detention Supervisor	J. T. Lambert Intermediate	\$23.00/hour
ll.	Stauffer, Robert	Intramural Weight Room Co-Supervisor (1st half, fall season)	High School South	\$18.00/hr. 24 hrs. max.
mm.	Stauffer, Robert	Intramural Weight Room Co-Supervisor (2nd half, fall season)	High School South	\$18.00/hr. 24 hrs. max.
nn.	Stauffer, Robert	Intramural Boys' Basketball Co-Advisor	High School South	\$18.00/hr. 24 hrs. max.
oo.	Stein, Linda	Science Club Advisor	Lehman Intermediate	\$900.00
pp.	Sywensky, John	Computer Assistant	High School South	\$700.00
qq.	Tasick, Denise	Intramural Ski Advisor (Grade 8)	Lehman Intermediate	\$18.00/hr. 48 hrs. max.
rr.	Timpson, Daniel	Soccer Assistant Coach	J. T. Lambert Intermediate	\$1,250.00
ss.	Wescott, Shawn	Computer Assistant	J. M. Hill Elementary	\$700.00
tt.	Wilson, Robert	Intramural Sports Advisor (fall and winter)	Smithfield Elementary	\$18.00/hr. 48 hrs. max.
uu.	Zbylicki, Jessica	Student Council Advisor	Lehman Intermediate	\$1,360.00
vv.	Zuniga, Shawn	Volunteer Football Coach	High School South	not applicable

### 3. Mentors for the 2004-2005 School Year

	Last Name	Position	Effective date	Rate
a.	Annunziata, Stephanie	Mentor for Colleen Hoffman	August 26, 2004	\$475.00
b.	Bixler, Patricia	Mentor for Fred Ridner, Jr.	1st semester 2004-2005 school year	\$475.00 (prorated)
c.	Bove, Sheila	Mentor for Jeffrey Lewis	September 7, 2004	\$475.00 (prorated)
d.	Conway, Dorothy	Mentor for Lauren Baughman	August 26, 2004	\$475.00
e.	Dahl, Barbara	Mentor for Kelly Baldwin	August 26, 2004	\$475.00
f.	Dailey, Chuck	Mentor for Jason Kirkpatrick	August 26, 2004	\$475.00
g.	DeRenzis, Sandra	Mentor for Stacey Karnoff	August 26, 2004	\$475.00
h.	Dickinson, Linda	Mentor for Eric Schmidt	August 26, 2004	\$475.00
i.	Dolph, Patti Jo	Mentor for Wesley Gordon	August 26, 2004	\$475.00
j.	Ellison, Aimee	Co-Mentor for Hector Meza	August 26, 2004	\$475.00 (prorated)
k.	Formica, Joe	Mentor for Rosemary Lavelle	August 26, 2004	\$475.00
l.	Frank, Julie	Mentor for Paula Shick	August 26, 2004	\$475.00
m.	Franks, Suzanne	Mentor for Christine Enzensperger	August 26, 2004	\$475.00
n.	Gibboney, Dan	Mentor for Matthew Mullaney	August 26, 2004	\$475.00
o.	Haas, Karen	Mentor for Karla Deleon	August 26, 2004 through January 27, 2005	\$475.00 (prorated)
p.	Hatcher, Kevin	Mentor for Matthew Smith	August 26, 2004	\$475.00
q.	Hendricks Sara	Mentor for Brendan Cassidy	August 26, 2004	\$475.00
r.	Husson, Jennifer	Mentor for Dina Lentz	1st semester 2004-2005 school year	\$475.00 (prorated)
s.	Jones, Jennifer	Mentor for Amanda Gill	August 26, 2004 through February 23, 2005	\$475.00 (prorated)
t.	Keglovits, Linda	Mentor for Colleen Corry	August 26, 2004	\$475.00
u.	Kernan, Paul	Mentor for Regina Kreiger	August 26, 2004	\$475.00
v.	Kerstetter, Eric	Mentor for Mark Price	August 26, 2004	\$475.00
w.	Krajewski, Michelle	Mentor for Beth-Ann Zerfoss	August 26, 2004	\$475.00

	Last Name	Position	Effective date	Rate
x.	Kuhne, George	Mentor for Joseph Fluhr	August 26, 2004	\$475.00
y.	Kule, Jay	Mentor for Jeffrey Reichel	August 26, 2004	\$475.00
z.	Kutterhoff, Catherine	Mentor for Lisa Tirjan	August 26, 2004	\$475.00
aa.	LaFante, Shelli	Mentor for John Swineford	August 26, 2004 through March 30, 2005	\$475.00 (prorated)
bb.	Leight, Donna	Mentor for Caroline Agosto	1st semester 2004-2005 school year	\$475.00 (prorated)
cc.	Leight, Donna	Mentor for Louise Ferro	August 26, 2004	\$475.00
dd.	Levulis, Shannon	Mentor for Carol McIlvaine	August 26, 2004	\$475.00
ee.	Lupinacci, Tina	Mentor for Courtney Meinking	August 26, 2004	\$475.00
ff.	Martin, Joseph	Mentor for Jessica Hopstetter	August 26, 2004	\$475.00
gg.	Mitchell, Brian	Mentor for David Majeski	August 26, 2004	\$475.00
hh.	Myers, John	Mentor for Jessica Zbylicki	August 26, 2004	\$475.00
ii.	Phillips, Daniel	Mentor for Joan Glusiec	August 26, 2004 through October 14, 2004	\$475.00 (prorated)
jj.	Rowe, Pamela	Mentor for Diana DiMino	1st semester 2004-2005 school year	\$475.00 (prorated)
kk.	Soskil, Lori	Mentor for Christine Schwepenheiser	August 26, 2004	\$475.00
ll.	Tascik, Denise	Mentor for Lisa Gollinge	August 26, 2004	\$475.00
mm.	Toth, Donald	Mentor for Jan Zelinski	August 26, 2004 through January 19, 2005	\$475.00 (prorated)
nn.	Wagner, Margaret	Mentor for Hilary DiBonaventura	August 26, 2004	\$475.00
oo.	Wagner, Timothy	Mentor for Deatrice Lowe	August 26, 2004	\$475.00
pp.	Wiesenberg, Vala	Mentor for Brenda Tirado	August 26, 2004 through November 5, 2004	\$475.00 (prorated)
qq.	Wilson, Susan	Mentor for Mearcy Brathwaite	1st semester 2004-2005 school year	\$475.00 (prorated)

## X. CONTRACTS

### ***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Davis, Dr., Bruce	Varsity Football Game	\$395.00	Athletics	9/10/04
2.	KidsPeace Hospital	Student Tutoring #040275	\$3,850.00	Pupil Services	9/7/04-6/30/05
3.	KidsPeace Hospital	Student Tutoring #040477	\$3,784.00	Pupil Services	9/13/04-6/30/05
4.	KidsPeace Hospital	Student Tutoring #041776	\$3,784.00	Pupil Services	9/13/04-6/30/05
5.	Knecht, Samantha	Marching Band Technician	\$600.00	Music Department	9/27-11/14/04
6.	Mayers, Deanna	E-mail Training	\$125.00	Professional Development	8/24/04
7.	Mikula, Rick	Butterfly Assembly	\$300.00	Resica Elementary	10/12/04
8.	Phnutski, Joann	Color Guard Technician	\$600.00	Music Department	9/27-11/14/04
9.	Rawhouser, Rene	Investigations Training	\$500.00	Professional Development	10/11/04

## XI. NOVELS

### ***ACTION BY THE BOARD:***

Motion was made by Horace Cole to approve the novels listed for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 8-0.

(Pages 20-45)

## XII. FISCAL ITEMS

### A. Bond Payment

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$140,032.31 Motion was seconded by Christopher Baj and carried unanimously, 8-0.

(Pages 46-49)

### B. Walk-In Truck

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the purchase of a used nine (9) foot 1988 Walk-In truck for use by the maintenance department at a cost of \$5,500.00. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(Page 50)

### C. Change Order

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve a change order for High School – South ceiling contractor, Supreme Ceilings, Inc., for a deduct in the amount of \$4,700.00. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(Page 51-52)

### D. Development of Specifications

***ACTION BY THE BOARD:***

Motion was made by William Searfoss to approve the development of specifications and bid documents for the replacement of the four (4) inch galvanized main water pipe at J. T. Lambert Intermediate School. Motion was seconded by Bet Hays and carried unanimously, 8-0.

### E. Bids

***ACTION BY THE BOARD:***

Motion was made by William Searfoss to approve the Business Manager advertise for bids for the replacement of the four (4) inch galvanized main water main at J. T. Lambert Intermediate School. Motion was seconded by Bet Hays William Searfoss and carried unanimously, 8-0.

### F. The Architectural Studio

***ACTION BY THE BOARD:***

Motion was made by Bet Hays to approve the addendum to the existing contract with The Architectural Studio for the High School South project. Motion was seconded by Michal Peterson and carried unanimously, 8-0.

(Page 53)

## G. Public Financial Management

### ***ACTION BY THE BOARD:***

Motion was made by Christopher Baj to authorize administration, Public Financial Management, Bond Council and solicitor to proceed with financing alternative 2, option 2 as presented by Public Financial Management. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Donald Motts, Michal Peterson, and William Searfoss. *Against:* Bet Hays and William Zacharias. Motion carried Yes 6 No 2.

## H. Shawnee Development Corporation

### ***ACTION BY THE BOARD:***

Motion was made by Christopher Baj to approve the bus stop agreement with The Shawnee Group/North Slope III and Country Club of the Poconos with the editorial change. Motion was seconded by Bet Hays and carried unanimously, 8-0.

(Page 54-55)

## I. J. S. Bunnell Roof

### ***ACTION BY THE BOARD:***

Motion was made by William Zacharias to award the contract for roof replacement of the J. S. Bunnell building to Knight as the lowest responsible bidder from bids received on September 20, 2004 at a bid price of \$56,000. Motion was seconded by William Searfoss and carried unanimously, 8-0.

## J. Budget Transfers, Payment of Bills and Treasurer's Report

### ***ACTION BY THE BOARD:***

Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Payment of Bills - (Pages 56-84)
2. Treasurer's Report - (Pages 85-87)

## K. Motion to suspend the Rules

### ***ACTION BY THE BOARD:***

Motion was made by William Zacharias to suspend rules of the day. Motion was seconded by William Searfoss and carried unanimously, 8-0.

## L. Smithfield Elementary Project

### ***ACTION BY THE BOARD:***

Motion was made by William Zacharias that the Board reject all bids received for the Smithfield Elementary School Project and re-bid the Project in December of 2004. Motion was seconded by William Searfoss. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Michal Peterson, William Searfoss, and William Zacharias. *Against:* Bet Hays and Donald Motts. Motion was carried Yes 6 No 2

**M. Organization Chart**

***ACTION BY THE BOARD:***

Motion was made by William Searfoss to revise the Organization Chart to move transportation from the Business Manager to the Assistant Superintendent for Personnel and the title for Kimberly Holcomb to Director of Transportation. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

**N. University Properties, Inc.**

***ACTION BY THE BOARD:***

Motion was made by Christopher Baj to approve that the payment date of September 30, 2004, as set forth in the Agreement for Payment In Lieu of Taxes with University Properties, Inc. be extended until November 15, 2004, and that the officers of the Board be authorized to execute an addendum to the Agreement evidencing such extension. Motion was seconded by Donald Motts and carried unanimously, 8-0.

**O. Evaluations**

***ACTION BY THE BOARD:***

Motion was made by William Zacharias that the evaluations of administrative, supervisory, confidential secretaries and business office personnel be made available to the Board for the purpose of assisting the Board in completing performance evaluations and the establishment of future compensation and/or benefits. Motion was seconded by William Searfoss and carried unanimously, 8-0.

**P. Phase II Environmental Study**

***ACTION BY THE BOARD:***

Motion was made by William Zacharias that the Board authorize a Phase II Environmental Study and survey for the Terra Greens property. It is anticipated that the costs of the study and survey will be shared with the Borough of East Stroudsburg. Motion was seconded by William Searfoss and carried unanimously, 8-0.

**XIII. ADJOURNMENT**

Respectfully Submitted,

Marie S. Guidry  
Board Secretary