

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – NOVEMBER 15, 2004
J. T. Lambert Intermediate School
7:30 p.m.**

Minutes

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary Marie S. Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, and William Searfoss. Absent, William Zacharias.
- III. School personnel present: Douglas Arnold, Lori Barr, Pat Baughman, Hugh Braun, John Burrus, Bill Carty, Maria Casciotta, Mike Catrillo, Irene Duggins, Debbie Eppley, Marie Guidry, Rachael Heath, Kim Holcomb, Kathy Kroll, Gail Kulick, Sharon Laverdure, Michael Michaels, Pat Mulroy, Gregory Naudascher, Lois Palio, Annelie Prefontaine, James Shearouse, Mike Silvoy, and Brian Snapp. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate – **Pocono Record**
- V. Community members present: Bill Booth, Devin Day, Karen Ann Foley, R. D. Heath, Tara Illingworth, Liz Kramer, Diane Krupski, Steve Lastra, Paul Lopez, Jr., Jasmine McGee, Joe Mickley, Pam Miller, Bill O'Brien, Irene Paciotti, Peter Pappalardo, Tamara Rivera and Rosemary Shortino.
- VI. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the minutes for the meeting of October 18, 2004, (pages 1-19), and this agenda for, November 15, 2004, (pages 1-20), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

- VII. An executive session was held this evening before the regular meeting for the purpose of discussing personnel and property.

VIII. SUPERINTENDENT'S REPORT

Dr. Joseph Mickley, Executive Director, Colonial Intermediate Unit #20 presented to the Board the plans for the Colonial Academy.

Mr. Michael Catrillo and Ms. Patricia Mulroy did a presentation on Character Education Symposium for Students and Staff.

Mrs. Cynthia Dougherty, Health Services Department Chairperson, was recognized for receiving national certification.

Mr. Robert Huffman gave an updated report on the Monroe Career and Technical Institute and Colonial I. U. #20.

Mr. and Mrs. Kevin Boorse were thanked for their donation of weight equipment to J. T. Lambert Intermediate School.

Board Policies to be considered for approval at the December 20, 2004, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #202 – Eligibility of Nonresident Students - Revised
- #202.1 – Attendance Eligibility - Revised
- #214 – Class Rank - Revised
- #239 – Foreign Exchange Students - Revised
- #419 – Outside Activities – Revised
- #822 – Automated External Defibrillator (AED) - Revised

(Pages 21-36)

IX. **PUBLIC PARTICIPATION** -- None

X. **PERSONNEL ITEMS**

A. **Support Staff**

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the resignations, reassignments, retirement, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. **Resignations**

Name	Position Held
a. Esposito, Niccole	Bus Driver (Full-time) Effective Date: At the end of the work day on November 12, 2004
b. Puglise, Cynthia	Bus Driver (Full-time) Effective Date: After a.m. run on October 26, 2004
c. Schiavone, Barbara	Health Room Assistant – North Campus Effective Date: At the end of the work day on November 3, 2004
d. Veneski, Juanita	Student Helper – High School North Effective Date: At the end of the work day on October 26, 2004

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2. **Reassignments**

Name	Position Held
a. Dunn, Rita	From: Secretary – Smithfield Elementary To: Secretary to the Director of Federal Programs Effective Date: November 30, 2004 This is a new position funded by Title I.
b. Tritto, JoAnn	From: Cafeteria Monitor - Smithfield Elementary To: Student Monitor – Smithfield Elementary Hourly Rate: \$7.75 Effective Date: October 28, 2004 JoAnn replaces Lesa Ross who was reassigned.

3. **Retirement**

Name	Position Held
a. Snyder, Linda	Confidential Secretary to the Superintendent/Assistant Secretary Board of Education Effective Date: At the end of the day on December 31, 2004.

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4. **Leaves of Absence – In accordance with Board Policy #535**

Name	Position Held
a. Deuerlein, Alice	Instructional Aide – High School South Effective Date: November 8, 2004 Length of Leave: Approximately eight weeks.
b. Moore, Mary Ann	Bus Driver (Full-time) Effective Date: September 20, 2004 Length of Leave: Approximately twelve weeks.
c. Sasso, Deborah	Cafeteria Worker – (Part-time) – North Campus Effective Date: October 4, 2004 Length of Leave: Through November 30, 2004.

5. **Appointments Regular**

Name	Appointment
a. Conklin, Cheryl	Bus Driver (full-time) –Transportation Hourly Rate: \$10.61 (5 hours) Effective Date: November 8, 2004 Cheryl replaces Donald Turner who has retired.
b. Davila-Cordero, Norma	Cafeteria Worker (Part-time) – North Campus Hourly Rate: \$8.23 Effective Date: November 1, 2004 Norma replaces Laura Virtue who has resigned.
c. Foley, Brian	Bus Driver (full-time) –Transportation Hourly Rate: \$11.25 (6 hours) Effective Date: October 25, 2004 Brian replaces Cynthia Puglise who has resigned.
d. Fry, Carissa	Cafeteria Monitor – Middle Smithfield Elementary Hourly Rate: \$8.13 Effective Date: November 8, 2004 Carissa replaces Sharon Albarron who has resigned.
e. Gurry, Erin	Instructional Aide (Reading) – Bushkill Elementary Hourly Rate: \$10.61 Effective Date: October 19, 2004 Erin replaces Nicole Nietz who was reassigned.
f. Leone, Pauline	.5 Secretary – Middle Smithfield Elementary Hourly Rate: \$9.12 Effective Date: October 20, 2004 This is a new position that was budgeted for 2003-2004 school year, but is now being filled.

- g. Marsh, Veronica Cafeteria Worker (Part-time) - Bushkill Elementary
Hourly Rate: \$8.23
Effective Date: October 28, 2004
Veronica replaces Sherry Reinhardt who has resigned.
- h. Novotny, Barbara Health Room Assistant – North Campus
Hourly Rate: \$11.21
Effective Date: November 10, 2004
Barbara replaces Barbara Schiavone who has resigned.

6. Substitute Appointments

Name	Area
a. Bunting, Rhonda	Cafeteria Worker, Crossing Guard, Cafeteria Monitor, Instructional Aide, Student helper, Study Hall Monitor
b. DeVenezia, Heather	Secretary, Instructional Aide, Student Helper
c. Elmer, Brenda	Instructional Aide
d. Fish, Donald	Custodian
e. Grant, William	Cafeteria Worker, Security, Crossing Guard, Custodian (courier only)
f. Muller, Stephanie	Study Hall Monitor, Cafeteria Worker, Instructional Aide, Cafeteria Monitor, Student Helper
g. Neff, Phyllis	Bus Driver
h. Rambone, Ali	Secretary, Student Helper
i. Rose, Tracy	Cafeteria Worker, Cafeteria Monitor
j. Sandoval, Gloria	Cafeteria Worker
k. Scaccia, Mary	Bus Driver
l. Schiavone, Barbara	Health Room Assistant
m. Vesely, Tina	Cafeteria Worker, Instructional Aide, Secretary
n. Weis, Cindy	Bus Driver, Cafeteria Monitor, Student Helper, Study Hall Monitor

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the resignations, reassignments, leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Resignations

Name	Position Held
a. MacDougall, Michael	Social Studies Teacher – High School South Effective Date: At the end of the last workday of the first semester of the 2004-2005 school year.

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2. Reassignments

Name	Position Held
a. Barry, Lori	From: ESL Teacher – Middle Smithfield/Lehman Intermediate To: ESL Teacher - J. T. Lambert Intermediate/East Stroudsburg Elementary Effective Date: November 9, 2004 Lori replaces David Mitchell who has resigned.

- b. Conway, Dorothy From: Remedial Reading Teacher - Lehman Intermediate
To: Literacy Coach - J. T. Lambert Intermediate/Lehman Intermediate
Effective Date: To be determined.
This is a new position funded by PA Accountability Block Grant.
- c. Zipp, Christine From: Special Education Teacher – Resica Elementary
To: ESL Teacher - Middle Smithfield/Lehman Intermediate
Effective Date: November 9, 2004
Christine replaces Lori Barry who was reassigned.

3. Leaves of Absence – In accordance with Board Policy #435

- | Name | Position Held |
|----------------------|--|
| a. Lyons, Kathleen | Science Teacher – Lehman Intermediate School
Effective Date: October 13, 2004
Length of Leave: November 3, 2004 |
| b. Panepinto, Carrie | Math Teacher – High School North
Effective Date: January 4, 2005
Length of Leave: February 15, 2005 |
| c. Rogers, Maria | Kindergarten Teacher – J. M. Hill Elementary
Effective Date: October 13, 2004
Length of Leave: The end of the first semester of the 2004-2005 school year. Part of this leave is intermittent. |

4. Extension of Leave of Absence – In accordance with Board Policy #435

- | Name | Position Held |
|---------------------|---|
| a. Mitchell, Brandi | First Grade Teacher – Bushkill Elementary School
Effective Date: August 26, 2004
Length of Leave now extended through: November 5, 2004 |

5. Change of Start Date of Leave of Absence – In accordance with Board Policy #435

- | Name | Position Held |
|------------------|--|
| a. DeLeon, Karla | Math Teacher - High School North
Now Effective: October 21, 2004
Length of Leave: November 19, 2004. |

6. Change of Effective Date– In accordance with Board Policy #435

- | Name | Position Held |
|------------------------|--|
| a. Pellington, Cynthia | First Grade Teacher – Bushkill Elementary School (LTS)
Now Effective: August 26, 2004 through November 5, 2004
Cynthia replaces Brandi Mitchell who is on a leave. |

7. Appointments Regular

Name	Appointment
a. Nietz, Nicole	Kindergarten Teacher – Bushkill Elementary – (TPE) Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1 Effective Date: October 19, 2004 This is a new position funded by PA Accountability Block Grant/Class Size Reduction.
b. Tigue, Carolyn	Special Education Teacher - Resica Elementary – (TPE) Annual Salary: \$35,890.00 Prorated Step: 1 Column: 6 Effective Date: November 8, 2004 Carolyn replaces Christine Zipp who was reassigned.
c. Timpson, Daniel	Remedial Reading - J. T. Lambert Intermediate – (TPE) Annual Salary: \$35,890.00 Prorated Step: 1 Column: 6 Effective Date: October 25, 2004 Daniel replaces Denise Vauter who has resigned.

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8. Substitute Appointments

Name	Certification
a. Crescencia, Jean-Noel	(em) all areas
b. Davis, Kim	(em) all areas
c. Lawler, Edward	(em) all areas
d. Marcano, Sonia	(em) all areas
e. Smith, Christina	Business Education
f. Verba, Tanya	(em) all areas

9. Substitute Appointments – Permanent \$75.00 per diem substitute teacher

Name	Building
a. Estabrook, Mary	Lehman Intermediate School
b. Gabriel, Sheila	Resica Elementary School
c. Pearce, Jennifer	Bushkill Elementary
d. Roth, Susan	Resica Elementary School
e. Sansosti, Michael	High School North

C. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the retirement and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Retirement

Name	Position Held
a. Snyder, Linda	Computer Assistant – Administrative Center Effective Date: At the end of the work day on December 31, 2004

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2. Appointments for the 2004-2005 School Year

	Name	Position	Salary	
a.	Calpin, Maryann	Mentor for Daniel Timpson – Effective 10/25/04	\$475.00	(prorated)
b.	Campbell, Arlene	Step Team Club Advisor - High School South	\$900.00	
c.	DeHart, Theresa	Environmental Club Co-Advisor - J. M. Hill Elementary	\$900.00	(prorated)
d.	Fields, Linda	Yearbook Editor Assistant Advisor - High School North	\$1,265.00	
e.	Fowler, Monique	Yearbook Business Advisor - High School North	\$1,450.00	
f.	Hogan, Karin	Environmental Club Co-Advisor - J. M. Hill Elementary	\$900.00	(prorated)
g.	Kise, Jr., Alfred	Assistant Director of School Productions (Spring) - High School North	\$1,200.00	
h.	LaRocca, Judith	Detention Supervisor - Lehman Intermediate	\$23.00/hour	
i.	Lee, Jamaal	Volunteer Boys' Basketball Coach - High School South	N/A	
j.	Levulis, Shannon	Intramural Swimming Co-Advisor - High School North	\$18.00	(24 hr. max).
k.	Maylor, Dina	Intramural Swimming Co-Advisor - High School North	\$18.00	(24 hr. max).
l.	Ponutski, Joann	Volunteer Indoor Band Front Advisor - High School South	N/A	
m.	Reese, Jessica	Mentor for Nicole Nietz – Effective 10/19/04	\$475.00	(prorated)
n.	Sagan, Mary	Speech & Debate Team Advisor - High School South	\$1,265.00	
o.	Sansosti, Michael	Boys' Basketball Intramurals Co-Advisor - High School North	\$18.00	(24 hr. max).
p.	Serio, Valerie	Intramural Gymnastics Co-Advisor – Lehman Intermediate	\$18.00	(24 hr. max).

D. Extended Day Tutorial Program

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association for an Extended Day Tutorial Program. All salaries (\$23.00 per hour) will be funded by the PA Tutorial Program Grant (03-04). Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Appointments for the 2004-2005 School Year

**EXTENDED DAY TUTORIAL PROGRAM
2004-05**

TEACHER	SCHOOL	GRADE (Curriculum)
Mary Eberhardt	Middle Smithfield	Grade 1 (math)
Barbara Miller	Middle Smithfield	Grade 1 (reading)
Michelle Perry	Middle Smithfield	Grade 2 (math/reading)
Janice Schneider	Middle Smithfield	Grade 3 (math/reading)
Nicole Severs	Middle Smithfield	Grade 4 (math/reading)

E. First Level Supervisory Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the appointment to the first level supervisor position designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Appointment

Name	Appointment
a. Cunningham, Mark	School Resource Officer – (full-time/12 months) – North Campus Annual Salary: \$33,000.00 Prorated Effective Date: November 23, 2004 This is a new position that was budgeted for the 2003-2004 school year and is now being filled.

F. Administrative Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the resignation and appointment to the administrative staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Resignation

Name	Position Held
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|----------------|--|
| a. Braun, Hugh | Assistant Principal – High School North
Effective Date: At the end of the workday on December 10, 2004. |
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2. Appointment

Name	Appointment
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- | | |
|--------------------|---|
| a. Moffitt, Joseph | Assistant Principal – J. T. Lambert Intermediate (PE)
Annual Salary: \$60,000.00 Prorated
Effective Date: December 20, 2004
Replaces William Parks who was reassigned. |
|--------------------|---|

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XI. CONTRACTS

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Blanard, Jenny	Educate Parents & Violence Prevention	\$125.00	Professional Development	10/14/04
2.	Colonial Intermediate Unit 20	Title One Program at Notre Dame Elementary School	\$7,200.00	District	9/7/04-6/30/05
3.	Deen, Todd	Guest Accompanist	\$400.00	J. T. Lambert Intermediate	11/17-12/22/04
4.	Ellison, Aimee	AED/CPR Re-Certification	\$125.00	Professional Development	10/11/04
5.	Gonda, Claudia	Guided Reading	\$125.00	Professional Development	10/11/04
6.	Highpoint Learning LLC-DBA-Ace It! Tutoring Center	"Ace It!" Tutoring in Reading and Math	Not to Exceed \$169,526.00	Curriculum	1/22/05 – 5/28/05
7.	KidsPeace	Tutoring for Student #041279	\$3,190.00	Pupil Services	10/20/04-6/30/05
8.	KidsPeace	Tutoring for Student #040580	\$3,146.00	Pupil Services	10/22/04-6/30/05
9.	Kindred, Linda	Remediation and Counseling Services	\$10,080	Curriculum	9/1/04-6/30/05
10.	Kreiter, Dee	Guided Reading	\$125.00	Professional Development	10/11/04
11.	Lortz, Patricia	Guided Reading	\$125.00	Professional Development	10/11/04
12.	Miller, Barbara	Guided Reading	\$125.00	Professional Development	10/11/04
13.	Mohlenhoff, Jeanne	Guided Reading	\$125.00	Professional Development	10/11/04
14.	Morales, Erik	Conductor at Concert	\$1,900.00	Music Department	10/5/04
15.	Penn Literacy	ESL acquisition & Cross-Cultural communication	\$10,000.00	Curriculum	Nov. 2004-Spring 2005

16.	Pierce, Mary	Guided Reading	\$125.00	Professional Development	10/11/04
17.	Polizzotto, Maryann	Parenting With Love and Logic	\$350.00	Professional Development	9/28/04-11/2/04
18.	Polizzotto, Maryann	Guided Reading	\$125.00	Professional Development	10/11/04
19.	Davis, Dr. Bruce	Team Physician (High School South Varsity Football Playoff games)	\$395.00/ Game (Not to exceed 2 games)	District	11/12/04- 11/22/04
20.	Riley, Kimberly	Guided Reading	\$125.00	Professional Development	10/11/04
21.	Slack, Julie	Guided Reading	\$125.00	Professional Development	10/11/04
22.	Sprout, Jonathan	"American Heroes One" concert assemblies	\$950.00	Resica Elementary School	1/12/05
23.	Stein, Deana	Progress Monitoring	\$62.50	Professional Development	10/29/04
24.	Suprys, Thomas	Guided Reading	\$125.00	Professional Development	10/11/04
25.	Weiss, Jacqueline	Guided Reading	\$125.00	Professional Development	10/11/04
26.	Wilson, Richard	Drug and Alcohol Training	\$762.58	Professional Development	10/11/04
27.	Zelinski, Jan	Computer Workshop	\$200.00	Professional Development	9/23; 9/30- 10/7/04

XII. STUDENT ITEMS

A. Placements and Agreements

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the placements and agreements for the students listed. Motion was seconded by Donald Motts and carried unanimously, 8-0.

	Student Number		Student Number
a.	04120612	b.	04171014
c.	04170916	d.	04171117
e.	04021115	f.	04140418
g.	04171008	h.	04171013

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B. Field Trips - 75 Miles or More

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the field trips listed. The proposal and itineraries for the field trip meet the required Board Policy #121. Motion was seconded by Donald Motts and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	High School Science Class	American Museum of Natural History	New York City, NY	12/21/04
2.	J. H. Hill Grade 4	Hershey's Chocolate World	Hershey, PA	11/23/04
3.	Lehman Intermediate School – Grade 8	English, Science, Social Studies Education	Washington DC/Baltimore, MD	6/3-5/05

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XIII. NOVELS AND TEXTBOOKS

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve the novels/textbooks listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

A Book About Pandas	Cam Jansen and the Mystery of the Television Dog
A Color of His Own	Froggy Bakes A Cake
A Gift to Share	Going West
A Hundred Hugs	Horrible Harry and the Christmas Surprise
A Stew for Egor's Mom	In The Desert
A to Z Mysteries – The Talking T-Rex	Lions
A Very Big Animal	The Storm
Alexander & the Wind-Up Mouse	When the Alligator Came to Class
Alison's Zinnia	Magic Paint
Along Comes Jake	Let's Go On A Museum Hunt
Alpha Kids Plus 2	The Bereustain Bears and The Double Dare
Amelia Bedelia Bookworm	Jamaica's Find
Anansi The Spider	Gifts to Make
Arthur and The School Pet	A Magician's House
Bunnica	How the Chick Tricked the Fox
Biscuit Wins A Prize	The Zack Files – Great Grandpa's in the Litter Box
Animals Should Definitely Not Act Like People	How to Build A House
1 st Day of School	George & Martha Encore
A Bag of Tricks	Lights! Camera! Action!
Fish Bowl	Birthdays
Here I Am Said Smedley	Cam Jansen & the 1 st Day of School Meetings
If You Made A Million	Arthur's April Fool
Arthur's April Fool	Arthur's Teacher Trouble
Arthur's Honey Bear	Come On Into The Rain Forest
Arthur's Tooth	Cam Jansen and Mystery of the Carnival Prize
Asia	Colin Powell
At the Circus	A Fox Has Fangs
At the Top of the World	Discovering the Titanic
At the Track	My Fish Does Not Chirp
At the Zoo	Elephant's Trunk
At Work	Games
Aunt Bea's Fantastic Picnic	Ramona and Her Mother
Awesome Facts About Sharks	What Makes the Wind?
Bailey School Kids: Bigfoot Doesn't Square Dance	The Night Sky
Be Quiet!	Wings
Bear Wants More	Birthday Zoo
Beaver Tale	The Snowy Day
Being Active Is Fun	I'm Hiding
Benny's School Trip	Stage 3
Bently and Egg	D.W. Rides Again
Best Friends	Don't Scratch, Max!
Best Friends for Frances	Alexander & The Wind-Up Mouse
Big and Small	Chairs
Big Long Animal Song	In My Desert
Big Toe	City Mouse-Country Mouse
Bo Peep's Sheep	Henry and Mudge and the Tall Tree House
Boo Hoo	She'll Be Comin' Round the Mountain
Boring Old Bed	Busy Baby
Bread & Jam for Frances	Best Friends for Frances

Buggy Riddles	Too Small Jill
Bugs!	I Can, We Can
Buzz	Ghostville Elementary – Ghost Class
Cam Jansen and the Birthday Mystery	Cam Jansen and the Mystery of the Circus Clown
Cam Jansen and the Mystery of the Dinosaur Bones	Cam Jansen and the Mystery of the Stolen Diamonds
Cam Jansen and the Mystery of the Television Dog	Cam Jansen and the Mystery of the UFO
Cam Jansen and the School Play Mystery	Clifford Grows Up
Cam Jansen The Mystery of the Monster Movie	Cam Jansen and the School Play Mystery
Camn Jansen & the 1 st Day of School Meetings	Junie B. Jones – Toothless Wonder
Captain Bundle	The Noisy Book
Carla's Breakfast	Carla's Ribbons
Casey's Case	Cassidy's Magic
Chicken For Dinner	Come For A Swim
Circus Fun	Hide, Spider!
City Rhythms	Something Is Strange About Paula's New Friends
Clifford and the Big Leaf Pile	Get Ready for Second Grade, Amber Brown
Come On Into the Rain Forest	Aunt Bea's Fantastic Picnic
Corky	Nate The Great and The Missing Key
Crocodiles Swim in the Swamp	Getting A Haircut
Cross Country Cat	Caps for Sale
Curious George Feeds the Animals	Curious George In The Big City
Dad's Headache	Doctor Boondoggle
Day In Town	The Moon
Dear Future	Errol the Peril
Dear Mrs. LaRue	The Mitten
Dinosaur Babies	Benjamin McFadden and the Robot Babysitter
Dive	The Report Card
Dive In!	True or False
Don't You Laugh At Me!	Ducks
Double Fudge	Nate the Great Goes Down in The Dumps
Dragon's Song	Was It Floyd?
Dumpsideary Jelly	Hide-and-Seek
Eat Your Peas, Louise!	Bread & Jam for Frances
Esperanza Rising	Bunnicula
Eyes Are Everywhere	The Lucky Duck
Face Painting	Look At Me
Feet	My Boat
Fern and Burt	Carla Gets a Pet
First Comes Red	At the Beach
Flying	The Tiny Woman's Coat
Footprints in the Snow	Carrots
Franklin's Baby Sister	Green Wilma
Froggy Bakes A Cake	Dear Mrs. LaRue
From Egg to Robin	In The Woods
Fun With Zip and Zap	A Lot of Hats
George & Martha Encore	Pickles in My Soup
Get A Grip, Pip!	Glumly
Get Ready for Robots	Wrong Way, Robot
Getting A Haircut	Hazel's Amazing Mother
Getting Around	The Hobson Family Vacation

Going West	Flat Stanley
Goldilocks Comes Back	Who Lives In The Woods
Good For You	Goodbye Lucy!
Good Ideas for People	Animal Advertisements
Grumpy Elephant	Sing to the Moon
Hazel's Amazing Mother	That's So Funny, I Forgot to Laugh
Hector's Sandwich	Jen Stays Inside
Helping at the Hospital	My Bike
Helping the Hoiho	Pandora's Box
Henry and Mudge and the Forever Sea	Henry Mudge and the Tree House
Hiccups for Elephant	Junie B., 1 st Grade Cheater Pants
Holes	The Boy Who Saved Baseball
Horace	Boogywooga
Horrible Harry and the Christmas Surprise	Horrible Harry and the Dragon War
Horrible Harry and the Dungeon	Jigsaw Jones and the Case of the Bicycle Bandit
Horrible Harry and the Mud Gremlins	Horrible Harry and the Purple People
Hot and Cold Summer	Encyclopedia Brown Boy Detective
Houses	Shape Walk
How Many Can Play?	Baby Animals Learn
How the Bullfrog Found His Sound	Living in Space
How to Make A Card	Gifts for Dad
Howling Howard	Reaching Into Space
Huggles' Breakfast	I Wonder
I Am Frightened	Poor Old Polly
I Am Sam	Puppy Mudge Has A Snack
I Can Be Anything	Lift Off
I Can Run	Let's Go!
I Did That!	The Lion in the Night
I Hate English	If You Give A Mouse A Cooke
I Know Karate	Goldilocks
I Like Being Me!	My Dad Is Sick
I Love Guinea Pigs	Who Was Ben Franklin?
I See Fish	Kittens
I Want Ice Cream	The Kick-a-lot Shoes
I'm Bigger Than You	Let's Have A Swim
I'm Glad I'm Not An Alligator	Keeping Clean, Getting Dirty
In A Dark, Dark Wood	Just Like Me
In A Town	Splish, Splash
In My Garden	The Lonely Dragon
In The Desert	Helping at the Hospital
In the Time of the Dinosaurs	Christopher Columbus
Into Space	Me and My Shadow
It's A Party	My Color
It's Great to Be Eight	Little Red Readers, Sets 1-5
Jamaica's Find	Surprise
Jeb's Barn	Jungle Parade
Jigsaw Jones and the Case of the Bicycle Bandit	Jigsaw Jones and the Case of the Buried Treasure
Jigsaw Jones and the Case of the Class Clown	Jigsaw Jones and the Case of the Stolen Baseball Cards
Jigsaw Jones Mystery – The Case of Hermie the Missing Hamster	Magic Tree House Research Guide Dolphins and Sharks
John Henry and his Mighty Hammer	Six Thick Thumbs
Joshua James Likes Trucks	School
Junie B. Jones and the Yucky Blucky Fruitcake	Little Bill and the Treasure Hunt
Junie B. Jones Stupid Smelly Bus	Junie B. Jones Smells Something

	Fishy
Koalas	Tails
Lazy Mary	We Need Farms
Lazy Sailor Sam	Gardens of the Sea
Leaves	Mother Sun's Rest Day
Let's Have A Swim	Superkids
Light	Double Fudge
Lights! Camera! Action!	Purple, Green and Yellow
Little Bear's Trousers	Adventures of Ali Baba Bernstein
Little Bunny's Lunch	Zelda's Zipper
Little Chimp and the Termites	The Mice Are Having A Meeting
Little Critters Joke Book	Biscuits Big Friend
Little Hearts	Little Meanie's Lunch
Look	The Tree
Look At Me	Snow
Look At Those Trains Go!	Splash!
Look For Me	Mrs. Muddle Mud-puddle
Lucy's Picture	A Day At Our Dairy Farm
Lunch	Nana's Orchard
Magic Paint	Snow Fun
Magic School Bus – The Wild Leaf Ride	The Runaway Pumpkin
Magic School Bus Lost In The Snow	Fortunately
Magic Tree House – Twister on Tuesdays	Junie B., First Grader Toothless Wonder
Magic Tree House: Twisters and Other Terrible Storms	What Would Joey Do?
Making Lily Laugh	Which Way to Mars?
Making Music	My Dinner
Mama Rex and T – The Reading Champion	New Neighbors for Nora
Mandy and Her Dad Go Shopping	Maria's Duck
Marty Frye, Private Eye	Alien Possum Friends No Matter What
Marvin and the Meanest Girl	Pinky and Rex and the School Play
Mean, Mean Maureen Green	One Day in the Life of Bubble Gum
Mickey Maloney	The Sausage Spy
Milo's Great Invention	Inventors: Making Things Better
Minerva's Dream	Gail Divers
Miss McKenzie Had A Farm	Farm Life Long Ago
Mom's Diet	Morning Bath
Monster Under the Bed	A Fox Lives Here
Morris' Disappearing Bag	Alison's Zinnia
Mr. Fixit	My Sloppy Tiger Goes to School
Mr. Grump	Quack, Quack, Quack
Mr. Wink	The Big Cat
My Hands	The Hare and The Tortoise
My Home	Grandpa Grandpa
My Lucky Day	Froggy Goes To The Doctor
My Poor Sore Paw	My Sloppy Tiger
My Prairie Summer	Laura Ingalls Wilder
Nests	Spots
Nests, Nests, Nests	Hop In!
Night Train	The Ha-Ha Party
No Ordinary Fish	Bailey School Kids: Bigfoot Doesn't Square Dance
Not So Fast Songololo	Who Said Boo?
Off to Grandma's House	The Bus Ride
Oh No, It's Robert	Froggy Goes To Bed
On My Head	Painting

Once Upon A Springtime	Dive
One Cold Wet Night	To Market, To Market
One Happy Classroom	Kites
One Thousand Current Buns	Roberto's Smile
Our Grandad	Red Socks and Yellow Socks
Paco's Pockets	Ten Toads and Eleven Lizards
Pancakes, Crackers, and Pizza	We Can!
Paul the Pitcher	Two Can Do It!
Peanut Butter: A Traditional Song	Mrs. Sato's Hens
People Need Trucks	Pink Cat! Green Cat!
Pickles in My Soup	Wemberly Worried
Pignocchio	Big and Little
Pinocchio's Nose Grows	Snow White and the Seven Dwarfs
Play Ball!	Whoops! It Works!
Possum Come A-Knockin'	Horrible Harry and the Drop of Doom
Purple, Green and Yellow	No Ordinary Fish
Rain	What Bears Like
Rain! Rain!	Water
Ramona and Her Mother	Not So Fast, Songololo
Raven	The Sloths Get A Pet
Reaching Into Space	My Hands
Ready Readers	Save That Trash
Red Rose	Where the Wild Things Are
Rock-A-Bye Moon	The Man in the Moon
Round and Round	Mrs. Grindy's Shoes
Run, Finny, Run	This Big Tree
Rupert and the Griffin	Secrets of the Desert
Sam's Seasons	Season to Season
See The Yak Yak	Singing Diggety
Shadow Dance	Pond Party
Shadows	Sitting
Shape Up Your Artwork	Giraffe Grows Up
Shark In A Sack	Old Grizzly
Shopping	Meanies
Silly Sara	Funny Fingers, Funny Toes
Skating	The Giant's Boy
Sky High	Hot Air Balloons
Sleeping Out	Leo The Late Bloomer
Smarty Pants	The Ghost and the Sausage
Snow Fun	Eat Your Peas, Louise!
Snow White and Rose Red	Comets, Meteors, and Asteroids
Song Lee and the Hamster Hunt	Song Lee and the Leech Man
Song Lee in Room 2B	Young Cam Jansen and the Double Beach Mystery
Space Race	Tess and Paddy
Spider Spider	Hungry Monster
Splosh	Just This Once
Steck Vaughn Pair-It Books	Stage 2
Strange Meetings	Television Drama
Summer at Cove Lake	The Ant
Surprise	My Best Friend Is Out Of This World
Surviving the Applewhites	The Fighting Ground
Sylvester and The Magic Pebble	Danger Joe Show: Growling Grizzly
Tee Ball	Too Many Hiccups!
Ten Cats Have Cats	We Are Painting
Ten Toads and Eleven Lizards	Be Quiet!
Thank You, Mr. Falkner	Shoes from Grandpa
Thanksgiving	Bandages
That's So Funny, I Forgot to Laugh	A Book About Pandas

The 1 st T-Giving	Stanley in Space
The Amazing Fish	Great White Sharks
The Apple Pie Family	Apples and More Apples
The Bee	Ratty-Tatty
The Berenstain Bears and the Double Dare	Morris' Disappearing Bag
The Best Places	The Apple Farm
The Big Hello	Flying
The Big Red Apple	Going Fishing
The Bike that Spike Likes	A Hunt for Clues
The Birth day Disaster	The Loch Ness Monster Mystery
The Bit Family	The Fantastic Washing Machine
The Cheerful King	Discovering Dinosaurs
The Chocolate Cake	Dreams
The Day the Class Chameleon Disappeared	Arthur's Honey Bear
The Drummers	Ah-Choo
The End of the Line	Hands and Machines
The Enormous Crocodile	Captain Cat
The Farm Concert	The Secret of Spooky House
The Gas Giants	Prairie Dogs Kiss and Lobsters Wave
The Great Gilly Hopkins	Pictures of Hollis Woods
The Great Riddle Mystery	Next Stop Mars
The Ha-Ha Party	The New Car
The Hare and the Tortoise	Why Can't I Fly?
The Hat	Penguins Through The Year
The Hat Maker	Which Way?
The House That Jack's Friend Built	Animal Homes
The Lion and the Mouse	Getting to Know Sharks
The Long, Long Tail	The Hermit Crab
The Lost and Found Game	Secrets of the Rainforest
The Memory Coat	Jake Drake Bully Buster
The Missing Pet	A Pet for You
The Mitten	Magic School Bus – The Wild Leaf Ride
The Monster's party	Wet Grass
The Moon	Watching Whales
The Name If the Same	Pop, Pops the Popcorn
The Noisy Book	Looking at Money
The Not So Scary Scarecrow	Sea Turtle Night
The Old Woman's Nose	The Person from Planet X
The Pain and the Great One	Curious George Rides A Bike
The Pizza Pokey	Pizza for Everyone
The Popcorn Popper	If You Were A Kangaroo
The Robbers	Goodness Me, Mr. Magee
The Royal Babysitters	The Train Ride Story
The Runaway Pumpkin	A Color of His Own
The Sand Castle Contest	Beach Creatures
The School Mural	Diego Rivera – An Artist's Life
The Seed	The Poor Sore Paw
The Shady Deal	The Song of the Mantis
The Silver Egg	The Teeny Tiny Woman
The Space Ark	To Town
The Story of Corn	When Bob Woke Up
The Sunflower That Went Flop	Van's Sandwich
The Terrible Tiger	The Wind Blows Strong
The Town Mouse and the Country Mouse	Fox on the Job
The Trash Can Band	The Tongue Twister Prize

The Tree House	Noise
The Tree, The Trunk, and The Tuba	Time for Sale
The Wedding	Trash
The Wind Blows Strong	A Barrel of Gold
This Desert	How to Make Peanut Butter
This Hat	Three By The Sea
This Is Where I Live	Too Many Questions
This Pond	Crocodiles Swim in the Swamp
Three By the Sea	Little Bill and the Treasure Hunt
Three Little Ducks	Terrible Fright
Through the Garden Door	On the Way to the Moon
Timothy's Five-City Tour	Cities Around the World
To J.J. From C.C.	Barn Dance
To New York	The Little Yellow Chicken
Today	I'm Glad I'm Not an Alligator
Too Many Balloons	We Like to Play
Too Many Hiccups!	Little Bunny's Lunch
Trouble At Betts Pets	Pet Stories You Don't Have to Walk
Two Little Dogs	Madeline
Uncle Bundle's House	Hairy Bear
Under My Bed	Our Garden
Van's Sandwich	Lon Pon Po
Wake Up, Mom	First Comes Red
Wanted: Best Friend	Minnie and Moo Go to the Moon
Was It Floyd?	Mr. Whisper
Water and Ice	Whales Have Tails
What Makes A Magnet?	Dragon With A Cold
What Time Is It?	I like Sign Language
What Would You Like?	A Hundred Hugs
What's for Lunch?	The Hungry Giant
What's That?	The Terrible Tiger
Wheels Turn Round	My Dad's Fire Truck
When I Am Sleeping	On the Beach
When Itchy Witchy Sneezes	Yes Ma'am
When the Alligator Came to Class	Howling Howard
When the Cookernup Store Burned Down	Barney
Where Do Birds Live?	What Am I?
Which Weighs More?	Get Stronger!
Who Am I?	Zoo Artists
Who Laid These Eggs?	Welcome to the Island
Who Said Boo?	Paco's Pockets
Who Will Be My Mother?	Jillian Jiggs
Who Will Help?	Some Towers
Who's Going to Lick the Bowl?	The Cooking Pot
Whoosh	Clever Mr. Brown
Why Can't I Fly?	Best Friends
Why the Coyote Howls at Night	At the Zoo
Why the Leopard Has Spots	Animals In Danger
Will the Sun Shine?	At the Circus
Wings	Rockin' Reptiles
Worms	Mrs. Jeepers' Batty Vacation
Young Cam Jansen and the Double Beach Mystery	Young Cam Jansen and the Ice Skate Mystery
Young Cam Jansen and the Ice Skate Mystery	Young Cam Jansen and the Lost Tooth
Young Cam Jansen and the Lost Tooth	Young Cam Jansen and the Pizza Shop Mystery
Young Cam Jansen and the Pizza Shop Mystery	Hansel and Gretel

Curriculum as a supplement to Family & Consumer Science

Adult Issues: Food & Nutrition	Adult Issues: Family, Work, and Community
Adult Issues: Child Development	Adult Issues: Financial and Resource Management

XIV. SCHOOL IMPROVEMENT PLANS

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve School Improvement Plans listed. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

- A. High School North
- B. High School South
- C. Lehman Intermediate

(Separate Handout)

XV. CONFERENCE ATTENDANCE

A. Board Members

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the attendance of board members listed to attend the National School Board Association Conference in San Diego, CA, on April 16-19, 2005, at an estimated cost of \$5,880.00. Motion was seconded by Donald Motts and carried unanimously, 8-0.

- 1. Robert Huffman
- 2. Christopher Baj
- 3. William Zacharias

B. Superintendent

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the attendance of Rachael R. Heath at the National School Board Association Conference in San Diego, CA, on April 16-19, 2005, at an estimated cost of \$1,960. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

XVI. REQUEST TO ESTABLISH STUDENT ACTIVITY

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the request to establish student activities funds as listed for the 2004-2005 school year. Motion was seconded by William Searfoss and carried unanimously, 8-0.

- 1. Spirit Activity – High School South

(Page 59)

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request to close a Special Activity account. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

- 1. High School South Band

(Page 60)

XVII. **BOARD POLICIES**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the board policies listed for use in the East Stroudsburg Area School District. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. #237 -- Electronic Devices
2. #707 -- Use of Facilities

(Pages 61- 74)

XVIII. **FISCAL ITEMS**

A. **Bond Payment**

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$163,522.28 Motion was seconded by William Searfoss and carried unanimously, 8-0.

(Pages 75-77)

B. **ARM Group, Inc.**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve additional contract services with ARM Group, Inc., in the amount of \$5,100. This additional contract is for infiltration tests and assessment of soil conditions at the proposed sites of the road and bridge to the Walker site. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(Pages 78-83)

C. **District Tax Collectors' Contract**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the 2005-06 to 2009-10 contract with District tax collectors. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(Pages 84-85)

D. **Jerome McKibben, Rock Hill, SC Contract**

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contract with Jerome McKibben, Rock Hill, SC for a District enrollment projection at a cost not to exceed \$11,400. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

(Pages 86-97)

E. **Bids for the Smithfield Addition and Renovation Project**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the advertisement of bids for the Smithfield Addition and Renovation project in January 2005. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(Pages 98-109)

F. **EDUs**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the payment for 30 EDUs from the Smithfield Sewer Authority at a cost of \$4,500 per EDU in anticipation of the building of an elementary school on the Terra Greens site. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(Page 110)

G. **Public Financial Management Contract**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve a contract with Public Financial Management to provide Act 72 services at a cost not to exceed \$13,500 as per the proposal dated September 29, 2004 and modified by a September 20, 2004, letter from Charlene Brennan, Colonial IU 20 Assistant Executive Director. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

(Pages 111-114)

H. **Appraisal of Terra Greens Site**

ACTION BY THE BOARD:

Motion was made by William Searfoss to authorize the Business Manager to contract with a real estate appraiser for an appraisal of the Terra Greens site being considered for a elementary school at a cost not to exceed \$3,000. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

I. **Reynolds Construction Management, Inc.**

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the hiring of the firm of Reynolds Construction Management, Inc. to serve as construction manager for the High School project at a cost not to exceed \$1,179,820. Motion was seconded by Christopher Baj. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Don Motts, Michal Peterson, and William Searfoss. *Against:* Robert Huffman. *Abstain:* Bet Hays Yes 6 No 1 Abstain 1 Motion carried 6-1.

J. **Colonial Academy**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve East Stroudsburg Area School District's participation in the Colonial Academy. Motion was seconded by Patrick Forney. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Donald Motts, Michal Peterson, and William Searfoss. Motion carried unanimously, 8-0.

K. **Monroe Career & Technical Institute Litigation**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve \$1,500.00 to Pocono Mountain School District for the district's share to Monroe Career & Technical Institute regarding litigation. Motion was seconded by Patrick Forney and carried 7-1. William Searfoss voted no.

L. Waiver of Use of Facilities Fees

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Ace It! Tutoring
P. O. Box 330
Mountainhome, PA 18342

(See page 115)

M. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2004-2005, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Budget Transfers - (Pages 116-128)
2. Payment of Bills - (Pages 129-166)
3. Treasurer's Report - (Pages 167-175)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – NOVEMBER 15, 2004
J. T. Lambert Intermediate School
7:30 p.m.**

Minutes

XIX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the reassignment to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

2. Reassignment

Name	Position Held
c. Rosado, Patricia	From: Secretary – High School South To: Confidential Secretary to the Superintendent Annual Salary: \$27,000.00 Prorated Effective Date: January 3, 2005 Patricia replaces Linda Snyder who is retiring.

N. **Agreement with Middle Smithfield Township and Northampton County Community College**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to authorize the business manager and solicitor to enter into an agreement with Middle Smithfield Township and Northampton County Community College to conduct a Phase One environmental study regarding the Saglo/Echo Lake property. Motion was seconded by Donald Motts and carried unanimously, 8-0.

XXII. **ADJOURNMENT** – 9:05PM

Respectfully Submitted,

Marie S. Guidry
Board Secretary