

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 26, 2004
East Stroudsburg Area Senior High School – South
7:30 p.m.
Minutes**

- I. President Cole called the meeting to order at 7:35 p.m. and led those present in the Pledge of Allegiance. Acting secretary Don Motts called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Don Motts, Michal Peterson, William Searfoss and William Zacharias. Robert Huffman was absent.
- III. School personnel present: Douglas C. Arnold, Patricia Baughman, Linda Bonawitz, Hugh Braun, Gary Bukoski, Michelle Carhart, Mike Catrillo, Richard Carty, Carol Dahnert, Irene Duggins, Sue Eden, Debra Eppley, Scott Hnasko, Diane Jiorle, Charmaine Jordon, Kenneth G. Koberlein, Gail Kulick-Cummings, Any Martinelli, Michael M. Michaels, Patricia Mulroy, Gregory L. Naudascher, Tony Parks, Maryann Polizzotto, Anthony Scott, James Shearouse, Mike Silvoy, Brian Snapp, Linda Snyder, Rita Stephan, Terry Toth, Susan Werkheiser, and Steve Zall. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media guest present: Aaron Applegate Pocono Record and Robert Charlanza Community News
- V. Community members present: Kristina and Mildred Baj, Charles Baughman, Kiah Booker, Bruno and Anastasia Del Valle, Bob Eden, Tammy, Lindsay, and Mike Garde, Ira Goldstein, Frank, Judy, Nathan and Tom Grayuski, Robert Gress, Robert Hillman, Luke Jiorle, Keith Karkut, Colleen and Pete Korovesis, Diane Krupski, Mrs. Lapczynski, John Letteri, Denise Lewis, Francesca LoCasio, Jarrel Lyon, Kevin Miller, Jim Moffatt, Terry Pickering, Allyson, Jeff and Mary Poloway, Jane Ro, Hilary Saviello, Oksana Smolinier, Donna and Shelly Snapp, Annette Rivera, Adam Schenk, Cynthia Sheska, Erin Tirella, Laurie Valunas, and Evan Wichman.
- VI. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the minutes for the meeting of December 15, 2003, (pages 1-10), and this agenda for, January 26, 2004, (pages 1-11), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

- VII. An executive session was held this evening before the regular meeting for the purpose of discussing personnel and property.
- VIII. **SUPERINTENDENT'S REPORT**

Barry Brobst from The Architectural Studio did a presentation on the timeline for renovations at the Smithfield Elementary School.

Dr. Koberlein discussed Student Board Representatives for School Board for the 2004-2005 school year.

Dr. Koberlein discussed the budget forecast for the Commonwealth Budget, and current expectations.

Dr. Koberlein discussed the new Second Chance Academy that Colonial I.U. #20 will be building.

The School Board voted not to accept the recommendations of the Committee's Report and recommendation for the beverage contract's revenues.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the Impact Resolution as presented. Motion was seconded by Don Motts and carried 7-1. William Zacharias voted no.

IX. PUBLIC PARTICIPATION

Mr. Robert Hillman spoke about the Transition Program and how beneficial this program is for our schools and students.

Robert Eden presented a request from the softball parents for new uniforms for the softball team.

Anthony Scott discussed a basketball fundraiser.

Laurie Valunas asked for a date that the relocatable, to be used as an exercise/weight room, will be in place at the East Stroudsburg Elementary School.

Robert Gress asked that the rebate for senior citizens be raised and if the Berkheimer earned income tax is being collected from all citizens.

Keith Karkut asked if more microphones could be in place for future Board meetings.

Rita Stephan asked why there was not a delay for school on Monday, January 26, 2004, because of the snow.

X. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the resignations, change of status, reassignment, retirement, leave of absences, extension of leave of absences and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. Resignations

Name	Position Held
a. Bland, Dennis	Custodian – (Second Shift) - Bushkill Elementary Effective Date: At the end of the workday on December 26, 2003.
b. De Silva, Marianie	Cafeteria Worker– (Part-time) -North Campus Effective Date: At the end of the workday on January 23, 2004.
c. Mondello, Patricia	Cafeteria Monitor - Middle Smithfield Elementary Effective Date: The end of the workday on February 3, 2004.
d. Strunk, Jeffery	Cafeteria Custodian – North Campus – (First Shift) Effective Date: At the end of the workday on January 28, 2004.
e. Van Buskirk, Harold	Custodian - Third Shift - High School South Effective Date: At the end of the workday on December 26, 2003.
f. Vankoski, Peter	Custodian – Third Shift - High School South Effective Date: At the end of the shift on January 7, 2004.
g. Wtulich, Melissa	Instructional Aide (Reading) – Smithfield Elementary Effective Date: At the end of the workday on February 27, 2004

(See pages 12-16)

2. Change of Status

Name	Position Held
-------------	----------------------

- | | |
|-----------------------|--|
| a. Korculanic, Ginger | Student Helper (LTS) - High School South
Effective Date: August 25, 2003
Now effective through on or about the end of the 2003-2004 school year only.
Ginger replaces Gladys Ortiz who is on leave. |
|-----------------------|--|

3. **Reassignment**

Name	Position Held
-------------	----------------------

- | | |
|-------------------|---|
| a. Aquino, Glenio | From Custodian – (Second Shift) - J. M. Hill Elementary to Maintenance I (Second Shift)
Hourly Rate: \$11.87 (Plus \$.25 shift differential)
Effective Date: January 7, 2004
This is a new position. |
|-------------------|---|

4. **Retirement**

Name	Position Held
-------------	----------------------

- | | |
|-----------------|---|
| a. Reish, Clare | Bus Driver (Full-time)
Effective Date: At the end of the workday on January 9, 2004. |
|-----------------|---|

(See page 17)

5. **Leave of Absences – In accordance with Board Policy #535**

Name	Position Held
-------------	----------------------

- | | |
|---------------------|--|
| a. Jezowski, Alicja | Cafeteria Worker (Full-time) – North Campus
Effective Date: November 24, 2003
Length of Leave: December 12, 2003 |
| b. Ruocco, Linda | Cafeteria Worker (Part-time) – North Campus
Effective Date: January 5, 2004
Length of Leave: January 30, 2004 |

6. **Extension of Leave of Absences – In accordance with Board Policy #535**

Name	Position Held
-------------	----------------------

- | | |
|--------------------|--|
| a. Bolles, Theresa | Cafeteria Worker (Part-time) - High School South
Effective Date: March 29, 2003
Length of Leave: Now extended through February 3, 2004. |
| b. Camerino, Marie | Crossing Guard – District
Effective Date: September 18, 2003
Length of Leave: Now extended through January 16, 2004. |
| c. Ortiz, Gladys | Student Helper - High School South
Effective Date: August 25, 2003
Length of Leave: Now extended through on or about the end of the 2003-2004 school year. |

- d. Skolnik, Walter Instructional Aide - High School South
Effective Date: August 21, 2003
Length of Leave: Now extended through the end of the 2003-2004 school year.

7. Appointments Regular

- | Name | Appointment |
|-------------------|--|
| a. Altemose, Dale | Custodian /Receiving Clerk (First Shift) - High School South
Hourly Rate: \$9.63
Effective Date: January 26, 2004
Dale replaces Harold VanBuskirk who has resigned. |
| b. Carmel, Lisa | Cafeteria Worker (Part-time) – North Campus
Hourly Rate: \$8.07
Effective Date: January 21, 2004
Lisa replaces Joyce Fenical who has resigned. |
| c. Keelen, John | Maintenance II (Second Shift)
Hourly Rate: \$10.84 Plus \$.25 Shift Differential
Effective Date: January 26, 2004
John replaces Steven Wilkens who was terminated. |
| d. Vitale, Diane | Cafeteria Monitor – Resica Elementary
Hourly Rate: \$7.97
Effective Date: January 26, 2004
Diane replaces Susan Legemaat who has resigned. |

8. Appointments – Long Term Substitutes

- | Name | Appointment |
|-----------------------|---|
| a. Calafiore, Michael | Security (Third shift; Twelve Months) – District – (LTS)
Hourly Rate: \$9.88 Plus \$.30 Shift Differential
Effective Date: January 26, 2004 through on or about the end of the 2003-2004 school year only.
Michael replaces Bernard Lynch who is on leave. |

9. Substitute Appointments

- | Name | Area |
|-----------------------|--|
| a. Abbate, Joanne | Instructional Aide |
| b. Catalano, Teresa | Instructional Aide, Study Hall Monitor, Cafeteria Worker, Cafeteria Monitor |
| c. DiMino, Diana | Instructional Aide |
| d. Flotz, Patricia | Instructional Aide, Secretary, Cafeteria Monitor, Cafeteria Worker |
| e. Hurtado, Sandra | Secretary, Instructional Aide, Cafeteria Monitor, Cafeteria Worker, Student Helper |
| f. LeBar, Virginia | Instructional Aide |
| g. Minkkinen, Irene | Secretary |
| h. Popstein, Karen | Cafeteria Monitor, Cafeteria Worker |
| i. Rodriguez, Danilo | Bus Driver |
| j. Walton, Jacqueline | Secretary |
| k. Welch, Tamra | Bus Driver |

B. Professional Staff

ACTION BY THE BOARD:

Motion Bet Hays to approve the leave of absences, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Leave of Absences – In accordance with Board Policy #435

Name	Position Held
a. Koczka, Jennifer	Music Teacher - Lehman Intermediate Effective Date: March 19, 2004 Length of Leave: End of the 2003-2004 school year.
b. Michelin, Hayley	Science Teacher - High School South Effective Date: April 30, 2004 Length of Leave: End of the 2003-2004 school year.
c. Panepinto, Carrie	Math Teacher - High School North Effective Date: February 13, 2004 Length of Leave: Six weeks.
d. Zipp, Christina	Special Education Teacher – Resica Elementary Effective Date: December 18, 2003 Length of Leave: End of the third quarter of the 2003-2004 school year.

2. Appointments – Long Term Substitute

Name	Appointment
a. LeDuc, Wendy	Grade 1 Teacher – Resica Elementary – (LTS) Annual Salary: \$46,809.00 prorated Step 7 Column 7 Effective Date: February 9, 2004 and continue until the end of the 2003-2004 school year only. Wendy replaces Karen Maderski who is on leave.
b. Rausnitz, Christina	Kindergarten Teacher - Resica Elementary – (LTS) Annual Salary: \$32,782.00 prorated Step 1 Column 1 Effective Date: January 12, 2004 to the end of the 2003-2004 school year only. Christina replaces Bridget Buff who has resigned.
c. Richards-Walter, Marisa	Instructional Support Teacher – Smithfield Elementary – (LTS) Annual Salary: \$32,782.00 prorated Step 1 Column 1 Effective Date: January 23, 2004 and will continue until the end of the second semester of the 2003-2004 school year only. Marisa replaces Kimberly Riley who was reassigned.
d. Zelinski, Jan	Computer Teacher – Lehman Intermediate – (LTS) Annual Salary: \$32,782.00 prorated Step 1 Column 1 Effective Date: January 20, 2004 to the end of the 2003-2004 school year only. Jan replaces Angela Kreiger who is on leave.

(See pages 18-21)

3. **Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

Name

- a. Cloward, Daniel – Spanish - High School North
- b. White-Wright, Charlotte – Special Education - Middle Smithfield Elementary

4. **Substitute Appointments**

Name

Certification

- a. Abbate, Joanne (em) all areas
- b. Asendorf, Michael (em) all areas
- c. Bennett, David (em) all areas
- d. Bobowski, Blanche Special Education, Elementary (Michigan, Virginia)
- e. DiMino, Diana (em) all areas
- f. Heller, Rebecca Elementary
- g. Pellington, Cynthia Elementary
- h. Wilson, Rosemary Elementary
- i. Wood, Dustin Elementary

5. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name

Building

- a. Asendorf, Michael High School South
- b. Farris, Darlene J. T. Lambert Intermediate School

6. **Appointments – Homebound Instructor**

Name

Certification

- a. Owens-Thomson, Karen Elementary
- b. Moylan, MerriAnn Elementary
- c. Putt, Marcia Spanish

C. **Salary Change Payments**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	From	To	Effective
a.	Kernan, Paul	Step 7 Column 4 (\$44,984.00)	Step 7, Column 5 (\$45,409.00) Prorated	12/31/03

D. **Extra Responsibility Positions**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignations and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. **Resignations**

Name

Position Held

a. Stubljjar, Emily

Assistant Athletic Trainer - J. T. Lambert Intermediate School
Effective Date: January 11, 2004

(See page 22)

2. Appointments for the 2003-2004 School Year

	Name	Position	Salary	
a.	Anderson, Eric	Computer Assistant - High School North	\$650.00	
b.	Bealer, Brett	Intramural Sports Co-Advisor (fall, winter, and spring) Middle Smithfield	\$17.00/hr.	<i>Max. 24 hrs.</i>
c.	Burwell, Francine	Volunteer Girls' Track Coach - High School North	N/A	
d.	Campbell, Linda	Mentor for Susan Piccotti (effective second semester)	\$450.00	<i>Prorated</i>
e.	Czajor, Susan	Mentor for Christina Rausnitz (effective 1/12/04)	\$450.00	<i>Prorated</i>
f.	DeLong, Ryan	Baseball Junior Varsity Coach - High School North	\$2,250.00	
g.	Dennis, Marilyn	Choral Director – Smithfield Elementary	\$1,235.00	
h.	Dobrowolski, Darrin	Computer Assistant - High School North	\$650.00	
i.	Dobrowolski, Darrin	Chess Team Coach - High School North	\$1,350.00	
j.	Falzone, Robert	Softball Varsity Assistant Coach - High School North	\$2,700.00	
k.	Fetherman, Christopher	Volunteer Wrestling Coach - High School South	N/A	
l.	Fetherman, John	Volunteer Wrestling Coach - J. T. Lambert Intermediate	N/A	
m.	Frale, Ryan	Baseball Varsity Assistant Coach - High School North	\$2,700.00	
n.	Geffers, Maria	Scholastic Scrimmage Head Coach - High School North	\$1,440.00	
o.	Healey, Michael	Girls' Track and Field Varsity Assistant Coach - High School South	\$2,700.00	
p.	Heard, Jeffrey	Intramural Baseball Tri-advisor (winter) - High School South	\$17.00/hr.	<i>Max. 16 hrs.</i>
q.	Kise, Jr., Alfred	Assistant Director of School Productions (spring) - High School North	\$1,175.00	
r.	Knecht, Samantha	Volunteer Color Guard Advisor - High School South	N/A	
s.	Kucheruck, Amy	Girls' Assistant Track and Field Coach - High School North	\$2,700.00	
t.	Ludwig, Jill	Intramural Spanish Program – Smithfield	\$17.00/hr.	<i>Max. 48 hrs.</i>
u.	Martin, Zachary	Computer Assistant - Smithfield	\$650.00	
v.	Milenkowic, Patricia	Computer Assistant - J. M. Hill Elementary	\$650.00	
w.	Montgomery, Res	Boys' Tennis Head Coach - High School North	\$2,265.00	
x.	Walker, Robin	Mentor for Wendy LeDuc (effective 2/9/04)	\$450.00	<i>Prorated</i>
y.	Wescott, Shawn	Computer Assistant - J. M. Hill Elementary	\$650.00	

XI. CONTRACTS

A. Professional Development Services

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Andrews, Jennifer	Lettergrade	\$150.00	Professional Development	1/20/04
2.	Barno, Brian	Autocad Workshop	\$275.00	Professional Development	1/20/04
3.	Bybee, Steve	CPR/AED	\$125.00	Professional Development	1/20/04
4.	Carson, Wayne	Technology Use	\$200.00	Professional Development	10/13/03
5.	Carson, Wayne	Inspiration Workshop	\$150.00	Professional Development	1/20/04
6.	Carson, Wayne	PowerPoint Workshop	\$200.00	Professional Development	1/20/04
7.	Ciarlante, M. A. Mitra	Non-Judgmental Listening	\$375.00	Professional Development	1/20/04
8.	Devereux Foundation	Tutoring Student 124141	\$46,018.00	Special Education	1/2/-6/30/04
9.	Ellison, Aimee	CPR/AED Bus Drivers	\$125.00	Professional Development	1/20/04
10.	Enders, James	Collaborative Coaching	\$44.00	Professional Development	9/16/03

11.	Gonda, Claudia	Reading – Grade 2	\$100.00	Professional Development	1/20/04
12.	I.U. #20 Intermediate	Intermediate Unit Special Education Programs	\$1,690,635.77	Special Education	2003-2004 School Year
13.	KidsPeace Hospital	Tutoring Student #041246	\$2,068.00	Pupil Service	1/12-6/30/04
14.	Kreiter, Dee	Reading – Grade 5	\$75.00	Professional Development	1/20/04
15.	Lehman-Deming, Donna	Reading – Grade 1	\$100.00	Professional Development	1/20/04
16.	Lortz, Patricia	Links to Scott Foresman	\$100.00	Professional Development	1/20/04
17.	Martinelli, Armand	CPR/AED	\$125.00	Professional Development	1/20/04
18.	Miller, Barbara	Reading – Grade 1	\$100.00	Professional Development	1/20/04
19.	Mohlenhoff, Jeanne	Reading – Grade 5	\$75.00	Professional Development	1/20/04
20.	Moore, Jesse	Reading	\$1,000.00	Professional Development	1/20/04
21.	Onkotz, Lisa	Investigations Unit	\$800.00	Professional Development	1/20/04
22.	Penn State Lehigh Valley	Writing Project	\$800.00	Professional Development	1/20/04
23.	Pierce, Mary	Links to Scott Foresman	\$100.00	Professional Development	1/20/04
24.	Polizzotto, Maryann	Links to Scott Foresman	\$100.00	Professional Development	1/20/04
25.	Riley, Kimberly	Reading – Grade 3	\$75.00	Professional Development	1/20/04
26.	Rogers, Denise	Lettergrade	\$150.00	Professional Development	1/20/04
27.	Slack, Julie	Reading – Grade 2	\$100.00	Professional Development	1/20/04
28.	Suprys, Thomas	Reading – Grade 3	\$75.00	Professional Development	1/20/04

B. South Renovation Project

Agenda item from Christopher Baj:

Motion was made by William Searfoss to approve a resolution to authorizing the formation of a Board committee to review the High School South renovation project as well as alternatives thereto including, but not limited to, the construction of a new high school. Motion was seconded by Christopher Baj. A roll call vote was taken. *Voting in favor:* Christopher Baj, Patrick Forney, Michal Peterson, William Searfoss, William Zacharias. *Against:* Horace Cole, Bet Hays, and Don Motts. The motion carried. *Tally:* Yes 5 No 3

(See page 23)

XII. STUDENT ITEMS

A. Placements

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the placements for the students listed. Motion was seconded by Horace Cole and carried unanimously, 8-0.

	Student Number		Student Number
a.	03171049	b.	03021050
c.	03170951	d.	03021052
e.	03020953	f.	03021254
g.	03010555	h.	031900556
i.	04170957	j.	04021058

(See page 24)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Lehman/High School North Chorus	Honors Choirs	Boston, MA	2/11-14/04

2.	J. T. Lambert Science Olympiad	Competition	Huntingdon, PA	5/21-22/04
3.	J. T. Lambert Science Olympiad	Competition	Huntingdon, PA	4/22/04
4.	High School South Band	Regional Band	Red Lion, PA	3/24/04

(See pages 25-58)

C. Field Trips - 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Patrick Forney and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Lehman/High School North	Mystic Sea Port	Mystic, CT	4/7/04
2.	High School South – French III	Philadelphia Museum of Art	Philadelphia, PA	4/5/04
3.	High School South - Cheerleaders	Competition	Shippensburg, PA	2/8/04

(See pages 59-74)

D. Act 80 Day Change

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve rescheduling the Act 80 day originally scheduled on January 16, 2004, for the high schools of the school district to January 21, 2004, due to the closure of school as a result of inclement weather. This change and the amended 2003-2004 school district attendance calendar is in accordance with Section 1504 (Act 80) of the Pennsylvania School Code: *Instructional Time and Act 80 Exceptions*. Motion was seconded by Don Motts and carried unanimously, 8-0.

(See page 74 a – 74 d)

XIII. BOARD POLICIES

ACTION BY THE BOARD:

Motion was made by Don Motts to table the board policies listed for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 8-0.

1. #204.2 - Non-School District Sponsored Educational Trip or Tour
2. #214 - Class Rank
3. #216 - Student Records
4. #523 - Tobacco Use

(See pages 75-96)

XIV. STRATEGIC PLAN

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the recommended mid-point revisions to the East Stroudsburg Area School District Strategic Plan. Motion was seconded by Michal Peterson and carried unanimously, 8-0.

XV. CONFERENCE ATTENDANCE

A. Board Members

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the attendance of Christopher Baj and Robert Huffman at the PSBA's Legislative Leadership Conference on February 8-9, 2004, at Hershey Lodge and Convention Center at a cost of \$830.00. Motion was seconded by Don Motts and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the attendances of Christopher Baj and William Searfoss at The 3 R's Workshop on January 27, 2004, at Wilkes-Barre, PA at a cost of \$160.00. Motion was seconded by Don Motts and carried unanimously, 8-0.

B. Superintendent

ACTION BY THE BOARD:

Motion was made by Don Motts to approve the attendance of Kenneth G. Koberlein at the PSBA's Legislative Leadership Conference on February 8-9, 2004, at Hershey Lodge and Convention Center at a cost of \$415.00. Motion was seconded by Bet Hays and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the attendance of Kenneth G. Koberlein at the The 3 R's Workshop on January 27, 2004, at Wilkes-Barre at a cost of \$80.00. Motion was seconded by William Searfoss and carried unanimously, 8-0.

XVI. FISCAL ITEMS

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$327,019.88 Motion was seconded by Christopher Baj and carried unanimously, 8-0.

(See pages 97-103)

B. Agreement Porter Township

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve that the District enter into an Agreement with Porter Township in substantially the same form as presented by the Solicitor providing for the use of the Porter Township parking lot for a bus turn-around and the indemnification of the Township by the District with regard to any claims arising out of such use. Motion was seconded by Don Motts and carried unanimously, 8-0.

(See pages 104-105)

C. PlanCon Part H

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the submission of Plan Con Part H Project Financing to the Pennsylvania Department of Education for the North Site Intermediate/High School Project #2111. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 106-113)

D. Senior Citizen Tax Rebate

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the 2004 Senior Citizen School Tax Rebate Program for the tax year 2003. Motion was seconded by Bet Hays and carried unanimously, 8-0.

(See pages 114-115)

E. Portnoff Law Associates

ACTION BY THE BOARD:

Motion was made by Michal Peterson to approve the contract with Portnoff Law Associates to conduct evaluation of properties to determine if sufficient value to warrant the filing of a writ of execution at the cost of \$25.00 per property. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

(See page 116)

F. Kittatinny Archeological Research, Inc.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the contract with Kittatinny Archeological Research, Inc. for a Phase 1B Archeological Investigation of the proposed High School – South project area at a cost not to exceed \$8,300.00. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 117-121)

G. J. T. Lambert Intermediate School Traffic Signal

ACTION BY THE BOARD:

Motion was made by Horace Cole to **table** the change order for the J. T. Lambert Intermediate School traffic signal project for additional materials at a cost of \$13,184.78. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 122-125)

H. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Don Motts and carried unanimously, 8-0.

1. Budget Transfers - (See pages 126-161)
2. Payment of Bills - (See pages 162-186)
3. Treasurer's Report - (See pages 187-190)

XVII. ADJOURNMENT 11:10 p.m.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 26, 2004**

ADDENDUM

XV. FISCAL ITEMS

I. Waiver of Use of Facilities Fees

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the request to waive the use of District facilities and personnel fees for the Concerned Parents for Safe Schools for their basketball fundraiser event. Motion was seconded by Bet Hays and carried unanimously, 8-0.

(See page 1)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
January 26, 2004**

A - ADDENDUM

E. Administrative Staff

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the appointment to the administrative staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

1. Appointment

Name	Position Held
a. Krotowski, Carolyn	Assistant Principal - High School North Annual Salary: \$60,000.00 prorated Effective Date: To be determined. Carolyn replaces Patricia Mulroy who was reassigned.

(See attached)

Respectfully Submitted,

Robert C. Huffman
Board Secretary