

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – February 23, 2004
East Stroudsburg Area Senior High School – South
7:30 p.m.**

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, William Searfoss and William Zacharias.
- III. School personnel present: Douglas Arnold, David Baker, Patricia Baughman, Linda Bonawitz, Hugh Braun, John Burrus, Richard Carty, Marialena Casciotta, Helen Cuffio, Gail Kulick-Cummings, Chuck Dailey, Larry Dymond, Irene Duggins, Robert Falzone, Gail Hayden-Bland, Kenneth Koberlein, Judy LaRocca, Sharon Laverdure, Luz Lopez, Any Martinelli, Michael Michaels, Paul Miller, Patricia Mulroy, Gregory Naudascher, Carol and Jeff Nevil, Lois Palio, Marilyn Possinger, Deborah Rodriguez, Christopher Rossi, Margaret Sappio, James Shearouse, Mike Silvoy, Brian Snapp, Linda Snyder, Rita Stephan and Steven Zall. Also present was Thomas Dirvonas, solicitor.
- IV. Media guest present: Aaron Applegate, Pocono Record and Robert Charlanza, Community News

Community members present: Jay Armitage, Mildred Baj, Chad and Lisa Baldwin, Sheila Barber, Phyllica Barlett, Kyle and Linda Bayer, Eileen Benfield, Carol Bennington, Karene Blake, Bete and Anthony Bortone, David Burak, Nichole and Meghan DeRoche, Jerry Diets, Debra, Felix, and Antonio Canarle, Kathy Comiskey, Jan, Todd, and Justin Couant, Johnny Cuiffo, Shelly DeMarco, Gerald Dieter, Claudette Dyches, John Fiero, Karen Ann Foley, Danielle and Ginger Garbarino, Robert Gress, Robert Harris, Gerta Harriton, Brittany Heiwitt, Scott and Ryan Kirk, Diane Krupski, Jim Lamb, Steve Lasher, Joe Lavelle, Nelson Leboron, Luis Lopez, Bernadette Lynch, Jose Martinen, Grabby Meredith, Patty Muffley, Mary Okurowski, Lawrence Parkins, John Poppiano, Rick Porvaznik, Scott Possinger, Kathy Pranie, Gary, Kym and Valerie Serio, Steve Sharpless, Paula Shick, John Shiffo, Rosemary Shortino, Rich Simon, Bev Smale, Theresa Taylor, Lori Temple, Danna Thorson and Laurie Valunas.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the minutes for the meeting of January 26, 2004, (pages 1-12), and this agenda for, February 23, 2004, (pages 1-12), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

- VI. An executive session was held before the regular meeting for the purpose of discussing personnel and property.

VII. **SUPERINTENDENT'S REPORT**

- Dr. Koberlein reported on the PSBA's Legislative Leadership Conference and up coming PSBA Conferences.
- Dr. Koberlein discussed increases in major areas of the 2004-2005 budget. These include healthcare and other insurance program costs, fuel costs, and collective bargaining agreement increases.

Board Policies to be considered for approval at the March 15, 2004, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #004.1 - Student School Board Representatives – New Policy
- #127 - Assessment of Educational Program – Revised Policy
- #143 - Standards for Persistently Dangerous Schools – New Policy
- #144 - Standards for Victims of Violent Crimes – New Policy

- #323 - Administrative - Tobacco Use – Revised Policy
- #324 - Administrative – Personnel Files – Revised Policy
- #404 - Employment of Professional Employees – Revised Policy
- #420 - Freedom of Speech in Noninstructional Settings – Revised Policy
- #423 - Professional - Tobacco Use – Revised Policy
- #424 - Professional – Personnel Files – Revised Policy
- #434 - Professional - Sick Leave – Revised Policy
- #446 - Professional - Workers’ Compensation – Revised Policy
- #504 - Employment of Support Employees – Revised Policy
- #524 - Support – Personnel Files – Revised Policy
- #534 - Support - Sick Leave – Revised Policy
- #546 - Support – Workers’ Compensation – Revised Policy
- #908.1 - Title I – New Policy
- #919 - District/School Report Cards – New Policy

(See page 13-48)

VIII. PUBLIC PARTICIPATION

- John Shiffo, a freshman football player from High School – North, asked that the Board consider placing bleachers at the North Campus.
- Eileen Benfield spoke regarding bleachers seating at the High School - North and what will happen to the beverage monies.
- Robert Gress requested revision of the weapons policy and that cameras be bought for all school buses now. He also suggested that bleachers be purchased and installed at High School North.
- Rosemary Shortino asked about the delay of report card distribution.
- Lisa Baldwin asked about bleacher seating and press box at the High School – North, distribution of beverage funds, and more books for the library at High School – North.

IX. SUSPENSION OF RULES

ACTION BY THE BOARD:

Motion was made by Bet Hays to suspend the rules to allow an additional agenda item. Motion was seconded by William Zacharias and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Michal Peterson to add an item to the agenda for the purchase of new uniforms for the softball team at the High School South at a cost to the district of \$1,192.85 with the balance being paid by the Booster Club. Motion was seconded by Bet Hays and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Patrick Forney to table the purchase of new uniforms for the softball team at the High School South at a cost to the district of \$1,192.85 with the balance being paid by the Booster Club. Motion was seconded by Don Motts and carried 6-3 with Bet Hays, Don Motts and William Searfoss voting No.

X. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignations, change of status, leave of absences, extension of leave of absences and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Resignations**

Name	Position Held
a. Bellofatto, Valentina	Bus Driver (Full-time) Effective Date: At the end of the workday on February 19, 2004.
b. Caramella, George	Bus Driver (Full-time) Effective Date: At the end of the workday on January 30, 2004.
c. Hansen, Susan	Cafeteria Monitor - High School North Effective Date: At the end of the workday on January 9, 2004.
d. Repsher, Deborah	Instructional Aide – J. M. Hill Elementary Effective Date: At the end of the workday on March 19, 2004.

(See pages 49-52)

2. **Change of Status**

Name	Position Held
a. Peters, Karen	Instructional Aide – (LTS) - High School South Effective Date: August 21, 2003 Now effective through the end of the 2003-2004 school year only. Karen replaces Walter Skolnik who is on leave.

3. **Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
a. Ogg, Brian	Bus Driver (Full-time) Effective Date: January 20, 2004 Length of Leave: On or about April 16, 2004.

4. **Extension of Leave of Absences – In accordance with Board Policy #535**

Name	Position Held
a. Bolles, Theresa	Cafeteria Worker (Part-time) - High School South Effective Date: March 29, 2003 Length of Leave: March 16, 2004
b. Cramer, Kathaleen	Bus Driver (Full-time) Effective Date: September 9, 2003 Length of Leave: February 26, 2004
c. Lear, Debra	Student Helper - High School North Effective Date: February 2, 2004 Length of Leave: February 27, 2004

5. **Appointments Regular**

Name	Appointment
a. Barreto, Aymer	Custodian (Second Shift) – Bushkill Elementary Hourly Rate: \$9.63 plus \$.25 shift differential Effective Date: February 17, 2004 Aymer replaces Dennis Bland who has resigned.
b. Jasko, George	Cafeteria Custodian (First Shift) – North Campus Hourly Rate: \$9.63 Effective Date: March 1, 2004 George replaces Jeffrey Strunk who has resigned.
c. Margretta, Kenneth	Custodian (Second Shift) – J. M. Hill Elementary Hourly Rate: \$9.63 plus \$.25 shift differential Effective Date: February 23, 2004 Kenneth replaces Glenio Aquino who was reassigned to a maintenance position.
d. Robert, Laura	Cafeteria Worker (Part-time) – North Campus Hourly Rate: \$8.07 Effective Date: February 9, 2004 Laura replaces Marianie DeSilva who has resigned.
e. Zastenik, Anthony	Custodian (Third Shift) – High School South Hourly Rate: \$9.63 Plus \$.30 shift differential Effective Date: March 8, 2004 Anthony replaces Harold Van Buskirk who has resigned.

6. **Substitute Appointments**

Name	Area
a. Bellofatto, Valentina	Bus Driver
b. Bonilla, John	Custodian
c. Caramella, George	Bus Driver
d. Hansen, Susan	Cafeteria Monitor, Student Helper, Instructional Aide
e. McBride, Colin	Instructional Aide
f. Mondello, Patricia	Secretary, Security
g. Moran, Young	Cafeteria Worker

B. **Professional Staff**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the change of status, leave of absence, extension of leave of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Change of Status**

Name	Position Held
a. Ullo, Christina	Grade 3 Teacher – Resica Elementary – (LTS) Effective Date: August 21, 2003 and now will continue until the end of the 2003-2004 school year only. Christina replaces Maureen Seidel who is on a leave.

2. **Leave of Absence – In accordance with Board Policy #435**

Name	Position Held
a. Fagan, Heidi	Special Education Teacher - Bushkill Elementary Effective Date: March 22, 2004 Length of Leave: Six weeks

3. **Extension of Leave of Absence – In accordance with Board Policy #435**

Name	Position Held
a. Schoof, Susan	Special Education Teacher - High School North Effective Date: October 24, 2003 Length of Leave: Now extended through the end of the 2003-2004 school year.

4. **Change of Start Date of Leave of Absence**

Name	Position Held
a. Kopcza, Jennifer	Vocal Music Teacher - Lehman Intermediate School Now Effective: February 17, 2004 Length of Leave: Through the end of the 2003-2004 school year.

5. **Appointments – Long Term Substitute**

Name	Appointment
a. Gill, Amanda	Special Education Teacher - High School North – (LTS) Annual Salary: \$32,782.00 prorated Step: 1 Column 1 Effective Date: February 24, 2004 through the end of the 2003-2004 school year only. Amanda replaces Susan Schoof who is on leave.
b. Henry, Christopher	Vocal Music Teacher - Lehman Intermediate School – (LTS) Annual Salary: \$34,967.00 Prorated Step: 2 Column: 1 Effective Date: February 20, 2004 through the end of the 2003-2004 school year only. Christopher replaces Jennifer Kopcza who is on leave.
c. Koch, Jeffrey	Biology Teacher - High School South – (LTS) Annual Salary: \$32,782.00 Prorated Step 1 Column 1 Effective Date: February 24, 2004 to the end of the 2003-2004 school year only. Budgeted new position for 2003-2004 that is now being filled.

(See pages 53-55)

6. **Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

Name

- a. Franks, Suzanne – Science Grade 8 – Lehman Intermediate
- b. Kruczek, Laurie – Biology - High School South

7. **Substitute Appointments**

Name

Certification

- a. Byrne, Angela Elementary
- b. Franklin, John Elementary
- c. Graci, Michele Elementary
- d. Henry, Christopher (em) all areas
- e. King, Celia (em) all areas
- f. McBride, Colin (em) all areas
- g. Shuler-Knight, Reneé (em) all areas
- h. Swineford, John Mathematics

8. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name

Building

- a. Bennett, David High School South

D. **Salary Change Payments**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Don Motts and carried unanimously, 9-0.

Name	From	To	Effective
a. Nicholson, Jennifer	\$42,320.00 Step 5 Column 9	\$41,820.00 Step 5 Column 8	12/31/03

E. **Extra Responsibility Positions**

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the resignation, rescissions and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

1. **Resignation**

Name

Position Held

- a. Kopcza, Jennifer Choral Director (Grade 6) - Lehman Intermediate School
Effective Date: January 23, 2004
- b. Pryle, Megan Mentor for Casandra Dietz - High School North
Effective Date: at the end of the first semester of the 2003-2004 school year.

(See page 56)

2. Rescissions

Name	Position Held
a. Stein, Linda	Assistant Director of School Productions at Lehman Intermediate

(See page 57)

3. Appointments for the 2003-2004 School Year

	Name	Position	Salary	
a.	Andrews, Jennifer	Club Co-advisor SAT Verbal Prep Course – High School South	\$800.00	<i>Prorated</i>
b.	Camaerei, Albert	Softball Varsity Assistant Coach – High School South	\$2,700.00	
c.	Flintosh, Gabriel	Softball Junior Varsity Coach – High School South	\$2,250.00	
d.	Formica, Joseph	Mentor for Casandra Dietz – High School North – effective Second Semester	\$450.00	<i>Prorated</i>
e.	Haskell, Shannon	Volunteer Girls’ Soccer Coach – High School South	N/A	
f.	Hendricks, Sara	Club Co-advisor SAT Math Prep Course – High School South	\$800.00	<i>Prorated</i>
g.	Jacobsen, Eric	Intramural PSSA Math Co-Advisor – Lehman Intermediate	\$17.00/hour	<i>Max. 24 hrs.</i>
h.	Kirkpatrick, Jason	Volunteer Coach Baseball - High School North	N/A	
i.	Koch, Heather	Volunteer Color Guard Advisor – High School South	N/A	
j.	Lauer, Danny	Art Club Advisor – Middle Smithfield Elementary	\$800.00	
k.	Libecap, Charles	Intramural PSSA Math Co-Advisor – Lehman Intermediate	\$17.00/hour	<i>Max. 24 hrs.</i>
l.	Luna, Michael	Intramural Winter Baseball Tri-Advisor – High School South	\$17.00/hour	<i>Max. 16 hrs</i>
m.	Metzgar, Dean	Volunteer Coach Baseball - High School North	N/A	
n.	Mitchell, Daniel	Intramural Winter Baseball Tri-Advisor High School South	\$17.00/hour	<i>Max. 16 hrs.</i>
o.	Pryle, Megan	Mentor for Kathleen McGrail – effective Second Semester	\$450.00	<i>Prorated</i>
p.	Riley, Kimberly	Intramural Ski Group Co-Advisor – Smithfield Elementary	\$17.00/hour	<i>Max. 24 hrs.</i>
q.	Serio, Valerie	Intramural Gymnastics Advisor – Lehman Intermediate	\$17.00/hour	<i>Max. 48 hrs.</i>
r.	Wilson, Robert	Intramural Ski Group Co-Advisor – Smithfield Elementary	\$17.00/hour	<i>Max. 24 hrs.</i>
s.	Yozviak, Lisa	Choral Director (Grade 6) – Lehman Intermediate – effective January 23, 2004	\$1,235.00	<i>Prorated</i>

XI. CONTRACTS

ACTION BY THE BOARD:
 Motion was made by Christopher Baj to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Cohen, Ellen	Evaluation	\$700.00	Special Education	11/21/03-1/21/04
2.	Devereux Foundation	Tutoring Student #124141	\$50,568.00	Special Education	2/5-6/18/04
3.	Dickerson, Stacy	Math Presentations	\$84.00	Professional Development	9/4 & 8/03
4.	Green, Robert	Classroom Discipline	\$150.00	Professional Development	1/20/04
5.	Harvey, Patrick	Gang Awareness	\$300.00	Professional Development	1/20/04
6.	Hnasko, Scott	Math Presentations	\$84.00	Professional Development	9/4-5/03
7.	Johnson, John	Classroom Discipline	\$150.00	Professional Development	1/20/04
8.	KidsPeace	Tutoring Student #041747	\$1,958.00	Pupil Service	1/23-6/30/04
9.	KidsPeace	Tutoring Student #041648	\$1,716.00	Pupil Service	1/30-6/30/04
10.	KidsPeace	Tutoring Student #040649	\$1,716.00	Pupil Service	1/30-6/30/04
11.	KidsPeace	Tutoring Student #040250	\$1,716.00	Pupil Service	1/30-6/30/04
12.	KidsPeace	Tutoring Student #040251	\$1,804.00	Pupil Service	2/5-6/30/04
13.	KidsPeace	Tutoring Student #041752	\$1,760.00	Pupil Service	2/10-6/30/04

TRANSPORTATION CONTRACTS

14.	Labadie, Gina	Contract Transportation	\$214.62/day	Transportation Dept	12/19/03
15.	Lastra, Steve	Contract Transportation	\$146.41/day	Transportation Dept	1/6/04
16.	Muti, Peter	Contract Transportation	\$137.41/day	Transportation Dept	11/12/03
17.	Muti, Peter	Contract Transportation	\$147.82/day	Transportation Dept	12/2/03

XII. STUDENT ITEMS

A. Placements and Agreements

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the placements and agreements for the students listed. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Student Number
a.	04171161
b.	042141063

(See page 58)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Don Motts and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Key Club – High School South	Convention	Pittsburgh, PA	3/26-3/28/04
2.	Indoor Guard – J. T. Lambert	National Championships	Wildwood, NJ	4/30-5/2/04
3.	FBLA Club – High School South	Visit Factories/Business	Burlington, Vermont	4/7-9/04

(See pages 59-74)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Winter Spirit Squad – JTL	Cheering Competition	Penn State University	3/7/04
2.	Grade 5 - Middle Smithfield	Independence Hall	Philadelphia, PA	5/28/04

(See pages 75-84)

D. East Stroudsburg Area School District 2004-2005 School Calendar

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the 2004-2005 school year calendar for the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See pages 85-86)

E. Act 80 Day

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve rescheduling the Act 80 day originally scheduled for February 6, 2004, for the elementary and intermediate schools of the school district to February 13, 2004, due to the closure of school as a result of inclement weather. This change and the amended 2003-2004 school district attendance calendar is in accordance with section 1504 (Act 80) of the Pennsylvania School Code: *Instructional Time and Act 80 Exceptions*. Motion was seconded by William Searfoss and carried unanimously, 9-0.

F. Board Policies

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the board policy #204.2 – Non-School District Sponsored Educational Trip or Tour for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays. A roll call vote was taken. Motion was carried. *Voting in favor:* Horace Cole, Bet Hays, Robert Huffman, Don Motts, William Zacharias. *Against :* Christopher Baj, Patrick Forney, Michal Peterson, William Searfoss TALLY: Yes 5; No 4.

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the board policy #214 – Class Rank for use in the East Stroudsburg Area School District. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the board policy #216 – Student Records for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to table the board policy #523 – Tobacco Use for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See pages 87-105)

XIII. TEXTBOOKS AND NOVELS

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the textbooks and novels listed for use in the East Stroudsburg Area School District. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

1.	Intermediate Algebra w/Early Functions	2.	A Pond
3.	A Toy Boy	4.	All Wet!
5.	Animal Babies	6.	At Camp
7.	Buttons, Buttons	8.	Colors in the Desert
9.	Counting Penguins	10.	Go Fish!
11.	Miss Popple's Pets	12.	Monster Mop
13.	Opposites	14.	Ouch
15.	Push or Pull?	16.	Rainforest Colors
17.	Story Time!	18.	Ten Little Ghosts
19.	The Bag	20.	The Boy
21.	The Cat	22.	The Picnic
23.	The Treasure Hunt	24.	Under
25.	Who Has An Itch?	26.	Who Likes Ice Cream?
27.	Who Made These Tracks?	28.	How's the Weather?
29.	A Scrumptious Sundae	30.	Let's Go Visiting
31.	Monkeys	32.	Who Are The Lettuce?

33.	Who's Coming For A Ride?	34.	Dear Santa
35.	Hello, Goodbye	36.	Signs
37.	I Like	38.	Dancing Shoes
39.	Jumbled	40.	After The Rain
41.	A-Hunting We Will Go	42.	All The Pretty Little Horses
43.	Baby's Birthday	44.	Bluebird, Bluebird
45.	Dinah Likes To Eat	46.	Eensy, Weensy Spider
47.	Five	48.	Jack & Jill
49.	The Four Seasons	50.	Little & Big
51.	Little Miss Muffet	52.	Mary Had A Little Lamb
53.	Mother, Mother, I Am Ill	54.	My Valentine
55.	New	56.	Pairs
57.	Pat-A-Cake	58.	I Touch My Nose Like This
59.	The Farmer In The Dell	60.	Our Pumpkins
61.	The Bus	62.	The Quiet Book
63.	This Little Pig	64.	Together
65.	Tortillas, Tortillas	66.	Where Do Insects Live?
67.	Yankee Doodle	68.	Yummy
69.	Camping	70.	Puddles
71.	How To Make A Mudpie	72.	The Pet Parade
73.	I Can Read	74.	I Can Write
75.	I See Shapes	76.	Way Down South
77.	A Bear Lives In A Cave	78.	Andy's Adventure
79.	Bears, Bears, Everyone	80.	Cat Food
81.	Chew, Chew, Chew	82.	City Mouse And Country Mouse
83.	Dinah's Dream	84.	Don't Leave Anything Behind
85.	Down On The Farm	86.	Everyone Eats
87.	Family Vacation	88.	Filbert The Fly
89.	Go, Grasshopper	90.	Going To Work
91.	Hair	92.	Have You Seen?
93.	Here, Kitty, Kitty	94.	Hey Diddle, Diddle
95.	Hide and Seek	96.	Homes In The Ground
97.	How Many?	98.	I Am Sam
99.	I Am Special	100.	I Can Do It Myself
101.	I Go	102.	I Love You

XIV. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve Kenneth G. Koberlein to participate in the Colonial I.U. #20 Superintendent Advisory Council Conference at Hershey, PA on March 11-12, 2004, at a cost not to exceed \$400.00. Motion was seconded by William Searfoss and carried unanimously, 9-0.

XV. FISCAL ITEMS

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$78,781.55 Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See pages 106-107)

B. High School – South Project Study Committee

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the recommendation of High School – South Project Study Committee to have Reynolds Construction Management, Inc. and L. Robert Kimball and Associates complete study and proposed report according to proposal at a cost not to exceed \$33,000.00. Motion was seconded by William Zacharias and carried unanimously, 9-0. A roll call vote was taken. TALLY: 9 Yes 0 No

C. Bleachers – East Stroudsburg Senior High School – North

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the purchase and installation of bleachers at the High School – North athletic field at a cost not to exceed \$220,000.00 (not including site preparation costs). Motion was seconded by Bet Hays.

Motion was made by Michal Peterson to table the purchase and installation of bleachers at the High School – North athletic field at a cost not to exceed \$220,000.00 (not including site preparation costs). Motion was seconded by Patrick Forney. A roll call vote was taken. *Voting in favor:* Patrick Forney, Don Motts, Michal Peterson and William Zacharias. *Against:* Christopher Baj, Horace Cole, Bet Hays, Robert Huffman and William Searfoss. Motion was defeated. TALLY 4 Yes; 5 No.

A roll call vote was taken on motion to approve the purchase and installation. *Voting in favor:* Christopher Baj, Horace Cole, Robert Huffman, and William Searfoss. *Against:* Patrick Forney, Bet Hays, Don Motts, Michal Peterson and William Zacharias. Motion was defeated. TALLY 4 Yes; 5 No.

D. Colonial Intermediate Unit 20 Budget for the 2004-2005 Fiscal Year

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the 2004-2005 Operating Budget for the Colonial Intermediate Unit 20 for the amount of \$2,333,880.00. Motion was seconded by William Searfoss and carried unanimously, 9-0.

E. Veteran's Exemption

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the Veteran's Exemption as it pertains to 2003 real estate taxes for Ronald D. and Angela Bradley for Middle Smithfield Township property Parcel # 9/86819. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See page 108)

F. J. T. Lambert Intermediate School Traffic Signal

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the change order for the J. T. Lambert Intermediate School traffic signal project for additional materials at a cost of \$13,184.78. Motion was seconded by William Searfoss the motion was defeated 0-9.

(See pages 109-111)

G. Judicial Sale Pike County

ACTION BY THE BOARD:

Motion was made by Christopher Baj to not contest the sale of Pike County properties at Judicial Sale Number 04-251-314 scheduled to be held on March 15, 2004. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See pages 112-176)

H. Employee Benefit Trust

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the payment of \$1,301,457.00 to the Employee Benefit Trust of Eastern Pennsylvania to fully fund the four-month reserve requirement as per Trust Agreement Policy Revision adopted May 25, 2000. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See pages 177-178)

I. Volleyball Equipment

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the purchase of volleyball equipment for the new program approved for 2004-2005 from current year budgetary reserve in the amount of \$2,410.00. Motion was seconded by William Searfoss. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Michal Peterson, William Searfoss and William Zacharias. *Against:* Robert Huffman and Don Motts. Motion carried 7 Yes; 2 No.

(See page 179)

J. Waiver of Use of Facilities Fees

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the requests received to waive the use of facilities fees for Girls on the Run. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the requests received to waive the use of facilities fees for Miriam Stevens. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the requests received to waive the use of facilities fees for Concerned Parents for Safe Schools. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See pages 180-182)

K. Maintenance and Grounds Operational Review

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve to contract for consultative services from Pennsylvania Association of School Business Officials to review and report on Maintenance Buildings and Grounds Operations at a cost not to exceed \$8,800.00. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See pages 183-189)

L. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. Budget Transfers - (See pages 190-200)
2. Payment of Bills - (See pages 201-224)
3. Treasurer's Report - (See pages 225-227)

XVI. **ADJOURNMENT** - 9:55 p.m.

Respectfully Submitted,

Robert C. Huffman
Board Secretary