

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REORGANIZATION & GENERAL PURPOSES MEETING - DECEMBER 6, 2004
5:00 p.m.
J. T. Lambert Intermediate School - Auditorium

Minutes

- I. President Cole called the meeting to order at 5:22 p.m. and led those present in the Pledge of Allegiance. Marie Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson (arrived at 5:25 p.m.), William Searfoss and William Zacharias.
- III. School personnel present: Doug Arnold, John Burrus, Marie Guidry, Rachael Heath, Sharon Laverdure, Michael Michaels, Patricia Mulroy, Gregory Naudascher, Annelle Prefontaine, James Shearouse, Mike Silvoy, Rita Stephan, and Steven Zall. Also present was: Rebecca Craggs - Solicitor
- IV. Community members present: Ginger Garbarino, Steve Lastra, Christopher Lynch and William Pinkowski.
- V. Superintendent's Report

Dr. Heath reported that the J. S. Bunnell roof project was completed.

Dr. Heath reported to the Board on the incident at the High School North Basketball game.
- VI. APPROVAL -- LIST OF ELECTED AND CERTIFIED SCHOOL BOARD MEMBERS

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the list of elected and certified School Board Members. Motion was seconded by Donald Motts and carried unanimously, 9-0.

<u>NAME</u>	<u>TERM ENDS</u>	<u>ADDRESS</u>
Christopher Baj	2007	P. O. Box 464, East Stroudsburg, PA 18301
Horace Cole	2007	288 Marguerite Street, East Stroudsburg PA 18301
Patrick Forney	2005	2301 Milford Road, East Stroudsburg, PA 18301
Robert Huffman	2005	P. O. Box 98, Marshalls Creek PA 18335
Bet Hays	2007	128 Berwick Heights Road, East Stroudsburg, PA 18301
Donald Motts	2005	280 Smith Street, East Stroudsburg PA 18301
Michal Peterson	2007	P. O. Box 187, East Stroudsburg, PA 18301
William Searfoss	2007	154 East Broad Street, East Stroudsburg, PA 18301
William Zacharias	2005	468 North Courtland Street, East Stroudsburg PA 18301

VII. APPROVAL OF AGENDA

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve agenda for this meeting, as submitted. Motion was seconded by Don Motts and carried unanimously, 8-0. Michal Peterson was not present for the vote.

VIII. ELECTION OF TEMPORARY PRESIDENT

ACTION BY THE BOARD:

Motion was made by William Searfoss to elect Robert Huffman as Temporary President of the East Stroudsburg Area School District Board of Education to preside over the election of officers. Motion was seconded by Don Motts and carried unanimously, 8-0. Michal Peterson was not present for the vote.

IX. ELECTION -- PRESIDENT OF THE BOARD OF EDUCATION

ACTION BY THE BOARD:

Motion was made by Bet Hays to elect Horace Cole President of the East Stroudsburg Area School District Board of Education for a one-year term ending with the next reorganization meeting of the School Board in December 2005. Motion was seconded by William Searfoss, and carried unanimously 9-0.

X. ELECTION -- VICE PRESIDENT OF THE BOARD OF EDUCATION

ACTION BY THE BOARD:

Motion was made by Bet Hays to elect Don Motts as Vice President of the East Stroudsburg Area School District Board of Education for a one-year term ending with the next reorganization meeting of the School Board in December 2005. Motion was seconded by William Zacharias, and carried 9-0.

XI. SCHEDULE OF DATE, TIMES & PLACE - 2005 REGULAR MEETINGS OF THE BOARD OF EDUCATION

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the dates and times of the regular meetings of the East Stroudsburg Area School District Board of Education. Motion was seconded by William Searfoss and carried unanimously 9-0.

January	24,	2005	--	7:30 PM - J. T. Lambert Intermediate School
February	28,	2005	--	7:30 PM - J. T. Lambert Intermediate School
March	21,	2005	--	7:30 PM - J. T. Lambert Intermediate School
April	11,	2005	--	7:30 PM - J. T. Lambert Intermediate School
May	16,	2005	--	7:30 PM - J. T. Lambert Intermediate School
June	27,	2005	--	7:30 PM - J. T. Lambert Intermediate School
July	18,	2005	--	7:30 PM - J. T. Lambert Intermediate School
August	15,	2005	--	7:30 PM - J. T. Lambert Intermediate School
September	19,	2005	--	7:30 PM - J. T. Lambert Intermediate School
October	17,	2005	--	7:30 PM - J. T. Lambert Intermediate School
November	21,	2005	--	7:30 PM - J. T. Lambert Intermediate School
December	5,	2005	--	5:00 PM - Reorganization and Regular Meeting – J. T. Lambert Intermediate School
December	19,	2005	--	7:30 PM - J. T. Lambert Intermediate School

XII. ELECTION -- MONROE CAREER & TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE

ACTION BY THE BOARD:

Motion was made by Christopher Baj to appoint Horace Cole to membership for the term of December 2004 thru December 2008. Motion was seconded by Robert Huffman and carried unanimously 9-0.

Present Members: Robert Huffman..... Current Term Expires December 2005
Horace Cole Current Term Expires December 2008
Patrick Forney..... Current Term Expires December 2005

XIII. ELECTION – MONROE CAREER & TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE - ALTERNATES

ACTION BY THE BOARD:

Motion was made by Robert Huffman to appoint Michal Peterson and Christopher Baj as alternate members to serve on the Monroe Career & Technical Institute School Joint Operating Committee. Motion was seconded by Don Motts and carried unanimously 9-0.

Present Members: Michal Peterson and Christopher Baj

XIV. APPOINTMENT -- PSBA LEGISLATIVE CHAIRPERSON

ACTION BY THE BOARD:

Motion was made by Robert Huffman to appoint Christopher Baj as 2005 Pennsylvania School Boards Association Legislative Chairperson. Motion was seconded by William Searfoss and carried unanimously 9-0.

Present Chairperson: Christopher Baj

XV. ELECTION -- EAST STROUDSBURG AREA JOINT SCHOOL AUTHORITY MEMBERS

ACTION BY THE BOARD:

Motion was made by Robert Huffman to reappoint Steve Lastra to membership on the East Stroudsburg Area Joint School Authority. The one term will expire December 2009, (five years). Motion was seconded by William Searfoss and carried unanimously 9-0.

- 1) Ginger Garbarino Current Term Expires - December 2007
17 Franklin Hill Road
East Stroudsburg, PA 18301
- 2) William Pinkowski Current Term Expires - December 2008
63 Briarleigh Drive
East Stroudsburg, PA 18301
- 3) Current Term Expires - December 2008
- 4) Lawrence Zaccaro Current Term Expires - December 2007
73 Ransberry Avenue
East Stroudsburg PA 18301
- 5) Steve Lastra Current Term Expires - December 2009

78 Saw Creek Estates
Bushkill PA 18324

- 6) Robert Rohner Current Term Expires - December 2005
RR 2 Box 21
Bushkill PA 18324
- 7) James Andrews Current Term Expires - December 2006
261 East Broad Street
East Stroudsburg PA 18301

XVI. CONTRACT

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve that East Stroudsburg Area School District utilize the Colonial Intermediate Unit 20 to provide an associate teacher for the district, one-on-one services at Bushkill Elementary School; Autistic Support not to exceed \$20,526.00 for the 2004-2005 school year. Motion was seconded by William Searfoss and carried unanimously 9-0.

XVII. BUDGET/FINANCE COMMITTEE

ACTION BY THE BOARD:

Motion was made by Don Motts to appoint a Budget/Finance Committee. Motion was seconded by Robert Huffman and carried unanimously 9-0.

Board members Christopher Baj, Michal Peterson, and William Searfoss volunteered to serve on this Committee.

XVIII. PROPERTY/FACILITIES COMMITTEE

ACTION BY THE BOARD:

Motion was made by Christopher Baj to appoint a Property/Facilities Committee. Motion was seconded by Don Motts and carried unanimously 9-0.

Board members Christopher Baj, Robert Huffman, Donald Motts, and William Zacharias volunteered to serve on this Committee.

XIX. FISCAL ITEMS

A. Indemnification Agreement

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve that Officers of the Board, the Superintendent or Business Manager be authorized to execute a Right of Entry and Indemnification Agreement on behalf of the District to enable District representatives to enter the property owned by Saglo Associates, the Echo Lakes Property, assessed to Tax Code Number 09/3/1/5-4 for the purpose of performing surveys, appraisals, evaluations, and tests for determining the suitability of said property for acquisition or use by the District for the construction of additional school facilities. Such Agreement shall be in substantially the same form as is attached to the Agenda for this meeting or as otherwise approved by the Solicitor and Superintendent. Motion was seconded by Don Motts and carried 8-1. William Zacharias voted no.

(Pages 5-6)

B. Municipal Tax and Liens Act

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the Resolution as presented for adoption of administrative fee and interest to be added to the amount collected as part of taxes for delinquent taxes as required under the Municipal Tax and Liens Act. Motion was seconded by Robert Huffman and carried unanimously 9-0.

(Pages 7-8)

C. I.U. #20 Fixed Percentage Catalog Discount

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the vendors as related to the Colonial Intermediate Unit #20 Fixed Percentage Catalog Discount program. Motion was seconded by Robert Huffman and carried unanimously 9-0.

(Pages 9-12)

D. South Canaan Cellular Communications Co.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to Table the antenna site lease agreement with South Canaan Cellular Communications Co., L.P., for water tank antenna space at the North Site. Motion was seconded by William Searfoss and carried unanimously 9-0.

(Pages 13-18)

E. Reynolds Construction Management, Inc.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the construction management contract with Reynolds Construction Management, Inc. at a cost not to exceed \$1,179,820. Motion was seconded by Christopher Baj. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Don Motts, Michal Peterson, William Searfoss, and William Zacharias. *Against:* Bet Hays, and Robert Huffman
Yes 7 No 2 Motion carried 7-2.

(Pages 19-35)

F. Terra Greens, Inc.

ACTION BY THE BOARD:

Motion was made by Don Motts to approve that the Solicitor and Business Manager be authorized to negotiate a sales agreement with the owners of the property known as Terra Greens, Inc. Motion was seconded by Christopher Baj and carried unanimously 9-0.

XX. ADMINISTRATIVE STAFF

A. Assistant to the Superintendent for Special Projects

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve Sharon Laverdure as Assistant to the Superintendent for Special Projects with salary increase of \$3,000.00, (prorated), effective December 7, 2004. Motion was seconded by Michal Peterson and carried unanimously 9-0.

B. Lehman Intermediate School Principal

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve Stephen Zall as Lehman Intermediate School Principal at a salary increase of \$3000.00, (prorated), effective December 7, 2004. Motion was seconded by Bet Hays and carried unanimously 9-0.

XXI. ADJOURNMENT – 6:20PM

Respectfully Submitted,

Marie S. Guidry
Business Manager