

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 20, 2004
J. T. Lambert Intermediate School**

7:30 p.m.

Minutes

- I. President Cole called the meeting to order at 7:48 p.m. and led those present in the Pledge of Allegiance. Secretary Marie Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, William Searfoss and William Zacharias.
- III. School personnel present: Pat Baughman, Mark Brown, John Burrus, Richard Carty, Mike Catrillo, Irene Duggins, Debra Eppley, Karen Ann Foley, Marie Guidry, Rachael Heath, Kim Holcomb, Lynda Hopkins, Gail Kulick-Cummings Sharon Laverdure, Michael Michaels, Patricia Mulroy, Gregory Naudascher, Annelle Prefontaine, June Presley, James Shearouse, Mike Silvoy, Brian Snapp, Donna Snapp and Steven Zall. Also present was Thomas Dirvonas, Solicitor.
- IV. Media Guest present: Aaron Applegate – **Pocono Record**.
- Community members present: Doris Beck, Barbara Cullen, Devin Day, Amy Eppley, Joanne Gaita, R. D. Heath, Ginger Korculanic, Danielle Lewis, Karen Malachousky, Lynn Meola, Stephen Moritz, Joan Nebel, Bill O'Brien, Ephraim Oliver, Margaret Oliver, Peter Pappalardo, Sherry Reinhardt and Mike Schwartz.
- V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the minutes for the meeting of November 15, 2004, (pages 1-22), December 6, 2004, (pages 1-6), and this agenda for, December 20, 2004, (pages 1-16), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by William Zacharias and carried unanimously, 9-0

- VI. An executive session was held this evening before the regular meeting for the purpose of discussing personnel and property.
- VII. **SUPERINTENDENT'S REPORT**
- Robert Huffman gave an updated report on the Colonial Intermediate #20 and Monroe Career & Technical Institute.
- Dr. Rachael Heath gave the High School South Renovation Update.
- VII. **PUBLIC PARTICIPATION** -- None

IX. **PERSONNEL ITEMS**

A. **Support Staff**

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, reassignments, retirement, leaves of absence, extensions of leave of absences, change of effective date and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Resignations**

Name	Position Held
a. Jones, Juliet	Study Hall Monitor - High School North Effective Date: At the end of the workday on December 17, 2004.
b. Mihalopoulos, Stavros	Custodian (3 rd Shift) - High School South Effective Date: At the end of the workday on December 8, 2004.
c. Munir, Joanne	Cafeteria Monitor - High School North Effective Date: At the end of the workday on December 3, 2004.

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2. **Reassignments**

Name	Position Held
a. Andrews, Julie	From Study Hall Monitor - High School North To Student Helper - High School North Hourly Rate: \$8.26 Effective Date: November 22, 2004 Julie replaces Juanita Venesi who resigned.
b. Kokh, Frank, Jr.	From Maintenance I Worker (2 nd Shift) To Security Monitor 1 st Shift - High School South Hourly Rate: \$10.17 Effective Date: November 30, 2004 This is a new position.
c. Soldo, Mindy	From Cafeteria Monitor -High School North To Study Hall Monitor - High School North Hourly Rate: \$7.75 Effective Date: November 22, 2004 Mindy replaces Julie Andrews who was reassigned.

3. **Retirement**

Name	Position Held
a. Marvin, Maureen	Cafeteria Worker (Part-time) - East Stroudsburg Elementary Effective Date: End of the workday on January 28, 2005

4. Leaves of Absence – In accordance with Board Policy #535

Name	Position Held
a. Margretta, Kenneth	Custodian (2 nd Shift) – J. M. Hill Elementary Effective Date: November 5, 2004 Length of Leave: On or about January 3, 2005. This leave will be intermittent.
b. Ogg, Brian	Bus Driver (full time) – Transportation Effective Date: November 11, 2004 Length of Leave: Approximately 12 weeks
c. Pomana, Jamie	Instructional Aide - Lehman Intermediate Effective Date: October 26, 2004 Length of Leave: November 16, 2004
d. Tonkin, Lisa	Student Helper for an East Stroudsburg Area School District elementary student– Hamilton Elementary Effective Date: October 27, 2004 Length of Leave: December 27, 2004
e. Wescott, Jeanne	Bookkeeper – (.5 part-time) Central Administration Effective Date: February 1, 2005 Length of Leave: July 1, 2005

5. Extensions of Leaves of Absence – In accordance with Board Policy #535

Name	Position Held
a. Buonacore, Roseria	Secretary - High School North Effective Date: July 15, 2004 Length of Leave: Now extended through December 10, 2004.
b. Kintner, Robert	Custodian 3 rd Shift - High School South Effective Date: June 26, 2004 Length of Leave: Now extended through December 28, 2004
c. Moore, Mary Ann	Bus Driver – (full-time) – Transportation Effective Date: September 20, 2004 Length of Leave: Now extended through April 1, 2005

6. Change of Effective Date – Appointment – Long Term Substitute

Name	Appointment
a. Wisotsky, Debra	Secretary - High School North – (LTS) Hourly Rate: \$9.12 Effective Date: July 15, 2004 now through December 10, 2004 only. Debra replaces Roseria Buonacore who is on leave.

7. Appointments Regular

Name	Appointment
a. Foley, Karen	Student Helper – Shawnee Academy for an ESASD elementary student Hourly Rate: \$8.26 Effective Date: December 13, 2004 This is a new position.
b. Imbert, Lisa	Student Helper - J. M. Hill Elementary Hourly Rate: \$8.26 Effective Date: November 30, 2004 This is a new position.
c. Mihalopoulos, Stavros	Custodian - Third Shift - High School South Hourly Rate: \$9.82 (plus \$.30 shift differential) Effective Date: December 6, 2004 Stavros replaces James LaBar who has resigned.
d. Murphy, Alexandria	Instructional Aide – Bushkill Elementary Hourly Rate: \$10.61 Effective Date: December 13, 2004 This is a new position.
e. Nevin, Angela	Student Helper - J. M. Hill Elementary Hourly Rate: \$8.26 Effective Date: December 20, 2004 This is a new position.
f. Newberry, Jessica	Secretary – Transportation/Maintenance Hourly Rate: \$9.12 Effective Date: December 6, 2004 Jessica replaces Leah Kermes who has resigned.
g. Rose, Tracy	Cafeteria Monitor – Smithfield Elementary Hourly Rate: \$8.13 Effective Date: November 22, 2004 Tracy replaces Jo Ann Tritto who was reassigned.
h. Shepard-Garner, Wanda	Student Helper - High School South Hourly Rate: \$8.26 Effective Date: November 22, 2004 This is a new position.
i. Wanner, Marianne	Student Helper - Lehman Elementary Hourly Rate: \$8.26 Effective Date: December 1, 2004 This is a new position
j. Zannella, Ann	Instructional Aide - Smithfield Elementary Hourly Rate: \$10.61 Effective Date: November 30, 2004 This is a new position.

8. Appointments – Long Term Substitute

Name	Appointment
a. Weis, Cindy	Bus Driver – Full time – LTS Hourly Rate: \$10.61 (6 hours) Effective Date: November 22, 2004 through the last student day of the 2004-2005 school year only. Cindy replaces Niccole Esposito who has resigned.

9. Substitute Appointments

Name	Area
a. Calland, Gwendolyn	Security
b. Foley, Karen	Instructional Aide, Security, Student Helper
c. Kiss, Brenda	Custodian
d. Lohman, Carolyn	Cafeteria Worker
e. Murphy, Alexandria	Secretary, Instructional Aide
f. Pappas, Plato	Study Hall Monitor, Cafeteria Monitor
g. Peteroy, Lucinda	Cafeteria Worker, Cafeteria Monitor, Study Hall Monitor
h. Sochinsky, Dorothy	Cafeteria Monitor
i. Vesely, Tina	Study Hall Monitor, Student Helper, Cafeteria Monitor
j. Zannella, Ann	Instructional Aide

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the resignations, reassignments, change of start date, leaves of absence, extension of leave of absence, change of status and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. Resignations

Name	Position Held
a. McCaffrey, Meghan	Special Education Teacher - Smithfield Elementary Effective Date: To be at the end of the workday on January 14, 2005.
b. Sarvis, Staci	Guidance Counselor – Smithfield Elementary Effective Date: The last teacher workday of the first semester of the 2004-2005 school year.
c. Wolf, Jennifer	Grade 5 Teacher – Bushkill Elementary Effective Date: End of work day on February 25, 2005

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2. Reassignments

Name	Position Held
a. Baughman, Lauren	From: Grade 6 Teacher at Lehman Intermediate To: Remedial Reading Teacher at Lehman Intermediate Effective Date: November 23, 2004 Lauren replaces Dorothy Conway who was reassigned.
b. Padavano, Debra	From: Special Education (Itinerant) at High School North To: Special Education (Learning Support) at High School North Effective Date: To be determined Debra replaces Marialena Casciotta who was reassigned.

3. Change of Start Date

Name	Position Held
a. Romanyshyn, Danielle	Grade 4 Teacher - Middle Smithfield Elementary Now Effective Date: December 7, 2004 Length of Leave: through end of the third marking period of the 2004-2005 school year.

4. Leaves of Absence – In accordance with Board Policy #435

Name	Position Held
a. DiGregorio, Constance	Grade 5 Teacher - East Stroudsburg Elementary Effective Date: December 20, 2004 Length of Leave: February 4, 2005
b. Jansen, Peggy	School Nurse – J. M. Hill Elementary Effective Date: October 11, 2004 Length of Leave: October 29, 2004

5. Extension of Leave of Absence – In accordance with Board Policy #435

Name	Position Held
a. Stephens, Stephanie	Grade 8 Reading Teacher - Lehman Intermediate Effective Date: August 26, 2004 Length of Leave: Now extended through the end of the 2004-2005 school year.

6. Change of Status – Long Term Substitute

Name	Appointment
a. Agosto, Caroline	Grade 8 Reading Teacher - Lehman Intermediate – (LTS) Annual Salary: \$39,116.00 Step: 2 Column: 7 Effective Date: August 26, 2004 Now effective through the last teacher workday of the 2004-2005 school year only. Caroline replaces Stephanie Stephens who is on leave.

7. Appointments Regular

Name	Appointment
a. Pellington, Cynthia	Grade 6 Teacher - Lehman Intermediate – (TPE) Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1 Effective Date: November 23, 2004 Cynthia replaces Lauren Baughman who was reassigned.
b. Smirne, Maria	Special Education/Itinerant - High School North (TPE) Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1 Effective Date: Pending certification Maria replaces Debra Padavano who was reassigned.

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8. Appointments – Long Term Substitute

Name	Appointment
a. Van Winkle, Catherine	Grade 4 Teacher - Middle Smithfield Elementary (LTS) Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1 Effective Date: December 7, 2004 and continue until the end of the third marking period of the 2004-2005 school year only. Catherine replaces Danielle Romanyshyn who is on leave.

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9. Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code

Name
a. Weinstein, Ellen - Special Education - High School South

10. Substitute Appointments

Name	Certification
a. Berry, James	(em) all areas
b. Colon, Shamim	Elementary
c. Dalkner, Joseph	(em) all areas
d. Diaz, Jason	Music
e. Dominique, Joel	(em) all areas
f. Downey, Susan	Elementary
g. Healy, Erin	Elementary
h. Holley, Lisa	(em) all areas
i. McGowan, Maria	English
j. LaVacca, Jacqueline	(em) all areas
k. Puleio, Lauren	English
l. Senior, Caren	(em) all areas
m. Smirne, Maria	Special Education
n. Weber, Lisa	Science
o. Wichman, Maryann	(em) all areas
p. Wynne, Heather	Elementary

11. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Faulkner, William	J. T. Lambert Intermediate

12. **Appointments – Homebound Instructor**

Name	Certification
a. Gollinge, Lisa	English
b. Govus, Diana	Special Education
c. Spering, Laureen	Elementary/Mid-Level Math

C. **Salary Change Payments**

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association effective December 30, 2004. These salaries are prorated. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

1.

	Name	From	To
1.	Antolick, Lynn	(\$50,870) Step 9, Col. 12	(\$51,495) Step 9, Col. 13
2.	Austin, Amy	(\$40,243) Step 4, Col. 3	(\$40,668) Step 4, Col. 4
3.	Bakner, Paul	(\$39,393) Step 4, Col. 1	(\$40,243) Step 4, Col. 3
4.	Barry, Lori	(\$40,243) Step 4, Col. 3	(\$40,668) Step 4, Col. 4
5.	Berryman, John	(\$37,291) Step 3, Col. 4	(\$37,716) Step 3, Col. 5
6.	Bisher, Judith	(\$39,818) Step 6, Col. 2	(\$40,243) Step 6, Col. 3
7.	Bock, Elizabeth	(\$39,818) Step 4, Col. 2	(\$40,243) Step 4, Col. 3
8.	Bowers, Heather	(\$36,016) Step 2, Col. 1	(\$36,441) Step 2, Col. 2
9.	Branigan, Jeanne	(\$40,243) Step 6, Col. 3	(\$40,668) Step 6 Col. 4
10.	Brotherton, Regina	(\$40,668) Step 5 Col. 4	(\$41,093) Step 5, Col. 5
11.	Christopher, Michelle	(\$39,393) Step 4, Col. 1	(\$40,243) Step 4, Col. 3
12.	Clogg, Katye	(\$36,441) Step 3, Col. 2	(\$36,866) Step 3, Col. 3
13.	Conforti, Margaret	(\$36,016) Step 3, Col. 1	(\$36,441) Step 3, Col. 2
14.	Coffman, Adam	(\$46,720) Step 7 Col. 5	(\$47,145) Step 7, Col. 6
15.	Cohen, Stephanie	(\$39,818) Step 5, Col. 2	(\$40,243) Step 5, Col. 3
16.	Conklin, Donna	(\$63,815) Step 16, Col. 8	(\$64,340) Step 16, Col. 9
17.	Diokmedjian, Lataisha	(\$36,016) Step 2, Col. 1	(\$36,441) Step 2, Col. 2
18.	Flicker, Matthew	(\$45,445) Step 8, Col. 2	(\$45,870) Step 8, Col. 3
19.	Franks, Suzanne	(\$39,818) Step 5, Col. 2	(\$40,668) Step 5, Col. 4
20.	Fuehrer, Kellie	(\$36,016) Step 2 Col. 1	(\$36,441) Step 2, Col. 2
21.	Fuller, Joshua	(\$36,441) Step 3, Col. 2	(\$36,866) Step 3, Col. 3
22.	Gasda, Lawrence	(\$66,690) Step 16, Col. 13	(\$67,340) Step 16, Col. 14
23.	Glaser, Kyle	(\$46,295) Step 7, Col. 4	(\$46,720) Step 7, Col. 5
24.	Guida, Emile	(\$48,120) Step 7, Col. 7	(\$48,620) Step 7, Col. 8
25.	Heitzman, Vicki	(\$40,668) Step 6, Col. 4	(\$41,093) Step 6, Col. 5
26.	Hubert, Erin	(\$39,393) Step 4, Col. 1	(\$39,818) Step 4, Col. 2
27.	Jacobs, Joseph	(\$63,815) Step 16, Col. 8	(\$64,340) Step 16, Col. 9
28.	Judd, Jeremy	(\$39,393) Step 6, Col. 1	(\$39,818) Step 6, Col. 2
29.	Kerestur, Kelly	(\$36,866) Step 3, Col. 3	(\$37,291) Step 3, Col. 4
30.	Kerstetter, Eric	(\$39,393) Step 5, Col. 1	(\$40,668) Step 5, Col. 4
31.	Kuchinski, Kevin	(\$66,690) Step 16, Col. 13	(\$67,340) Step 16, Col. 14
32.	Lagace, Suzanne	(\$42,993) Step 6, Col. 8	(\$43,518) Step 6, Col. 9

33.	Lantz, David	(\$63,315) Step 16, Col. 7	(\$63,815) Step 16, Col. 8
34.	Ludwig, Jill	(\$40,668) Step 4, Col. 4	(\$42,493) Step 4, Col. 7
35.	Marmo, Jennifer	(\$36,016) Step 3, Col. 1	(\$36,441) Step 3, Col. 2
36.	Martin, Zachery	(\$40,668) Step 5, Col. 5	(\$41,518) Step 5, Col. 6
37.	Masker, Leisa	(\$40,668) Step 6, Col. 4	(\$41,093) Step 6, Col. 5
38.	Mason, Donna	(\$41,093) Step 5, Col. 5	(\$41,518) Step 5, Col. 6
39.	O'Donnell, Paul	(\$40,243) Step 4, Col. 3	(\$40,668) Step 4, Col. 4
40.	Pappalardo, Lynn	(\$40,243) Step 4, Col. 3	(\$40,668) Step 4, Col. 4
41.	Pulley, Patricia	(\$54,599) Step 12, Col. 5	(\$55,024) Step 12, Col. 6
42.	Rasely, Susanne	(\$39,116) Step 2, Col. 7	(\$39,616) Step 2, Col. 8
43.	Rescigno, Barbara	(\$63,876) Step 15, Col. 13	(\$64,526) Step 15, Col. 14
44.	Rickley, Amanda	(\$36,016) Step 2 Col. 1	(\$36,441) Step 2, Col 2
45.	Rodriquez, Francisco	(\$36,016) Step 2, Col. 1	(\$36,441) Step 2, Col. 2
46.	Rodriquez, Janice	(\$45,870) Step 8, Col. 3	(\$46,295) Step 8, Col. 4
47.	Romanyshyn, Michael	(\$39,393) Step 5, Col. 1	(\$40,668) Step 5, Col. 4
48.	Rothwell, Donna	(\$39,116) Step 3, Col. 7	(\$39,616) Step 3, Col. 8
49.	Schaller, Linda	(\$63,315) Step 16, Col. 7	(\$63,815) Step 16, Col. 8
50.	Severs, Nicole	(\$39,818) Step 5, Col. 2	(\$40,243) Step 5, Col. 3
51.	Stalker, Michael	(\$39,116) Step 2, Col. 7	(\$39,616) Step 2, Col. 8
52.	Taylor, Letitia	(\$42,493) Step 4, Col. 7	(\$42,993) Step 4, Col. 8
53.	Thomas, Carol	(\$64,890) Step 16, Col. 10	(\$65,465) Step 16, Col. 11
54.	Varkanis, Sylvia	(\$40,243) Step 4, Col. 3	(\$40,668) Step 4, Col. 4
55.	Vellekamp, Lisa	(\$39,393) Step 4, Col. 1	(\$39,818) Step 4, Col. 2
56.	Viechnicki, Victoria	(\$61,915) Step 16, Col. 5	(\$62,340) Step 16, Col. 6
57.	Wescott, Shawn	(\$41,518) Step 6, Col. 6	(\$42,493) Step 6, Col. 7
58.	Yost, Ty	(\$41,093) Step 6, Col. 5	(\$41,518) Step 6, Col. 6
59.	Zerfoss, Jon	(\$36,016) Step 3, Col. 1	(\$36,441) Step 3, Col. 2
60.	Nicholson, Jennifer	(\$44,068) Step 6, Col. 10	(\$45,243) Step 6, Col. 12

2. **Salary Change Payment**

	Name	From	To	Effective
a.	Rescigno, Barbara	(\$61,454) Step 14, Col. 12	(\$62,054) Step 14, Col. 13	2003-2004 School Year
b.	Rescigno, Barbara	(\$63,251) Step 15, Col. 12	(\$63,876) Step 15, Col. 13	2004-2005 School Year

D. **Extra Responsibility Positions**

ACTION BY THE BOARD:
 Motion was made by William Zacharias to approve the resignations, rescissions and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

1. **Resignations**

	Name	Position Held
a.	Ippolito, Cynthia	Senior Class Advisor - High School South Effective Date: November 23, 2004
b.	Krieger, Regina	Assistant Girls' Basketball Coach - J. T. Lambert Intermediate Effective Date: December 7, 2004

- c. Kopcza, Jennifer Mentor to Bruce Harris
Effective Date: November 15, 2004
- d. Sarvis, Staci Mentor to Nicole Blum
Effective Date: End of the first semester the 2004-2005 School Year
- e. Severs, Nicole Extended day Tutorial Program/ Grade 4 (Math) - Middle Smithfield Elementary
Effective Date: November 22, 2004

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2. Rescissions

- | Name | Position Held |
|-------------------------|---|
| a. Casciotta, Marialena | Head Coach – Softball - High School North |
| b. Gulmy, Keriann | Varsity Assistant Coach – Cheerleading (winter) - High School North |
| c. Kafer, Roger | Junior Varsity Coach – Softball - High School North |
| d. Kerstetter, Eric | Head Coach – Boys’ Track & Field - High School North |

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3. Appointments for the 2004-2005 School Year

	Name	Position	Salary
a.	Bozena, John	Intramural Weight Room Co-Supervisor (2nd half winter season) - High School South	\$18.00/hour (24 hour maximum)
b.	Christian, Edward	Intramural Weight Room Co-Supervisor (1st half winter season) - High School South	\$18.00/hour (24 hour maximum)
c.	Conforti, Margaret	Year Book Club Co-Advisor - Smithfield Elementary School	\$900.00 (prorated)
d.	Dahl, Barbara	Mentor for Catherine Van Winkle December 7, 2004	\$475.00 (prorated)
e.	Dennis, Marilyn	Choral Director - Smithfield Elementary School	\$1,265.00
f.	Fetherman, John	Vounteer Wrestling Coach - High School South	not applicable
g.	Flotz, Patricia	Athletic Academic Intramural Advisor - High School North	\$18.00/hour (48 hour maximum)
h.	Fodness, Peter	Intramural Girls' Soccer Advisor - High School South	\$18.00/hour (48 hour maximum)
i.	Fodness, Peter	Intramural Boys' Soccer Advisor - High School South	\$18.00/hour (48 hour maximum)
j.	Fonash, Albert	Mentor for Nicole Blum (2 nd Semester)	\$475.00 (prorated)
k.	Harron, Michael	Director of School Productions (Fall) - High School South	\$1,710.00
l.	Harron, Michael	Director of School Productions (Spring) - High School South	\$1,710.00
m.	Hendricks, Sara	Intramural Boys' Soccer Advisor - High School North	\$18.00/hour (48 hour maximum)
n.	Hopstetter, Jessica	Girls' Track and Field Varsity Assistant Coach - High School North	\$2,760.00
o.	Kintz, Jana	Year Book Club Co-Advisor - Smithfield Elementary School	\$900.00 (prorated)
p.	Lazowski, Philip	Mentor for Bruce Harris December 1, 2004	\$475.00 (prorated)

q.	Leap, Jason	Girls' Track and Field Head Coach - High School North	\$3,900.00
r.	Martin, Zachary	Computer Assistant - Smithfield Elementary School	\$700.00
s.	Mason, Todd	Band Majorette Advisor - High School South	\$1,575.00
t.	Price, Mark	Science Olympiad Club Advisor - High School North	\$900.00
u.	Riley, Kimberly	Intramural Ski Group Co-Advisor - Smithfield Elementary School	\$18.00/hour (24 hour maximum)
v.	Ruhl, Steven	Intramural Weight Room Co-Supervisor (1st half winter season) - High School South	\$18.00/hour (24 hour maximum)
w.	Ruhl, Steven	Intramural Weight Room Co-Supervisor (2nd half winter season) - High School South	\$18.00/hour (24 hour maximum)
x.	Sansosti, Michael	SADD Club Advisor - High School North	\$900.00
y.	Serio, Valerie	Cheerleading Varsity Assistant Coach (winter) - High School North	\$1,065.00
z.	Tritto, Jennifer	Volunteer Girls' Basketball Coach - High School South	not applicable
aa.	Wilson, Robert	Intramural Ski Group Co-Advisor - Smithfield Elementary School	\$18.00/hour (24 hour maximum)
bb.	Young, Kevin	AV Coordinator - High School South	\$1,360.00

E. Extended Day Tutorial

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association for an Extended Day Tutorial Program. All salaries (\$23.00 per hour) will be funded by the PA Tutorial Program Grant (03-04). Motion was seconded by William Zacharias and carried unanimously, 9-0.

1. Appointments for the 2004-2005 School Year

EXTENDED DAY TUTORIAL PROGRAM 2004-2005

	Teacher	School	Grade (Curriculum)
a.	Bealer, Heather	Middle Smithfield Elementary	Grade 5 (Math)
b.	Bock, Elizabeth	Resica Elementary	Grade 2 (Math/Reading)
c.	Capizzi, Deborah	J. M. Hill Elementary	Grade 1 (Math/Reading)
d.	Gambill, Geoffrey	Smithfield Elementary	Grade 4 (Math/Reading)
e.	Gurry, Erin	Bushkill Elementary	Grade 2 (Math/Reading)
f.	Heeter, Patricia	Middle Smithfield Elementary	Kindergarten (Math/Reading)
g.	Heitczman, Vicki	Smithfield Elementary	Grade 2 (Math)
h.	Honadel, Janis	Middle Smithfield Elementary	Grade 5 (Reading)
i.	Hnasko, Scott	Resica Elementary	Grade 4 (Math)
j.	Husson, Jennifer	J. M. Hill Elementary	Grade 4 (Math/Reading)
k.	Kintz, Jana	Smithfield Elementary	Kindergarten (Reading)
l.	Kintz, Jana	Smithfield Elementary	Grade 3 (Math)
m.	Lentz, Dina	J. M. Hill Elementary	Grade 3 (Math)
n.	Libby, Tina	Bushkill Elementary	Grade 4 (Math/Reading)
o.	McCaffrey, Meghan	Smithfield Elementary	Grade 1 (Math/Reading)
p.	Meinking, Courtney	Smithfield Elementary	Grade 3 (Reading)
q.	Parton, James	Resica Elementary	Grade 3 (Math/Reading)
r.	Pearce, Jennifer	Bushkill Elementary	Grade 1 (Math/Reading)
s.	Pinzarrone, Frank	Middle Smithfield Elementary	Grade 4 (Math)

t.	Polizzotto, Maryann	J. M. Hill Elementary	Grade 3 (Reading)
u.	Riley, Kimberly	Smithfield Elementary	Kindergarten (Math)
v.	Schoenherr, Catherine	Smithfield Elementary	Grade 2 (Reading)
w.	Slack, Julie	Resica Elementary	Grade 4 (Reading)
x.	Smith, Matthew	J. M. Hill Elementary	Grade 2 (Math/Reading)
y.	Thomas, Sarah	Resica Elementary	Grade 1 (Math/Reading)
z.	Wilson, Jennifer	Bushkill Elementary	Grade 3 (Math/Reading)

F. Administrative Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the reassignments and leave of absence to the administrative staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. Reassignments

Name	Position Held
a. Owens-Thomson, Karen	From: Assistant Principal/Staff Development Director at East Stroudsburg Elementary/J. M. Hill Elementary To: Assistant Principal at High School North Effective Date: December 13, 2004 Karen replaces Carolyn Krotowski who is on leave.
b. Parks, William	From: Assistant Principal at J. T. Lambert Intermediate To: Assistant Principal at High School North Effective Date: To Be Determined William replaces Hugh Braun who has resigned.

2. Leave of Absence – In accordance with Board Policy #335

Name	Position Held
a. Carhart, Michelle	Assistant Principal - J. T. Lambert Intermediate Effective Date: December 9, 2004 Length of Leave: Through January 11, 2005

X. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Devereux	One-to-one Special Ed. Services	\$28.00/hr. not to exceed \$81,356.00	District Special Ed. Funds	09/08/04 – 06/17/05
2.	Hnasko, Scott	Using Kids College	\$64.00	Grant Monies	11/17/04
3.	KidsPeace Hospital	Tutoring for student # 041283	\$2,772.00	Pupil Services	11/16/04 – 6/30/05
4.	KidsPeace Hospital	Tutoring for student # 041782	\$2,838.00	Pupil Services	11/11/04 – 6/30/05
5.	KidsPeace Hospital	Tutoring for student # 040581	\$2,838.00	Pupil Services	11/11/04 – 6/30/05
6.	KidsPeace Hospital	Tutoring for student # 041784	\$2,618.00	Pupil Services	11/29/04 – 6/30/05
7.	KidsPeace Hospital	Tutoring for student # 041285	\$2,618.00	Pupil Services	11/29/04 – 6/30/05

8.	KidsPeace Hospital	Tutoring for student #040286	\$2,596.00	Pupil Services	12/1/04 – 6/30/05
9.	Silvoy, Michael	ITEC Server Room	\$349.00	ITEC	11/18/04 – 11/21/04
10.	Snyder, Linda	Training	\$22.00/hour	Superintendent	1/3/05 – 6/30/05
11.	Young, Charles R.	Band Music	\$5,900.00	Music Department	12/21/04 – 1/7/05

XI. ASSISTANT SECRETARY TO THE BOARD

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve Patricia Rosado as Assistant Secretary to the Board of Education at an annual salary of \$1,000 (prorated) effective January 3, 2005. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

XII. STUDENT ITEMS

A. Placements and Agreements

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the placements and agreements for the students listed. Motion was seconded by Donald Motts and carried unanimously, 9-0.

	Student Number		Student Number		Student Number		Student Number
a.	04020226	g.	04140520	m.	04170929	r.	04171136
b.	04020921	h.	04160624	n.	04171128	s.	14171138
c.	04020925	i.	04160733	o.	04171131	t.	04171139
d.	04021122	j.	04160819	p.	04171132	u.	04171140
e.	04021227	k.	04170923	q.	04171135	v.	04171141
f.	04171142	l.	04171143				

(Pages 35-36)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	High School South	Marching Band Performance	Boston, Massachusetts	5/20/05 – 5/22/05
2.	J. T. Lambert Cheerleading Squad	Competition	Orlando, Florida	2/10/05 – 2/14/05

(Pages 37-38)

C. Field Trips - 75 Miles or More

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the field trip listed. The proposal and itineraries for the field trip meet the required Board Policy #121. Motion was seconded by and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Fourth Grade Middle Smithfield	Visit State Capitol	Harrisburg, PA	5/20/05
2.	Color Guard/H.S. South	Competition	South Brunswick, NJ	2/19/05
3.	Color Guard/H.S. South	Competition	South Brunswick, NJ	2/5/05

(Pages 39-41)

XIII. TEXTBOOK

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the textbook *Standards Connection Diagnostic Series* for use in the East Stroudsburg Area School District. Motion was seconded by Donald Motts and carried unanimously, 9-0.

XIV. REQUESTS TO ESTABLISH STUDENT ACTIVITIES

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the requests to establish student activity funds as listed for the 2004-2005 school year. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. East Stroudsburg Senior High School North - Interact Club
2. East Stroudsburg Senior High School North – Double Dutch Club

(Pages 42-43)

XV. BOARD POLICIES

ACTION BY THE BOARD:

Motion was made by William Zacharias to table board policies 202 and 202.1 for consideration at a later time. Motion was seconded by William Searfoss and carried unanimously, 9-0.

Motion was made by Christopher Baj to approve board policies 214, 239, 419 and 822 listed for use in the East Stroudsburg Area School District. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. 202 -- Eligibility of Nonresident Students
2. 202.1 -- Attendance Eligibility
3. 214 -- Class Rank
4. 239 -- Foreign Exchange Students
5. 419 -- Outside Activities
6. 822 -- Automated External Defibrillator (AED)

(Pages 44-59)

XVI. JOINT SCHOOL AUTHORITY

ACTION BY THE BOARD:

Motion was made by Robert Huffman to appoint Roland Featherman to membership on the East Stroudsburg Area Joint School Authority for the remainder of a five-year term, which expires in December 2008. Motion was seconded by Bet Hays and carried unanimously, 9-0.

XVII. FISCAL ITEMS

A. Tax Exoneration

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the request for tax exoneration for the tax year 2004, and tax exemption for the year 2005 and beyond, for the Middle Smithfield Township owned property 9/96294. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(Pages 60-62)

B. Special Revenue Fund

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the opening of a PLGIT/PLUS account for the Special Revenue Fund. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

C. Tax Rebate

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the 2005 Senior Citizen School Tax Rebate Program. Motion was seconded by Donald Motts and carried unanimously, 9-0.

(Pages 63-64)

D. Rose Consulting

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contract with Rose Consulting for an audit of internet, telecommunications, telephone, and electric costs. Motion was seconded by Christopher Baj. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Don Motts, William Searfoss and William Zacharias. *Against:* Bet Hays, Robert Huffman and Michal Peterson. TALLY Yes 6 No 3. Motion was carried 6-3.

(Pages 65-66)

E. Terra Greens

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the purchase agreement for the Terra Greens site in substantially the form as presented by Thomas F. Dirvonas, District Solicitor at a purchase price of \$35,000.00/acre. Motion was seconded by Donald Motts and carried unanimously, 9-0.

(Pages 67-71)

F. Change Order #1

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve change order # 1 for Macheimer for an additional cost of \$455 for replacement of decking on the Bunnell roof. Motion was seconded by William Searfoss and carried 7-2. Donald Motts and William Zacharias voted No.

(Pages 72-73)

G. Lease Agreement

ACTION BY THE BOARD:

Motion was made by William Searfoss to table the agenda item related to the antenna site lease agreement with South Canaan Cellular Communications Co., L.P., for water tank antenna space at the North Site. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

(Pages 74-79)

H. Reynolds Construction Management Inc.

ACTION BY THE BOARD:

Motion was made by William Zacharias to appoint Reynolds Construction Management, Inc. to review bid documents for the Smithfield Elementary School for the purpose of obtaining the most competitive bids at a cost not to exceed \$20,000. Motion was seconded by William Searfoss and carried unanimously, 8-1. Robert Huffman voted No.

(Pages 80-82)

I. Bond Payment

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$173,573.89 Motion was seconded by Donald Motts and carried unanimously, 9-0.

(Pages 83-119)

J. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2004-2005, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. Budget Transfers - (Pages 120-131)
2. Payment of Bills - (Pages 132-155)
3. Treasurer's Report - (Pages 156-165)

K. Authorization of Business Manager to pay invoices prior to formal Board approval

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the Business Manager be authorized to pay capital project fund invoices prior to formal board approval where such payment will result in discounts, provided that the concurrence of the Superintendent and either the President or Vice President of the Board is obtained, and provided the contracts or purchases for which payments are being made have previously been awarded or approved by the Board. Motion was seconded by Donald Motts and carried unanimously, 9-0.

XVIII. ADJOURNMENT: 9:40 P.M.

Respectfully Submitted,

Marie S. Guidry
Board Secretary