

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – OCTOBER 18, 2004
J. T. Lambert Intermediate School**

7:30 p.m.

Minutes

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Robert Huffman called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, William Searfoss and William Zacharias.
- III. School personnel present: Douglas Arnold, Patricia Baughman, Hugh Braun, John Burrus, Michael Catrillo, Marialena Casciotta, Debra Eppley, Marie Guidry, Rachael Heath, Kim Holcomb, Lynda Hopkins, Kathy Kroll, Gail Kulick, Sharon Laverdure, Michael Michaels, Patricia Mulroy, Gregory Naudascher, Lois Palio, Annelle Prefontaine, James Shearouse, Michael Silvoy, Brain Snapp, Kim Stevens, and. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Aaron Applegate – **Pocono Record**
- V. Community members present: Jennie Brooks, Devin Day, Karen Ann Foley, R. David Heath, Gerard McGrath, Peter Pappalardo, Marilyn and Scott Possinger, and Laura Witchcraft
- VI. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the minutes for the meeting of September 20, 2004, (pages 1-14), and this agenda for, October 18, 2004, (pages 1-18), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Donald Motts and carried unanimously, 9-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** – An executive session was held this evening before the regular meeting for the purpose of discussing personnel and property.
- VIII. **SUPERINTENDENT’S REPORT**

Dr. Heath updated the Board on the Staff Development Day activities on October 11, 2004.
Dr. Heath reported to the Board on High School Parent-Teacher Conferences.

❖ Board Policies to be considered for approval at the November 15, 2004, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #237 – Electronic Devices – Revised
- #707 – Use of Facilities - Revised

(Pages 19-33)

- IX. **PUBLIC PARTICIPATION** -- None
- X. **PERSONNEL ITEMS**

A. **Support Staff**

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the resignations, reassignments, retirements, leave of absences, changes of salary and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. **Resignations**

Name	Position Held
a. Albarron, Sharon	Cafeteria Monitor - Middle Smithfield Elementary Effective Date: At the end of the workday on October 12, 2004
b. Bredehoeft, Heidi	Bus Driver (Full-time) Effective Date: August 12, 2004
c. Foley, Brian	Bus Driver (Full-time) Effective Date: At the end of the workday on October 7, 2004
d. Kermes, Leah	Secretary .5 Maintenance and .5 Transportation Effective Date: At the end of the workday on October 7, 2004
e. LaBar, James	Custodian (Third Shift) - High School South Effective Date: October 11, 2004

(Pages 34-38)

2. **Reassignments**

Name	Position
a. Pietrofere, Maria	From: Cafeteria Worker (Part-time) – North Campus To: Security – (First Shift) – North Campus Hourly Rate: \$10.08 Effective Date: October 19, 2004 Maria replaces Charles Frantz who has resigned.
b. Ross, Lesa	From: Student Monitor - Smithfield Elementary To: Instructional Aide - Smithfield Elementary Hourly Rate: \$10.61 Effective Date: September 23, 2004 Lesla replaces Cheryl White who has resigned.

3. **Retirements**

Name	Position Held
a. Patney, Michael	Bus Driver (Full-time) Effective Date: At the end of the day on November 26, 2004
b. Turner, Donald	Bus Driver (Full-time) Effective Date: At the end of the workday on October 22, 2004

(Pages 39-40)

4. **Leaves of Absences – In accordance with Board Policy #535**

Name	Position Held
a. Kintner, Robert	Custodian (Third Shift) - High School South Effective Date: June 26, 2004 Length of Leave: November 19, 2004
b. Kresge, Judy	Bus Driver (Full-time) Effective Date: August 30, 2004 Length of Leave: October 1, 2004

5. **Changes of Salary (76 Working Day)**

Name	From:	To:	Effective Date
a. Brennan, Gayle -Cafeteria Monitor - Middle Smithfield	\$7.97/hr.	\$8.37/hr.	9/30/04
b. Flotz, Patricia - Cafeteria Monitor - High School North	\$7.97/hr.	\$8.37/hr.	9/28/04

6. **Appointments Regular**

Name	Appointment
a. Boyle, Cecilia	Bus Driver (Part-time) Hourly Rate: \$10.61 (4 hours) Effective Date: September 7, 2004 This is a new position.
b. Frances, Kevin	Maintenance II (Second Shift) Hourly Rate: \$12.00 (Plus \$.25 shift differential) Effective Date: December 1, 2004 Kevin replaces Kevin Jones who has resigned.
c. Mars, Corine	Security (First Shift) – North Campus Hourly Rate: \$10.08 Effective Date: October 19, 2004 This is a new position.
d. Menditto, Marguerite	Secretary - High School North Hourly Rate: \$9.12 Effective Date: August 16, 2004 Marguerite replaces Cathy West who has resigned.
e. Munir, Joanne	Cafeteria Monitor – North Campus Hourly Rate: \$8.13 Effective Date: October 18, 2004 Joanne replaces Katherine Pizani who has resigned.
f. Smith, Richard	Crossing Guard - J. M. Hill Elementary Hourly Rate: \$8.26 Effective Date: August 30, 2004 Richard replaces Marie Camerino who has retired.

7. **Appointments Long Term Substitute**

Name	Appointment
a. Nebel, Linda	Bus Driver (Full-time) (LTS) Hourly Rate: \$10.61 (5 hours) Effective Date: September 20, 2004 to the last student day of the 2004-2005 school year only. This is a new position.

8. **Substitute Appointments**

Name	Area
a. Bass, Ada	Student Helper
b. Conant, Janet	Student Helper, Cafeteria Monitor, Instructional Aide, Cafeteria Worker
c. Concetta, Friedfel	Student Helper, Instructional Aide, Study Hall Monitor, Cafeteria Worker, Cafeteria Monitor, Secretary
d. Davila-Cordero, Norma	Cafeteria Worker
e. DeConzo, Nicholas	Instructional Aide
f. Ecenbarger, Debra	Cafeteria Worker, Cafeteria Monitor, Secretary
g. Foley, Brian	Bus Driver
h. Hussein, Bibi	Cafeteria Worker, Cafeteria Monitor
i. Imbert, Lisa	Study Hall Monitor
j. Johnson, Kay	Cafeteria Monitor, Cafeteria Worker, Student Helper, Instructional Aide
k. LaBar, James	Custodian
l. Moller, Madeline	Instructional Aide
m. Preis, Steven	Bus Driver
n. Reinhardt, Sherry	Cafeteria Worker
o. Rodenbaugh, Darryl	Custodian, Maintenance
p. Turner, Donald	Bus Driver

B. **Professional Staff**

ACTION BY THE BOARD

Motion was made by Bet Hays to approve the resignation, leaves of absence, change of start date and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Resignation**

Name	Position Held
a. Vauter, Denise	Remedial Reading Teacher - J. T. Lambert Intermediate Effective Date: At the end of the day on October 1, 2004

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2. **Leaves of Absence – In accordance with Board Policy #435**

Name	Position Held
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- a. Maranilli, James Special Education Teacher - High School South
Effective Date: September 7, 2004
Length of Leave: October 12, 2004
- b. Romanyshyn, Danielle Grade 4 Teacher - Middle Smithfield Elementary
Effective Date: January 3, 2005
Length of Leave: The end of the third marking period of the 2004-2005 school year.
- c. Schultz, Cathleen Guidance Counselor – Resica Elementary
Effective Date: October 21, 2004
Length of Leave: On or about January 3, 2005

3. **Change of Start Date – In accordance with Board Policy #435**

- | Name | Position Held |
|----------------|---|
| a. Keyes, Lisa | Grade 3 Teacher - Middle Smithfield Elementary
Now Effective: September 29, 2004
Length of Leave: Through the end of the first semester of the 2004-2005 school year. |

4. **Appointment - Regular**

- | Name | Appointment |
|-------------------------------|---|
| a. Schweppenheiser, Christine | Biology Teacher - High School North – (TPE)
Annual Salary: \$35,890.00 Step: 1 Column: 6
Effective Date: August 26, 2004
Christine replaces Dean Metzgar who has resigned. |

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5. **Appointment – Long Term Substitute**

- | Name | Appointment |
|------------------|--|
| a. Sherman, Lori | Grade 3 Teacher - Middle Smithfield Elementary - (LTS)
Annual Salary: \$33,765.00 prorated Step: 1 Column: 1
Effective Date: September 30, 2004 and continue until the end of the first semester of the 2004-2005 school year only.
Lori replaces Lisa Keyes who is on a leave. |

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6. **Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

- | Name |
|--|
| a. Pappalardo, Lynn – School Nurse - High School South |
| b. Reichert, Eric – Guidance Counselor - Lehman Intermediate |
| c. Rogers, Thomas – Mathematics Teacher - High School South |

7. **Substitute Appointments**

- | Name | Certification |
|--------------------|----------------------|
| a. Bartlett, Carol | (em) all areas |

- b. Bishow, Laurel (em) all areas
- c. DeConzo, Nicholas (em) all areas
- d. Estabrook, Mary English
- e. Estrada, Maria (em) all areas
- f. Ferebee, III, James (em) all areas
- g. Lannon, Sean (em) all areas
- h. Milerson, Daniel Elementary (NY)
- i. Mills, Joette (em) all areas
- j. Moller, Madeline (em) all areas
- k. Muller, Stephanie Elementary (NJ)
- l. Pyryt, Donna Social Studies
- m. Rodriguez, Laura Elementary (NY)
- n. Verderese, Joseph (em) all areas

8. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Estrada, Maria	High School North
b. Miller, Robbi Jean	J. M. Hill Elementary
c. Wirth, Susan	High School North

9. **Appointments – Homebound Instructor**

Name	Certification
a. Gill, Amanda	Special Education
b. Rusk, Wesley	Elementary

C. **Extra Responsibility Positions**

ACTION BY THE BOARD

Motion was made by Bet Hays to approve the rescissions, salary changes and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. **Rescissions**

Name	Position Held
a. Austin, Amy	JV Coach Girls' Basketball - High School North
b. Castillo, Donna	Telephone caller for Substitute Bus Drivers
c. Conklin, Donna	Computer Club Advisor - East Stroudsburg Elementary
d. Jacobs, Joseph	Freshman Coach Boys' Basketball - High School South
e. Mooney, Tina	Math Department Chairperson - Lehman Intermediate

2. **Salary Changes**

Name	Position Held
a. Kuhne, George	Chairperson of the Science Department – Lehman Intermediate From: \$2,870.00 to \$3,250.00 based on the number of persons in the department.
b. Cooke, Robert	Chairperson of the Math Department at Lehman Intermediate From: \$2,870.00 to \$3,250.00 based on the number of persons in the department.

3. **Appointments for the 2004-2005 School Year – Effective Date August 30, 2004**

	Last Name	First Name	Position	Building	Rate
a.	Adamcik	Angelica	Key Club Advisor	High School North	\$900.00
b.	Allen	Suzanne	Intramural Ski Group Advisor	High School South	\$18.00/hr. (48 hour max.)
c.	Anderson	Marygrace	Art Club Advisor	High School North	\$900.00
d.	Antolick	Lynn	Intramural String Group Advisor	Bushkill Elementary	\$18.00/hr. (48 hour max.)
e.	Battipaglia	Gloria	Volunteer Key Club Advisor	Bushkill Elementary	N/A
f.	Baughman	Lauren	Girls' Basketball Head Coach	Lehman Intermediate	\$2,525.00
g.	Brotherton	Regina	Yearbook Editor Advisor	High School South	\$2,200.00
h.	Camilleri-Yip	Marlene	Intramural Young Authors Co-Advisor	Bushkill Elementary	\$18.00/hr. (24 hour max.)
i.	Clogg	Katye	Assistant Band Director	High School South	\$3,150.00
j.	Conklin	Donna	Study Club Advisor	East Stroudsburg Elementary	\$900.00
k.	Conklin	Kimberly	Jazz Band Director	J. T. Lambert	\$840.00
l.	Davidge	Samuel	Volunteer Soccer Coach	High School North	N/A
m.	Dobrowolski	Darrin	Chess Team Coach	High School North	\$1,370.00
n.	Durant	Joyce	Step Team Club Advisor	High School North	\$900.00
o.	Edwards	Sean	Stage Manager	High School North	\$3,200.00
p.	Estabrook	Mary	Girls' Freshman Basketball Coach	High School North	\$3,045.00
q.	Falzone	Robert	Intramural Wrestling Co-Advisor	Lehman Intermediate	\$18.00/hr. (24 hour max.)
r.	Francis	Gail	Athletic Academic Intramural Advisor	Lehman Intermediate	\$18.00/hr. (48 hour max.)
s.	Gerhard	Kris	Volunteer Cheerleading Coach	High School South	N/A
t.	Glaser	Kyle	Band Director	High School South	\$4,735.00
u.	Gollinge	Lisa	National Junior Honor Society Club Advisor	Lehman Intermediate	\$900.00
v.	Green	Robert	A V Coordinator	High School North	\$1,360.00
w.	Hall	Kevin	Boys' Basketball Freshman Coach	High School South	\$3,045.00
x.	Harris	Timothy	Volunteer Coach Girls' Basketball	High School South	N/A
y.	Hendren	Mercy	Intramural Cross Country & Jogging Co-Advisor	J. T. Lambert	\$18.00/hr. (24 hour max.)
z.	Hopstetter	Jessica	FBLA Club Advisor	High School North	\$900.00
aa.	Hughes	Melissa	Scholastic Scrimmage Head Coach	High School South	\$1,470.00
bb.	Kennedy	Kevin	Intramural Boys' Basketball Co-Advisor	High School North	\$18.00/hr. (24 hour max.)
cc.	Kise, Jr.	Alfred	Band Front Advisor	High School South	\$2,550.00
dd.	Knowles	Jessica	Intramural Girls' Basketball Co-Advisor	High School North	\$18.00/hr. (24 hour max.)
ee.	Koberlein	Wayne	Boys' Basketball Freshman Coach	High School North	\$3,045.00
ff.	Lagace	Suzanne	Foreign Language Club Advisor	High School North	\$900.00
gg.	LeFante	Shelli	Freshman Class Advisor	High School South	\$1,000.00
hh.	Ludka	Shannon	Intramural Cross Country & Jogging Co-Advisor	J. T. Lambert	\$18.00/hr. (24 hour max.)
ii.	Marcial	Laurence	Intramural Martial Arts Advisor	High School North	\$18.00/hr. (48 hour max.)
jj.	Meinking	Courtney	Girls' Basketball Freshman Coach	High School South	\$3,045.00
kk.	Mullaney	David	Intramural Weight Room Co-Supervisor (2nd half, fall season)	High School South	\$18.00/hr. (24 hour max.)
ll.	Mullaney	Matthew	Boys' Basketball Head Coach	Lehman Intermediate	\$2,525.00
mm.	Mullaney	David	Intramural Boys' Basketball Co-Advisor	High School South	\$18.00/hr. (24 hour max.)
nn.	Mullaney	David	Intramural Weight Room Co-Supervisor (1st half, fall season)	High School South	\$18.00/hr. (24 hour max.)
oo.	Murphy	Cheryl	Intramural Ski Group Co-Advisor	J. M. Hill Elementary	\$18.00/hr. (24 hour max.)
pp.	Nietz	Nicole	Intramural Student Council Advisor	Bushkill Elementary	\$18.00/hr. (48 hour max.)
qq.	Oberg	Christine	National Honor Society Advisor	High School North	\$800.00

	Last Name	First Name	Position	Building	Rate
rr.	Oberg	Christine	Leo Club Advisor	High School North	\$900.00
ss.	Patascher	Daniel	Intramural Swimming Advisor	High School South	\$18.00/hr. (48 hour max.)
tt.	Perini	Brenda	Intramural Young Authors Co-Advisor	Bushkill Elementary	\$18.00/hr. (24 hour max.)
uu.	Reichl	Jeffrey	Boys' Basketball Varsity Assistant Coach	High School North	\$3,470.00
vv.	Rusk	Daniel	Intramural Ski Group Co-Advisor	Bushkill Elementary	\$18.00/hr. (24 hour max.)
ww.	Rutkowski	Barbara	Student Council Advisor	High School North	\$1,360.00
xx.	Sansosti	Michael	Girls' Basketball Assistant Coach	Lehman Intermediate	\$1,750.00
yy.	Semon	Paul	Boys' Basketball Assistant Coach	Lehman Intermediate	\$1,750.00
zz.	Snyder	Nathan	Speech & Debate Team Advisor	High School North	\$1,265.00
aaa.	Spering	Laureen	Step Team Club Advisor	Lehman Intermediate	\$900.00
bbb.	Stalker	Michael	Intramural Wrestling Co-Advisor	Lehman Intermediate	\$18.00/hr. (24 hour max.)
ccc.	Tirjan	Lisa	Intramural Basketball Advisor	Lehman Intermediate	\$18.00/hr. (48 hour max.)
ddd.	Turner	Patricia	Head Mock Trial Coach	High School North	\$2,100.00
eee.	Turner	Patricia	Newspaper Advisor	High School North	\$1,990.00
fff.	Tynemouth	Cathy	Choral Director	J. M. Hill Elementary	\$1,265.00
ggg.	Voglino	Kevin	Scholastic Scrimmage Head Coach	High School North	\$1,470.00
hhh.	Wagner	Margaret	Intramural Ski Group Co-Advisor	J. M. Hill Elementary	\$18.00/hr. (24 hour max.)
iii.	Wong Yozviak	Lisa	Choral Director	High School North	\$2,840.00
jjj.	Wong Yozviak	Lisa	Director of Spring Productions (spring)	High School North	\$1,710.00
kkk.	Zelinski	Jan	Computer Assistant	Lehman Intermediate	\$700.00
lll.	Zerfoss	Jon	Intramural Girls' Basketball Co-Advisor	High School North	\$18.00/hr. (24 hour max.)
mmm.	Zerfoss	Jon	Girls' Basketball Varsity Assistant Coach	High School North	\$3,470.00

Mentors

	Last Name	First Name	Position	Effective date	Rate
a.	Andrews	Susan	Mentor for Gretchen Rood	August 26, 2004	\$475.00
b.	Bealer	Heather	Mentor for Danielle Dixon	August 26, 2004	\$475.00
c.	Cooke	Robert	Mentor for Gayle Pattison	August 26, 2004	\$475.00
d.	Cramer	Patricia	Mentor for Theresa Lambert	August 26, 2004 - end of the first semester of the 2004-2005 school year	\$475.00 (prorated)
e.	Dougherty	Kenneth	Co-Mentor for Hector Meza	August 26, 2004	\$475.00 (prorated)
f.	Geiges	Carol	Mentor for Cynthia Pellington	August 26, 2004 - end of the first marking period of the 2004-2005 school year	\$475.00 (prorated)
g.	Haas	Karen	Mentor for Wayne Koberlein	August 26, 2004	\$475.00
h.	Kabrhel	Susan	Mentor for Kristin Lord	August 26, 2004	\$475.00
i.	Kopcza	Jennifer	Mentor for Bruce Harris	August 26, 2004	\$475.00
j.	Lee	MaryKatherine	Mentor for Melissa West	August 26, 2004 through October 26, 2004	\$475.00 (prorated)
k.	Litts	Diane	Mentor for Tina Libby	August 26, 2004	\$475.00
l.	Mayers	Deanna	Mentor for Maureen Seidel	August 26, 2004	\$475.00

m.	Maylor	Dina	Mentor for Sandy DeRenzis	August 26, 2004 through October 21, 2004	\$475.00 (prorated)
n.	McIlvaine	Stephanie	Mentor for Scott Atiyeh	August 26, 2004	\$475.00
o.	Partel	Jane	Mentor for Maria Bartolotta	August 26, 2004	\$475.00
p.	Sarvis	Staci	Mentor for Nicole Blum	August 26, 2004	\$475.00
q.	Schneider	Janice	Mentor for Lori Sherman	September 30, 2004 - the first	\$475.00 (prorated)

				semester of the 2004-2005 school year	
r.	Stein	Deana	Mentor for Donn Donlon	August 26, 2004	\$475.00
s.	Weseloh	Corinne	Mentor for Linda Gittens	August 26, 2004	\$475.00

D. Administrative Staff

ACTION BY THE BOARD Motion was made by Bet Hays to approve the change of status, leaves of absence to the administrative staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. Change of Status

Name	Position
a. Casciotta, Marialena	From: Special Education Teacher - High School North To: Supervisor Special Education K-5 – District Annual Salary: \$60,000.00 Prorated Effective Date: October 19, 2004 Marialena replaces Tricia Setar who has resigned.

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2. Compensated Professional Leave in accordance with Board Policy #338.1

Name	Position Held
a. Krotowski, Carolyn	Assistant Principal - High School North Effective Date: October 1, 2004 Length of Leave: October 14, 2004

3. Uncompensated Leave in accordance with Board Policy #339

Name	Position Held
a. Krotowski, Carolyn	Assistant Principal - High School North Effective Date: October 15, 2004 Length of Leave: To be determined.

X. CONTRACTS

ACTION BY THE BOARD Motion was made by Bet Hays to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Michal Peterson and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Angell, Trisha	Train the Trainer	\$125.00	Professional Development	10/11/04
2.	Brown, Mark	AED/CPR Certification	\$125.00	Professional Development	10/11/04
3.	Bureau of Lectures		\$495.00	Middle Smithfield	10/22/04
4.	Bybee, Steven	AED/CPR Certification	\$125.00	Professional Development	10/11/04
5.	Casciotta, Marialena	Train the Trainer	\$125.00	Professional Development	10/11/04
6.	Chighizola, Dawn	Second Step Team	\$125.00	Professional Development	10/7/04
7.	DeRenzis, Sandra	Emotional Support Classroom	\$200.00	Professional Development	10/11/04

		Strategies			
8.	Erdo, Christopher	Marching & Maneuvering	\$315.00	Music Department	10/19-11/12/04
9.	KidsPeace Hospital	Tutoring Student 041278	\$3,520.00	Pupil Services	9/20/04-6/30/05
10.	KidsPeace Hospital	Tutoring Student 040479	\$3,652.00	Pupil Services	9/20/04-6/30/05
11.	Lee, Mary Katherine	Progress Monitoring	\$125.00	Professional Development	10/11/04
12.	Martinelli, Armand	AED/CPR Certification	\$125.00	Professional Development	10/11/04
13.	Perini, Brenda	Second Step Team	\$125.00	Professional Development	10/21/04
14.	Piccirillo, Tim	The Magic of Your Potential	\$1,000.00	J. T. Lambert Intermediate	10/28/04
15.	Rowe, Pamela	Train the Trainer	\$125.00	Professional Development	10/11/04
16.	Sarvis, Stacy	Second Step Team	\$125.00	Professional Development	10/7/04
17.	Silvoy, Sr., Michael,	ITEC Technician	\$24.00	Professional Development	10/11/04
18.	Silvoy, Sr., Michael,	ITEC Technician	\$24.00	Professional Development	1/18/05
19.	Stein, Deana	Train the Trainer	\$125.00	Professional Development	10/11/04
20.	Torpey, Antonia	Mobility Therapy	\$1,081.90	Special Education	10/1/04-2/9/05
21.	Totten, Jennifer	Spelling That Works	\$125.00	Professional Development	10/11/04
22.	Wilson, Jennifer	Second Step Team	\$125.00	Professional Development	10/11/04
23.	Wilson Language	Training	\$2,200.00	Special Education	2 Days in October
24.	Women's Resources	Sociodrama Facilitators	\$2,100.00	High School North	9/16-17/04
25.	Youth Services Alternatives	Alternative Education	\$70.00/day not to exceed \$100,000	District	10/18/04-6/30/05

XI. STUDENT ITEMS

A. Placements and Agreements

ACTION BY THE BOARD

Motion was made by Bet Hays to approve the placements and agreements for the students listed. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Student Number		Student Number
a.	0417101	b.	0412092
c.	04010503	d.	04171104
e.	04171005	f.	04171006
g.	04171007	h.	04140511
i.	04170909	j.	04021210

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B. Overnight Field Trips

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Donald Motts and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Varsity Cheerleaders – High School South	NCA US Cheerleading Championship	Orlando, FL	1/28-31/05
2.	High School South	Dim the Lights	Scranton, PA	11/4-5/04

(Pages 46-50)

C. Field Trips - 75 Miles or More

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the field trip listed. The proposal and itineraries for the field trip meet the required Board Policy #121. Motion was seconded by Donald Motts and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Honors Science Classes High School South	Museum of Natural History	New York City, NY	12/13/04
2.	High School South Band	Rockefeller Center	New York City, NY	12/12/04

(Pages 51-54)

XII. NOVELS AND TEXTBOOKS

ACTION BY THE BOARD

Motion was made by Horace Cole to approve the novels/textbooks listed for use in the East Stroudsburg Area School District. Motion was seconded by Bet Hays and carried unanimously, 9-0.

Level A	Dogs	Level F	Beautiful Bugs
	Have You Seen My Duckling?		Bread, Bread, Bread
	I Am		How Far Will I Fly?
	I Can See		Itchy, Itchy Chicken Pox
	I Like		Messages
	Legs		Monkey See, Monkey Do
	Lunch		Monster Math Picnic
	My Cats		My Dog's the Best!
	We Like Fruit		Shoveling Snow
	What Do Insects Do?		"What Is That?" Said the Cat
Level B	Hats Around the World	Level G	All About You
	How Many Fish?		Buzz Said the Bee
	I Like Shapes		City Sounds
	In The Forest		How Have I Grown?
	Lunch at the Zoo		I Shop With My Daddy
	Making Mountains		I'm A Caterpillar
	Monkeys		Monster Math School Time
	My Cat Muffin		My Friends
	Who Lives in the Arctic?		Say It, Sign It
	Who Lives in Trees?		Who Stole the Cookies From the Cookie Jar?
Level C	Bo and Peter	Level H	A Clean House for Mole and Mouse
	Boots		The Dinosaur Who Lived In My Backyard
	In the City		George Shrinks
	Is It Time to Go?		I Was Walking Down the Road
	Little Sister		Mom's Secret
	One For You, One For Me		More Spaghetti, I Say!
	Raindrops		Mr. McCready's Cleaning Day
	Swing, Swing, Swing		The New Baby Calf
	Weather		Robert and the Rocket
	What Has Stripes?		Whose Mouse Are You?
Level D	The Ball Game	Level I	Amalia and the Grasshopper
	Don't Be Late!		Apples and Pumpkins
	The Haircut		The Gingerbread Man
	Hide and Seek		Henny Penny
	I Love Mud and Mud Loves Me		The Little Mouse, the Red Ripe Strawberry, and the Big Hungry Bear

	I'm Hungry		Look-Alike Animals
	Making a Memory		My Father
	Not Enough Water		Noisy Nora
	What Is Big?		This Is the Place for Me
	Winter Is Here!		Too Many Puppies
Level E	Collections		
	A Funny Man		
	Is Tomorrow My Birthday?		
	Just a Seed		
	My Dad's Truck		
	Paper Bag Trail		
	Tortillas		
	A Tree Can Be...		
	Wake Me in Spring		
	Which Hat Today?		
Level J	Getting Around	Level M	Plants
	Hide, Spider		Leaves
	The Winter Wind		Water
	We Wrote to Grandma		The Lion in the Night
	Rain, Rain and More Rain		Hide and Seek
Level K	Newborn Animals	Level N	Into Space
	My Home Is Just Right for Me	Level O	On the Open Plains
	Snickers		Going Fishing
	A New Puppy		Light
Level L	What Has Wings?		A Road Goes By
	What Is the Weather Today?		Rock Pools
	Which Animal is That?		The Hobson Family Vacation
	I Did That!		
	Dumpsideary Jelly		
	Snail Girl		
	In My Garden		
	Mother Sun's Rest Day		
	Trees		
	The Big, Red Apple		
	Circus Fun		
	People At Work		
	Me and My Shadow		
	The Lonely Dragon		
	So Many Birthdays		

XIII. CONFERENCE ATTENDANCE

A. Board Members

ACTION BY THE BOARD

Motion was made by Robert Huffman to approve the attendance of Patrick Forney attend the PSBA Leadership Conference on September 29, 2004, at a cost of \$235.00. Motion was seconded by Donald Motts and carried unanimously, 9-0.

XIV. FISCAL ITEMS

A. Bond Payment

ACTION BY THE BOARD

Motion was made by Christopher Baj to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$181,609.73 Motion was seconded by Donald Motts and carried unanimously, 9-0.

(Pages 55)

B. Re-roofing J. S. Bunnell

ACTION BY THE BOARD

Motion was made by William Searfoss that, based upon the failure of Knight Contracting Co., Inc. to provide required and acceptable bonding and insurance for the re-roofing of the J. S. Bunnell School, the Board declare Knight to be in default and exercise its option for forfeiture of the bid bond to the District. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

C. Award Bid for J. S. Bunnell

ACTION BY THE BOARD

Motion was made by Christopher Baj to award the re-roofing of the Bunnell school (Option 2) to Lee Machemer & Sons, Allentown, PA, as the lowest responsible bidder, at a cost of \$69,900. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(Page 56)

D. Bond Counsel

ACTION BY THE BOARD

Motion was made by Robert Huffman to approve the resolution presented by Rhoads and Sinon, LLP, bond counsel, related to the sale of General Obligation Notes, Series A of 2004. Motion was seconded by Christopher Baj. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Bet Hays, Patrick Forney, Robert Huffman, Donald Motts, Michal Peterson, William Searfoss and William Zacharias. The motion carried Yes 9 No 0

(Pages 57-58)

E. Act 72 Services

ACTION BY THE BOARD

Motion was made by Christopher Baj to TABLE a contract with Public Financial Management to provide Act 72 services at a cost not to exceed \$25,000 as per the proposal dated September 29, 2004 and modified by a September 20, 2004, letter from Charlene Brennan, Colonial I.U. 20 Assistant Executive Director. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(Pages 59-63)

F. Waivers

ACTION BY THE BOARD

Motion was made by Robert Huffman to approve the filing of requests for continuance for the following mandate waivers which were initially approved by the Pennsylvania Department of Education in October and November of 2001. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

- a. 24 PS 8-807.1(b) The District seeks the ability to compare bid prices to advertised and/or shelf prices of the same item and to purchase the item at the lowest cost.
- b. 24 PS 8-807.1(a) The District seeks to be exempt from the bidding process of items costing \$10,000 and instead extend that bidding threshold to \$13,500.
- c. 22 PA 49.34(b) The District seeks relief to allow more than 15 days of service as a day-to-day substitute without having to apply for an emergency certificate.

- d. 24 PS 8-807.1 The District seeks to be exempt from the bidding process as it relates to State Contract awards and to be free to negotiate with vendors, which have been awarded State and PEPPM contracts, for lower prices and still be in compliance with State statutes.

(Pages 64-74)

G. ARM Group

ACTION BY THE BOARD

Motion was made by Horace Cole to approve a contract with ARM Group Inc. for test borings at the High School – South site at a cost not to exceed \$11,900.00. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(Pages 75-85)

H. Terra Greens

ACTION BY THE BOARD

Motion was made by William Zacharias to approve a contract with Frank J. Smith Jr. Inc. for survey, subdivision, and related services for the Terra Greens property at an approximate cost of \$13,600.00. Motion was seconded by Donald Motts and carried unanimously, 9-0.

(Pages 86-87)

I. Atlantis Aerial Survey Co.

ACTION BY THE BOARD

Motion was made by Christopher Baj to approve a contract with Atlantis Aerial Survey Co., Inc. for topographic mapping services for the Terra Greens property at an estimated cost of \$4,407.00. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(Page 88)

J. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD

Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

1. Budget Transfers - (Pages 89-103)
2. Payment of Bills - (Pages 104-143)
3. Treasurer's Report - (Pages 144-160)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
October 18, 2004**

ADDENDUM - A

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD

Motion was made by Robert Huffman to approve the reappointments of Confidential Secretaries for the 2004-2005 fiscal year effective July 1, 2004. Motion was seconded by Donald Motts and carried unanimously, 9-0.

8. Reappointment of Confidential Secretaries for the 2004-2005 Fiscal Year

Name	Position	Rate/Salary
Brooks, Deborah	Secretary to the Superintendent (900 hours)	\$13.93
Burns, Deborah	Secretary to the Assistant Superintendent for Personnel	\$30,717.96
Dreisbach, Katherine	Secretary to the Assistant Superintendent for Personnel	\$22,883.86
Farmer, Patricia	Secretary to the Assistant Superintendent for Personnel	\$27,371.33
Snyder, Linda	Secretary to the Superintendent	\$41,679.89

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
October 18, 2004**

ADDENDUM - B

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the reappointments of the First Level Supervisors for the 2004-2005 fiscal year effective July 1, 2004. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

9. Reappointment of First Level Supervisors for the 2004-2005 Fiscal Year

Name	Position	Rate/Salary	
Bridges, Marianne	Assistant Food Service Director – South	\$18.01	
McCracken, Mary Ann	Assistant Food Service Director – North	\$13.48	
Bachman, Corrine	Transportation Dispatcher	\$39,517.46	
Harris, Timothy	Head Custodian (Working) – North Campus	\$38,017.49	
Oswald, Kirk	Head Custodian (Working) – J. T. Lambert	\$41,878.96	
Pryor, Kieran	Head Custodian (Working) – High School South	\$45,559.18	
Eibler, Terry	Maintenance – Supervisor	\$47,195.22	*includes \$5,000 stipend
LaBar, Ronald E.	Head Mechanic – Supervisor	\$45,780.93	*includes \$1,650 stipend
Miller, Daryle	Head of Grounds Maintenance - Supervisor	\$37,904.00	*includes \$5,000 stipend
Czajkowski, Joseph	Chief of School Police	\$14.19	

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
October 18, 2004**

ADDENDUM - C

IX. PERSONNEL ITEMS

F. Reappointments of Administrative Staff for the 2004-2005 Fiscal Year

ACTION BY THE BOARD

Motion was made by Robert Huffman to approve the reappointments to the Administrative staff for the 2004-2005 fiscal year effective July 1, 2004. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

Name	Position	2004
Arnold, Douglas	Assistant Superintendent for Pupil Services	\$97,425.64
Guidry, Marie	Business Manager	\$90,743.00
Michaels, Michael	Assistant Superintendent for Personnel	\$97,425.64
Naudascher, Greg	Assistant Superintendent for Curriculum and Instruction	\$96,614.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

October 18, 2004

ADDENDUM - D

IX. PERSONNEL ITEMS

ACTION BY THE BOARD

Motion was made by Christopher Baj to approve the Administrative Compensation Plan for the 2004-2005 fiscal year effective July 1, 2004, and to make the plan part of the minutes. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

G. Reappointment of Act 93 Administrative Staff for the 2004-2005 Fiscal Year

NAME	2004-2005
Richard Carty, Principal	\$88,843
Irene Duggins, Principal	\$88,843
Patricia Baughman, Principal	\$95,385
Sharon Laverdure, Principal	\$84,180
Linda Bonawitz, Principal – Through 11/1/03	\$85,840 Prorated
John Burrus, Principal	\$73,500
Michael Catrillo, Principal	\$83,011
Debra Eppley, Principal	\$78,432
Gail Kulick, Principal	\$78,432
Patricia Mulroy, Principal	\$75,705
David Baker, Assistant Principal	\$67,519
Hugh Braun, Assistant Principal	\$61,800
Carolyn Krotowski, Assistant Principal	\$61,800
Lois Palio, Assistant Principal	\$76,596
Michelle Carhart, Assistant Principal	\$68,451
William Parks, Assistant Principal	\$61,800
Stephen Zall, Assistant Principal	\$69,514
Karen Owens-Thomson, Assistant Principal/Staff Development Director – Effective 8/17/04	\$59,500 Prorated
Marialena Casciotta, Supervisor, Special Education K-5 – Effective 10/19/04	\$60,000 Prorated
Lynda Hopkins, Supervisor, Special Education 9-12	\$62,035
Tricia Setar, Supervisor, Special Education K-5 – Through 10/22/04	\$66,743 Prorated
Kim Stevens, Supervisor, Special Education 6-8 – Effective 9/1/04	\$60,250 Prorated
Mark Brown, Athletics & Activities Director	\$79,943
Brian Snapp, Technology Director	\$72,635
Eric Forsyth, Communications/Information Systems Coordinator	\$51,680
Kimberly Holcomb, Director of Transportation	\$60,255
Annelle Prefontaine, Federal Programs/Grants Writer – Effective 8/23/04	\$64,000 Prorated

James Shearouse, Maintenance Director	\$65,225
Paul Wahrmann, Food Services Director	\$68,648

(Pages 161-172)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
October 18, 2004**

* ADDENDUM - E*

XIV. FISCAL ITEMS

K. Enrollment Study

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the Business Manager to solicit proposals to authorize an enrollment study not to exceed \$20,000. Motion was seconded by William Zacharias and carried unanimously, 9-0.

XI. STUDENT ITEM

D. Adjudication

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve that the Board approve the Adjudication regarding Student #002700 as prepared by the Solicitor. Motion was seconded by Donald Motts. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Donald Motts, Michal Peterson and William Searfoss. *Abstained:* Patrick Forney, Bet Hays, Robert Huffman and William Zacharias.

XV. ADJOURNMENT

Respectfully Submitted,

Marie S. Guidry
Board Secretary