

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – May 17, 2004**

**Smithfield Elementary School
7:30 p.m.**

MINUTES

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Don Motts, Michal Peterson, William Searfoss and William Zacharias.
- III. School personnel present: Kenneth G. Koberlein, Gregory L. Naudascher, Michael M. Michaels, Douglas C. Arnold, Marie S. Guidry, James Shearouse, Mike Silvoy, John Burrus, Linda Bonawitz, Beth-Ann Zerfoss, Pat Baughman, Dale W. Payne, Rita Stephan, Pat Bruzgulis, David A. Baker, Hugh Braun, Heather Skeldon, Debbie Eppley, Vicky Bader, Elaine Roberts, Amy Geiser-Getz, Harry K. Darlington, Kathy Kroll, James A. Moffatt, Pat Mulroy and Brian Snapp. Also present was: Thomas Dirvonas - Solicitor.
- IV. No media guests were present.
- Community members present: Louise Prioleau, T. Fletcher, Karen Ann Foley, Jill Davis, Linda Potenzieri, Frank Potenzieri, Sierra Harvey, Rev. Charles Fears, Nan Romagnoli, Sue Hegarty, Gerta Harriton, Glenn Geiser-Getz, Sandra Steimer, Ann Zannella, John Hollister, Amy Hollister, Linda Weiss, K. Brummel and Donovan Channer.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD: Motion was made by William Searfoss to approve the minutes for the meeting of April 19, 2004, (pages 1-12), special meeting of May 4, 2004, (pages 1-2) and this agenda for, May 17, 2004, (pages 1-10), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Donald Motts and carried unanimously, 9-0.

ACTION BY THE BOARD: Motion was made by William Zacharias to suspend rules. Motion was seconded by William Searfoss and carried unanimously, 9-0.

ACTION BY THE BOARD: Motion was made by Christopher Baj to add recommendations A, B and C as attached to this agenda. Motion was seconded by William Zacharias and carried unanimously, 9-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** – An executive session was held this evening before the regular meeting for the purpose of discussing personnel, property and legal matters.

VII. **SUPERINTENDENT'S REPORT**

Tamara Rivera, student, provided information about the High School North Spirit Program.

John T. Burrus and Richard Carty were recognized as participants in Colonial Scholars.

Mr. Naudascher, Assistant Superintendent for Curriculum and Instruction, presented information about the Pennsylvania Accountability Grant Program.

Board Policies to be considered for approval at the June 28, 2004, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

#706.1 – Disposal of Equipment, Supplies and Textbooks - New
(See pages 11-12)

VIII. PUBLIC PARTICIPATION

Linda Potenzieri inquired about billings from The Architectural Studio. Rita Stephan suggested that an investigation occur before following through with item IX-A-#3. Ms. Stephan also had concerns about the inside air quality in the Bunnell building. Heather Skeldon commented about the School Resource Officer at East Stroudsburg High School – South. Mike Silvoy re-affirmed Heather Skeldon’s comments about the School Resource Office. Linda Weiss, Smithfield PTO member, stated that the Kindergarten classrooms at Smithfield Elementary School are inadequate.

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve the resignation, retirements, leaves of absence, extension of leave of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Bet Hays and carried unanimously, 9-0.

1. Resignations

Name	Position Held
a. Zastenik, Anthony	Custodian (Third Shift) - High School South Effective Date: At the end of the work day on April 26, 2004.

2. Retirements

Name	Position Held
a. Drane, Joseph	Bus Driver (Full-time) Effective Date: April 30, 2004
b. Nevil, Carol	Bus Driver (Full-time) Effective Date: At the end of the workday on June 10, 2004
c. Treible, Vinton	Bus Driver (Full-time) Effective Date: April 27, 2004

(See pages 13-15)

ACTION BY THE BOARD: Motion was made by Christopher Baj to table item #3 below. Motion was seconded by William Searfoss and carried unanimously, 9-0.

3. Termination

Name	Position Held
a. Lloyd, Charles	Bus Driver (Full-time) Due to his resignation and abandonment of his position on April 28, 2004. Effective Date: May 18, 2004

4. **Leaves of Absence – In accordance with Board Policy #535**

Name	Position Held
a. Ayala, Jose	Custodian – (Third Shift) – North Campus Effective Date: April 29, 2004 Length of Leave: On or about May 13, 2004
b. DelGuercio, Anthony	Custodian (Second Shift) J. M. Hill Effective Date: June 4, 2004 Length of Leave: Approximately six weeks.
c. Venditti, Kris	Secretary - J. T. Lambert Intermediate Effective Date: April 2, 2004 Length of Leave: May 14, 2004

5. **Extension of Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
a. Rose (Ayala), Denise	Custodian – (Third Shift) – North Campus Effective Date: December 3, 2003 Length of Leave: Now extended through June 25, 2004.

6. **Appointments Regular**

Name	Appointment
a. Ems, Jr., Douglas	Maintenance I Worker (Second Shift) Hourly Rate: \$9.88 plus \$.25 shift differential Effective Date: May 18, 2004 Douglas replaces Scott Bird who has resigned.

7. **Appointments – Long Term Substitute**

Name	Appointment
a. Grimaldi, Janis	Instructional Aide (LTS) - J. M. Hill Elementary Hourly Rate: \$10.40 Effective Date: March 24, 2004 to the end of the 2003-2004 school year only Janis replaces Deborah Repsher who has resigned.

8. **Substitute Appointments**

Name	Area
a. Bittner, Gabriella	Secretary
b. Bybee, Steve	Custodian, Maintenance
c. Chamberlin, Annemarie	Secretary
d. Carmel, Lisa	Bus Driver
e. Esposito, Niccole	Bus Driver
f. Garrison, Jr., Frank	Bus Driver
g. Hegarty, Susan	Instructional Aide, Student Helper
h. Kresge, Charles	Bus Driver
i. Marchesani, Alice	Cafeteria Monitor, Instructional Aide, Cafeteria Worker, Student Helper, Secretary
j. Muffley, Albert	Maintenance

- | | |
|----------------------|---|
| k. Nevil, Carol | Bus Driver |
| l. Noonburg, Maria | Cafeteria Worker |
| m. Puglise, Cynthia | Bus Driver |
| n. Rivera, Carmen | Custodian |
| o. Rodriguez, Laura | Instructional Aide, Student Helper, Study Hall Monitor, Cafeteria Worker, Cafeteria Monitor |
| p. Rodriguez, Ynessa | Secretary, Student Helper |
| q. Weiss, Danielle | Instructional Aide, Student Helper |
| r. Wisotsky, Debra | Student Helper, Secretary, Instructional Aide, Cafeteria Monitor |

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the resignation, retirement, leave of absence, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Resignation

Name	Position Held
-------------	----------------------

- | | |
|--------------------|---|
| a. Campbell, Linda | Guidance Counselor - High School North
Effective Date: At the end of the workday on June 17, 2004. |
|--------------------|---|

(See page 16)

2. Retirement

Name	Position Held
-------------	----------------------

- | | |
|----------------------|--|
| a. Kresge, Clara Ann | Grade 2 Teacher - Middle Smithfield Elementary
Effective Date: At the end of the workday on June 10, 2004 |
|----------------------|--|

(See page 17)

3. Leave of Absence – In accordance with Board Policy #435

Name	Position Held
-------------	----------------------

- | | |
|------------------------|---|
| a. Rogerson, Christine | Library Science Teacher - Lehman Intermediate
Effective Date: May 24, 2004
Length of Leave: The end of the first semester of the 2004-2005 school year. |
|------------------------|---|

4. Substitute Appointments

Name	Certification
-------------	----------------------

- | | |
|----------------------|---------------------------|
| a. Anglada, Jason | Health/Physical Education |
| b. Cohen, Jessica | (em) all areas |
| c. Nelson, Yolanda | (em) all areas |
| d. Nietz, Nicole | Elementary |
| e. Odol, Michelle | (em) all areas |
| f. Sansosti, Michael | Health/Physical Education |
| g. Toleno, Susan | (em) all areas |
| h. Warakowski, Susan | Elementary |

5. **Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

Name	Building
a. Flory, Edward	High School – South

6. **Appointments – Homebound Instructor**

Name	Certification
a. Gambill, Geoffrey	Elementary
b. Harkins, Ryan	(em) all areas
c. Marmo, Jennifer	English
d. Skeldon, Heather	Chemistry

C. Salary Change Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the following salary change payment in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 9-0.

Name	From	To	Effective
a. Hennings, Catherine	\$39,520.00 Step 4, Column 4	\$39,945.00 Step 4, Column 5 Prorated	12/31/03

D. Summer Youth Employment Program

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve the appointments of the proposed staff listed for employment in the Summer Youth Employment Program for 2004. All salaries listed will be funded by Monroe County. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Name	Job Title	Number of Hours	Total Salary (Excluding Benefits)
a.	Formica, Joseph	Program Coordinator & Counselor	137 hours (\$25/hr.)	\$3,425.00
b.	Kernan, Paul	Lead Teacher & Program Recruiter	92 hours (\$25/hr.)	\$2,300.00
c.	Kish, Jason	Teacher/Instructor	114 hours (\$25/hr.)	\$2,850.00
d.	Huffman, Carol	Work Supervisor/Teacher	87 hours (\$25/hr.)	\$2,175.00

E. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Appointments for the 2003-2004 School Year

	Name	Position	Salary	
a.	Camaerei, Albert	Intramural Supervisor Weight Room Summer First Half - High School South	\$17.00/hr.	Max. 48 hours
b.	Camaerei, Albert	Intramural Supervisor Weight Room Summer Second Half - High School South	\$17.00/hr.	Max. 48 hours
c.	Tynemouth, Catherine	Choral Director – J. M. Hill	\$1,235.00	
d.	Zerfoss, Jon	Detention Supervisor - High School North	\$22.00/hr.	

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Don Motts and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Bart, Dr., John	Student Physician	\$29,750.00	Pupil Services	2004-2005
2.	Davis, Dr., Bruce	Employee Physician	\$50/Employee	Personnel	2004-2005
3.	Five Thousand Forms	Printing of Tax Bills	not to exceed \$7,500.00	Business Office	2004-2005
4.	Handzelek, Vanessa	Web Design	\$300.00	Professional Development	8/18/04
5.	Houck, Sue	The Art of Pysanki	\$150.00	Professional Development	1/20/04
6.	KidsPeace Hospital	Tutoring Student #040270	\$594.00	Pupil Services	5/3-6/30/04
7.	KidsPeace Hospital	Tutoring Student #040471	\$594.00	Pupil Services	5/3-6/30/04
8.	KidsPeace Hospital	Tutoring Student #040472	\$594.00	Pupil Services	5/3-6/30/04
9.	KidsPeace Hospital	Tutoring Student #040673	\$528.00	Pupil Services	5/7-6/30/04
10.	Moylen, Marriann	The Art of Pysanki	\$150.00	Professional Development	1/20/04
11.	Primiano, George	Football Team Doctor	\$2,700.00	Athletic Fund	7/1-11/3-/04
12.	Polizzotto, Maryann	Love and Logic Spring	\$350.00	Professional Development	5/20/04
13.	Raikin, Spas	Translator	\$210.00	High School – South	3/18, 22, 25/04
14.	University of Oregon	DIBELS Data System	\$2,122.00	Special Education	9/03-6/04

TRANSPORTATION CONTRACTS

13.	Daly, Mary	Contract Transportation	\$68.32/day	Transportation Dept.	3/30/04
14.	Holmes, Deborah	Contract Transportation	\$170.03/day	Transportation Dept.	3/15/04
15.	Kemmerer, Ernest	Contract Transportation	\$143.83/day	Transportation Dept.	4/5/04
16.	Kemmerer, Ernest	Contract Transportation	\$179.88/day	Transportation Dept.	4/5/04
17.	Lastra, Steven	Contract Transportation	\$118.11/day	Transportation Dept	4/15/04
18.	Muti, Peter	Contract Transportation	\$207.61/day	Transportation Dept	4/15/04
19.	Muti, Peter	Contract Transportation	\$201.05/day	Transportation Dept	4/23/04

XI. STUDENT ITEMS

A. Placements and Agreements

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Chris Baj to approve the placements and agreements for the students listed. Motion was seconded by Bet Hays and carried unanimously, 9-0.

	Student Number		Student Number
a.	04170974	b.	04171075
c.	04171176	d.	04171177
e.	04021269		

(See page 18)

B. Smithfield (Kautz) College Assistant Fund and Carrie Rogers Scholarship Awards

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Don Motts to approve the five students chosen to receive \$980.00 each for one year from the Smithfield (Kautz) College Assistance Fund and one student chosen to receive \$1,500.00 per year for four years from the Carrie Rogers Scholarship, per the administrative policy procedures and the requirements of the memorial funds. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See pages 19-20)

C. Field Trips - 75 Miles or More

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the field trip listed. The proposal and itineraries for the field trip meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	High School – South	Capitol Building	Harrisburg, PA	June 1, 2004

(See pages 21-22)

XII. BOARD POLICIES

A. Revised Policy

ACTION BY THE BOARD: Motion was made by William Searfoss to table approval of the board policy listed for use in the East Stroudsburg Area School District. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

#419 – Professional Employees – Outside Activities – Revised

(See pages 23-24)

B. Administrative Organization

ACTION BY THE BOARD: Motion was made by Robert Huffman to approve Policy #008 Administrative Organization as presented. (NOTE: This policy requires annual approval for audit purposes and may be amended at any time.) Motion was seconded by Horace Cole and carried unanimously, 9-0.

(See page 25)

XIII. FISCAL ITEMS

A. Bond Payment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent:
2001 Bond Issue: \$14,354.20
Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See page 26)

B. Award of Bids

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Bet Hays to award the bids for #2 fuel oil-consumer tank, #2 Fuel Oil – Tank Transport and Diesel Fuel to Farm & Home Oil, Telford, PA, effective July 1, 2004, as per bids requested by the Colonial Intermediate Unit # 20 Joint Purchasing Board as follows:
Motion was seconded by Patrick Forney and carried unanimously, 9-0.

#2 Fuel Oil Consumer Tank, Firm	\$1.358/gallon
# 2 Fuel Oil Tank Transport, Firm	\$1.148/gallon
Low Sulphur Diesel Tank Transport, Firm	\$1.164/gallon
80/20 Blend	\$1.184/gallon
70/30 Blend	\$1.199/gallon

(See pages 27-28)

C. Appointments

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by William Searfoss to consider the appointments of depositories, treasurer, solicitor and auditor individually. Motion was seconded by Bet Hays and carried unanimously, 9-0.

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve the appointments of depositories. Motion was seconded by Bet Hays and carried unanimously, 9-0.

1. Appointment- Depositories

PNC Bank, East Stroudsburg, PA, be appointed depository for General Fund, Payroll, Tax Collection, Construction Fund, Cafeteria Fund, Special Activity, and Athletic Fund-North accounts during the 2004-2005 school year, with the bank providing all services at no cost to the District, except that monthly activity fees not covered by compensating balances will be charged at 40% of the actual overage (No change to existing contract).

Citizens Bank, N.A., East Stroudsburg, PA, be appointed depository for all Scholarship, Student activity and Athletic Fund-South accounts for the 2004-2005 school year, with the bank providing services at no cost to the District (No Change to existing contract).

Pennsylvania Local Government Investment Trust (PLGIT), Harrisburg, PA, be appointed depository for General Fund and Constructions Fund accounts for the 2004-2005 school year.

Pennsylvania School District Liquid Asset Fund/PNC, Harrisburg, PA, be appointed depository for the General Fund for the 2004-2005 school year.

Voyageur Asset Management, Inc., Lancaster, PA, be appointed depository for the General Fund for the 2004-2005 school year.

ACTION BY THE BOARD: Motion was made by Christopher Baj to table the appointment of treasurer until the next meeting. Motion was seconded by William Zacharias and carried unanimously, 9-0.

2. Appointment – Treasurer

PNC Bank, East Stroudsburg, PA, be appointed Treasurer of the District, effective July 1, 2004, for the 2004-2005 school year at no cost to the District (No change to existing contract).

ACTION BY THE BOARD: Motion was made by Christopher Baj to table the appointment of solicitor until the next meeting. Motion was seconded by William Searfass and carried unanimously, 9-0.

3. Appointment – Solicitor

Thomas F. Dirvonas, Esq., be appointed Solicitor of the East Stroudsburg Area School District for the 2004-2005 school year at an annual retainer of \$30,000.00, with additional services provided at \$120.00 per hour, in accordance with the retainer agreement.

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the appointment of auditor. Motion was seconded by Robert Huffman and carried , 8-1. Donald Motts voted against.

4. Appointment – Auditor

John J. Riley, Inc., Stroudsburg, PA, be appointed as local auditors for the June 30, 2004, at a fee of \$35,000, which includes the Single Audit financial statements, interim testing of real estate taxes, Bond and Construction Funds, and GASB # 34 per the engagement letter dated May 11, 2004.

(See Pages 29-38)

D. Student Insurance for the 2004-2005 Fiscal Year

ACTION BY THE BOARD: Motion was made by Bet Hays to approve the company of Combined Insurance Company of America, Edward Bomboy, Jr., Broker, for the 2004-2005 school year for the voluntary student accident insurance of \$22.50 per year for school-time coverage, \$90.00 per year for the 24-hour coverage, with optional dental benefits being available at an additional cost of \$12.00 per year; and District-provided interscholastic activity coverage for an annual fee of \$17,750.00. Motion was seconded by Robert Huffman. A roll call vote was taken and motion carried unanimously, 9-0.

(See page 39)

E. Bucket Truck

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve the purchase of a bucket truck to be used in the Maintenance Department at a cost not to exceed \$10,300.00. (Cost to be offset by sale of currently owned bucket truck for \$4,000). Motion was seconded by Robert Huffman and carried unanimously, 9-0.

F. Cafeteria School Lunch and Breakfast Prices

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve the cafeteria school lunch prices for the 2004-2005 school year as follows: Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. Elementary	\$1.70	4. Adult	\$3.15
2. Intermediate	\$1.80	5. Ala Carte Milk	\$.45
3. Secondary	\$1.80	6. Reduced Price Meals	\$.40

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve the cafeteria school breakfast prices for the 2004-2005 school year as follows: Motion was seconded by Bet Hays and carried unanimously, 9-0.

- | | | | |
|-----------------|--------|------------------------|--------|
| 1. Elementary | \$1.25 | 4. Adult | \$1.50 |
| 2. Intermediate | \$1.25 | 5. Ala Carte Milk | \$.45 |
| 3. Secondary | \$1.25 | 6. Reduced Price Meals | \$.30 |

G. Budget Transfers, Payment of Bills and Treasurer’s Report

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer’s report listed in this agenda for the 2003-2004, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by William Searfoss and carried unanimously, 9-0.

1. Budget Transfers - (See pages 40-45)
2. Payment of Bills - (See pages 46-81)
3. Treasurer’s Report - (See pages 82-86)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – May 17, 2004**

**Smithfield Elementary School
7:30 p.m.**

ADDENDUM

PERSONNEL ITEMS

F. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by William Searfass to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 9-0. Motion was made by Christopher Baj to table item c. below. Motion was seconded by William Zacharias and carried unanimously, 9-0.

2. Appointments for the 2004-2005 School Year

	Name	Position	Salary	
a.	Ryan, Kimberly	Head Girls' Volleyball Coach - High School South	\$3,900.00	
b.	Rutkowski, Barbara	Head Girls' Volleyball Coach - High School North	\$3,900.00	
c.	Ellison, James D.	Head Boys Soccer Coach - High School South	\$3,900.00	

H. Waiver of Use of Facilities Fees

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Don Motts and carried unanimously, 9-0.

KIDSFIRST CHOICE, INC.
Bushkill Elementary
J.M. Hill Elementary
Middle Smithfield Elementary
Resica Elementary
Smithfield Elementary
Before and after school child care
2004-2005 school year

(See pages 2-8)

I. Teacher Program in Japan

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Patrick Forney to approve selected Fullbright Memorial Fund scholars Amy Geiser-Getz and Deborah Harris to participate in a Teacher Program in Japan October 3rd thru 22nd, 2004. Motion was seconded by Don Motts and carried unanimously, 9-0.

**ST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – May 17, 2004**

**Smithfield Elementary School
7:30 p.m.**

ADDENDUM - #2

J. 2004-2005 Budget

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Horace Cole to table approval that the budget for the 2004-2005 school year, in the amounts and categories as follows, shall be posted and advertised in accordance with the law; that the proposed taxes shall be therein set forth and that said budget, together with the taxes herein proposed shall, after proper additions and amendments, be adopted not later than June 30, 2004. Motion was seconded by Don Motts and carried unanimously, 9-0.

<u>2004-2005 PROPOSED BUDGET – GENERAL FUND</u>			
<u>1000</u>	Instruction		
1100	Regular	\$38,069,150	

1200	Special	13,137,283	
1300	Vocational	1,657,723	
1400	Other	<u>1,455,646</u>	
	Subtotal – Instruction		\$54,319,802
<u>2000</u>	Support Services		
2100	Pupil Personnel	423,239	
2200	Instructional Staff	519,389	
2300	Administration	4,392,682	
2400	Pupil Health	1,351,228	
2500	Business Office	676,812	
2600	Operation & Maintenance	4,784,886	
2700	Transportation	5,237,169	
2800	Professional Services	1,393,543	
2900	Other Support Services	-	
	Subtotal- Support Services		18,778,948
<u>3000</u>	Non-Instructional Services		
3200	Student Activities	2,042,756	
3300	Community Services	<u>122,324</u>	
	Subtotal-Non-Instructional Services		2,165,080
<u>4000</u>	Facilities Construction & Improvement		
4200	Site Improvement & Replacement	-	
4600	Building Improvement & Replacement	=	
	Subtotal-Facilities Construction & Improvement		-
<u>5000</u>	<u>Other Financing Sources (Uses)</u>		
5100	Financing	264,505	
5200	Transfers to Funds	12,373,848	
5900	Budgetary Reserve	<u>525,000</u>	
	Subtotal- Other Financing Sources (Uses)		<u>13,163,353</u>
	TOTAL BUDGET – GENERAL FUND		<u>\$88,427,183</u>

2004 – 2005 PROPOSED BUDGET- CAPITAL RESERVE FUND			
<u>2000</u>	<u>Support Services</u>		
2600	Operation & Maintenance	\$9,350	
2700	Transportation	<u>870,700</u>	
	Subtotal – Support Services		\$880,050
<u>4000</u>	<u>Facilities Construction & Improvement</u>		
4200	Site Improvements – Replacements	35,000	
4600	Building Improvement-Replacement	<u>120,750</u>	
	Subtotal - Facilities Construction & Improvements		<u>155,750</u>
	TOTAL BUDGET – CAPITAL RESERVE		\$1,035,800

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

K. PROPOSED TAXES

ACTION BY THE BOARD: Motion was made by Horace Cole to table approval the tax rates listed below for the 2004-2005 school year. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Be it resolved that a tax of 121.7 mills be proposed on real estate in the Monroe County portion of the East Stroudsburg Area School District for the 2004-2005 school year; and
2. Be it resolved that a tax of 90.2 mills be proposed on real estate in the Pike County portion of the East Stroudsburg Area School District for the 2004-2005 school year; and
3. Be it resolved that the 1% Earned Income Tax be proposed to remain in effect be placed on all residents of the District for the 2004-2004 school year; and
4. Be it resolved that the \$10.00 Occupational Privilege Tax be proposed to remain in effect to be placed on all workers in the District for the 2004-2005 school year; and
5. Be it resolved that the 1% Real Estate Transfer Tax be proposed to remain in effect for the 2004-2005 school year.

L. Proposal for Lead Abatement

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve administration solicit Requests for Proposal for Lead Abatement for District rifle ranges located at North and South High Schools. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

M. Driver Education Vehicles

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve administration solicit bids/quotes for Lease or Purchase of two (2) Driver Education vehicles. Motion was seconded by Bet Hays and carried, 8-1. Donald Motts voted against.

ACTION BY THE BOARD: Motion was made by William Zacharias to suspend rules. Motion was seconded by William Searfoss and carried unanimously, 9-0.

ACTION BY THE BOARD: Motion was made by Christopher Baj to add recommendations A, B and C as attached to this agenda. Motion was seconded by William Zacharias and carried unanimously, 9-0.

XIV. AGENDA ADDENDUM RECOMMENDATIONS A – B - C

A.

ACTION BY THE BOARD: Motion was made by William Zacharias to approve termination of the current renovation/construction plan of High School South. Motion was seconded by Michal Peterson and carried, 8-1. Robert Huffman voted against.

B.

ACTION BY THE BOARD: Motion was made by William Zacharias to approve that the Board will redefine the scope of the construction project through a work session to be held within two weeks within approval of this recommendation. Motion was seconded by Bet Hays and carried unanimously, 9-0.

C.

ACTION BY THE BOARD: Motion was made by Christopher Baj to approve to retain Kimball Architects & Engineers to assist the Board in redefining the scope of the High School South project; to continue to retain Architectural Studio to design the new project; and to retain Reynolds Construction Management to oversee the project. Motion was seconded by William Searfoss.

Motion by Bet Hays to table item C. Motion seconded by Robert Huffman and carried, 6-3. A roll call vote was taken. Voting against: Christopher Baj, William Searfoss and William Zacharias

XV. ADJOURNMENT – 8:41 PM

Respectfully Submitted,

Robert C. Huffman
Board Secretary