

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 24, 2005
J.T. Lambert Intermediate School**

7:45 p.m.

Minutes

A Board Appreciation Ceremony was held from 7 – 7:45 p.m. in the J.T. Lambert cafeteria prior to the meeting.

- I. President Cole called the meeting to order at 7:45 p.m. and led those present in the Pledge of Allegiance. Secretary Marie S. Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Donald Motts, Michal Peterson, and William Searfoss. Absent, William Zacharias.
- III. School personnel present: Douglas Arnold, Pat Baughman, Mark Brown, John Burrus, Michelle Carhart, Richard Carty, Maria Casciotta, Margaret Conforti, Irene Duggins, Debbie Eppley, Karen Ann Foley, Marie Guidry, Rachael Heath, Kim Holcomb, Sharon Laverdure, Arlene Kirkwood, Bernard Lynch, Deanna Mayers, Michael Michaels, Patricia Mulroy, Gregory Naudascher, James Shearouse, Mike Silvoy, and Brian Snapp. Also present was Thomas Dirvonas, Solicitor.
- IV. Media Guest present: Aaron Applegate – **Pocono Record**.

Community members present: Celeste Anderson, Kristina Baj, Mildred Baj, Lisa Baldwin, Doris Beck, Barbara Cullin, Devin Day, Sue Gegarty, R.D. Heath, Charmaine Jordon, Diane Krupski, Steve Lastra, Greg Menio, Sally Mickosawich, Pam Miller, Steve Miller, Andrew Oldfield, Al Palumbo, Pete Pappalardo, Rosemary Shortino, Joanne Souplik, David B. Strunk and Jeff Weichel.

V. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the minutes for the meeting of December 20, 2004, (pages 1-16), and this agenda for January 24, 2005, (pages 1-12), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Donald Motts and carried unanimously, 8-0.

- VI. An executive session was held this evening before the regular meeting for the purpose of discussing personnel and land acquisition.

VII. SUPERINTENDENT'S REPORT

Robert Huffman gave an updated report on Colonial Intermediate Unit 20 and the search for a new director.

Robert Huffman also gave an update on Monroe Career & Technical Institute. MCTI Administration would like to do additional programs, such as culinary arts and dental hygiene.

The Student Enrollment Projection Study was reviewed.

Options for Online Board Agendas will continue to be explored.

- ❖ Board Policies to be considered for approval at the February 28, 2005, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #122 Extracurricular Activities – Revised
- #123 Interscholastic Athletics - Revised
- #140.1 Extracurricular Participation by Charter/Cyber Charter Students - New
- #210 Use of Medications - Revised
- #211 Student Accident Insurance - Revised

(See pages 14-33)

VIII. PUBLIC PARTICIPATION -- None

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the resignations, retirement, leaves of absence, extension of leave of absences and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Resignations

Name	Position Held
a. Titus, Kathleen	Bus Driver (full-time) Transportation Effective Date: At the end of the workday on December 23, 2004.
b. Torregrossa, Aimee	Bus Driver (full-time) Transportation Effective Date: At the end of the workday on January 4, 2005.

(See pages 34-35)

2. Retirement

Name	Position Held
a. Meyer, Gisela	Cafeteria Head Cook (full-time)– Resica Elementary Effective Date: At the end of the workday on February 8, 2005

(See page 36)

3. Leaves of Absence – In accordance with Board Policy #535

Name	Position Held
a. Bader, Vicky	Bus Driver (full-time) – Transportation Effective Date: December 22, 2004 Length of Leave: January 14, 2005
b. Bonnar, Archibald	Custodian (1 st shift) - Bushkill Elementary Effective Date: November 22, 2004 Length of Leave: December 31, 2004
c. Brennan, Gayle	Cafeteria Monitor - Middle Smithfield Elementary Effective Date: January 4, 2005 Length of Leave: January 31, 2005
d. Cali, Barbara	Instructional Aide - Middle Smithfield Elementary Effective Date: November 24, 2004 Length of Leave: January 7, 2005
e. Pearson, Eileen	Instructional Aide - Lehman Intermediate Effective Date: October 4, 2004 Length of Leave: November 29, 2004

4. **Extension of Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
a. Kintner, Robert	Custodian (3 rd shift) - High School South Effective Date: June 26, 2004 Length of Leave: February 15, 2005

5. **Appointments Regular**

Name	Appointment
a. Garlette, Edward	Maintenance I – 2 nd Shift – District Hourly Rate: \$10.08 (plus \$.25 shift differential) Effective Date: January 31, 2005 Edward replaces Frank Kokh, Jr. who was reassigned.
b. Johnson, Kay	Cafeteria Worker (Part-time)-High School North Hourly Rate: \$8.23 Effective Date: December 23, 2004 Kay replaces Maria Pietrofere who was reassigned.
c. Kleintop Jr. Wilbert	Maintenance II – 2 nd Shift – District Hourly Rate: \$12.00 (plus \$.25 shift differential) Effective Date: January 31, 2005 Salary & benefit costs will be taken from budgetary reserve.
d. Lancaster, Kurt	Maintenance II – 2 nd Shift – District Hourly Rate: \$12.25 (plus \$.25 shift differential) Effective Date: January 31, 2005 Kurt replaces Edward Klingel who has retired.
e. Pappas, Plato	Cafeteria Monitor - High School North Hourly Rate: \$8.13 Effective Date: January 24, 2005 Plato replaces Joanne Munir who has resigned.

6. **Appointment – Long Term Substitute**

Name	Appointment
a. Garris, Richard	Custodian 2 nd Shift (LTS) – High School North Hourly Rate: \$9.82/hour (plus \$.25 shift differential) Effective Date: December 21, 2004 through a date to be determined. Richard replaces Oscar Velez who is on worker's compensation.

7. **Substitute Appointments**

Name	Area
a. DeConstanzo, Louis	Heath Room Assistant
b. Drake, Stephen	Crossing Guard
c. Fortois, Debra	Cafeteria Worker
d. Kirschner, Karen	Security Guard
e. Kresge, Jennifer	Bus Driver
f. Rivera Jr., Ruben	Maintenance & Custodian
g. Shepard-Garner, Wanda	Secretary
h. Torregrossa, Aimee	Bus Driver
i. Treat, Robert	Security Guard

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the rescission, leaves of absence, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Rescission

Name	Position Held
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- | | |
|------------------|---|
| a. Smirne, Maria | Special Ed. Teacher (Itinerant) - High School North |
|------------------|---|

(See page 37)

2. Leaves of Absence – In accordance with Board Policy #435

Name	Position Held
------	---------------

- | | |
|----------------------|---|
| a. Jones, Jennifer | Special Ed Teacher - Lehman Intermediate
Effective Date: January 3, 2005
Length of Leave: Approximately 8 weeks |
| b. Krause, Aimee | English Teacher - High School North
Effective Date: March 17, 2005
Length of Leave: Approximately 8 weeks |
| c. Zerfoss, Beth-Ann | Grade 2 Teacher - J. M. Hill Elementary
Effective Date: March 16, 2005
Length of Leave: Approximately 6 weeks |

3. Appointments Regular

Name	Appointment
------	-------------

- | | |
|-----------------------|--|
| a. Buccella, Krista | Special Ed-Learning Support - Smithfield Elementary (TPE)
Annual Salary: \$36,866.00 Prorated Step: 2 Column: 3
Effective Date: January 18, 2005
Krista replaces Meghan McCaffrey who has resigned. |
| b. Hancz, Lauren | Guidance Counselor - Smithfield Elementary (TPE)
Annual Salary: \$36,865.00 Prorated Step: 1 Column: 7
Effective Date: First day of 2 nd semester of the 2004-2005 school year. Lauren replaces Staci Sarvis who has resigned. |
| c. Hansberry, Cara | Grade 1 Teacher - Middle Smithfield Elementary (TPE)
Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1
Effective Date: January 10, 2005
This is a new position paid for with PA Accountability Grant/Class Size Reduction funds. |
| d. Hastings, Jennifer | Social Studies Teacher – High School South (TPE)
Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1
Effective Date: First day of 2 nd semester of the 2004-05 school year.
Jennifer replaces Michael MacDougall who has resigned. |

- e. Pearce, Jennifer Grade 5 - Bushkill Elementary (TPE)
Annual Salary: \$36,441.00 Prorated Step: 3 Column: 2
Effective Date: February 28, 2005
Jennifer replaces Jennifer Wolf who has resigned.

- f. Stanislow, Gregory Remedial Mathematics - High School North (TPE)
Annual Salary: \$33,765.00 Prorated Step: 1 Column: 1
Effective Date: January 27, 2005
Gregory replaces Karla DeLeon who was reassigned.

(See pages 38-43)

4. Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code

Name

- a. Bealer, Brett - Health & Physical Education

5. Substitute Appointments

Name

Certification

- | | |
|-------------------------|-----------------------------|
| a. Beacon, Kelly | Elementary |
| b. DeCostanzo, Louis | em (all areas) |
| c. DeLuca, Mindy | em (all areas) |
| d. DiLeo, Jamie | Elementary |
| e. Hancz, Lauren | Guidance Counselor |
| f. Hansberry, Cara | Early Childhood; Elementary |
| g. Hastings, Jennifer | Social Studies |
| h. Kern, Sara | Elementary |
| i. Licato, Marion | em (all areas) |
| j. Muhlhahn, Jacqueline | Elementary |
| k. Piechta, Amanda | Elementary |
| l. Provitera, Robert | em (all areas) |
| m. Tosh, Christopher | Elementary |
| n. Wormack, Karen | em (all areas) |

6. Substitute Appointments – Permanent \$75.00 per diem substitute teacher

Name

Building

- a. Lambert, Theresa East Stroudsburg Senior High School South

7. Appointments – Homebound Instructor

Name

Certification

- a. Bowers, Heather Elementary

C. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the rescissions and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Rescissions

Name	Position Held
a. Falzone, Robert	Softball Varsity Assistant Coach at High School North
b. Frable, Ryan	Baseball Varsity Assistant Coach at High School North
c. Kerstetter, Eric	Boys' Track & Field Head Coach at High School North
d. Pilz, David	Boys' Track & Field Varsity Assistant Coach at High School North

(See pages 44-47)

2. Appointments for the 2004-2005 School Year

	Name	Position	Salary
a.	Arthur, Thomas	Intramural Baseball Co-Advisor - High School North	\$18.00/hour (24 hour max.)
b.	Bartholomew, Kara	Detention Supervisor-J. T. Lambert Intermediate	\$23.00/hr
c.	Baughman, Lauren	Softball Junior Varsity Coach-High School North	\$2,300.00
d.	Dailey, Charles	Intramural Weight Room Supervisor (spring season)-High School North	\$18.00/hour (48 hour max.)
e.	DeLong, Ryan	Intramural Weight Room Co-Supervisor-Lehman Intermediate	\$18.00/hour (24 hour max.)
f.	Eich, Holly	Softball Varsity Assistant Coach-High School North	\$2,760.00
g.	Farmer, Patricia	Computer Assistant - Central Administration; Effective 1/3/05	\$700.00 (prorated)
h.	Finley-Welsh, Susan	Mentor for Carolyn Tigie; Effective 11/8/04	\$475.00 (prorated)
i.	Frable, Ryan	Intramural Weight Room Co-Supervisor-Lehman Intermediate	\$18.00/hour (24 hour max.)
j.	Henritz, Anthony	Girls' Basketball Assistant Coach - J. T. Lambert Intermediate	\$1,750.00
k.	Kerstetter, Eric	Boys' Track & Field Varsity Assistant Coach - High School North	\$2,760.00
l.	Kirkpatrick, Jason	Intramural Baseball Co-Advisor - High School North	\$18.00/hour (24 hour max.)
m.	Kirkpatrick, Jason	Baseball Varsity Assistant Coach - High School North	\$2,760.00
n.	Koch, Eileen	Intramural Volleyball Co-Advisor - High School South	\$18.00/hour (24 hour max.)
o.	Kutteroff, Catherine	Mentor for Cynthia Pellington; Effective 11/23/04	\$475.00 (prorated)
p.	Laverdure, Richard	Volunteer Boys' Basketball Coach - High School North	not applicable
q.	Leight, Donna	Mentor for Caroline Agosto; Effective 1/25/05-2/10/05	\$475.00 (prorated)
r.	North, Alison	Intramural Volleyball Co-Advisor - High School South	\$18.00/hour (24 hour max.)
s.	Pilz, David	Boys' Track & Field Head Coach - High School North	\$3,900.00
t.	Ridner, Jr. Fred	Science Olympiad Club Coach - High School South	\$900.00
u.	Rutkowski, Barbara	Softball Head Coach - High School North	\$3,900.00
v.	Schaller, Linda	Assistant Director of Production (Spring) High School South	\$1,200.00
w.	Silvoy, Michael	Senior Class Advisor - High School South; Effective 11/24/04	\$1,130.00 (prorated)
x.	Wong Yozviak, Lisa	Crew II Club Advisor - Lehman Intermediate	\$900.00
y.	Wong Yozviak, Lisa	Choral Director (Grades 7 & 8)	\$1,840.00

D. Extended Day Tutorial

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association for an Extended Day Tutorial Program. All salaries (\$23.00 per hour) with respect to elementary will be funded by the PA Tutorial Program Grant (03-04). All Salaries (\$23.00 per hour) with respect to secondary will be funded by the PA Tutorial Program Grant (04-05). Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Appointments for the 2004-2005 School Year

EXTENDED DAY TUTORIAL ELEMENTARY PROGRAM 2004-2005

	Teacher	School	Grade/Curriculum
a.	Hazen, Rachel	Middle Smithfield Elementary	Grade 2 (Reading)
b.	Macaluso, Stephanie	Resica Elementary	Kindergarten (Math/Reading)
c.	Tigie, Carolyn	Resica Elementary	Grade 5 (Math/Reading)

EXTENDED DAY TUTORIAL SECONDARY PROGRAM 2004-2005

	Teacher	School	Grades/Curriculum
a.	Benjamin, Theresa	J. T. Lambert Intermediate	Grades 6-8 (Reading)
b.	Calpin, Maryann	J. T. Lambert Intermediate	Grades 6-8 (Reading)
c.	Doyle, Beth	High School South	Grades 9-12 (Reading)
d.	Enzensperger, Christine	Lehman Intermediate	Grades 6-8 (Reading)
e.	Espinoza, Marilyn	High School South	Grades 9-12 (Math)
f.	Ferro, Louise	Lehman Intermediate	Grades 6-8 (Reading)
g.	Katra, Stephanie	J. T. Lambert Intermediate	Grades 6-8 (Reading/Math)
h.	Kelly, Linda	J. T. Lambert Intermediate	Grades 6-8 (Reading/Math)
i.	Koberlein, Wayne	High School North	Grades 9-12 (Math)
j.	Kuehner, Tina	J. T. Lambert Intermediate	Grades 6-8 (Reading)
k.	Marmo, Jennifer	High School North	Grades 9-12 (Reading)
l.	McDaniel, Dale	J. T. Lambert Intermediate	Grades 6-8 (Reading/Math)
m.	McKelvin, Wanda	High School North	Grades 9-12 (Reading)
n.	Oberg, Christine	High School North	Grades 9-12 (Reading)
o.	Pattison, Gayle	Lehman Intermediate	Grades 6-8 (Math)
p.	Rogers, Thomas	High School South	Grades 9-12 (Math)
q.	Spering, Laureen	Lehman Intermediate	Grades 6-8 (Math)
r.	Timpson, Daniel	J. T. Lambert Intermediate	Grades 6-8 (Reading)

X. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Allen, Cindy	Sign Language Interpreter	\$35/hr. max \$1,500	Special Ed. Dept.	10/04-6/30/05
2.	Bachelder, Virginia	Contract Transportation	\$124.31/day	Transportation Dept.	9/1/04
3.	Dr.'s Cram/Bennett	AFG Review	\$0	Curriculum Dept.	2/8/05-2/9/05
4.	Daley, Mary	Contract Transportation	\$143.51/day	Transportation Dept.	8/30/04
5.	Daley, Mary	Contract Transportation	\$128.94/day	Transportation Dept.	9/7/04
6.	Daley, Mary	Contract Transportation	\$138.74/day	Transportation Dept.	10/13/04
7.	Daley, Mary	Contract Transportation	\$143.46/day	Transportation Dept.	10/18/04
8.	Daley, Mary	Contract Transportation	\$159.01/day	Transportation Dept.	11/12/04
9.	Galunic, Jenny	Contract Transportation	\$183.71/day	Transportation Dept.	9/1/04
10.	Highpoint Learning Inc.	Ace It Tutoring in Math and Reading on Saturdays	not to exceed \$150,000.00	Grant	1/22/05 – 5/28/05
11.	Holmes, Deborah	Contract Transportation	\$122.20/day	Transportation Dept.	8/30/04
12.	Holmes, Deborah	Contract Transportation	\$141.28/day	Transportation Dept.	9/27/04
13.	Holmes, Deborah	Contract Transportation	\$118.37/day	Transportation Dept.	10/12/04
14.	Holmes, Deborah	Contract Transportation	\$134.10/day	Transportation Dept.	12/6/04
15.	Jordan, Charmaine	Student Transitional Services	Not to exceed the lesser of \$57,000.00 or amount granted by the Center for Schools and Community	PA Commission on Crime and Delinquency	1/ 3/05 – 6/30/05

			Grants		
16.	Kemmerer, Ernest	Contract Transportation	\$138.54/day	Transportation Dept.	8/30/04
17.	Kemmerer, Ernest	Contract Transportation	\$162.04/day	Transportation Dept.	9/13/04
18.	Kemmerer, Ernest	Contract Transportation	\$218.86/day	Transportation Dept.	11/1/04
19.	Kemmerer, Ernest	Contract Transportation	\$221.13/day	Transportation Dept.	11/11/04
20.	Kemmerer, Ernest	Contract Transportation	\$218.86/day	Transportation Dept.	11/19/04
21.	Kemmerer, Ernest	Contract Transportation	\$230.26/day	Transportation Dept.	11/30/04
22.	KidsPeace Hospital	Tutoring for student # 041487	\$2,376.00	Pupil Services	12/15/04 – 6/30/05
23.	KidsPeace Hospital	Tutoring for student #050488	\$2,266.00	Pupil Services	12/28/04 – 6/30/05
24.	KidsPeace Hospital	Tutoring for student #051289	\$2,156.00	Pupil Services	1/13/05 – 6/30/05
25.	LaBar, Karla	Contract Transportation	\$95.23/day	Transportation Dept.	8/30/04
26.	LaBar, Karla	Contract Transportation	\$311.64/day	Transportation Dept.	9/8/04
27.	LaBar, Karla	Contract Transportation	\$315.89/day	Transportation Dept.	9/15/04
28.	LaBar, Karla	Contract Transportation	\$231.61/day	Transportation Dept.	9/21/04
29.	LaBadie, Gina	Contract Transportation	\$197.55/day	Transportation Dept.	8/30/04
30.	LaBadie, Gina	Contract Transportation	\$178.96/day	Transportation Dept.	10/18/04
31.	Lastra, Steve	Contract Transportation	\$117.61/day	Transportation Dept.	8/30/04
32.	Lastra, Steve	Contract Transportation	\$149.83/day	Transportation Dept.	11/19/04
33.	Monroe County Control Center	Emergency Service Dispatching	\$2,005.31	Personnel	1/1/05-12/31/05
34.	Muti, Peter	Contract Transportation	\$152.44/day	Transportation Dept.	8/30/04
35.	Muti, Peter	Contract Transportation	\$177.28/day	Transportation Dept.	9/7/04
36.	Muti, Peter	Contract Transportation	\$130.65/day	Transportation Dept.	9/9/04
37.	Muti, Peter	Contract Transportation	\$167.50/day	Transportation Dept.	9/27/04
38.	Muti, Peter	Contract Transportation	\$212.06/day	Transportation Dept.	10/13/04
39.	Muti, Peter	Contract Transportation	\$234.93/day	Transportation Dept.	11/10/04
40.	Muti, Peter	Contract Transportation	\$238.15/day	Transportation Dept.	11/22/04
41.	Muti, Peter	Contract Transportation	\$212.06/day	Transportation Dept.	11/30/04
42.	Muti, Peter	Contract Transportation	\$222.17/day	Transportation Dept.	12/6/04
43.	Muti, Peter	Contract Transportation	\$169.98/day	Transportation Dept.	12/13/04
44.	O'Rourke, John	Contract Transportation	\$116.16/day	Transportation Dept.	8/30/04
45.	Reynolds, Bettye	Contract Transportation	\$104.50/day	Transportation Dept.	10/4/04
46.	Reynolds, Bettye	Contract Transportation	\$148.82/day	Transportation Dept.	11/4/04
47.	Sattamini, Jose	Contract Transportation	\$89.87/day	Transportation Dept.	9/22/04
48.	Sattamini, Jose	Contract Transportation	\$140.74/day	Transportation Dept.	9/24/04
49.	Sattamini, Jose	Contract Transportation	\$162.05/day	Transportation Dept.	10/1/04
50.	Sattamini, Jose	Contract Transportation	\$172.47/day	Transportation Dept.	10/14/04
51.	Sattamini, Jose	Contract Transportation	\$121.54/day	Transportation Dept.	10/18/04
52.	Sattamini, Jose	Contract Transportation	\$143.53/day	Transportation Dept.	10/20/04
53.	Siska, Doug	Contract Transportation	\$286.31/day	Transportation Dept.	9/1/04
54.	Vitanza, Katharine	Contract Transportation	\$82.54/day	Transportation Dept.	9/16/04
55.	Vitanza, Katharine	Contract Transportation	\$97.19/day	Transportation Dept.	9/21/04
56.	Vitanza, Katharine	Contract Transportation	\$91.38/day	Transportation Dept.	9/24/04
57.	Vitanza, Katharine	Contract Transportation	\$93.31/day	Transportation Dept.	10/25/04
58.	Vitanza, Katharine	Contract Transportation	\$97.19/day	Transportation Dept.	10/26/04
59.	Wescott, Donald	Contract Transportation	\$176.25/day	Transportation Dept.	8/30/04
60.	Wescott, Donald	Contract Transportation	\$198.96/day	Transportation Dept.	9/10/04
61.	Wescott, Donald	Contract Transportation	\$170.25/day	Transportation Dept.	10/1/04
62.	Wescott, Donald	Contract Transportation	\$111.75/day	Transportation Dept.	10/12/04
63.	Wescott, Donald	Contract Transportation	\$140.85/day	Transportation Dept.	10/15/04

XI. STUDENT ITEMS

A. Placements and Agreements

ACTION BY THE BOARD:
 Motion was made by Robert Huffman to approve the placements and agreements for the students listed. Motion was seconded by Donald Motts and carried unanimously, 8-0.

	Student Number		Student Number
a.	04120834	b.	05170947
c.	04171138	d.	05160748
e.	04S021244	f.	04S021045
g.	05171046		

(See page 48)

B. Overnight Field Trip

ACTION BY THE BOARD:
 Motion was made by William Searfoss to approve the overnight field trip listed. The proposal and itineraries for the field trip meet the required Board Policy #121. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Weinstein, Ellen - High School South	Key Club	Hershey, PA	3/4-6/05

(See page 49)

XII. NOVELS AND TEXTBOOKS

ACTION BY THE BOARD:
 Motion was made by Christopher Baj to approve the novels listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

Crazy for Chocolate	The Borrowers
Knots in My Yo-Yo	26 Fairmount Avenue
Under the Royal Palms	State Flags
Fabulous Facts About the 50 States	Look What Came From the United States

XIII. FISCAL ITEMS

A. Bond Payment

ACTION BY THE BOARD:
 Motion was made by Robert Huffman to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$222,855.64. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(See pages 50-84)

B. Tamiment Bus Stop

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the bus stop agreement with Tamiment between Soung E. Hong and East Stroudsburg Area School District. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 85-88)

C. Public Relations Committee

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the formation of a District Public Relations Committee. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

D. High Schools Staffing Recommendations and Program of Studies Revisions

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve High Schools staffing recommendations and program of studies revisions for incoming 2005-06 9th graders to have a full schedule of classes (no study halls) and to provide non - proficient students in mathematics and reading with yearlong courses in mathematics and reading. The estimated cost is \$1,156,000.00. Motion was seconded by Christopher Baj and carried unanimously, 8-0.

E. Raymond Sensale Memorial Scholarship Account

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the termination of the Raymond Sensale Memorial Scholarship account from the Expendable Trust (Fund) and return remaining funds of \$4,598.09 plus approximately \$25.00 accrued interest to the family. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 89-93)

F. Advertisement of Bids by Business Manager

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the Business Manager to advertise for the following bids: Classroom Supplies, Custodial Supplies, and Technology Supplies for the following areas: Wood technology, Electronics, Graphic Arts, Lumber, and Grade 6 & 8. Motion was seconded by Donald Motts and carried unanimously, 8-0.

G. District Participation in Colonial Intermediate Unit #20 Joint Paper Bid

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve that the District participates in the Colonial Intermediate Unit #20 Joint Paper bid. Motion was seconded by William Searfoss and carried unanimously, 8-0.

H. Change Order NO. G-1

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve Change Order NO. G-1 in the amount of \$27,581.00 to G.C. Wall, Inc. for removal and disposal of unsuitable material, which was found at the bleacher installation site on the North Site campus, and replacement with suitable fill. Motion was seconded by Horace Cole and carried, 7-1. Donald Motts voted No.

(See pages 94-95)

I. G.C. Wall Inc.

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the request from G.C. Wall, Inc. for an extension of substantial completion to 1/21/05 for the bleacher installation at the North Site campus. Motion was seconded by Horace Cole and carried unanimously, 8-0.

(See pages 94-95)

J. Antenna Site Lease Agreement

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the antenna site lease agreement with South Canaan Cellular Communications Co., L.P., for water tank antenna space at the North Site. Motion was seconded by William Searfoss. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole and Robert Huffman. *Against:* Patrick Forney, Bet Hays, Donald Motts, Michal Peterson and William Searfoss. TALLY Yes 3 No 5. Motion was defeated.

(See pages 96-107)

K. Plan Con Part K for General Obligation Notes

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the submission of Plan Con Part K for General Obligation Notes, Series A of 2004 to the Pennsylvania Department of Education. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See handout)

L. Request to Establish a Special Activity

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the Request to Establish a Special Activity account for Lehman Intermediate School National Junior Honor Society. Motion was seconded by Donald Motts and carried unanimously, 8-0.

(See page 108)

M. Enrollment Projections

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the enrollment projection as prepared by Jerome McKibben of McKibben Demographic Research. Motion was seconded by Robert Huffman and carried, 7-1. Patrick Forney voted No.

(See handout)

N. High School South Renovation Project

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the revised plan components of the High School South renovation/addition project as presented by Reynolds Construction Management, Inc. and the Architectural Studio in accordance with individual item votes. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Estimated Value	Accepted (Y/N)
C1 Change storm drainage pipe from RCP to CPP. <i>(Acceptable to all team members)</i>	(\$319,000)	<u>Yes</u>
C2 Balance cut to fill operations. <i>(Agreed to by all team members)</i>	(\$135,000)	<u>Yes</u>
C3 Delete sod on Walker Tract Fields. Seed instead. <i>(Sod requires a much shorter growth period than seed and allows for quicker use. May create problems with phasing or damaged fields due to early use.)</i>	(\$167,000)	<u>No</u>
C4 Delete chain link fence at Walker Tract athletic fields. Provide vehicle gate at bridge. <i>(Fence provides protection from 4-wheelers and prevents balls from rolling into the creek and other vehicles.)</i>	(\$106,000)	<u>No</u>
C5 Reduce parking count by approximately 130 spaces by eliminating 4 aisles of parking spaces at the parking lot next to the varsity baseball field. <i>(Parking count will be reduced to approximately 645, but will still meet zoning.)</i>	(\$84,000)	<u>Yes</u>
A1 Change perimeter foundation walls from concrete to CMU. <i>(There is some question among the design professionals and administration as to whether this will actually result in a savings.)</i>	(\$72,000)	<u>No</u>
A2 Delete concrete work in existing crawl spaces. <i>(The concrete work in the existing crawl spaces is a solution to provide a pipe support system and access to pipe runs as well as capping the earth surfaces thereby reducing and/or minimizing potential migration of radon gases. The concrete can be deleted, but will require a re-design of the piping support system.)</i>	(187,000)	<u>No</u>
A3 Delete pipe tunnels in new additions. <i>(The prior design, which utilized the existing structure in the band, chorus, and music area, had a limited ceiling height. The tunnel was required to permit pipe runs to the boiler room. With the new design, that structure is replaced and the pipes can be run overhead in the additional space between the ceiling and roof structure, thereby eliminating the need for the pipe tunnels. Running the pipes overhead however will require some additional piping to rise and drop to existing levels.)</i>	(\$334,000)	<u>Yes</u>
A4 Change cast in place concrete basement walls to 16" Ivany block. <i>(Current drawings are engineered for reinforced concrete foundation walls. 16 inch Ivany block can be used and will require additional engineering fees to design the block system.)</i>	(\$758,000)	<u>Yes</u>
A5 Change face brick from modular size brick to utility size brick. <i>(The Drawings are drawn using brick that matches the existing High School. An alternate can be requested with the bid for the differences in cost to use utility size brick. This would not require the base bid Drawings to be changed. Should the alternate be accepted, the mortar joint lines would not match the existing, the color of the building would change because there will be more brick surface than mortar joint color. The utility size brick was used at North Site.)</i>	(\$671,000)	<u>Yes</u>

OR

A5a Change modular size brick to 4"x8"x16" sand blasted face CMU. (\$755,000) Deleted
(As above, an alternate can be requested with the bid for the difference in cost to use sand blasted concrete block in lieu of brick. CMU tends to be more porous and thus be more subject to the effects of water.)

A-6 Delete demolition and reconstruction of existing canopy at Auditorium Entrance. (\$24,000) No
(Students and School Board requested that the main entrance be updated with a design similar to the existing Library.)

OR

A-7 Delete raised roof over Auditorium Lobby. (\$57,000) Deleted
(Students and School Board requested that the main entrance be updated with a design similar to the existing Library.)

A8 Change hall and locker room lockers from plastic to metal. (\$302,000) Yes
(The Drawings and Specifications are being changed from plastic lockers to metal lockers per a previous request from Mr. Shearouse.)

A9 Add fire walls in existing building and delete fireproofing of existing single story structure. (\$33,000) No
(The fire walls were researched two years ago, and discussed with the Borough Code Enforcement Officer. The Code Officer recommended fireproofing the building rather than fire walls. Fire walls can be added, but would require free standing engineered rated walls totally separate from the existing/new structures.)

OR

A10 Add fire walls in new additions and delete fireproofing of new structure. Except 3 story classroom addition. (\$189,000) Deleted
(The three story addition must be fire rated throughout by Code. The entire structure must be fire rated, if not by spray fire proofing, then by rated ceiling systems, walls, duct dampers, doors and frames, light fixtures and any other opening or penetration which must be fire rated.)

A11 Change drywall corridor partitions in new additions to CMU and change corridor wall finish from ceramic tile to epoxy paint. (\$166,000) Yes
(Concrete block corridor partitions are an acceptable substitution in lieu of steel studs with ceramic tile. There will be some additional load on the structural steel system. The electrical bid could be impacted, because of conduit rough-in in masonry rather than pulling wire in stud spaces.)

A12 Change modified bitumen roof to fully adhered EPDM with 20 year warranty. (\$1,550,000) Alternate
(The current bid documents include two roof alternates. Additional systems can be included as alternates. The decision to use the specified Roof system was an environmental issue. Fumes during construction, while school is in session, being the primary concern. See life cycle study.)

OR

A 12a Change Tremco modified bitumen roof to comparable Firestone or Johns Manville modified bitumen roof. (\$562,000) Alternate
(The current bid documents include two roof alternates. Additional systems can be included as alternates. The decision to use the specified roof system was an environmental issue. Fumes during construction, while school is in session, being the primary concern. See life cycle study.)

A13 Change linear metal ceilings to 2x2 acoustical lay-in ceilings. (\$71,000) Yes
(Linear metal ceiling areas were specified sparingly in areas such as lobbies, to differentiate those areas from corridor areas. This change would require minor changes to Drawings and Specifications to eliminate.)

A14 Change floor fill for areas 1" thick and over from self-leveling cementitious material to pea gravel concrete mix. (\$45,000) Yes
(The drawings do specify self-leveling materials for floor fills 1" and under. Over 1 "fills concrete is currently included.)

<p>A15 Change corridor floor finish from ceramic tile pavers to VCT. (\$569,000) <u>No</u> <i>(Maintenance issue - VCT (vinyl composition tile) requires more maintenance. VCT has a shorter life span for heavy traffic areas. Based on labor and materials for maintenance for VCT vs. ceramic tile pavers, pay pack would be approximately 8 years. Ceramic tile pavers are in use in the Resica, Bushkill, Lehman Intermediate, and North High Schools. Per attached, life cycle study ceramic tile pavers have a lower life cycle cost.)</i></p>
<p>A 16 Delete drywall bulkheads above lockers and casework . (\$84,000) <u>No</u> <i>(Drywall bulkheads can be deleted. The existing school has those details over lockers and casework. We recommend that consideration be given to provide laminated sloped top closures to wall cabinets (by Cabinet manufacturer) to discourage the use of flat tops for extraneous storage and for sanitary reasons to eliminate the dust shelf. This, however, would nearly eliminate the savings.)</i></p>
<p>A17 Refinish rather than replace the existing corridor lockers. Compared to new metal lockers. (\$88,000) <u>Yes</u> <i>(Although the 7 ½" wide lockers do not accommodate book bags with ease, this change could save money.)</i></p>
<p>A18 Lower new gym floor one level. Move locker rooms and classrooms to Portion of District Admin space and make 2 floors. Delete below grade Mechanical room under District Admin and put AHU's on roof. (\$1,206,000) <u>Yes</u> <i>(Requires major redesign of K-wing and District Office. District 9/flee will need to be two stories. Classrooms need to be moved to provide natural light, either to main floor by District Administration Office, or to new three story addition. Lockers near District Office will change circulation to playfields from locker and team areas. Requires redesign and additional architectural and engineering fees.)</i></p>
<p>Al 9 Delete storage, entry and corridor on ground floor of K wing. Move main entry to lower level. (\$835,000) <u>No</u> <i>(This area provides handicap access to Gyms and south end of building from rear parking area. A ramp or other handicap access will need to be provided. Alternate circulation could impact security for building and accessible route during events. Requires redesign and additional architectural and engineering fees. Deletes all Central District storage +/- 5,000 sq. ft.)</i></p>
<p>A20 Delete E-Wing Addition (9,800 SF). Relocate seminar rooms to another location. Includes \$250,000 allowance to provide a new public entrance from rear parking lot for Auditorium. (\$1,251,000) <u>No</u> <i>(This addition was a solution to satisfy several issues of the facility.)</i></p> <ol style="list-style-type: none"> <i>1. It provides handicap access from the rear parking area to the Auditorium and north portion of the building.</i> <i>2. It limits access to other areas of the building for security during after hour events.</i> <i>3. It provides more accessible circulation to the 1989 Library addition and classrooms.</i> <p><i>NOTE. The deletion will require two seminar rooms to be added to the new addition. The current toilets and elevators do not meet Code. Toilets are sized for Auditorium events. Additional architectural/engineering fees will be required to delete this wing and redesign the area. These costs are considered in the evaluation.)</i></p>
<p>A21 Reduce size of gym by 4,000 square feet to allow for 1500 seat bleacher capacity in lieu of current 2500 seat capacity. (\$614,000) <u>No</u> <i>(Gym capacity is per school board direction. Reducing size of gym would involve major redesign effort and could delay the project. Will also reduce FTE of school and thus reduce state reimbursement.)</i></p>
<p>A22 Reduce student enrollment capacity from 1610 to 1410 thus reducing size of new additions by approximately 15,000 square feet. (\$2,400,000) <u>No</u> <i>(Student enrollment capacity was increased in order to compensate for the revised enrollment projections. Reducing the size will likely necessitate an addition to one of the 2 schools much Sooner than planned will also reduce FTE of school and thus reduce state reimbursement.)</i></p>

MI Delete Ice Storage System. Increase size of chillers to 2 -400 ton water colled and add colled tower. (\$257,000) No
(During the design process, SAE did research this and it was determined that the cost of the smaller chillers and ice tanks were approximately the same cost as larger chillers. To confirm this, we contacted the manufacturer's representatives who provided cost information. SAE was told that the cost of the (2) 225-ton chillers and the ice tanks is \$340,000.00. The cost of the (4) 200-ton chillers without ice storage is \$325,000.00. Adding to this cost would be additional piping and controls, but SAE does not see the total cost savings being as high as \$257, 000.00. The main advantages in using ice storage are the lower electrical demand cost and less equipment to maintain. In addition during the summer when school is not in session and cooling is only being provided in the Administration Offices ice storage can be used throughout the day. Thus the chiller only runs at night when energy costs are lower. As the demand for electricity continues to grow, methods of reducing on-peak demand will have greater importance.)

M2 Delete small independent energy recover systems. Bring outside air in either through classroom unit ventilators from corridors in toilets and other areas without UV'S. (\$200,000) No
(The use of energy recovery provides three main advantages. The first is by transferring heat from the exhaust air to the fresh outside air it offers energy recovery and reduced operating costs. The second is it insures proper ventilation of the building without having the building under a negative air pressure. And the third is it reduces the possibility of having a hot water coils freeze. It should be noted that the current Energy Conservation Code, which was adopted by Pennsylvania, requires energy recovery in the larger sized air-handling equipment. Although the unit ventilator capacities are below this threshold, the intent a/the Energy Conservation Code is to utilize this type of system. Therefore, when considering this for use in the building, we also took into consideration the other advantages and felt it was prudent to be incorporated into the design. Deletion of energy recovery could result in increases in other HVAC equipment.)

OR
M3 Change HVAC system from chilled water system with ice storage to package roof-top VAV with hydronic heat and DX cooling. (\$2,100,000) Deleted
(This is a new suggestion. Awaiting engineers response.)

TOTAL ACCEPTED BASE BID SAVINGS (\$4,179,000)

O. Bond Refunding

ACTION BY THE BOARD:
 Motion was made by Robert Huffman to approve The Board of School Directors of the East Stroudsburg Area School District (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, LLP as Bond Counsel, and their local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2005, for the purpose of refunding the Bonds as seen in Option 1. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See handout)

P. **Re-bidding of Smithfield Elementary School Renovation/Addition Project**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the re-bidding of Smithfield Elementary School, renovation/addition project incorporating board approved changes to the plans as presented by Reynolds Construction Management Inc. and The Architectural Studio in accordance with individual item votes. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Estimated Value	Accepted (Y/N)
<p>CI Delete excavation allowances from specifications. Geotechnical investigation does not indicate that rock is likely to be encountered during excavation. <i>Rock excavation included in the bid can be eliminated. If rock or other items are encountered in the excavation, the additional cost would be paid by change order. (If the Contract Documents remain as they are now, the amount included for rock excavation, if rock or other items are not encountered, would have been credited to the Owner.)</i></p>	(\$150,000)	<u>Yes</u>
<p>A1 Change concrete foundation walls to CMU. Current Drawings are engineered for reinforced concrete foundation walls. A contractor’s option could be included as an alternate allowing the contractor to bid accordingly, based on economy. Additional engineering fees to redesign the reinforcing in the concrete block walls would be required.</p>	(\$26,000)	<u>No</u>
<p>A2 Change Tremco modified bitumen roof to fully adhered EPDM with 20 year warranty. <i>Additional roof systems can be included. A single-ply membrane roofing system can be added as an additional alternate roofing system. District maintenance has expressed concern with the maintenance and life expectancy of an EPDM roof. (See Life Cycle Study)</i></p>	(\$337,000)	<u>Alternate</u>
<p>OR</p> <p>A2a Change Tremco modified bitumen roof to modified bitumen roof by Firestone or Johns Manville. <i>Additional roof systems can be included as alternates with the base bid. There may also be other ways to reduce the cost of the Tremco roof without sacrificing quality.</i></p>	(\$122,120)	<u>Deleted</u>
<p>A3 Change Pella clad wood windows to commercial grade aluminum windows with external blinds. The Pella clad wood windows, with blinds between the glass, have been a standard in the District. The internal blind allows the teacher to adjust Light without student access to the blind control. Suggest an alternate to the base bid for aluminum windows with exposed blinds.</p>	(\$19,000)	<u>No</u>
<p>A4 Change corridor floor finish from ceramic tile pavers to VCT. <i>Maintenance issue — VCT (vinyl composition tile) requires more maintenance. VCT has a shorter life span for heavy traffic areas. Based on labor and materials for maintenance for VCT vs. ceramic tile pavers, pay back would be approximately 8 years. Ceramic tile pavers are in use in the Resica, Bushkill, Lehman Intermediate, and North High Schools. See Life Cycle study.</i></p>	(\$76,000)	<u>No</u>
<p>A5 Change ceramic wall tile in corridors and cafeteria to epoxy painted abuse resistant drywall. <i>This is a maintenance issue - painted corridor walls vs. ceramic tile @ 7' high. This can also be included as an alternate to the base bid.</i></p>	(\$60,000)	<u>No</u>
<p>A6 Change glazed CMU wall near gym entry from corridor to standard CMU with epoxy paint. <i>This can be included as an alternate to the base bid.</i></p>	(\$19,000)	<u>Yes</u>

<p>A7 Change metal railings from mesh panel to standard picket rail with 1-1/2” steel pipe. <i>Can be changed from aluminum mesh panel system to steel picket rail system. Steel will require periodic painting. TAS suggests this be included as an alternate to the base bid.</i></p>	<p>(\$14,000)</p>	<p><u>Yes</u></p>
<p>A8 Delete drywall bulkheads over casework and classroom entries. <i>Bulkheads can be eliminated. TAS recommends that consideration be given to provide laminated sloped top closures to wall cabinets (by Cabinet manufacturer) to discourage the use of flat tops for extraneous storage and for sanitary reasons to eliminate the dust shelf. This, however, would tend to make the stated cost reduction less.</i></p>	<p>(\$82,000)</p>	<p><u>No</u></p>
<p>M1 Repackage HVAC system equipment and controls in order to ensure competition from various manufacturers and vendors. <i>What is ironic about this comment is that Trane actually has very little equipment on the project. Their involvement included the controls, VAV boxes, chiller, and a few unit ventilators. Most of the air-handling equipment were other manufacturers. It seems as though Trane may have formed a joint venture with the other equipment suppliers to package the equipment and controls price to the contractors. A possible way to incorporate more competition is to package other vendors together and request alternate pricing.</i></p>	<p>(\$250,000)</p>	<p><u>Yes</u></p>
<p>M2 Institute the plumbing and HVAC changes outlined in memo dated January 14, 2005. <i>Engineer has reviewed and believes that only a few of these items can be incorporated.</i></p>	<p>(\$120,000)</p>	<p><u>No</u></p>
<p>M3 Delete ice storage system. Increase size of chiller by approximately 75%. <i>During the design process, SAE did research this and it was determined that the cost of the smaller chiller and ice tanks were approximately the same cost as a larger chillers. The main advantages in using ice storage are the lower electrical demand cost and less equipment to maintain. In addition during the summer when School is not in session and cooling is only being provided in the Administration Offices, ice storage can be used throughout the day. Thus the chiller only runs at night when energy costs are lower. As the demand for electricity continues to grow, methods of reducing on-peak demand will have greater importance.</i></p>	<p>(\$60,000)</p>	<p><u>No</u></p>
<p>E1 Consider substitute light fixture package. <i>The interior light fixture package already allows multiple manufacturers to substitute. It is our understanding from the prior bidding that multiple manufacturers did provide costs for the light fixtures. The exterior light fixture package was selected to provide an appearance around the site different than the typical local strip mall. Alternate manufacturers may substitute light fixtures, provided they offer fixtures with comparable appearance and performance. Since the originally specified light fixtures were incorporated in the Site Lighting Plan for the Township Land Development Plan and were approved by the Township, a significant change to the exterior light package would require re-submission and re-approval by the Township.</i></p>	<p>(\$8,000)</p>	<p><u>Yes</u></p>
<p>E2 Change silver coated copper bus on main switch board to aluminum. <i>The switchboard bus can be changed as indicated. Our office policy is to utilize silver coated copper, since aluminum bus could tend to expand and contract under significant changes in electrical load and cause fittings to loosen, which could create potential overheating in connections of the electrical bus. To minimize this concern, continual maintenance may be required to assure that all connections are kept tight.</i></p>	<p>(\$1,000)</p>	<p><u>No</u></p>
<p>E3 Remove the day light sensors at the classroom lighting near the windows and connect the light to the lighting circuitry. <i>Occupancy sensors might be able to be deleted in some areas, subject to coordination with the Energy Code. The impact of deleting occupancy sensors would be higher energy costs, due to the light fixture staying “ON” when areas are vacant. Industry literature indicates payback to include occupancy sensors is approximately 3-years.</i></p>	<p>(\$5,000)</p>	<p><u>No</u></p>

E4 Review the connected load for the building generator and possibly revise the overall kw of the generator. *Reducing non-life safety loads will reduce the generator size. Reducing generator size is possible, however, consideration must be given to other impacts, such as loss of food inventory in freezers/refrigerators, freeze-up in building, access to 2nd stories, ability to use School as Evacuation Center for Community. Historically, the area where the School is located, experiences frequent power outages.* (\$7,500) No

E5 Smoke detectors in the hallway are not required. *Smoke detectors are provided in the hallways, based on past School District Policy for optimum protection of persons in the building. The detectors are not required by Labor & Industry Codes.* (\$11,000) No

MAXIMUM POTENTIAL COST REDUCTION SAVINGS (\$563,120)

Q. Petition from Cynthia A. Gehris

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve that the Board not contest or file objections to the Petition of Cynthia A. Gehris, Director of the Pike County Tax Claim Bureau to Sell Properties at Judicial and Rule to Show Cause received by the District with regard to the properties remaining unsold from the September 22, 2004, October 6, 2004 and October 18, 2004 Upset Sales. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 109-113)

R. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2004-2005, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Donald Motts and carried unanimously, 8-0.

1. Budget Transfers - (See pages 114-123)
2. Payment of Bills - (See pages 124-153)
3. Treasurer's Report - (See pages 154-172)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 24, 2005
J.T. Lambert Intermediate School**

7:30 p.m.

MINUTES/ADDENDUM

XVI. REVISED ORGANIZATIONAL CHART

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the revised Organizational Chart. Motion was seconded by William Searfoss and carried unanimously, 8-0.

IX. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the reassignment and appointment to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 8-0.

8. Reassignment

Name	Position Held
a. Chamberlin, James	From Help Desk Technician (Media I) ITEC To Administration Help Desk (Media II) ITEC Hourly Rate: \$15.16 Effective Date: February 22, 2005 This is a new position.

5. Appointment Regular

Name	Appointment
f. Adams, Kevin Jr.	Information Systems Analyst (Media II) ITEC Hourly Rate: \$15.16 Effective Date: January 31, 2005 This is a new position.

E. Administrative Staff

1.

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve Eric Forsyth as Director of Administrative Systems with a salary increase of \$3,000.00, (prorated), effective January 25, 2005. Motion was seconded by William Searfoss and carried unanimously, 8-0.

2.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve a four-year contract for Sharon Laverdure as Assistant Superintendent for Special Projects with the form of contract to be consistent with the contracts executed by the other Assistant Superintendents. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

3.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve Deanna Mayers as Director of Instructional Technology included in Act 93 Administrative Staff, effective January 25, 2005 at a salary of \$48,120.00 (prorated). This is a full-time, ten-month position with additional supplemental days at a per diem rate of \$262.00. Motion was seconded by Donald Motts and carried unanimously, 8-0.

XIII. FISCAL ITEMS

V. Terra Greens

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve that the Board authorize and direct the officers of the Board to enter into an Agreement of Sale with Terra Greens, Inc. and the District and the Borough of East Stroudsburg, collectively, as Buyers for the purchase of approximately 135.6 acres located in Smithfield Township for the sum of \$5,250,000.00. The terms of the Agreement of Sale shall be substantially in the form as presented to the Board, and the execution of the Agreement on behalf of the District shall be conditioned upon the concurrent execution of the Agreement on behalf of the Borough. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

XIV. ADJOURNMENT: 10:40 P.M.

Respectfully Submitted,

Marie S. Guidry
Board Secretary