

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – February 28, 2005**

**J. T. Lambert Intermediate School**

**7:40 p.m.**

**Minutes**

- I. President Cole called the meeting to order at 7:40 p.m. and led those present in the Pledge of Allegiance. Secretary Marie S. Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Donald Motts, William Searfoss and William Zacharias. Absent, Robert Huffman and Michal Peterson.
- III. School personnel present: Mark Brown, Marie S. Guidry, Rachael Heath, Sharon Laverdure, James Shearouse, and Mike Silvoy. Also present was Thomas Dirvonas and Rebecca Craggs, Solicitors for the District.
- IV. Community members present: R. David Heath, John A. Moyer, Patricia Moyer and David Strunk.
- V. **APPROVAL OF MINUTES AND AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Donald Motts to approve the minutes for the meeting of January 24, 2005, (pages 1-20), the minutes for the meeting of February 14, 2005, (pages 1-2) and this agenda for February 28, 2005, (pages 1-16), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by William Searfoss and carried unanimously, 7-0.

- VI. An executive session was held this evening before the regular meeting for the purpose of discussing property and personnel.
- VII. **SUPERINTENDENT'S REPORT**

Patricia Moyer, Director of Monroe Career & Technical Institute presented the MCTI 2005/2006 Budget.

- ❖ Board Policies to be considered for approval at the March 28, 2005, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.
  - # 214 Class Rank
  - # 217 Graduation Requirements

(See pages 17-24)

- VIII. **PUBLIC PARTICIPATION** -- None
- IX. **PERSONNEL ITEMS**

**A. Support Staff**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the lay off, resignations, reassignment, retirement, change of retirement, leaves of absence, extension of leaves of absence, salary change, and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

1. **Lay Off**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                   |  |
|-------------------|--|
| a. Andrews, Julie | Student Helper - High School North<br>Effective Date: At the end of the workday on February 1, 2005. |
|-------------------|--|

2. **Resignations**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                     |   |
|---------------------|---|
| a. Cunningham, Mark | School Resource Officer<br>Effective Date: February 14, 2005  |
| b. Francis, Kevin   | Maintenance II Worker (2 <sup>nd</sup> Shift)<br>Effective Date: At the end of the workday on January 20, 2005. |
| c. Perry, David     | Instructional Aide - Lehman Intermediate<br>Effective Date: January 14, 2005                                    |
| d. White, Jamesetta | Cafeteria Worker (part-time) – North Campus<br>Effective Date: At the end of the workday on February 4, 2005.   |
| e. Williams, Thomas | Information Systems Analyst Media II (ITEC)<br>Effective Date: At the end of the workday on February 11, 2005.  |

(See Pages 25-30)

3. **Reassignment**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                   |   |
|-------------------|---|
| a. Bunnell, Joann | From: Cafeteria Worker (part-time) – Resica Elementary<br>To: Head Cook (full-time) – Resica Elementary<br>Hourly Rate: \$ 9.10 plus \$1.25/hour differential<br>Effective Date: February 9, 2005<br>Joann replaces Gisela Meyer who has retired. |
|-------------------|---|

4. **Retirement**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                        |  |
|------------------------|--|
| a. Bruzgulis, Patricia | Access Secretary – Central Administration<br>Effective Date: The end of the workday on March 18, 2005. |
|------------------------|--|

(See Page 31)

5. **Change of Retirement**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                    |  |
|--------------------|--|
| a. Marvin, Maureen | Cafeteria Worker (part-time) East Stroudsburg Elementary<br>Effective Date changed to: The end of the workday on January 26, 2005. |
|--------------------|--|

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6. **Leaves of Absence – In accordance with Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Asher, Doreen	Study Hall Monitor - High School North Effective Date: January 25, 2005 Length of Leave: February 4, 2005
b. Ayala, Denise	Custodian (3 <sup>rd</sup> Shift) – North Campus Effective Date: January 5, 2005 Length of Leave: Approximately 12 weeks
c. Parke, Tina	Bus Driver (full-time) - Transportation Effective Date: January 31, 2005 Length of Leave: February 11, 2005
d. Poucel, Richard	Bus Driver (full-time) – Transportation Effective Date: February 7, 2005 Length of Leave: The end of the 2004-2005 school year.
e. Smith, Robert	Bus Driver (full-time)- Transportation Effective Date: January 19, 2005 Length of Leave: February 18, 2005

7. **Extensions of Leaves of Absence – In accordance with Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Fowler, Monique	Secretary - High School North Effective Date: November 30, 2004 Length of Leave: February 28, 2005
b. Kintner, Robert	Custodian (3 <sup>rd</sup> shift) - High School South Effective Date: June 26, 2004 Length of Leave: April 12, 2005
c. Ogg, Brian	Bus Driver (full-time) – Transportation Effective Date: November 11, 2004 Length of Leave: February 10, 2005

8. **Change of Salary**

<b>Name</b>	<b>From:</b>	<b>To:</b>	<b>Effective Date</b>
a. Szulborski, Bruce – Maintenance II Worker (2 <sup>nd</sup> Shift)	\$11.72 (plus \$.25 shift differential)	\$12.00 (plus \$.25 shift differential)	1/31/05

9. **Appointments Regular**

<b>Name</b>	<b>Appointment</b>
a. Bryson, Patricia	Cafeteria Worker (part-time) - East Stroudsburg Elementary Hourly Rate: \$ 8.23 Effective Date: January 31, 2005 Patricia replaces Maureen Marvin who has retired.

- b. Kirschner, Karen  
Secretary - High School South  
Hourly Rate: \$ 9.12  
Effective Date: January 18, 2005  
Karen replaces Patricia Rosado who was reassigned.
- c. MacMahon, Gary  
Support Help Desk Media II - ITEC  
Hourly Rate: \$ 15.16  
Effective Date: February 22, 2005  
Gary replaces James Chamberlin who was reassigned.
- d. Rodriguez, Robinson  
Information Systems Analyst Media II – ITEC  
Hourly Rate: \$ 15.16  
Effective Date: February 22, 2005  
Robinson replaces Thomas Williams who has resigned.
- e. Vesely, Tina  
Study Hall Monitor - High School North  
Hourly Rate: \$ 7.75  
Effective Date: January 4, 2005  
Tina replaces Juliet Jones who has resigned.
- f. Wisotsky, Debra  
Secretary to Assistant Superintendent for Special Projects- North Campus  
Hourly Rate: \$ 9.12  
Effective Date: March 1, 2005  
This is a new position.

#### 10. Appointments – Long Term Substitute

- | Name                | Appointment   |
|---------------------|---|
| a. Kresge, Jennifer | Bus Driver – (full-time) Transportation (LTS)<br>Hourly Rate: \$ 10.61<br>Effective Date: February 9, 2005 through the last student day of the 2004-2005 school year only.<br>Jennifer replaces Aimee Torregrossa who has resigned. |
| b. Neff, Phyllis    | Bus Driver (full-time) – Transportation (LTS)<br>Hourly Rate: \$ 10.61<br>Effective Date: February 7, 2005 through the last student day of the 2004-2005 school year only.<br>Phyllis replaces Richard Poucel who is on leave.      |
| c. Wisotsky, Debra  | Secretary - High School North (LTS)<br>Hourly Rate: \$ 9.12<br>Effective Date: December 13, 2004 through February 28, 2005.<br>Debra replaces Monique Fowler who is on leave.   |

#### 11. Substitute Appointments

- | Name                 | Area   |
|----------------------|--|
| a. Bartlett, Carol   | Secretary  |
| b. Cangemi, Diana    | Secretary/Student Helper/Instructional Aide                            |
| c. Conant, Janet     | Secretary  |
| d. Conway, Karen     | Cafeteria Monitor/Worker/ Secretary/ Student Helper/Instructional Aide |
| e. Grant, William    | Maintenance/Custodial/Student Helper/Instructional Aide                |
| f. Hoover, Heather   | Cafeteria Worker/Monitor   |
| g. Kerstetter, Caryn | Instructional Aide/Student Helper/ Secretary/Study Hall Monitor        |
| h. Lohman, Carolyn   | Cafeteria Worker   |
| i. Molina, Sandra    | Cafeteria Monitor  |

- j. Vinti, Virginia
- k. Zastenik, Anthony

Bus Driver  
Custodian

**B. Professional Staff**

**ACTION BY THE BOARD:**

Motion was made by William Zacharias to approve the resignation, reassignment, leaves of absence, extension of leave of absence, change of return dates, appointments and salary change payments to the professional staff designated, in accordance with the approved applicable policies, procedures, tenure, salary changes [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Bet Hays and carried unanimously, 7-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
a. Fields, Linda	English Teacher - High School North Effective Date: At the end of the workday on February 9, 2005.

(See Page 33)

**2. Reassignment**

<b>Name</b>	<b>Position Held</b>
a. Gill, Amanda	From: Special Education Teacher (Learning Support) To: Special Education Teacher (Life Skills) - Lehman Intermediate Effective Date: February 14, 2005 This is a new position budgeted for 2004-2005 and is now being filled due to student enrollment.

**3. Leaves of Absence – In accordance with Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Christian, Edward	English Teacher - High School South Effective Date: January 11, 2005 Length of Leave: February 11, 2005
b. Halterman, Brenda	Art Teacher - Lehman Intermediate Effective Date: February 18, 2005 Length of Leave: Approximately 12 weeks
c. Hoffman, Colleen	Special Education Teacher - Lehman Intermediate Effective Date: April 18, 2005 Length of Leave: The end of the 2004-2005 school year.
d. Magnes, Sandra	English Teacher - High School South Effective Date: January 25, 2005 Length of Leave: Approximately twelve weeks. This leave is intermittent.
e. Mooney, Tina	Remedial Math Teacher - J. T. Lambert Intermediate Effective Date: April 11, 2005 Length of Leave: The end of the 2004-2005 school year.

- f. Samet, Mary  
French Teacher - J. T. Lambert Intermediate  
Effective Date: January 25, 2005  
Length of Leave: The end of the 2004-2005 school year.
- g. Werth, John  
Technology Ed. Teacher - High School South  
Effective Date: February 10, 2005  
Length of Leave: Approximately eight weeks.

**4. Extension of Leave of Absence – In accordance with Board Policy #435**

- | <b>Name</b>              | <b>Position Held</b>   |
|--------------------------|--|
| a. DiGregorio, Constance | Grade 5 Teacher - East Stroudsburg Elementary<br>Effective Date: December 20, 2004<br>Length of Leave: February 18, 2005. This leave will be intermittent. |

**5. Change of Return Dates – In accordance with Board Policy #435**

- | <b>Name</b>          | <b>Position Held</b>  |
|----------------------|---|
| a. Panepinto, Carrie | Math Teacher - High School North<br>Effective Date: January 4, 2005<br>Length of Leave: February 11, 2005           |
| b. Samet, Mary       | French Teacher - J. T. Lambert Intermediate<br>Effective Date: August 26, 2004<br>Length of Leave: January 21, 2005 |

**6. Appointments Regular**

- | <b>Name</b>          | <b>Appointment</b>  |
|----------------------|---|
| a. Cannell, Marianne | School Nurse - Middle Smithfield Elementary (TPE)<br>Annual Salary: \$34,615.00 prorated Step 1 Column 3<br>Effective Date: February 7, 2005<br>This is a new position.   |
| b. Estabrook, Mary   | English Teacher - High School North (TPE)<br>Annual Salary: \$33,765.00 prorated Step 1 Column 1<br>Effective Date: February 10, 2005<br>Mary replaces Linda Fields who has resigned.   |
| c. Hilliard, Kristi  | Special Education – Learning Support - Lehman Intermediate (TPE)<br>Annual Salary: \$33,765.00 prorated Step 1 Column 1<br>Effective Date: February 14, 2005<br>Kristi replaces Amanda Gill who was reassigned to life skills.  |
| d. West, Danielle    | Special Education – Itinerant - High School North (TPE)<br>Annual Salary: \$35,890.00 prorated Step 1 Column 6<br>Effective Date: February 14, 2005<br>Danielle replaces Debra Padavano who was reassigned to learning support. |

(See Pages 34-37)

**7. Appointments – Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
a. Lambert, Theresa	French Teacher - High School South (LTS) Annual Salary: \$47,145.00 prorated Step 8 Column 6 Effective Date: January 31, 2005 through the last teacher's day of the 2004-2005 school year only. Theresa replaces Mary Samet (JTL) who is on a Leave. Catherine Hennings will remain at JT Lambert Intermediate.
b. Lambert, Thomas	Special Ed – Learning Support – High School South (LTS) Annual Salary: \$47,145.00 prorated Step 8 Column 6 Effective Date: February 14, 2005 through the last teacher's day of the 2004-2005 school year only. Thomas replaces John Bozena who was reassigned.

(See Pages 38-39)

**8. Appointments – Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

<b>Name</b>
a. Espinoza, Marilyn – Math Teacher - High School South
b. Fagan, Heidi – Special Ed Teacher - Bushkill Elementary
c. Hubert, Erin – Special Ed Teacher – Resica Elementary
d. Krieger, Angela – Elementary Teacher - Middle Smithfield Elementary
e. Marsh, Carmen – Special Ed Teacher - Bushkill Elementary

**9. Substitute Appointments**

<b>Name</b>	<b>Certification</b>
a. Connelly, Kelly	em (all areas)
b. Farrell, Wanda	Health and Physical Education
c. Gordon, Bradley	em (all areas)
d. Katz, Joshua	em (all areas)
e. Krammes, Barry	Social Studies
f. McGee, Melanie	em (all areas)
g. Middaugh, Elizabeth	Elementary
h. Morris, Laurel	em (all areas)
i. VanVliet, Jean	Elementary
j. Ward, Lynn	Elementary
k. West, Danielle	Special Education

**10. Substitute Appointments – Permanent \$75.00 per diem substitute teacher**

<b>Name</b>	<b>Building</b>
a. Kern, Sara	Lehman Intermediate
b. Kerstetter, Caryn	J. T. Lambert Intermediate
c. Muller, Stephanie	J. T. Lambert Intermediate

**11. Appointments – Homebound Instructor**

<b>Name</b>	<b>Certification</b>
a. Cloward, Daniel	Spanish
b. Descavish-Bloom, Barbara	Elementary/Special Education
c. Vitulli, William	Business Education

## 12. Salary Change Payments

### **ACTION BY THE BOARD:**

Motion was made by William Zacharias to approve the following salary change payments in accordance with the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Bet Hays and carried unanimously, 7-0.

	<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
a.	Corry, Colleen	\$37,365 Step 1 Col. 8	\$38,440 prorated Step 1 Col. 10	9/7/04
b.	Ludka, Shannon	\$38,670 Step 4 Col. 2	\$39,095 prorated Step 4 Col. 3	12/23/03
c.	Ludka, Shannon	\$39,818 Step 5 Col. 2	\$40,668 Step 5 Col. 4	8/26/04

### C. Extra Responsibility Positions

### **ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the resignations and appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Zacharias and carried unanimously, 7-0.

#### 1. Resignations

	<b>Name</b>	<b>Position Held</b>
a.	Endres, James	Intramural Ski Advisor (Grade 7) –J. T. Lambert Intermediate Effective Date: February 14, 2005
b.	Fields, Linda	Yearbook Editor Assistant Advisor - High School North Effective Date: February 9, 2005
c.	Fisher, Marijo	Intramural Floor Hockey Co-Advisor - J. T. Lambert Intermediate Effective Date: February 7, 2005
d.	Krieger, Angela	Computer Assistant - Resica Elementary Effective Date: January 25, 2005

(See Pages 40-43)

#### 2. Appointments for the 2004-2005 School Year

	<b>Name</b>	<b>Position</b>	<b>Salary</b>
a.	Aponte, Betty	Volunteer Boys' Tennis Coach - High School North	not applicable
b.	Arcuri, Richard	Intramural Spring Sports Co-Advisor - Bushkill Elementary	\$18.00/hr. (24 hour max.)
c.	Clogg, Katye	Drama Musical Director – High School South	\$1,265.00
d.	Cramer, Patricia	Mentor for Theresa Lambert- Effective January 31, 2005	\$475.00 (prorated)
e.	Deen, Todd	Drama Musical Director – High School North	\$1,265.00
f.	Eberhardt, Mary	Mentor for Cara Hansberry – Effective January 10, 2005	\$475.00 (prorated)
g.	Enzensperger, Christine	Intramural Field Hockey Co-Advisor (spring season) - Lehman Inter.	\$18.00/hr. (24 hour max.)
h.	Finelli, John	Intramural Grade 4 (Sports) Advisor - J. M. Hill Elementary	\$18.00/hr. (48 hr. max.)
i.	Gasda, Lawrence	Mentor for Jennifer Hastings – Effective January 25, 2005	\$475.00 (prorated)
j.	Hamlen Suzanne	Computer Assistant – Resica Elementary – Effective Jan. 26, 2005	\$700.00 (prorated)
k.	Jansen, Peggy	Mentor for Marianne Cannell – Effective February 7, 2005	\$475.00 (prorated)



l.	Kerstetter, Caryn	Assistant Director of School Productions (Spring) - Lehman Inter.	\$1,200.00
m.	Krammes, Barry	Boys' Varsity Assistant Track & Field Coach - High School South	\$2,760.00
n.	Krumanocker, James	Intramural Spring Sports Co-Advisor - Bushkill Elementary	\$18.00/hr. (24 hour max.)
o.	LaBar, Sherwood	Intramural Ski Group Advisor - J. T. Lambert Int. – Eff. Feb. 15, 2005	\$18.00/hr. (24 hour max.)
p.	Lauer, Danny	Art Club Advisor - Middle Smithfield Elementary	\$900.00
q.	Mathew, Ida	Volunteer Boys' Tennis Coach - High School North	not applicable
r.	Menio, Gregory	Volunteer Boys' Track Coach - High School South	not applicable
s.	Mitchell, Brian	Intramural Flag Football Advisor - Lehman Intermediate	\$18.00/hr. (48 hour max.)
t.	Mitchell, Brian	Intramural Weight Room Supervisor - Lehman Intermediate	\$18.00/hr. (48 hour max.)
u.	Opitz, Cindy	Mentor for Krista Buccella – Effective January 18, 2005	\$475.00 (prorated)
v.	Padavano, Debra	Mentor for Danielle West – Effective February 14, 2005	\$475.00 (prorated)
w.	Perini, Brenda	Mentor for Jennifer Pearce – Effective February 28, 2005	\$475.00 (prorated)
x.	Saeger, Blaec	Intramural Weight Room Supervisor (winter season) - High School North	\$18.00/hr. (48 hour max.)
y.	Schneider, Christian	Intramural Wrestling Advisor (spring season)- High School North	\$18.00/hr. (48 hour max.)
z.	Schultz, Cathleen	Mentor for Lauren Hancz – Effective January 26, 2005	\$475.00 (prorated)
aa.	Tirjan, Lisa	Intramural Field Hockey Co-Advisor (spring season) Lehman Inter.	\$18.00/hr. (24 hour max.)
bb.	Vogolino, Kevin	Mentor for Mary Estabrook – Effective February 10, 2005	\$475.00 (prorated)

#### D. Extended Day Tutorial

##### **ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association for an Extended Day Tutorial Program. All salaries (\$23.00 per hour) with respect to elementary will be funded by the PA Tutorial Program Grant (03-04). All salaries (\$23.00 per hour) with respect to secondary will be funded by the PA Tutorial Program Grant (04-05). Motion was seconded by William Searfoss and carried unanimously, 7-0.

#### 1. Appointments for the 2004-2005 School Year

##### **EXTENDED DAY TUTORIAL PROGRAM 2004-2005**

<b>Teacher</b>	<b>School</b>	<b>Grade (Curriculum)</b>
Adamcik, Angelica	High School North	Grades 9-12 (Reading)
Boyle, Sherry	High School North	Grades 9-12 (Reading)
Cassidy, Brendan	High School South	Grades 9-12 (Math)
DeLeon, Karla	High School North	Grades 9-12 (Math)
DeRenzis, Sandra	Lehman Intermediate	Grades 6-8 (Reading)
Ferro, Louise	Lehman Intermediate	Grades 6-8 (Reading)
Fisher, Marijo	J. T. Lambert Intermediate	Grades 6-8 (Math/Reading)
Flad, Ruthann	J. T. Lambert Intermediate	Grades 6-8 (Math)
Householder, Laura	High School North	Grades 9-12 (Reading)
Jacobsen, Eric	Lehman Intermediate	Grades 6-8 (Math)
James, Teresa	J. T. Lambert Intermediate	Grades 6-8 (Reading)
Clark-Kang, Arline	J. T. Lambert Intermediate	Grades 6-8 (Math)
Marsh, Carmen	Bushkill Elementary	Grade 5 (Math/Reading)
Marshall, Stephanie	J. M. Hill Elementary	Grade 3 (Math)
Panepinto, Carrie	High School North	Grades 9-12 (Math)
Pattison, Gayle	Lehman Intermediate	Grades 6-8 (Math)
Polinski, Aynne	J. T. Lambert Intermediate	Grades 6-8 (Reading)
Reed, Elizabeth	J. T. Lambert Intermediate	Grades 6-8 (Math/Reading)
Spering, Lauren	Lehman Intermediate	Grades 6-8 (Math)
Stanislaw, Gregory	High School North	Grades 9-12 (Math)
Stein, Linda	Lehman Intermediate	Grades 6-8 (Math)

Stinger, Gloria	High School South	Grades 9-12 (Math)
Swineford, John	High School South	Grades 9-12 (Math)
Trason, Kimberly	Middle Smithfield Elementary	Grade 1 (Reading)
Varkanis, Sylvia	Bushkill Elementary	Grade 5 (Math/Reading)
Wells, Deborah	J. T. Lambert Intermediate	Grades 6-8 (Math/Reading)
Weseloh, Corinne	J. M. Hill Elementary	Grade 1 (Reading)
West, Melissa	J. T. Lambert Intermediate	Grades 6-8 (Math/Reading)

**E. Administrative Staff**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the leave of absence to the administrative staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificates*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 7-0.

**1. Leave of Absence – In accordance with Board Policy #335**

Name	Position Held
a. Kulick, Gail	Principal - Resica Elementary Effective Date: January 4, 2005 Length of Leave: February 11, 2005

**X. CONTRACTS**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 7-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Deen, Todd	Vocal services to students	\$500.00	J. T. Lambert	2/25/05-6/10/05
2.	Devereux	Transitioning Services	\$90.00/Day Not to exceed \$3,600.00	District Special Ed. Funds	2/15/05-6/15/2005
3.	Heller, Ruth Anne	Artist Residency	\$875.00	Pennsylvania Council on the Arts Grant	3/2/05-3/30/05
4.	KidsPeace Hospital	Tutoring for student # 051690	\$2,134.00	Pupil Services	1/18/05-6/30/05
5.	KidsPeace Hospital	Tutoring for student # 051291	\$2,112.00	Pupil Services	1/19/05-6/30/05
6.	KidsPeace Hospital	Tutoring for student #051292	\$1,826.00	Pupil Services	2/3/05-6/30/05
7.	KidsPeace Hospital	Tutoring for student #051293	\$1,650.00	Pupil Services	2/17/05-6/30/05
8.	Northwest Evaluation Association	Computerized measures for academic progress per student	\$3,840.00	Curriculum Dept.	3/1/05-5/1/05
9.	Perkel, Jane	Professional Development	\$1,000.00	Transition Program Grant	3/11/05
10.	Silvoy, Michael	Professional Development Support	\$72.00	High School North	10/11/04
11.	Torpey, Antonia B.	Orientation & Mobility Therapy	\$2,510.11	District Special Ed. Funds	2/7/05-2/6/06
12.	Weller Health Education Center	District Parents	\$400.00	District	4/12/05

### TRANSPORTATION CONTRACTS

13.	Lastra, Steve	Contract Transportation	\$151.43/day	Transportation Dept.	1/3/05
14.	Muti, Peter	Contract Transportation	\$204.19/day	Transportation Dept.	1/3/05
15.	O'Rourke, John	Contract Transportation	\$133.35/day	Transportation Dept.	12/22/04
16.	Vitanza, Katharine	Contract Transportation	\$188.93/day	Transportation Dept.	11/24/04
17.	Vitanza, Katharine	Contract Transportation	\$183.03/day	Transportation Dept.	11/24/04
18.	Vitanza, Katharine	Contract Transportation	\$196.52/day	Transportation Dept.	12/9/04
19.	Wescott, Donald	Contract Transportation	\$174.87/day	Transportation Dept.	1/11/05
20.	Wescott, Donald	Contract Transportation	\$171.72/day	Transportation Dept.	1/19/05

## XI. STUDENT ITEMS

### A. Placements and Agreements

#### **ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the placements and agreements for the students listed. Motion was seconded by William Searfoss and carried unanimously, 7-0.

	Student Number		Student Number
a.	05020949	b.	05140550
c.	05160854	d.	05170952
e.	05170953	f.	

(See Page 44)

### B. Overnight Field Trip

#### **ACTION BY THE BOARD:**

Motion was made by William Zacharias to approve the overnight field trip listed. The proposal and itinerary for the field trip meets the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Vitulli, William	FBLA (High School South)	Sevensprings, PA	4/13/05 - 4/15/05

(See Page 45)

### C. Field Trips - 75 Miles or More

**ACTION BY THE BOARD:** Motion was made by Bet Hays to approve the field trips listed. The proposal and itineraries for the field trip meets the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Glaser, Kyle	High School South-Band	Hershey, PA	4/22/05
2.	Langan, Brooke/Brotherton, Regina	High School South/North Yearbook	New York, NY	3/16/05, 3/17/05 and 3/18/05
3.	Silvoy, Mike	Senior Class - High School South	Philadelphia, PA	5/16/05

(See Page 46-48)

## XII. NOVELS AND TEXTBOOKS

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the novels/textbooks listed for use in the East Stroudsburg Area School District. Motion was seconded by Donald Motts and carried unanimously, 7-0.

**Novels**

Stanley, Flat Again	Let's Ride, Paul Revere
Tonight on the Titanic	Horrible Harry Goes to the Moon
Horrible Harry Goes to the Sea	Turn on the Light, Thomas Edison!
Go Fly A Kite, Ben Franklin!	Horrible Harry Moves Up to Third Grade
Let's Split Logs, Abe Lincoln!	Stanley in Space
Thanksgiving on Thursday	Let's Play Soldier, George Washington!
Throwing Smoke	On My Honor
The Islander	Sing Down the Moon
Tall Tales: Cross Country with Lewis and Clark	Who Was Ferdinand Magellan?
California Gold Rush	Showoffs
The Heart	Made for Speed
A Secret World of Mini-Beasts	Discover the Deep
Autos with Attitude	Mysteries
The Spying Game	Mummies
Poles Apart	Daredevils and Showoffs
Weird Festivals	Survival
Pirates	Nature's Mysteries
The Creature Vanishes	Josh and T.J.
Wild and Wacky Festivals	The Plant That Almost Ate the World
When the Earth Shakes	The Go-Boat
Blast Off to Space Camp	The Griffey's: Father and Son
A Race Before Dark	Scholastic Phonics Readers
Scholastic Decodable Readers	Sight Word Readers
Stanley, Flat Again!	Let's Ride, Paul Revere
Tonight on the Titanic	Horrible Harry Goes to the Moon
Horrible Harry Goes to the Sea	Turn on the Light, Thomas Edison
Go Fly A Kite, Ben Franklin!	Horrible Harry Moves Up to Third Grade
Let's Split Logs, Abe Lincoln!	Stanley in Space
Thanksgiving on Thursday	Let's Play Soldier, George Washington

**Textbooks**

The Glencoe Reader: American Literature – Gr. 11	Video, "Super Size Me" Documentary – Gr. 9-12

**XIII. CONFERENCE ATTENDANCE****A. Board Members****ACTION BY THE BOARD:**

Motion was made by William Zacharias to approve the attendance of board members as listed to attend PSBA's Legislative Leadership Conference in Hershey, PA on March 6-7, 2005 at an estimated cost of \$415.00. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. Christopher Baj

**XIV. REQUEST TO ESTABLISH STUDENT ACTIVITY****ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the Request to Establish a Student Activity for the High School-North Leo Club. Motion was seconded by Bet Hays and carried unanimously, 7-0.

(See page 49)

**XV. BOARD POLICIES**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the board policies listed for use in the East Stroudsburg Area School District. Motion was seconded by William Zacharias and carried unanimously, 7-0.

- 1. #122 -- Extracurricular Activities
- 2. #123 -- Interscholastic Athletics
- 3. # 140.1 -- Extracurricular Participation by Charter/Cyber Charter Students
- 4. #210 -- Use of Medications
- 5. #211 -- Student Accident Insurance

(See Pages 50-68)

**XVI. FISCAL ITEMS**

**A. Bond Payment**

**ACTION BY THE BOARD:**

Motion was made by Donald Motts to approve the current invoices for construction and related costs associated with the Bond Issue made by PNC Bank, acting as district agent: 2001 Bond Issue: \$97,931.03. Motion was seconded by William Searfoss and carried unanimously, 7-0.

(See Pages 69-91)

**B. Waiver of Use of Facilities Fees**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See Pages 92-93)

**C. Mellon Bank**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the recommendation of Mellon Bank, acting as trustee for the Smithfield Township College Assistance Fund, to change the allocation to 60% equity and 40% bond and to replace the two current investment funds with the Mellon Balanced Fund. Motion was seconded by Bet Hays and carried unanimously, 7-0.

(See pages 94-95)

**D. Berkheimer Associates**

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the resolution to authorize and empower Berkheimer Associates, Local Earned Tax Collector, to impose and retain costs of collection on delinquent Act 511 taxes in accordance to Act 192. Motion was seconded by Donald Motts and carried unanimously, 7-0.

(See pages 96-99)

**E. High School – South Change Order**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the High School –South Change Order dated February 18, 2005 for Arm Group, Inc., in the amount of \$2,000, for Completion of National Pollutant Discharge Elimination System Phase II Permitting Report. Motion was seconded by William Searfoss and carried unanimously, 7-0.

(See page 100)

**F. Mandate Waiver Application**

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the submission of the following Mandate Waiver Application to the Pennsylvania Department of Education for review and approval. A). 24 PS 7-751(a). The District seeks to be exempt from the bidding requirements for the purchase of three (3) relocatable classrooms that are currently leased. Motion was seconded by Bet Hays and carried unanimously, 7-0.

(See pages 101-105)

**G. Monroe Career & Technical Institute Budget**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the Monroe Career & Technical Institute budget for the 2005-2006 fiscal year as presented. Motion was seconded by Donald Motts and carried unanimously, 7-0.

(Separate handout)

**H. F.X. Browne**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the proposal from F.X. Browne for a Phase II study on the Saglo property, located in Middle Smithfield Township, at a cost of \$5,200. Motion was seconded by William Searfoss. Motion was defeated, 0-7.

(See pages 106-108)

**I. Rhoads and Sinon, LLP**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the resolution presented by Rhoads and Sinon, LLP, bond counsel, related to the sale of General Obligation Bonds, Series of 2005. Motion was seconded by William Searfoss. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Donald Motts, William Searfoss and William Zacharias. *Against:* None TALLY Yes 7 No 0. Motion was carried unanimously.

(See pages 109-110)

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the resolution presented by Rhoads and Sinon, LLP, bond counsel, related to the amendment of the General Obligation Bonds, Series of 2004, resolution, originally adopted on November 17, 2003. Motion was seconded by William Searfoss. A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Donald Motts, William Searfoss and William Zacharias. *Against:* None TALLY Yes 7 No 0. Motion was carried unanimously.

(See pages 111-114)

## J. PenTeleData for District Wide Area Network (WAN)

1.

### **ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the agreement between the District and PenTeleData for District Wide Area Network (WAN) service at a cost of \$6,172.00 per month (prior to anticipated 58% e-Rate discount) for the term of March 23, 2005 through June 30, 2005. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See page 115)

2.

### **ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the agreement between the District and PenTeleData for District WAN service to continue at a cost of \$6,172.00 per month (prior to anticipated 55% e-Rate discount) for the term of July 1, 2005 through June 30, 2010 with the option to add services as needed at the rates specified in the contract. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See pages 116-117)

3.

### **ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the agreement between the District and PenTeleData to connect the District WAN to the Colonial Intermediate Unit 20 WAN at a cost of \$1,138.00 per month (prior to anticipated 55% e-Rate discount) for the term of July 1, 2005 through June 30, 2010 as a result of bids solicited by Colonial Intermediate Unit 20. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See pages 118-119)

4.

### **ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the agreement between the District and PenTeleData for a 4Mbps Internet Connection at a cost of \$900.00 per month (prior to anticipated 55% e-Rate discount) for the term of July 1, 2005 through June 30, 2010, as a result of bids solicited by Colonial Intermediate Unit 20. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See pages 120-121)

## K. CTSI Telecommunications Services

### **ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the agreement between the District and CTSI for telecommunications services for Resica Elementary, Middle Smithfield Elementary, Smithfield Elementary, East Stroudsburg Area Senior High School – South, Carl T. Secor Administration Center, J.M. Hill Elementary School and J.T. Lambert Intermediate School at a cost of \$3,129.07 per month (prior to anticipated 55% e-Rate discount) for the term of July 1, 2005 through June 30, 2008. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See pages 122-123)

**L. High School - South Renovation/Addition Project**

1.

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the updated gymnasium plans for the High School – South Renovation/Addition project as proposed by Reynolds Construction Management and The Architectural Studio (Option 1); and to authorize The Architectural Studio to proceed with the working drawings for the project. Motion was seconded by William Zacharias and carried unanimously, 7-0.

(See pages 124-125)

2.

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the submission of PlanCon Part E to the Pennsylvania Department of Education for the High School – South Renovation/Addition project. Motion was seconded by William Zacharias and carried unanimously, 7-0.

**M. Terra Greens**

1.

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj that the Board approve the Eminent Domain Resolution regarding the Terra Greens property in the form as presented by the Solicitor. Motion was seconded by Patrick Forney and carried unanimously, 7-0.

2.

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj that, in the event that an acceptable agreement can be negotiated with Terra Greens, the Board approve the deposits and time frames as are set forth in the February 23, 2005 correspondence from Richard Boyer, Esquire to the Solicitor. Motion was seconded by William Searfoss and carried unanimously, 7-0.

**N. Budget Transfers, Payment of Bills and Treasurer's Report**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the budget transfers, payment of bills and treasurer's report listed in this agenda for the 2004-2005, fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the auditor general. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. Budget Transfers - (See Pages 132-143)
2. Payment of Bills - (See Pages 144-170)
3. Treasurer's Report - (See Pages 171-175)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – February 28, 2005  
J.T. Lambert Intermediate School**

**Minutes/Addendum**



**XVIII. CURRICULUM**

**A. Program of Studies**

**ACTION BY THE BOARD:**

Motion was made by Donald Motts to approve the Program of Studies for East Stroudsburg Area Senior High School – South and East Stroudsburg Area Senior High School – North. Motion was seconded by William Searfoss and carried unanimously, 7-0.

**X. ADJOURNMENT:** 8:55 p.m.

Respectfully Submitted,

Marie S. Guidry  
Board Secretary