

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING FOR GENERAL PURPOSES – AUGUST 24, 2005**

J. T. Lambert Intermediate - Library

6:00 p.m.

Minutes

- I. President Cole called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance. Secretary Patricia Rosado called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Bet Hays, Donald Motts, Michal Peterson, and William Searfoss. Bet Hays arrived at 6:15 p.m. Patrick Forney, Robert Huffman and William Zacharias were absent.
- III. School personnel present: Doug Arnold, Larry Dymond, Marie S. Guidry, Rachael R. Heath, Kimberly Holcomb, Sharon Laverdure, Greg Naudascher, Harry Robodioux, Patricia Rosado, James Shearouse, Brian Snapp, Stephen Zall. Also present was Becky Craggs and Thomas Dirvonas, Solicitor.
- IV. Media Guest present: Sheryl Gredlein – **Pocono Record**

Community members present: Devin Day, Robert Gress, Keith Karkut, Irene Livingston, Lindsey Livingston, Mike Meachem, Verona Meachem and Joan Nebel.

V. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve this agenda for August 24, 2005, (pages 1-6), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Donald Motts and carried unanimously, 5-0.

- VI. **PUBLIC PARTICIPATION** – Federal Programs, Title I, Title VI, Other Concerns
 - a. Mr. Mike Meachem was concerned about the transportation cards arriving with bus information stamped over by the post office.
 - b. Mr. Meachem wanted to know where the Security Guard, Margarita Rodriguez, will be stationed.
 - c. Mr. Robert Gress asked if the RFP's for the architects went out by the 31st of August, 2005. He also made his concerns known about East Stroudsburg Elementary. He feels that we need two buildings to be built instead of one. He appreciates all the changes they have made to accommodate the children but it's still not a satisfactory situation.
 - d. Mr. Robodioux had several issues or concerns:
 - 1. He would like to know if we are going to install an ID system for high school students.
 - 2. He stated that when there was a problem at Lehman Intermediate the ambulance had a hard time getting there. He suggested that signs should be posted.
 - 3. He asked if we are planning to do the board minutes electronically.
 - 4. He wanted an update on bus monitors, are parents or volunteers allowed?
 - 5. Finally, he stated that the roads from South to North are totally in disarray. They are not safe or adequate to run buses.

A. **PERSONNEL ITEMS**

1. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the resignations, reassignments, extension of leave of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 6-0.

2. Resignations

Name	Position Held
a. Hendrickson, Stacey	Instructional Aide – Bushkill Elementary Effective Date: August 24, 2005
b. Marsh, Veronica	Cafeteria Worker (part-time) – Bushkill Elementary Effective Date: August 19, 2005
c. Miller, Karen	Instructional Aide – High School South Effective Date: August 24, 2005
d. Rodriguez, Danilo	Bus Driver (full-time) – Transportation Effective Date: August 16, 2005

(See pages 7-10)

3. Reassignments

Name	Position Held
a. Funk, Catherine	From: Student Helper – J. T. Lambert Intermediate To: Student Helper – Bushkill Elementary Effective Date: August 25, 2005 This is a new position fully funded by Access.
b. Garrity, Terri	From: Instructional Aide – Smithfield Elementary To: Instructional Aide – Bushkill Elementary Effective Date: August 25, 2005 Terri replaces Stacey Hendrickson who has resigned.
c. Israel, Alicia	From: Student Helper – Lehman Intermediate To: Instructional Aide – J. T. Lambert Intermediate Hourly Rate: \$10.82 Effective Date: August 25, 2005 This is a new position.
d. Lear, Debra	From: Student Helper – High School North To: Student Helper – J. T. Lambert Intermediate Effective Date: August 29, 2005 Debra replaces Alicia Israel who was reassigned.
e. McMahon, Beverly	From: Student Helper – J. M. Hill Elementary To: Instructional Aide – High School South Hourly Rate: \$10.82 Effective Date: August 25, 2005 Beverly replaces Karen Miller who has resigned.

f. Michaels, Nathan
From: Student Helper – Lehman Intermediate
To: Instructional Aide – High School South
Hourly Rate: \$10.82
Effective Date: August 25, 2005
Nathan replaces Samantha Knecht who has resigned.

g. Millet, Mary
From: Student Helper – High School North
To: Student Helper – J. T. Lambert Intermediate
Effective Date: August 29, 2005
This is a new position fully funded by Access.

4. **Extension of Leave of Absence – In accordance with Board Policy #535**

Name	Position Held
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a. Whitmore, Thomas	Custodian (1 st Shift) – J. T. Lambert Intermediate Campus Effective Date: June 27, 2005 Length of Leave now extended through August 29, 2005.
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5. **Appointments Regular**

Name	Appointment
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a. Allpough, Alesia	Cafeteria Monitor – Lehman Intermediate Hourly Rate: \$8.29 Effective Date: August 29, 2005 Alesia replaces Rita Martin who has resigned.
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b. Felicetti, Kathleen	Instructional Aide – Middle Smithfield Elementary Hourly Rate: \$10.82 Effective Date: August 25, 2005 This is a new position.
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c. Fish, Joy	Student Helper – Resica Elementary Hourly Rate: \$8.43 Effective Date: August 29, 2005 This is a new position fully funded by Access.
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d. Hall, Rebecca	Student Helper – Bushkill Elementary Hourly Rate: \$8.43 Effective Date: August 29, 2005 This is a new position fully funded by Access.
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e. Henry, Judy	Student Helper – J. T. Lambert Intermediate Hourly Rate: \$8.43 Effective Date: August 29, 2005 Judy replaces Catherine Funk who was assigned to a different student.
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f. Roeber, Brenda	Student Monitor (part-time, 4.5 hours) – Resica Elementary Hourly Rate: \$7.91 Effective Date: August 29, 2005 This is a new position.
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g. Ruocco, Linda	Student Helper – Lehman Intermediate Hourly Rate: \$8.43 Effective Date: August 29, 2005 Linda replaces Nathan Michaels who was reassigned.
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- h. Schuon, Kelly
Cafeteria Monitor – High School North
Hourly Rate: \$ 8.29
Effective Date: August 29, 2005
Kelly replaces Mindy Soldo who has resigned.

6. **Substitute Appointments**

- | Name | Area |
|-------------------------|----------------|
| a. Livingston, Kenneth | Security Guard |
| b. Rodriguez, Margarita | Security Guard |

B. **Professional Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:
Motion was made by William Searfoss to approve the resignations, reassignment, change of status, salary change and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 6-0.

1. **Resignations**

- | Name | Position Held |
|-------------------|--|
| a. Severs, Nicole | Special Education Teacher – Middle Smithfield Elementary
Effective Date: August 22, 2005 |
| b. Yost, Ty | Technology Education Teacher - High School South
Effective Date: At the end of the workday on September 12, 2005. |

(See pages 11-12)

2. **Reassignment**

- | Name | Position Held |
|--------------------|--|
| a. Krieger, Angela | From: Kindergarten Teacher – Resica Elementary/Middle Smithfield Elementary
To: Kindergarten Teacher – Middle Smithfield Elementary
Effective Date: August 25, 2005
This is a new (.5) position for growth. |

3. **Change of Status**

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| a. Kruger, Nancy | From: Grade 5 Teacher (LTS) – Middle Smithfield Elementary
To: Grade 5 Teacher (TPE) – Middle Smithfield Elementary
Effective Date: August 25, 2005
This is a new position due to growth. |
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(See pages 13)

4. **Appointments Regular**

- | Name | Appointment |
|------|-------------|
|------|-------------|

- a. Corbo, Leonard Remedial Reading Teacher – Lehman Intermediate (TPE)
Annual Salary: \$35,711.00 Step: 1 Column: 1
Effective Date: August 25, 2005
Leonard replaces Carol McIlvaine who resigned.
- b. Davis, Lauren Vocal Music Teacher – Resica /Smithfield Elementary (TPE)
Annual Salary: \$35,711.00 Step: 1 Column: 1
Effective Date: August 25, 2005
Lauren replaces E. Lloyd Keller who was reassigned.
- c. Kutteroff, Mark Special Ed. Teacher (PTLS) – High School North (TPE)
Annual Salary: \$36,561.00 Step: 1 Column: 3
Effective Date: August 25, 2005
Mark replaces John Bozena who was reassigned. This vacancy was transferred from High School South due to need.
- d. Peck, Sandra Kindergarten (.5) Teacher – Resica Elementary (TPE)
Annual Salary: \$35,711.00 prorated Step: 1 Column: 1
Effective Date: August 25, 2005
Sandra replaces Angela Krieger who was reassigned.
- e. Waibel, John Health/PE Teacher – Bushkill Elementary/Lehman Intermediate (TPE)
Annual Salary: \$37,136.00 Step: 3 Column: 2
Effective Date: August 25, 2005
John replaces Richard Arcuri who has resigned.

(See pages 14-18)

5. Appointments – Long Term Substitute

- | Name | Appointment |
|--------------------|---|
| a. Bartlett, Carol | Special Education Teacher – J. T. Lambert Intermediate (LTS)
Annual Salary: \$35,711.00 prorated Step: 1 Column: 1
Effective Date: August 25, 2005 and continue until the last day of the first semester of the 2005/2006 school year only.
Carol replaces Sherry Morro who is on a leave. |
| b. Harbst, Kristi | English Teacher – J. T. Lambert Intermediate (LTS)
Annual Salary: \$35,711.00 prorated Step: 1 Column: 1
Effective Date: August 25, 2005 and continue until the last day of the first semester of the 2005/2006 school year only.
Kristi replaces Jessica Ruhl who is on a leave. |
| c. Kenny, Jessica | Grade 2 Teacher – J. M. Hill Elementary (LTS)
Annual Salary: \$35,711.00 prorated Step: 1 Column: 1
Effective Date: August 25, 2005 and will continue until the last day of the first semester of the 2005/2006 school year only.
Jessica replaces Michelle Krajewski who is on a leave. |
| d. Lamoreux, Erica | Grade 5 Teacher – Middle Smithfield Elementary (LTS)
Annual Salary: \$35,711.00 prorated Step: 1 Column: 1
Effective Date: August 25, 2005 and continue until the last day of the first semester of the 2005/2006 school year only.
Erica replaces Billie Trauschke who is on leave. |

- e. Roth, Susan
Grade 4 Teacher – Resica Elementary (LTS)
Annual Salary: \$38,811.00 prorated Step: 1 Column: 7
Effective Date: August 25, 2005 and continue until the last day of the first semester of the 2005/06 school year only.
Susan replaces Elizabeth Bock who is on a leave.
- f. Seese, Kathleen
Biology Teacher – High School South (LTS)
Annual Salary: \$36,986.00 prorated Step: 1 Column: 4
Effective Date: August 25, 2005 and continue until the last day of the first semester of the 2005/2006 school year only.
Kathleen replaces Hayley Michelin who is on leave.

(See pages 19-24)

6. Substitute Appointments

Name	Certification
a. Kutteroff, Mark	em (all areas)
b. Mickle, Wendy	Mid Level Math/Art
c. Panepinto, Carrie	em (all areas)
d. Reich, Alana	School Nurse
e. Wilson, Jennifer	Elementary
f. Wilson, Michael	em (all areas)

C. Salary Change

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the following salary change in accordance with the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Don Motts and carried unanimously, 6-0.

Name	From	To	Effective
a. Coppola, Michael	\$37,863.00 Step: 1 Column: 6	\$38,811.00 Step: 1 Column: 7	8/25/05

VII. FISCAL ITEMS

A. Athletic Trainer Supplies Bid

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to award the bid for Athletic Trainer Supplies to Athmedics, Inc., Rome, NY, as the lowest responsible bidder for a total of \$17,085.60. Motion was seconded by Don Motts and carried unanimously, 6-0.

2.

ACTION BY THE BOARD:

Motion was made by William Searfoss to award the bid for Athletic Supplies to the lowest responsible bidders as listed below. Motion was seconded by Don Motts and carried unanimously, 6-0.

Company	# of Items	Amount
All American Sports, Elyria, OH	1	\$ 23.00
Bethlehem Sporting Goods, Bethlehem, PA	31	3,705.84

Sport Supply Group, Inc., Jenkinstown, PA	43	1,380.33
Schuykill Valley Sporting Goods, Stroudsburg, PA	11	1,059.57
Team Sports, New Brunswick, NJ	<u>11</u>	<u>3,888.95</u>
Total	97	\$10,057.69

B. Memorandum of Understanding

ACTION BY THE BOARD:

Motion was made by Don Motts to approve the Memorandum of Understanding between the East Stroudsburg Area Educational Support Personnel Association and the East Stroudsburg Area School District to subcontract bus runs where the district cannot hire a bargaining unit member and only after a good faith attempt has been made to hire such a driver. Motion was seconded by Christopher Baj and carried unanimously, 6-0.

C. North Pocono Bus Company

ACTION BY THE BOARD:

Motion was made by Don Motts to approve North Pocono Bus Company, RR #3 Box 3367 F Moscow, PA to provide four bus runs for the 2005/2006 school year (Pocono Mountain Lake Estates, Pine Ridge, Saw Creek and Big Ridge) at a cost of \$160,000.00. Motion was seconded by William Searfoss and carried unanimously, 6-0.

VIII. **ADJOURNMENT:** 6:29 p.m.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary