

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING FOR GENERAL PURPOSES
AUGUST 14, 2006

**J. T. Lambert Intermediate - Auditorium
7:00 P.M.**

AGENDA

- I. **CALL TO ORDER** -- Horace Cole, President
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** -- Patricia L. Rosado, Secretary
- IV. **INTRODUCTION OF GUESTS**
- V. **APPROVAL OF AGENDA**

RECOMMENDATION: Motion to approve this agenda for August 14 , 2006 (pages 1-12), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting for the purpose of discussing personnel, negotiations and litigations.

VII. SUPERINTENDENT'S REPORT

- A. Electronic Board Agenda – Mr. Brian Snapp/Mrs. Deanna Mayers
- B. Public Financial Management (PFM) Presentation – Ms. Jamie Doyle/Mr. Glen Williard
- C. eStrategic Plan Update – Mrs. Sharon Laverdure

- VIII. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the resignations, changes of status, reassignments, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement.

1. Resignations

| Name | Position Held |
|-------------------------|---|
| a. Ayala, Jose | Custodian (3 rd shift) – North Campus Effective Date: at the end of the workday on July 31, 2006. |
| b. Cundy, Kristy | Instructional Aide – Bushkill Elementary Effective Date: August 5, 2006 |
| c. LaRocca, Judith | Instructional Aide - Lehman Intermediate Effective Date: August 15, 2006 |
| d. Rodriguez, Margarita | Security Officer (1 st shift) – High School South Effective Date: August 10, 2006 |

(See pages 13-16)

2. Changes of Status

| Name | Position Held |
|--------------------|--|
| a. Desmond, Cheryl | From: Long Term Substitute Custodian (3 rd shift) – North Campus To: Regular Custodian (3 rd shift) - North Campus Hourly Rate: \$10.02 (plus \$.30/hour shift differential) Effective Date: August 15, 2006 This is a new position. |
| b. Liatto, Joseph | From: Long Term Substitute Custodian (3 rd shift) – North Campus To: Regular Custodian (3 rd shift) - North Campus Hourly Rate: \$10.02 (plus \$.30/hour shift differential) Effective Date: August 15, 2006 This is a new position. |

3. Reassignments

| Name | Position Held |
|-----------------------|--|
| a. Andrews, Julie | From: Student Helper – Lehman Intermediate To: Instructional Aide – Lehman Intermediate Hourly Rate: \$10.82 Effective Date: August 24, 2006 This is a new position. |
| b. Bittner, Gabriella | From: Student Helper – Lehman Intermediate To: Instructional Aide – Lehman Intermediate Hourly Rate: \$10.82 Effective Date: August 24, 2006 Gabriella replaces Judith LaRocca who resigned. |
| c. Cavanaugh, Theresa | From: Student Helper – High School North To: Instructional Aide – High School North Hourly Rate: \$10.82 Effective Date: August 24, 2006 Theresa replaces Carmen Sintes who was reassigned. |

- d. Conti, Rhonda
From: Student Helper – High School South
To: Instructional Aide – High School South
Hourly Rate: \$10.82
Effective Date: August 24, 2006
This is a new position.
- e. Donegan, Siobhan
From: Student Helper – High School South
To: Instructional Aide – High School South
Hourly Rate: \$10.82
Effective Date: August 24, 2006
Siobhan replaces Florence Consavo who resigned.
- f. Hall, Rebecca
From: Student Helper – Bushkill Elementary
To: Student Helper - Resica Elementary
Effective Date: August 28, 2006
This is a new position.
- g. Kirk, Joyce
From: Secretary – Lehman Intermediate
To: Secretary – Middle Smithfield Elementary
Effective: August 14, 2006
Joyce replaces Luz Lopez who resigned.
- h. Leone, Pauline
From: (.5) Secretary – Middle Smithfield Elementary
To: Instructional Aide (Library) – Lehman Intermediate
Hourly Rate: \$10.82
Effective: August 24, 2006
Pauline replaces .5 Camille Bigio who was reassigned and a new .5 position.
- i. Millet, Mary
From: Student Helper – J. T. Lambert Intermediate
To: Student Helper – Lehman Intermediate
Effective Date: August 28, 2006
Mary replaces Rebecca Hall who was reassigned.
- j. Perry, Raymond
From: Student Helper – J. M. Hill Elementary
To: Student Helper – J. T. Lambert Intermediate
Effective Date: August 28, 2006
Raymond replaces Mary Millet who was reassigned.
- k. Sintes, Carmen
From: Instructional Aide – High School North
To: Instructional Aide – J. T. Lambert Intermediate
Effective Date: August 24, 2006
This is a new position.
- l. Vigorito, Brenda
From: Study Hall Monitor – High School North
To: Instructional Aide – High School North
Hourly Rate: \$10.82
Effective Date: August 24, 2006
This is a new position.

4. Leaves of Absence – In accordance with Board Policy #535

- | Name | Position Held |
|---------------------|--|
| a. Diefenbach, Rolf | Custodian (2 nd Shift) – High School North Effective Date: July 1, 2006 Length of Leave: On or about September 1, 2006. |

- b. Dreisbach, Katherine Confidential Secretary – Personnel Office
Effective Date: July 31, 2006
Length of Leave: October 31, 2006

- c. Price, Louise Cafeteria Worker (baker) – J. T. Lambert Intermediate
Effective Date: August 31, 2006
Length of Leave: Approximately twelve (12) weeks.

(Applications for Leaves of Absence received.)

5. Appointments Regular

- | Name | Appointment |
|---------------------------|---|
| a. Duffy, Christina | Student Helper – High School North Hourly Rate: \$8.43 Effective Date: August 28, 2006 This is a new position. |
| b. Jenkins, Sandra | Student Helper – High School North Hourly Rate: \$8.43 Effective Date: August 28, 2006 Sandra replaces Julie Andrews who was reassigned. |
| c. Melchiorre, Mariaelena | Secretary – Lehman Intermediate Hourly Rate: \$9.30 Effective Date: August 21, 2006 Mariaelena replaces Joyce Kirk who was reassigned. |
| d. Pacheco, Amy | Instructional Aide – Bushkill Elementary Hourly Rate: \$10.82 Effective Date: August 24, 2006 Amy replaces Kristy Cundy who resigned. |

6. Appointments Regular – Non-Bargaining Unit

- | Name | Appointment |
|------------------------|--|
| a. Coddington, Joseph | School Police Officer (12 month, second shift) – District Hourly Rate: \$11.28 (plus \$.25/hour shift differential) Effective Date: August 15, 2006 This is a new position. |
| b. Daly, Collette | Crossing Guard (full-time) – District Hourly Rate: \$8.43 Effective Date: August 28, 2006 Collette replaces Paul Miller who resigned. |
| c. Fetherman, John | Security Officer (10 month, first shift) – High School South Hourly Rate: \$10.28 Effective Date: August 28, 2006 John replaces Kenneth Kirschner who resigned. |
| d. Provenzano, Vincent | Security Officer (10 month, first shift) – High School South Hourly Rate: \$10.28 Effective Date: August 28, 2006 Vincent replaces Margarita Rodriguez who resigned. |

- e. Spencer, Tarik Security Officer (10 month, first shift) – High School South
Hourly Rate: \$10.28
Effective Date: August 28, 2006
Tarik replaces Gwendolyn Calland who resigned.

7. Substitute Appointments

| Name | Appointment |
|-------------------------|----------------|
| a. Duffy, Christina | Student Helper |
| b. Fetherman, John | Security Guard |
| c. Jenkins, Sandra | Student Helper |
| d. Marino, Christopher | Bus Driver |
| e. Provenzano, Vincent | Security Guard |
| f. Rodney, Michael | Bus Driver |
| g. Rodriguez, Margarita | Security Guard |
| h. Spencer, Tarik | Security Guard |

B. First Level Supervisor

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the appointment to the first level supervisor staff designated in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement.

1. Appointment

| Name | Position Held |
|------------------|--|
| a. Ferrand, John | Assistant Food Service Director (10 month, full-time) - South Campus Hourly Rate: \$14.50 Effective Date: August 7, 2006 John replaces Marianne Bridges who was reassigned. |

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the rescissions, resignations, reassignments, leave of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement.

1. Rescissions

| Name | Position Held |
|----------------------|---|
| a. Brooks, Edward | Gifted teacher – Bushkill and Resica Elementary (replaces Joan Evans who was reassigned) |
| b. Gregory, Victoria | English Teacher – High School North (new position) |
| c. Wisnoski, Jeffrey | Chemistry teacher – High School South (replaces Hayley Michelin who resigned) |

(See pages 17-19)

2. Resignations

| Name | Position Held |
|------------------------|--|
| a. Blum, Nicole | Guidance Counselor – Bushkill Elementary Effective Date: August 23, 2006 |
| b. Eberhart, Jacquelyn | Math teacher – High School South Effective Date: August 23, 2006 |
| c. Krieger, Angela | Kindergarten teacher – Middle Smithfield Elementary Effective Date: August 23, 2006 |
| d. Leon, Ronald | Guidance Counselor – High School North Effective Date: August 2, 2006 |
| e. McClelland, Nancy | Kindergarten teacher – Middle Smithfield Elementary Effective Date: at the end of the workday on September 15, 2006 |
| f. Wilson, Jennifer | Grade 2 teacher – Smithfield Elementary Effective Date: August 23, 2006 |
| g. Wolf, Erin | Family & Consumer Science teacher – High School South Effective Date: August 4, 2006 |

(See pages 20-26)

3. Reassignments

| Name | Position Held |
|-------------------------|--|
| a. Burlein-Pitz, Carrie | From: Guidance Counselor – Bushkill and Middle Smithfield Elementary To: Guidance Counselor – Bushkill Elementary Effective Date: August 24, 2006 Carrie replaces Nicole Blum who resigned. |
| b. Erb, Sandra | From: Kindergarten teacher – Middle Smithfield and Resica Elementary To: Kindergarten teacher – Middle Smithfield Elementary Effective Date: August 24, 2006 Sandra replaces Angela Krieger who resigned. |
| c. Opitz, Cindy | From: Special Education (Learning Support) teacher – Smithfield Elementary To: Grade 2 teacher – Smithfield Elementary Effective Date: August 24, 2006 Cindy replaces Jennifer Wilson who resigned. |
| d. Witcraft, Laura | From: IST teacher – Middle Smithfield Elementary To: Grade 6 teacher – J. T. Lambert Intermediate Effective Date: August 24, 2006 Laura replaces Theresa Benjamin who was reassigned. |

4. Extensions of Leaves of Absence – In accordance with Board Policy #435

| Name | Position Held |
|--------------------|---|
| a. Fontano, Jill | Kindergarten teacher – Smithfield Elementary Effective Date: June 2, 2006 Length of Leave now through: end of the 2006-07 school year. |
| b. Ostroski, Deana | Special Education teacher (Life Skills) – J. T. Lambert Intermediate Effective Date: May 2, 2006 Length of Leave now through: end of the first semester of the 2006-07 school year. |

5. Appointments Regular

| Name | Appointment |
|----------------------|---|
| a. Aspill, Margaret | Special Education teacher (Learning Support) – Resica Elementary (TPE) Salary: \$44,072.00 (Step 4 Column 7) Effective Date: August 24, 2006 Margaret replaces Nadine Hinton who retired. |
| b. Betancourt, Tina | Special Education teacher (Learning Support) – Smithfield Elementary (TPE) Salary: \$36,460.00 (Step 1 Column 1) Effective Date: August 24, 2006 Tina replaces Cindy Optiz who was reassigned. |
| c. Burns, Holly | Gifted teacher (Elementary) – J. M. Hill, Middle Smithfield and Smithfield Elementary (TPE) Salary: \$47,675.00 (Step 7 Column 3) Effective Date: August 24, 2006 Holly replaces Joyce Leonard who was reassigned. |
| d. Dailey, Elizabeth | Guidance Counselor – Bushkill and Middle Smithfield Elementary (TPE) Salary: \$39,560.00 (Step 1 Column 7) Effective Date: August 24, 2006 Elizabeth replaces Carrie Burlein-Pitz who was reassigned. This position includes ten (10) additional supplemental days for the 2006-07 fiscal year. |
| e. Dye, Jennifer | Special Education teacher (Emotional Support) – High School South (TPE) Salary: \$36,460.00 (Step 1 Column 1) Effective Date: August 24, 2006 Jennifer replaces Brian Brzozowski who resigned. |
| f. Hewit, Erin | Kindergarten teacher – Middle Smithfield and Resica Elementary (TPE) Salary: \$37,460.00 (Step 2 Column 1) Effective Date: August 24, 2006 Erin replaces Sandra Erb who was reassigned. |

- g. Hoelper, Stephanie Guidance Counselor – High School North (TPE)
Salary: \$39,560.00 (Step 1 Column 7)
Effective Date: August 24, 2006
Stephanie replaces Ronald Leon who resigned.
This position includes nine (9) additional supplemental days for the
2006-07 fiscal year.
- h. Kenny, Jessica Kindergarten teacher – Middle Smithfield Elementary (TPE)
Salary: \$37,460.00, prorated (Step 2 Column 1)
Effective Date: August 24, 2006
Jessica replaces Nancy McClelland who resigned.
- i. McHugh, Bonnie Special Education teacher (Grade 6 Itinerant) – Lehman
Intermediate (TPE)
Salary: \$36,460.00 (Step 1 Column 1)
Effective Date: August 24, 2006
Bonnie replaces Deana Ostroski who was reassigned.
- j. Perez, Iveliz Special Education teacher (Grade 7 Learning Support) – Lehman
(TPE)
Salary: \$44,072.00 (Step 6 Column 7)
Effective Date: August 24, 2006
Iveliz replaces Jennifer Wilson who was reassigned.
- k. Sanker, Donald Business Education teacher – High School North (TPE)
Salary: \$38,585.00 (Step 1 Column 6)
Effective Date: August 24, 2006
Donald replaces Andrea Reiter who resigned.
- l. Sheehan, Wendy English teacher – High School North (PE)
Salary: \$40,972.00 (Step 5 Column 1)
Effective Date: August 24, 2006
Wendy replaces Victoria Gregory who rescinded this new position.
- m. Sweeney, Nicole Special Education teacher (Grade 6 Inclusion) – J. T. Lambert
Intermediate (TPE)
Salary: \$36,460.00 (Step 1 Column 1)
Effective Date: August 24, 2006
Nicole replaces Stephanie Katra who resigned.
- n. Vaccaro, Mark Business Education teacher – High School North (TPE)
Salary: \$39,560.00 (Step 1 Column 7)
Effective Date: August 24, 2006
Mark replaces Madeleine Beitmann who resigned.
- o. Yavorski, Jennifer Biology teacher – High School North (TPE)
Salary: \$36,460.00 (Step 1 Column 1)
Effective Date: August 24, 2006
Jennifer replaces Eric Kerstetter who was reassigned.

(See pages 27-41)

6. Appointments – Long Tem Substitutes

- | Name | Appointment |
|------------------|--|
| a. Bresser, Beth | Library Science teacher – High School North (LTS) Salary: \$39,560.00 (Step 1 Column 7) Effective Date: August 24, 2006 Through: last teacher day of the 2006-07 school year only. Beth replaces Marjory Gullstrand who is on a leave. |

- b. Lloyd, Amy
Grade 2 teacher – Resica Elementary (LTS)
Salary: \$38,585.00 (Step 1 Column 6)
Effective Date: August 24, 2006
Through: last teacher day of the 2006-07 school year only.
Amy replaces Julie Rubio who is on a leave.

- c. Medina, Sandra
Special Education (Learning Support) teacher – Lehman Intermediate (LTS)
Salary: \$38,585.00, prorated (Step 1 Column 6)
Effective Date: August 24, 2006
Through: end of the first marking period of the 2006-07 school year only.
Sandra replaces Stephanie Annunziata who is on a leave.

- d. Murphy, Sarah
Special Education (Life Skills) teacher – J. T. Lambert Intermediate (LTS)
Salary: \$36,460.00, prorated (Step 1 Column 1)
Effective Date: August 24, 2006
Through: last teacher day of the first semester of the 2006-07 school year only.
Sarah replaces Deana Ostroski who is on a leave.

- e. Scheller, Arianne
Guidance Counselor (Grade 8) – J. T. Lambert Intermediate (LTS)
Salary: \$39,560.00, prorated (Step 1 Column 7)
Effective Date: August 24, 2006
Through: last teacher day of the first semester of the 2006-07 school year only.
Arianne replaces Cynthia Christian who is on a leave.

(See pages 42-46)

7. Substitute Appointment

| Name | Certification |
|-------------------|----------------|
| a. Sanker, Donald | (em) all areas |

D. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the rescissions and appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association.

1. Rescissions

| Name | Position Held |
|---------------------|---|
| a. Kerstetter, Eric | Football Assistant Coach – Lehman Intermediate Boys' Track & Field Varsity Assistant Coach – High School North Intramural Boys' Track & Field Co-Supervisor – High School North |

(See page 47)

2. Appointments for the 2006-2007 School Year

| | Last Name | First Name | Position | Building | Rate |
|----|-----------|------------|------------------------|---------------------|------------|
| a. | Bichler | Heather | Assistant Soccer Coach | Lehman Intermediate | \$1,327.00 |

| | Last Name | First Name | Position | Building | Rate |
|----|-----------|------------|---|---------------------|------------|
| b. | Leap | Jason | Assistant Football Coach | Lehman Intermediate | \$1,327.00 |
| c. | Martin | Joseph | Business Department Chairperson (Grades 9-12) | High School North | \$3,090.00 |
| d. | Shanley | Savannah | Associate Athletic Trainer | High School South | \$6,365.00 |
| e. | Wilson | Susan | Library Science Department Chairperson | District | \$3,451.00 |

X. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the contracts listed for their specific services, rates and effective dates.

| | NAME | SERVICE | RATE | PAYMENT FROM | EFFECTIVE DATE |
|----|---|---|---|---------------------------------|--|
| 1. | East Stroudsburg University | Two (2) Athletic Trainers | Not to Exceed \$14,925.00 per trainer | District | 8/14/06-6/30/07 (or until all sports have concluded for the school year) |
| 2. | Health Pocono, Inc. – Riverside Rehabilitation Center | Physical therapy services as per extended school year IEP | \$60 per session; not to exceed a total of \$240.00 | IDEA Flow-through funds | From 7/24/06 – 8/28/06 |
| 3. | McNulty, Brian | Marching Band Rehearsals | \$1,260.00 | High School South Marching Band | 8/21/06 |
| 4. | C.R. Stokes, Jr. | First Aid/CPR-AED Training | Not to exceed \$500.00 | ACCESS | 8/18/06 |
| 5. | Weseloh, Corinne | ESL Program | \$24.00/hr. | Curriculum | 8/21/06 |

XI. STUDENT ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Overnight Field Trip

RECOMMENDATION: Motion to approve the overnight field trip listed. The proposal and itineraries for the field trip meet the required Board Policy #121.

| | Name | Activity | Location | Dates |
|----|---------------|-------------------|---------------|-----------------|
| 1. | Ruhl, Jessica | Cheerleading Camp | Honesdale, PA | 8/15/06-8/16/06 |

(See page 48)

B. Marching Band Program

RECOMMENDATION: Motion to approve that the East Stroudsburg High School South will have a complete marching band program that will include the performance of a complete half time field show for all home and away football games and a pep band to play during game time for the 2006-2007 school year.

XII. SCHOOL BUS DRIVER HANDBOOK

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the East Stroudsburg Area School District bus driver handbook for the 2006-2007 school year.

XIII. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

RECOMMENDATION: Motion to approve the current invoices for construction and related costs associated with the Bond Issue 2004: \$181,670.00

(See page 49)

B. Use of Facilities Fees

RECOMMENDATION: Motion to approve the requests received to use the facilities listed.

| Board Agenda | BUILDING | DATE From | DATE to | ORGANIZATION | EVENT | Non Profit | Facility Fee Waived |
|--------------|---------------|-----------|---------|------------------------------------|----------------------------------|------------|---------------------|
| Aug. 14 | Lehman | Aug. 9 | Nov. 10 | Delaware Football League | Football & cheerleading practice | Y | policy |
| Aug. 14 | J. T. Lambert | Aug. 24 | Oct. 22 | East Stroudsburg Youth Association | Football practices and games | Y | policy |

(See pages 50-53)

C. J. D. Eckman, Inc.

RECOMMENDATION: Motion to award a contract to J. D. Eckman, Inc., Etglen, PA, as the lowest responsible bidder, for the Brodhead Creek Streambank Repair project at a cost of \$577,680.00.

(See pages 54-56)

D. Submission of Form 3074(a)

RECOMMENDATION: Motion to approve the submission of Form 3074(a) for the Brodhead Creek Streambank Stabilization and Repair Project to the Pennsylvania Department of Education for review and approval.

(See page 57)

E. PEMA/FEMA Application

RECOMMENDATION: Motion to approve the submission of a Public Disaster Application & Agreement for Financial Assistance to the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA) under event #FEMA-1649-DR-PA.

(See pages 58-59)

F. District Agent

RECOMMENDATION: Motion to authorize Business Manager, Marie S. Guidry, as District Agent to execute all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

(See page 60)

G. Public Financial Management

RECOMMENDATION: Motion to accept the proposal from Public Financial Management, Inc. for Act 1 of 2006 consulting services at a cost of \$4,000.00.

(See pages 61-62)

XIV. ADJOURNMENT