

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING - APRIL 24, 2006**

**J. T. Lambert Intermediate School - Library**

**7:30 p.m.**

**Minutes**

- I. President Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary Patricia Rosado called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Robert Gress, Bet Hays, Keith Karkut, Donald Motts, Michal Peterson , William Searfoss and William Zacharias.
- III. School personnel present: David Baker, Pat Baughman, Mark A. Brown, John Burrus, Richard Carty, Maria Casciotta, Mike Catrillo, Irene Duggins, Larry Dymond, Eric Forsyth, Marie Guidry, Rachael R. Heath, Kim Holcomb, Gail Kulick, Sharon Laverdure, Deanna Mayers, Araina Maynard, Pat Mulroy, Gregory Naudascher, Linda Nubile, Lois Palio, Annelle Prefontaine, Patricia Rosado, Jim Shearouse, Brian Snapp, Paul Wahrmann, Laura Warner and Steve Zall. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guests present: Dan Barrett, Pocono Record
- Community members present: Lauren Channer, Winsome Channer, Bob Daday, Devin Day, Robert C. Huffman, Karen Malachowsky, Aaron Mayer, Pat Moyer, Michelle Portnoff, Dale Santee, Christine Troxell and Sheila White.

V. **APPROVAL OF MINUTES AND AGENDA**

***ACTION BY THE BOARD:***

Motion was made by Christopher Baj to approve the minutes for the meetings of March 20, 2006, (pages 1-16), March 27, 2006 (1-3), and this agenda for April 24, 2006 (pages 1-15), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:30 p.m. before the regular meeting for the purpose of discussing personnel, litigation and negotiations.
- VII. **SUPERINTENDENT'S REPORT**
- A. In lieu of Mrs. Moyer's Monroe Career & Technical Institute budget presentation there was no formal update on the Monroe Career & Technical Institute..
- B. Ms. Michal Peterson stated that the next Colonial IU 20 meeting will be on Wednesday, 26, 2006.
- C. Mrs. Patricia Moyer and Mrs. Sheila White presented the Monroe Career & Technical Institute Budget. Ms. Moyer indicated that the Board had received a copy of their proposed budget for the 2006-2007 school year. She stated that there were several items that impacted the increases in budget
- ✓ Math Curriculum had to be implemented to meet the demands of the school to raise the scores for tests.
  - ✓ Salaries and benefits
  - ✓ Vocational supplies and equipment (a grant minimize expenses in this area)
  - ✓ New truck for auto parts class. Current truck is 20 years old thus parts are no longer sold.
  - ✓ New cosmetology pm class; making it two full cosmetology programs because class am was filled to capacity.
- D. General Update – Dr. Rachael Heath
- > Graduation date for High School – North will be June 13 at 5:00 p.m. No rain date is scheduled

- > Graduation date for High School – South will be June 10 at 9:00 a.m. Rain dates: June 10 at 1:00 p.m., June 11 at 9:00 a.m. or June 11 at 1:00 p.m. Mr. Cole indicated that there is no rain date for High School North due to it being held indoors.

E. Other

- ✓ Dr. Heath reported that the trees on North Courtland Street will have to be cut in order for the High School South renovations to take effect. The lumber will be used for tables, chairs and items in the renovation process.
- ✓ Dr. Heath stated that this week is Secretary’s week and she thanked all the secretaries in the district for doing a wonderful job. She wanted to publically recognize their hard work and great job there are doing.

- ❖ Board Policy to be considered for approval at the May 15, 2006, Board Meeting is available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- # 246 Student Wellness

(See pages A-G)

VIII. **PUBLIC PARTICIPATION** -- Federal Programs, Title I, Title VI, Other Concerns

Joe Formica, as a representative of the East Stroudsburg Area Educational Support Personnel Association, spoke on the proposed calendar. He expressed concerns on eliminating holidays, and how it would be detrimental due to the families having gatherings in New York and New Jersey. He feels if we eliminate some days, this will result in poor attendance. He also stated that the students who are in class will be affected whereby proper learning will not be implemented due to lack of students in class. He stated that this will increase frustration to teachers and students present. He said that families need to take vacation and holidays together. He also feels that some students may be left behind without their parents. He said that from an educational standpoint it wouldn’t benefit anyone. He summarized by saying that no one can predict when school will end because each year is different.

IX. **PERSONNEL ITEMS**

A. **Support Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**  
 Motion was made by Don Motts to approve the resignations, salary change, reassignments, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 9-0.

**1. Resignations**

| <b>Name</b>             | <b>Position Held</b>  |
|-------------------------|---|
| a. Consavo, Florence    | Instructional Aide – High School South<br>Effective Date: June 15, 2006                                 |
| b. Fischer, Stacey      | Bus Driver (full-time) – Transportation<br>Effective Date: at the end of the workday on April 18, 2006. |
| c. Gullstrand, Kimberly | Secretary – Resica Elementary<br>Effective Date: at the end of the workday on May 19, 2006.             |
| d. McFarlane, Lisa      | Secretary – Special Education<br>Effective Date: at the end of the workday on March 31, 2006.           |

- e. Robert, Laura Cafeteria Worker (part-time) – North Campus  
Effective Date: at the end of the workday on April 21, 2006.
- f. Sanchez, Alexa Secretary – High School South  
Effective Date: at the end of the workday on April 21, 2006.
- g. Spencer, Elsie Cafeteria Worker (part-time) – High School South  
Effective Date: at the end of the workday on March 31, 2006.

(See pages 16-22)

## 2. Salary Change

- | <b>Name</b>        | <b>Position Held</b>   |
|--------------------|--|
| a. Lancaster, Kurt | Maintenance II Worker (2 <sup>nd</sup> shift) – Maintenance<br>Hourly Rate: \$13.86 (plus \$.25/hour shift differential)<br>Effective Date: April 25, 2006 |

## 3. Temporary Reassignment

- | <b>Name</b>        | <b>Position Held</b>  |
|--------------------|---|
| a. Tumminia, Linda | From: Cafeteria Worker (part-time) – Resica Elementary<br>To: Cafeteria Worker (full-time) – Resica Elementary<br>Hourly Rate: \$8.89<br>Effective Date: April 4, 2006<br>Through: the last student day of the 2005-06 school year only.<br>Linda replaces Phyllis Bergman who is on leave. |

## 4. Reassignment

- | <b>Name</b>        | <b>Position Held</b>  |
|--------------------|---|
| a. Castillo, Donna | From: Accounts Payable/Bookkeeper – Business Office<br>To: Secretary – Special Education<br>Hourly Rate: \$12.21<br>Effective Date: April 10, 2006<br>Donna replaces Lisa McFarlane who resigned. |

## 5. Leaves of Absence – In accordance with Board Policy #535

- | <b>Name</b>         | <b>Position Held</b>   |
|---------------------|--|
| a. Bergman, Phyllis | Cafeteria Worker (full-time) – Resica Elementary<br>Effective Date: March 27, 2006<br>Length of Leave: through the end of the 2005-06 school year. |
| b. Canty, Rita      | Bus Driver (full-time) – Transportation<br>Effective Date: March 20, 2006<br>Length of Leave: April 17, 2006                                       |
| c. Miller, Donald   | Custodian (3 <sup>rd</sup> shift) – High School South<br>Effective Date: February 15, 2006<br>Length of Leave: February 27, 2006                   |

- d. Nevil, Jacqueline                      Bus Driver (full-time) – Transportation  
Effective Date: February 9, 2006  
Length of Leave: April 17, 2006
- e. Walker, Deloris                         Student Helper – Lehman Intermediate  
Effective Date: March 13, 2006  
Length of Leave: April 28, 2006

(Applications for Leaves of Absence received)

**6. Extensions of Leave of Absence – In accordance with Board Policy #535**

- a. Price, Louise                             Cafeteria Worker (full-time, baker) – J. T. Lambert Intermediate  
Effective Date: January 4, 2006  
Length of Leave: April 4, 2006  
Intermittent Leave: April 5, 2006 through the end of the 2005-06 school year.
- b. Surrago, Denise                         Custodian (2<sup>nd</sup> shift) – Middle Smithfield Elementary  
Effective Date: September 28, 2005  
Length of Leave: June 12, 2006

**7. Appointments Regular**

- | <b>Name</b>        | <b>Appointment</b>   |
|--------------------|--|
| a. Bunting, Rhonda | Cafeteria Worker (part-time) – High School South<br>Hourly Rate: \$8.40<br>Effective Date: April 10, 2006<br>Rhonda replaces Elsie Spencer who resigned. |
| b. Duval, Elvira   | Student Helper – Bushkill Elementary<br>Hourly Rate: \$8.43<br>Effective Date: March 31, 2006<br>This is a new position.                                 |
| c. Fischer, Stacey | Bus Driver (full-time) – Transportation<br>Hourly Rate: \$10.82<br>Effective Date: April 7, 2006<br>Stacey replaces Keith Andrews who resigned.          |
| d. Flora, Ericson  | Bus Driver (full-time) – Transportation<br>Hourly Rate: \$10.82<br>Effective Date: March 21, 2006<br>Ericson replaces George Flood who resigned.         |
| e. Gargan, Michael | Bus Driver (full-time) – Transportation<br>Hourly Rate: \$10.82<br>Effective Date: April 3, 2006<br>Michael replaces Danilo Rodriguez who resigned.      |

**8. Substitute Appointments**

- | <b>Name</b>        | <b>Area</b>        |
|--------------------|--------------------|
| a. Ayers, Beverley | Instructional Aide |
| b. Bloise, Lisa    | Secretary          |
| c. Bybee, Steven   | Custodian          |

- |                         |                    |
|-------------------------|--------------------|
| d. Consavo, Florence    | Instructional Aide |
| e. Coon, Melvyn         | Custodian          |
| f. Greene, Carol        | Cafeteria Worker   |
| g. McCue, Catherine     | Instructional Aide |
| h. Molloy, Nannette     | Student Helper     |
| i. Murphy, Alexandria   | Student Helper     |
| j. Rodriguez, Margarita | Custodian          |
| k. Russell, Jerome      | Custodian          |
| l. White, Paul          | Custodian          |

**B. Professional Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the resignations, retirements, leaves of absences, and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Don Motts and carried unanimously, 9-0.

**1. Resignations**

- | <b>Name</b>           | <b>Position Held</b>  |
|-----------------------|---|
| a. Adamcik, Angelica  | English teacher – High School North<br>Effective Date: August 23, 2006  |
| b. Fagan, Heidi       | Special Education teacher – Bushkill Elementary<br>Effective Date: July 31, 2006                                      |
| c. Harris, Bruce      | Music teacher – Lehman Intermediate<br>Effective Date: August 15, 2006  |
| d. Katra, Stephanie   | Special Education teacher – J. T. Lambert Intermediate<br>Effective Date: at the end of the workday on June 13, 2006. |
| e. Lyons, Kathleen    | Science (Grade 7) teacher – Lehman Intermediate<br>Effective Date: March 31, 2006                                     |
| f. Whitmoyer, Cynthia | Math teacher – High School North<br>Effective Date: March 27, 2006  |

(See pages 23-28)

**2. Retirements**

- | <b>Name</b>           | <b>Position Held</b>   |
|-----------------------|--|
| a. Hinton, Nadine     | Special Education teacher – Resica Elementary<br>Effective Date: at the end of the workday on June 16, 2006. |
| b. Montgomery, Joseph | Technology Education teacher – High School South<br>Effective Date: June 14, 2006                            |
| c. Thatcher, Pamela   | Grade 3 teacher – Smithfield Elementary<br>Effective Date: June 16, 2006                                     |

(See pages 29-31)

**3. Leaves of Absence – In accordance with Board Policy #435**

| <b>Name</b>              | <b>Position Held</b>  |
|--------------------------|---|
| a. Cerva, Cynthia        | Special Education teacher – J. M. Hill Elementary<br>Effective Date: May 15, 2006<br>Length of Leave: through the end of the 2005-06 school year. |
| b. Jones, Gwendolyn      | Special Education teacher – High School South<br>Effective Date: March 30, 2006<br>Length of Leave: approximately eight (8) weeks.                |
| c. Ostroski, Deana       | Special Education teacher – Lehman Intermediate<br>Effective Date: May 2, 2006<br>Length of Leave: through the end of the 2005-06 school year.    |
| d. Stackhouse, Stephanie | Special Education teacher – High School North<br>Effective Date: March 28, 2006<br>Length of Leave: April 28, 2006                                |

**4. Compensated Professional Leave – In accordance with Board Policy #438.1**

| <b>Name</b>           | <b>Position Held</b>  |
|-----------------------|---|
| a. Wong-Yozviak, Lisa | Music teacher – High School North<br>Effective Date: the first teacher day of the 2006-07 school year.<br>Length of Leave: the last teacher day of the 2006-07 school year. |

**5. Extension of Leave of Absence – In accordance with Board Policy #435**

| <b>Name</b>       | <b>Position Held</b>  |
|-------------------|---|
| a. Booth, Deborah | Music teacher – J. T. Lambert Intermediate<br>Effective Date: January 31, 2006<br>Length of leave: April 28, 2006 |

**6. Appointments Regular**

| <b>Name</b>       | <b>Appointment</b>  |
|-------------------|---|
| a. Falbo, David   | Guidance Counselor – High School North (TPE)<br>Salary: \$39,836.00, prorated (Step 1 Column 9)<br>Effective Date: May 1, 2006<br>This is a new position.<br>This position includes five (5) supplemental days for the 2005-06 fiscal year. |
| b. Rowlands, Paul | Science (Grade 7) teacher – Lehman Intermediate (TPE)<br>Salary: \$38,811.00, prorated (Step 1 Column 7)<br>Effective Date: April 3, 2006<br>Paul replaces Kathleen Lyons who resigned.   |

(See pages 32-33)

## 7. Long Term Substitutes – Extensions of effective date

| <b>Name</b>       | <b>Appointment</b>  |
|-------------------|---|
| a. George, Susan  | Math teacher – High School North (LTS)<br>Salary: \$35,711.00, prorated (Step 1 Column 1)<br>Effective Date: April 18, 2006 through the last teacher day of the 2005-06 school year only.<br>Susan replaces Cynthia Whitmoyer who resigned. |
| b. Rowlands, Paul | Science (Grade 7) teacher – Lehman Intermediate (LTS)<br>Salary: \$38,811.00, prorated (Step 1 Column 7)<br>Effective Date: March 30, 2006 through March 31, 2006 only.<br>Paul replaces Kathleen Lyons who is on a leave.                  |

(See pages 34-35)

## 8. Long Term Substitute

| <b>Name</b>      | <b>Appointment</b>  |
|------------------|---|
| a. Hurd, Richard | Music teacher – J. T. Lambert Intermediate (LTS)<br>Salary: \$35,711.00, prorated (Step 1 Column 1)<br>Effective Date: February 1, 2006 through April 28, 2006 only.<br>Richard replaces Deborah Booth who is on a leave. |

(See page 36)

## 9. Substitute Appointments

| <b>Name</b>              | <b>Certification</b> |
|--------------------------|----------------------|
| a. Aidun, Deborah        | (em) all areas       |
| b. Alcindor, Carmen      | (em) all areas       |
| c. Ayers, Beverley       | (em) all areas       |
| d. Coke, Lucianna        | English              |
| e. Madden, Maureen       | (em) all areas       |
| f. Martinez-Putt, Sandra | (em) all areas       |
| g. Unger, Danielle       | (em) all areas       |
| h. Vaccaro, Mark         | (em) all areas       |
| i. Ward, Lisa            | Elementary           |

## 10. Appointments – Homebound Instructor

| <b>Name</b>          | <b>Certification</b>          |
|----------------------|-------------------------------|
| a. Agosto, Caroline  | Elementary/Reading Specialist |
| b. Gittens, Linda    | Elementary/ESL                |
| c. Hudson, Claudette | Elementary                    |
| d. Kenny, Jessica    | Elementary                    |
| e. Unger, Danielle   | em (all areas)                |
| f. Ward, Lisa        | Elementary                    |

**C. Carol Thomas – Increase of Supplemental Days**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the increase of supplemental days from twenty (20) to thirty (30) for the 2006-2007 fiscal year with respect to Carol Thomas' current position as an Educational Consultant for Out-of-District Placements and in accordance with the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Don Motts and carried unanimously, 9-0.

**D. Extra Responsibility Positions**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the resignations and appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 9-0.

**1. Resignations**

| Name               | Position Held   |
|--------------------|---|
| a. Conway, Dorothy | Mentor for Barbara Kaelin – Lehman Intermediate<br>Effective Date: at the end of the workday on January 18, 2006. |
| b. Testa, Maria    | Intramural Gymnastics Co-Advisor – J. T. Lambert Intermediate<br>Effective Date: March 22, 2006                   |

(See pages 37-38)

**2. Appointments for the 2005-2006 School Year**

|    | Last Name    | First Name | Position   | Building                   | Rate                              |
|----|--------------|------------|--|----------------------------|-----------------------------------|
| a. | Agolino      | Jennifer   | Mentor for Erin Gurry, effective 2/13/06                                     | Bushkill Elementary        | \$500.00                          |
| b. | Alston       | Harszang   | Volunteer Boys' Track & Field Coach  | High School North          | not applicable                    |
| c. | Butler       | Rebecca    | Mentor for Sarah Miller, effective 3/15/06                                   | High School South          | \$500.00 (prorated)               |
| d. | Christian    | Edward     | Intramural Weight Room Co-Supervisor<br>(1 <sup>st</sup> half spring season) | High School South          | \$19.00/hour<br>(24 hour maximum) |
| e. | Christian    | Edward     | Intramural Weight Room Supervisor<br>(2 <sup>nd</sup> half spring season)    | High School South          | \$19.00/hour<br>(48 hour maximum) |
| f. | Davidge      | Samuel     | Intramural Girls' Soccer Advisor   | High School North          | \$19.00/hour<br>(48 hour maximum) |
| g. | Deen         | Todd       | Drama Musical Director   | High School North          | \$1,303.00                        |
| h. | Enzensperger | Christine  | Intramural Field Hockey (Outdoor) Co-Advisor                                 | Lehman Intermediate        | \$19.00/hour<br>(24 hour maximum) |
| i. | Falzone      | Robert     | Volunteer Baseball Coach   | High School South          | not applicable                    |
| j. | Hackett      | Connie     | Intramural Volleyball Advisor  | High School South          | \$19.00/hour<br>(48 hour maximum) |
| k. | Harron       | Michael    | Director of School Productions (spring)                                      | High School South          | \$1,761.00                        |
| l. | Huffman      | Brooke     | Intramural Track & Field Co-Advisor  | J. T. Lambert Intermediate | \$19.00/hour<br>(24 hour maximum) |



|    | Last Name | First Name | Position   | Building            | Rate                              |
|----|-----------|------------|--|---------------------|-----------------------------------|
| m. | Kutteroff | Catherine  | Mentor for Barbara Kaelin, effective 1/18/06                     | Lehman Intermediate | \$500.00 (prorated)               |
| n. | Latoff    | David      | Intramural Weight Room Supervisor (spring)                       | High School North   | \$19.00/hour<br>(48 hour maximum) |
| o. | Lazowski  | Jeff       | Volunteer Baseball Coach   | High School South   | not applicable                    |
| p. | Lockard   | Dawn       | Intramural Field Hockey (Outdoor) Co-Advisor                     | Lehman Intermediate | \$19.00/hour<br>(24 hour maximum) |
| q. | Ruhl      | Steven     | Intramural Weight Room Co-Supervisor<br>(1st half spring season) | High School South   | \$19.00/hour<br>(24 hour maximum) |
| r. | Urton     | Suzanne    | Mentor for Karra Clark, effective 2 <sup>nd</sup> quarter        | Lehman Intermediate | \$500.00 (prorated)               |

**E. Extended Day Tutorial Program**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the appointment in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These after school tutorial positions are fully funded through the EAP Tutoring in PA Grant 2005-2006. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

**1. Appointment for the 2005-2006 School Year**

|    | Last Name   | First Name | Position          | Building                     | Rate         |
|----|-------------|------------|-------------------|------------------------------|--------------|
| a. | Diokmedjian | Lataisha   | Grade 3 (Reading) | Middle Smithfield Elementary | \$24.00/hour |

**X. CONTRACTS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Christopher Baj and passed, 8-1. Robert Gress voted no.

|     | NAME                          | SERVICE                 | RATE                          | PAYMENT FROM             | EFFECTIVE DATE    |
|-----|-------------------------------|-------------------------|-------------------------------|--------------------------|-------------------|
| 1.  | Allegheny Intermediate Unit   | Special Education Grant | \$10,000                      | State Grant              | 3/15/06-6/30/06   |
| 2.  | Bethesda Day Treatment Center | Alternative Education   | Not to exceed \$50/day/pupil  | District; State Grant    | 8/28/06-6/30/07   |
| 3.  | Carson, Wayne                 | Microsoft Word          | \$125.00                      | Professional Development | 5/9/06            |
| 4.  | Community Service Foundation  | Alternative Education   | Not to exceed \$100/day/pupil | District; State Grant    | 8/28/06-6/30/07   |
| 5.  | Johnson, John                 | Co-Teaching Strategies  | \$225.00                      | Professional Development | 3/10/06           |
| 6.  | KidsPeace Hospital            | Tutoring #0602128       | \$1,166.00                    | Pupil Services           | 3/24/06-6/30/06   |
| 7.  | KidsPeace Hospital            | Tutoring #0616129       | \$1,012.00                    | Pupil Services           | 4/4/06-6/30/06    |
| 8.  | KidsPeace Hospital            | Tutoring #0602127       | \$990.00                      | Pupil Services           | 4/5/06-6/30/06    |
| 9.  | KidsPeace Hospital            | Tutoring #0619130       | \$924.00                      | Pupil Services           | 4/10/06-6/30/06   |
| 10. | Klucher, Charlotte            | Behavioral Evaluation   | \$200.00                      | Special Education        | 3/13/06 – 4/27/06 |
| 11. | Ludwig, Sue                   | E-mail training         | \$125.00                      | Professional Development | 4/6/06            |

|     |                             |  |                              |                          |                  |
|-----|-----------------------------|--|------------------------------|--------------------------|------------------|
| 12. | Ludwig, Sue                 | Basic Powerpoint Training                      | \$125.00                     | Professional Development | 4/27/06          |
| 13. | Ludwig, Sue                 | Inspiration Training                           | \$125.00                     | Professional Development | 5/4/06           |
| 14. | Marmo, Jennifer             | Co-Teaching Strategies                         | \$225.00                     | Professional Development | 3/10/06          |
| 15. | McCracken, Mary Ann         | Environmental Strategies Monitor               | Not to exceed \$360.00       | Professional Development | 4/1/06 – 6/10/06 |
| 16. | Motz, John                  | Interpretive Trail Layout at High School North | \$300.00                     | Grant                    | 5/4/06           |
| 17. | St. Michael's School        | Educational Program                            | \$129.31                     | District                 | 3/16/06-6/30/06  |
| 18. | Tenex                       | Lettergrade Training                           | \$2,200.00                   | Child Accounting         | 4/19/06-4/20/06  |
| 19. | Van Winkle, Catherine       | Math Tutoring                                  | \$720.00                     | Special Education        | 1/25/06 – 6/1/06 |
| 20. | Wescott, Shawn              | Intro to Cameras                               | \$125.00                     | Professional Development | 5/1/06           |
| 21. | Wescott, Shawn              | Digital Photography Lesson Ideas               | \$125.00                     | Professional Development | 5/3/06           |
| 22. | Youth Services Alternatives | Alternative Education                          | Not to exceed \$75/day/pupil | District; State Grant    | 8/28/06-6/30/07  |
|     |                             | <b>TRANSPORTATION CONTRACTS</b>                |                              |                          |                  |
| 23. | Heller, Randy               | Contract Transportation                        | \$144.41/day                 | Transportation Dept.     | 2/20/06          |
| 24. | Krupski, Diane              | Contract Transportation                        | \$115.78/day                 | Transportation Dept.     | 3/7/06           |
| 25. | Muti, Peter                 | Contract Transportation                        | \$207.47/day                 | Transportation Dept.     | 2/27/06          |
| 26. | Wescott, Donald             | Contract Transportation                        | \$161.41/day                 | Transportation Dept.     | 2/27/06          |

**XI. STUDENT ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. Placements**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the agreed upon pre-expulsion placements for the students listed for specific school and time indicated. Motion was seconded by William Searfoss and carried unanimously, 9-0.

|    | <b>Student Number</b> |    | <b>Student Number</b> |
|----|-----------------------|----|-----------------------|
| a. | 05021185              | b. | 05021195              |
| c. | 050403110             | d. | 05040386              |
| e. | 05120794              | f. | 051208112             |
| g. | 05140492              | h. | 051607101             |
| i. | 05160796              | j. | 051608100             |
| k. | 051709109             | l. | 051709116             |
| m. | 051709117             | n. | 05170984              |
| o. | 05170997              | p. | 051710122             |
| q. | 05171082              | r. | 05171193              |
| s. | 05171198              | t. | 05171291              |
| u. | 051905108             | v. | 051905111             |

(See pages 39-40)

## B. Field Trips - Overnight

### **ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

|    | <b>Name</b>   | <b>Activity</b>     | <b>Location</b> | <b>Dates</b>    |
|----|---------------|---------------------|-----------------|-----------------|
| 1. | Baldwin, Lisa | Pocono Plateau Camp | Cresco, PA      | 5/31/06-6/1/06  |
| 2. | Fagan, Heidi  | Camp Trexler        | Jonas, PA       | 5/24/06-5/25/06 |
| 3. | Finver, Mary  | SADD Club Smoke Out | Harrisburg, PA  | 4/25/06-4/26/06 |

(See pages 41-43)

## C. Field Trips – 75 Miles or More

### **ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

|    | <b>Name</b>               | <b>Activity</b>            | <b>Location</b>  | <b>Dates</b> |
|----|---------------------------|----------------------------|------------------|--------------|
| 1. | Anderson, Marygrace       | Metropolitan Museum of Art | New York, NY     | 5/18/06      |
| 2. | Barren, Patrice           | Franklin Institute         | Philadelphia, PA | 5/30/06      |
| 3. | Henritzy, Anthony         | Knoebels Amusement Park    | Elysburg, PA     | 5/24/06      |
| 4. | Kane, Mary Alice          | Notre Dame Elementary      | Harrisburg, PA   | 5/1/06       |
| 5. | Keyes, Lisa               | Camden Aquarium            | Camden, NJ       | 5/23/06      |
| 6. | Kueher/Predmore/Ricciardi | Knoebels Amusement Park    | Elysburg, PA     | 5/30/06      |
| 5. | Toth, Terry               | PA State Library           | Harrisburg, PA   | 4/26/06      |

(See pages 44-50)

## D. Health Services Planned Course

### **ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve Health Services Planned Course (Gr. K-12) for use in the East Stroudsburg Area School District. Motion was seconded by Don Motts. A second motion was made by Michal Peterson to table the recommendation and was seconded by William Searfoss and carried unanimously, 9-0.

## E. East Stroudsburg Area School District 2006-2007 School Year Calendar

### **ACTION BY THE BOARD:**

Motion was made by Don Motts to approve the East Stroudsburg Area School District 2006-2007 School Year Calendar. Motion was seconded by William Zacharias. A second motion was made by William Searfoss to table the recommendation and seconded by Christopher Baj and carried unanimously, 9-0.

(See Pages 51-52)

**XII. REQUESTS TO ESTABLISH SPECIAL ACTIVITIES**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made William Searfoss to approve the requests to establish special activities funds as listed for the 2005-2006 school year. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

1. Environmental Project & Activity Fund
2. Learning Support Employment Class
3. The Gap

(See pages 53-55)

**XIII. BOARD POLICY**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the board policy listed for use in the East Stroudsburg Area School District. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

1. # 407 -- Student Teachers/Interns/Student Observers

(See pages 56-57)

**XIV. TEXTBOOKS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the textbooks listed for use in the East Stroudsburg Area School District for the 2005 -2006 school year. Motion was seconded by Don Motts and carried unanimously, 9-0.

- 7<sup>th</sup> Grade Reading Edge Textbook List**  
**Reader's Handbook Grades 6-8, Great Source 2002**  
Reader's Handbook Student Application Book Grade 7  
Reading and Writing Sourcebook Grade 7  
The Countdown Coach Level F  
National Geographic Explorer Magazine Series  
I'm Studying Reading! Level G  
Graphic Organizers for Reading and Writing Level G  
Reading Strategies for Nonfiction Level 7  
Prentice Hall Literacy Skill Builder Grade 7

**8<sup>th</sup> Grade Reading Edge Textbook List**

**Reader’s Handbook Grades 6-8, Great Source 2002**

Reader’s Handbook Student Application Book Grade 8

Reading and Writing Sourcebook Grade 8

The Countdown Coach Level G

Project Achievement Reading, Scholastic Books

I’m Studying Reading! Level H

Graphic Organizers for Reading and Writing Level H

Reading Strategies for Nonfiction Level 8

Prentice Hall Literacy Skill Builder Grade 8

**9<sup>th</sup> Grade Reading Edge Textbook List**

Reader’s Handbook 9-11, Great Source 2002

Reader’s Handbook Student Application Book Grade 9

Reading & Writing Sourcebook Grade 9

PSSA Coach Assessment Anchors Reading Grade 8

Measuring Up to Pennsylvania Academic Standards, Reading, Level H

Hatchet, (Gary Paulsen)

The Bully (Paul Langan)

145<sup>th</sup> Street Short Stories, (Walter Dean Myers, 2000)

**10<sup>th</sup> Grade Reading Edge Textbook List**

Reader’s Handbook 9-11, Great Source 2002

Reader’s Handbook Student Application Book Grade 10

Reading & Writing Sourcebook Grade 10

PSSA Reading Coach Grade 10

Open-Ended Questions Coach Level H

Writers INC Student Handbook for Writing and Learning, Great Source 2001

Junior Great Books, Series 8 (Copyright 1992) The Great Books Foundation

Snitch, (Norah McClintock)

Secrets in the Shadows, (Anne Schraff)

**11<sup>th</sup> Grade Reading Edge Textbook List**

Reader’s Handbook Grades 9-12, Great Source 2002

Reader’s Handbook Student Application Book Grade 11

Reading and Writing Sourcebook Level 11, Great Source, 2002

PSSA Coach Assessment Anchors Jumpstart (Grade 11)

PSSA Reading Coach Grade Level 11

(Educational Design 2002)

Junior Great Books Series 9, The Great Books Foundation, 1992

\*Note: The first four books are the same series (different levels) for the continuity of the entire Reading Edge program.

**XV. MEMORANDUM OF UNDERSTANDING**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the Memorandum of Understanding between the District and the East Stroudsburg Education Association related to the reimbursement of tuition costs to the Academy for Teaching and Learning. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See page 58)

**XVI. FISCAL ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. Bond Payment**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the current invoices for construction and related costs associated with the Bond Issue: 2002 Bond Issue: \$885,000.08. Motion was seconded by William Searfoss and passed 8-1. Robert Gress voted no.

(See pages 59- 134)

**B. Use of Facilities Fees**

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the requests to use the facilities listed. Motion was seconded by Christopher Baj. . A roll call vote was taken. Christopher Baja, Horace Cole and William Searfoss voted yes. Robert Gress, Bet Hays, Keith Karkut, Don Motts, Michal Peterson and William Zacharias voted no. Motion failed 3-6. A second motion was made by Bet Hays to reconsider recommendation without Kids First Choice item. Motion was seconded by Keith Karkut and passed unanimously, 9-0

| <b>Board Agenda</b> | <b>BUILDING</b> | <b>DATE From</b> | <b>DATE to</b> | <b>ORGANIZATION</b>                     | <b>EVENT</b>                                   |
|---------------------|-----------------|------------------|----------------|---|--|
| Apr-06              | HS-South        | 4/2/06           | 4/8/06         | E. Stroudsburg Babe Ruth Baseball       | baseball try-outs                              |
| Apr-06              | HS-South        | 4/2/06           | 4/8/06         | E. Stroudsburg American Legion Baseball | pre-season baseball team try-outs              |
| Apr-06              | HS-South        |                  | 4/22/06        | Northeastern PA Transplant Support      | start point of donor walk                      |
| Apr-06              | HS-South        |                  | 5/20/06        | Run and Gun Football School             | practice fundamental football skills           |
| Apr-06              | HS-South        |                  | 5/29/06        | United Veterans of Monroe County        | staging area for Memorial Day parade           |
| Apr-06              | HS-South        | 6/19/06          | 6/23/06        | ESHS-South Boys Varsity Basketball      | summer camp for grades 5, 6, 7, 8              |
| Apr-06              | JT Lambert      | 3/20/06          | 8/1/06         | E. Stroudsburg Jr./Sr. Little League    | baseball games and practice                    |
| Apr-06              | JT Lambert      | 6/19/06          | 8/7/06         | ESHS-South Boys Varsity Basketball      | alternate site for Dansbury Park summer league |
| Apr-06              | JT Lambert      | 6/19/06          | 8/7/06         | ESHS-South Boys Varsity Basketball      | junior varsity summer league                   |
| Apr-06              | Lehman          | 5/13/06          | 8/5/06         | Pocono Family YMCA                      | swim meets                                     |
| Apr-06              | Lehman          | 6/12/06          | 8/30/06        | Pocono Family YMCA                      | Swim practice                                  |
| Apr-06              | Resica          | 4/1/06           | 6/10/06        | E. Stroudsburg Junior Soccer League     | intramural soccer program                      |
| Apr-06              | Resica          | 6/1/06           | 7/31/06        | ESYA                                    | T-ball and softball                            |

**REQUEST FOR WAIVER OF FEES**

| <b>Board Agenda</b> | <b>BUILDING</b> | <b>DATE From</b> | <b>DATE to</b> | <b>ORGANIZATION</b>     | <b>EVENT</b>   |
|---------------------|-----------------|------------------|----------------|-------------------------|----------------|
| Apr-06              | HS-North        | 5/19/06          | 5/20/06        | American Cancer Society | Relay for Life |

Request is to waive all fees, as has been approved for the last four years.

(See pages 135-136)

**C. Budget Transfers, Payment of Bills and Treasurer's Report**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2005-2006 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Don Motts and carried unanimously, 9-0.

1. Budget Transfers - (See pages 137-144)
2. Payment of Bills - (See pages 145-183)
3. Treasurer's Report - (See pages 184-198)

#### D. **PlanCon Part H**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to approve the submission of *PlanCon Part H: Project Financing* for the Smithfield Elementary School project to the Pennsylvania Department of Education for review and approval. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See pages 199-211)

#### E. **Health Insurance Portability and Accountability Act (HIPPA)**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to appoint Marie S. Guidry, Business Manager, as "Security Officer" for East Stroudsburg Area School District, in accordance with Health Insurance Portability and Accountability Act (HIPPA) compliance, effective April 21, 2006. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See page 212)

#### F. **Amendment of the HIPPA Security Rule Plan**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the amending of the HIPPA Security Rule Plan Document in order to comply with Health Insurance Portability and Accountability Act (HIPPA) Regulations. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 213)

#### G. **Funding Rate**

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the funding rate of \$959.00 per month per employee for employee medical claims to the Employee Benefit Trust of Northeast PA (EBTEP) as per the recommendation of the Trust consultant, BTL Associates. Motion was seconded by Bet Hays and carried unanimously, 9-0.

(See page 214)

#### H. **Change Order 1**

**ACTION BY THE BOARD:** Motion was made by Keith Karkut to approve Change Order 1, for Newton Engineering, for the preparation of A. Design; B. Highway Occupancy Permit; and C. Right of Way plans; at a total cost of \$57,500.00. This is an addition to the original contract for a traffic impact study at the Route 447 elementary school site. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See pages 215-227)

**I. Michael Sweeney 2005 Real Estate Taxes**

**ACTION BY THE BOARD:**

Motion was made by Christopher Baj to deny the request of Michael Sweeney, 117 Bissett Street, Sayreville, NJ, 08872, for the refund of the 10% penalty 35.00 processing fee assessed for the late payment of 2005 and real estate taxes. Motion was seconded by Don Motts and carried unanimously, 9-0.

(See page 228)

**J. The Architectural Studio**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to appoint The Architectural Studio as architect for a 500-550 pupil addition/alteration to the Middle Smithfield Elementary School; and the preparation of a Master Plan for the site to be submitted to Middle Smithfield Township Planning Commission. The contract for these services is to be negotiated by the District Solicitor and administration, subject to approval by the Board of Education. Motion was seconded by Bet Hays and passed 8-1. William Zacharias voted no.

**K. Portnoff Law Associates, LTD**

**ACTION BY THE BOARD:**

Motion was made by William Zacharias to appoint Portnoff Law Associates., LTD, as the agency responsible for collection of East Stroudsburg Area School District delinquent real estate taxes for a one year period beginning January 1, 2007. This will extend the contract currently in place which ends December 31, 2006. Motion was seconded by William Searfoss. A second motion was made by Keith Karkut to table this recommendation. Motion was seconded by Bet Hays and carried unanimously, 9-0.

**L. Monroe Career & Technical Institute Budget**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the Monroe Career & Technical Institute budget for the 2006-2007 fiscal year as presented. Motion was seconded by Christopher Baj and carried unanimously, 9-0.

**M. Facilities Fee Reduction**

**ACTION BY THE BOARD:**

Motion was made by William Searfoss to approve the reduction in the use of facilities fee at High School South on February 5, 2006 from \$412.50 to \$225.00 for the Allies Super Bowl Party. Motion was seconded by Don Motts and passed 8-1. Robert Gress voted no.

(See page 229)

**N. NTI Group, Inc.**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to approve the services agreement between the East Stroudsburg Area School District and The NTI Group, Inc. to license the company's proprietary emergency communication, attendance notification and community outreach service called Connect-Ed® for the period commencing on May 1, 2006 and ending on June 30, 2006 in the amount of \$6,468.75, plus the one-time setup fee of \$2,000 to be paid from the 2005-2006 General Fund, and for the period commencing July 1, 2006 and ending on June 30, 2009 in the amount of \$3.00 per student per year. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 230-233)



O. **PlanCon Part C**

**ACTION BY THE BOARD:**

Motion was made by Bet Hays to acknowledge receipt of *PlanCon Part C: Site Acquisition* approval from the Pennsylvania Department of Education. This approval is in reference to the two properties being purchased by the District for construction of an elementary school on Route 447. Reimbursement for the properties will be 68.47% of the purchase price. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 234-236)

**XVII. ADJOURNMENT**

Respectfully Submitted,

Patricia L. Rosado,  
Board Secretary