

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
December 14, 2021
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.
- II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, Steven Lurry
- III. School Personnel Present:** Matthew Hirsch, Robert Romagno, Diane Kelly, Daryle Miller, Brian Baddick, Frederick Mill, William Vitulli, William Riker, Craig Neiman
- IV. Community Members Present:** Larry Dymond
- Other:** Josh Grice, Dave Rifendifer, Dennis Rumsey, Keith Dougherty

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for December 14, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes of the November 2, 2021 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

APPROVAL OF MEETING DATES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the 2022 Property and Facilities meeting dates. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VI. ITEMS REQUIRING ACTION

a. TRANE – Bushkill Elementary HVAC System Renovation and Upgrade – Summer 2022 – ESSERS

1. Mr. Hirsch explained that the details to this project are all inclusive in the total amount. Dr. Riker said he submitted the grant for approval to ESSERS which includes this project. There is a possibility that if it isn't approved by part of the \$10 million grant, the project will need to be funded via capital funding. Dr. Riker believes that the Facilities Department is safe for this project to be allocated by the ESSERS funding. Mrs. VanWhy stated that this would be an action to move forward to the Finance Committee for approval.

b. ESASD New Bucket Truck – Altec Industries, Inc.

Matt Hirsch stated that the Maintenance Department is currently looking to replace their bucket truck. As of this meeting, the Maintenance Department has spent well over \$23,000 on repairs to their current bucket truck which was purchased in 2001. Mrs. VanWhy asked if this was a budgeted item for this fiscal year? Mr. Hirsch replied that it is not coming out of the general budget, but out of capital reserve. Mr. Rohner asked if this was ok to do and Mr. Neiman stated yes, it is ok. Mr. Hirsch explained that with the purchase of a new bucket truck, it can be used as a crane, assist with District lighting, and cameras. Mr. Lurry asked Mr. Hirsch if he investigated the cost on used trucks? Mr. Neiman offered to move the request to purchase a new bucket truck to the Finance committee as he was preparing to discuss vehicle purchases during that meeting. Mrs. VanWhy would like to move this forward to the Finance committee for discussion only. Mr. Neiman is prepared to present a plan for vehicle replacement cycles.

c. High School South Pool Filters – Strand Pool Supply

Mr. Romagno stated since the last P & F meeting, the new flowmeters are working nicely but out of 12 leaf covers, 3 are currently ruptured. The last time the pool leaf covers were replaced was in 2007. It is recommended to replace them every 3-5 years and should have a lifespan of 10-15 years. Mr. Romagno was planning on presenting replacing the leaf covers over the summer, but the leafs are bad now. It was advised by Strand Pool Supply the we replace all leaf covers, this would include the replacement and all hardware. Mr. Rohner asked if we replace all leaf covers, would this be a General Budget item or Capital Reserve? Dr. Riker confirmed this would be paid from Capital Reserves.

d. D’Huy Engineering Invoices

1. High School North Roof Replacement – Invoice #53946 \$907.51
2. High School North Sanitary Liner Replacement – Invoice #53947 \$2,850.00
3. High School South Pool Repairs – Invoice #53948 \$874.57
4. High School North and Lehman Intermediate Window Replacement – Invoice #53949 \$2,331.42
5. Lehman Intermediate and Bushkill Elementary Flooring Replacement – Invoice #53950 \$1,833.67
6. High School North and Smithfield Elementary Flooring Replacement – Invoice #53951 \$4,725.00
7. High School North Natatorium Roof Replacement – Invoice #53952 \$5,106.50
8. High School South Turf Field Replacement – Invoice #53953 \$4,900.00
9. High School North Liner Replacement – Invoice #54140 \$8,609.65
10. High School South Pool Repairs – Invoice #54141 \$291.53
11. JM Hill Vestibule – Invoice #54142 \$128.71
12. High School North and Smithfield Elementary Flooring Replacement – Invoice #54143 \$14,175.00
13. High School North Natatorium Roof Replacement – Invoice #54144 \$15,319.50
14. High School South Turf Replacement – Invoice #54145 \$19,600.00
15. High School North Natatorium HVAC Replacement – Invoice #54146 \$5,250.00

e. Application’s for Payment

1. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #6 \$55,898.10
2. High School North Liner Replacement – Atlantic Lining – Application #3 \$206,846.54
3. Resica and Middle Smithfield Elementary Water Filtration – Leon Clapper – Application #2 \$39,843.00
4. JM Hill Elementary Vestibule – Bognet, Inc. – Application #5 \$42,120.00

VII. ITEMS FOR DISCUSSION

a. High School North and Lehman Intermediate Stage Curtains Replacement

As per Mr. Hirsch, the curtains needing to be replaced is not the main curtain, but the curtains behind the main curtain. We will provide the committee with additional information at upcoming meetings.

b. PMP – Project Status Updates

No discussion.

c. Current Capital Payment

No discussion.

d. 5-Year Capital Plan

No discussion.

e. November 2021 Summaries

No discussion.

f. Bus Purchase Discussion

Mr. Rohner wanted the committee to discuss Bus Purchasing. Mr. Craig Neiman said vehicle purchasing will be talked about at the upcoming Finance Committee Meeting.

That concludes the agenda items.

IX. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

No discussion.

X. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

XI. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. TRANE – Bushkill Elementary HVAC System Renovation and Upgrade

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move TRANE forward. Motion seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

b. ESASD New Bucket Truck – Altec Industries, Inc.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move the request for a new bucket truck in the amount of \$173,918.00 forward for discussion at the Finance Committee meeting. Motion was seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

c. High School South Pool Filters – Strand Pool Supply

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move Strand Supply forward for \$8,134.08. Motion was seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

d. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move invoices #1-15 forward. Motion was seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

e. Application's for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move applications for payment #1-4 forward. Motion was seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

XII. ADJOURNMENT 6:48 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Mrs. Lisa VanWhy to adjourn. Motion was seconded by Mr. Wayne Rohner. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Famighetti