

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
MAY 2017**

Wayne Rohner called the meeting to order at 5:30p.m. and led the Pledge of Allegiance. Committee members present: Ronn Bradley and Wayne Rohner

School personnel present: Jeff Bader, Curtis Beam, Scott Ihle, William Riker

A motion was made to approve the agenda for May 4, 2017 with the members of the committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion seconded, all approved. No motion was made to approve the minutes from the March and April 2017 meetings.

ANNOUNCEMENTS BY THE COMMITTEE: The next Property and Facilities meeting is scheduled for June 1, 2017.

I. ITEMS REQUIRING ACTION

**A. CERTIFICATE FOR PAYMENT-D'HUY Engineering- J.T. Lambert
Masonry Design & Bidding Final Payment \$12,800**

Mr. Scott Ihle stated this was the final invoice for the Design & Bidding investigation. However once the project commences there will be periodic invoices.

B. J.M. HILL PLAYGROUND EQUIPMENT-BYO Recreation \$37,494

Mr. Jeff Bader stated if you recall several meetings ago the approval for the J.M. Hill Playground was put on hold because we did not know if they were CoStars approved. Since then we have gotten them set up as CoStars approved however due to the amount of the playground demolition and installation the project has reached prevailing wages. We had to get a revised proposal and this cost of \$37,494.00 covers that. In the past the board has authorized up to \$30,000.00 for playgrounds. My question to the committee is do we want to spend the extra \$7,500.00. J.M. Hill PTO does not have the additional funds. In the past these extra funds were usually augmented by the PTO. With that being said would the committee want to spend the extra \$7500.00 or go back to Michelle Arnold about reducing costs or looking at other vendors. If the committee chooses to spend the extra cost of \$7500.00 it may then set a new bar for

other schools and playgrounds such as Smithfield Elementary. Mr. Bradley then asked does this price cover the removal of the existing equipment. Mr. Bader replied yes it does. Mr. Bradley stated I do not want to cover the extra cost. Mr. Rohner stated we have developed a threshold of \$30,000.00. Mr. Bader replied yes. Mr. Rohner asked the PTO does not have the extra funds to contribute. Mr. Bader replied correct. Mr. Rohner stated perhaps this is where a grant may come in. I know Delaware Valley School District just received a grant for new tennis courts. Perhaps we could see where they were able to obtain that. Mr. Bradley stated I met with Barnes & Nobles book store and learned they give out grants so perhaps we could look into that. Mr. Rohner asked did Resica Elementary receive a grant for their new playground. Mr. Bader stated no the board approved the \$30,000.00 and the PTO raised the rest. Michelle Arnold also approached the borough about raising funds but they were not interested. My recommendation would be to have Michelle look at less expensive playgrounds while simultaneously seeking out other vendors.

C. DISTRICT BUILDINGS FIRE ALARM, SPRINKLERS, FIRE EXTINGUISHER SERVICE AGREEMENT

1. Keystone Fire Protection Co. \$27,042

2. Tyco-Simplex Grinnell \$27,721

Mr. Ihle stated right now we do not have a service agreement for fire alarm systems, sprinklers and fire extinguishers. Both of these companies are with CoStars. Mr. Bradley stated right now I would have to defer to Mr. Ihle as to which company is the best since basically both prices are about the same. Mr. Ihle replied the service labor rates for Tyco-Simplex Grinnell are a little more costlier than Keystone. These fees are for services outside of the contract pricing. For instance Tyco-Simplex Grinnell would charge the District fifty to eighty dollars more for services after normal business hours or on holidays. The inspections that both Keystone and Tyco-Simplex Grinnell are submitting are the same. We met with both companies twice and while we were impressed with both I am leaning towards Keystone. They are offering free fire extinguisher training and in-house training for sprinklers. Keystone would train our maintenance crew monthly on how to churn the sprinklers, similar to running the generators once a month to allow the motors to run and circulate the fluids. Mr. Bradley stated based off what you are saying I would agree with going with Keystone. Mr. Ihle stated this would be a three year agreement for all ten schools. Mr. Bader stated this would be the same price of

\$27,042 for all three years. Mr. Bradley asked is this a price of \$27,042 a year or \$27,042 for all three years in total. Mr. Bader replied it was \$27,042 per year for three years.

II. ITEMS OF DISCUSSION

A. LEHMAN SINKHOLE UPDATE

Mr. Ihle stated after approving D'Huy Engineering to investigate the sinkhole at Lehman Intermediate he spoke with Josh Grice from D'Huy about beginning in June when school was not in session. Mr. Bradley stated when the sinkhole issue arose he did not remember if it took High School North into account. Are other issues going to arise for the North High School that we are not aware of. Mr. Bader replied the sinkhole should not affect High School North, if anything the sinkhole would expand to the parking lot and not the school. Mr. Bradley asked what are we looking at cost wise to fix this problem. Mr. Ihle stated that was the purpose behind the D'Huy investigation. To determine the scope and cost of fixing the sinkhole issue. As of date we have agreed to proceed with a cost of \$6,781 for initial exploration.

B. EAST STROUDSBURG ELEMENTARY GYM FLOOR DAMAGE UPDATE

Mr. Ihle stated since the last meeting Dr. Riker has sent FC Pocono a letter stating they will be billed for repairs to damage we feel they caused to East Stroudsburg Elementary's gym floor. We have yet to hear a response back from FC Pocono. Mr. Bader stated we will send out a letter to E.Y.P.S.A., which is an organization out of King of Prussia that every youth soccer league is affiliated with, letting them know about FC Pocono not responding. E.Y.P.S.A could take this back to FC pocono and make them aware that by not paying for this damage it could affect their membership with E.Y.P.S.A.

C. J.M. HILL-Remove Maple Tree and Grind Stump

Mr. Ihle stated there was a second tree at J.M.Hill they were not aware of that was also dead and would be cut down. They would also grind the stump.

D. STADIUM AND HIGH SCHOOL SOUTH SIGNAGE

Mr. Ihle stated at the last meeting Mr. Cooke asked if we could look at replacing the High School South sign by the building and the stadium as

they did not conform to the other directional signs within the District. This does not need a motion as it does not meet the required threshold. I just wanted to bring it to the committee's attention as to what these signs will look like once they are completed.

III. PUBLIC PARTICIPATION- None

IV. MOTIONS:

1. Move forward the final payment for D'huy Engineering \$12,800-Approved
2. Recommend to the finance committee Keystone Fire Protection Co. three-year agreement \$27,042 per year-Approved
3. Recommend J.M.Hill Elementary seek other vendors or look into additional playgrounds as to not exceed the \$30,000 threshold.

V. ADJOURNMENT-6:09pm

Respectfully Submitted,
Rebecca Lopez
Committee Secretary