

EAST STROUDSBURG AREA SCHOOL DISTRICT – PROPERTY AND FACILITIES MEETING MINUTES May 2015

A meeting was held at the Carl T. Secor Administration Center Thursday **May 7, 2015**, and brought to order by Mr. Roy Horton at 5:30 p.m. Property and Facilities Committee members present were Mr. Gary Summers, Mr. Roy Horton and Mr. Ronald Bradley. A motion made by Mr. Bradley and seconded by Mr. Sommers to approve the minutes from the April 9, 2015 meeting along with the agenda for this meeting.

ANNOUNCEMENTS

The next Property and Facilities meeting is at 5:30 p.m. Thursday, August 6, 2015 at the Carl T. Secor Administration Center. No meetings are scheduled for June or July. The Committee members will meet June 4 at 5:30 p.m. with the purpose being to review the Capital Improvement Report from D'Huy Engineering.

DISCUSSIONS

- 1) Mr. Ben Brenneman and Mr. Daryle Miller reported on the upper field condition at JT Lambert Intermediate School. Mr. Miller explained the extreme traffic causes compaction of the ground and combined with the harsh winter caused the soil to harden. To repair the field a herbicide will be sprayed along with planting rye and blue grasses and watering heavily. Every effort to shift traffic or use another field should be taken, so the grass can rejuvenate for fall sports. Mr. Brenneman has shifted several groups to other fields and is explaining the situation in a positive way. Mrs. Laverdure would like to have outside groups using the upper fields redirected this spring and summer. A list of fields needs to be available to all schools and Deb Wisotsky.
- 2) Ms. Gail Kulick gave a financial update on the Resica Community Playground along with upcoming fundraisers. The order for composite, structural, and pressure treated lumber will be placed June 1, 2015. Ms. Kulick will request the School Board release the funds allotted for the playground at the June board meeting. The build is scheduled for July 15-19, 2015.
- 3) Mr. Sterling Colburn from TRANE was available to explain the service contract at JMH. Mr. Summers was concerned about the two payments and low discounts for paying ahead. Mr. Colburn explained the discounts are figured by the corporation. A one year payment will enable TRANE to get JMH on the same billing cycle as the rest of our contracts. The board recommends the Finance Committee to pay one year at a cost of \$3,819. Mr. Bradley asked about the pneumatic system at the north campus. Mr. Eppley said to keep the system operating two maintenance workers are spending their entire shift replacing worn valves. Mr. Colburn agreed this is an old system which is powered by compressed air. These systems are being replaced by a wireless system. The estimated cost for the replacement of the pneumatic system at the north campus is estimated at 2.8 million dollars.
- 4) Approval was given by this committee to have Harry's U-Pull-It remove five disabled vehicles. In exchange the district will receive \$2800.
- 5) Mr. Josh Grice from D'Huey Engineering reported the Capital Improvement Report was complete. He will be meeting with Mr. Bader and Mr. Eppley to review the list before submitting it to the Property and Facility Committee. Mr. Grice explained the proposal for engineering services and asphalt testing at the North Campus. The project could be done in three phases:(1) The driveway at the school entry, (2) bus drop off (3) parking areas in front of the school. Mr. Summers wanted to know how this project ranked on the capital list. According to Mr. Grice it is an 8. Mr. Eppley is concerned about the condition of the bus drop off area; especially the sinking drain grates. A possibility exists that this area will collapse under the buses and someone could get hurt. Mr. Bader stated the new concrete and curbing is being done and thinks it would be best to have the asphalt done now. Mr. Summers was firm that this wait until the capital improvement report is reviewed. He would like to see how it falls in comparison to other projects, another repair may be more of a priority. The committee agreed to put this project on hold.

- 6) Mr. Eppley reported back with the proposal from Jersey Infrared Consultants to scan the roofs at North High and Intermediate schools. At a price of \$5,395 a thermal image scan would show roof moisture. It would also determine the depth of moisture, which would indicate the range of roof work needed. Mr. Bradley's concern was the quality of the work since, this company was \$4,500 less than the other bid. Mr. Grice noted the other bid came from a roofing contractor. Jersey Infrared only tests roofs and D'Huy recommended them from past experiences. Mr. Horton suggested getting references. The Property and Facilities Committee recommends this proposal be moved to the Finance Committee, noting work is contingent upon references.
- 7) Mr. Eppley reported back with the proposal for the inspection of our two water towers at a cost of \$1,900. The tank at Resica is seeping. Mr. Summers will inquire with Middle Smithfield Township and Pa American Water to see if anyone is looking for this type of purchase. The Property and Facilities Committee recommends this proposal be moved to the Finance Committee.
- 8) Mr. Eppley reported back with the proposal for professional cleaning and G-max testing of the turf field. The original quote received was \$3,000 and it has since been reduced \$2,499. Stadium Care will clean, decompact turf infill and perform the G-max testing. The Property and Facilities Committee recommends this proposal be moved to the Finance Committee.
- 9) Mr. Eppley presented a proposal from Midlantic Engineering for construction inspection and materials testing services at High School North and Lehman Intermediate. The estimated cost for these services is \$9,000. The Property and Facilities Committee recommends this proposal be moved to the Finance Committee.
- 10) Mr. Eppley reported the air compressor on the IC burner at High School North needs to be replaced. SuperHeat submitted a proposal of \$3,900 to replace the compressor. The Property and Facilities Committee recommends this proposal be moved to the Finance Committee.
- 11) The Property and Facilities Committee recommends to the Finance Committee payment #7 to Windgap Electric and payment #11 to Myco Mechanical.
- 12) Mr. Horton noted the lights were not on for the return of the North Sr. Prom buses. He stated the parking lot was dark. Mr. Eppley noted facilities is not always notified regarding after-school events.

Mr. Horton adjourned the meeting at 7:25 p.m.

Respectfully submitted,
Kelli Oney, Recording Secretary