

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
June 1, 2022
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, Jason Gullstrand, Steven Lurry
- III. School Personnel Present:** Denise Rogers, Charles Daley, Matt Walters, Robert Romagno, Daryle Miller, Fred Mill, Brian Baddick
- IV. Community Members Present:** Larry Dymond, George Andrews, Jacob Morris

Other: Josh Grice, Dennis Rumsey, Vince DeAngelis, Kyle Sweppenhiser

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for June 1, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Steven Lurry and carried unanimously, 4-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes of the May 4, 2022 meeting. Motion was seconded by Steven Lurry and carried 4-0.

VI. ITEMS REQUIRING ACTION

a. Smithfield Elementary Roof Replacement Proposal

Mr. Kyle Sweppenhiser explained that Tremco has been at Smithfield multiple times to repair the roof. The most recent repairs were over the kitchen area. According to Tremco, the roof at Smithfield has lived its service life. Tremco will oversee this project, while the work would be completed by David Maines & Associates. One of these benefits to the proposal cost of \$1,862,357.67 is that there is no chance of any change orders for this project. The roof is scheduled to be installed the summer of 2023. This proposal is valid for 60 days. Once the roof is completed, the roof will have a 20-year warranty, which will include inspections and repairs. Due to how the roof was installed last time, Lisa VanWhy is concerned about Tremco overseeing this project. She requested references which were handed out by Mr. Sweppenhiser. Mr. Wayne Rohner expressed the need for permits to be completed for this project and Tremco assured the committee that they will be handling all building permits.

b. High School North and South Digital Scoreboards

Athletic Director's Denise Rogers and Charles Daley, as well as the football coach Matt Walters, were present for this presentation, along with Charlie Megan from Digital Scoreboards, was available via Zoom. Mr. Matt Walters discussed how a new digital scoreboard can change the entire environment at a single event. A new scoreboard will provide all attendees and athletes a start of the art experience. This scoreboard can be student driven as well as used for movie nights. Digital Scoreboard explained that they would do the media installations and with coordinating with the community, the scoreboard would be paid through sponsorships from local businesses. The scoreboards would come with a warranty for seven (7) years. Mrs. Lisa VanWhy asked if there is an annual fee and/or contract for the scoreboards? Chris stated that the only other fee is the software, which is approximately \$5,000 per year. It would take approximately 3 years to recoup any funds to be returned to the District. Dr. Riker stated and reminded the committee policy 702.1, which is Commercial Sponsorship and Advertising Policy. He stated that all advertising for athletics should be approved by the school board. Lisa VanWhy stated there is no motion for this proposal at this time, but would like the Athletic Department to gather more information to consider moving it forward.

c. Bushkill Elementary HVAC Project Change Order Request & Payment Schedule

Mr. Dennis Rumsey was the presenter from TRANE. Mr. Rumsey stated that he is presenting a change order due to supply and demand issues. As a result, the attachment is about extending the payment schedule based on the delivery of chillers, etc. as well as extending the length of the project. In order to avoid submitting an addendum to the contract, the change order was the best route to go.

d. High School North Pool Acid Wash

Mr. Robert Romagno stated this is part of his Environmental Services maintenance plan for the District. This project is expected to start in the 2022-23 year and paid out of Environmental Services General Operating Budget. As of this meeting, Mr. Romagno could not find where High School North's pool had this performed. The lowest proposal was from Main Line Commercial Pools for \$3,553.80. There will be an additional cost to drain and refill the pool, as well as a cost for chemicals, which is all very affordable. Mr. Jason Gullstrand asked Robert if this is to check the integrity of the pool? Robert stated yes, there is no idea of what the condition of the pool is until it is drained and acid washed.

e. Smithfield Elementary Rubber Mats

Mr. Robert Romagno stated the Smithfield Elementary gym is in need of getting sand downed and refinished. Resilite The Mat Company's proposal was 2nd to the most affordable. The reason that it wasn't the lowest and why we recommend using this company, Resilite is the only company that offered a proposal for the L Shaped mats for the side of the stage. Resilite the Mat Company will replace the mats and provide the school with the L Shaped mats for \$6,740.40.

f. D'Huy Engineering Invoices

1. Resica and Middle Smithfield Elementary Water Filtration - Invoice #55055 \$4,968.96
2. High School North and Smithfield Elementary Flooring Replacement – Invoice #55056 \$1,852.77
3. High School North Natatorium Roof Replacement – Invoice #55057 \$1,575.19
4. High School South Turf Replacement – Invoice #55058 \$1,080.18
5. High School North Natatorium HVAC Replacement – Invoice #55059 \$833.51

g. Application for Payment

1. Smithfield Elementary Floor Renovation – Cope Commercial Flooring – Application #2 \$67,756.50
2. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #12 \$4,716.00
3. High School North Natatorium HVAC Replacement – ASL Refrigeration – Application #2 \$5,580.00
4. JM Hill Vestibule – Bognet, Inc. – Application #8 \$9,556.58

h. Change Order

1. JM Hill Vestibule – Bognet, Inc. – *decrease* \$7,954.41

VII. ITEMS FOR DISCUSSION

a. District Feasibility Study

Josh Grice from D’Huy Engineering spoke about cogeneration for the North Campus. This is a continuing conversation from the last meeting. Josh stated that he was not prepared to talk about energy at this time. There would need to be a study on the electricity rates, etc. Dr. William Riker asked Mr. Grice if they have implemented a cogeneration at other places or other schools approved for D’Huy to conduct these kind of investigations? Mr. Grice said no, they have not. Dr. Riker also asked Mr. Grice if D’Huy Engineering have a ball park figure if the District should pursue a cogeneration in the North Campus or any other schools. Mr. Grice believes it will be tough to say what the fees would be, especially for the options of cogeneration and solar. Mr. Grice stated a fee of \$5,000 may be the approximate cost to conduct the investigation.

b. Current Capital Plan

No discussion.

c. 5-Year Capital Plan

No discussion.

d. May 2022 Summaries

1. **Facilities Department**
2. **Environmental Department**
3. **Grounds Department**

No discussion.

e. ESSERS III Capital Projects

Dr. Riker mentioned in the past that we are getting numbers cost of budgeted verses actual cost vary significantly. Projects we looked at using ESSERS funds, this summer as well as summer of 2023 and looking to commit 10 million dollars to these capital projects. A few of those projects this summer included BES HVAC Upgrades, HSN flooring replacement, SME flooring replacement, and HSN Natatorium roof and window replacement. Budgeted amount of those ESSERS funds put into the grant and the actual costs differ in the amount of 479703 dollars. So the cost came in above the actual budgeted amount’s there is 479703 less available for the two projects for summer of 2023 HSN roof top HVAC replacement and RES ventilator replacements. HSN was \$4 Million and RES was \$1.5 Million.

Now since we are short a half million dollars, we can anticipate the number will be even less. One of the items may need to move on is whether we want to do both or eliminate one from ESSERS and move to capital projects fund. We would like to put half a million towards para professionals and do the HSN rooftop. Only a portion of the funds would be available for RES.

Dr. Riker stated that HSN/LIS are slated for 2023 and budgeted at \$5.5 Million but already used half a million to cover 2022 projects. Scott recommended that if any projects get put off it should be RES uninvent. The HSN/Lehman rooftop HVAC replacements would be priority.

That concludes the agenda items.

VII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Mr. Wayne Rohner asked if there is going to be a discussion regarding the storm water issues at North Campus. The discussion for the storm water to go to bid was approved.

Chief Fred Mill wanted to discuss the site vestibules in the District. Due to the most recent shootings, the need to inspect the doors and vestibules is very important. Chief Mill is going to speak with D'Huy Engineering and come up with a plan and hopes he has the support of the Board.

Jacob Morris spoke via Zoom. He stated that he appreciated D'Huy speaking about solar and cogeneration but was hoping for a better presentation. He stated he is personally knowledgeable on different energy saving tips. Mr. Morris does not understand the difficulty getting consumption numbers and that there is a way to get free responses from energy providers. Mr. Morris is requesting that the District send out an RFP.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Smithfield Elementary Roof Replacement Proposal

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Smithfield Roof Replacement done by Tremco for \$1,862,357.67. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

b. High School North and South Digital Scoreboards

RECOMMENDATION BY THE COMMITTEE: No motion for both High Schools Digital Scoreboard. Lisa VanWhy requested that this action item be tabled until more information can be presented.

c. Bushkill Elementary HVAC Project Change Order Request & Payment Schedule

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the change order for the Bushkill HVAC Project performed by Trane. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

d. High School North Pool Acid Wash

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Main Line Commercial Pools in the amount of \$3,553.80. Motion was seconded by Steven Lurry. Motion was carried unanimously 4-0.

e. Smithfield Elementary Rubber Mats

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Resilite The Mat Company in the amount of \$6,740.40. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

f. D'Huy Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve D'Huy Engineering invoices #1-5. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

g. Application for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve application's payment #1-4. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

h. Change Order

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Bognet, Inc change order decrease in the amount of \$7,954.41. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

XI. ADJOURNMENT 7:34 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Famighetti