

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
PROPERTY & FACILITIES COMMITTEE MEETING  
August 3, 2021  
VIA Zoom & Administration Center Board Room  
5:30 P.M.  
Minutes**

**I. The Chairperson,** Mrs. Lisa VanWhy, called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.

**II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, Larry Dymond, and Jason Gullstrand

**III. School Personnel Present:** Matt Hirsch, Fred Mills, Rob Romagno, Scott Ihle, Daryle Miller, Coach Litts

**IV. Community Members Present:** George Andrews

**Other:** Dave Rifendifer, Craig Murray

**V. APPROVAL OF AGENDA AND MINUTES**

**RECOMMENDATION BY THE COMMITTEE:**

Motion was made by Lisa VanWhy to approve the agenda for August 3, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

**RECOMMENDATION BY THE COMMITTEE:**

Motion was made by Lisa VanWhy to approve the minutes of the July 6, 2021 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

**VI. ITEMS REQUIRING ACTION:**

**a. TLC/POD Door #29**

Mr. Ihle spoke about how this door is the double doors to ESACA at the POD at JTL. The original door is currently in bad shape and this can be replaced in the current facilities budget. AG Mauro proposed the lowest proposal and is a very reputable vendor that we have worked with before. Mr. Dymond asked how long this project will take? Mr. Ihle stated it should only take a couple of days. Mr. Dymond believes this is a costly project to replace a door. Mr. Ihle explained that the other two proposals came in around the same amount of money to replace these double doors.

**b. Air Mister Disinfecting Machines (9) ESSERS II Funds**

Mr. Romagno stated these disinfecting machines have been purchased by neighboring districts. Mrs. VanWhy asked if the funding will come from ESSERS II Funds and Mr. Romagno said yes, my department is just needing approval to move forward. These machines have a built in compressor and built to last the kind of usage the District will give machines. These machines have been used in nursing homes, parts are made in the USA. Parts to other machines are hard to purchase but the machines from LJC, which provided the lowest proposal, can get the parts cheaply and quickly.

**c. D'HUY Engineering Invoices**

1. ESASD Additional Retainer Tasks - Invoice #53161 \$1,000.40
2. Resica and Middle Smithfield Water Filtration — Invoice #53162 \$450.00
3. High School North and Lehman Intermediate Window Replacement — Invoice #53163 \$2,700.04
4. Lehman Intermediate and Bushkill Elementary Flooring Replacement - Invoice #53164 \$2,772.15
5. J.M. Hill Entrance Vestibule Renovation — Invoice #53165 \$643.55

**d. Application's for Payment**

1. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #1 \$112,500.00
2. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #3 \$59,400.00
3. J.M. Hill Elementary Vestibule – Bognet, Inc. – Application #3 \$18,609.39
4. Lehman Intermediate Flooring – H&P Construction – Application #3 \$81,054.00
5. Lehman Intermediate Flooring – H&P Construction – Application #4 \$23,498.50
6. Change Order for D'Huy to submit for Atlantic Lining Co. for transfer and hauling of lagoon contents. This will be billed as a time and material basis.

**VII. ITEMS FOR DISCUSSION**

**a. Generator Replacement Cycle**

The Generator Replacement Cycle was submitted by Mr. Ihle for the board to be aware when items need to be replaced in the District. Facilities will also be working costs for a few generators to be replaced as well as roof and boilers, which are currently on the 5 Year Capital Plan.

**b. PMP- Project Status Updates**

No discussion.

**c. Use of Stadium Facilities**

Mr. Rohner presented to the Committee that Coach Litts is present to discuss use of facilities at the High School South Stadium. In the past, Coach Litts explained he would submit a Use of Facilities form to request to use the Stadium on Sunday's for youth football. He is requesting that the Stadium be opened up for the team and parents so they can use the bathrooms and concession stand. Mrs. VanWhy said it sounds like the board needs to discuss the correct way to do this due to the Covid restrictions. Mr. Rohner would like them to use kitchen, bathroom, concession and locker room.

**d. Sink Holes at North Campus**

Mr. Rohner would like to add repairs of the sink holes to the 2022 Summer Project list. According to Mr. Rohner, no forward action or investigation has been done. Currently the sink holes are roped off. Mr. Dymond would like the parent drop off area roped off and asked Daryle Miller to do so. Mrs. VanWhy asked if this was a feasible project? D'HUY Engineering stated they did an investigation about 5 years ago. Mrs. VanWhy wants do this gingerly as it is going to be an expensive project. Mrs. VanWhy had an idea of looking into this project in smaller portions then in one big project. Mr. Ihle asked would it make sense for D'HUY to move forward with this investigation and then find out cost so we know which way to proceed? Mrs. VanWhy would like options and for them to be presented at the September P&F agenda.

**That concludes the agenda items.**

**VIII. PUBLIC PARTICIPATION – LIMITED TO ITEMS OF DISCUSSION**

No discussion.

**IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE**

No discussion.

**X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION**

**a. TLC/POD Door #29**

**RECOMMENDATION BY THE COMMITTEE:** Mrs. Lisa VanWhy asks for a motion to move A.G.Mauro as the lowest proposal forward. Motion was made by Mrs. Lisa VanWhy and was seconded by Mr. Wayne Rohner. Motion was carried unanimously 4-0.

**b. Air Mister Disinfecting Machines (9)**

**RECOMMENDATION BY THE COMMITTEE:** Mrs. Lisa VanWhy asks for a motion to move LJC as the lowest proposal forward. Motion was made by Mrs. Lisa VanWhy and seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

**c. D’Huy Engineering Invoices**

**RECOMMENDATION BY THE COMMITTEE:** Mrs. Lisa VanWhy asks for a motion to move all invoices 1-5 forward. Motion was made by Mrs. Lisa VanWhy and seconded by Mr. Larry Dymond. Motion was carried unanimously 4-0.

**d. Application’s for Payment and Change Order**

**RECOMMENDATION BY THE COMMITTEE:** Mrs. Lisa VanWhy asks for a motion to move Application’s for Payments 1-5 forward as well as a Change Order from Atlantic Lining for the Lagoon. Motion was made by Mrs. Lisa VanWhy and seconded by Mr. Larry Dymond. Motion

**XI. NEXT MEETING-** Tuesday, September 7 at 5:30 p.m.- Administration Center Board Room as well as via Zoom

**RECOMMENDATION BY THE COMMITTEE:**  
Motion was made by Mrs. Lisa VanWhy to adjourn. Motion was seconded by Mr. Rohner carried unanimously, 4-0.

**XII. ADJOURNMENT 6:55 P.M.**

Respectfully submitted,  
Amy Famighetti