

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
April 3, 2024
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

I. The Chairperson, Mr. Wayne Rohner called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Mrs. Strunk read roll call.

II. Board Committee Members Present: Wayne Rohner, Jason Gullstrand, George Andrews and Keith Karkut via Zoom.

III. School Personnel Present: Daryle Miller, Robert Romagno

IV. Community Members Present: Jacob Morris, Larry Dymond, Bob Gress

Other: Josh Grice (via Zoom), Debbie Kulick (via Zoom)

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve the agenda for April 4, 2024, and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the district. Motion was made by Wayne Rohner. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve the minutes from the March 6, 2024, meeting. Motion was seconded George Andrews. Motion was carried unanimously 4-0.

VI. ITEMS REQUIRING ACTION

a. J.T. Lambert Intermediate Main Office Re-Paint

This item was discussed at previous meetings. Daryle Miller is bringing it back to Property and Facilities. This job is too big of a job to have it done in house. This is coming out of Maintenance's General Fund.

b. D'Huy Engineering Invoices and Applications for Payment

Wayne Rohner requested this item be added to the agenda. Wayne is requesting that all D'Huy Engineering invoices and applications for payment go back to the Property and Facilities agenda for that committee to review prior to the Board agenda.

c. High School South Digital Sign

Wayne Rohner requested this item be added to the agenda. Wayne reached out to the East Stroudsburg Borough for clarification on usage of the sign. The borough stated that the digital sign can be changed up to twice a day, so the community can know about events, plays, fundraisers, etc. Right now, the digital sign is only changed about twice a month.

VII. ITEMS FOR DISCUSSION

a. J.T.L. Auditorium Upgrades

Daryle met with Terry Toth at JTL, along with Center Stage Lighting. Daryle has a budgetary quote for the stage lighting that costs roughly \$300,000. Daryle is going to go and see what we can do in house by the next month he should have an actual quote. Daryle also spoke with Irwin Seating. To replace the seats, it will be about \$250-260 per chair. If the school still wants the swinging arm desk on each chair, that will be an additional \$100 per chair. Keith Karkut stated he doesn't need bigger chairs in the entire auditorium and will save money by only doing the lower 3rd of the room. Due to the cost of lighting, that request will most likely be put out for bid, we will know better during the May meeting. Wayne suggested doing an RFP and wants Daryle to receive more quotes.

b. Project Updates

- Stage 2 North Stormwater - Wayne asked Josh Grice if there are bid specs yet? Josh stated they are wrapping them up now, Prebid meeting is set for May 15th, 2024, for both the stormwater and the field house boiler and domestic hot water heater. Prebid will be onsite at each location, HSH and HSS. Keith asked if anything is being addressed with the bus parking lot drain that is sinking and creating gaps and holes? Josh said no, this is not part of Stage 2.
- Lehman Intermediate Roof Leak – Josh has details put together including insulation and the new system, Munn agreed to do the work as a change order. Josh wants the price first from Munn and provide it to the committee in May. Wayne asked will this change order solve the condensation issue. Josh says yes.
- North Bus Lounge – Josh is in the process of reviewing electrical requirements, utility issues, etc. Looks like this will be put out for bid by the end of the summer. This project most likely won't be completed until the next academic year.

c. IAQ Review Results for LIS

The committee was given these results at the last meeting. Wayne had questions for Rob, “out of this report, what areas reflect the condensation area”? Rob stated it is sample ID 2 adjacent to 2E. Another test will be done in May.

d. North Campus

- Batting Cage – Daryle said the part came in today and will be repaired by the end of the week.
- Pool Clock – District is waiting for artwork to be approved.

e. Science Playground Feasibility Study

The committee met at 4:30pm today. This is the first official meeting for the new temporary committee. Resources were reviewed and will investigate if there are any grants for this and where the district budget is. Keith said we can investigate this in a phase process.

f. Current Capital Payments

No discussion.

g. Current Capital Payments

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Jacob Morris wanted to state that he thought the first committee meeting was a success. He wanted to thank the representatives of administration for collaborating and getting different companies to visit possible sites. Thank you to the reps that are present today.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION.

a. J.T. Lambert Main Office Re-paint

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to move forward with Pocono Painting, Inc. to remove old wallpaper and repaint the main office, in the amount of \$6,120.00. Motion was seconded by Keith Karkut. Motion was carried unanimously 4-0. (budget expense)

b. D'Huy Engineering Invoices and Applications for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve all D'Huy Engineering invoices and applications for payment to go through the Property and Facility agenda first. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

c. High School South Digital Sign

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to recommend that the High School South High School change the digital sign from twice a month to up to twice daily as per the East Stroudsburg Borough zoning code. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

XI. ADJOURNMENT 6:12 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to adjourn. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Strunk