

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
NOVEMBER 2, 2021
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.
- II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, Larry Dymond, and Jason Gullstrand
- III. School Personnel Present:** Brian Baddick, Robert Romagno, Scott Ihle, Amy Famighetti, Dr. Riker, Dr. Vitulli
- IV. Community Members Present:** George Andrews

Other: Josh Grice

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for November 2, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Jason Gullstrand and carried unanimously, 4-0.

VI. APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes of the October 5, 2021 meeting. Motion was seconded by Jason Gullstrand and carried unanimously, 4-0.

VII. ITEMS REQUIRING ACTION

a. D'HUY Engineering Invoices

1. High School North Roof Replacement – Invoice #53768 \$2,535.01
2. High School South Pool Repairs – Invoice #53769 \$1,457.63
3. High School North and Lehman Intermediate Window Replacement – Invoice #53770 \$2,058.61
4. Lehman and Bushkill Flooring Replacement – Invoice #53771 \$3,056.13
5. J.M. Hill Vestibule Renovation – Invoice #53772 \$386.13
6. Resica and Middle Smithfield Water Filtration – Invoice #53853 \$2,006.25

b. Application's for Payment and Change Orders

1. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #5 \$30,948.70
2. High School South Pool Repair – All State Technology – Application #3 \$75,045.00

3. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #4 \$41,984.10
4. Resica and Middle Smithfield Water Filtration – Leon Clapper – Application #1 \$70,650.00
5. High School North Sanitary Liner Replacement – Atlantic Lining – Application #2 \$162,478.06
6. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #5 \$53,504.10

**c. December 2021 P&F Meeting – Determine Date and Time for Advertisement Purposes
Date for the December P&F will be December 14, 2021.**

VIII. ITEMS FOR DISCUSSION

a. J.M. Hill Cornice Investigation

Mr. Ihle stated the cornice investigation was discussed at last month's meeting and since that time, two maintenance employees removed an 8-foot section. The cement which was used to adhere the cornice to the CMU Block was then grinded flush to the block. The CMU was painted with two coats of primer/paint. This took approximately 18 hours to complete, however Mr. Ihle stated that with the rental of a two-man lift, this process would take less time. Mr. Ihle suggested that with the rental of a two-man lift, the areas for repair may take 3-4 weeks to complete. This task can be performed with in-house personnel during next summer.

b. Middle Smithfield Gym Floor Refinishing Update

Mr. Romagno spoke about receiving quotes to finish Middle Smithfield's Gym floor. A hand out was presented to the committee breaking down what one of the vendor's quoted us. Currently, Mr. Romagno is waiting on two more Costar vendor quotes and a non-Costar vendor quote to bring to the next Property & Facilities meeting. As of now, this is just a discussion until the appropriate amount of vendors have been presented.

c. UV Angel Clean Air – FEMA Grant

Mr. Romagno presented to the committee this FEMA Grant that he found to assist in improving the air quality. Looking at this service from a mold spore perspective, it could improve the air up to 98%. There is still a cost associated with this. This is only a discussion item as the committee denied moving this forward.

d. PMP – Project Management Update

No discussion.

e. Current Capital Payment

No discussion.

f. 5-Year Capital Plan

No discussion.

g. October 2021 Summaries

No discussion.

h. Deep Run Aquatic Services, Inc.

Mr. Romagno explained that it would be beneficial to both North and South High Schools to have the same vendor and controls. At this time, High School North is in need of having the pool controllers replaced. This would be a Capital Budget item. The Committee agreed to move this forward to the Finance Committee.

That concludes the agenda items.

IX. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

No discussion.

X. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

XI. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. D’Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move all invoices 1-6 forward. Motion seconded by Mr. Wayne Rohner. Motion was carried unanimously 4-0.

b. Application for Payment and Change Orders

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move Application’s for Payment 1-6 forward. Motion was seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

c. Deep Run Aquatic Services Inc.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move Deep Run Aquatic Services, Inc. forward. Motion was seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

XII. NEXT MEETING – Tuesday, December 14, 2021 at 5:30 p.m.- Administration Center Board Room as well as via Zoom.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Mrs. Lisa VanWhy to adjourn. Motion was seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

XIII. ADJOURNMENT 6:48 P.M.

Respectfully Submitted,
Amy Famighetti