

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
February 2, 2022
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

I. The Chairperson, Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:32p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.

II. Board Committee Members Present: Lisa VanWhy, Wayne Rohner, Jason Gullstrand, Steven Lurry

III. School Personnel Present: Daryle Miller, Robert Romagno, Scott Ihle, Fred Mill, William Vitulli, William Riker, Brian Baddick

IV. Community Members Present: George Andrews

Other: Dave Rifendifer

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for February 2, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes of the January 5, 2022 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

VI. ITEMS REQUIRING ACTION

a. District Door Replacement(s) - J.T. Lambert and Lehman Intermediate

The doors at each location, J.T. Lambert and Lehman Intermediate have numerous maintenance repairs to the doors, panic bars, latches, etc. This is also a security concern if entry/exit doors are no longer latching and secure. According to A.G. Mauro, who also provided us with the lowest quote for both locations, stated that there are supply concerns for product. If we order the necessary items now, then the items may be ready for install in July of 2022 without a delay. Mr. Ihle explained that these doors have been budgeted for the 22-23 Facilities Department Budget.

b. Middle Smithfield Elementary Gym Floor Refinish

Robert Romagno originally brought this to the Committee in December of 2021, but at the time, only received one quote. Robert has created a 5-year plan for gym floors to be refinished. The first one needing to be refinished is Middle Smithfield Elementary. Wayfare Sports Floors has provided the lowest proposal and they are a contracted Costar vendor. The services performed would be refinish, reline and restriping of the gym floor. This project is slated to be completed in July of 2022 and is budgeted for this

year. Dr. Riker stated this is a continuous preventative maintenance task.

c. Hilltop Sales and Service – John Deer Tractors for J.M. Hill and Smithfield Elementary

Robert Romagno stated that this request has been turned down the past three years. These items are budgeted for the 22/23 year. Robert previously reached out to the Finance Committee to start talking about vehicle replacements. The current tractors at both locations have extreme wear and tear. One of the tractors is rear wheel drive and not efficient for what they need it to do. Dr. Riker explained that there are funds in the Capital Reserve to support these purchases. If approved now, the delivery of these items should be in the 22/23 budget and will allocate the funds to the appropriate year. If new tractors are approved to purchase, the old tractors may be auctioned to recoup some money.

d. D’Huy Engineering Invoices

1. Resica and Middle Smithfield Water Filtration – Invoice #54263 \$729.25
2. High School North Sanitary Liner Replacement – Invoice #54264 \$520.00
3. High School South Pool Repairs – Invoice #54265 \$291.52
4. High School North and Lehman Intermediate Window Replacement – Invoice #54266 \$2,089.97
5. J.M. Hill Vestibule Renovation – Invoice #54267 \$128.71
6. High School North and Smithfield Elementary Flooring Replacement – Invoice #54268 \$33,386.43
7. High School North Natatorium Roof Replacement – Invoice #54269 \$16,718.80
8. High School North Natatorium HVAC Replacement – Invoice #54270 \$14,107.80

e. Application for Payment

1. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #8 \$17,428.50

VII. ITEMS FOR DISCUSSION

a. PMP – Project Status Updates

No discussion.

b. Current Capital Payments

No discussion.

c. 5-Year Capital Plan

No discussion.

d. January 2022 Summaries

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

No discussion.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. District Door Replacement – J. T. Lambert Entrance Doors/Window System and Lehman Intermediate #24 Door/Window System

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve A.G. Mauro for both jobs. J.T. Lambert in the amount of \$50,840 and Lehman Intermediate in the amount of \$23,630. Motion seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

b. Middle Smithfield Elementary Gym Floor Refinish

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the Wayfare Sports Floors in the amount of \$27,850. Motion was seconded by Steven Lurry. Motion was carried unanimously 4-0.

c. Hilltop Sales and Service – John Deere Tractors – J.M. Hill Elementary, Smithfield Elementary, and High School North

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve two tractors, one each for J.M. Hill and Smithfield Elementary in the amount of \$21,017.04 as well as a tractor for High School North in the amount of \$24,528.99. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

d. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve invoices #1-8. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

e. Application for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Application for Payment #8 from D&M Construction in the amount of \$17,428.50. Motion was seconded by Steven Lurry. Motion was carried unanimously 4-0.

XI. ADJOURNMENT 6:33 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Famighetti