

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
October 9, 2017**

Wayne Rohner called the meeting to order at 5:00pm and led the Pledge of Allegiance.
Committee Members Present: Bob Cooke, Wayne Rohner

School Personnel Present: Jeff Bader, Curtis Beam, Scott Ihle, Daryle Miller, William Riker, Robert Sutjak

A motion was made to approve the minutes from the September 2017 meeting along with the agenda for October 9, 2017 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District.
Motion seconded, all approved.

ANNOUNCEMENTS BY THE COMMITTEE: There will not be a Property and Facilities meeting the month of November.

I. ITEMS REQUIRING ACTION:

**A. D'HUY ENGINEERING-J.T. Lambert Masonry Construction Services
Invoice \$22,440.21**

Mr. Ihle stated this was an invoice from D'Huy for J.T. Lambert Masonry Construction Services.

**B. MASTER LOCATORS-Lehman Intermediate Geophysical
Services-Storm Pipe Investigation Proposal \$4,000.00**

Mr. Ihle presented to the committee a proposal from Master Locators in the amount of \$4,000.00 related to the storm pipe investigation at Lehman Intermediate. Services would include camera recordings of interior storm drains to determine the storm drain conditions.

**C. JONES MASONRY RESTORATION-J.T. Lambert Masonry
Project-Certificate for Payment \$238,442.49**

Mr. Ihle presented an invoice from Jones Masonry in the amount of \$238,442.49 for the J.T.Lambert masonry project. Mr. Cooke asked if this was the final payment. Mr. Ihle stated no this is not the final payment..

**D. TRANE-Energy Meters (4) North Campus Energy Audit-Proposal
\$35,958/John Linn,Trane Account Executive-Review/Discussion**

Mr. Ihle introduced John Linn from Trane to present a proposal regarding metering at the North Campus in regards to the energy audit. Mr. Linn explained the reasoning for the proposed four meter installation is that currently the campus only has one meter therefore it is difficult to determine where our energy is being used. Mr. Linn also explained in order for Trane to further investigate accurately additional data is needed to pinpoint where the consumption is being used throughout the North Campus. Dr. Riker questioned spending \$35,958 for temporary metering versus putting that amount towards necessary repairs and upgrades which the District is already aware of. Dr. Riker had concerns about the lack of functionality with the District's current HVAC system and should we put money towards that? It was decided by the committee to move the discussion to the Board workshop later that evening.

E. LAWN MOWER PURCHASE/REPAIR-Hilltop Sales

\$11,015.44/\$4,022.71

Daryle Miller, grounds supervisor, stated the mower was not worth repairing and recommended the purchase of a new one. Mr. Cooke and Mr. Rohner agreed that was the best decision. Mr. Bader asked Mr. Miller if Hilltop would possibly give us any money a trade in. Mr. Miller stated he would look into it.

F. H.S.N./LEHMAN MASONRY PROJECT-Roof Expansion Joint-Change Order \$17,375.00

Mr. Ihle submitted a change order from Jones Masonry Restoration for the roof expansion joint at Lehman Intermediate. Mr. Ihle stated the condition of the expansion joint could not be identified in the initial investigation. He also proposed two options. Option one being \$19,375 and option two being \$17,375 the difference being the materials which while are different manufacturers they are similar in quality. Mr. Ihle's recommendation was with the less expensive Tampco products.

G. NORTHEAST MASONRY-J.M. Hill Elementary Dumpster Pad Renovation \$3,280.00

Mr. Ihle presented Northeast Masonry's proposal and explained that it was under the three required proposal threshold and did not require board approval however due to the scope of the project which would include removing curbs and shrubbery he wanted to bring it to the attention of the committee for discussion and approval. Mr. Rohner stated the should keep

the dumpsters where they are without adding any expenses with concrete work. Mr. Cooke stated the dumpsters should be moved into the corral for aesthetic purposes. Mr. Rohner suggested putting one dumpster in the corral and the second one in the parking space next to the corral. It was decided by the committee to postpone the proposal and discuss it further at the Board workshop later that evening.

II. ITEMS FOR DISCUSSION:

Mr. Cooke stated I thought we removed all the items from the maintenance shop parking lot. He noted there were two shipping containers on the back rear side of the shop area and asked why they had not been removed with the others. Mr. Ihle stated he did not recall those particular containers being a part of the initial discussion to have them removed. Currently materials are being stored within these two containers. Mr. Cooke also asked about the soccer poles sticking out of the high grass at the walker site. Daryle Miller stated those have been there for years and have not been used for quite some time however he would have the area cleaned up. Mr. Cooke also asked about the freezers behind the shop which still had the doors attached. Mr. Cooke asked why they were being stored there. Mr. Miller stated there was no where else to store them until he could dispose of them, however he would take care of it.

III. PUBLIC PARTICIPATION-None

IV. MOTIONS:

1. Motion was approved to move to the Finance Committee payment to D'Huy Engineering for J.T. Lambert Masonry Construction Services in the amount of \$22,440.21
2. Motion was approved to move to the Finance Committee payment to Master Locators-Lehman Intermediate Geophysical Services-Storm Pipe Investigation Proposal in the amount of \$4,000.00
3. Motion was approved to move to the Finance Committee payment for Jones Masonry Restoration-J.T. Lambert Masonry Project in the amount of \$238,442.49
4. No motion was made regarding the Trane-Energy Meters North Campus Energy Audit Proposal in the amount of \$35,958.00

5. Motion was approved to move to the Finance Committee purchase of a new Lawn Mower from Hilltop Sales in the amount of \$11,015.44
6. Motion was approved to move to the Finance Committee a change order for the H.S.N./Lehman Masonry Project-Roof Expansion Joint in the amount of \$17,375.00
7. No motion was made regarding the Northeast Masonry-J.M. Hill Elementary Dumpster Pad Renovation in the amount of \$3,280.00

V. ADJOURNMENT-Meeting Adjourned at 5:58PM

Respectfully Submitted,
Rebecca Lopez
Committee Secretary