

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
August 2, 2023
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Mrs. Amy Strunk read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, George Andrews. Steven Lurry was absent for this meeting.
- III. School Personnel Present:** Dr. Vitulli, Peter Bard, Robert Romagno, Daryle Miller
- IV. Community Members Present:** Larry Dymond, Wayne Rohner
- Other:** Josh Grice, Vincent DeAngelis, Keith Dougherty

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for August 2, 2023 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the May 3, 2023 meeting. Motion was made by Lisa VanWhy. Motion was seconded Jason Gullstrand. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

- a. High School South Baseball and Softball Scoreboards – St. Luke’s funded \$15,075.00**
Angela Byrne informed the District that there is a significant amount of money left over from last year. Currently, High School South and High School North have scoreboards well over 20 years old. There has been significant upgrades and advancements since then. The District would be installing them in-house from the Maintenance Department. High School North was also approved by the Board and that will be purchased as well.
- b. Concession Shed – Lehman Intermediate – St. Luke’s funded \$3,521.00**
The current concession shed is in disarray and dilapidated. This is a St. Luke’s funded item.
- c. Storage Shed – High School North and Lehman Intermediate – St. Luke’s funded \$16,616.00**
This request is for a larger structure than we currently have in place. The purpose of this new shed will allow our gas fed vehicles to be in and out of the building. This would be placed on the North campus in

an unused parking lot close to the tennis courts. This is easier access for the Athletic Department and the Facility Departments. Lisa asked if there are in stipulations for a shed this size? There is no restriction on this for sport vehicles.

d. Trane Projects and R'Newals

The R'Newals are for the North Chiller. This replacement project would take place in Winter of 2024. This project is slated to come out of Capital Reserve.

The projects are Resica Elementary and High School North to have new rooftop units, which will be out of ESSER III funds. Trane has given us a prepayment discount on this, if the Board approves, Peter Bard will authorize the equipment to be purchased as there is a 40 week lead time. ESSER III funds must be committed by September 2024 and spent by December 2024.

Resica Elementary will be a replacement of HVAC equipment. This is approved by Omnia. Lehman Intermediate and High School North would be replacement of air handlers, equipment and controls. ESSERS budget is \$5 Million and the balance would come from Capital Reserve.

VII. ITEMS FOR DISCUSSION

a. JTL Storage Shed – Approved October 2022 – St. Luke’s funded \$8,211.00

This shed was approved in October of 2022, and then a discussion for a pole barn stalled this purchase. The need for storage is still there.

b. Washer and Dryer for Athletics – High School North and South

Denise Rogers brought this to Property and Facilities in the past. This is a significant expense. Dr. Vitulli is not sure if the District wants to get into the laundry business. An industrial washer and dryer are not needed. The installation, plumbing, and electricity is a major project. Currently, the District uses an outside vendor to launder uniforms.

c. Bushkill Elementary Tank Repair

This is just an update. Facilities had the tank looked at. The tank vent was coming off, this has since been and back to functioning.

d. Resica Pump Station

Middle Smithfield Township reached out to Daryle Miller regarding the Resica lift station location off of Gravel Ridge Rd. They may be interested in taking over the lift station, which would let them bring central sewer out to Route 402. This is just so it is on the committee’s radar. Lisa asked what does the District get from this? The District would not have to monitor the lift station once Middle Smithfield Township takes it over, if they do. If the District is interested, Daryle would have them come out to the site and include the appropriate people to be involved in the decision process.

e. Flooring Updates

J.M. Hill is slated to be completed by this Friday. Lehigh Valley Flooring will be here August 14th to finish the offices in the Administration Building. High School South has a completion target date of August 15th.

f. Current Capital Payments

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Josh from D’Huy Engineering stated that the Natatorium is almost completed at High School North. The Natatorium HVAC project will start next week. The Storm pipe investigation work is completed. The window for paving will be done in the next couple of weeks. During this process, they found a lot of utility crossings.

Wayne Rohner is thrilled to hear about both schools receiving new scoreboards. He asked if the concession stand has been removed at Lehman Intermediate? Are we providing a shed? Chuck D. will be ordering what he wants and Wayne wants to be involved with this.

Is there a proposed location at North for a shed for the gator? Yes, as your facing the lot, next to the left of the tennis courts. He asked if security can see it? The response was Yes.

Regarding the storm water project.... Wayne wanted to remind the Board and the community that Lyman and Ash sent a letter 6 years ago about litigation. Spoke to Rutledge, and the comment was shameful. Wayne doesn’t believe the language fails to proceed with that.

HVAC – the chiller was an issue and HVAC work was proposed for this summer, there is an existing leak will this impact this? Josh Grice stated that the new chiller should fix this station and if not, they will revisit it.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. High School North and South Baseball and Softball Scoreboards

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve OES Scoreboards as the approved vendor to purchase new scoreboards for both North and South scoreboards in the amount of \$15,075.00 per scoreboard. These are funded by St. Luke’s. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

b. Lehman Intermediate Concession Shed

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Kramer Sheds as the vendor to provide a new concession shed, in the amount of \$3,521.00. This is funded by St. Luke’s. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

c. North and Lehman Storage Shed

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Kramer Sheds as the vendor to provide a new shed for both High School North and Lehman Intermediate in the amount of \$14,616.00. This is funded by St. Luke’s. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

d. Trane Projects and R'Newals

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Trane as the vendor to replace chillers, redo rooftops, etc., in the amount of \$389,955.00. This will be funded by Capital Reserve and ESSER III funds. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:11 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Strunk