

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
November 2, 2022
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, Steven Lurry. Wayne Rohner was suspended (as per Board action at the 10/17/22 Regular School Board meeting). However, was present at the meeting.
- III. School Personnel Present:** Daryle Miller, Robert Romagno, Brian Baddick, William Vitulli, William Riker, Chief Mill
- IV. Community Members Present:** Larry Dymond, George Andrews

Other: Josh Grice
Zoom: Deb Kulick, Mayra

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for November 2, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the October 5, 2022 meeting. Motion was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

a. Lehman Intermediate Pool Filters and Parts

Mr. Robert Romagno explained that the pool on the North Campus is due for new filters, leafs, and covers. This is budgeted into the Environmental Services budget. Rob received three quotes but one of them vendors was not able to provide us with the services needed. Strand Pool Supply is a current vendor for the District and knows the pool and also works well with the District. Rob recommends Strand Pool Supply as the vendor to provide us with the necessary pool parts and labor.

b. D’Huy Engineering Invoices

1. Lehman Intermediate and Bushkill Elementary Flooring – Invoice #56108 \$1,222.45
2. High School North and Smithfield Elementary Flooring – Invoice #56109 \$871.44
3. High School North Natatorium Roof Replacement – Invoice #56110 \$720.05
4. High School South Turf Replacement – Invoice #56111 \$781.49
5. Resica Elementary HVAC Replacement – Invoice #56112 \$2,065.00
6. High School North and Lehman Intermediate Rooftop Equipment Replacement – Invoice #56113 \$1,470.00
7. High School South and J.M. Hill Flooring Replacement – Invoice #56114 \$13,650.00

c. Middle Smithfield Elementary Emergency Sprinkler Fire Pump Repair Invoice

1. Keystone Fire & Security – Invoice #332292 \$526.50

d. Application’s for Payment

1. High School North Natatorium Roof Replacement – Munn Roofing – Application #1 \$105,986.70
2. High School North Flooring Replacement – H&P Construction – Application #5 \$44,062.03
3. Bushkill Elementary HVAC Replacement – Trane – Application #5 \$715,035.24

e. Change Orders

1. High School North Flooring Replacement – H&P Construction – Change order #1 *decrease* \$26,121.60

VII. ITEMS FOR DISCUSSION

a. Resica Elementary HVAC Univent Replacement Project

No discussion.

b. High School North Auditorium Stage Curtains

No discussion.

c. Current Capital Payments

No discussion.

d. 5-Year Capital Plan

No discussion.

e. October 2022 Department Summaries

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Mrs. Lisa VanWhy wanted to add to the agenda a discussion about the High School South Stadium. Lisa would like a walk through with Josh Grice from D’Huy Engineering for a feel of intent and develop a scheme on how many feet for storage, bathroom renovation and possible replacement of the concession stand. Josh Grice will draft up some plans and ideas to bring to the committee as well as the Borough of East Stroudsburg. Josh should have some plans ready for review within the next one to two weeks.

Larry Dymond spoke on the repairs to the fire system at East Stroudsburg Elementary. He stated that summer is approaching and would like to see or hear a plan in place now. His thoughts are this project will take longer than just one summer.

Mayra who was a Zoom participant asked the committee about purchasing metal detectors for the district. She wanted to know if there is a plan for more security? Lisa VanWhy stated that there are discussions in the works. This committee isn't devised to make a decision at this meeting. Action will take place if there if Chief Mill and Dr. Riker feel there is a need for additional police and/or security.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Lehman Intermediate Pool Filters and Parts

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Strand Pool Supply in the amount of \$12,684.93. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

b. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve all invoices #1-7. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

c. Middle Smithfield Elementary Emergency Sprinkler Fire Pump Invoice

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve invoice #332292 from Keystone Fire & Security in the amount of \$526.50. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

d. Application's for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve applications for payment numbers 1-3. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

e. Change Order

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve change order #1 from H&P Construction. Amount is *decreased* \$26,121.60 Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:00 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Famighetti