

# **EAST STROUDSBURG AREA SCHOOL DISTRICT – PROPERTY AND FACILITIES MEETING MINUTES**

January, 2015

A meeting was held at the Carl T. Secor Administration Center Thursday, **January 8, 2015** and brought to order by Mr. Robert Cooke at 5:30 p.m. Property and Facilities Board Members present were Mr. Robert Cooke, Mr. Gary Summers, Mr. Roy Horton and Mr. Ronald Bradley. A motion made by Mr. Horton and seconded by Mr. Summers to approve the minutes from the November 6, 2014 meeting along with the agenda for this meeting January 8, 2015.

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## **ANNOUNCEMENTS**

The next Property and Facilities meeting is at 5:30 p.m. Thursday, February 5, 2015 at the Carl T. Secor Administration Center. This committee will continue to meet the first Thursday of each month, with no scheduled meetings in June and July.

## **DISCUSSIONS**

- 1) Mr. Eppley reported the concrete replacement and repairs at Bushkill Elementary are complete. Bids will be going out in January to start Phase 3 at Lehman Intermediate and High School North.
- 2) Mr. Eppley recommends the elevator at J.M. Hill have a new sensor lights installed. Mr. Bradley asked if we were compliant with OSHA and all safety regulations. Mr. Eppley stated we perform yearly inspections on all elevators. This elevator is not a danger to use; the sensors that automatically close the elevator doors are not working properly. The Property and Facilities committee approved this repair at a cost of \$3,391.
- 3) The Property and Facilities Committee recommends to the Finance Committee payments 6 and 7 to Myco Mechanical and payments 2 and 3 to WindGap Electric. Mr. Eppley stated that Myco Mechanical is doing excellent work. Myco's project manager feels they can progress their work and plans to be finished before the beginning of the 2015-16 school year.
- 4) Mr. Borosh shared that Verizon approached him about putting mini-cell towers on light poles. Verizon identified High School South as a definite site. They have approval with the Borough for one cell site and would like to have approval for two. The revenue generated would be approximate \$300 per tower. They did send a lease agreement for our Solicitor to review. Mr. Borosh is asking permission to have Verizon tour our properties. Mrs. Laverdure asked that Mr. Borosh look into electricity usage. She was also hopeful that this type of service would enhance our cellular coverage in the Administration Building. The Property and Facilities committee gives permission to pursue and allow Verizon on site.
- 5) Mr. Eppley would like permission to look into converting the HVAC system at our North Campus from air activated to electronic activated lines. He explained multiple heating issues due to the airlines starting to dry rot or not having enough pressure. It is no longer cost effective to have an air driven system and we could have the replacement work done in phases. The Property and Facilities Committee gives permission for Mr. Eppley to investigate.

## **PUBLIC PARTICIPATION - Limited to Property/Facilities Items of Discussion**

- Mr. Summers asked for an update on the water system at the North bus garage. Mr. Eppley reported Leon Clapper would start installation in the next few weeks.
- Mr. Cook inquired on the status of the Resica Playground. Mr. Eppley reported he contacted Ms. Kulick. She is not able to attend until March. Mrs. Laverdure will inform Ms. Kulick to report monthly to the Property and Facilities Committee on the status of the playground.
- Mr. Cook also inquired on the new sign at HSS. Mr. Eppley reported permits are in hand. The sign was ordered with a shipping date of January 26.
- Mr. Cook asked if we have adequate signs at our buildings. He noticed handmade directional signs at the South High School. Mr. Eppley will look into this.

- Mr. Eppley reported on recycling in our district, as requested by Mr. Silvoy. We have diverted 10.70% from entering the landfill. Custodians are helping to make this program a success. North High School started a recycling program in September, and we just removed two dumpsters. Mr. Horton would like to see this report available at our Board Meeting.
- Mr. Eppley reported we have two quotes for replacing the glass in the entranceway of the Administration Center. We are still waiting for one more quote before making a decision on replacement of the glass. Mr. Summers would like Chief Mills to give prior approval on any changes.
- Mrs. Laverdure handed out a thank you from, Jeff Gorski of the Kultan Keihas Project. Mr. Gorski worked with Barry Krammes during a training camp at High School back in October. Mr. Gorski wrote: *I can honestly say you have superior facilities than many universities I've been to. . . . Barry is very proud to be able to bring some of our activities to South High School, and we can see why.*

#### **ADJOURNMENT**

Mr. Robert Cooke adjourned the meeting at 6:15 p.m.

Respectfully submitted,  
Kelli Oney, Recording Secretary