

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
August 13, 2019**

Wayne Rohner called the meeting to order at 5:30pm and led the Pledge of Allegiance.
Committee Members Present: Larry Dymond, Keith Karkut, Wayne Rohner

School Personnel Present: Scott Ihle, Chief Mill, Lisa Vanwhy

Non-School Personnel Present: David Rifendifer

A motion was made to approve the agenda for August 13, 2019 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion seconded, all approved.

ANNOUNCEMENTS BY THE COMMITTEE: The next Property and Facilities meeting is scheduled for September 5, 2019.

I. ITEMS REQUIRING ACTION:

**A. TRANE PAY APPLICATION #3 FOR HS NORTH/LEHMAN ATC
UPGRADE - \$625,771.38**

No discussion

**B. JOTTAN, INC. APPLICATION #2 FOR HS NORTH/LEHMAN ROOF
REPLACEMENT - \$1,606,698.90**

Mr. Dymond stated what percentage of work is completed. Mr. Rifendifer, D'huy Engineering, stated the roof is a little more than 60% complete. Mr. Dymond stated so this invoice is proportionate to the amount of work completed. Mr. Rifendifer stated yes.

**C. C&D WATERPROOFING CORP. APPLICATION #1 FOR RESICA
ROOF REPLACEMENT - \$8,685.00**

No discussion

**D. C&D WATERPROOFING CORP. APPLICATION #2 FOR RESICA
ROOF REPLACEMENT - \$55,401.75**

No discussion.

**E. C&D WATERPROOFING CORP. APPLICATION #3 FOR RESICA
ROOF REPLACEMENT - \$207,513.90**

Mr. Rohner stated is this work close to getting complete. Mr. Rifendifer stated they are a week away from completion with the shingle portion of the roof. Mr.

Rohner stated we are getting rid of the skylight and framing that in right. Mr. Rifendifer stated yes we are. Mr. Karkut stated some of these invoices are dated May 31, why did it take so long to reach us. I want the contractors to get paid in a timely manner. Mr. Ihle stated the invoice first goes to D'huy Engineering for Josh Grice to sign it is then sent to either facilities or the business office to review. I am not sure how long D'huy Engineering has it before it reaches Administration.

F. D'HUY INVOICE # 49782 FOR THE TRANE CONTROLS OVERSIGHT - \$3,938.25

Mr. Dymond stated we are not going to be late with the school opening are we. Mr. Rifendifer stated I have spoken with Trane and they are almost complete with all occupied areas such as classrooms and offices. Mr. Ihle stated I also spoke with Trane and they informed me that some classroom univents are not working properly. These univents happen to be outside of the scope of the contract we have with Trane for this project and they will submit to me a list of these univents which I will present to the Board as soon as I receive it. Mr. Rohner stated didn't they perform a walk through before the project even began. Mr. Ihle stated they did however it seems they only became aware of these univents not working properly once they began work.

G. D'HUY INVOICE # 49781 FOR THE NORTH CAMPUS SURVEILLANCE CAMERA PROJECT - \$463.88

No discussion

H. D'HUY INVOICE # 49780 FOR THE RESICA ROOF REPLACEMENT - \$5,638.76

No discussion

I. D'HUY INVOICE # 49778 FOR THE HS-NORTH ROOF REPLACEMENT \$20,000.45

No discussion

J. D'HUY INVOICE # 49779 FOR THE HS-NORTH/LEHMAN ROOF REPLACEMENT - FORENSIC INVESTIGATION - \$405.01

No discussion

K. D'HUY INVOICE # 49783 FOR THE HS-NORTH/LEHMAN WATER HEATER REPLACEMENT - \$980.00

No discussion

II. PUBLIC PARTICIPATION

Mr. Rohner stated he thought the contracted amount for Trane in regards to the ATC project up North was a different amount than what was listed. Lisa Vanwhy stated

regarding the contracted amount for Trane with the ATC controls up North I need to know the exact amount before I will sign off on any application for payments.

III. MOTIONS

- A. Motion was approved to move to the Board payment to Trane in the amount of \$625,771.38 for pay application #3 for the High School North/Lehman Intermediate ATC upgrade project
- B. Motion was approved to move to the Board payment to Jottan, Inc. in the amount of \$1,606,698.90 application #2 for the High School North/Lehman Intermediate roof replacement project
- C. Motion was approved to move to the Board payment to C&D Waterproofing Corp. Application #1 in the amount of \$8,685.00 for the Resica roof replacement project
- D. Motion was approved to move to the Board payment to C&D Waterproofing Corp. Application #2 in the amount of \$55,401.75 for the Resica roof replacement project
- E. Motion was approved to move to the Board payment to C&D Waterproofing Corp. Application #3 in the amount of \$207,513.90 for the Resica roof replacement project
- F. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$3,938.25 for the Trane Controls Oversight project
- G. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$463.88 for the North Campus Surveillance project
- H. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$5,638.76 for the Resica roof replacement project
- I. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$20,000.45 for the High School North roof replacement project.
- J. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$405.01 for the High School North/Lehman Intermediate roof replacement forensic investigation
- K. Motion was approved to move to the Board payment to D'huy Engineering in the amount of \$980.00 for the High School North/Lehman Intermediate water heater replacement

IV. ADJOURNMENT - 5:55pm

Respectfully Submitted,
Rebecca Lopez
Committee Secretary