

EAST STROUDSBURG AREA SCHOOL DISTRICT – PROPERTY AND FACILITIES MEETING MINUTES

June 2015

A meeting was held at the Carl T. Secor Administration Center Thursday June 4, 2015, and brought to order by Mr. Bob Cook at 5:30 p.m. Property and Facilities Committee members present were Mr. Gary Summers, Mr. Roy Horton, Mr. Bob Cook and Mr. Ronald Bradley. A motion made by Mr. Bradley and seconded by Mr. Sommers to approve the minutes from the May 7, 2015 meeting along with the agenda for this meeting.

ANNOUNCEMENTS

The next Property and Facilities meeting is at 5:30 p.m. Thursday, August 6, 2015 at the Carl T. Secor Administration Center.

DISCUSSIONS

- 1) Mr. Steve Bybee presented a slide show on the outdoor classroom being used at J.T. Lambert. Future ideas for this space include a trail cam to show animals in their habitat, nesting boxes, benches, bat boxes, information signs for plants and trees. A dream would be to construct a boardwalk across the pond.
- 2) Ms. Gail Kulick gave a financial update on the Resica Community Playground along with upcoming fundraisers. The current shortfall is \$11, 447. This committee recommends the School Board release the \$30,000 allotted for the playground at the June board meeting. The build is scheduled for July 15-19, 2015.
- 3) Mr. Brian Borosh handed out schematics regarding the proposed Metro Cell Equipment. The school district would receive \$400 per month for each unit installed. Proposed sites for installing units are on light poles outside the Administrative and Maple Wing of the South High School. The Committee recommends this proposal be moved to the School Board for approval.
- 4) Mr. Eppley updated the committee on current projects:
 - a) Northeast Site Contractors will be replacing the patching that fell apart over the winter at JTL. Starting June 13, 2015. Wind Gap Electric will start replacing lights.
 - b) Multiscape is replacing the curbing at the North Campus. Asphalt work needs to be repaired along the curbing and a handicap ramp needs to be installed. Multiscape is willing to barter. Since topsoil is coming off the football field, they will use the soil in exchange for the additional work. The committee approved the exchange of goods for services.
 - c) Transformer work is set for Friday, June 5 after school. The new transformer will be running by Monday, June 8. The generator will then be unhooked and scheduled to be removed.
 - d) The scoreboard being removed from HSN is being repurposed at J.T. Lambert. This wireless system replaces the broken unit at JTL.
 - 5) Myco Mechanical submitted a proposal to paint the chiller posts at J.T. Lambert at a cost of \$1,600 to prevent rusting. The committee recommends this proposal be moved to the School Board.
- 6) Mr. Josh Grice from D’Huey Engineering reviewed the process for developing the 10-year Capital Improvement Plan. He explained the matrix for assessing priority of the individual projects. The higher projects will help build a 5-10 year plan. Mr. Grice noted concern regarding the poor condition of the outside masonry and flashing at J.T. Lambert. Mr. Summers would like to focus on the next two years, prioritizing projects that can be completed within the constraints of our capital reserve fund. Mr. Summers also feels sharing the initial cost assessment for these projects at a board meeting would raise awareness. Mr. Eppley also stated this capital improvement plan does not include items such as painting, inspections, replacement of lights, carpets, etc.
- 7) Mr. Eppley resubmitted the proposal from Jersey Infrared Consultants to scan the roofs at North High and Intermediate schools at a price of \$5,395. A thermal image scan would show roof moisture, and determine the depth of moisture, which would indicate the range of roof work needed. The Property and Facilities Committee recommends this proposal be re-submitted to the Finance Committee.

Mr. Cook adjourned the meeting at 6:40 p.m.

Respectfully submitted,
Kelli Oney, Recording Secretary