

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
October 5, 2022
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, and Jason Gullstrand. Steven Lurry was absent.
- III. School Personnel Present:** Daryle Miller, Robert Romagno, Brian Baddick, William Gouger
- IV. Community Members Present:** Larry Dymond

Other: Josh Grice

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for October 5, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the September 7, 2022 meeting. Motion was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

a. J.T. Lambert Intermediate Athletics Garage

Mr. Robert Romagno spoke on behalf of Denise Rogers. Last month we presented a shed to the committee that would help athletics. This presentation is for a bigger structure. This would have an overhead door garage that will fit the gator and other items and be useful to both Athletics and Environmental Services. This is a budgeted item.

b. D'Huy Engineering Invoices

1. High School North and Smithfield Elementary Flooring Replacement – Invoice #55750 \$3,485.76
2. High School North Natatorium Roof Replacement – Invoice #55751 \$2,309.23
3. High School South Turf Replacement – Invoice #55752 \$2,074.48
4. Bushkill Elementary HVAC Replacement – Invoice #55753 \$3,434.98
5. North Campus Storm Pipe Replacement – Invoice #55754 \$1,375.00

c. Application's for Payment

1. High School South Pool Repair – All State Technology – Application #5 \$30,382.50
2. Smithfield Elementary Flooring – Cope Commercial – Application #6 \$35,575.45
3. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #16 \$55,602.56

d. Change Orders

1. High School North and Lehman Intermediate Window Replacement – D&M Construction decrease \$3,974.41
2. Smithfield Elementary Flooring Replacement – Cope Commercial decrease \$2,645.50

e. Middle Smithfield Elementary – Emergency Sprinkler Fire Pump Repair

William Gouger spoke to the committee regarding the need for an emergency sprinkler fire pump repair at Middle Smithfield Elementary. He stated that the controller for the fire pump system was fried. Keystone Fire and Security arrived to review the controller and it is beyond their scope of work. They had a special technician arrive and he went through the system and found melted springs that were welded to contactors. They are speculating that a power surge may have been the cause of this, but unfortunately there is no known cause. This system is checked once a year and went faulty about 3 months ago. This is an emergency repair, there is a 6-8 week lead time on parts, but they have already been ordered.

VII. ITEMS FOR DISCUSSION

a. High School North Weight Room

Mr. Robert Romagno wanted to bring this to the committee's attention. The weight room is above Shipping and Receiving on the North Campus. D'Huy Engineering has looked into this and is monitoring the cracks. The wall that is not load bearing but has fire insulation and caulking and that of that is falling out and overtime will get continuously worse. Chuck Daly would like to get quotes for a metal pole building. This will be presented to the committee on a future date.

b. PMP – Project Management Update

No discussion.

c. Current Capital Payments

No discussion.

d. 5-Year Capital Plan

No discussion.

e. September 2022 Department Summaries

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Dr. Riker added to the agenda a request from Penn State to place a solar weather station on the property at East Stroudsburg Elementary. Dr. Riker is looking for the committee's blessing to move forward. This

is at no cost to the District. The District will work with the grounds department regarding the location that is agreeable to all parties.

Mr. Wayne Rohner wanted to add to the agenda his concern that the North High School main entrance needs to be addressed.

Mr. Larry Dymond spoke at the meeting regarding his concern with the fire panels at Middle Smithfield. He recommends that we contact the company that put in the equipment, submit to insurance, and/or get an additional quote.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. J. T. Lambert Intermediate Athletics Garage

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Lapp Structures in the amount of \$8,211.00. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

b. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve all invoices #1-5. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

c. Applications for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve applications for payment #1-3. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

d. Change Orders

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the *decrease* in two Change Orders. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

e. Middle Smithfield Emergency Sprinkler Fire Pump Repair

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Keystone Fire & Security in the full amount of \$38,386.21. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

f. Penn State Weather Station – East Stroudsburg Elementary

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to move to Board agenda Penn State to place free weather station at East Stroudsburg Elementary. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:03 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Wayne Rohner. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Famighetti