

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
January 4, 2023
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, Steven Lurry, George Andrews
- III. School Personnel Present:** Brian Baddick, Daryle Miller, Robert Romagno, Fred Mill, William Vitulli, William Riker
- IV. Community Members Present:** Larry Dymond, Wayne Rohner

Other: Deborah Kulick (present via Zoom)

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for January 4, 2023 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Steven Lurry. Motion was carried unanimously 4-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the November 2, 2022 meeting. Motion was made by Lisa VanWhy. Motion was seconded by Steven Lurry. Motion was carried unanimously 4-0.

VI. ITEMS REQUIRING ACTION

a. Property and Facilities 2023 Meeting Dates

The Facilities, Grounds and Environmental Services departments requested that the committee review the Wednesday meeting dates for 2023.

b. High School South and East Stroudsburg Elementary Gym Floor Refinish

This is Phase 2 of Environmental Services Department for the District to refinish gym floors. High School South Auxiliary Gym has not been refinished since 1988. Wayfare Sports Floors just completed J.M. Hill's gym floor over winter break. Wayfare Sports is a costar vendor and has had other projects throughout the District. These floors are slated to be refinished over the summer. This is budgeted out of Capital Reserve.

VII. ITEMS FOR DISCUSSION

a. High School South and North Laundry Units

Denise Rogers worked with Robert Romagno to present this to the committee. Denise went over bills from our current vendor who launders all uniforms and our annual expenses to launder uniforms is quite expensive. If the district purchases washing units for both North and South schools, the units would be paid off within a year.

b. Current Capital Payments

No discussion.

c. 5-Year Capital Plan

The district is looking to change this to a 7-Year Capital Plan which would include roof life expectancies, buses, JTL Auditorium upgrades. Josh Grice from D'Huy Engineering will be assisting in this change over. Lisa VanWhy approves to have further investigation.

Lisa VanWhy approved new underground oil tank at North Campus. Rob Romagno and Daryle Miller spoke how there is water currently getting into the tank we have on site. Rob is having the biggest tank that can be delivered without the need for a permit, delivered on this month.

d. December 2022 Summaries

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Lisa VanWhy asked if we are still working on plans to renovate the High School South Stadium? This is still in the investigation stage with East Stroudsburg and D'Huy Engineering.

Wayne Rohner asked the committee what is the status of the fire panel at our elementary school? Dr. Riker responded that the panel has been installed. Wayne also asked if a permit was needed? As per Chief Mill, the township accepted the new fire panel.

Wayne Rohner asked about the fire sprinkler system at another elementary school. Dr. Riker stated the District is working with Chris Brown and Lyman and Ash regarding this matter.

Wayne Rohner made a statement to the committee that Bushkill Fire Department responds to fire alarms. Wayne is adamant that there is a manual for the fire alarm sensors and would like to know where it is to assist the Fire Department. According to Wayne, the Fire Department has to pull/remove multiple tiles to find the sensors.

Larry Dymond suggested a propane tank instead of an oil tank at the North Campus. He stated it lasts longer, cheaper, and less maintenance.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Property and Facilities 2023 Meeting Dates

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the first Wednesday of every month for the Property and Facilities Meeting dates for 2023. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

b. High School South and East Stroudsburg Elementary Gym Floor Refinish

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Wayfare Sports Floors to refinish South for \$13,517.00 and ESE for \$26,708.00. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

XI. ADJOURNMENT 5.58 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Famighetti