

ATTACHMENT VI. A. 1



Acknowledgement

018 HAJOCA STROUDSBURG
 163 N 2ND ST
 STROUDSBURG PA 18360-2523
 570-421-8050 Fax 570-421-8698

ORDER DATE	ORDER NUMBER
04/20/21	9027130208
ORDERED FROM:	PAGE NO.
018 HAJOCA STROUDSBURG 163 N 2ND ST STROUDSBURG PA 18360-2523 570-421-8050 FAX 570-421-8698	1

Printed on 04/20/21 at 09:29am EDT

SOLD TO:
 E STROUDSBURG AREA SCHOOL
 50 VINE STREET
 EAST STROUDSBURG, PA 18301-2150

SHIP TO:
 E STROUDSBURG AREA SCHOOL
 50 VINE STREET
 EAST STROUDSBURG, PA 18301-2150

570-424-8500 X10401

ORDERED BY	CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER RELEASE NUMBER	SALIST NUMBER	
MATT	RIDGID JETTER		House -	
ORDERED BY	SHIP VIA	TERM	DATE DATE	FRIGHT ALLOWED
Daren Handelong	PK PICK UP NOW	2% 10TH PROX NET 25TH	10/11/21	No
QUANTITY	UNIT	DESCRIPTION	NET UNIT PRICE	EXTENSION
1ea	1058900	RIDGID 37413 KJ-3100 JETTER W/ HOSE REEL *****	7316.159/ea	7316.16
1ea	2200514	RIDGID 64832 H-3850 3/8IDX50 FT JETTER HOSE *****	341.880/ea	341.88
			Subtotal	7658.04
			S&H CHGS	0.00
			Sales Tax	0.00
			Amount Due	7658.04

Return Rec'd On ___/___/___ By ___ AuthBy ___ Appr'd ___
 No materials may be returned without authorization. Authorized returns subject to a restocking fee. Returns of "special order merchandise" are not permitted.



Quotation

477 EPSCO STROUDSBURG
 1332 N 9TH STREET
 STROUDSBURG PA 18360-7478
 570-424-6161 Fax 570-424-6139

QUOTE DATE	QUOTE NUMBER
04/26/21	8027157605
QUOTED BY:	PAGE NO.
477 EPSCO STROUDSBURG 1332 N 9TH STREET STROUDSBURG PA 18360-7478 570-424-6161 Fax 570-424-6139	1 of 1

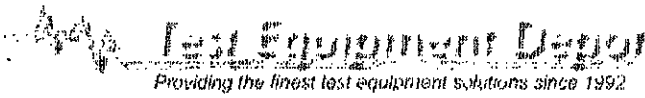
Printed : 08:35:19 26 APR 2021

QUOTE TO:
 E STROUDSBURG AREA SCH DIST
 ACCOUNTS PAYABLE
 50 VINE ST
 E STROUDSBURG, PA 18301-2150

SHIP TO:
 E STROUDSBURG AREA SCH DIST
 ACCOUNTS PAYABLE
 50 VINE ST
 E STROUDSBURG, PA 18301-2150
 570-424-8500

DATE	FROM	CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER PHONE NUMBER	SALES PERSON
		Matt	570-202-5157	HOUSE
QUOTE BY	SHIP VIA	TERMS	EXPIRATION DATE	ENTER BY
Rebecca Hiler	PKR PICKUP NO RF	NET 30 DAYS	06/10/21	No
QUOTE QTY	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1ea	1058900	RIDGID 37413 KJ-3100 JETTER W/ HOSE REEL	7593.987/ea	7593.99
1ea	2200514	RIDGID 64832 H-3850 3/8IDX50 FT JETTER HOSE	324.570/ea	324.57
TAXES NOT INCLUDED				
Subtotal				7918.56
Bid Total				7918.56

Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. We are not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Special order material is non-cancellable. We are not responsible for delays not within our control.



800-817-8431

800-817-8431

Search...



Shopping Cart

800-817-8431

RIDGID H-3850 (64832) 3/8 in. x 50 ft. Jet/Wash Hose for KJ-3100 and KJ-3000 Water Jetters was successfully added to your shopping cart.

PRODUCT NAME	UNIT PRICE	QTY	SUBTOTAL	REMOVE
<u>RIDGID KJ-3100 (37413) Water Jetter with Pulse, 3000 psi Working Pressure, H-38 Hose Reel with 200 ft. Jet Hose, 50 ft. Jet/Wash Hose, NPT Nozzles</u>	\$7,999.00	1	\$7,999.00	
<u>RIDGID H-3850 (64832) 3/8 in. x 50 ft. Jet/Wash Hose for KJ-3100 and KJ-3000 Water Jetters</u>	\$322.34	1	\$322.34	

UPDATE SHOPPING CART

Discount Codes

Enter your coupon code if you have one.

APPLY COUPON

Subtotal \$8,321.34

Grand Total \$8,321.34

800-817-8431

PROCESSES

PRODUCTS

COMPANY

CONTACT

ABOUT



800-817-8431

800-817-8431



Scott Ihle <scott-ihle@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>
To: scott-ihle@esasd.net

Wed, Apr 28, 2021 at 2:24 PM

Thanks for filling out Form 611

Here's what we got from you:

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

Your email address (scott-ihle@esasd.net) was recorded when you submitted this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Scott Ihle

Department *

Facilities

Building *

HSS Rifle Range

What service or item are you requesting? *

Sand/Bullet fragment removal

Why are you requesting the service or item? *

5 year mandate

Suggested Replacement: *

Sand

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$12,000

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

3 vendors contacted/2 proposals received//Alcon \$11,810. -Forrester \$13,500- LEW Corp. No bid

What is the total cost of the purchase? *

\$11,810.00

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Pennsylvania _____

Which Fund will be charged? *

10

What account will be charged? *

10-2620-610-000-30-820-008

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

yes

Any additional information you would like to provide.

[Create your own Google Form](#)

[Report Abuse](#)



March 18, 2021

East Stroudsburg Senior High School South
 Attention: Matt Hirsch
 279 N Courtland St,
 East Stroudsburg, PA 18301

Re: Indoor Gun Range Lead Reduction Services.

Matt,

Alicon Environmental, Inc. would like to submit this proposal for removal and disposal of the spent sand from the indoor gun range. It is the intent of this proposal to remove/ dispose all sand/ spent bullets as well as clean the backstop end of the gun range to allow others to replace the backstop.

Proposed Scope of Work

Removal

- a. Remove all sand/bullet fragments from the bay in front of the bullet backstop.
- b. Thoroughly HEPA vacuum all backstop surfaces including floor beneath.
- c. Wet clean surfaces with Leadsolve to remove residue not captured by HEPA vacuums.
- d. Bulk Hazardous waste transportation and disposal (sand, bullet fragments, PPE, filters, etc.)

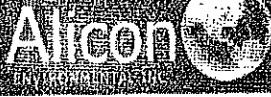
Assumes power, water, and facilities will be made available. The expected duration is approximately 1-2 days. The cost for the project is as follows:

- | | |
|--|--------------------|
| • Labor*, Supervision, Project Mgt, Expenditures (PPE, Filters, etc) | \$ 4,310.00 |
| • Waste Disposal** | |
| ○ <i>Spot Empty Roll off with Liner + Rental</i> | \$ 1050.00 |
| ○ <i>Transportation (including fuel surcharges)</i> | \$ 3,600.00 |
| ○ <i>Disposal @ \$285/ton at 10 ton minimum</i> | \$ 2,850.00 |

**Not prevailing wage rates*

***Disposal price is based on Profiled Waste being gun range sand with lead only.*

Total Cost (up to 10 tons of waste) \$11,810.00



Environmental Solutions for a Cleaner Planet

Alicon is ready to schedule work upon acceptance of this proposal. We would accept a signed work authorization and a purchase order number prior to starting the project. Terms are NET30. Thank you for the opportunity to provide you with environmental services.

Authorization to Proceed

Name (Owner): _____ Date: _____

Signature: _____

Purchase Order # _____

If you have any questions, please contact me at (570) 563-2719.

Sincerely,

Alicon Environmental, Inc.

Jack White

ATTACHMENT VI-B.2.

Forrester Environmental, Inc.
Professional Remedial Services

Proposal #03302021 REV 1
RE: East Stroudsburg School District
.22 Caliber Rifle Range Sand Pit
Lead Contaminated Sand Disposal
Page 1 of 3

March 30, 2021

Proposal Submitted To:
East Stroudsburg School District
279 N. Courtland Street
East Stroudsburg, PA 18301

Proposal Prepared By:
Mr. Chlp Rizzo
Estimator / Project Manager
Cell: (570) 336-9873
Email: crizzo@forresterenvironmental.com

ATTN: Mr. Matthew Hirsch

Office: (570) 202-5157

Email: Matthew-Hirsch@esesd.net

FEI is pleased to submit the following proposal which includes pricing, scope of services, project schedule, payment terms and notes and clarifications that relate to the above referenced project. It is our intent to remain flexible with respect to alternatives and options that may be of interest to you during your evaluation of this proposal.

PRICING

FEI shall furnish all supervision, labor, consumable materials, tools, equipment, warehousing, employee certification, medical surveillance, personnel air monitoring and subsistence to perform the Scope of Services below.

Item 1.	Lump Sum - Sand Removal, Disposal & Lead Dust Wiping Thirteen Thousand Five Hundred Dollars and No Cents	\$13,500.00
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SCOPE OF SERVICES

Item 1: Sand Removal and Disposal from the following location:

East Stroudsburg Rifle Range Sand Pit - 279 North Courtland Street East Stroudsburg, PA 18301

- Remove and dispose approximately 5.5 CY of lead contaminated sand from an area with the following approximate dimensions. 25' long x 8' wide x 8" deep.
- Full poly containment with HEPA filtered exhaust fans during removal is included
- 3rd party air monitoring firm on site to collect lead and heavy metal exposure samples from the work area. Analysis included.
 - o Preliminary results will be provided to the owner within 1 week of project completion.
- Disposal will require parking space for 20 CY lined dumpster in parking lot (dumpster and disposal is by FEI) within 50 yards of the exterior of the rifle range door closest to the adjacent parking lot.
- Wet-Wipe with Sentinel Envirowash 805 LEAD cleaning solution the Black Angled bullet collection surface and ground floor surface area below where sand sat, after removal of all sand from the building.

PROJECT NOTES AND CLARIFICATIONS

1. This project has been priced to commence as standard time work; non-union, non-prevailing wage work Monday - Friday, 8-10 hour shifts as needed. All national holidays will be observed. Holidays add 30% to contract price.
2. A total of 1 mobilization is included in this proposal.
3. The owner's representative/contractor will be on-site at the start of this project to meet and review the scope of work with FEI supervisor to insure a complete understanding of the scope by both parties.
4. Required work areas will be placed under full, negative pressure containment with a negative air pressure HEPA filtration system established where noted above in pricing.
5. All lead removal will be overseen by an independent, third party, air monitoring firm. A qualified technician of this firm will be on-site for the duration of your project to collect and send for analysis, all background, work areas and clearance samples by approved methods. Proof of sampling results will be provided.
6. It is the sole responsibility of the contractor/owner to verify existing conditions before/after FEI has completed removal prior to installation of new materials.

March 30, 2021

7. Disposal of debris generated will be made at an approved landfill and/or treatment facility; appropriate waste manifests will be provided upon request, at the completion of the project.
8. Exclusions:
 - a. Asbestos Containing Materials removal
 - b. Traffic Control/Road closure permits
 - c. Lawn/ground repair from normal vehicle traffic
 - d. Tree/shrub/fence removal to access stations
 - e. Daily OSHA Lead Exposure Air Monitoring
 - f. Temporary weather protection
 - g. Riser repair materials
9. FEI is not responsible for damage to any surfaces on walls, floors and/or ceilings in and around the work area when building containment and hanging critical barriers. Removal of tape and/or spray adhesive may cause minor damages to the surfaces to which they were adhered to.
10. Water, suitable work lighting and electricity are to be provided at the work site by building owner or representative.
11. Subcontractor does not include weather protection or assume any responsibility for damage to owner's property caused by lack of weather protection. Should the weather affect or prolong the above schedule, the completion date will be re-negotiated.
12. All movable equipment or materials which block access to the asbestos and work areas will be moved/removed by building owner, representative or contractor prior to start.
13. Final acceptance of the work areas must be performed by a representative of the owner/contractor and a representative of FEI to secure completion.
14. All quality control items will be reviewed by UGI with FEI and its employees prior to beginning work. All inspection forms are to be provided by UGI and final sign off of QC is to be completed by UGI personnel in conjunction with FEI supervisor/manager.

TERMS & CONDITIONS

1. FEI has priced this proposal utilizing our standard insurance limits of \$2 million general liability. In addition, we can provide up to a \$5 million project based liability policy. Additional fees may apply.
2. Payment terms of NET 30 DAYS are contractually binding for the scope of this project by the signing of this proposal, verbal scheduling or by purchase order, regardless of terms agreed to by insurer or between your firm and the owner or client. Billing terms are one hundred percent (100%) of contract value of materials delivered and labor performed to date.
3. The terms of this proposal shall be null and void if not accepted within 30 days unless officially extended in writing.

All work done in accordance with the following Federal and State regulations

- Title 25, Part 1, Subparts C, Article III, Chapter 124, Sections 1, 2 & 3. Pennsylvania Department of Environmental Protection (DEP) regulations.
- Title 29, Code of Federal Regulations, Section 1926 Occupational Safety and Health Administration (OSHA) US Department of Labor
- Title 40, Code of Federal Regulations, Part 61, Subpart M, National Emission Standards for Hazardous Air Pollutants, (NESHAPS) Environmental Protection Agency.

March 30, 2021

Forrester Environmental's Dept. of Labor & Industry Contractor's certification # 041477

Forrester Environmental's Dept. of Labor & Industry Contractor's License # C0367A.

Authorized signature: _____
Mitchell F. Vowler - Director of Operations

Acceptance of Proposal: _____ Title _____ Date _____

PROVIDE YOUR ANTICIPATED START DATE: _____

IN ORDER TO PROCEED WITH THIS PROJECT A SIGNED PROPOSAL OR PURCHASE MUST BE RECEIVED BY THIS OFFICE. THIS WILL ALLOW OUR STAFF TO BEGIN NOTIFICATION TO THE PROPER AGENCIES AND SCHEDULE YOUR WORK IN A TIMELY MANNER.

DEPARTMENT OF LABOR & INDUSTRY REQUIRES 5 DAYS PROJECT NOTIFICATION PRIOR TO THE START OF ALL ASBESTOS ABATEMENT WORK.

PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION MAY REQUIRE A 10 WORKING DAY NOTIFICATION PRIOR TO THE START OF ASBESTOS REMOVAL/DEMOLITION PROJECTS. PLEASE CONSIDER THIS NOTIFICATION TIME WHEN SCHEDULING YOUR WORK.

ATTACHMENT VI.B.3

LEW Corporation

1. Called on 3-16-21 at 9:30AM. Went to voicemail and I left a message.
2. Called again on 3-24-21 at 3:10PM, went to the same voicemail but could not leave a message due to mailbox being full.
3. Called again on 4-21-21 at 3:15PM. Got the same voicemail and I left another message.



TRANE

Trane U.S. Inc.
3800 Pantanal Creek Road
La Crosse, WI 54601-7599
United States

Invoice

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4980
Fax: 888-483-5414

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Number	311637018
Invoice Date	15-APR-2021
Customer No.	75934
Reference No.	D425751
Internal Account	3644415
Payment Terms	.5%10 NET30
Payment Due Date	15-May-2021
Discount Date	25-Apr-2021

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Customer Tax ID	
Invoice Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

2000 MILFORD ROAD
EAST STROUDSBURG, PA 18301

<https://www.tranetechnologies.com/customer>
CERTIFY Tax - for submittal of tax exemption certificates.
IRecolvables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0900465	State Tax: 0.00 0.00%	County Tax: 0.00 0.00%	City Tax: 0.00 0.00%	District Tax: 0.00 0.00%
PST/QST ID:	PA	MONROE	EAST STROUDSBURG	

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	12000.00	0.00	0.00	0.00	12000.00

Special Instructions	ESASD JT Lambert Pod
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Contract No.	Contract Date	Ship Date	Purchase Order
CID00687604	21-DEC-2020	30-APR-2021	Signed proposal

Application No. 01 for work completed thru 30-APR-2021

- | | | | |
|---------------------------------|-------------|--|---------------|
| 1. ORIGINAL CONTRACT SUM: | \$31,969.00 | 4. TOTAL COMPLETED & STORED TO DATE: | \$12,000.00 |
| 2. NET CHANGE BY CHANGE ORDERS: | \$0.00 | a. Percentage Completed: | <u>37.54%</u> |
| 3. CONTRACT SUM TO DATE: | \$31,969.00 | 5. RETAINAGE: | |
| | | a. <u>0.00%</u> of Completed Work: | \$0.00 |
| | | b. <u>0.00%</u> of Stored Material: | \$0.00 |
| | | Total Retainage: | \$0.00 |
| | | 6. TOTAL EARNED LESS RETAINAGE: | \$12,000.00 |
| | | 7. LESS PREVIOUS REQUESTS FOR PAYMENT: | \$0.00 |

Sections Included: Summary Sheet and Detail Sheet(s)

APR 15 2021

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$12,000.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$12,000.00
PLEASE REFERENCE NUMBER 311637018 WITH YOUR PAYMENT	

SERIES 7085

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 311637018

To:	EAST STROUDSBURG SCHOOL DIST	CONTRACT NAME:	ESASD JT LAMBERT POD	APPLICATION NO:	01
				APPLICATION DATE:	15-APR-2021
				PERIOD TO:	30-APR-2021
				CUST PO NO:	Signed proposal
From:	Trane 1185 NORTH WASHINGTON STREET WILKES BARRE, PA 18706	CONTRACT LOCATION:	2000 MILFORD ROAD EAST STROUDSBURG, PA 18301	CONTRACT DATE:	21-DEC-2020
				CONTRACT NO:	CID00087504

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1 ORIGINAL CONTRACT SUM:	\$31,869.00
2 NET CHANGE BY CHANGE ORDERS:	\$0.00
3 CONTRACT SUM TO DATE (Line 1 + 2)	\$31,869.00
4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet)	\$12,000.00
5 RETAINAGE:	
a. 0.00% of Completed Work: (Column D + E on Detail Sheet)	\$0.00
b. 0.00% of Stored Material: (Column F on Detail Sheet)	\$0.00
Total Retainage: (Line 5a+5b or Total in Column I of Detail Sheet)	\$0.00
6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total)	\$12,000.00
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate)	\$0.00
8 CURRENT PAYMENT DUE: (Before Applicable Sales Taxes)	\$12,000.00
9 BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6)	\$18,869.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	

The undersigned Company certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due.

COMPANY: Trane
BY: _____ **Date:** _____

State of: _____
County of: _____

Subscribed and sworn to before

Me this _____ day of _____

My Commission expires: _____

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$12,000.00

(Attach explanation if amount certified differs from the amount applied for, initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: _____ **Date:** _____

ACCEPTANCE: _____ **Date:** _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

DETAIL SHEET

Invoice: 311637018

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

APPLICATION NO: 01
APPLICATION DATE: 18-APR-2021
PERIOD TO: 30-APR-2021

CUST PO NO: Signed proposal
CONTRACT DATE: 21-DEC-2020
CONTRACT NO: CID00087504

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D-OR-B)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	E THIS PERIOD		% (G/C)			
1	Stored Material and Equipment	12,000.00	0.00	12,000.00	0.00	12,000.00	100.00%	0.00	0.00
2	Installation	19,989.00	0.00	0.00	0.00	0.00	0.00%	19,989.00	0.00
TOTAL		31,989.00	0.00	12,000.00	0.00	12,000.00	37.54%	19,989.00	0.00

APR 19 2021

ATTACHMENT V.L.D. 1

TERPconsulting

fire + life safety

7936 Monaco Bay Court
Las Vegas, NV 89117
+1(702) 953.9436

East Stroudsburg Area School District
c/o Lyman & Ash
1612 Latimer Street
Philadelphia, PA 19103

Invoice number 7446
Date 07/31/2020

Project 20.6010 East Stroudsburg Elementary

Rate \$200 per Mark Hopkins

Invoice Summary

Description	Current Billed
EXPERT WITNESS	3,600.00
TRAVEL EXPENSES	0.00
Total	3,600.00

Professional Fees

	Hours	Rate	Billed
Principal Jim Begley 07/06/2020 - Peer Review	1.00	200.00	200.00
Engineer Mark Hopkins 07/06/2020 - Reports, prep & prelim draft	6.50	200.00	1,300.00
07/07/2020 - Reports, prep & Calls	6.50	200.00	1,300.00
07/08/2020 - Call w/ Maura & ESES Board	1.50	200.00	300.00
07/14/2020 - Calls & Research	2.50	200.00	500.00
Subtotal	17.00		3,400.00
Subtotal	17.00		3,400.00
Professional Fees subtotal	18.00		3,600.00

Invoice total **3,600.00**

Approved by:

Tisha Overman

Please make all checks payable to TERPconsulting. Mail Payments to 7936 Monaco Bay Court, Las Vegas, NV 89117

V.I.E.1



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 52321
 01/29/2021

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

Resica E.S. & Middle Smithfield E.S. Water Filtration
287016
 For Services Rendered From January 01, 2021 To January 29, 2021

DEI Fee = \$17,500 (7.5% of Estimated Construction Cost \$200,000 + \$2,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$17,500.00	\$17,500.00	100.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer in Training	Project Administration	1.00	90.00	\$90.00
Senior Principal	Project Administration	1.00	190.00	\$190.00
Total Professional Services for 01				\$280.00

Reimbursables

	Unit Rate	Qty	Markup	Amount
Printing of Drawings In House	0.00	16.00	3.00	\$48.00
Total Reimbursables for 01				\$48.00
Total Charges for 01				\$328.00

INVOICE TOTAL \$328.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52060	11/27/2020	\$0.00	\$0.06	\$0.00	\$0.00	\$0.06
Total Prior Billing		\$0.00	\$0.06	\$0.00	\$0.00	\$0.06

V1.E.2



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 52322
01/29/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

High School North Sanitary Liner Replacement
287017
For Services Rendered From January 01, 2021 To January 29, 2021
DEI Fee = \$52,500 (7% of Estimated Construction Cost \$750,000)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$52,500.00	\$36,750.00	70.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer in Training	Specification Preparation	49.50	90.00	\$4,455.00
Total Professional Services for 01				\$4,455.00
Total Charges for 01				\$4,455.00

Reimb - Reimbursable Submission Fees

INVOICE TOTAL \$4,455.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
51924	10/30/2020	\$0.00	\$0.00	\$0.50	\$0.00	\$0.50
52144	12/31/2020	\$5,587.13	\$0.00	\$0.00	\$0.00	\$5,587.13
Total Prior Billing		\$5,587.13	\$0.00	\$0.50	\$0.00	\$5,587.63

V.I.E.3



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.851.0181

INVOICE

No. 52324
01/29/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

<p>High School South Pool Repairs</p> <p>287024</p> <p>For Services Rendered From January 01, 2021 To January 29, 2021</p> <p>DEI Estimated Fee: \$2,500 + 7.5% of \$150,000 = \$13,750</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$3,855.01	43.97	\$2,191.15

INVOICE TOTAL \$2,191.15

V.I.E.4



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 52326
01/29/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

Lehman I.S. & Bushkill E.S. Flooring Replacement
287026
For Services Rendered From January 01, 2021 To January 29, 2021
DEI Estimated Fee: 7% of \$600,000 = \$42,000

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$42,000.00	\$5,164.99	24.20	\$5,000.02

INVOICE TOTAL \$5,000.02

Prior Billing Information

<u>Invoice</u>		<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
51921	10/30/2020	\$0.00	\$0.00	\$665.03	\$0.00	\$665.03
52064	11/27/2020	\$0.00	\$3,534.97	\$0.00	\$0.00	\$3,534.97
52147	12/31/2020	\$964.99	\$0.00	\$0.00	\$0.00	\$964.99
Total Prior Billing		\$964.99	\$3,534.97	\$665.03	\$0.00	\$5,164.99

V.I.E.S



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.8000 Fax: 610.861.0181

INVOICE

No. 52618
03/26/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

Resica E.S. & Middle Smithfield E.S. Water Filtration
287016
For Services Rendered From February 27, 2021 To March 26, 2021
DEI Fee = \$17,500 (7.5% of Estimated Construction Cost \$200,000 + \$2,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$17,500.00	\$17,500.00	100.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer In Training	Report Preparation	33.50	90.00	\$3,015.00
Senior Principal	Project Administration	1.50	190.00	\$285.00
Total Professional Services for 01				\$3,300.00
Total Charges for 01				\$3,300.00

INVOICE TOTAL \$3,300.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52321	1/29/2021	\$328.00	\$0.00	\$0.00	\$0.00	\$328.00
52491	2/26/2021	\$865.00	\$0.00	\$0.00	\$0.00	\$865.00
Total Prior Billing		\$1,193.00	\$0.00	\$0.00	\$0.00	\$1,193.00

VI.E.L



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.8000 Fax: 610.861.0181

INVOICE

No. 52619
 03/26/2021

East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

High School North Sanitary Liner Replacement
287017
 For Services Rendered From February 27, 2021 To March 26, 2021
 DEI Fee = \$52,500 (7% of Estimated Construction Cost \$750,000)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$52,500.00	\$36,750.00	73.29	\$1,725.31

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer in Training	Specification Preparation	36.50	90.00	\$3,285.00
Senior Principal	Project Administration	1.50	190.00	\$285.00
Total Professional Services for 01				\$3,570.00

Reimbursables

	Unit Rate	Qty	Markup	Amount
Mileage	0.56	110.00	1.00	\$61.60
Total Reimbursables for 01				\$61.60
Total Charges for 01				\$3,631.60

Reimb - Reimbursable Submission Fees

INVOICE TOTAL \$5,356.91

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52322	1/29/2021	\$4,455.00	\$0.00	\$0.00	\$0.00	\$4,455.00
52492	2/26/2021	\$3,495.00	\$0.00	\$0.00	\$0.00	\$3,495.00
Total Prior Billing		\$7,950.00	\$0.00	\$0.00	\$0.00	\$7,950.00

V1.E.7



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.8000 Fax: 610.861.0181

INVOICE

No. 52620
03/26/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

High School North & Lehman I.S. Window Replacement
287025
For Services Rendered From February 27, 2021 To March 28, 2021
DEI Estimated Fee: \$4,000 + 7.5% of \$100,000 = \$11,500 - Per JAG

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$11,500.00	\$3,564.75	44.02	\$1,497.90

INVOICE TOTAL \$1,497.90

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52495	2/26/2021	\$1,302.70	\$0.00	\$0.00	\$0.00	\$1,302.70
Total Prior Billing		\$1,302.70	\$0.00	\$0.00	\$0.00	\$1,302.70

V.I.E.8



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 52621
03/26/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

Lehman I.S. & Bushkill E.S. Flooring Replacement
287026
For Services Rendered From February 27, 2021 To March 26, 2021
DEI Estimated Fee: 7% of \$600,000 = \$42,000

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$42,000.00	\$10,724.99	30.07	\$1,905.42

INVOICE TOTAL \$1,905.42

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52325	1/29/2021	\$5,000.02	\$0.00	\$0.00	\$0.00	\$5,000.02
52496	2/26/2021	\$559.98	\$0.00	\$0.00	\$0.00	\$559.98
Total Prior Billing		\$5,560.00	\$0.00	\$0.00	\$0.00	\$5,560.00

VI.E.9



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.863.8000 Fax: 610.861.0131

INVOICE

No. 52622
03/26/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

High School North & High School South Hand Wash Stations

287027

For Services Rendered From February 27, 2021 To March 26, 2021

DEI Estimated Fee: \$4,000 + 7.5% of \$75,000 = \$9,625

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$9,625.00	\$4,094.80	81.81	\$3,779.10

INVOICE TOTAL \$3,779.10

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52497	2/26/2021	\$1,737.30	\$0.00	\$0.00	\$0.00	\$1,737.30
Total Prior Billing		\$1,737.30	\$0.00	\$0.00	\$0.00	\$1,737.30

V1.E.10



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 52623
03/26/2021

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Tom McIntyre

J.M. Hill Entrance Vestibule Renovation
287028
For Services Rendered From February 27, 2021 To March 26, 2021
DEI Estimated Fee: \$2,500 + 7.5% of \$150,000 = \$13,750

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$13,750.00	\$8,089.83	71.83	\$1,787.00

INVOICE TOTAL \$1,787.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
52498	2/26/2021	\$1,297.49	\$0.00	\$0.00	\$0.00	\$1,297.49
Total Prior Billing		\$1,297.49	\$0.00	\$0.00	\$0.00	\$1,297.49



Costars Proposal

Costars Contract # 040-003 (Security & Fire)

To: East Stroudsburg Area School District
 Address: JT Lambert Intermediate School
 East Stroudsburg, PA 18301
 Attn: **Bill Gouger**
 Phone: (570) 424-8500
 Email: william-gouger@esasd.net

Date: 3/15/2021
 From: **Emily Schenkel**
 Phone: **610-841-9632**
 Email: Eschenkel@comsysinc.com
 Proposal #: C00011535
 Project: JTL Intrusion

Dear Bill,

I appreciate this opportunity to provide recommendations and a COSTARS proposal for the JTL Intrusion system as discussed and described herein.

1. PROJECT SUMMARY

CSI to provide an upgraded Intrusion detection system by relocating Intrusion Zone points from the notifier fire panel to a new Vista-128BPT Intrusion panel.

2. OPERATIONAL SCOPE

The new Vista-128BPT Intrusion panel will secure the building based on the selected options. A Internet Communicator is included in the proposal for the remote station monitoring connection. This is to keep it consistent with the manner the Notifier Fire Panel is being monitored.

3. PROJECT SCOPE

CSI will:

Action	Qty	Description	Location	Notes
Furnish and program	1	Vista 128BPT Intrusion Panel	Next to existing notifier panel	New intrusion panel will monitor existing motions and Door Contacts connected to notifier panel.
Furnish and install	1	Starlink Cellular Communicator	Next to Vista Panel	Customer to furnish & install (1) Cat 5e from communicator to customers network. NOTE: If antenna is needed there will be an additional charge.
Furnish and install	3	Honeywell LCD Keypad	Locations on drawing	Customer to furnish & install (1) 4-conductor 18AWG cable from each keypad to the intrusion panel.
Provide	Na	Programming of system	NA	
Furnish and install	3	Honeywell Zone modules	At the (3) Door Contact locations where the keypads will be located.	Customer to furnish & install (1) 4-conductor 18AWG cable from each Door to the intrusion panel.
Furnish and install	3	Square Gang Box	At the motion sensor	Gang box will house the zone module above the ceiling at every motion
Provide	Na	Programming of system	NA	

Work by others: Owner EC

Action	Qty	Description	Location	Notes
Provide	1	120VAC outlets	Headend	To power Intrusion Panel
Provide	1	4-conductor 18AWG cable	From each keypad to the intrusion panel	



Intrusion: Option 1 (Motion Detection)

CSI will:

Action	Qty	Description	Location	Notes
Furnish and Install	21	Honeywell Zone modules	At the (21) motion sensor locations on Drawing	Customer to furnish & install (1) 4-conductor 18AWG cable from each Motion to the Intrusion panel.
Furnish and Install	21	Square Gang Box	At the motion sensor	Gang box will house the zone module above the ceiling at every motion
Provide	Na	Programming of system	NA	

Work by others: Owner EC

Action	Qty	Description	Location	Notes
Provide	1	4-conductor 18AWG cable	To Be Determined	

Intrusion: Option 2 (Door Contacts)

CSI will:

Action	Qty	Description	Location	Notes
Furnish and Install	24	Honeywell Zone modules	At the (24) Door Contact locations on Drawing	Customer to furnish & install (1) 4-conductor 18AWG cable from each Door to the Intrusion panel.
Furnish and Install	24	Square Gang Box	At the motion sensor	Gang box will house the zone module above the ceiling at every motion
Provide	Na	Programming of system	NA	

Work by others: Owner EC

Action	Qty	Description	Location	Notes
Provide	1	4-conductor 18AWG cable	To Be Determined	

Genetec Integration: Option 3

CSI will:

Action	Qty	Description	Location	Notes
Furnish and Install	1	Honeywell Relay	Near the Vista Panel	
Configure	N/A	Genetec Security Desk		Functionality will be the same as the Administration Building.

4. EQUIPMENT LIST

Qty	Manuf.	Part No.	Description	Unit	Extended
			Intrusion Base Proposal		
1	Honeywell	VISTA-128BPT	Honeywell Vista 128BPT security panel	\$382.91	\$382.91
3	Honeywell	6160	Alpha English Keypad	\$142.30	\$426.90
3	Honeywell Security	4193SN	Zone module ADEMCO SIM W/SER AL. ID	\$14.48	\$43.44



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			Costs	Material Subtotal	
					\$853.25
3	Eaton	TP404	4" square Metal Gang Box	\$1.33	\$3.99
3	Thomas & Betts	52C1	Blank 1900 Metal box covers	\$0.46	\$1.38
1	Universal Battery	UB12701	BATTERY 12V 7 AH SLA LCR12V7.3P	\$16.68	\$16.68
1	Starlink	SLE LTE V CFBPS	Cellular Communicator	\$565.00	\$565.00
1		Services - Project Management	Services - Project Management Labor	\$125.00	\$125.00
2		Services - Engineering Consult	Services - Engineering - Product Review / Install Documentation	\$125.00	\$250.00
8		Services - Technician	Services - Install & program vista panel	\$125.00	\$1,000.00
2		Services - Technician	Services - Install & Program (3) Keypads	\$125.00	\$250.00
1		Services - Customer Training	Services - Customer Training	\$125.00	\$125.00
1		Services - Travel	Services - Travel	\$125.00	\$125.00
4		Services - Technician	Services - Install & wire up zone module/Gang Box	\$125.00	\$500.00
4		Services	Services - Install and configure cellular monitoring	\$125.00	\$500.00
2		Services - Technician	Services - Program Zones	\$125.00	\$250.00
			Subtotal Ancillary Services		\$3,712.05
			Total Base Proposal		\$4,565.30
			Option 1		
			Install and Program Motion Detection		
21	Honeywell Security	4193SN	Zone Module ADEMCO SIM W/SER AL ID	\$14.48	\$304.08
21	Eaton	TP404	4" square Metal Gang Box	\$1.33	\$27.93
21	Thomas & Betts	52C1	Blank 1900 Metal box covers	\$0.46	\$9.66
1		Services - Project Management	Services - Project Management Labor	\$125.00	\$125.00
1		Services - Engineering Consult	Services - Engineering - Product Review / Install Documentation	\$125.00	\$125.00
3		Services - Engineering Consult	Services - Engineering - CAD Drawings	\$125.00	\$375.00
21		Services - Technician	Services - Install & wire up zone module/Gang Box	\$125.00	\$2,625.00



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6		Services - Technician	Services - Program Zones	\$125.00	\$750.00
			SubTotal		\$4,341.67
			Option 2 Install and Program Door Contacts		
24	Honeywell Security	4193SN	Zone module ADEMCO SIM W/SER AL ID	\$14.48	\$347.52
24	Eaton	TP404	4" square Metal Gang Box	\$1.33	\$31.92
24	Thomas & Betts	52CI	Blank 1900 Metal box covers	\$0.46	\$11.04
1		Services - Project Management	Services - Project Management Labor	\$125.00	\$125.00
1		Services - Engineering Consult	Services - Engineering - Product Review / Install Documentation	\$125.00	\$125.00
3		Services - Engineering Consult	Services - Engineering - CAD Drawings	\$125.00	\$375.00
23		Services - Technician	Services - Install & wire up zone module/Gang Box System Technician	\$125.00	\$2,875.00
5		Services - Technician	Services - Program Zones	\$125.00	\$625.00
			SubTotal		\$4,515.48
			Option 3 Genetec Integration		
1	Honeywell Security	4204	RELAY MODULE (4 WIRE INTER)	\$85.00	\$85.00
4		Services - Technician	Services - Install and program Integration between genetec and ademco hardware	\$125.00	\$500.00
3		Services - Technician	Services - programming Intergrations functions (auto disarm/remote arming etc)	\$125.00	\$375.00
2		Services - Technician	Services - double swiipe disarm	\$125.00	\$250.00
1		Services - Technician	Services - 4, Remote GSC APP Disarming	\$125.00	\$125.00
1		Services - Customer Training	Services - 5, Remote GSC APP Arming	\$125.00	\$125.00
			SubTotal		\$1,460.00
1			Option 4 Remote Station Monitoring	\$535.00	\$535.00

This product is not in stock.
Please indicate if you require special shipping on the return order (additional charges may apply).



5. TRAINING

Training is an important part of the success of a system implementation. A system will function only as well as the user understands all of its features and functions. Because it is not possible to learn all of the features and functions of the system in training sessions, CSI and the manufacturer has provided tools for you to access on your own time to learn at your own pace. Our training outline for this system includes the following;

- a. We will provide up to 1 hours of training on system operation and review maintenance requirements as follows;

Additional and ongoing training is available for your system. Training can be customized to your needs and purchased hourly or as part of our Service Level Agreement, available for all systems we provide.

6. DOCUMENTATION AND DELIVERABLES

- a. Includes engineered system documentation for future referral, service and maintenance.

7. PROJECT SCHEDULE

- a. Typical project installation lead time is approximately 4-6 weeks from receipt of signed proposal / PO and mobilization payment. In the event there are any product backorders or unforeseen circumstances that could affect this lead time, you will be notified by the CSI project manager assigned to your project.

8. WORK BY OTHERS

- a. Work performed by Owner or Others is described in Section 3 "Project Scope".

9. WHAT IS NOT INCLUDED

- a. Materials and services not specifically listed in the equipment list or project scope are not included.
- b. System and CAD drawings, submittals and programming documentation available upon request. Additional charges may apply.

10. SYSTEM INVESTMENT

Intrusion Detection Vista Panel Upgrade	Price
Total Costars Materials	\$853.25
Total Costars Ancillary Services	\$3,712.05
Total Costars Proposal Cost	\$4,565.30

Applicable sales tax will be added to total cost.

Select	Options	Price
<input type="checkbox"/>	Install and Program Motion Detection	\$4,341.67
<input type="checkbox"/>	Install and Program Door Contacts	\$4,451.18 4515.48
<input type="checkbox"/>	Integrate Genetec Security Desk with new Intrusion panel	\$1,460.00
<input type="checkbox"/>	Remote Station Monitoring (One year)	\$535.00
	Total as selected	\$



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11. PAYMENT TERMS

Payment Schedule
Mobilization - 30% <i>Includes Project Management, Engineering Review and Product Acquisition. Due upon receipt</i>
Installation & Completion - Progressive Invoicing for Remaining 70% <i>Includes Fabrication, Physical Installation on Client Premise, Programming, Testing, Calibration, Demonstration and Training. Due upon receipt.</i>

12. ORDERING AND ACCEPTANCE

The person to whom this Proposal is addressed (the "Client") may accept this Proposal by signing at the space provided below and returning it to CSI along with an approved purchase order within thirty (30) days of the date of this Proposal. By doing so, the Client acknowledges that they have read and understand this Proposal and that Client is entering into a legally binding contract with CSI on the terms and conditions set forth in this Proposal, including the Standard Terms and Conditions set forth in the "Terms and Conditions" section below (which are an integral part of the contract). If the Client signs this Proposal and returns it to CSI more than thirty (30) days after the date of this Proposal, CSI reserves the right to reject the Client's acceptance by written notice to the Client. Each individual signing this Proposal on behalf of an entity represents that he or she is a duly authorized officer or other representative of such entity. This order will be processed upon receipt of payment in full or Mobilization amount and be invoiced as indicated in the "Payment Terms" section above. Past due accounts are subject to interest penalties. Work may be suspended on accounts that are not current, (See credit policy). **Please note that the following must be included with your Purchase Order to qualify as a COSTARS purchase.**

- The Purchase Order (PO) MUST list CSI's Costars number (040-003 (Security & Fire)).
- The PO MUST list CSI's Payment Terms
- The PO MUST be accompanied by a signed copy of CSI's Proposal

Client Signature

Client Print Name

Date

Purchase Order #

CSI Signature

CSI Print Name

Date

Tax Status: Exempt (copy of current certificate required) Non-Exempt

Providing an Authorized Acceptance Signature indicates that you have read and understand the Terms & Conditions attached to this agreement. This document represents the entire agreement. No conversations or other forms of communication shall be considered part of this agreement.

This proposal was prepared in good faith, exclusively for the individual(s) to whom it is addressed. It contains information that is privileged, confidential and exempt from disclosure under applicable law. The recommendations described herein are based on client consultations, site visits, engineering, and research, computer-aided designs and/or expertise earned through education, training and experience. It is considered an unfair business practice to use this information for competitive negotiations.

13. PREVENTATIVE MAINTENANCE AND SUPPORT

The system described in this proposal has been designed to provide you with many years of reliable service and an excellent return on your investment (ROI). However to uphold the warranties of the equipment and achieve maximum longevity, managed services and ROI, regularly scheduled maintenance is required. CSI provides managed services and scheduled maintenance programs for your system that will keep it running smooth and reduce the total cost of ownership.

**14. TERMS AND CONDITIONS**

1. **APPLICABILITY; ENTIRE AGREEMENT.** These Terms and Conditions (these "Terms"), together with any documents to which these Terms are attached or which incorporate these Terms by reference (collectively, the "Agreement") are the only terms that govern the sale of systems, parts, and other products ("Products") and services (including, without limitation, installation of Products, inspection services, and monitoring services) ("Services") by Communication Systems Integrators, LLC ("Company") to the customer ("Customer") identified in the Agreement. This Agreement is the sole and complete contract between the parties regarding the subject matter of this Agreement and supersedes all prior or contemporaneous agreements, understandings, negotiations, representations and warranties, communications, and orders, both written and oral, between the parties regarding the subject matter of this Agreement. If the terms and conditions of any purchase order or other document of Customer issued in connection with this Agreement conflict with or add to any provisions of this Agreement, such different or new terms are expressly rejected by Company and will be of no force or effect. Customer will be bound by all of the terms of this Agreement when Customer accepts this Agreement by any statement, act, or course of conduct that constitutes acceptance under applicable law. Company may change these Terms at any time without notice to Customer. Customer will be bound by any changes to these Terms by placing any order for Products or Services after the change becomes effective. The Terms in effect at the time of each new order will be those on Company's website at the time of such new order.
2. **SALE OF PRODUCTS.** Company shall sell to Customer, and Customer shall purchase from Company, the Products identified in this Agreement.
3. **SERVICES.** Company shall provide to Customer the Services identified in this Agreement. Company may use one or more subcontractors to perform all or any part of the Services. Customer may request additions, deletions, revisions, or other changes in the Services, subject to the written approval of Company. If Company determines that such changes will affect the cost of the work to be performed, or the time required for completion of the work to be performed, Company may refuse to perform the additions, deletions, revisions, or other changes in the work requested by Customer unless the parties execute a mutually agreeable amendment to this Agreement that complies with Section 20.J of these Terms.
4. **DELIVERY OF PRODUCTS; TITLE AND RISK OF LOSS.** Unless otherwise agreed upon in writing by the parties, all Products will be shipped F.O.B. origin and may be subject to additional "hazardous material" charges or other special shipping and handling fees, all of which shall be the responsibility of, and shall be paid by, Customer. Risk of loss on all shipments will pass to Customer when the Products are loaded on board the transporting carrier at the point of departure.
5. **APPROVAL AND PERMITS.** Unless otherwise agreed upon in writing by both parties, Company shall be responsible for obtaining, at Customer's expense, all necessary approvals, permits, and documents required by applicable law.
6. **INSTALLATION PROVISIONS.** Where applicable, Company shall install the Products at Customer's location identified in this Agreement. Company shall begin installation on or about a date agreed to by both parties and shall continue until completed. The completion date is an estimate only, and Company is not responsible for any delays caused by unforeseen difficulties or unexpected conditions. If during the installation the Company encounters unforeseen difficulties or discovers unexpected conditions (including, without limitation, unexpected hazardous materials, waste, or substances), Company may stop work immediately. Company shall contact Customer so Customer can instruct the Company as to what steps should be taken in connection with unforeseen difficulties or unexpected conditions. Customer shall pay Company for any additional work performed as a result of such unforeseen difficulties or unexpected conditions.
7. **PURCHASE PRICE; PAYMENT TERMS.**
 - A. **Purchase Price.** Customer shall pay Company the purchase price for the Products and Services set forth in this Agreement or as otherwise set forth on Company's invoice. Company's prices do not include insurance, shipping, or handling. Customer shall pay all insurance, shipping, and handling with respect to the purchase of any Products or Services.
 - B. **Taxes.** The purchase price does not include any applicable taxes, and Customer shall pay all federal, state, and local sales, use, property, excise, and other taxes imposed on or with respect to the purchase of the Products and Services. If Customer is tax exempt, then prior to executing this Agreement, Customer will provide Company with a valid and correct tax exemption certificate. Failure to provide a tax exemption certificate in a timely fashion may result in Customer losing the advantages of tax exemption with regard to this sale.
 - C. **Payment Terms.** All terms of payment are subject to approval by Company's credit department, and Company is not obligated to extend credit or financing terms to Customer. Unless otherwise agreed in writing by Company, if Customer has established credit satisfactory to Company, Customer shall pay NET 20 DAYS from the date of invoice. Company may require Customer to pay in advance or to have a credit card on file with Company. Customer shall pay all invoices without setoff, deduction, or recoupment of any kind. If Customer fails to make any payments when due, a finance charge of 15% per annum will accrue from the due date until paid. If Company incurs any costs to collect overdue payments, all such collection costs (including, without limitation, attorneys' fees) shall be paid by Customer. Customer acknowledges that, other than Company's delivery of the Products or provision of the Services, payment to Company is not contingent on any occurrence, matter, or event, including, without limitation, Customer's receipt of payment from any third party such as an owner, prime contractor, or insurance company.
 - D. **Security Interest.** Customer, on behalf of itself and the owner of the premises where the Products will be installed, grants to Company a purchase money security interest in the Products to secure payment of the purchase price and grants to Company an irrevocable power of attorney to execute and file one or more UCC financing statements on behalf of Customer for the benefit of Company, as secured creditor, to protect the security interest. Upon payment in full of the purchase price and all associated costs and charges required under this Agreement, Company shall release its security interest. Company shall have all of the rights of a secured creditor under the Pennsylvania Uniform Commercial Code, 13 Pa.C.S. §§ 1101 of *seq.*, including, without limitation, the right to enter Customer's premises and to disable or remove the Products.
8. **PRODUCT RETURNS.**



- A. Stock Items. All unused or returned Products that are part of Company's standard stock will be subject to a 25% restocking charge. The Product must be unopened and returned in its original carton to receive credit for the return.
- B. Special Orders. Specially ordered and "non-stock" Products will be subject to a 100% restocking charge. No credit will be issued for return of these Products.
- C. Warranty Returns. If any Product fails to conform to the warranties set forth in Section 12, Customer may return such Product to Company, provided that Customer first obtains a Return Material Authorization (RMA) number from Company. All advance (warranty) replacement components will be billed to the Customer and credited back subject to the findings of the manufacturers' repair department.

9. CUSTOMER RESPONSIBILITIES.

- A. Site Environment. The Products are designed to operate within certain power, temperature, and humidity ranges as specified in the appropriate operating manual for the Products. Customer shall prepare and maintain the site in conformity with such specifications. Customer assumes all responsibility for any Product malfunction that occurs as a result of operation outside of such specifications, including, without limitation, the cost of repairing or replacing the malfunctioning Product.
- B. Location Environment for Installation. If applicable, Customer shall prepare and maintain the location identified in this Agreement in conformance with Company's site specifications, as defined in the applicable site preparation document. Customer shall provide Company with surveys describing the physical characteristics, legal limitations, and utility locations for the installation location.
- C. Access. If Company is performing Services or installing Products, Customer shall provide Company with access to Customer's site and adequate working space and facilities within a reasonable distance of the Products. Company will be free to start and stop all primary equipment incidental to the operation of the Products.
- D. Operating Procedures. Customer shall follow routine operating procedures as specified in the operating manuals for the Products.
- E. Customer Representative. A representative of Customer shall be present at the site when Services are being performed by the Company. Unless otherwise agreed to by Customer and Company, Company personnel will not enter or remain at the site in the absence of a Customer representative.
- F. Electric Power Connection. When electric is required for operation of the Products, Customer shall provide a separately fused (120 VAC, 60 Hz, 20 Amp) primary power with ground within 6 feet of control panel location. To assure uninterrupted service, this power should come from the main electric distribution center.
- G. Compliance With Laws. Customer shall comply with all applicable federal, state, and local laws, rules, and ordinances.
- H. Use of Designs and Data. Any knowledge or information, including drawings and data, that Company has disclosed or may hereafter disclose to Customer, incident to installation of the Products, is Company's confidential and proprietary information, and Customer shall take reasonable steps to protect the confidentiality of such information and shall not use or disclose to any other person such information. Company does not grant to Customer any rights to reproduce or use such information.

10. LIMITATIONS.

- A. Deficiency Correction. Customer agrees that any existing system out of warranty prior to the date of this Agreement will be inspected by a Company Field Service Technician. If Company discovers any deficiencies, Company shall provide to Customer a written description of the repair charges at the then-prevailing Company prices and hourly rates. Company shall not be obligated to repair any such deficiencies unless Company expressly agrees in writing to do so.
- B. No Obligation to Make Repairs. Company is not obligated to make any repairs or upgrades to the Products or any existing system at Customer's facility unless and to the extent Company and Customer mutually agree in writing with respect to such repairs or upgrades.
- C. Abnormal Use. The Services do not include, and Company is not obligated to perform, repairs or servicing made necessary by or arising out of:
 - i. any causes other than normal use of the Products, as determined in the sole discretion of Company, including, without limitation: (a) the fault or negligence of Customer or any third party; (b) operation of the Products not in accordance with Company's or the manufacturer's specifications (including without limitation, failure to provide a suitable installation and operation environment); or (c) use of the Products for purposes other than those for which they are designed;
 - ii. any causes external to the Products, including, without limitation: (a) failure or fluctuation of electrical power; (b) use of non-Company approved or recommended suppliers or attachments; (c) moving the Products; or (d) the occurrence of any events set forth in Section 20.1;
 - iii. repair, servicing, or alterations to, or relocation of, the Products by anyone other than an authorized Company service representative or without written consent of the Company;
 - iv. topographical changes to the area protected by the Products; or
 - v. failure of Customer to make repairs or upgrades recommended by Company.
- D. No Representation. Company makes no representation or warranty that the Products or Customer's existing system is in proper working order.
- E. Discontinuation of Products and Services. Company may at any time discontinue offering or providing any or all of the Products and Services without incurring any liability to Customer. Company shall use commercially reasonable efforts to provide Customer with prior notice of such discontinuance.

- F. **Tools.** Any special equipment, tools, dies, fixtures, or jigs produced or acquired by Company for the manufacture or installation of any Products under this Agreement are, and shall remain, the property of the Company.

11. CUSTOMER REPRESENTATIONS AND WARRANTIES.

- A. **Hazard to Personnel.** Customer represents and warrants that, except as otherwise disclosed to Company in writing, in the areas where Company will perform Services or install the Products there are no: (i) materials or substances classified as toxic or hazardous on or in the walls, floors, ceilings, or other structural members, or otherwise stored in the work area; (ii) situations requiring special precautions; (iii) equipment required by federal, state, or local health or safety regulations; or (iv) unsafe working conditions.
- B. **Authority.** Customer represents and warrants to Company that: (i) it is duly organized, validly existing, and validly subsisting or in good standing under the Laws of the state where it was formed, duly qualified to do business and in good standing in every jurisdiction in which such qualification is required; (ii) it has the full right, corporate power and authority to enter into this Agreement and to perform its obligations under this Agreement; and (iii) the execution of this Agreement by the individual whose signature is set forth at the end of this Agreement, and the delivery of this Agreement by Customer, have been duly authorized by all necessary corporate or other entity action on the part of Customer.

12. LIMITED WARRANTY; DISCLAIMER OF WARRANTIES.

- A. **Product Warranty.** Company warrants to Customer that for a period of twelve (12) months after the date of installation or first use by Customer, whichever is earlier, the Products will be free from defects in materials and workmanship; provided, however, that the foregoing warranty shall not apply to any repairs or servicing made necessary by or arising out of any of the events set forth in Section 10.C of these Terms. Customer's sole remedy, and Company's sole liability, for breach of the warranty set forth in this Section 12.A shall be for Company to repair or replace, at Company's option, free of charge for parts or labor, any part which, in its opinion shall be proved defective in materials or workmanship under normal use and service.
- B. **Service Warranty.** Company warrants that all Services will be performed in a good and workmanlike manner and in compliance with all applicable laws and regulations. Customer's sole remedy, and Company's sole liability, for breach of the warranty set forth in this Section 12.B shall be for Company to re-perform the defective Services.
- C. **Third-Party Products.** Products manufactured by a third party ("Third-Party Products") are not covered by the warranty in Section 12.A. Warranties for Third-Party Products, if any, are provided by the manufacturer or supplier of such Third-Party Products.
- D. **Disclaimer.** Except for the warranties set forth in Sections 12.A and 12.B, Company makes no warranty regarding the Products or Services, including, without limitation, warranties of merchantability, fitness for a particular purpose, title, and non-infringement, whether express or implied by law, course of dealing, course of performance, usage of trade, or otherwise, and Customer expressly waives all such warranties.

13. TERM; TERMINATION.

- A. **Term.** The following is applicable only if this Agreement involves the provision of Services: The initial term (the "Initial Term") of this Agreement will commence on the effective date indicated in this Agreement and will continue for the duration set forth in the Agreement, or, if no duration is specified in the Agreement, for a duration of one (1) year. This Agreement will automatically renew for successive one (1) year periods (each a "Renewal Term" and, together with the Initial Term, the "Term") until terminated as provided in this Agreement. Each Renewal Term will be subject to the terms and conditions of this Agreement, except that the fees for the Services for each Renewal Term will be at the rate then charged by Company for similar services. Either party may terminate this Agreement by giving the other party written notice of termination at least thirty (30) days prior to the end of the then-current Initial Term or Renewal Term, as applicable, unless earlier terminated by Company in accordance with these Terms.
- B. **Termination by Company.** Company may terminate this Agreement immediately or cease or suspend performance of Services upon the occurrence of a "Default" (defined below). In the event this Agreement is terminated for any reason, the balance of the purchase price and all costs and charges required to be paid by Customer under this Agreement (including, without limitation, an amount equal to the profit Company would have received had the work been completed), shall be immediately due and payable by Customer.

14. **DEFAULT.** Any one or more of the following shall constitute a default by Customer under this Agreement (each, a "Default"): (i) Customer is delinquent in payment of any sums due under this Agreement; (ii) Customer fails to comply with any term or provision of this Agreement; (iii) Customer files a petition in bankruptcy or Customer has a bankruptcy petition filed against it; (iv) Customer is unable to pay its debts as they mature, as determined by Company in its sole discretion; or (v) Customer makes an assignment for the benefit of its creditors.

15. **REMEDIES.** In the event of a Default, Company may exercise any one or more of the following remedies, in any combination:

- A. **Discontinuance of Services.** Company may immediately terminate this Agreement, refuse to continue to provide the Services, or provide the Services on another basis, including, without limitation, requiring Customer to pay in advance or to have a credit card on file with Company.
- B. **Acceleration.** Company may accelerate all amounts due under this Agreement for the then-current Initial Term or Renewal Term of this Agreement, as applicable, the parties agree that such acceleration is not a penalty, but is in the nature of liquidated damages because the parties agree Company's actual damages would be impossible to determine.
- C. **UCC.** To the extent applicable, Company may exercise all remedies of a secured creditor under the Pennsylvania Uniform Commercial Code, 13 Pa.C.S. §§ 1101 et seq.



A **ICPI** COMPANY

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16. **INDEMNIFICATION.** Customer assumes financial and legal responsibility for damage or injury (including, without limitation, death) to all persons, and property damage or loss of use of property, caused by, resulting from, or arising out of any negligence by or contributed to by Customer, its agents, servants, or employees, and from failure to make any repairs or upgrades recommended by Company. Customer shall, at its cost, indemnify, hold harmless, and, at Company's option, defend, Company and its officers, directors, employees, agents, and contractors against any and all claims, demands, causes of action, proceedings, assessments, damages, liabilities, settlements, judgments, fines, penalties, interest, costs, and expenses (including, without limitation, reasonable attorneys' fees), arising from or relating to: (a) Customer's breach of any of its representations, warranties, or covenants in this Agreement; (b) any negligence or other tortious conduct by Customer or any of its agents, employees, or servants; or (c) any violation of any applicable law, rule, regulation, or order by Customer or any of its agents, employees, or servants. This Section 16 will survive termination of this Agreement and payment in full by Customer for the Products and Services.
17. **INSURANCE.** Customer represents and warrants to Company that it has adequate liability insurance coverage to cover the Services to be performed under this Agreement. Customer shall provide evidence of such insurance coverage to Company upon request. Company maintains general liability insurance in the amount of \$1,000,000 per occurrence with a general aggregate limit of \$2,000,000. Company maintains a \$2,000,000 umbrella and statutory limits for worker's compensation insurance. Customer may request that Company obtain insurance limits greater than those set forth in the prior sentence, but Customer shall pay the cost of any additional premiums for such increased coverage.
18. **WAIVER OF SUBROGATION.** Customer shall waive all rights of subrogation as allowed by governing insurance policies. Customer acknowledges that Company does not assume risk or liability for loss due to fire or damages to Customer's premises, any existing system, or the Products, or personal injury due to either the operation or non-operation of the existing system or the Products. Customer acknowledges that Company is relying upon this waiver in determining the cost of the Products and Services.
19. **LIMITATION OF LIABILITY.**
- A. *Company shall have no liability to Customer or any third party for indirect, incidental, exemplary, consequential, punitive, or special damages, including, without limitation, lost profits, loss of income, loss of use, or loss of goodwill, arising out of this Agreement or the use or possession of the Services or Products, however caused and under any theory of liability (including, without limitation, negligence), whether based in contract, tort, or any other cause of action, regardless of whether such damages were foreseeable, and whether or not Company has been advised of the possibility of such damages, and notwithstanding the failure of any remedy of its essential purpose.*
 - B. *Company's total liability to Customer for any breach by Company under this Agreement or any claim of Customer against Company related to this Agreement, directly or indirectly, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, is limited to the lesser of: (i) the total amount paid by Customer to Company under this Agreement in the twelve-month period immediately preceding the event giving rise to the liability; or (ii) the actual direct damage suffered by Customer.*
 - C. *Customer acknowledges that Company is not an insurer and that Company is relying upon the limitations in this Section 19 to determine the cost of the Services and Products.*
20. **MISCELLANEOUS.**
- A. **Breach by Company.** Customer expressly agrees that no action at law or in equity shall be maintained by Customer against Company for Company's alleged breach of this Agreement or violation of any federal or state law now in effect or enacted in the future with respect to any obligation or duty incurred under this Agreement by Company unless Customer notifies Company in writing at the address specified in this Agreement within ten (10) days from date of such alleged breach or violation, and provided Company does not remedy or correct the breach or violation within sixty (60) days from the receipt of such notice.
 - B. **Time Limitation.** All claims, actions, or proceedings, legal or equitable, against Company must be commenced in court within one (1) year after the cause of action has accrued, without judicial extension of time, or such claim, action or proceeding is barred, time being of the essence of this Section 20.B.
 - C. **Commercial Transaction.** The parties acknowledge that the transactions contemplated by this Agreement are commercial transactions and not for personal, family, or household use.
 - D. **Force Majeure.** Company shall not be liable for failure to perform, or for delay in performing, any of its obligations under this Agreement when and to the extent such failure or delay is caused by or results from: (i) an act of God, including elements of nature, flood, earthquake, hurricane, blizzard, tornado, tsunami, epidemic, or other natural phenomenon; (ii) civil disorder, including riot, rebellion, revolution in any country, act of terrorism, sabotage and war; (iii) accident, including fire, explosion and the breakage or failure of machinery or apparatus; (iv) a change in governmental laws or regulations, order or action, including any change in market prices precipitated by government action or shutdown and national defense requirements; (v) power outages or failures, including transportation outages, electric outages, telecommunications outages and other computer and system failures; (vi) labor trouble, including strike, lockout or injunction (except when such labor event is within the reasonable control of Company); (vii) Customer's denial to Company of full access to the site; or (viii) any other event or act of third parties beyond Company's reasonable control.
 - E. **Remedies Cumulative.** The remedies provided in this Agreement in favor of Company upon a breach of this Agreement by Customer will not be construed to be exclusive, but are cumulative and in addition to all other remedies in Company's favor existing at law or in equity. Company may exercise all remedies, whether or not expressed successively or concurrently, and any such action will not operate to release Customer until the all amounts due and to become due under this Agreement have been paid in full.
 - F. **Attorneys' Fees.** Customer shall pay Company's costs, attorneys' fees, and professionals' fees in the event of a dispute between Customer and Company regarding the interpretation or enforcement of this Agreement that results in litigation in which Company is the prevailing party.



A KCP COMPANY

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- G. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to be sufficiently delivered if sent by: (i) hand delivery; (ii) nationally recognized overnight courier; or (iii) first class mail, to Company at Communication Systems Integrators, 4670 Schantz Road, Allentown, PA 18104, Attn: President, and to Customer at the address on the invoice accompanying this Agreement. Such notice shall be effective on the earlier of actual receipt, refusal by the recipient, or three (3) days after sending. Any party may change the address to which communications are sent by delivering notice of such change to the other party in accordance with this paragraph.
- H. **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, unenforceable, or invalid, such provision shall be modified to the extent necessary to eliminate such illegality, unenforceability, or invalidity. If the amendment or modification of such provision is impossible, the Agreement shall be construed as if it never contained the invalid, illegal, or unenforceable provision, and such provision shall not affect any other provision of this Agreement.
- I. **Assignment; Binding Effect.** Customer shall not assign, delegate, or otherwise transfer any of its rights or obligations under this Agreement, either directly or indirectly (including, without limitation, by merger or sale of capital stock or assets), without Company's prior written consent, which consent may be withheld in Company's sole discretion. Any attempted assignment in violation of this paragraph will be void and of no effect. This Agreement will inure to the benefit of and be legally binding upon Company and Customer and their respective successors and permitted assigns.
- J. **Modifications.** No amendment or modification of this Agreement will be effective unless in writing and signed by all parties.
- K. **Waiver.** No claim or right arising out of this Agreement may be discharged in whole or in part by a waiver of the claim or right unless the waiver is in writing and signed by the waiving party. The waiver or acceptance of any breach by either party of any provision of this Agreement shall not constitute a waiver of or excuse for non-performance as to any other provision of this Agreement, nor as to any prior or subsequent breach of the same provision.
- L. **Governing Law.** All matters arising out of or relating to this Agreement will be construed and enforced in accordance with the substantive and procedural laws of the Commonwealth of Pennsylvania, without regard to any conflict of law rules and without regard to any rules of construction or interpretation relating to which party drafted this Agreement. Nothing in this Agreement is intended to supersede, conflict with, or alter Company's rights and Customer's obligations under the Pennsylvania Contractor and Subcontractor Payment Act, 73 P.S. §§ 501 et seq. This Agreement shall not be governed by the provisions of the United Nations Convention on Contracts for the International Sales of Goods.
- M. **Jurisdiction.** Customer consents to the exclusive jurisdiction and venue of the Lehigh County Court of Common Pleas of the Commonwealth of Pennsylvania or the United States District Court for the Eastern District of Pennsylvania with respect to the interpretation and enforcement of this Agreement, the collection of any amounts due under this Agreement, and any claims disputes arising under or relating to this Agreement, and Customer waives any objections to such exclusive jurisdiction and venue, including objection as to an inconvenient forum. Customer agrees that effective service of process may be made upon Customer by U.S. mail under the notice provision contained in Section 20.G.
- N. **Waiver of Jury Trial.** The parties expressly waive the right to a trial by jury in any action or proceeding brought relating to this Agreement. The parties prefer that such a dispute be determined by a judge.
- O. **No Set-Off.** Customer shall not set off against amounts due to Company. Any violation of this Section 20.O by Customer will constitute a material breach of this Agreement and will entitle Company to all of its rights and remedies under this Agreement, including, without limitation, the right to recover interest and attorneys' fees.
- P. **Survival.** The following provisions of this Agreement will survive termination or expiration of this Agreement: Sections 7, 8, 12, 16, 18, 19, 20, and any provision that should by its nature survive termination or expiration of this Agreement.
- Q. **Relationship of the Parties.** The relationship between the parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

Attachment VI. G. 1



433 Industrial Drive
North Wales, PA 19454

215-641-0100 Phone : info@keystonefire.com
215-641-9638 Fax : www.keystonefire.com

Engineered Fire Protection Specialists

A **KFI** COMPANY

Request for Change Order

Date of this request: **4/8/2021**
Change Order Request No.: ---
Project Number: ?
Quotation Number: **20-2053 CO#1**

Customer Information:

William Gouger
East Stroudsburg School District
50 Vine Street
East Stroudsburg PA, 18301

Project Information:

East Stroudsburg School District
50 Vine Street
East Stroudsburg
PA, 18301

Distribution:

Contractor X
Owner X
Other

The Proposed Contract Change is as follows:

After performing the fan integrally test the room only held for 3 minutes. Per NFPA code the room needs to hold for 10 Minutes.

All large openings will be covered with 5/8" drywall sheeting

Existing cable penetrations will be covered and properly fire stopped to close the remaining space

All other penetrations will be properly fire stopped and sealed

Hilti Fire stop products will be utilized

Design / Engineering / Supervision

Labor

Materials

Equipment

\$ -
\$ -
\$ -
\$ -

Total This Request:

\$ **3,680.00**

Original Contract Amount:

\$ 17,884.00

Net change(s) previously accepted / authorized Change Orders:

\$ -

Contract Sum prior to this Change Order:

\$ 17,884.00

Contract Sum will be X Increased Decreased by:

\$ 3,680.00

New Contract Sum including this Change Order:

\$ **21,564.00**

The Contract Performance Time will be Increased Decreased X Unchanged
by 0 Calendar Days.

NOTE: This Change Order does not include changes in the contract sum and/or contract performance time which have not yet been authorized in writing by the Contractor/Owner. The Company will not commence the above-described work without signed acceptance below.

Submitted By:

Keystone Fire Protection Co
433 Industrial Drive
North Wales, PA 19454

Joseph Martino

Joseph Martino

Accepted By:

William Gouger
East Stroudsburg School District
50 Vine Street
East Stroudsburg PA, 18301

(Signature)

(Date)

(Print Name)

(Title)

KEYSTONE FIRE PROTECTION CO.
TERMS AND CONDITIONS

1. **AGREEMENT.** This Agreement shall become effective upon the execution by Customer and acceptance and execution of this Agreement by a duly authorized representative of Keystone Fire Protection Co., ("Company"), at Company's home office in North Wales, Pennsylvania. This Agreement is comprised of these Terms and Conditions, and the Company's which is incorporated by reference. Collectively these terms and conditions and the Proposal are referred to as the Agreement.
2. **SALE OF MAINTENANCE, SERVICE, INSTALLATION AND/OR EQUIPMENT.** The Company shall sell to Customer and the Customer shall purchase from the Company the maintenance, service ("Service"), installation ("System") and/or equipment ("Equipment") identified in the Proposal.
3. **PURCHASE PRICE AND PAYMENT.** Customer agrees to pay Company the purchase price for the Equipment and/or Services set forth on the proposal or as otherwise set forth on the Company's invoice. All charges shall be paid "NET 20 DAYS" from the date of invoice, unless otherwise specified on the invoice. A finance charge of 15% per annum will be added to any past-due balances. If Company retains a collection agency, legal counsel or incurs any out-of-pocket expenses to collect overdue payments, all such collection costs shall be paid by Customer. The Company shall not be obligated to extend credit or financing terms to Customer. Customer acknowledges that, other than Company's completion of the above-described work, payment to Company is not contingent on any occurrence, matter or event, including, without limitation, Customer's receipt of payment from any third party such as an owner or insurance company.
4. **INSTALLATION PROVISIONS.** Company shall perform the above-described work at Customer's location identified in the Proposal. All work performed by the Company shall be in a workmanlike manner and in compliance with applicable law. Company shall not be held responsible for any delays caused by unforeseen difficulties or unexpected conditions. If during the performance of work the Company encounters unforeseen difficulties or discovers unexpected conditions (including, without limitation unexpected hazardous materials, waste or substances), Company shall be permitted to stop work immediately. Company shall contact the Customer so the Customer can instruct the Company as to what steps should be taken in connection with unforeseen difficulties or unexpected conditions. Company shall be paid for any additional work performed as a result of such unforeseen difficulties or unexpected conditions. Customer may order additions, deletions, revision or other changes in the installation within the general scope of this Agreement provided that if such changes affect the cost of the work to be performed, or the time required for completion of the work to be performed, as determined in the reasonable discretion of the Company, the Agreement, deadlines and the amount to be paid to Company shall be adjusted in the sole discretion of the Company. Company shall be under no obligation to perform the additions, deletions, revisions or other changes in the work requested by Customer in the absence of an appropriate writing, signed and approved by the Customer and the Company.
5. **APPROVAL AND PERMITS.** Unless otherwise specified, Company shall be responsible for obtaining, at Customer's expense, all necessary approvals, permits and documents required by applicable law.
6. **TAXES.** The price does not include any applicable taxes and Customer shall pay all federal, state and local sales, use, property, excise or other taxes imposed on or with respect to the installation of the System. **If Customer is tax exempt, then prior to executing this Agreement, Customer will provide Company with a valid and correct tax exemption certificate.** Failure to provide a tax exemption certificate in a timely fashion may result in Customer losing the advantages of tax exemption with regard to this sale.
7. **LIMITATION OF LIABILITY.**
 - a. Company's obligation under this Agreement is to install the System in a workmanlike manner in compliance with applicable law and
 - b. Company shall have no liability for loss of anticipated profits, incidental, consequential or special damages and shall not be liable, for any reason, whether under this Agreement or otherwise, for any loss, cost, expense or damage suffered by Customer or any other person, including, without limitation, cost, expense, loss or damage resulting directly or indirectly, from the use or loss of use of the System; such as personal injury and property damage; such as any claim or demand against Customer by any third party.
 - c. If Company has any liability under this Agreement, it shall be to repair or replace a defective item, at Company's discretion and in the event Company is unable or unwilling to repair or replace, Customer agrees that Company's liability shall not exceed, under any circumstances, the amounts paid to Company by Customer under this Agreement.
8. **TERMINATION.** Company shall have the right to terminate this Agreement immediately or withhold performance of services pursuant to this Agreement in the event: Customer is delinquent in payment of any sums due under this Agreement; Customer files a petition in bankruptcy; Customer has a bankruptcy petition filed against it; or Customer is unable to pay its debts as they mature, or makes an assignment for the benefit of its creditors. In the event this Agreement is terminated for any reason, the balance of the purchase price and all associated costs and charges required to be paid by Customer under this Agreement including, without limitation, an amount equal to the profit Company would have received had the work been completed, shall be immediately due and payable.
9. **FORCE MAJEURE.** Company will be excused from any delay or failure to perform under this Agreement due, in whole or in part, directly or indirectly, to labor difficulties, fire, casualty or accidents, acts of God, civil disorder, transportation difficulties, shortage of fuel, labor or materials, governmental acts or restrictions, or any other cause beyond Company's reasonable control.
10. **NO WARRANTIES, EXCEPT AS EXPRESSLY STATED IN THE PROPOSAL, COMPANY MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE SYSTEM. CUSTOMER WAIVES ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, NOT EXPRESSLY CONTAINED IN THIS AGREEMENT INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE, AND SELLER EXPRESSLY WAIVES ALL SUCH IMPLIED WARRANTIES.**
11. **BREACH BY COMPANY.** Customer expressly agrees that no action at law or in equity shall be maintained by Customer against Company for Company's alleged breach of this Agreement or violation of any federal or state law now in effect or hereafter enacted with respect to any obligation or duty incurred under this Agreement by Company, unless: (i) Customer notifies Company in writing at the address specified in this Agreement within ten (10) days from date of such alleged breach or violation, and provided Company does not remedy or correct the breach or violation within sixty (60) days from the receipt of the notice; and (ii) such action at law or in equity is commenced by Customer within one (1) year from the finished date of the installation of the System.

KEYSTONE FIRE PROTECTION CO.
TERMS AND CONDITIONS

12. INDEMNIFICATION. The Customer assumes the entire responsibility and liability for any and all damage or injury of any kind (including death) to all persons, whether employees of Customer or otherwise, and for any and all property damage, or loss of use thereof, caused by, resulting from, arising out of, or occurring in connection with the execution of any work provided by Company in association with or involving the installation, use, operation, repair, and maintenance and performance of the fire detection and/or suppression equipment referenced herein which is caused by or contributed to by any negligent act, error or omission, solely or jointly on the part of the Company or the Customer, their agents, servants, or employees, including any alleged breach of any statutory or codified obligation and including, but not limited to any sole negligence on the part of Company, and/or its agents, servants or employees. If any person, or Customer, shall make a claim for any damage or injury (including death) as above described, the Customer agrees to indemnify and save harmless the Company, its agents, servants and employees from and against any and all loss, expense, damage or injury (including death), the Company and/or its agents, servants or employees may sustain as a result of any such claim and the Customer agrees to assume the defense of the Company and/or its agents, servants or employees upon such claim and to pay all costs and expenses incurred in connection therewith. This Agreement shall continue in effect notwithstanding the fact the Customer has accepted and paid for the work.

13. INSURANCE. Customer represents and warrants to Company that it has adequate liability insurance coverage to cover the work to be performed under the Agreement and shall provide Company with evidence of such insurance upon request of Company.

14. SUBROGATION. Customer agrees to waive all rights of subrogation as allowed by governing insurance policies. Customer understands and agrees that Company does not assume risk or liability for loss due to fire or damages to the premises referred to herein, property or equipment, or personal injury due to either the operation or non-operation of the fire suppression equipment. Customer further understands that the Company is relying upon this waiver in determining the cost of services provided to you.

15. TIME LIMITATION. All claims, actions or proceedings, legal or equitable against Company must be commenced in court within one year after the cause of action has accrued or the act omission or event occurred from which the claim, action or proceeding arises, whichever is earlier, without judicial extension of time or said claim action or proceeding is barred time being of the essence of this paragraph.

16. REMEDIES CUMULATIVE. The remedies provided in this Agreement in favor of Company upon default of Customer shall not be deemed to be exclusive, but shall be cumulative and in addition to all other remedies in Company's favor existing at law or in equity. Company may exercise all remedies, whether or not expressed successively or concurrently, and any such action shall not operate to release Customer until the full amount of all sums due and to become due under this Agreement have been paid.

17. SEVERABILITY. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable or invalid such provision shall be modified to the extent necessary to eliminate such invalidity or unenforceability, and any remaining unenforceability or invalidity shall have no effect on any of the other terms of the Agreement, which shall remain in full force and effect in accordance with its terms.

18. USE OF DESIGNS AND DATA. Any knowledge or information, including drawings and data, which Company shall have disclosed or may hereafter disclose to Customer, incident to installation of the System, shall be deemed to be Company's confidential and proprietary information and Customer shall take any and all steps as are reasonable to protect the confidentiality of such information and shall not disclose to any other person, or use, such information. Company does not grant to Customer any reproduction rights or any rights to use such information.

19. MISCELLANEOUS,

a. This Agreement constitutes the entire agreement between the parties and supersedes any previous agreement, understanding or order between the parties. Should the terms and conditions of any purchase order of Customer issued in connection with this Agreement conflict with the terms contained in this Agreement or add any new terms to this Agreement, such new terms or different terms shall be of no force or effect. The terms of this Agreement shall prevail over any terms in Customer's purchase order and different or new terms shall only be binding on Company if expressly accepted in writing by Company. No modification or waiver of the terms of this Agreement shall be binding unless made in writing and signed by both parties.

b. This Agreement is made and entered into in the Commonwealth of Pennsylvania and shall be in all respects governed by and construed in accordance with the laws of the United States and the Commonwealth of Pennsylvania as if entirely performed in Pennsylvania and without regard to any conflict of law rules and without regard to any rules of construction or interpretation relating to which party drafted this Agreement. Nothing in this Agreement is intended to supersede, conflict with, or alter Company's rights and Customer's obligations under the Pennsylvania Contractor and Subcontractor Payment Act.

c. Customer consents to the exclusive jurisdiction and venue of the Montgomery County Court of Common Pleas of the Commonwealth of Pennsylvania with respect to the enforcement of this Agreement, the collection of any amounts due under this Agreement or any disputes arising under this Agreement. Customer agrees that effective service of process may be made upon Customer by U.S. Mail under the notice provision contained in subparagraph D of this paragraph 19.

d. All notices or other communications permitted or required to be given in writing under this Agreement shall be sent by certified mail, return receipt requested and directed to the address of Company or Customer shown below. Notice will be deemed to have been given upon the mailing of the notice.

e. This Agreement is not cancelable by Customer for any reason whatsoever.

END SECTION

3.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the proposal from Center Stage Lighting & Rigging in the amount of \$10,452.00 for the repair and replacement of the controls in the South HS auditorium, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

(See pages 135-139)

4.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the proposal from Trane, Inc. in the amount of \$31,969.00 for the installation of dehumidification controls in the JTL POD, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Sharone Glasco and carried unanimously, 9-0.

(See pages 140-144)

5.

ACTION BY THE BOARD:

Motion was made by Larry Dymond to approve the proposal from Keystone Fire Protection in the amount of \$17,884.00/\$1,000.00 for the installation of a dry fire suppression system in the South HS server room, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See pages 145-158)

*Change Order for an additional
\$3,680.00
from Capital improvements*

v. 616 - Payment of Bills

1.

ACTION BY THE BOARD:

Motion was made by Sharone Glasco to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for 2020-2021 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Rebecca Bear and passed 7-2. Larry Dymond and Wayne Rohner voted no.

- 1. Budget Transfers - (See pages 159-169)
- 2. Payment of Bills - (See pages 170-195)
- 3. Treasurer's Report - (See page 196-224)

2.

ACTION BY THE BOARD:

Motion was made by Larry Dymond to approve the payment of the following invoices for services rendered. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

D'HUY ENGINEERING INVOICES

- a. Invoice #51915 \$19,059.97 - High School North Roof Replacement
- b. Invoice #51916 \$425.00 - High School North Roof Replacement Forensic Investigation
- c. Invoice #51917 \$1,763.10 - J.T. Lambert/Resica Elementary Flooring Replacement
- d. Invoice #51918 \$804.20 - Transportation Building Underground Storage Tank Removal
- e. Invoice #51919 \$3,855.01 - High School South Pool Repairs
- f. Invoice #51920 \$380.01 - High School North/Lehman Intermediate Window Replacement
- g. Invoice #51921 \$665.03 - Lehman Intermediate/Bushkill Elementary Flooring Replacement
- h. Invoice #51922 \$1,757.50 - High School North & High School South Handwash Stations
- i. Invoice #51923 \$9,000.00 - Resica/Middle Smithfield Elementary Water Filtration
- j. Invoice #51924 \$5,700.00 - High School North Sanitary Liner Replacement

(See pages 225-235)



Engineered Fire Protection Specialists

A KFP COMPANY

433 Industrial Drive
North Wales, PA 19454

215-641-0100 Phone
215-641-8888 Fax

info@keystonefire.com
www.keystonefire.com

November 4, 2020

William Gouger
East Stroudsburg School District
279 N Courlland Street
East Stroudsburg, PA 18301

Phone: (670) 424-8500
Fax: ?

Our Proposal No. 20-2083

SUBJECT: FM-200 Fire Suppression System Proposal.

Reference: Server Room located at East Stroudsburg South High School

Dear Mr. Gouger:

We are pleased to offer our recommendations and subsequent proposal to supply and install an automatic FM-200 clean agent fire suppression systems for the above-referenced hazard. This proposal was developed utilizing the information that we gathered from our recent survey of your facility.

Design Concept

The extinguishing systems will be designed and installed in accordance with NFPA Pamphlet 2001, "Clean Extinguishing Agent Systems", current Edition. Correspondingly, the hazard will be protected using a total flooding concept for Class A hazards, designed to achieve a 7% extinguishing concentration by volume, using FM-200. The system will be designed for discharge of agent to be accomplished within 10 seconds.

A fire alarm and early warning detection system will be provided to detect, alarm, and actuate the fire suppression system. The detection system will consist of Underwriters Laboratory (UL)-listed and Factory Mutual (FM)-approved components, including but not limited to a control panel, combination horn and flashing strobe assemblies, bells, manual pull stations, abort stations, and photoelectric smoke detectors. A complete emergency standby power supply consisting of batteries capable of maintaining full system operation in the event of a primary source power failure will be supplied as part of this system.

Agent release will be accomplished using a "cross-zone" detection concept. Cross-zoning provides for two (2) separate zones of detection in the hazard area. In order for agent release to occur at least one detector from each of the two zones must be in alarm. By doing so, the potential for unwanted discharges is greatly reduced. The system will feature a key-operated maintenance bypass switch and an electrically supervised solenoid which activates a system trouble when the control head is removed from the system cylinder(s).

Equipment:

The materials required for the proposed system are as follows:

Qty	Part No.	Description
1	90-100201-101	200 Lb. FM-200 Cylinder w/LLI
1	WK-283906-000	Valve Outlet Adapter, 2" (use with 200-360# Cyls)
1	06-285317-001	Strap, 125 & 200 lb. Cylinder
1	06-286431-001	Cradle, 125 & 200 lb. Cylinder
1	85-890181-000	Electric Control Head, 24 VDC Kit with Control Head Monitor

Approved 12/21/20.145

Life Safety
MADE SIMPLE

VII.A.2

	North HS/Lehman ATC Upgrade (HVAC) 30-819-3051		JT Lambert Camera Installation 20 517-3055		North HS/Lehman Roof Project 30-819-3036	
Vendor	3181	Trane	6071	Guyette Communications 20-517-3055	6084	Jottan, Inc
Original Bid	10/15/2018	\$ 2,838,638.00	4/14/2020	\$ 127,212.00	3/18/2019	\$ 7,008,635.00
Application 1	6/27/2019	\$ 254,474.80	5/25/2020	\$ 44,564.40	7/11/2019	\$ 1,215,862.00
Application 2	7/11/2019	\$ 582,096.10	6/24/2020	\$ 43,191.00	8/25/2019	\$ 1,606,698.90
Application 3	8/25/2019	\$ 625,771.38	7/24/2020	\$ 39,456.60	9/3/2019	\$ 251,595.00
Application 4	9/3/2019	\$ 447,537.89			9/23/2019	\$ 430,171.08
Application 5	9/12/2019	\$ 424,072.99			10/31/2019	\$ 286,863.89
Application 6	10/31/2019	\$ 169,296.19			12/27/2019	\$ 191,004.88
Application 7	2/14/2020	\$ 51,524.86			6/24/2020	\$ 684,263.62
Application 8	10/31/2020	\$ 283,863.79			7/27/2020	\$ 809,515.90
Application 9					8/19/2020	\$ 688,495.55
Application 10					9/18/2020	\$ 219,415.32
Application 11					11/20/2020	\$ 304,220.48
Application 12					4/26/2021	\$ 160,488.38
Total Payments to Date		\$ 2,838,638.00		\$ 127,212.00		\$ 6,848,535.00
Left on Contract		\$ -		\$ -		\$ 160,100.00
Completion Percentage		100%		100%		98%
						\$ 451,768.00
						30 year warranty

D'Huy Engineering 1446

03/26/2019	\$ 1,556.24	2/28/2020	\$ 5,527.60	9/28/2018	\$ 1,295.33
04/16/2019	\$ 8,943.76	4/24/2020	\$ 890.00	9/28/2018	\$ 8,179.67
05/13/2019	\$ 5,267.50	6/26/2020	\$ 2,201.35	12/3/2018	\$ 3,425.00
06/05/2019	\$ 1,126.25	7/31/2020	\$ 602.05	2/27/2019	\$ 8,595.06
06/25/2019	\$ 2,252.50			3/26/2019	\$ 18,500.30
08/23/2019	\$ 840.00			3/26/2019	\$ 38,129.94
08/23/2019	\$ 980.00			5/13/2019	\$ 24,500.28
8/31/2019	\$ 3,938.25			6/5/2019	\$ 18,207.30
9/27/2019	\$ 1,312.75			6/25/2019	\$ 15,000.22
10/25/2019	\$ 1,312.75			8/23/2019	\$ 20,000.45
12/27/2019	\$ 787.65			8/23/2019	\$ 20,000.45
1/31/2020	\$ 525.10			8/31/2019	\$ 25,000.20
				8/31/2019	\$ 1,577.48
				9/27/2019	\$ 25,000.20
				9/27/2019	\$ 425.00
				10/25/2019	\$ 32,367.60
				12/27/2019	\$ 3,067.25
				1/31/2020	\$ 2,748.37
				2/28/2020	\$ 2,295.04
				3/31/2020	\$ 1,350.14
				6/24/2020	\$ 12,000.18
				6/26/2020	\$ 33,000.48
				7/31/2020	\$ 24,500.27
				8/28/2020	\$ 34,189.21
				9/25/2020	\$ 30,000.43
				10/30/2020	\$ 19,059.97
				1/20/2021	\$ 3,340.52
				2/16/2021	\$ 3,000.05
	\$ 28,842.75		\$ 9,221.00		\$ 428,756.39

	Smithfield Lot Seal Coating 10-216-3068		Transportation Building Tank Removal 20-517-3077		North HS/Lehman Hot Water Replacement 30-19-3061		Totals
Vendor	6633	S&G Asphalt	6845	Environmental Restoration	6466	JBM	
Original Bid	4/14/2020	\$ 41,217.00		\$ 111,510.00		\$ 300,000.00	\$ 11,934,507.00
Application 1					1/0/2020	\$ 230,850.00	\$ 1,924,981.70
Application 2	8/31/2020	\$ 30,172.05	12/4/2020	\$ 23,681.80	3/11/2021	\$ 36,150.00	\$ 2,735,017.40
Application 3	4/26/2021	\$ 3,352.45	3/30/2021	\$ 69,954.20			\$ 1,381,660.73
Application 4							\$ 1,122,167.07
Application 5							\$ 812,200.88
Application 6							\$ 397,335.32
Application 7							\$ 740,963.48
Application 8							\$ 1,128,610.19
Application 9							\$ 698,295.55
Application 10							\$ 255,173.27
Application 11							\$ 304,220.48
Application 12							\$ 160,488.38
							\$ -
Total Payments to Date		\$ 33,524.50		\$ 93,636.00		\$ 267,000.00	\$ 11,661,114.45
Left on Contract		\$ 7,692.50		\$ 17,874.00		\$ 33,000.00	\$ 273,392.55
Completion Percentage		81%		84%		89%	98%

D'Huy Engineering
1446

2/26/2020	\$ 1,894.06	11/17/2020	\$ 2,235.45	03/26/2019	\$ 1,556.24	\$ 24,720.94
2/26/2020	\$ 210.01	12/14/2020	\$ 804.20	04/16/2019	\$ 8,943.76	\$ 47,394.88
3/19/2020	\$ 420.00	2/10/2021	\$ 1,258.30	05/13/2019	\$ 5,267.50	\$ 29,227.04
4/6/2020	\$ 2,892.95	2/10/2021	\$ 4,639.55	06/05/2019	\$ 1,126.25	\$ 38,582.72
4/6/2020	\$ 560.00	2/16/2021	\$ 3,437.50	06/25/2019	\$ 2,252.50	\$ 39,299.83
8/19/2020	\$ 404.88	3/18/2021	\$ 1,375.00	08/23/2019	\$ 840.00	\$ 50,167.08
2/10/2021	\$ 709.10			08/23/2019	\$ 980.00	\$ 31,480.12
				10/25/2019	\$ 599.99	\$ 29,182.65
				11/20/2019	\$ 840.00	\$ 20,627.67
				3/18/2021	\$ 491.41	\$ 24,141.61
						\$ 23,125.10
						\$ 27,862.30
						\$ 2,979.68
						\$ 25,935.00
						\$ 3,765.52
						\$ 32,367.60
						\$ 3,067.25
						\$ 2,748.37
						\$ 2,295.04
						\$ 1,350.14
						\$ 12,000.18
						\$ 33,000.48
						\$ 24,500.27
						\$ 34,189.21
						\$ 30,000.43
						\$ 19,059.97
						\$ 3,340.52
						\$ 3,000.05
						\$ -
	\$ 7,091.00		\$ 13,750.00		\$ 22,897.65	\$ 619,351.65

VI. B. 2

ESASD BUDGETED CAPITAL PLAN UPDATED 4/29/21
 Capital Fund Beginning Balance, July 1, 2019

\$29,175,162.00

BOARD APPROVED CAPITAL PROJECTS IN PROGRESS	2021-2022	2022-2023	2023-2024	2024-2025	TOTAL
HSN/LJS Roofing					\$7,008,635.00
Lehman Gym Floor, Power Vent Air Flow					\$153,490.00
HSN Gym Floor, Power Vent Air Flow & Deductible					\$15,880.00
North/Lehman Lighting Upgrades					\$120,900.00
JTL Pod HVAC					\$31,969.00
JTL Door #25 Replacement					\$7,270.00
JM Hill Vestibule & Gym Doors					\$138,286.00
HSN/LJS Curtainwall and Storefront					\$560,000.00
LIS Flooring (includes alternate #1 for \$124,449)					\$573,183.00
N. Campus Lagoon Liner Replacement					\$549,833.60
Bushkill Flooring					\$299,995.00
Subtotal:	\$0	\$0	\$0	\$0	\$9,459,441.60

COMMITTEE REVIEWED CAPITAL PROJECTS	2021-2022	2022-2023	2023-2024	2024-2025	TOTAL
HSS Pool Repairs					\$380,750
JTL Auditorium Refurbishment		\$225,000			\$225,000
North Campus Paving	\$839,701	\$839,701	\$839,701	\$839,701	\$5,358,804
HSS Field House Repairs/Upgrades		\$1,853,495			\$1,853,495
JTL Replace Exterior Dust Collector					\$42,000
JTL New Cinder Track & Curb	\$80,000				\$80,000
Bushkill HVAC Upgrades-Pneumatics/Boilers/Chiller	\$1,000,000				\$1,000,000
Resica Paving Mill/Overlay Repairs	\$192,500	\$192,500			\$385,000
HSS Gymnasium Lighting Upgrades		\$68,250			\$68,250
HSS Stadium Turf Replacement		\$400,000			\$400,000
Smithfield Lighting Upgrades					\$93,200
Cafeteria/Gym/Auditorium/Lobby/Library		\$93,200			\$93,200
MSE Lighting Upgrades Lobby/Gym		\$50,000			\$50,000
HSS Interior Lighting Upgrades, Classrooms, Hallways, Library, Cafe		\$500,665			\$500,665
Middle Smithfield Snow Guards	\$12,000				\$12,000
Lehman Ext. Doors/Cafe Windows					\$30,000
HSN Ext. Doors/Cafe Windows					\$35,000

ESE PA System					\$25,000					\$25,000
HSS PA System					\$65,000					\$65,000
Middle Smithfield Filtration System										
Resica Filtration System										
Bushkill Carpet Replacement										
Lehman Carpet Replacement										
JM Hill Replace Gym Fiberboard Ceiling				\$25,000						\$25,000
Subtotal:	\$2,124,201			\$4,247,811					\$929,701	\$839,701
Grand Totals:	\$2,124,201			\$4,247,811					\$929,701.00	\$839,701.00

COMPLETED CAPITAL PROJECTS	2021-2022	2022-2023	2023-2024	2024-2025	TOTAL
HSS Stage Floor Replacement					\$58,680
JTL Stage Floor Replacement					\$36,400
HSS Batting Cages					\$23,650
Camera System Upgrades (ESE)					\$133,945
Camera System Upgrades(North Campus)					\$767,537
SMI PA System Replacement					\$23,590
Resica Exterior Door					\$6,245
HSS Exterior Stadium Doors					\$13,940
HSS Javelin Runway Resurfacing					\$18,000
HSN Wrestling Room (Wall Pads, Mats & Install)					\$23,599
Camera System Upgrades(South Campus)					\$675,406
Resica Gutters & Downspouts					\$30,000
Resica Shingle Roof Replacement&Flat Rubber Roof					\$667,715
Resica Carpet Replacement					\$303,780
JTL Carpet Replacement					\$535,800
ATC Replacement HSN/LIS					\$2,838,638
JM Hill Handwash Sinks Cafeteria					\$7,785
Smithfield Playground					\$30,000
HSN Water Heater					\$267,000
Subtotal:	\$0	\$0	\$0	\$0	\$6,461,710

Capital Fund Balance as of July 1, 2019
 Expended, Budgeted and Reviewed Capital Projects
 Balance

VII.C.7

**ESASD PROPERTY & FACILITIES MONTHLY PROJECT PLAN PROGRESS
WORKSHEET**

PROJECT NAME	DATE PMP SUBMITTED TO P&F	DATE PMP APPROVED BY P&F	BOARD APPROVAL DATE	MILESTONE STATUS	PROJECT COMPLETION DATE
HSN/LIS Roof	Dec 2017	Mar 2019	Mar 2019	punchlist	N/A
HSN/LIS ATC	May 2018	Oct 2018	Oct 2019	complete	Dec 2020
HSN Water Heater	Jan 2019	Jan 2019	Jan 2019	complete	Oct 2020
LIS Gym Floor	May 2020	June 2020	June 2020	96%	N/A
HSN Gym Floor Replacement	Mar 2020	April 2020	April 2020	95%	N/A
North Campus LED Exterior Lighting Upgrade	April 2019	N/A	N/A	50%	N/A
Bushkill Carpet Replacement	Aug 2020	April 2021	April 2021	Bid Awarded	N/A
North Campus Lagoon Liner Replacement	Feb 2019	April 2021	April 2021	Bid Awarded	N/A
HSN/LIS Curtainwall and Storefront replacement	Aug 2020	April 2021	April 2021	Bid Awarded	N/A
Resica Water Filtration	Mar 2018	N/A	N/A	N/A	N/A
MSE Water Filtration	Aug 2019	N/A	N/A	N/A	N/A
HSS Pool Repairs	Sept 2019	N/A	N/A	N/A	N/A

PMP-PROJECT MANAGEMENT PLAN

Revised 4/29/21

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSN/LIS Roof
PROJECT LOCATION	North Campus
ESTIMATED PROJECT COST	December 2017
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	March 2019
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	March 2019
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	March 2019
FINAL SCHOOL BOARD APPROVAL DATE	March 2019

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	D'Huy Engineering J. Grice
PROJECT DESCRIPTION/STATEMENT OF WORK	Complete Roof Replacement
DISTRICT RESOURCES REQUIRED	Project Oversight
FACILITIES COORDINATION PLAN	Oversight of project and monthly construction meeting
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	July 2018

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	February 2019
CONTRACT AWARD-BUSINESS NAME & DATE	Jottan Roofing Company March 2019
INITIAL PROJECT START DATE	June 2019
50% PROJECT COMPLETION DATE	October 2019
FINAL PROJECT COMPLETION DATE	In Progress/Punch list
FINAL PROJECT COST	Paid \$3000.05 inv#52143 Feb 2021

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSN/LIS ATC Replacement
PROJECT LOCATION	North Campus
ESTIMATED PROJECT COST	\$2,875,000
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	May 2018
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	October 2018
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	October 2018
FINAL SCHOOL BOARD APPROVAL DATE	October 2018

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities Josh Grice D'Huy Engineering
PROJECT DESCRIPTION/STATEMENT OF WORK	Replace pneumatic controls with electronic controls
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Oversight of project and monthly construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	July 2018

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	N/A
CONTRACT AWARD-BUSINESS NAME & DATE	TRANE
INITIAL PROJECT START DATE	June 2019
50% PROJECT COMPLETION DATE	August 2019
FINAL PROJECT COMPLETION DATE	December 2020
FINAL PROJECT COST	\$2,838,638.00

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSN Water Heater
PROJECT LOCATION	HSN/LIS North Campus
ESTIMATED PROJECT COST	\$300,00
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	January 2019
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	January 2019
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	January 2019
FINAL SCHOOL BOARD APPROVAL DATE	January 2019

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	D'Huy Engineering J. Grice
PROJECT DESCRIPTION/STATEMENT OF WORK	Replacement of single domestic heater with dual fuel boilers and indirect tanks
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Oversight of project and monthly construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	April 2019

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	March 2019
CONTRACT AWARD-BUSINESS NAME & DATE	JBM Mechanical April 2019
INITIAL PROJECT START DATE	April 2019
50% PROJECT COMPLETION DATE	June 2019
FINAL PROJECT COMPLETION DATE	October 2020
FINAL PROJECT COST	\$289,857.65

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	Lehman Gym Floor Replacement
PROJECT LOCATION	Lehman Intermediate School
ESTIMATED PROJECT COST	\$153,490
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	May 2020
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	June 2020
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	June 2020
FINAL SCHOOL BOARD APPROVAL DATE	June 2020

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities
PROJECT DESCRIPTION/STATEMENT OF WORK	Replacement of gym floor and addition of power vent airflow
DISTRICT RESOURCES REQUIRED	Project oversight and coordination
FACILITIES COORDINATION PLAN	Project oversight and communications.
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	June 2020

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	TBD
CONTRACT AWARD-BUSINESS NAME & DATE	Miller Sports Construction
INITIAL PROJECT START DATE	June 2020
50% PROJECT COMPLETION DATE	August 2020
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	\$153,490

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSN Gym Floor Replacement
PROJECT LOCATION	High School North
ESTIMATED PROJECT COST	\$328,400
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	March 2020
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	April 2020
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	April 2020
FINAL SCHOOL BOARD APPROVAL DATE	April 2020

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities
PROJECT DESCRIPTION/STATEMENT OF WORK	Replacement of gym floor and addition of power vent airflow system
DISTRICT RESOURCES REQUIRED	Project oversight and coordination
FACILITIES COORDINATION PLAN	Oversight of project and monthly construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	April 2020

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	N/A
CONTRACT AWARD-BUSINESS NAME & DATE	Miller Sports Construction April 2020
INITIAL PROJECT START DATE	April 2020
50% PROJECT COMPLETION DATE	July 2020
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSN/LIS LED Exterior Lighting Upgrade
PROJECT LOCATION	North Campus
ESTIMATED PROJECT COST	\$120,900
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	December 2018
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	TBD
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	TBD
FINAL SCHOOL BOARD APPROVAL DATE	TBD

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities
PROJECT DESCRIPTION/STATEMENT OF WORK	Upgrade of H.P. Sodium Fixtures to L.E.D.
DISTRICT RESOURCES REQUIRED	Maintenance personnel and bucket truck
FACILITIES COORDINATION PLAN	Replace existing fixtures with new L.E.D as current fixtures fail
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	April 2019

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	June 2019
CONTRACT AWARD-BUSINESS NAME & DATE	TBD
INITIAL PROJECT START DATE	January 2020
50% PROJECT COMPLETION DATE	March 2021
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	Bushkill Carpet Replacement
PROJECT LOCATION	Bushkill Elementary
ESTIMATED PROJECT COST	TBD
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	Aug 2020
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	April 2021
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	April 2021
FINAL SCHOOL BOARD APPROVAL DATE	April 2021

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	D'Huy Engineering J. Grice
PROJECT DESCRIPTION/STATEMENT OF WORK	Classroom carpet replacement with hard flooring
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Project oversight and construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	TBD
CONTRACT AWARD-BUSINESS NAME & DATE	TBD
INITIAL PROJECT START DATE	TBD
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	North Campus Lagoon Liner Replacement
PROJECT LOCATION	North Campus
ESTIMATED PROJECT COST	\$549,833.60
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	February 2019
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	April 2021
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	April 2021
FINAL SCHOOL BOARD APPROVAL DATE	April 2021

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities Josh Grice D'Huy Engineering
PROJECT DESCRIPTION/STATEMENT OF WORK	Liner replacement within D.E.P. Guidelines
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Project oversight and construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	April 2021

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	February 2021
CONTRACT AWARD-BUSINESS NAME & DATE	Atlantic Lining Company, Inc April 2021
INITIAL PROJECT START DATE	June 2021
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	LIS/HSN Curtainwall and Storefront Replacement
PROJECT LOCATION	Lehman Intermediate and High School North
ESTIMATED PROJECT COST	\$560,000
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	Aug 2020
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	April 2021
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	April 2021
FINAL SCHOOL BOARD APPROVAL DATE	April 2021

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities
PROJECT DESCRIPTION/STATEMENT OF WORK	TBD
DISTRICT RESOURCES REQUIRED	TBD
FACILITIES COORDINATION PLAN	TBD
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	TBD
CONTRACT AWARD-BUSINESS NAME & DATE	D&M Construction Unlimited April 2021
INITIAL PROJECT START DATE	TBD
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	RES Filtration
PROJECT LOCATION	Resica Elementary
ESTIMATED PROJECT COST	TBD
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	March 2018
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	TBD
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	TBD
FINAL SCHOOL BOARD APPROVAL DATE	TBD

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities Josh Grice D'Huy Engineering
PROJECT DESCRIPTION/STATEMENT OF WORK	Tie in filters to current water system
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Oversight of project and monthly construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	TBD
CONTRACT AWARD-BUSINESS NAME & DATE	TBD
INITIAL PROJECT START DATE	TBD
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	MSE Filtration
PROJECT LOCATION	Middle Smithfield Elementary
ESTIMATED PROJECT COST	TBD
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	August 2019
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	TBD
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	TBD
FINAL SCHOOL BOARD APPROVAL DATE	TBD

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	Scott Ihle Supervisor of Facilities Josh Grice D'Huy Engineering
PROJECT DESCRIPTION/STATEMENT OF WORK	Tie in filters to current water system
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Project oversight and monthly construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	TBD
CONTRACT AWARD-BUSINESS NAME & DATE	TBD
INITIAL PROJECT START DATE	TBD
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	TBD
FINAL PROJECT COST	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 1: PROJECT INFORMATION

PROJECT NAME	HSS Pool Repairs
PROJECT LOCATION	High School South
ESTIMATED PROJECT COST	\$380,750
DATE OF RECOMMENDATION TO PROPERTY & FACILITIES COMMITTEE	Sept 2019 (original plan) May 2021 (revised plans and potential bid award)
DATE OF RECOMMENDATION FROM PROPERTY & FACILITIES COMMITTEE TO FINANCE COMMITTEE	N/A
DATE OF FINANCE COMMITTEE RECOMMENDATION TO SCHOOL BOARD	N/A
FINAL SCHOOL BOARD APPROVAL DATE	N/A

SECTION 2: PROJECT MANAGEMENT PLAN (PMP)

LEAD ENGINEERING FIRM NAME and/or DIRECTOR	D'Huy Engineering J. Grice
PROJECT DESCRIPTION/STATEMENT OF WORK	Replace corroded piping restricting flow, chemistry system, pumps. Remove tile, repair cracks in tank, plaster tanks. Replace railings, tiles and drains on deck (about 28").
DISTRICT RESOURCES REQUIRED	Project oversight
FACILITIES COORDINATION PLAN	Oversight of project and construction meetings
PROJECT RFP/IFB SPECIFICATIONS FOR COMMITTEE REVIEW DATE	TBD

ESASD PROJECT APPROVAL & MANAGEMENT PLAN REPORT

SECTION 3: MILESTONE PLAN

MILESTONE	
PROJECT RFP/IFB ISSUE/ADVERTISEMENT DATE	March 2021
CONTRACT AWARD-BUSINESS NAME & DATE	TBD
INITIAL PROJECT START DATE	June 1, 2021 (as per pre-bid)
50% PROJECT COMPLETION DATE	TBD
FINAL PROJECT COMPLETION DATE	September 17, 2021 (as per pre-bid)
FINAL PROJECT COST	TBD

FACILITIES DEPARTMENT SUMMARY APRIL 2021

- **ADMINISTRATION BUILDING BOARD ROOM** – Maintenance redesigned sink/countertop to customize for new audio/sound equipment.
- **LABOR & INDUSTRY TELECONFERENCE** – Conference call with L&I Board of Directors. Submittal and review of District action and progress reports since February 9, 2021. (Date of most recent extension of time)

Current active leaks as of 4/15: Rooms 204 & 206. (small golf ball sized stains on one ceiling tile in each room)

Week of 4/19: ESASD Maintenance, Garland Roofing & D'Huy Engineering performed a roof flood test. This test resulted in leaks within rooms 204, 206 and the hallway outside of 206.

Further investigations found; A) an open wall flashing above room 204. B) open seam in middle of the field of roof. C) void underneath a pitch pocket D) a previously patched area. E) open flashing around roof hatch
Repairs were made to all of the areas listed above using mesh and roof cement.

Week of 4/26: ESASD Maintenance and D'huy Engineering performed a flood test on pitch pockets and HVAC rooftop units. No water entry into units during test

- **RESICA WELL REPAIRS** – Clapper Plumbing removed old motor/pump, wiring and galvanized piping from well.
Installed new motor/pump, wiring and galvanized piping. Project complete.



East Stroudsburg Area School District



Carl T. Secor Administration Center
50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 - Fax (570) 424-5646
www.esasd.net

Dr. William Vitulli
Assistant Superintendent for District
Programs

Mr. Brian D. Baddick,
Assistant Superintendent for Pupil Services

Mr. Robert Romagno
Supervisor of Environmental Services

Property and Facilities Committee Meeting
May 2021
Environmental Services

- Daily cleaning
- Power Washing exterior of buildings on Wednesdays (weather permitting).
- Prepping for graduations and prom.
- In house servicing of floor equipment in preparation for summer cleaning.
- LJC Janitorial supplies bought back over stocked items. See attachment.



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Overstock Proposal

East Stroudsburg ASD
Rob Romango

Doodlebug Holders	50 each
Plastic Lobby Dust Pans	36 each
Metal Lobby Dust Pan	Complete Quantity
Poly Wood Rainbow Dusters	60 each
Absorbent Powder – Soak It	3 cases
24" x 5" Metal Dry Mop Frame	63 each
36" x 5" Metal Dry Mop Frame	69 each
60" x 5" Metal Dry Mop Frame	86 each

\$1,300 Total In Credit or New Product



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Dr. William R. Riker, Superintendent

Dr. William Vitulli, Assistant
Superintendent for Districts Programs

Mr. Brian Baddick, Assistant
Superintendent for Pupil Services

Mr. Craig Nelman, Chief Financial Off

Mr. Eric Forsyth, Director of
Administrative services

Daryle Miller
Grounds Supervisor

GROUNDS

- **Continue prepping all spring sports fields for games**
- **We started our mowing crew throughout the Dist.**
- **Continue with cleaning out and mulching planting beds**
- **Begin preparation for graduation both north and south**
- **Repairing potholes district wide**
- **Continue moving District supplies as needed**