

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
May 3, 2018**

Wayne Rohner called the meeting to order at 5:34pm and led the Pledge of Allegiance. Committee Members Present: George Andrews, Larry Dymond, Wayne Rohner, Lisa VanWhy

School Personnel Present: Curtis Beam, Brian Borosh, Scott Ihle, Fred Mill, Daryle Miller, William Riker, and Robert Sutjak.

A motion was made to approve the minutes from the April 3, 2018 meeting along with the agenda for May 3, 2018 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion seconded, all approved.

ANNOUNCEMENTS BY THE COMMITTEE: The next Property and Facilities meeting is scheduled for June 7, 2018.

I. ITEMS REQUIRING ACTION:

A. M.C.T.I. STUDENT PRESENTATION - J.M. Hill Landscaping - Robert Sutjak

Mr. Sutjak stated after cutting down a few trees at J.M. Hill Elementary he wanted to work with the students at M.C.T.I. to replant trees and flowers around the school in an effort to add more greenery to the outside of the building. The students from M.C.T.I. presented their plans to add various trees, plants and flowers throughout the perimeter of the school. This would serve as a working project for the students and be apart of their grade as community service and education. If approved the M.C.T.I. students would only need two and a half hours per day to work on the project provided the East Stroudsburg Area School District buses are able to wait at the school to transport at least thirty students to and from M.C.T.I. Mr. Sutjak stated should the board approve the project his department has the funds within their budget to finance it. Mr. Ihle stated that there was concrete work scheduled during the summer months at J.M.Hill and would this interfere? M.C.T.I. stated this was envisioned to be a two part project which could be completed in spring and fall and would not interfere with any concrete work being done at the school.

B. SECURITY CAMERAS - Smithfield Elementary - Brian Borosh

Mr. Borosh stated the Honeywell security cameras the District is currently using is an antiquated system. Currently our cameras cannot be viewed outside of the District but with this new software the footage could be viewed on any computer with a simple app. Also, you could pinpoint the footage to a specific time rather than watching hours of video. Our current cameras will have to be replaced soon and are experiencing mechanical errors due to their age. Therefore he would like to move forward purchasing digital security cameras. We would first like to purchase forty cameras and install them at Smithfield Elementary. This would allow us to evaluate the software before we make a bigger purchase.

C. TRANE - APPLICATION FOR PAYMENT NORTH CAMPUS ENERGY METERING (4) INSTALLATION \$35,958.00

D. TRANE - NORTH CAMPUS ENERGY PERFORMANCE POWERPOINT UPDATE/REVIEW - John Linn

Mr. Ihle stated that during October's Property and Facilities meeting, it was discussed that there was only one energy meter for the entire north campus and Trane felt it would be beneficial to install four meters so that they may have a better understanding as to where the energy usage was coming from. Three were installed at the north campus and one was installed at Bushkill Elementary. These were installed over Thanksgiving break and the data collection began January 1st. This invoice is for the installation of these four meters. John Linn is here to speak on the data collected from the four meters and what steps the District could take to save on energy costs. Mr. Linn stated the meters which were installed can remain in place and be utilized in the future.

Mr. Linn stated that based on Trane's investigation into energy savings within the District his findings are as follows:

- The north campus pneumatic system is aging and failing. It is over 20 years old and recommends replacing with automated controls .
- The water cooling tower at the north campus is condensing and when the chiller shuts off the water pools on the ground. The pumps then back feed the air. To fix that problem we propose to gut the old fire tube boilers.
- We also recommend making the switch from gas to propane as well as retrofitting the boiler plant.

- Other projected costs savings are switching over to LED lights throughout the District.

E. JONES MASONRY RESTORATION - J.T. LAMBERT APPLICATION FOR PAYMENT \$95,990.15

Mr. Grice stated this is simply a monthly progress payment. Back in the fall there was landscaping and masonry work that still had yet to be completed within this project. At this point there is monies being withheld and retainage which would be more than enough to cover any remaining work and therefore it is our recommendation that payment be made to Jones Masonry.

F. RESICA ELEMENTARY DRINKING WATER UPDATE - Josh Grice - D'Huy Engineering

Mr. Grice stated at last month's Property and Facilities meeting the installation of a green sand filtration system at Resica was tabled. We have since received new information that shows it could help to alleviate the problem with Resica's water system. Mr. Dymond stated if the issue is with excess manganese and iron we should look to fix that. Resica is not the only school with water issues. Middle Smithfield Elementary as well as the north bus garage have had similar water issues for years. Perhaps we need to look into our well systems and see about drilling the wells deeper to obtain better water.

G. HIGH SCHOOL SOUTH MAPLE AVENUE FENCE REMOVAL - Robert Sutjak

Mr. Sutjak stated he would like to remove the fence on maple avenue as it is falling apart. Mrs. VanWhy asked if there was a reason the fence was there in the first place. Dr. Riker stated it used to be an element to the playground but is no longer needed.

II. ITEMS FOR DISCUSSION:

A. NORTH BUS GARAGE DRINKING WATER UPDATE/QUALITY

Mr. Ihle stated this week Dr. Riker asked him to look into the water quality at the north bus garage. Mr. Ihle stated that Prosser Laboratories conducts monthly tests at the site and the results show that while aesthetically the water may not be appealing to drink it is completely safe to do so. We recently installed a filter and we will continue to monitor the water conditions.

III. PUBLIC PARTICIPATION - None

IV. MOTIONS:

- A.** Motion was approved to move to the Finance Committee the landscaping of J.M.Hill by M.C.T.I. students to be completed in two phases. The first being in the spring to landscape and the second being in the fall to complete main walkway areas to front entrance.
- B.** Motion was made by the committee requesting for Brian Borosh to obtain minnie bids for security cameras at Smithfield Elementary and come back with a new proposal.
- C.** Motion was approved to move to the Finance Committee payment in the amount of \$35,958.00 to Trane for the installation of four (4) energy meters at the north campus.
- D.** No motion was made to move forward with Trane's energy savings recommendations.
- E.** Motion was approved to move to the Finance Committee payment in the amount of \$95,990.15 to Jones Masonry Restoration for work at J.T. Lambert.
- F.** No motion was made to approve the green sand filtration system recommendation. It was decided that research should be done regarding the current well depth and the possibility of purchasing water from PA American versus installing a green sand filtration system.
- G.** Motion was approved to remove the High School South Maple Avenue fence.

V. ADJOURNMENT - Meeting adjourned at 7:39pm

Respectfully Submitted,
Rebecca Lopez
Committee Secretary