

# EAST STROUDSBURG AREA SCHOOL DISTRICT

## PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES

September 2016

The chairperson, Wayne Rohner called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance. Secretary, Kelli Oney called the roll, those present were Ronn Bradley and Wayne Rohner.

ANNOUNCEMENTS - The next Property and Facilities meeting is scheduled for 5:30 p.m. Thursday, October 6, 2016 at the Carl T. Secor Administration Center.

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### DISCUSSION ITEMS

#### 1. HIGH SCHOOL SOUTH STADIUM UPGRADES - Ben Brenneman

Ben Brenneman, Curtis Beam and Scott Ihle did research on bathrooms and general maintenance upgrades to the stadium. These upgrades were brought to The Property and Facilities Committee in June, and due to the scope of work this project would need to go out to bid. They are here tonight to see if that is still the case and if stalls and partitions could be removed from the original submission. Jeff Bader explained school code and said items from a project are not to be separated out to avoid the bid process. Jeff Bader felt the toilets and partitions were maintenance items and could be done. An estimate for \$7,400 was received and includes parts and installation. Curtis Beam said the maintenance department could remove the old partitions and stalls and repurpose the usable parts in the stadium. He also said if the company installs then the liability falls on them. Wayne Rohner would like more information on the code Jeff is referring to. Ryan Moran asked what the length of time would they consider between repairs. Jeff Bader felt a year or so. Jeff Bader also felt replacing ceiling tiles is also a maintenance item. Wayne Rohner asked if we change the ceiling tiles now, would new light fixtures drop into the existing space. Curtis Beam said yes.

#### 2. JTL BUS LOT FENCE REPAIR

Scott Ihle said the fence is in dire need of repair. Posts are bent, sections, and barbwire are missing. Currently someone can jump the fence and vandalize the busses. Wayne Rohner asked if we had security cameras in the lot. Chief Mill was not sure if they were working. Wayne Rohner asked if the damage is from snow plowing, and what plans are in place to insure it does not happen again. Scott Ihle said he would be having a talk with the plowers. The back portion of the fence is being moved back to give more room for snow storage. Scott Ihle pointed out the difference in price from three vendors. He spoke with American Fence and asked if he were comfortable with the scope of the work that needs to be done. American Fence did a great job with the repairs at the HSS stadium. Scott Ihle feels comfortable accepting his proposal of \$4,280.

#### 3. CERTIFICATE OF PAYMENT

Wayne Rohner asked if we have the *as built stamp* on the plans yet. Scott Ihle does not, and will contact D'huy again. Wayne Rohner also asked if they provided an inspection report. Scott Ihle said he has not received them yet. Wayne Rohner would like these items taken care of before we release the funds. The School Board can discuss this further at the September 19 meeting.

**4. OLD MAIN gymnasium HIGH SCHOOL SOUTH**

Plymouth Environmental Services is finished with phase one of the abatement. The first set of air quality came back unreadable due to too much dirt in the air, the second test came back favorable. This put the schedule back a few days, Miller Flooring began installation today and will work weekends to get caught up. The flooring under the bleachers was not abated and will be done once the main floor is finished. Once the bleachers are finished they will sand the entire floor, coat, put the lines down and seal. The projected completion date is September 23.

**5. HIGH SCHOOL SOUTH LIBRARY WINDOW REPLACEMENT AND ROOF REPAIR**

Scott Ihle reported we have a signed inspection certificate and the Boro said they would be sending the Certificate of Occupancy. Wayne Rohner would like Scott to follow up on this.

**6. J.M. Hill STAGE FLOORING**

Scott Ihle wanted to inform the committee that he was approached by Principle, Michelle Arnold concerning the stage at JMH. The stage was rebuilt and a slope was added to provide arena seating for events. This type of seating is no longer used at JMH and the stage area is needed. A quote of \$1,900 was received from G&K Construction to remove the existing slope and return to a flat stage.

**NO MOTIONS** were made because of quorum.

1. The committee would like to Board to discuss payment to Northeast Site Contractors.
2. Since pricing was below the quote process Scott Ihle will move forward with replacing the toilets and stalls at HSS Stadium, repair the fence at JTL and repair the stage floor at JMH.

Meeting adjourned at 6:19 p.m.

Respectfully Submitted  
Kelli Oney  
Committee Secretary