

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
January 3, 2019**

Wayne Rohner called the meeting to order at 5:31pm and led the Pledge of Allegiance.
Committee Members Present: George Andrews, Larry Dymond, Wayne Rohner

School Personnel Present: Brian Baddick, Curtis Beam, Brian Borosh, Scott Ihle, Fred Mill, Robert Sutjak

A motion was made to approve the minutes from the December 6, 2018 meeting along with the agenda for January 3, 2019 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District.
Motion seconded, all approved.

ANNOUNCEMENTS BY THE COMMITTEE: The next Property and Facilities meeting is scheduled for February 7, 2019.

I. ITEMS REQUIRING ACTION:

A. PA SYSTEM UPGRADES (BUSHKILL & MIDDLE SMITHFIELD ELEMENTARY SCHOOLS) SUMMER 2019

Mr. Borosh stated about two years ago I came to the committee about replacing our current PA systems District wide. So far we have replaced J.T.Lambert and High School North/Lehman Intermediate. I am now presenting to the committee that we replace Middle Smithfield and Bushkill Elementary Schools' PA system as well. By adding this system to our current server it would eliminate the master clock and have all PA systems District Wide on one server as opposed to individual schools. We have one proposal due to the fact that Rauland is the sole proprietary of the technology and have licensed C.S.I. as the sole vendor for Northeast Pennsylvania. C.S.I. has given us two options for pricing. The first being a gateway option that would allow you to page into each individual classroom. The second being zones with a desktop phone, which would section off the system to paging into specific common areas of the building. Last year when the new PA systems for North and J.T.L. were brought to the committee they opted for the zone option, which I feel is a better option considering the cost savings. Once these two schools are updated then the District will have four schools that can be paged directly and simultaneously from anywhere in case of an emergency. As we bring

other schools on board to the new system it will allow for the entire District to be on one server.

B. SECURITY CAMERAS/T.L.C. & SOUTH BUS GARAGE (19)

Mr. Borosh stated currently our maintenance staff has run cables in the High School South bus garage and T.L.C. building so that we may install cameras in both buildings allowing for full saturation. Mr. Rohner stated he would like to see the installation plans for the cameras.

II. ITEMS FOR DISCUSSION:

A. RESICA ELEMENTARY WATER

Mr. Ihle stated the documents you have in front of you are the only items I could find regarding the well at Resica. I have reached out to Knight Drilling and while they are the firm that they originally drilled the well; they no longer have any records of the Resica well. I also reached out to an individual at the zoning office requesting any records that they may have and have not heard back yet. Mr. Dymond stated at this point I would like to have Prosser Laboratories and D'Huy Engineering meet on site and see about repiping the well. Mr. Ihle stated I can look into that.

B. PA SYSTEM UPGRADES (ADDITIONAL SPEAKERS NEEDED IN MULTIPLE SCHOOLS)

Mr. Borosh stated recently we have changed the way the District conducts fire drills. In the past if an alarm sounded you would evacuate the building. Now due to safety concerns, after the alarm goes off an announcement is made stating whether we are to evacuate or remain in place. Due to this change we need to add additional speakers throughout the District where there are currently none.

C. NORTH CAMPUS CAMERA PROJECT UPDATE

Mr. Borosh stated that we recently purchased cameras for the north campus. About two weeks after they arrived the company debuted a newer model. If the District was to upgrade it would cost an additional twenty thousand dollars. Feeling that this was not a good business practice I contacted the vendor and after much negotiation was able to get the newer model cameras at no additional cost to the District. The only item we had to pay for was shipping and handling.

D. FIRE SUPPRESSION SYSTEM/HIGH SCHOOL SOUTH DATA CENTER

Mr. Borosh stated back in June I had a meeting with Mr. Ihle and Keystone Fire Protection. I have a concern about the sprinklers in the data center. If the Honeywell panel was to be destroyed it would cost around fifty thousand dollars to replace and we could not operate until it was replaced which could take about 10-14 days. With that being said there is a gas friendly fire suppression system which Keystone estimated at under sixteen thousand dollars. I would still want to obtain two more quotes but I just want to put this on the committees radar as a project we may want to begin in the summer. Mr. Dymond asked if the sprinkler could just be removed from the data center room. Mr. Borosh stated I do not think with the building codes you could just remove them.

Mr. Rohner asked if the temporary hot water heater at Smithfield Elementary had been replaced with a permanent one yet. Mr. Ihle stated I have spoken with Superheat and they are scheduling it. They are behind with projects due to 'no heat' emergencies and asked us to please give them some time. Mr. Rohner stated this was paid through insurance do we have a copy of the insurance check. Mr. Ihle state I can obtain that information for you.

Mr. Ihle stated that he wanted to update the committee about the north roof project. Mr. Grice has provided me with a timeline for the project and he wants to move forward with the bid specifications and advertising of the project. Mr. Dymond stated I thought we wanted the bid specifications by November. Mr. Andrews stated the Board will have to act fairly quickly as the meeting is February 28th. Mr. Ihle stated they will begin advertising for the project on January 28th. The bid will be due by March 4th and the committee meets March 7th. This will keep us on track to begin work in the summer. Mr. Rohner stated I am hearing that the north campus has a 25 year roof and there was an issue with the warranty during the construction process. The manufacturer is trying to hold the contractor responsible for not installing the roof properly. I have heard that we did not get a warranty for the roof due to installation. I want a copy of the contract that the District is required by law to maintain in its records.

III. PUBLIC PARTICIPATION - None

IV. MOTIONS

- A. Motion was approved to move to the Finance Committee PA system upgrades C.S.I. proposal for Bushkill Elementary and Middle Smithfield Elementary zone paging option with desktop phone in the amounts of \$26,265.00 (Bushkill) and \$23,321.00 (Middle Smithfield)
- B. Motion was approved to move to the Finance Committee the IntegraOne Proposal of \$24,787.00 for security cameras at the T.L.C. & South Bus Garage.

Mr. Dymond asked did we ever approve the indoor air quality testing. Dr. Riker stated that the committee was awaiting approval based on the business ownership names/information to be obtained from the the 3 companies who have submitted proposals. The committee received that information but still has not made a decision. Mr. Rohner stated we will add it to the agenda than and make a motion.

- C. Motion was approved to move to the Finance Committee the indoor air quality proposal from Hillman Consulting in the amount of \$16,250.00.

V. ADJOURNMENT - Meeting adjourned at 7:37pm.

Respectfully Submitted,
Rebecca Lopez
Committee Secretary