

# **EAST STROUDSBURG AREA SCHOOL DISTRICT – PROPERTY AND FACILITIES MEETING MINUTES**

**OCTOBER, 2014**

A meeting was held **Thursday, October 2, 2014** and brought to order by Mr. Robert Cooke at 5:30 p.m. at the Carl T. Secor Administration Center. Property and Facilities Board Members present were: Mr. Robert Cooke, Mr. Gary Summers, and Mr. Ronald Bradley. A motion was made by Mr. Summers and seconded by Mr. Bradley to approve the minutes from the September 4, 2014 meeting along with the agenda for this meeting, October 2, 2014.

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## **ANNOUNCEMENTS**

A Property and Facilities meeting is scheduled for 5:30 p.m. Thursday, November 6, 2014 at the Carl T. Secor Administration Center.

## **DISCUSSIONS**

1. A recommendation by Mr. Eppley to use to use Midlantic Engineering for construction inspections and materials testing of the concrete work being done at Bushkill Elementary School. the Property and Facilities Committee recommends hiring them and be moved to the Finance Committee.
2. A motion was made by Mr. Summers and seconded by Mr. Bradley to approve payment #1 to Wind Gap Electric for services rendered at J.T. Lambert Intermediate School. Mr. Eppley reported the HVAC project is on schedule, and the company is great to work with.
3. Mr. Bader asked permission from the committee to put out an RFP to obtain district-wide commercial alarm monitoring services. Monroe County Control Center is terminating their monitoring services as of December 31, 2014. The Property and Facilities Committee granted permission to move forward with the RFP.
4. Mr. Borosh, Director of Technology, gave an update on the new phone system. He reported that Lehman and High School North are scheduled to go live October 22. Once our 911 Notifier System is operational school officials via either/or phone and email messages will be notified immediately of any 911 emergency in their assigned area. Due to increased 911 calls in our area, our system test has been put on hold, and will be rescheduled. Overall Mr. Borosh is very happy with the system and installation. Virtual faxes are set up and working. Mr. Bradley noted that he appreciates the excellent job Mr. Borosh is doing.
5. Mr. Eppley reported the concrete project has not started at JTL. The business office is still waiting for the required employee background clearances from Northeast Site Contractors. We are hopeful they will start within the next several weeks. Liquidated damages are in the contract if they are unable to complete the project by a certain date.
6. Emergency Generator Systems has been called to schedule the repair of HSS generator.
7. Mr. Eppley updated the committee on the status of the well at the North Bus Garage. Prosser Laboratories tested the water and found iron, magnesium and PH. They recommend a commercial green sand system. Leon Clapper has been contacted and will submit a quote and drawings to be submitted to DEP to obtain a permit.

**PUBLIC PARTICIPATION** - Limited to Property/Facilities Items of Discussion

## **ADJOURNMENT**

Mr. Robert Cooke adjourned the meeting at 6:00 p.m.

Respectfully submitted,  
Kelli Oney, Recording Secretary