

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
January 10, 2024
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

I. The Chairperson, Mr. Wayne Rohner called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Mrs. Strunk was absent, therefore Wayne Rohner read roll call.

II. Board Committee Members Present: Wayne Rohner, Keith Karkut, Jason Gullstrand, George Andrews

III. School Personnel Present: Daryle Miller, Robert Romagno, William Riker, Brian Baddick

IV. Community Members Present: Larry Dymond, Jacob Morris, Lisa VanWhy

Other:

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve the agenda for January 10, 2024, and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the district. Motion was made by Wayne Rohner. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve the minutes from the November 1, 2023, meeting. Motion was made by Wayne Rohner. Motion was seconded Jason Gullstrand. Motion was carried unanimously 4-0.

VI. ITEMS REQUIRING ACTION

a. Property and Facilities Meeting Dates

With Wayne Rohner as the new committee chairperson, the 2024 meeting dates were reviewed. The committee voted to keep the meeting dates as the 1st Wednesday of each month.

b. North Campus Storm Pipe Replacement Lehman Intermediate Phase 2

The sink holes are increasing in size. Phase 2 should be where the sink holes are as per Wayne Rohner. Josh Grice from D'Huy Engineering brought some images to represent to the committee. This investigation dates to 2018. This past summer, the stadium entrance to the driveway was tackled. Josh asked the committee how much dollars are they wanting to spend for phase 2? Once Josh knows how much the district is willing to spend, he can come back with plans for phase 2. Phase 1 was roughly \$300,000. Josh recommends that if the committee is looking to have this completed in the summer of 2024, the bid specifications need to be done immediately.

c. Permission to send the following out for bid

The Facility department is looking to have the following projects out for bidding: High School South Stadium Water Heater and Boiler Replacement, JTL/Resica/Bushkill wallpaper removal/painting.

d. Plancon Documents

Wayne Rohner stated that the committee is willing to table this item until the finance committee. Wayne stated that the reports did not have accurate information.

e. Feasibility study – Science playground for Resica and North

Wayne Rohner placed this on the agenda for Jacob Morris. This is to study the cost to purchase and install.

f. Lyman and Ash

Wayne Rohner added this to the agenda. Wayne is requesting that Lyman and Ash go through the P&F committee with Wayne as the liaison.

VII. ITEMS FOR DISCUSSION

a. North Bus Lot Update

The committee has discussed this multiple times. D’Huy Engineering is still in the process of creating ideas for this project and will have to share them with the township in the event permits are necessary. D’Huy shared images of the proposed site placement and floor plan of the building. The committee agreed the placement was acceptable even if taking away bus parking spaces. The preliminary floor plan was also found to be acceptable. D’Huy has sent the concept plan to Lehman Township for input and clarification on any land development or zoning requirements.

b. District Seal Coating/Painting Parking Lots

Daryle Miller requested that we table this discussion until the next meeting.

c. Lehman Intermediate Roof Leak

This is the Natatorium roof that is leaking. Wayne Rohner spoke about how this project was just completed and there are issues already. Is it the flashing? Josh Grice is not sure if it is the flashing or not. The roofing company is coming back to further investigate. Hopefully by the February meeting there will have been a complete investigation update. D’Huy explained that the issue could be related to condensation within the wall cavity; the base of the metal pane wall is dripping into the space below during dry weather.

d. Middle Smithfield and East Stroudsburg Elementary Flooring Pre-Bid Update

Pre-bid meeting on the 16th and the bid opening is on February 5th.

e. Capital Fund Projections

Dr. Riker has been working on this for several months for a proposal to the committee on allocating capital funds. Dr. Riker is providing a 6-year proposal. The figures being seen are from years ago. The stadium boiler and water heater are top on the list.

f. Current Payments

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Jacob Morris thanked the committee for placing the science playground on the agenda. He also sees the bid proposals and asked the consideration for the heat pumps be investigated. There is new technology now. Mr. Morris also thinks that money can be saved on computers by Aplus certification students be involved with repairs and recycling. This could save hundreds of thousands of dollars. And if they don't offer an Aplus program, maybe the district should.

Keith Karkut would like to have on record that he spoke about the JTL Auditorium during the January meeting. Keith questioned the items that need attention in the auditorium that have not been completed as of yet.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Property and Facilities Meeting Dates

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve the existing dates, the 1st Wednesday of each month as the Property and Facilities meeting dates. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

b. North Campus Storm Pipe Replacement Lehman Intermediate Phase 2

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to investigate and move forward with Phase 2 for two sections at Lehman Intermediate. Motion was seconded by Keith Karkut. Motion was carried unanimously 4-0.

c. Permission to send the following out for bid.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to approve three projects for summer of 2024 to be put out for bid: 1. High School South Stadium water heater replacement 2. High School South Stadium boiler replacement 3. JTL/RES/BES wallpaper removal and paint. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

d. Science Playground

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to investigate cost for a science playground for Resica and North Campus. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 4-0.

e. Lyman and Ash

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to have Lyman and Ash go through the P&F committee with Wayne as the liaison. Motion was seconded by George Andrews. Motion was carried unanimously 4-0.

XI. ADJOURNMENT 7 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Wayne Rohner to adjourn. Motion was seconded by Keith Karkut. Motion was carried unanimously 4-0.

Respectfully Submitted,
Amy Strunk