

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
October 5, 2021
VIA Zoom & Administration Center Board Room
5:30 P.M.
Minutes**

I. **The Chairperson**, Mrs. Lisa VanWhy, called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.

II. **Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, Larry Dymond, and Jason Gullstrand

III. **School Personnel Present:** Fred Mills, Rob Romagno, Scott Ihle

IV. **Community Members Present:** George Andrews

Other: Dave Rifendifer, Josh Grice, Vince DeAngelis, Keith Dougherty, Dennis Ramsey

V. **APPROVAL OF AGENDA AND MINUTES**

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Lisa VanWhy to approve the agenda for November 2, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Lisa VanWhy to approve the minutes of the October 5, 2021 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

VI. **ITEMS FOR DISCUSSION:**

a. **TRANE Bushkill Elementary Summer 2022 HVAC Controls Upgrade**

Mr. Ihle stated that the TRANE commitment letter is being presented to the Committee for approval to have TRANE proceed with the engineering design process for the Bushkill HVAC Upgrades for a Summer 2022 Project. The District is only obligated for payment of the \$19,771.00 should the District not enter into a contract agreement. Otherwise, the \$19,771.00 will not be owed by the District as a separate payment but will be included within the contract amount. TRANE is state contracted with Omnia Partners Cooperative Purchasing. Mr. Dymond asked why we are not receiving competitive bids for this project. Mr. Ihle explained that the bid process will not be necessary should the Board decide to utilize TRANE's services since they are state contracted. This upgrade will be a comprehensive contract with a 5-year warranty.

b. ESSER 2023 Summer Projects Proposed

Mr. Ihle stated that the two project attachments, High School North and Lehman Intermediate Rooftop HVAC Unit Replacements and Resica Elementary Univents Replacement are for Board consideration as ESSER Projects for Summer 2023. Dr. Riker said the Board looked at \$10 million of ESSER funds to cover projects. This money needs to be used by 2024. This is the next portion of the \$10 million we are recommending to the Board to move forward in 2023. This would be an ESSERS grant proposal. None of these have been approved, this is just a consideration.

c. D'Huy Engineering Invoices

1. High School North Roof Replacement – Invoice #53602 \$405.00
2. Resica and Middle Smithfield Water Filtration – Invoice #53603 \$4,610.00
3. High School North Sanitary Liner Replacement – Invoice #53604 \$598.04
4. High School South Pool Repairs – Invoice #53605 \$1,457.62
5. High School North and Lehman Intermediate Window Replacement – Invoice #53606 \$4,320.00
6. Lehman Intermediate and Bushkill Elementary Flooring Replacement – Invoice #53607 \$6,112.24
7. J. M. Hill Vestibule Renovation – Invoice #53608 \$643.55
8. Additional Retainer Tasks – Invoice #53667 \$1,314.50

d. Application's for Payment

1. High School South Pool Repairs and Upgrades – All State Technology – Application #2 \$135,015.00
2. J.T. Lambert Pod – TRANE – Application #2 \$19,969.00

VII. Items for Discussion

a. JTL Dust Collector

Mr. Ihle stated that the Dust Collector Replacement was budgeted in the amount of \$42,000.00 on the 5-year capital plan. We recently pulled the motor from the unit and had it serviced. New bearings were added as well as replacing the belt and shaft collar. We also had the steel legs, which were rusting, replaced with stainless steel legs. The dust collector is currently operating normally. The total cost of the repairs was \$5,558.00 for a savings of \$36,443.00.

b. PMP- Project Status Updates

No discussion.

c. J.M. Hill Cornice Investigation

Mr. Rifendifer stated that about two meetings ago the Board along with D'Huy Engineering discussed conditions of the cornice at J.M. Hill Elementary. Tremco did a quick study of the conditions and D'Huy Engineering did a visual with a bucket truck. Along with deterioration from the weather, animals have been nesting and has effected the condition of the cornice. Some of the overhangs are having major issues along with cracked joints. Everything behind the cornice is sound, cosmetics are the issue not structurally. A full investigation will involve removing a section of the cornice in order to examine and determine how to proceed.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION – LIMITED TO ITEMS OF DISCUSSION

Storm Water Repair – D’Huy Engineering

Mr. Grice stated that the area behind the High School North by the tower and stadium are the worst in D’Huy Engineering’s opinion. That area has collapsed and full of rocks. This will be a larger project moving forward. D’Huy would like to put out bid documents by next summer. The fees would include erosion measures, paving, etc. Mr. Rohner asked about Lehman Intermediate and Mr. Grice is going to group it in with the project for next year. Mrs. VanWhy wants to investigate what is currently ongoing and put in a scope of work for next summer.

IX. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. TRANE Bushkill Elementary Summer 2022 HVAC Controls Upgrade

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move this forward to the Finance Committee. Motion was made by Mr. Wayne Rohner and was seconded by Mr. Jason Gullstrand, Motion was carried unanimously 4-0.

b. ESSER 2023 Summer Projects Proposed

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move the ESSER 2023 Summer Projects Proposed forward. Motion was made by Mr. Jason Gullstrand and seconded by Mrs. Lisa VanWhy. Motion was carried unanimously 4-0.

c. D’Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move invoices #1-7 forward. Motion was seconded by Mr. Jason Gullstrand and passed unanimously. Invoice #8 was voted 2-2. Mr. Larry Dymond and Mr. Wayne Rohner voted no to invoice #8.

d. Application’s for Payment

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move Application’s for Payments 9-10 forward. Motion was seconded by Mr. Jason Gullstrand and carried unanimously 4-0.

X. **NEXT MEETING-** Tuesday, November 2nd at 5:30 p.m.- Administration Center Board Room as well as via Zoom

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Mrs. Lisa VanWhy to adjourn. Motion was seconded by Mr. Wayne Rohner carried unanimously 4-0.

XI. **ADJOURNMENT 6:40 P.M.**

Respectfully submitted,
Amy Famighetti