

**EAST STROUDSBURG AREA SCHOOL DISTRICT
PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES
April 3, 2018**

Wayne Rohner called the meeting to order at 5:30pm and led the Pledge of Allegiance. Committee Members Present: George Andrews, Larry Dymond, Wayne Rohner, Lisa VanWhy

School Personnel Present: Brian Baddick, Curtis Beam, Brian Borosh, Scott Ihle, Fred Mill, William Riker, Robert Sutjak, and Steve Zall.

A motion was made to approve the minutes from the March 1, 2018 meeting along with the agenda for April 3, 2018 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion seconded, all approved.

ANNOUNCEMENTS BY THE COMMITTEE: The next Property and Facilities meeting is scheduled for May 3, 2018.

I. ITEMS REQUIRING ACTION:

A. EAST STROUDSBURG LITTLE LEAGUE SOFTBALL PROPOSAL FOR INSTALLATION OF: Concession Stand, Batting Cage and Shed at Resica Elementary Existing Baseball Field - Jaime Frailey

Jaime Frailey, East Stroudsburg Little League president, presented to the committee a proposal to purchase and setup a new shed on the field as well as a concession stand and batting cage. The league has recently received a donation of \$12,000.00 from St.Luke's Hospital. With this donation they wish to construct a larger 10 x 30 shed that could eliminate the need for the three sheds currently while also creating more pleasing aesthetics . This would also allow the league to store their tractor in the shed protecting it against theft. The league currently has over a hundred girls within eight teams and is strictly softball. St.Lukes has agreed to this donation over the time frame of seven years and has also agreed to conduct concussion protocol training over that time. In exchange they will have a an advertisement display at the field. Dr. Riker asked the committee if the signage would be a problem since the Board had not voted on policy regarding advertisements within the District. Mr. Rohner stated that should not be an issue as the League has accepted donations from organizations in the past and there were never any issues.

B. RESICA ELEMENTARY RENTAL OF TEN (10) WATER COOLERS

Mr. Ihle stated at last month's Property and Facilities meeting that the Committee approved the purchase of bottled water at Resica Elementary however the agenda item missed the finance meeting due to the business office requesting two more price quotes. We originally went with Tulpehocken in an attempt to stay local but after receiving additional quotes Nestle Water has come in at the lowest price.

C. CAPITAL PROJECT - HIGH SCHOOL SOUTH STAGE FLOOR REPLACEMENT PROPOSALS

1. Mastercraft \$58,680.00
2. Aidans \$33,665.00
3. J.R. Flooring \$20,550.00

D. CAPITAL PROJECT - J.T. LAMBERT STAGE FLOOR PROPOSALS

1. Mastercraft \$45,432.00
2. Aidans \$33,665.00
3. J.R. Flooring \$14,974.50

Mr. Ihle stated they received quotes from Mastercraft Flooring, Aidans Flooring and J.R. Flooring to replace the stage floors at High School South. Each of these proposals exceeded the formal bid threshold amount therefore the High School South stage floor replacement would have to go to bid. Mr. Ihle stated with J.T. Lambert J.R. Flooring came in under the bid threshold amount with the lowest proposal. Would the Committee want to still put this project out to bid or accept their proposal keeping in mind they have stated they never replaced a stage floor before. Mr. Andrews stated I am concerned as to why they came in so low in price as well. Mrs. Vanwhy stated they have to start somewhere I have no issue with J.R. Flooring.

II. ITEMS FOR DISCUSSION

A. SECURITY CAMERAS

Dr. Riker stated there was nothing to discuss at this time and the topic would be tabled until next month's Property and Facilities meeting.

B. 5 YEAR CAPITAL PLAN SUBMITTAL

Mr. Ihle stated nothing has changed and only wanted to submit this document to the Committee on a monthly basis.

III. PUBLIC PARTICIPATION

Mr. Rohner asked Mr. Sutjak to ensure that the Grounds Department is maintaining the sports fields. Mr. Sutjak stated that Daryle Miller, Grounds Supervisor, is overseeing the care of the fields. In fact they would like to purchase a new sprinkler system to water the field at J.T. Lambert but first they are investigating if it is cheaper to purchase water from the Borough or to pay for the electricity needed to run a pump to water the field. Keeping in mind that if they were to use a pump should there ever be a drought they would not be able to water the field.

Mr. Dymond asked if there was a backup plan in regards to the schools generators should they breakdown during a blackout. Would the generators be able to push out enough heat so that school would not have to be cancelled? Mr. Ihle stated the generators are adequate enough to allow the boilers to produce enough heat so that there should not be any issues with frozen pipes. However during a power failure there would not be enough lighting and heating provided to hold classes. The District does have a preventative maintenance contract with Emergency Systems and the generators are serviced once a year. In addition our maintenance crew maintains the generators throughout the year.

IV. MOTIONS

- A.** Motion was approved to move to the Finance Committee the installation of a concession stand, batting cage and shed at the Resica Elementary baseball field by the East Stroudsburg Little League Softball Association.
- B.** Motion was approved to move to the Finance Committee the rental of 10 water coolers for Resica Elementary from Nestle.
- C.** Motion was approved to move to the Finance Committee to put out to bid the replacement of the High School South stage floor.
- D.** Motion was approved to move to the Finance Committee the proposal of \$14,974.50 by J.R. Flooring for replacement of the J.T. Lambert Intermediate stage floor.

V. ADJOURNMENT - Meeting adjourned at 6:31pm

Respectfully Submitted,
Rebecca Lopez
Committee Secretary