

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
October 4, 2023
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Mrs. Amy Strunk read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, and Steven Lurry. George Andrews was absent for this meeting.
- III. School Personnel Present:** Daryle Miller, Damaris Robins, Eric Forsyth, William Riker, Robert Romagno
- IV. Community Members Present:** Larry Dymond, Wayne Rohner

Other: Josh Grice

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for October 4, 2023 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the September 6, 2023 meeting. Motion was made by Lisa VanWhy. Motion was seconded Steven Lurry. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

a. J.M. Hill Hardwood Sand and Refinish

Robert Romagno is providing the committee with an estimated amount to sand and refinish JMH flooring. Their gym was refinished in 2022. This is just an estimated cost by Wayfare Sports, who refinishes other gyms throughout our District. This is one of the items on the 2024 potential summer projects. If this project gets approved, this will be a Capital project. The committee would like to send this project out for bid as soon as possible.

b. ESE and MSE Summer 2024 Flooring Replacement

Robert Romagno stated that these floors are on the replacement schedule and the last two schools needing a flooring replacement. This is an estimated cost and the committee would like to send this project out for bid.

c. Change Order – High School South Flooring

Cope Flooring *decreased* the project amount in the total of \$52,930.40

d. Change Order – JT Lambert Intermediate

Cope Flooring *increased* the project amount in the total of \$6,644.00

e. Change Order – Smithfield Elementary

Weatherproofing Technologies *decreased* the project amount in the total of \$3,856.95.

VII. ITEMS FOR DISCUSSION

a. High School South Stadium Renovations

Josh Grice from D’Huy Engineering provided the committee with a variety of options to renovate the stadium this past February. The committee has not come up with a final scope of work yet. The committee would like Josh Grice to bring options to the next upcoming Property and Facilities meeting in November.

b. North Bus Lot

Lisa VanWhy heard some gossip in the District and was disappointed that she felt blindsided by some actions at the North Bus Lot. There were three items that concerned her: Permit, adequate heat, fumes. Lisa spoke with Daryle Miller and he stated that the township came to review the work and they did not feel the need for a permit. Daryle also spoke on the possible HVAC issue and he said as far as he knows, the heat and air are working fine. If there are work orders submitted for heat/air he will look into them. There is also no work being done at the North lot, primarily repairs are done at the South lot, so there are no issues with fumes. Lisa would like Josh Grice to bring back some ideas to the next Property and Facilities meeting.

c. 2024 Summer Projects

No discussion.

d. Current Payments

No discussion.

e. JT Lambert Intermediate Kitchen

Lisa VanWhy added this to the agenda. She stated there was an issue with a steamer and needs to look into upgrades for JTL. Dr. Riker stated that we have a list of times that are capital items, which includes steamers and warmers. These replacements would come from the cafeteria fund, which is over \$1 million in surplus. The number of capital items would be presented very soon.

f. Indoor Air Quality

Jason Gullstrand requested adding this item to the agenda. Robert Romagno stated that Facilities is still conducting Indoor Air Quality testing twice annually. Jason would like to have the IAQ presented as a discussion at upcoming meetings.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Larry Dymond was curious as to why the North Bus Lot did not receive a good water testing review and why nobody informed the staff and drivers there? Lisa replied that the committee would like into it. Larry Dymond also asked the committee for an update on the sprinkler system at ESE.

Wayne Rohner heard about repaving at the North Campus and that North has been on the list for 8 years. He doesn't want the paving to be completed until the sinkhole issue is rectified. Wayne is going to continue to fight for this. Wayne asked why he is being ignored and that he will be preaching this at every public forum.

Wayne Rohner approved the hiring of a dispatcher and locating that person(s) to North and spoke about altering the Bus Lot as needed. He wants to remind everyone that any time there is an alteration a permit is needed. Patching pot holes is needed, he understands that, but the community needs to know we are ignoring it. Wayne also requested a copy of photos that Lisa did not share with him. Lisa stated she would give him a copy of the pictures she had.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. J.M. Hill Hardwood Sand and Refinish

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to allow the Facilities Department to send this project out for bid. This would be a capital budgeted item. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

b. ESE and MSE Summer 2024 Flooring Replacement

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to allow the Facilities Department to send this project out for bid. This would be a capital budgeted item. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

c. Change Order – High School South Flooring *Decrease* – Cope Flooring

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the change order for Cope Flooring to decrease the total amount by \$52,930.40. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

d. Change Order – JT Lambert Auditorium *Increase*– Cope Flooring

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the change order for Cope Flooring to increase the total amount by \$6,644.00. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

e. Change Order – Smithfield Elementary Roof *Decrease*– Weatherproofing Technologies

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the change order for Cope Flooring to decrease the total amount by \$3,856.95. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:18 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Strunk