

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
July 6, 2022
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:31 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Steven Lurry, Wayne Rohner (arrived at approximately 6:00PM) and Jason Gullstrand was absent.
- III. School Personnel Present:** Fred Mill, Daniel Pena
- IV. Community Members Present:** Larry Dymond, George Andrews
- Other:** Dave Rifendifer, Mark Ambrose, Russell Scott IV

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for July 6, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. No action was taken due to lack of quorum.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes of the June 1, 2022 meeting. No action was taken due to lack of quorum. Minutes will be approved at the August meeting.

VI. ITEMS REQUIRING ACTION

a. Brodhead Creek Regional Authority Request to Relocate Existing Water Meter Pit currently located on Milford Road to grass entrance area at J.T. Lambert

This project was previously shared with the Board by Chris Brown and forwarding to the Finance Committee. Mark Russell IV spoke about the school being without water, July 19th, with a rain date of July 20th and will start the excavation in the lawn area at the front entrance to J.T. Lambert Intermediate. Once the digging starts, a water sample will be tested for bacteria and a boil advisory will be in effect until the samples are returned. There will be a boil water advisory for both phases of this project. Some of the advantages of moving the water meter is the vault will be further up the line and will not be the responsibility of ESASD and you can track usage with the new meter. Dr. Riker stated that he would prefer to not have the water shut off during school when students return. Water will be shut off for approximately 4-5 hours each time. Mark Ambrose stated that this is a priority for Brodhead Creek to have this done before the kids return. Mark will coordinate this with our maintenance supervisor, Dan

Pena. Steven Lurry asked if the turnaround time for parts is 6 weeks, does Brodhead Creek have a plan B? Mark replied that the parts are made in Allentown out of concrete, and the piping parts for water are already in Brodhead's inventory. Mark also stated that they have the equipment to schedule this project after hours. Dr. Riker asked if Brodhead Creek would supply the school with bottled water if need be and Mark stated that they would provide bottled water.

b. D'Huy Engineering Invoices

1. High School North and Smithfield Elementary Floor Replacement – Invoice #55323 \$1,384.20
2. High School North Natatorium Roof Replacement – Invoice #55324 \$1,328.42
3. High School South Turf Replacement – Invoice #55325 \$1,252.11
4. High School North Natatorium HVAC Replacement – Invoice #55326 \$2,747.39

c. Application's for Payment

1. High School North Flooring Replacement – H&P Construction – Application #2 \$590,949.12
2. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #13 \$52,699.50
3. Smithfield Elementary Floor – Cope Commercial – Application #3 \$16,650.00
4. High School South Turf Replacement – Sprinturf – Application #1 \$78,919.92
5. High School North Natatorium HVAC Replacement – ASL Refrigeration – Application #3 \$58,500.00

VII. ITEMS FOR DISCUSSION

a. PMP – Project Status Update

No discussion.

b. Current Capital Payments

No discussion.

c. 5-Year Capital Plan

No discussion.

d. June 2022 Summaries

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Larry Dymond stated he was concerned about the Brodhead Creek relocation of the meter. His thoughts are that the water is going to be shut off, how is this going to affect the fire system? Will there be a temporary bypass during the water shut off? Larry recommends that the work is performed either on the weekend or in the evening and to use a hose from the fire hydrant to another hydrant for safety.

Wayne Rohner stated that the paving project for Resica was once reviewed but no further action. His request is to put this on an agenda as a discussion soon.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Brodhead Creek Regional Authority Request to Relocate Existing Water Meter

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Brodhead Creek Regional Authority to relocate the existing water meter to grass entrance area at J.T. Lambert. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

b. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve all invoices #1-4. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

c. Applications for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve all applications for payment #1-5. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:08 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Famighetti